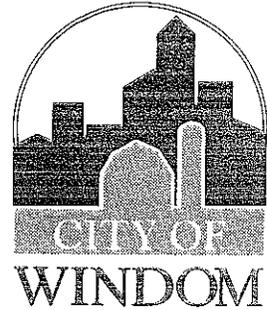


City Council Meeting  
Tuesday, July 21, 2009  
City Council Chambers  
7:30 p.m.



AGENDA

Call to Order  
Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes – July 7, 2009
2. Consent Agenda
  - Minutes
    - Street Committee – July 10, 2009
    - EDA Commission – July 13, 2009
    - Park & Recreation Commission – July 13, 2009
    - Library Board – July 14, 2009
3. Public Comment – Frank Dorpinghaus – Current Legislation and Events
4. Department Heads
5. License Applications
  - Temporary On-Sale Liquor License – Windom Lions Club
    - August 19-22, 2009 – Cottonwood Co. Fairgrounds
    - August 22, 2009 – Community Center
  - Dance License – Community Center
    - August 1, 2009
6. Joint Powers Agreement – Child Sexual Predator Program
7. Disposition of Surplus Fire Department Equipment
8. National Night To Unite Proclamation
9. Regular Bills
10. Unfinished Business
11. New Business
12. Council Concerns
13. Adjourn



**Council Meeting  
Windom City Hall, Council Chamber  
July 7, 2009  
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Jean Fast, Corey Maricle, Robert Messer,  
Bradley Powers and JoAnn Ray

Council Members Absent: None

City Staff Present: Steve Nasby, City Administrator; Al Baloun;  
Recreation Director and Jeremy Rolfes,  
Telecom

Public Present: JD Burton and Dirk Abraham

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Ray, seconded by Fast, to approve the June 16, 2009 minutes. Motion carried 5 – 0.**

5. Consent Agenda:

Kruse said the Consent agenda contained the minutes from the following Boards and/or Commissions:

- Telecommunications Commission – May 12, 2009 and June 15, 2009
- Utility Commission – June 17, 2009

**Motion by Powers, seconded by Maricle, to approve the Consent Agenda. Motion carried 5 – 0.**

6. Department Heads:

None

7. License Applications:

Kruse said that a business solicitation license application had been received from Peter Varberg.

Powers asked what was being sold. Nasby replied that the application states the selling of educational materials, such as study aids.

Fast asked if this was the group that had already been going around town and are now asking for a permit. Nasby said that he did not think this is the same group. The other group is religious based and they did not need a permit according to discussions with the City Attorney due to free speech and religious freedom issues.

Messer said that the City needs to treat groups equally and if they meet our regulations then a solicitation permit is appropriate.

**Motion by Messer, seconded by Maricle, to approve a business solicitation license for Peter Varberg. Motion carried 5 – 0**

Kruse stated that an application for an exempt gambling permit had been received from Windom Youth Hockey for a raffle at the Phat Pheasant.

**Motion by Messer, seconded by Fast, to approve an exempt gambling permit for Windom Youth Hockey's raffle at the Phat Pheasant. Motion carried 5 – 0.**

Kruse stated that an application for an exempt gambling permit had been received from Windom Youth Hockey for a raffle at the Windom Arena

**Motion by Powers, seconded by Maricle, to approve an exempt gambling permit for Windom Youth Hockey's raffle at the Windom Arena. Motion carried 5 – 0.**

Kruse said that two amplification permits had been received from the Phat Pheasant for an event on July 17, 2009 and for a period from July 7, 2009 to December 31, 2009.

**Motion by Messer, seconded by Maricle, to approve the amplification permit for the Phat Pheasant for July 17, 2009. Motion carried 5 – 0.**

Nasby said that in the past the permits have been considered individually, but the owner of the Phat Pheasant had submitted a letter requesting a blanket permit for July 7, 2009 to December 31, 2009 as he is in the process of planning multiple events for later in the year. Also, due to weather concerns for the outdoor area the Phat Pheasant would like the flexibility to move an event from one day to the next or from one weekend to the next without having to re-do the permit. Nasby added that the rationale for doing the permits as event specific was that the Council could exercise control on the number of type of events and possibility deny permits if there were problems.

Messer said that if the Council were to do a blanket permit for a period of time then everyone would want similar permits and if the Council does it for one then it should apply to all.

Fast suggested that a monthly permit could be done. This way there is flexibility to have alternate dates and the Council could still have an opportunity to review it again if there were problems. Kruse agreed that a 30-day window could work.

Messer asked if a monthly permit were done for this request would the Council do the same thing for everyone who asked for a permit. Also, the applicant could always apply for an alternate date.

**Motion by Ray, seconded by Messer, to continue the Council's practice of reviewing permits on an event by event basis. Motion carried 5 – 0.**

**Motion by Ray, seconded by Messer, to deny the amplification permit for July 7, 2009 to December 31, 2009. Motion carried 5 – 0.**

8. Southwest Minnesota Initiative Foundation – Donation Request:

Nasby said that this request is for a 2010 investment per the SMIF letter and it could be considered an eligible public expenditure. Nasby suggested that the item be included in the 2010 budget discussion.

**Motion by Maricle, seconded by Ray, to defer discussion on the SMIF request until the 2010 budget. Motion carried 5 – 0.**

9. Authorization to Execute MN DOT Grant Agreement – Municipal Airport:

Nasby said this grant agreement is for the federal entitlement funding, which comes through the State of Minnesota, for the non-stimulus part of the 2009 Airport project. The City Council had approved this work as part of the improvement project, but the amount of this portion increased due to the exclusion of the lights from the stimulus part of the project. A decision by the FAA, the day after the June 16<sup>th</sup> City Council meeting changed the scope of the project to be funded through the entitlement funds. As such, the MN DOT Aviation office was able to locate about \$38,000 in additional entitlement funds so we can still do the runway lights as part of the 2009 project. Because the amount of this grant changed, and the City is committing to a five percent match, a new resolution was necessary.

**Council member Messer introduced the Resolution No. 2009-28, entitled “AUTHORIZATION TO AMEND MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR THE MUNICIPAL AIRPORT”. The resolution was seconded by Fast and on roll call vote: Aye: Ray, Fast, Maricle, Powers and Messer. Nay: None. Absent: None. Resolution passed 5 – 0.**

10. Ambulance – ID Theft Prevention Policy:

Kruse said that this item was tabled at the last meeting to allow for City Attorney review. The item in the packet has the City Attorney's revisions.

**Motion by Powers, seconded by Maricle, to approve the Windom Ambulance ID Theft Prevention Policy. Motion carried 5 – 0.**

**Motion by Maricle, seconded by Fast, to appoint the Ambulance Director as the Privacy Officer. Motion carried 5 – 0.**

11. Minimum Wage Increase:

Kruse noted the memorandum in the packet containing the wage information and new pay scale for the Windom Pool. Nasby said that the adjustments were made to all of the positions to accommodate the change in the minimum wage law and the new rates would be effective July 24, 2009 for the rest of this year and for 2010.

Maricle asked if other part-time positions were effected by the minimum wage change. Nasby said it was only the part-time recreation programs, predominately the pool.

**Motion by Messer, seconded by Maricle, to approve the wage schedule as presented. Motion carried 5 – 0.**

12. Contractor Payment – Hjerpe Construction:

**Motion by Messer, seconded by Ray, to approve payment #2 to Hjerpe Construction in the amount of \$452,559.58. Motion carried 5 – 0.**

13. Regular Bills:

**Motion by Fast, seconded by Ray, to approve the regular bills. Motion carried 5 – 0.**

14. Unfinished Business:

None.

15. New Business:

Kruse said that a representative from the Coalition of Greater Minnesota Cities (CGMC), of which Windom is a member, was present to provide some information to the public and City Council.

JD Burton introduced himself and thanked the City for its membership in the CGMC. Burton outlined the organization's activities and mission. CGMC has an advocacy role on behalf of non-metro cities, legislative lobbying and labor services. Their main policy areas cover annexation, land use, Local Government Aid (LGA), transportation and state agency regulation. Burton highlighted the CGMC's efforts on LGA and other issues discussed at the 2009 legislative session. Continued involvement in the CGMC is needed due to continued State budget deficits and cuts to LGA.

16. Council Concerns:

Ray asked that motorists especially pay attention on the new detour on 16<sup>th</sup> Street and Lakeview. There are new signs and pedestrians in the area.

Messer said he had items for the Street Committee. MN DOT is closing accesses and wanted to know if these were City related. Powers said that MN DOT is pursuing the closure of accesses. Nasby said that MN DOT was working off the Access Management Plan they had worked on with the City and the access closures have been between MN DOT and private property owners at this point and to his knowledge none of the access closures involve City streets or properties. Messer noted that there are signal improvements listed in the MN DOT project and asked if the issue with the painting of the signal poles had been resolved. Nasby said he had been in contact with the MN DOT office in Mankato and they insist it is the City's responsibility. The position of the City has been that it is MN DOT's responsibility as the signals are within their control. Nasby will continue to discuss the issue with MN DOT.

17. Adjourn:

**Kruse adjourned the meeting by unanimous consent.**

Meeting adjourned at 8:07 p.m.

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Kirby Kruse, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
JULY 13, 2009**

1. Call to Order: The meeting was called to order by President Slette at 12:03 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Trevor Slette, Juhl Erickson, Nestor Palm, Corey Maricle and Bob Messer.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; and Dallas Smith.

3. Approval of Minutes:

**Motion by Commissioner Erickson, seconded by Commissioner Maricle, to approve the Minutes of the EDA Meeting held on June 8, 2009. Motion carried 3-0.**

(Commissioners Messer and Palm arrived after this vote.)

4. Public Hearing

A. Sale of Land – Lots 5 and 6, Block 2, Riverbluff Estates Subdivision: President Slette opened the public hearing at 12:10 p.m. Dallas Smith was present for the public hearing. Notice of the public hearing was published in the July 1, 2009, Citizen. The Commissioners received copies of the proposed Offer to Purchase and plat map. Director Backman advised the Board concerning the history of the property. He reported that Dallas and Betty Smith propose to purchase Lots 5 and 6, Block 2, Riverbluff Estates Subdivision for a total purchase price of \$20,000; and that the contingency in the Purchase Agreement has been satisfied as the Smiths have already secured a buyer for one of the units. Dallas Smith briefed the Board concerning the twin home which he is proposing to construct on the property.

President Slette asked if there were any other questions or comments from anyone in the audience. No other comments were received from anyone present. All public testimony was completed. President Slette closed the public hearing and referred the matter to the EDA Board for consideration at 12:16 p.m. There was further discussion concerning the proposed purchase.

B. Follow-up Action to Public Hearing:

1) Resolution No. 2009-02 (Sale of Land):

**Resolution introduced and motion by Commissioner Messer, seconded by Commissioner Palm, to adopt EDA Resolution No. 2009-02, entitled “Resolution Approving Sale of Property Described as Lots 5 and 6, Block 2 of Riverbluff Estates Subdivision to the City of Windom, Cottonwood County, Minnesota”.**

**Upon roll call vote being taken, the following voted in favor thereof: Commissioners Maricle, Slette, Palm, Erickson and Messer; the following voted against the same: None; the following were absent: None. (The Resolution was adopted.)**

5. Additional Response to Landform Wastewater Report: Director Backman provided the Board with an update concerning the responses from engineers retained by PM Windom and Landform’s reply to those responses. There was a brief discussion concerning options for wastewater system upgrades by PM and the City.

6. Commercial Rehab Loan Program

A. Project Review: An application had been submitted in the EDA's commercial rehab program by the owner of property at 923 Third Avenue (Project C-10). The project would include life, health and safety items including electrical upgrades, upgraded gas piping, and ventilation equipment. The application has been forwarded to Western Community Action and they are currently outlining the scope of the project which has an estimated cost of approximately \$8,000.

**Motion by Commissioner Messer, seconded by Commissioner Erickson, to approve Commercial Rehab Project C-10; to approve the release of SCDP repayment funds of up to \$8,000, for contractor payments in this project, upon Western Community Action's submission to the EDA of appropriate documentation verifying the owner's approval of the work completed; and to approve payment from the SCDP repayment funds of administration fees to Western Community Action of up to \$1,600.00 for this project upon submission of appropriate invoice(s). Motion carried 5-0.**

7. SBA'S ARC Stabilization Loan Program: Director Backman reviewed the highlights of this program which provides SBA-guaranteed loans up to \$35,000 for small businesses.
8. WECC Update: The Board received a copy of the schedule of WECC summer classes. Director Backman reported that WECC had just received the third installment of funding from the Bank Midwest Foundation in the amount of \$13,000. He updated the Board concerning some of the equipment to be installed and possible future class offerings at WECC.
9. Blandin Foundation – ICF Program: Director Backman reported that he had been contacted by Bill Coleman, Program Coordinator for the Blandin Foundation, who is encouraging Windom to participate in the "Intelligent Community Forum" (ICF) as a demonstration community. This participation could place Windom in a position to be an applicant for a \$100,000 grant of federal stimulus funding for the purpose of enhancing broadband innovation and usage. Mr. Coleman will be sending the information concerning the program to the City later this week.
10. Spec Building Phase II – Plans & Specs: The Board received copies of quotes submitted concerning the preparation of plans and specs for the addition to the spec building. Director Backman reviewed this information with the Board. There was a discussion concerning the Board's options and the planning procedure. Director Backman will continue to obtain additional quotes and will also make arrangements for a meeting with EDA representatives and the tenant's management for their input concerning the proposed addition and the planning process.
11. Prospect Update: Director Backman updated the Board concerning discussions with prospects concerning available sites in Windom.
12. Miscellaneous Information
  - A. Monthly Budget Recap: The Board received a copy of the monthly budget report for the periods ending May 31, 2009, and June 30, 2009.
13. Adjourn: On motion and by consensus, President Slette adjourned the meeting at 1:26 p.m.

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Nestor Palm, Secretary

Attest:

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Aaron Backman, Executive Director

**STREET DEPARTMENT COMMITTEE  
MINUTES JULY 10, 2009**

Call to Order: The meeting was called to order at 4:15 P.M. in the City Hall Council Chambers

Members Attending: Committee Member: Brad Powers, JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator Steve Nasby & Wenck Representative Craig Mueller

Public: None

Items Discussed:

1. 2009 Street Project Update to Committee by Wenck Representative Craig Mueller. Mueller stated that the project has been moving forward rather smoothly considering all the rain the past few weeks. The road surface has been completed and open to local traffic from Hwy 71 south to the Tanglewood apartments. A couple of concrete panels just south of 19<sup>th</sup> street will need to be replaced due to cracking. This was due to the contractor covering the cement with a plastic tarp immediately after it was laid down due to a rain shower. Therefore the panels didn't get the joints cut before the cement was totally dried. 16<sup>th</sup> street to 17<sup>th</sup> street road surface is completely done and the contractor will begin to pour curb on Langley then they will finish the road surface on 4<sup>th</sup> ave up to the Tanglewood apartments from the south. If everything goes as planned the project will be near completion by the end of the third week in August. A question was brought up by Ray concerning Dick Oltmann concerns then Mueller stated that it was about his driveway approach. During the week when the curbs were about to be installed Mueller, property owner Dick Oltmann, Hjerpe Representative and due to Caldwell's absence Mike Young met and discussed the driveway. Oltmann was persistent that he didn't want his driveway going directly onto 4<sup>th</sup> ave for safety reasons and the group decided to loop his driveway to Langley which Mueller said there should be room and there would be any additional cost to do so. Powers was concerned about the length of spacing between the intersection of 4<sup>th</sup> Ave to Oltmann's driveway approach if changed to Langley. We do not want a situation of a vehicle not being in the correct lane when going from the Oltmann driveway to 4<sup>th</sup> ave which could create a traffic issue. Caldwell & Mueller will met Monday July 13, 2009 and discuss the issue and if it appears there won't be a problem with traffic flow the driveway will stay as is. Just a few minor items were discussed and Mueller was released from the meeting.
  
2. CSAH 17 (6<sup>th</sup> street) Caldwell updated the committee concerning the meeting with city department heads and county assistant engineer Rory Lindvall about resurfacing 6<sup>th</sup> street. Cottonwood County asked if the city has any infrastructure that needs to be replaced prior to the resurfacing and if so the city needs to get the numbers together ASAP so the project can move foreword. It was discussed that the earliest the project would begin would be next spring due to all the information and procedures that city needs to be followed. The county said the storm sewers along that street is theirs however the water shed is rather extensive and most of it would be the cities responsibility. So if any replacement would be needed concerning the storm sewer mains the majority of the costs would be the cities. Mike Haugen stated at that meeting that he would like to televise the sanitary sewers to make sure of their condition. Lindvall said at that time it would also be good to have the contractor televise the storm sewer.

3. Elston's Residence 688 River Road Standing Water Problem  
Caldwell said he received a complaint about some standing water due to the street and curb settling at the above residence. Several property owners to the south are using sump pumps and draining that water into the street. Due to the road settling along the Elton property the water remains for long periods of time. Caldwell said his plan is to overlay the lower areas of the street and also the curb line to allow for water to flow to the storm sewer to the north.
4. Work Scheduled for the rest of the summer; Staff will be asphalt patching bad areas and also some of the Water Department dig site areas during a six week time line in August and September. The department also has several trees in the boulevards and parks that need to be removed due to safety or diseased. Continued painting of crosswalks, parking lots and curbs will also be completed before the fall. Caldwell has been working on the public ash tree inventory for future review.
5. 2010 Budget Discussion; a preliminary budget report was reviewed by the committee. Caldwell said he needs to trim some areas also it was discussed by committee members that the department should also look at the maintenance costs that we have for doing work for other departments'. Some of the items would be for snow removal, parking lot painting, mowing, weed control and Arena maintenance items for horse shows and ice preparation
6. Request for additional signage Lakeview ave & 16<sup>th</sup> street due to the Mn/Dot detour.  
Caldwell received a copy of a request to Mn/Dot to post Watch for Children. Mn/Dot stated that they will take care of the request and perhaps the city would like for the signage to remain following the detour then the costs would be ours which we have moneys in our sign account to take care of it. It was also discussed to keep the NO TRUCKS and Watch for Children signs up permanently on Lakeview from County 13 going south to 6<sup>th</sup> street however no decision was made at this time.
7. In Closing Caldwell stated that he doesn't thing there will be any changes in staffing for this next year. He had heard of the possibility of one or two long term staff members retiring but that discussion has been put on hold for the time being.

Meeting Adjourned at 5:27 pm.

**STREET DEPARTMENT COMMITTEE  
FOLLOW UP INFORMATION FROM JULY 10, 2009 MEETING**

Date: 7/15/09  
Re: FYI Oltmann Driveway Change 4<sup>th</sup> ave Street Project  
To: Street Committee & City Council  
From: Bruce Caldwell Street Department Superintendent

Question & Concerns where raised about changing the Oltmann driveway on 4<sup>th</sup> ave after the original engineering plans were finalized and approved.

During the week of June 22<sup>nd</sup> city engineer Craig Mueller from Wenck talked to Mike Young Street Department foreman about the change of Oltmann's driveway approach. (Caldwell was absent on some personal time off and he was out of town during the week)

The original plans had Oltmann's driveway go directly onto 4<sup>th</sup> ave and the concerns about safety issues due to the higher traffic volume on that street. Following the discussion Mueller had with Oltmann it was agreed to run his driveway approach to Langley rather than 4<sup>th</sup> ave. which Oltmann was insistent on that change. According to Mueller there would be enough room for cars or pickups' coming out of the Oltmann's driveway to make the intersection in both directions plus it meets all the guidelines and regulations if the driveway would be changed to Langley.

During the street committee meeting on 7/10/09 Caldwell and the members were informed of the change in the Oltmann driveway which none of them new about. Following that street committee meeting member Brad Powers went to the site to review the change. During the week of 7/13/09 committee member JoAnn Ray, Craig Mueller, Bruce Caldwell also looked at the site and all agreed that the change is OK if it meets all the guidelines and regulations, however none of them were pleased that this issue wasn't brought to the committees' attention to make the final decision following that June meeting stated in paragraph one. Also no one discussed any of the changes with Caldwell when he got back from his time off on June 29th.

On 7/15/09 Caldwell, Nasby and Mueller went to the Oltmann property for a final review before the new curb was to be poured later in the day on Langley. Again Mueller stated that the change met all the guidelines and regulations related to driveways and intersections. The Street Committee and staff asked Mueller about any liability issues that could arise from an accident at this location and Mueller noted that the turning radius for a passenger car is 24 feet. Mueller said that the new driveway location meets the minimum criteria for engineering and should not be a problem. Therefore Mueller was instructed to go ahead with the installation of the new curb and driveway approach in which the street committee gave their approval via phone conversations on that date.

**PARK AND RECREATION COMMISSION MEETING  
MINUTES JULY 13, 2009**

1. Call to Order: The meeting was called to order by Terry Fredin at 5:15p.m. in the Council Chambers at City Hall.
2. Roll Call:

Commission Present:	Sherri Zimmerman, Kay Clark & Jeff LaCanne
Commission Absent:	Angie Blanshan
City Staff Present:	Recreation Director Al Baloun & Park Director Bruce Caldwell
Council Liaisons:	Corey Maricle
Public:	Phillip Symens

Approve Agenda

**Motion by Clark, seconded by Zimmerman to approve agenda**

**Motion Carried 3-0**

3. Approve Minutes, June 8, 2009  
**Motion by Clark, seconded by Zimmerman**  
**Motion Carried 3-0**

4. Phillip Symens Eagle Scout Project Mayflower Park Request

Phillip is working on his Eagle Scout badge and he would like to construct nine disk golf disk holders for each of the tees and our course in the Mayflower Park. He had a display model to show how they would work. In disk golf competitors will have the option to throw several different size disks depending on how far they are from the basket similar to the different clubs used in golf at the county club. There wouldn't be any cost to the city and he would take care of the installation.

**Motion by Clark, seconded by LaCanne to permit Mr. Symens to move forward with this Eagle Scout project in the Mayflower Park.**

**Motion Carried 3-0**

5. Park Superintendent-Bruce Caldwell
  1. a. CIP Expenditure Request; Outfield Fencing for Lincoln Wacker Field in the WRA. Cost \$3987.00.
  - b. New Playground Equipment Witt Park to replace the old outdated Jungle Jim. Cost \$16,290.78
  - c. Equipment Purchase; Attachments for the Toro infield groomer from MTL. Cost \$3806.12

Total CIP Funding Needed for the above items \$24,083.90 plus freight for Toro items. We currently have \$41,683.07 in the CIP account. Balance in the account after purchases if approved \$17,599.17 which could be used to purchase a new mower in 2010 or 2011.

Caldwell said he has heard there could be a possibility of a non-profit organization helping on the costs for the ball field fencing. Clark stated that we should get quotes to complete all the fencing on the Lincoln Wacker field then all the WRA ball fields will be finished with fencing. Caldwell said he will contact the fencing company and get numbers and also get in touch with a group representative to see if they would be interested in helping with financing.

**Motion by Clark, seconded by Zimmerman recommendation is to approve expenditure for all the items listed above (a, b & c) by using our CIP account but if we would receive additional funding from an outside source for some or all the fencing then the commission recommendation is to complete all the fencing at the WRA and the remainder items would be paid out of the CIP account.**

**Motion Carried 3-0**

2. 2010 Park Department Budget Review and Recommendations;  
Caldwell stated that it will be extremely difficult to make much for reductions for the 2010 budget. He also stated that he will need to hire at least one part time seasonal person to help keep up with mowing and trim work in the parks next season. Those items are taking up to much of the street department staffs time. The goal is to try and reduce 7.5% of the 2009 budget for 2010. Caldwell did state that the department has been able to reduce the amount of irrigation at the WRA due to the good rains the past few weeks which will help tremendously at years end. Caldwell submitted a preliminary budget to the commission but stated he will have to make more reductions prior to budget meetings in August.

6. Recreation Director's Report- Al Baloun

- a. 2010 Budget Discussion- Baloun stated that he needs to either cut or increase revenue for next year. City Hall set a goal of 7.5% or \$27,000 deduction for the Arena, \$7000 for the Pool and \$3000 for the recreation department budgets. Baloun said later in this meeting he will talk about some ideas he has to make up some of the shortfall for the Arena and he will be working on the other items within the next few weeks.
- b. Summer Recreation Programs Playoffs will be held the week of July 20<sup>th</sup> at the WRA. Baloun also stated that due to a small turnout for the girls K-3 softball league some girls have been playing in the T-ball or Overhand program. It was decided that if the number of participants in the girls K-3 softball does not increase then that program will have to be eliminated.  
Hershey's track tournament has been completed with 15 area youth moving forward to the district finals. The coaches did a great job this year and they will be returning to help out next year.  
Adult Co-Ed Sand Volleyball will have their playoffs August 10<sup>th</sup> & 11<sup>th</sup>.  
30/60 League Tournament will be held at the WRA on July 18<sup>th</sup> with 10 teams participating.
- c. Cook Out The annual cook out fund raiser will be held on Tuesday July 21<sup>st</sup> from 4:30-6:30 pm. at the WRA concession building. This is during the recreation playoffs. Baloun asked for volunteers' to help with the concessions and if possible it would be great if they could should show up around 4:00 pm. to help setup otherwise if they can come later in the afternoon that would be fine. The commission also agreed with Baloun that any profits from the fund raiser cookout should be ear marked for the purchase of a new freezer for the concession stand at the WRA.
- d. Ice Rates Baloun discussed the budget reduction issues for the Arena and he needs to either cut back on services or raise revenue by either increasing all rates or increasing the amount of rental hours for the all the user groups.

- e. One concept was to give a group set amount of hours for certain amount of dollars then if the group can work on renting more time they would be charged a lower hourly rate if the set amount of hours had been met. For the Hockey Association they could have more tournaments, which would also help on increasing revenue without raising ice rates. If this concept isn't received by the user groups then rates will be increased.
6. Open Mike: Clark-asked Baloun if he has had any problems with the quarter horse group. He said numbers are down but nothing major at this time. They are in their option year with the Futurity Show in 2010. We are currently working to get a new contract with the group as they are also looking at Fergus Falls.

Open Mike Continued:

Clark and Baloun also discussed that some members of the Arena Booster Club are concerned about leaving up the outdoor riding rink year round. Baloun said they are concerned about the wear and tear on the panels by leaving them out all winter. Clark said farmers leave them in all year and they last for many years without failure. She said they should last 30-40 years without any problems. It was also stated that when the staff moves the panels they will get scratched and the paint will get chipped off due to the handling. It was also stated that the time factor for staff to remove and install them every year is costly and that is one item we could eliminate to help on the budget. Staff could work on doing building maintenance or work more hours on putting in the ice rinks during the fall period. Baloun was instructed to put together a financial report listing all the labor and equipment used to take out and replace the panels every year and report back at the next commission meeting.

Fredin- asked if the camping sign for Island Park was in yet, Caldwell said it wasn't. He also asked where it would be installed and perhaps it would be best to place it on the light standard at the baseball field along the highway for better visibility. Caldwell said he will look into it.

LaCanne- asked about the current commission member roster. He was updated accordingly.

7. Meeting Adjourned at 6:47 pm.

### **Note Change in Meeting Date Due to Budget Discussion**

**Next Park & Recreation Meeting August 3, 2009 5:15 p.m. Council Chambers**

Windom Library Board Meeting

Windom Library

July 14, 2009

5:05 p.m.

1. Call to order: The meeting was called to order by Jan Johnson at 5:05 p.m..
2. Roll Call: Members Present: Kathy Hiley, Anita Winkel, Mary Erickson, Jan Johnson, Charles Reid and John Duscher

Members Absent: Tina Peiffer

Library Staff Present: Joan Hunter

City Council Member Present: None

3. Agenda and Minutes:

Amended the minutes to read as follows: Under # 9, Adjourn: "Motion by Charles Reid, seconded by Tina Peiffer to adjourn.

Motion by Charles Reid, seconded by Anita Winkel to approve the Agenda and Minutes as amended.

4. Financial Report

Motion by John Duscher seconded by Mary Erickson to approve the Financial Report.

5. Librarians Report:

Joan reported for Dawn that the summer programs are going well. The number of children in grades K - 5 signed up for the reading program is down. Discussion was held regarding the observance that there are more boys of this age than girls at events and the idea that girls read more than boys and how that may have an impact on those signed up to read.

Joan reported that this week the library is counting how many people they wait on during the week. This is done 3 times per year.

Joan has received budget sheets from the city and she is looking at ways to reduce the library's budget by 7.5% for next year.

Motion by Charles Reid and seconded by John Duscher to approve the librarian's report.

6. Old Business:

Joan and Dawn are still working on the new computer at the counter to get everything working with Vista. They have borrowed a barcode scanner as the one the library has is not compatible with the new computer. They will be looking at buying 2 new scanners that are USB compatible. They will be setting up the other new computer soon.

Two new computers have arrived. Dawn and Joan have been working on setting up one of them. VISTA is not working with the library's Work Flow software. Work Flow is supposed to be very compatible with VISTA. They're having difficulty plugging in the scanner and will need to get an adaptor. Charles will be donating mice parts to see if they will solve the problem.

7. New Business:

None.

8. New Book Suggestions

The board presented their suggestions.

9. Adjourn:

Motion by Anita Winkel, seconded by Charles Reid to adjourn.

Meeting adjourned at 5:24 p.m..

Respectfully submitted,

Kathy Hiley, recording secretary

Date/Time received: 7/16/09 3:45

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: Frank Dorpinghaus Telephone No: 507 832 8184

Address: ~~1111~~ 573 Quevli Ave Windom

Date of Council Meeting: 7-21-2009 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: Current legislation and events receiving little to no main-stream-media coverage.

Have you brought this to the attention of the appropriate department head? NA  
Committee? NA

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): \_\_\_\_\_

Some handouts

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.

Signature



H.R. 2998 (originally H.R. 2454)

①

## The American Clean Energy & Security Act

Passed House June 26<sup>th</sup> 219 to 212 votes

"Cap & Trade" Legislation

Individual companies would be able to buy or sell "allowances" permitting them to release specified amounts of greenhouse gasses into the atmosphere.

This will skyrocket energy costs and cripple industry.

H.R. 1207 Audit the Federal Reserve

Not much main-stream-media. Federal Reserve is as Federal as Federal Express. It is in the white pages of the phone book; not in the blue pages of Government. Created in 1913 it has never been audited.

S. 909 Matthew Shepard Hate Crimes Prevention Act

Violates free speech of First Amendment.

"Whoever transmits in interstate or foreign commerce [radio, TV, internet] any communication, with the intent to coerce, intimidate, harass, or cause substantial emotional distress to a person, using electronic means to support severe, repeated, and hostile behavior, shall be fined under this title or imprisoned not more than two years, or both. (HR 1966, SEC 3, Sec. 881a)."

Similar Legislation Megan Meier Cyberbullying Prevention Act

## S. 787 Clean Water Restoration Act

(2)

Changes current "navigable waters" to "waters of the United States." This will include:

Farm ponds, creeks, storm water retention basins, roadside ditches, streets and gutters,...

Seizure of private property.

## H.R. 2159 Denying Firearms & Explosives to Dangerous Terrorists Act of 2009

Authorizes the Attorney General to revoke firearms & explosives licenses & permits held by individuals determined to be engaged in terrorism.

What gives the Attorney General this power?  
What is the definition of terrorist?

Department of Homeland Security's "Rightwing Extremist" report & "Lexicon" states that Christians, Patriots, & constitutionalists are "terrorists."

## Tax by the mile

Proposed in: United Kingdom, California, North Carolina, Massachusetts, Maine...

Articles: Kansas City Star, NY Times, Portland Press Herald,

Study done by University of Iowa

Cynthia McKinney

(3)

6 term congress woman, 2008 presidential candidate held in Israeli prison. No main-stream-media coverage. Everyone knows Michael Jackson passed away, however.

## Mandatory Flu Vaccinations

Project BioShield Act of 2004 (6.15)

Lets FDA streamline the drug approval process.

Public Readiness & Emergency Preparedness Act (2006)

Lets HHS Secretary declare any disease an epidemic or national emergency requiring mandatory vaccinations.

Amendment to Executive Order 13295

Makes certain influenza viruses quarantinable

George W. Bush April 1, 2005

Austrian journalist Jane Burgermeister filed charges with the FBI against the World Health Organization alleging that they are part of a group that wants to manufacture a flu pandemic. Her document is entitled Bioterrorism Evidence.

Ephesians 5:6 Let no man deceive you with vain words: for because of these things cometh the wrath of God upon the children of disobedience.

President Obama has broken the majority of his campaign promises in 100 days.



Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar Street Suite 133, St. Paul MN 55101-5133  
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555  
 WWW.DPS.STATE.MN.US



paid  
 CK 1965  
 #100.00  
 76515

APPLICATION AND PERMIT  
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <b>WINDOM LIONS CLUB</b>		DATE ORGANIZED <b>4-14-91</b>	TAX EXEMPT NUMBER <b>E41-61757 99</b>	
STREET ADDRESS <b>PO BOX 72</b>		CITY <b>WINDOM</b>	STATE <b>MIN</b>	ZIP CODE <b>56101</b>
NAME OF PERSON MAKING APPLICATION <b>DAVE BROCKMAN</b>		BUSINESS PHONE <b>(507) 831-0336</b>	HOME PHONE <b>(507) 831-5435</b>	
DATES LIQUOR WILL BE SOLD <b>2009 - Aug 19, 20, 21, 22</b>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <b>DAVE CARROLL - PRES</b>		ADDRESS <b>46380 405TH ST WINDOM, MN 56101</b>		
ORGANIZATION OFFICER'S NAME <b>STEVE NASBY - SEC</b>		ADDRESS <b>707 16TH ST WINDOM, MN</b>		
ORGANIZATION OFFICER'S NAME <b>DAVE BROCKMAN - TREAS</b>		ADDRESS <b>837 DES MOINES DR. WINDOM, MN</b>		
Location license will be used. If an outdoor area, describe				
<b>COTTONWOOD COUNTY FAIRGROUNDS - ENCLOSED AREA</b>				
<b>FOR LAW ENFORCEMENT REQUIREMENTS</b>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.				
<b>No</b>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.				
<b>HENORICKSON AGENCY, EGEN PRAIRIE, MN</b>				
<b>APPROVAL</b>				
<b>APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL &amp; GAMBLING ENFORCEMENT</b>				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____		_____		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



Minnesota Department of Public Safety  
**ALCOHOL AND GAMBLING ENFORCEMENT DIVISION**  
 444 Cedar Street Suite 133, St. Paul MN 55101-5133  
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555  
 WWW.DPS.STATE.MN.US



Paid  
 CLK 1965  
 \$25.00  
 76515

APPLICATION AND PERMIT  
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <b>WINDOM LIONS CLUB</b>		DATE ORGANIZED <b>4-14-71</b>	TAX EXEMPT NUMBER <b>E41-61757 99</b>	
STREET ADDRESS <b>PO BOX 72</b>		CITY <b>WINDOM</b>	STATE <b>MN</b>	ZIP CODE <b>56101</b>
NAME OF PERSON MAKING APPLICATION <b>DAVE BROCKMAN</b>		BUSINESS PHONE <b>(507) 831-0336</b>	HOME PHONE <b>(507) 831 5435</b>	
DATES LIQUOR WILL BE SOLD <b>2009 - AUG 22</b>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <b>DAVE CARROLL - PRES</b>		ADDRESS <b>46380 405th ST WINDOM, MN 56101</b>		
ORGANIZATION OFFICER'S NAME <b>STEVE HASBY - SEC</b>		ADDRESS <b>707 16th ST WINDOM, MN</b>		
ORGANIZATION OFFICER'S NAME <b>DAVE BROCKMAN - TREAS</b>		ADDRESS <b>837 DES MOINES DR WINDOM, MN</b>		
Location license will be used. If an outdoor area, describe				
<b>WINDOM COMMUNITY CENTER</b>				
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.				
<b>No</b>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage				
<b>HELDORICUSON AGENCY, EDEN PRAIRIE, MN</b>				
<b>APPROVAL</b>				
<b>APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL &amp; GAMBLING ENFORCEMENT</b>				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____		_____		
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event



# RESOLUTION #2009-

INTRODUCED:

SECONDED:

VOTED:     Aye:  
              Nay:  
              Absent:

**AUTHORIZATION TO EXECUTE STATE OF MINNESOTA JOINT POWERS  
AGREEMENT FOR CHILD SEXUAL PREDATOR PROGRAM**

---

**WHEREAS**, the City of Windom has received a Joint Powers Agreement from the State of Minnesota, through its Commissioner of Public Safety, Bureau of Criminal Apprehension, for assistance from the City of Windom law enforcement agencies in investigating and combating the exploitation of children which occurs through the use of computers; and

**WHEREAS**, the City of Windom will receive from the State of Minnesota, through its Commissioner of Public Safety, Bureau of Criminal Apprehension, funds for equipment, training, and expenses, including travel and overtime funding, which are incurred as a result of such investigations by the Windom Police Department.

**WHEREAS**, the effective dates of the Joint Powers Agreement are July 1, 2009, through September 30, 2010, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:**

1.     That the City Council approves the Joint Powers Agreement from the State of Minnesota, through its Commissioner of Public Safety, Bureau of Criminal Apprehension, and agrees to the terms and conditions required.
  
2.     That the Mayor or the City Administrator are authorized to execute the Joint Powers Agreement and any amendments or required documents on behalf of the City of Windom.

Adopted by the Council this 21st day of July, 2009.

\_\_\_\_\_  
Kirby G. Kruse, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**CERTIFICATION**

STATE OF MINNESOTA     }  
COUNTY OF COTTONWOOD}

I certify that the above Resolution is a true and correct copy of the Resolution adopted by the Windom City Council at an authorized meeting held on the 21st day of July, 2009, as shown by the records in my possession.

Date: \_\_\_\_\_

\_\_\_\_\_  
Steve Nasby, City Administrator

\_\_\_\_\_  
Notary Public  
My Commission Expires: \_\_\_\_\_

**STATE OF MINNESOTA  
JOINT POWERS AGREEMENT  
CHILD SEXUAL PREDATOR PROGRAM  
AGREEMENT # 3000-1414**

ORIGINAL

This agreement is between the State of Minnesota, acting through its Commissioner of Public Safety, Bureau of Criminal Apprehension, located at 1430 Maryland Avenue E., St. Paul, Minnesota 55106 and City of Windom, Police Department, located at 444 9<sup>th</sup> Street, Windom, MN 56101.

**Recitals**

Under Minn. Stat. § 471.59, subd. 10, and Minn. Stat. § 15.51 – 15.59, the State is empowered to engage such assistance as deemed necessary. The State was awarded a Federal grant from the U.S. Department of Justice, Office of Community Oriented Policing Services (COPS), Child Sexual Predator Program for investigative overtime reimbursement, training and equipment. The State is in need of assistance from city and county law enforcement agencies in investigating and combating the exploitation of children which occurs through the use of computers by providing funds for equipment, training, and expenses, including travel and overtime funding, which are incurred by law enforcement as a result of such investigations.

**Agreement**

**1 Term of Agreement**

- 1.1 *Effective date:* July 1, 2009, or the date the State obtains all required signatures under Minnesota Statutes Section 16C.05, subdivision 2, whichever is later.
- 1.2 *Expiration date:* September 30, 2010, or until all obligations have been satisfactorily fulfilled, whichever occurs first.

**2 Agreement between the Parties**

**2.1 Governmental Unit's Responsibilities**

- A. All employees of the Governmental Unit shall be licensed peace officers or non-sworn employees must be assigned or affiliated with the Minnesota Internet Crimes Against Children (ICAC) Task Force.
- B. When a contributed employee of the Governmental Unit acts on the behalf of the Minnesota ICAC Task Force within the scope of this Agreement, the employee's actions are within the employee's line of duty and course of employment to the same extent as if the employee had acted on behalf of the employee's employing Agency.
- C. All members of the Governmental Unit shall continue to be employed by the same Law Enforcement Agency employer which they were employed before joining the Minnesota ICAC Task Force and all services, duties, acts or omissions performed by the member will be within the course and duty of that employment, and therefore, are covered by the Workers Compensation programs of that employer; will be paid by that employer and entitled to that employer fringe benefits.
- D. The Governmental Unit shall submit accurate, timely financial records pertaining to enforcement and analytical activities related to ICAC Task Force related investigations. Financial records shall be submitted in a format consistent with Exhibit A attached to this Agreement.
- E. The Governmental Unit must supply original receipts to be reimbursed on pre-approved requests; and reimbursement will be paid directly by the State to the Governmental Unit within 30 days of the date of invoice, with payment made out to the City of Windom, Accounts Receivable, Denise Nichels, located at 444 9<sup>th</sup> Street, Windom, MN 56101.

- F. Investigations by the Governmental Unit under this agreement should be conducted and concluded in a timely manner. The Governmental Unit will only be reimbursed by the State for overtime hours and/or actual expenses incurred related to the Community Oriented Policing Services (COPS) investigations and/or training through the term of this agreement or until all Federal funds under the COPS grant have been expended, whichever comes first.
- G. The Governmental Unit shall maintain accurate records pertaining to enforcement activities, to be collected and forwarded monthly to the State's Authorized Representative or his designee for statistical reporting purposes.
- H. The Governmental Unit shall return to the State's Authorized Representative within sixty days investigative equipment acquired by the State through grant funding as a result of this Agreement in the event that federal funding under the Community Oriented Policing Services (COPS), Child Sexual Predator Program Grant for investigative overtime reimbursement has been exhausted, the agreement is terminated as defined in clause 10.2 of this Agreement, the Governmental Unit breaches this Agreement, or upon expiration of this Agreement.

## 2.2 State's Responsibilities

- A. The State will provide the Governmental Unit with investigative equipment for the exclusive purpose to conduct investigations related to the Community Oriented Policing Services (COPS), Child Sexual Predator Program Grant.
- B. The State will reimburse the Governmental Unit for expenses incurred for training and meetings related to the Community Oriented Policing Services (COPS), Child Sexual Predator Program Grant, and pre-approved by the State's Authorized Representative.
- C. The State will reimburse the Governmental Unit for overtime hours incurred related to the Community Oriented Policing Services (COPS), Child Sexual Predator Program Grant, and approved by the State's Authorized Representative.

## 3 Payment

- A. Itemized invoices will be filed by the Governmental Unit's Authorized Representative of this agreement with the State's Authorized Representative of this agreement in arrears, monthly and within 30 days of the period in which service and/or training were provided.
- B. Reimbursement to the Governmental Unit will be made by the State within 30 days of the date of invoice, and will be paid directly to the City of Windom, Accounts Receivable, Denise Nichels, located at 444 9<sup>th</sup> Street, Windom, MN 56101.
- C. Reimbursement for travel and subsistence expenses actually and necessarily incurred by the Governmental Unit as a result of this agreement will be reimbursed for travel and subsistence expenses in the same manner and in no greater amount than provided in the current "Commissioner's Plan" promulgated by the commissioner of Employee Relations. The Governmental Unit will not be reimbursed for travel and subsistence expenses incurred outside Minnesota unless it has received the prior approval of the State's Authorized Representative for out of state travel. Minnesota will be considered the home state for determining whether travel is out of state.
- D. The State has a total Expense Budget of \$241,481.00 that was approved under the Community Oriented Policing Services (COPS), Child Sexual Predator Program Grant for investigative overtime hours and expense reimbursement. Based on the number of Governmental Units participating in the COPS Child Sexual Predator Program the total obligation of the State for reimbursement of investigative overtime hours and expenses will not exceed \$5,000.00 for any one Governmental Unit, unless approved by the State's Authorized Representative.
- E. *Federal Funds.* Payments under this agreement will be made from federal funds obtained by the State through Title Child Sexual Predator Program CFDA number 16.710 of the Violent Crime Control and Law Enforcement Act of 1994. The Governmental Unit is responsible for compliance with all federal requirements imposed on these

funds and accepts full financial responsibility for any requirements imposed by the Governmental Unit's failure to comply with federal requirements.

#### 4 Authorized Representatives

The State's Authorized Representative is Eric Knutson, Special Agent in Charge, 1430 Maryland Avenue E., St. Paul, Minnesota 55106, telephone number 651-793-7000, or his/her successor.

I. The Governmental Unit's Authorized Representative is Jeff Shirkey, Chief, 444 9<sup>th</sup> Street, Windom, MN 56101, or his/her successor.

#### 5 Assignment, Amendments, Waiver, and Contract Complete

5.1 *Assignment.* The Governmental Unit may neither assign nor transfer any rights or obligations under this agreement without the prior consent of the State and a fully executed Assignment Agreement, executed and approved by the same parties who executed and approved this agreement, or their successors in office.

5.2 *Amendments.* Any amendment to this agreement must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original agreement, or their successors in office.

5.3 *Waiver.* If the State fails to enforce any provision of this agreement, that failure does not waive the provision or its right to enforce it.

5.4 *Contract Complete.* This agreement contains all negotiations and agreements between the State and the Governmental Unit. No other understanding regarding this agreement, whether written or oral, may be used to bind either party.

#### 6 Liability

The Governmental Unit will indemnify, save, and hold the State, its agents, and employees harmless from any claims or causes of action, including attorney's fees incurred by the State, arising from the performance of this agreement by the Governmental Unit or the Governmental Unit's agents or employees. This clause will not be construed to bar any legal remedies the Governmental Unit may have for the State's failure to fulfill its obligations under this agreement.

#### 7 State Audits

The Governmental Unit shall participate fully in any audits required by the U.S. Department of Justice; and under Minn. Stat. § 16C.05, subd. 5, the Governmental Unit's books, records, documents, and accounting procedures and practices relevant to this agreement are subject to examination by the State and/or the State Auditor or Legislative Auditor, as appropriate, for a minimum of six years from the end of this agreement.

#### 8 Government Data Practices

The Governmental Unit and State must comply with the Minnesota Government Data Practices Act, Minn. Stat. Ch. 13, as it applies to all data provided by the State under this agreement, and as it applies to all data created, collected, received, stored, used, maintained, or disseminated by the Governmental Unit under this agreement. The civil remedies of Minn. Stat. § 13.08 apply to the release of the data referred to in this clause by either the Governmental Unit or the State.

If the Governmental Unit receives a request to release the data referred to in this Clause, the Governmental Unit must immediately notify the State. The State will give the Governmental Unit instructions concerning the release of the data to the requesting party before the data is released.

#### 9 Venue

Venue for all legal proceedings out of this agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.

**10 Termination**

10.1 **Termination.** The State or the Governmental Unit may terminate this agreement at any time, with or without cause, upon 30 days' written notice to the other party.

10.2 **Termination for Insufficient Funding.** The State may immediately terminate this agreement if it does not obtain funding from the Minnesota Legislature, or other funding source; or if funding cannot be continued at a level sufficient to allow for the payment of the services covered here. Termination must be by written or fax notice to the Governmental Unit. The State is not obligated to pay for any services that are provided after notice and effective date of termination. However, the Governmental Unit will be entitled to payment, determined on a pro rata basis, for services satisfactorily performed to the extent that funds are available. The State will not be assessed any penalty if the agreement is terminated because of the decision of the Minnesota Legislature, or other funding source, not to appropriate funds. The State must provide the Governmental Unit notice of the lack of funding within a reasonable time of the State's receiving that notice.

**1. STATE ENCUMBRANCE VERIFICATION**

*Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.45 and 16C.05.*

Signed: *Jerry Johnson*

Date: 6/23/9

Agreement No. 3000-1414

**2. GOVERNMENTAL UNIT**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

By: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**3. STATE AGENCY**

By: \_\_\_\_\_  
(with delegated authority)

Title: \_\_\_\_\_

Date: \_\_\_\_\_

**4. COMMISSIONER OF ADMINISTRATION**

*delegated to Materials Management Division*

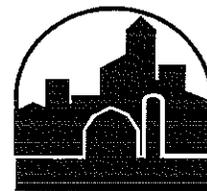
By: \_\_\_\_\_

Date: \_\_\_\_\_

Distribution:  
Agency  
Governmental Unit  
State's Authorized Representative - Photo Copy



# MEMORANDUM



CITY OF WINDOM  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
www.windom-mn.com

**TO:** City Council

**FROM:** City Administrator  
Fire Chief 

**DATE:** July 17, 2009

**RE:** Disposition of Surplus Equipment – Fire Department

The Windom Fire Department is requesting the City Council's consideration for the disposition of surplus\obsolete equipment with a value estimated to be over \$500. Per City Code, the City Council must approve of the disposition of surplus equipment and if the value is estimated to be over \$500 it must be made available to the public for bid.

The Windom Fire Department has a trailer that was previously used to transport the antique fire engine to parades. Due to maintenance issues the antique fire engine is no longer used for parades\events. The trailer was then loaned to the Street Department for their use. The Street Department no longer has need for the trailer. The trailer is in need of repair and will be sold "as is".

If you have any questions about this equipment or the disposition please contact Dan Fossing, Fire Chief at 822-1098 or Bruce Caldwell, Street Superintendent at 831-6137.

## RESOLUTION #2009-

INTRODUCED:

SECONDED:

VOTED:     Aye:  
              Nay:  
              Absent:

### WINDOM'S "NIGHT TO UNITE" PROCLAMATION

---

**WHEREAS**, the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement agencies are sponsoring a unique, nationwide crime, drug and violence awareness program on July 27, 2009, entitled "Night to Unite"; and

**WHEREAS**, the "Night to Unite" provides a unique opportunity for Windom, Minnesota, to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

**WHEREAS**, the Cottonwood County Youth Task Force, Southwest Crisis Center, and MN Department of Corrections play a vital role in assisting the Windom Police Department and Cottonwood County Sheriff's Department through joint crime, drug and violence prevention efforts in Windom and are supporting "Night to Unite 2009" locally; and

**WHEREAS**, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

**WHEREAS**, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" program.

**NOW, THEREFORE**, I, Mayor of the City of Windom, do hereby proclaim Monday, July 27, 2009 as "**Night to Unite**" in Windom, Minnesota.

**FURTHER, BE IT RESOLVED THAT, I, MAYOR KRUSE**, Mayor of the City of Windom, do hereby call upon all citizens of Windom, to join in and support Windom's 3<sup>rd</sup> Annual "Night to Unite" on Monday, July 27, 2009.

Adopted by the Council this 21st day of July, 2009.

\_\_\_\_\_  
Kirby Kruse, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	ELECTRIC FUND	UTILITY BILLING	187.55
CITY OFFICE	STEVE NASBY	EXPENSE	198.45
CITY OFFICE	PITNEY BOWES	SUPPLIES	4.97
Total for Department 103			390.97*
P & Z / BUILDING OFF	COTTONWOOD CTY RECOR SERVICE		46.00
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITY BILLING	61.45
P & Z / BUILDING OFF	PITNEY BOWES	SUPPLIES	4.97
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	93.00
Total for Department 106			205.42*
CITY HALL	ELECTRIC FUND	MAINTENANCE	23.20
CITY HALL	ELECTRIC FUND	UTILITY BILLING	458.73
CITY HALL	SANDRA HERDER	CLEANING	357.47
CITY HALL	MELISSA PENAS	CLEANING	357.47
Total for Department 115			1,196.87*
POLICE	ELECTRIC FUND	UTILITY BILLING	79.03
POLICE	VOYAGER FLEET SERVIC	GAS	47.21
Total for Department 120			126.24*
FIRE DEPARTMENT	ELECTRIC FUND	UTILITY BILLING	26.21
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	135.59
Total for Department 125			161.80*
STREET	ELECTRIC FUND	UTILITY BILLING	2,677.89
STREET	ENVIROSIDE	TESTING	600.00
STREET	ERICKSON OIL CO	GAS	443.10
STREET	PITNEY BOWES	SUPPLIES	4.97
STREET	VET'S WHOA N'GO	GAS	57.06
STREET	VOYAGER FLEET SERVIC	GAS	105.65
Total for Department 140			3,888.67*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	128.00
Total for Department 145			128.00*
PARKS	ELECTRIC FUND	MAINTENANCE	22.27
PARKS	ELECTRIC FUND	UTILITY BILLING	4,702.52
PARKS	ERICKSON OIL CO	GAS	74.51
PARKS	VET'S WHOA N'GO	GAS	20.54
Total for Department 165			4,819.84*
Total for Fund 01			10,917.81*
LIBRARY	ELECTRIC FUND	UTILITY BILLING	248.31
LIBRARY	SANDRA HERDER	CLEANING	357.48
LIBRARY	MELISSA PENAS	CLEANING	357.48
Total for Department 171			963.27*
Total for Fund 03			963.27*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	COTTONWOOD CTY RECOR SERVICE		46.00
	HJERPE CONTRACTING I CONSTRUCTION		452,559.58
	Total for Department		452,605.58*
	Total for Fund 09		452,605.58*
	MN POLLUTION CONTROL PERMIT		400.00
	WENCK ASSOCIATES, IN AIRPORT PROJ 09		54,651.50
	Total for Department		55,051.50*
AIRPORT	PITNEY BOWES	SUPPLIES	4.97
AIRPORT	RED ROCK RURAL WATER	WATER	27.60
AIRPORT	SO. CENTRAL ELECTRIC POWER COST		262.66
	Total for Department 174		295.23*
	Total for Fund 11		55,346.73*
POOL	ELECTRIC FUND	UTILITY BILLING	1,772.11
POOL	KRIS JANSSEN	REFUND -SWIM LESSONS	28.00
POOL	BARB JONES	REFUND - SWIM LESSONS	28.00
POOL	JOSH SAMMONS	REFUND - SWIM LESSONS	28.00
POOL	GARY WEINS	REFUND - SWIM LESSONS	35.00
	Total for Department 175		1,891.11*
	Total for Fund 12		1,891.11*
AMBULANCE	ELECTRIC FUND	UTILITY BILLING	23.26
AMBULANCE	PITNEY BOWES	SUPPLIES	4.97
AMBULANCE	VET'S WHOA N'GO	GAS	1,049.88
	Total for Department 176		1,078.11*
	Total for Fund 13		1,078.11*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITY BILLING	1,647.46
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	MERCHANDISE	808.30
MULTI-PURPOSE BUILDI	BRAD BUSSA	ROASTER RENTAL	15.00
MULTI-PURPOSE BUILDI	VOYAGER FLEET SERVIC	GAS	68.92
	Total for Department 177		2,539.68*
	Total for Fund 14		2,539.68*
N IND PARK	SO. CENTRAL ELECTRIC POWER COST		28.20
	Total for Department 147		28.20*
	Total for Fund 18		28.20*
LIQUOR	ELECTRIC FUND	UTILITY BILLING	921.07
LIQUOR	GRIGGS COOPER	MERCHANDISE	4,136.71
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,166.97
LIQUOR	PITNEY BOWES	SUPPLIES	4.97

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	QUALITY WINE SPIRITS MERCHANDISE		5,091.60
	Total for Department 180		12,321.32*
	Total for Fund 60		12,321.32*
WATER	CITY OF WINDOM	MAINTENANCE	500.00
WATER	ELECTRIC FUND	MAINTENANCE	7.25
WATER	ELECTRIC FUND	UTILITY BILLING	5,695.62
WATER	H P SUDS	BILLING CONTRACT SERVICE	111.56
WATER	MIDWEST DATA, INC	UTILITY BILL / SPEC SERV	770.92
WATER	MN DEPT OF HEALTH	WA SUR CHARGE	3,205.00
WATER	PITNEY BOWES	SUPPLIES	5.08
WATER	VOYAGER FLEET SERVIC	GAS	198.33
	Total for Department 181		10,493.76*
	Total for Fund 61		10,493.76*
ELECTRIC	ELECTRIC FUND	UTILITY BILLING	267.54
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	111.58
ELECTRIC	MIDWEST DATA, INC	UTILITY BILL / SPEC SERV	1,580.56
ELECTRIC	NORTHERN TOOL & EQUI	TOOL	165.88
ELECTRIC	PITNEY BOWES	SUPPLIES	4.97
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	VET'S WHOA N'GO	GAS	39.37
ELECTRIC	VOYAGER FLEET SERVIC	GAS	64.15
ELECTRIC	JUDY BAUMGARD	ENERGY REBATE	200.00
ELECTRIC	ALAN BEENS	ENERGY REBATE	100.00
ELECTRIC	JON BONDHUS	ENERGY REBATE	100.00
ELECTRIC	KRISTY BOTTIN	ENERGY REBATE	100.00
ELECTRIC	LINDSEY CARTWRIGHT	ENERGY REBATE	350.00
ELECTRIC	ED EIGENBERG	ENERGY REBATE	50.00
ELECTRIC	KENT ELNESS	ENERGY REBATE	100.00
ELECTRIC	DR. STEVEN HARTBERG	ENERGY REBATE	100.00
ELECTRIC	EDNA KLEWER	ENERGY REBATE	100.00
ELECTRIC	GREGORY PFEPPER	ENERGY REBATE	100.00
ELECTRIC	ARLAND POLZIN	ENERGY REBATE	275.00
ELECTRIC	DENNIS PURRINGTON	ENERGY REBATE	350.00
ELECTRIC	ALICE REINHARDT	ENERGY REBATE	100.00
ELECTRIC	ROBERT REMPEL	ENERGY REBATE	50.00
ELECTRIC	SHARON NELSON SCHMID	ENERGY REBATE	100.00
ELECTRIC	RONALD SCHRAMEL	ENERGY REBATE	275.00
ELECTRIC	CRISTA STAHL	ENERGY REBATE	50.00
ELECTRIC	DARREL STEVENS	ENERGY REBATE	100.00
ELECTRIC	KELLY THONGVIVONG	ENERGY REBATE	200.00
ELECTRIC	MARILLA WHITNEY	ENERGY REBATE	100.00
	Total for Department 182		5,318.65*
	Total for Fund 62		5,318.65*
SEWER	ELECTRIC FUND	UTILITY BILLING	14,306.38

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	ERICKSON OIL CO	GAS	17.67
SEWER	H P SUDS	BILLING CONTRACT SERVICE	111.56
SEWER	MIDWEST DATA, INC	UTILITY BILL / SPEC SERV	770.92
SEWER	PITNEY BOWES	SUPPLIES	4.97
SEWER	VET'S WHOA N'GO	GAS	22.22
SEWER	VOYAGER FLEET SERVIC GAS		65.08
SEWER	VOYAGER FLEET SERVIC MISC MERCHANDISE		3.58
	Total for Department 183		15,302.38*
	Total for Fund 63		15,302.38*
ARENA	ELECTRIC FUND	UTILITY BILLING	1,627.58
ARENA	PITNEY BOWES	SUPPLIES	4.97
ARENA	VET'S WHOA N'GO	GAS	115.75
ARENA	VOYAGER FLEET SERVIC GAS		69.84
	Total for Department 184		1,818.14*
	Total for Fund 64		1,818.14*
	BANK MIDWEST	LOAN PAYMENT	1,218.82
	Total for Department		1,218.82*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	17.55
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITY BILLING	126.01
ECONOMIC DEVELOPMENT	PITNEY BOWES	SUPPLIES	4.97
ECONOMIC DEVELOPMENT	BANK MIDWEST	LOAN PAYMENT	2,781.18
	Total for Department 187		2,929.71*
	Total for Fund 67		4,148.53*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	225.00
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN PAYMENT	620.78
	Total for Department 166		845.78*
	Total for Fund 68		845.78*
	MN 9-1-1 PROGRAM	911 SERVICE	933.89
	Total for Department		933.89*
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITY BILLING	1,612.20
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	EQUIPMENT	559.69
TELECOMMUNICATIONS	HEARTLAND TECHNOLOGY	ISP PREPAY SUPPORT CONTR	120.00
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	334.68
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILL / SPEC SERV	1,693.62
TELECOMMUNICATIONS	PITNEY BOWES	SUPPLIES	14.91
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC GAS		163.91
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	CHRIS ZIMMERMAN	MOWING	47.50
	Total for Department 199		4,733.18*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 69			5,667.07*
	LAW ENFORCMENT	LABOR UNION DUES	252.00
	LOCAL UNION #949	UNION DUES	1,493.10
Total for Department			1,745.10*
Total for Fund 70			1,745.10*
Grand Total			583,031.22*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	MII LIFE	VEBA	198.40
		Total for Department 103	198.40*
P & Z / BUILDING OFF	MII LIFE	VEBA	148.80
P & Z / BUILDING OFF	MN DEPT OF LABOR & I	BLDG PERMIT SURCHARGE	361.58
		Total for Department 106	510.38*
CITY HALL	COMMUNITY CENTER	SUPPLIES	21.22
		Total for Department 115	21.22*
POLICE	MII LIFE	VEBA	1,398.96
		Total for Department 120	1,398.96*
FIRE DEPARTMENT	QUEST	TELEPHONE	58.86
		Total for Department 125	58.86*
STREET	MII LIFE	VEBA	755.44
STREET	QUEST	TELEPHONE	58.86
		Total for Department 140	814.30*
RECREATION	TORO	REFUND-OVER PAYMENT SAND	150.00
RECREATION	ALLY KLASSEN	REFUND - T-BALL	35.00
RECREATION	RAHN LARSON	TOURNEY FEE REIMBURSED	100.00
		Total for Department 150	285.00*
PARKS	MII LIFE	VEBA	185.68
		Total for Department 165	185.68*
		Total for Fund 01	3,472.80*
EQUIPMENT/F.A.	BOND TRUST SERVICE C SERIES 2005 GEN OBLIG BO		3,000.00
EQUIPMENT/F.A.	U S BANK TRUST NATIO BOND PAYMENT		11,819.25
		Total for Department 170	14,819.25*
		Total for Fund 02	14,819.25*
LIBRARY	COMMUNITY CENTER	SUPPLIES	10.47
		Total for Department 171	10.47*
		Total for Fund 03	10.47*
4TH AVE PROJECT	BOND TRUST SERVICE C SERIES 2005A GEN OBLIG B		7,455.00
		Total for Department 168	7,455.00*
		Total for Fund 06	7,455.00*
	COTTONWOOD CO HWY DE DEPOSIT FOR TEMP ACCESS		200.00
	WENCK ASSOCIATES, IN AIRPORT PROJ 09		5,661.00
		Total for Department	5,861.00*
		Total for Fund 11	5,861.00*

CITY OF WINDOM  
 PM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
POOL	ELECTRIC FUND	MAINTENANCE	18.52
POOL	FEDER MECHANICAL	MAINTENANCE	108.75
POOL	RON LILLEGAARD	REFUND - SWIM LESSONS	28.00
POOL	AMBER BRATHWAITE	REFUND-SWIM LESSON	28.00
		Total for Department 175	183.27*
		Total for Fund 12	183.27*
AMBULANCE	JIM AXFORD	EXPENSE	176.00
AMBULANCE	JOLYNN NERHUS	EXPENSE	43.99
AMBULANCE	QUEST	TELEPHONE	58.86
AMBULANCE	KIM POWERS	EXPENSE	61.07
AMBULANCE	ALLAN REMPEL	EXPENSES	9.59
AMBULANCE	JIM SKARPHOL	EXPENSE	81.69
		Total for Department 176	431.20*
		Total for Fund 13	431.20*
MULTI-PURPOSE BUILDI	FEDER MECHANICAL	MAINTENANCE	718.75
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	284.88
		Total for Department 177	1,003.63*
		Total for Fund 14	1,003.63*
		MN DEPT OF EMPLY & E REPAYMENT OF PM GRANT	104,073.02
		Total for Department	104,073.02*
PM REVOLVING LOAN FU	MN DEPT OF EMPLY & E REPAYMENT OF PM GRANT		15,907.53
		Total for Department 172	15,907.53*
		Total for Fund 15	119,980.55*
	QUALITY GLASS	MAINTENANCE FOR COMM SCD	3,715.00
	WESTERN COMMUNITY AC	MAINT FOR COMM SCDP	1,600.00
		Total for Department	5,315.00*
		Total for Fund 17	5,315.00*
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,995.03
LIQUOR	MII LIFE	VEBA	371.36
		Total for Department 180	3,366.39*
		Total for Fund 60	3,366.39*
WATER	BOND TRUST SERVICE C	SERIES 2005 GEN OBLIG BO	7,257.60
WATER	BOND TRUST SERVICE C	SERIES 2007B GEN OBLIG B	13,748.15
WATER	FEDER MECHANICAL	MAINTENANCE	108.75
WATER	GOPHER STATE ONE CAL	LOCATES	11.12
WATER	MIDWEST WIRELESS	TELEPHONE	45.37
WATER	MII LIFE	VEBA	560.22

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
WATER	QUEST	TELEPHONE	58.86
WATER	SCHWALBACH HARDWARE	FLORENCE BYERS WA SERVIC	782.28
WATER	U S BANK TRUST NATIO	BOND PAYMENT	2,954.81
		Total for Department 181	25,527.16*
		Total for Fund 61	25,527.16*
	JESSICA NODING	REFUND - UTILITY PREPAYM	125.00
		Total for Department	125.00*
ELECTRIC	GOPHER STATE ONE CAL	LOCATES	11.12
ELECTRIC	MII LIFE	VEBA	1,049.86
ELECTRIC	QUEST	TELEPHONE	55.44
ELECTRIC	PRESTON ROSSOW	EXPENSE	27.37
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	104,630.53
		Total for Department 182	105,774.32*
		Total for Fund 62	105,899.32*
SEWER	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIG B	3,812.40
SEWER	BOND TRUST SERVICE C	SERIES 2007B GEN OBLIG B	12,690.60
SEWER	FEDERAL EXPRESS CORP	TRANSPORTATION	203.53
SEWER	GOPHER STATE ONE CAL	LOCATES	11.12
SEWER	MIDWEST WIRELESS	TELEPHONE	45.37
SEWER	MII LIFE	VEBA	931.58
SEWER	MN WATER OPERATORS (	REGISTRATIOIN	225.00
SEWER	QUEST	TELEPHONE	328.76
SEWER	U S BANK TRUST NATIO	BOND PAYMENT	4,924.69
		Total for Department 183	23,173.05*
		Total for Fund 63	23,173.05*
ARENA	ELECTRIC FUND	MAINTENANCE	34.53
ARENA	MII LIFE	VEBA	371.36
		Total for Department 184	405.89*
		Total for Fund 64	405.89*
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	235.28
		Total for Department 187	235.28*
		Total for Fund 67	235.28*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	225.00
		Total for Department 166	225.00*
		Total for Fund 68	225.00*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	6.50
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,581.76

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	BLUEHIGHWAYS	SUBSCRIBER	27.55
TELECOMMUNICATIONS	BOND TRUST SERVICE C 2007 A	ADM FEE	450.00
TELECOMMUNICATIONS	BOND TRUST SERVICE C 2007 A	GO / EQUIPMENT	47,300.00
TELECOMMUNICATIONS	CNN - TURNER NETWORK	SUBSCRIBER	781.95
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	6.50
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	54.61
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	10,133.20
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATES	33.34
TELECOMMUNICATIONS	KARE	SUBSCRIBER	397.20
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	656.00
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	MII LIFE	VEBA	665.78
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	20,289.70
TELECOMMUNICATIONS	RPD TV	SUBSCRIBER	394.80
TELECOMMUNICATIONS	TBS - TURNER NETWORK	SUBSCRIBER	669.12
TELECOMMUNICATIONS	TCM - TURNER NETWORK	SUBSCRIBER	373.92
TELECOMMUNICATIONS	TNT - TURNER NETWORK	SUBSCRIBER	1,551.44
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	215.47
TELECOMMUNICATIONS	U S BANK TRUST NATIO	BOND PAYMENT	339,598.13
TELECOMMUNICATIONS	U-REKA BROADBAND VEN	SERVICE	5,000.00
	Total for Department 199		430,216.97*
	Total for Fund 69		430,216.97*
	COLONIAL LIFE INSURA	INSURANCE	22.05
	Total for Department		22.05*
	Total for Fund 70		22.05*
	Grand Total		747,603.28*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	MCDONALD & SCHRAMMEL	LEGAL FEES	661.50
	Total for Department 101		661.50*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.78
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	13.22
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	9.33
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
CITY OFFICE	PITNEY BOWES	SUPPLIES	7.67
	Total for Department 103		63.50*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	45.92
P & Z / BUILDING OFF	MCDONALD & SCHRAMMEL	LEGAL FEES	178.50
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
P & Z / BUILDING OFF	WINDOM QUICK PRINT	SUPPLIES	119.20
	Total for Department 106		350.12*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.38
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	CULLIGAN	SERVICE	12.50
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	89.51
	Total for Department 115		137.39*
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	193.60
POLICE	LAMPERTS YARDS, INC.	MAINTENANCE	14.30
POLICE	MCDONALD & SCHRAMMEL	LEGAL FEES	4,924.50
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	111.27
POLICE	WINDOM AREA HOSPITAL	TESTING	15.00
POLICE	WINDOM QUICK PRINT	SUPPLIES	74.55
	Total for Department 120		6,808.22*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	DAN'S OFFICE SUPPLY	SUPPLIES	97.43
FIRE DEPARTMENT	HEIMAN FIRE EQUIP. C	MAINTENANCE	422.75
FIRE DEPARTMENT	JERRY'S REPAIR	MAINTENANCE	918.50
FIRE DEPARTMENT	LUCAN COMMUNITY TV I	MAINTENANCE	84.13
FIRE DEPARTMENT	MCDONALD & SCHRAMMEL	LEGAL FEES	136.50
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
FIRE DEPARTMENT	RIVERSIDE LAUNDRY	SERVICE	31.95
FIRE DEPARTMENT	WINDOM FARM SERVICE	MAINTENANCE	115.97
FIRE DEPARTMENT	WINDOM FIRE SAFETY	MAINTENANCE	20.00
FIRE DEPARTMENT	CARQUEST AUTO PARTS	MAINTENANCE	81.67
	Total for Department 125		2,127.90*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	2,530.17
EMERGENCY MANAGEMENT	RON'S ELECTRIC	SIREN MAINTENANCE	459.95
	Total for Department 130		3,002.62*
ANIMALS	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	208.10

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department 135			208.10*
STREET	CITIZEN PUBLISHING C	ADVERTISING	211.00
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	137.77
STREET	DAN'S OFFICE SUPPLY	SUPPLIES	142.44
STREET	GDF ENTERPRISES, INC	MAINTENANCE	541.58
STREET	WINDOM AUTO VALU	MAINTENANCE	97.08
STREET	MCLAUGHLIN & SCHULZ,	MAINTENANCE	1,468.51
STREET	MACQUEEN EQUIP. CO.	INCORRECT PAYMENT ON LAS	176.72
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
STREET	MIDWEST WIRELESS	TELEPHONE	100.29
STREET	MILLER SELLNER EQUIP	MAINTENANCE	134.52
STREET	MILLS & MILLER, INC	SALT	3,027.90
STREET	M-R SIGNS CO., INC	SIGN	139.16
STREET	NAPA AUTO PARTS	MAINTENANCE	82.44
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	1,223.88
STREET	CARQUEST AUTO PARTS	MAINTENANCE	72.67
STREET	JACKSON BUILDING CEN	SALT SHED	1,748.79
STREET	EZ-LINER	MAINTENANCE	61.28
Total for Department 140			9,497.53*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.70
RECREATION	CENTER SPORTS	EQUIPMENT	431.40
RECREATION	COCA-COLA BOTTLING C	MERCHANDISE	682.37
RECREATION	HEARTLAND IMAGE	T-SHIRTS	2,801.50
RECREATION	A H HERMEL CANDY & T	MERCHANDISE	375.64
RECREATION	MAXIMUM SOLUTIONS, I	SERVICE AGREEMENT	105.50
RECREATION	WORTHINGTON AREA YMC	HERSHEY TRACK FEE	60.00
Total for Department 150			4,483.11*
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	WASTE MANAGEMENT OF	HAUL GARBAGE	148.09
PARKS	GCC ALLIANCE CONCRET	MAINTENANCE	281.27
PARKS	WINDOM AUTO VALU	MAINTENANCE	27.99
PARKS	LAMPERTS YARDS, INC.	MAINTENANCE	18.28
PARKS	MESSER MACHINE & MFG	MAINTENANCE	42.22
PARKS	MTI DISTRIBUTING, IN	MAINTENANCE	479.01
PARKS	COUNTRY PRIDE SERVIC	MAINTENANCE	1,002.58
Total for Department 165			2,036.94*
Total for Fund 01			29,376.93*
LIBRARY	AMERICAN GIRL	SUBSCRIPTION	22.95
LIBRARY	BBC AUDIO	BOOKS	112.26
LIBRARY	CENTER POINT LARGE P	BOOKS	82.68
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DEMCO	SUPPLIES	151.24
LIBRARY	GALE	BOOKS	460.37
LIBRARY	INGRAM	BOOKS	2,247.63

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	KDOM RADIO	ADVERTISING	60.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	463.28
LIBRARY	PEOPLE	SUBSCRIPTION	116.07
LIBRARY	READERS SERVICE	BOOK	40.22
LIBRARY	TASTE OF HOME	SUBSCRIPTION	10.00
LIBRARY	MONEY	SUBSCRIPTION	19.95
LIBRARY	ALASKA	SUBSCRIPTION	24.00
LIBRARY	CONSUMER REPORTS	SUBSCRIPTION	26.00
LIBRARY	EBONY	SUBSCRIPTION	29.97
LIBRARY	MN MONTHLY	SUBSCRIPTION	14.95
LIBRARY	POPULAR SCIENCE	SUBSCRIPTION	19.97
LIBRARY	ROMANTIC HOME	SUBSCRIPTION	26.95
LIBRARY	UNION PEN COMPANY	CALENDARS	189.87
LIBRARY	VICTORIA	SUBSCRIPTION	19.98
LIBRARY	DISNEY MOVIE CLUB	MOVIES	61.95
	Total for Department 171		4,227.29*
	Total for Fund 03		4,227.29*
	HEIMAN FIRE EQUIP. C TURN OUT GEAR		8,108.31
	Total for Department		8,108.31*
	Total for Fund 04		8,108.31*
	MCDONALD & SCHRAMMEL LEGAL FEES		115.50
	Total for Department		115.50*
	Total for Fund 09		115.50*
	MCDONALD & SCHRAMMEL LEGAL FEES		241.50
	Total for Department		241.50*
	Total for Fund 11		241.50*
POOL	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		26.70
POOL	AMERICAN RED CROSS LESSONS		168.00
POOL	MELVIN DUERKSEN MAINTENANCE		1,895.80
POOL	HAWKINS, INC CHEMICALS		4,241.42
POOL	A H HERMEL CANDY & T MERCHANDISE		633.26
POOL	WINDOM AUTO VALU MAINTENANCE		18.41
POOL	LAMPERTS YARDS, INC. MAINTENANCE		37.29
POOL	MINNCOR INDUSTRIES SUPPLIES		126.52
POOL	PAMIDA SUPPLIES		21.30
POOL	RON'S ELECTRIC MAINTENANCE		235.05
POOL	TONKA EQUIPMENT CO MAINTENANCE		1,631.58
	Total for Department 175		9,035.33*
	Total for Fund 12		9,035.33*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	BOUND TREE MEDICAL,	EQUIPMENT	464.69
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	164.80
AMBULANCE	LEWIS FAMILY DRUG #5	SUPPLIES	69.95
AMBULANCE	HIGLEY FORD SALES	MAINTENANCE	898.84
AMBULANCE	MCDONALD & SCHRAMEL	LEGAL FEES	147.00
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	93.70
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	352.17
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	1,231.97
AMBULANCE	WINDOM FARM SERVICE	MAINTENANCE	76.00
	Total for Department 176		3,705.62*
	Total for Fund 13		3,705.62*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.70
MULTI-PURPOSE BUILDI	COLE PAPER INC.	SUPPLIES	213.30
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	162.69
MULTI-PURPOSE BUILDI	LEWIS FAMILY DRUG #5	SUPPLIES	6.38
MULTI-PURPOSE BUILDI	SUNSHINE FOODS	SUPPLIES	217.95
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	154.00
MULTI-PURPOSE BUILDI	MESSER MACHINE & MFG	MAINTENANCE	2.30
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	13.92
MULTI-PURPOSE BUILDI	NAPA AUTO PARTS	MAINTENANCE	18.39
MULTI-PURPOSE BUILDI	PLUNKETT'S PEST CONT	SERVICE	344.42
MULTI-PURPOSE BUILDI	TOWN 'N COUNTRY	MAINTENANCE	196.74
MULTI-PURPOSE BUILDI	WORTHINGTON DAILY GL	AD	69.93
	Total for Department 177		1,426.72*
	Total for Fund 14		1,426.72*
LIQUOR	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.70
LIQUOR	ADRIAN'S PLUMBING	MAINTENANCE	70.29
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	17,730.20
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	159.80
LIQUOR	CULLIGAN	SERVICE	8.32
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	50.60
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	22,460.25
LIQUOR	HEARTLAND PAPER COMP	SUPPLIES	9.82
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	387.06
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	110.25
LIQUOR	PEPSIAMERICAS	MERCHANDISE	194.40
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	576.50
LIQUOR	S&K LINES	FREIGHT	702.64
LIQUOR	THE AMERICAN BOTTLIN	MERCHANDISE	87.62
LIQUOR	WINDOM QUICK PRINT	ADVERTISING	129.00
	Total for Department 180		42,742.86*
	Total for Fund 60		42,742.86*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
WATER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.70
WATER	COTTONWOOD CO TREASU	DISPATCHING	100.00
WATER	WASTE MANAGEMENT OF	HAUL GARBAGE	89.51
WATER	HAWKINS, INC	CHEMICALS	2,517.51
WATER	HACH COMPANY	SUPPLIES	141.42
WATER	HUERPE CONTRACTING I	WATER MAIN BREAK	3,958.40
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	PITNEY BOWES	SUPPLIES	5.00
WATER	CARQUEST AUTO PARTS	MAINTENANCE	106.41
WATER	FIRST SUPPLY LLC - R	SUPPLIES	55.73
	Total for Department 181		7,063.43*
	Total for Fund 61		7,063.43*
	B & B TRANSFORMER	INVENTORY	4,526.25
	BORDER STATES ELECTR	INVENTORY	742.85
	DAKOTA SUPPLY GROUP	MAINTENANCE	3,172.64
	J. H. LARSON	SUPPLIES/MAINTENANCE	29.55
	RESCO	INVENTORY	3,025.03
	WERNER ELECTRIC	MAINTENANCE	438.74
	WESCO DISTRIBUTION,	SUPPLIES	3,701.38
	Total for Department		15,636.44*
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.70
ELECTRIC	BORDER STATES ELECTR	INVENTORY	2,482.75
ELECTRIC	BURMEISTER ELECTRIC	MAINTENANCE	4,194.18
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	233.70
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	CULVER COMPANY	MAINTENANCE	2,334.67
ELECTRIC	WASTE MANAGEMENT OF	HAUL GARBAGE	89.21
ELECTRIC	DAKOTA SUPPLY GROUP	MAINTENANCE	368.30
ELECTRIC	DITCH WITCH PLATINUM	MAINTENANCE	142.04
ELECTRIC	GCC ALLIANCE CONCRET	MAINTENANCE	104.90
ELECTRIC	WINDOM AUTO VALU	MAINTENANCE	135.64
ELECTRIC	KDOM RADIO	ADVERTISING	244.20
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
ELECTRIC	MESSER MACHINE & MFG	MAINTENANCE	24.93
ELECTRIC	NAPA AUTO PARTS	MAINTENANCE	195.90
ELECTRIC	PITNEY BOWES	SUPPLIES	5.00
ELECTRIC	RESCO	INVENTORY	69.94
ELECTRIC	SKARSHAUG TESTING LA	SUPPLIES	128.87
ELECTRIC	THE STAG CLOTHIERS	CLOTHING	393.00
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM QUICK PRINT	CONNECTOR	196.87
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	44.15
ELECTRIC	BANK MIDWEST	NSF CHECK	123.83
ELECTRIC	WINDOM TOWING CO	TIRES	410.10
	Total for Department 182		13,342.88*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 62			28,979.32*
	HD SUPPLY WATERWORKD	MAINTENANCE	477.68
Total for Department			477.68*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	129.06
SEWER	COTTONWOOD CO TREASU	DISPATCHING	100.00
SEWER	ENVIRONMENTAL TOXICI	TESTING	650.00
SEWER	HAWKINS, INC	CHEMICALS	845.82
SEWER	HACH COMPANY	SUPPLIES	60.00
SEWER	HOLT'S CLEANING SERV	CLEAN AFTER SEWER BACK U	79.88
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
SEWER	MN VALLEY TESTING	TESTING	2,890.20
SEWER	NAPA AUTO PARTS	MAINTENANCE	128.18
SEWER	NORTH SHORE ANALYTIC	TESTING	125.00
SEWER	PITNEY BOWES	SUPPLIES	5.00
SEWER	PLUNKETT'S PEST CONT	SERVICE	170.40
SEWER	CARQUEST AUTO PARTS	MAINTENANCE	10.28
Total for Department 183			5,200.32*
Total for Fund 63			5,678.00*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.70
ARENA	AMERIPRIDE LINEN CO	SERVICE	116.45
ARENA	BECKER ARENA PRODUCT	MAINTENANCE	403.98
ARENA	COMMERICAL POOL AND	MAINTENANCE	662.20
ARENA	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	220.00
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	137.77
ARENA	DAN'S OFFICE SUPPLY	SUPPLIES	179.03
ARENA	HAWKINS, INC	CHEMICALS	5.00
ARENA	SUNSHINE FOODS	SUPPLIES	16.41
ARENA	KDOM RADIO	ADVERTISING	70.00
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	48.50
ARENA	MAXIMUM SOLUTIONS, I	SERVICE AGREEMENT	300.00
ARENA	MESSER MACHINE & MPG	MAINTENANCE	70.63
ARENA	NAPA AUTO PARTS	MAINTENANCE	123.01
ARENA	RON'S ELECTRIC	MAINTENANCE	812.25
ARENA	WERNER ELECTRIC	MAINTENANCE	241.72
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	8.56
ARENA	WINDOM PAINTING	MAINTENANCE	124.61
ARENA	WINDOM FIGURE SKATIN	ICE SHOW CONCESSIONS	132.75
Total for Department 184			3,699.57*
Total for Fund 64			3,699.57*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	273.20
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	3.34
ECONOMIC DEVELOPMENT	SUNSHINE FOODS	SUPPLIES	44.31
Total for Department 187			320.85*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
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		Total for Fund 67	320.85*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	80.10
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,572.17
TELECOMMUNICATIONS	BORDER STATES ELECTR	INVENTORY	61.20
TELECOMMUNICATIONS	CITIZEN PUBLISHING C	ADVERTISING	116.40
TELECOMMUNICATIONS	DAN'S OFFICE SUPPLY	SUPPLIES	53.65
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	OLSEN THIELEN & CO.,	SERVICE	1,179.25
TELECOMMUNICATIONS	CALIX	MAINTENANCE	3,568.00
TELECOMMUNICATIONS	PITNEY BOWES	SUPPLIES	15.00
TELECOMMUNICATIONS	RUSHMORE INDUSTRIES,	FREIGHT	46.62
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	1,957.20
TELECOMMUNICATIONS	YELLOW BOOK WEST	SERVICE	66.50
		Total for Department 199	8,751.09*
		Total for Fund 69	8,751.09*
		Grand Total	153,472.32*



# CITIES BULLETIN

ONLINE EDITION

## State ends FY 2009 with revenues \$150 million below forecast

Issue 24

Published: July 15, 2009

By Gary Carlson

Minnesota ended fiscal year (FY) 2009 with net general fund revenues estimated to total \$14.843 billion, which is \$150 million, or 1 percent, less than the revenue projections included in the state's February forecast. Minnesota Management and Budget released this information last week in its July economic update.

The largest share of the decline in revenues was in individual income tax receipts, which were off by \$232 million, or 3.2 percent below the February forecast. Sales tax receipts were also \$16 million, or 0.4 percent lower than forecast. Receipts from the other major sources of revenue—corporate income tax, the motor vehicle sales tax, and other taxes and revenues—actually exceeded projections by a combined \$98 million.

This revenue shortfall reduces the balance carried forward to the 2010-2011 biennium and, therefore, increases the deficit for the biennium. However, at this time, there has been no announcement about any increase in unallotments to cover the further revenue reduction. The table below summarizes the changes in the major sources of state revenue.

### Summary of revenues: FY 2009 (in millions)

Tax source	Forecast	Actual	Difference	% Variance
Income	\$7,244	\$7,012	-\$232	-3.2%
Sales	4,394	4,378	-16	-0.4%
Corporate	657	710	53	8.1%
Motor vehicles	107	116	9	8.4%
Other	2,591	2,627	36	1.4%
Total	\$14,993	\$14,843	-\$150	-1.0%

Minnesota Management and Budget footnotes the July report with the caveat that all FY 2009 results are preliminary and subject to change. A final accounting of FY 2009 revenues will be published in the state's economic update in October 2009.

The economic update also provides a brief summary of the outlook for the economy and the state's budget. Global Insight, Minnesota's national macroeconomic consultant, has recently revised its assessment of economic activity, but its July baseline still shows a weaker economy through the end of the 2010-2011 biennium than forecasted in February. The table below summarizes the changes for gross domestic product (GDP) growth for fiscal years 2009 through 2011.

### GDP growth—Global Insight projections

Fiscal year	Feb. forecast	July 2009
FY 2009	-1.2%	-1.6%

FY 2010	-0.8%	-0.8%
FY 2011	+3.2%	+2.5%

Lower GDP growth estimates will likely translate into lower growth in Minnesota tax revenues during the same period. A full assessment of the impact of a slower economic recovery will not be available until the next state budget forecast is released in late November.

For more information, contact **Gary Carlson**, LMC, at [gcarlson@lmc.org](mailto:gcarlson@lmc.org) or (651) 281-1255.

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# CITIES BULLETIN

ONLINE EDITION

## Inflationary adjustment for levy limit cities set at 0.83 percent

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**Issue 24****Published: July 15, 2009**

Cities over 2,500 in population will once again be covered by levy limits for taxes payable in 2010.

The allowable inflationary adjustment for levy limit cities is equal to the lower of 3.9 percent or the change in the implicit price deflator (IPD). The IPD is similar to a cost-of-living adjustment for state and local governments.

The Department of Revenue has confirmed that it will use IPD data available from the Bureau of Economic Analysis of the U.S. Department of Commerce as of July 1 to calculate levy limits. The data from July 1 shows the one year change in the IPD at only 0.83 percent. Cities subject to levy limits, therefore, will be allowed to increase the limited portion of their levy by just 0.83 percent. In contrast, for taxes payable in 2009, the IPD was at 6.2 percent so levy limit cities were able to increase their 2009 levies by 3.9 percent.

Information on how to estimate your 2010 levy limit, including details on the many special levies available to cities subject to levy limits, is available on the League web site.

For more information, contact **Rachel Walker**, LMC, at [rwalker@lmc.org](mailto:rwalker@lmc.org) or (651) 281-1236; or **Gary Carlson**, LMC, at [gcarlson@lmc.org](mailto:gcarlson@lmc.org) or (651) 281-1255.

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# CITIES BULLETIN

ONLINE EDITION

## Unallotment update: League Board takes no action on unallotment litigation

Issue 23

Published: July 1, 2009

*By Gary Carlson*

At its June meeting, the League of Minnesota Cities (LMC) Board of Directors discussed possible litigation to challenge the extensive use of unallotment recently proposed by the governor. The wide-ranging discussion included an evaluation by the League's general counsel of the strengths and weaknesses of a possible legal action, and an analysis of the possible outcomes if the challenge were successful.

According to the legal analysis considered by the Board, the governor's announced unallotment plan could likely be challenged on grounds that it exceeds the authority granted in the unallotment statute, and violates the separation of powers between the executive and legislative branches of government.

### Potential outcomes of a lawsuit

In addition to legal considerations, the analysis also raised concerns about the ramifications of a lawsuit, even if successful. For instance, even if a court were to find that the proposed use of unallotment exceeds the intent of the statute, it is not clear whether the governor would be compelled to call a special session or if the necessary budget-balancing actions could simply wait until the next legislative session, which convenes on Feb. 4, 2010. A delay might protect the 2009 distributions of aids and credits to cities, but it could translate into even more massive 2010 cuts as the Legislature and governor try to balance the budget with less time and fewer alternatives.

Another possible outcome might include a court decision that strikes some of the unallotment actions of the governor but not the entire proposal. For example, if a court were to find that the unallotment proposal for the renters' credit was beyond the unallotment authority granted to the governor, he might be forced to further reduce other state appropriations that were found by the courts to be legitimate unallotment targets. Under this outcome, roughly \$50 million in proposed renters' refund savings might be shifted to other programs, possibly including city aid and credits.

After a lengthy discussion, the Board took no action on the matter. The Board's decision effectively means that no action will be taken at this time, but that the issue could be revisited in the future. The Board also discussed future strategies and tactics for helping member cities cope with current cuts, while reexamining the current state-local fiscal relationship going forward.

The Board discussion on unallotment was partially in response to discussions initiated by House Speaker Margaret Anderson Kelliher (DFL-Minneapolis) that also included representatives from a broad array of groups likely to be affected. These meetings included stakeholders from the League and other local government associations, hospital groups, representatives of higher education, nonprofit organizations, advocacy groups representing underserved populations, and others. The stakeholder group representatives met several times to discuss strategies for responding to the governor's decision, including the possibility of a legal challenge.

Though there was strong sentiment among group participants that the governor may have indeed overstepped his statutory and constitutional authority in this particular administration of unallotment, there has been no group consensus on pursuing litigation, and no indication that any other individual organization would choose to pursue that strategy on its own at this time.

### **Unallotment plan changes won't impact city cuts**

Last Thursday, Commissioner of Management and Budget Tom Hanson sent a letter to legislative leaders describing a number of changes to the governor's previously announced unallotment plan. The letter also addressed several questions raised by legislators at the June 18 meeting of the Legislative Advisory Commission (LAC).

The announced changes will not impact the size or the distribution of the cuts to cities. However, the letter announced an estimated impact of rising local government property taxes on the state's circuit breaker program and corporate and personal income taxes due to the deductibility of property taxes. The estimate indicates the reductions in state aids and credits will result in local property tax increases, which will result in \$5.7 million in increased state costs and lower tax collections.

### **DOR decisions on unallotment details**

The Department of Revenue (DOR) recently shared its decisions on two critical issues related to unallotment. First, the 2009 unallotments of local government aid (LGA) and market value homestead credit (MVHC) reimbursement will be equally split between the two 2009 payments. In other words, half of the reduction amount will be taken from the July LGA distribution and half from the December distribution. For cities that lose MVHC, half of the reduction amount will be taken from the October payment and half from the December payment.

Second, the unallotments for 2010 aids and credits will be effectuated in the state's accounting system after Jan. 15, 2010. Right now, the unallotments have only been announced and have not actually taken place in the state's system. Delaying the effectuation until Jan. 15 will mean that levy limit cities (cities with populations of 2,500 and larger) will be able to declare a special levy for taxes payable in 2011 to recover all or part of the 2010 reductions. The 2009 aid and credit unallotments will be effectuated in early July of this year. Levy limit cities will be allowed to declare special levies for a portion or all of the 2008 and 2009 unallotment reductions for taxes payable in 2010.

The League has posted on its web site an FAQ-style document on the aid and credit unallotment along with a spreadsheet showing the cut amounts for each city. To access these documents, visit the League web site. You can also access a document that outlines how to estimate your 2010 levy limit on the League web site.

### **Unallotment and federal funding**

At the June 18 LAC meeting, legislators asked for information on the extent to which unallotments in the Human Services area will impact available federal funds. According to Commissioner Hanson's letter, to the extent that an unallotment item is in the Medical Assistance (MA) program, reducing state funding through unallotment means that the state would forgo the related federal share of MA expenditures.

Based on the governor's actions, the state will forgo an estimated \$72 million in federal MA funding. However, the commissioner's letter points out that the 2009 omnibus health and human services budget bill enacted by the Legislature last month made a series of reductions in the state's MA program that resulted in a total loss of \$365 million in forgone federal MA share revenue to the state in the fiscal year 2010-2011 biennium.

For more information, contact **Gary Carlson**, LMC, at [gcarlson@lmc.org](mailto:gcarlson@lmc.org) or (651) 281-1255.

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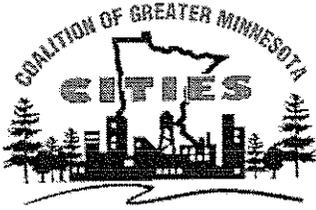
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Coalition of Greater Minnesota Cities  
**CGMC in Brief**

June 25, 2009

Contact: Tim Flaherty  
651-225-8840

**CGMC meets with legislators, member cities to reflect on 2009 session, prepare for 2010**

In preparation for what is likely to be a contentious session in 2010, CGMC staff have already begun meeting with legislators to get feedback on future land use and LGA initiatives. This feedback will help guide CGMC's efforts as we form our goals for next year.

CGMC staff will also be meeting with recently elected House Minority Leader Kurt Zellers (R-Maple Grove), who will replace Rep. Marty Seifert (R-Marshall) in this role. During this meeting, we will provide an overview of CGMC's program and discuss issues unique to greater Minnesota.

CGMC staff have also been busy traveling across greater Minnesota to meet with member cities and report on the 2009 legislative session. Already, we have met with many of you, and we plan to continue these visits throughout the summer.

**LGA drops further below 2003 funding level after unallotment**

Governor Pawlenty's recent LGA unallotment widens the gap between the current LGA funding level and the funding certified in 2003 prior to that year's massive cuts. As shown in the attached graph, LGA never fully recovered from 2003's cuts; in fact, the 2010 LGA funding will be roughly \$250 million below the 2003 certified level, taking inflation into account.

When conveying the severity of LGA cuts to your residents and to the media, it is important to note that this downward trend in LGA funding is one of the main factors in property tax increases and service cuts experienced over the past six years. It's something city officials have been dealing with for years, and have responded to by reducing workforces, freezing wages, and eliminating non-essential spending.

**Reserve your rooms today for CGMC's summer conference**

As a reminder, CGMC has reserved blocks of rooms at a group rate at Cragun's Resort and Hotel in Brainerd, this year's CGMC summer conference host city. **These rooms will be held for CGMC members until July 3 (this is an extension from the original deadline).** If you plan to attend the conference and need a hotel room, please book your room as soon as possible to guarantee the group rate. In addition to hotel suites, Cragun's is also holding several cabins for our group if you are interested in this type of accommodation.

We also have a few updates to the conference schedule. Secretary of State Mark Ritchie will be unable to join us for Thursday's lunch presentation, so



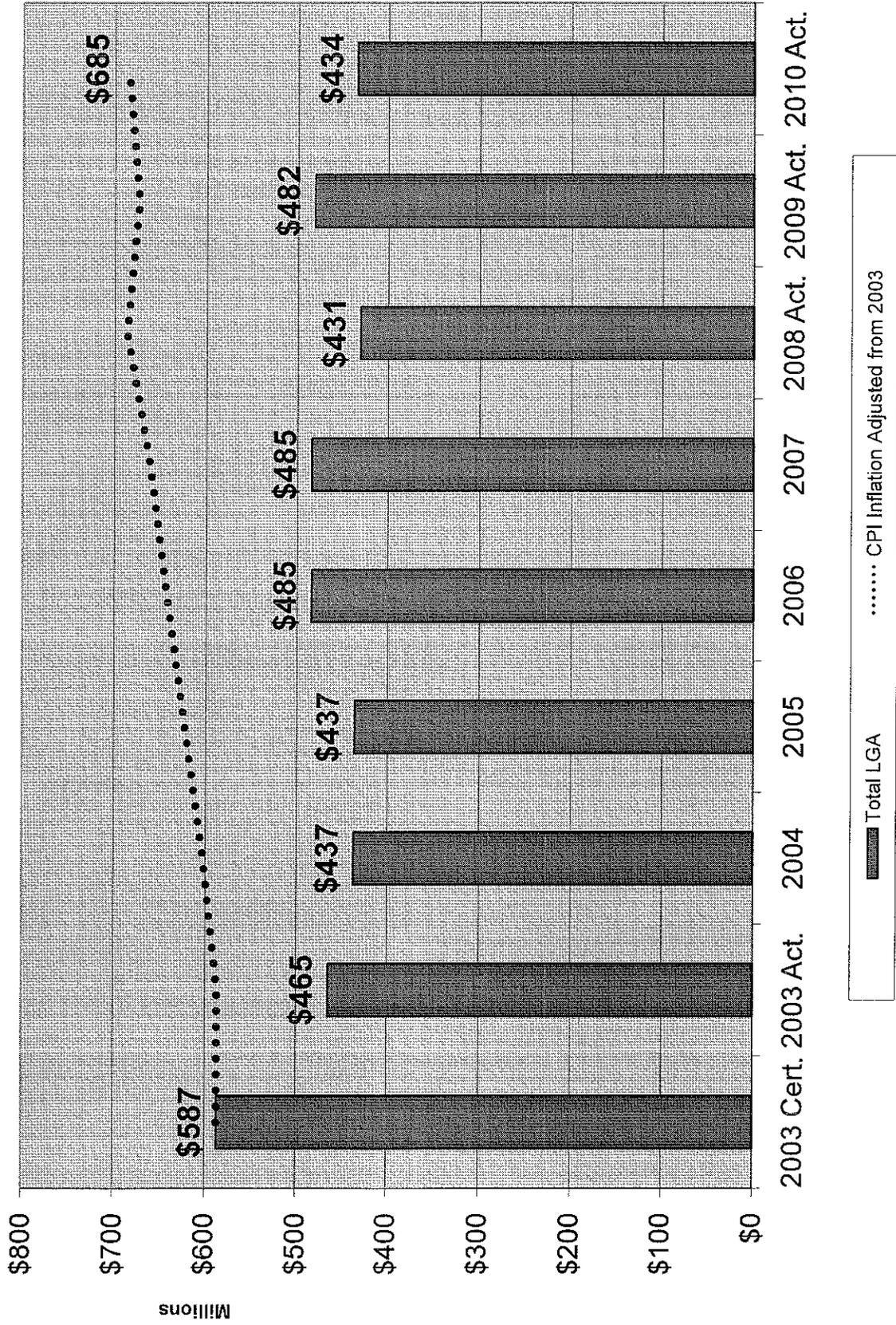
we have invited David Lillehaug from the law firm of Fredrikson & Byron to fill in. Lillehaug will discuss the legal issues surrounding the governor's use of unallotment.

Speaker of the House Margaret Anderson Kelliher and Senate Majority Leader Larry Pogemiller will be unable to join our legislative leadership panel, but will be replaced by House Majority Leader Tony Sertich and Senate Assistant Majority Leader Tarryl Clark. House Tax Committee Chair Ann Lenczewski will be unable to join the property tax panel, but we have invited Rep. Laura Brod, ranking Republican member of the House property tax division, to even out the Senate/House balance.

Don't forget, the summer conference will be held **July 29 – 31 in Brainerd**. Registration materials are attached, so sign up today! If you have any questions, contact Lauren Anderson at [lbanderson@flaherty-hood.com](mailto:lbanderson@flaherty-hood.com).



# LGA Funding History Since 2003



# 2009 CGMC Summer Conference

Wednesday, July 29 – Friday, July 31, 2009 • Brainerd

Tentative as of 6/23/09



## Wednesday, July 29

- 2:00 – 4:00 p.m. **Conference Registration**
- 3:00 – 4:00 p.m. **Board of Directors Meeting**
- 4:00 – 5:00 p.m. **Annexation & Land Use: Next Steps**
- 5:00 p.m. **Tour of downtown Brainerd, picnic dinner**

## Thursday, July 30

- 8:30 – 10:00 a.m. **Conference Registration**
- 10:00 – 11:05 a.m. **Welcome and Labor & Employee Relations Committee Update**  
*Wadena Mayor Wayne Wolden, President of CGMC  
Chris Hood, Flaherty & Hood, P.A.*
- 11:05 – 11:15 a.m. **BREAK**
- 11:15 – 12:45 p.m. **Review of 2009 Session**  
*Tim Flaherty, Flaherty & Hood, P.A.*
- Managing and Communicating City Budgets in the Age of Unallotment**  
*Tim Flaherty, Flaherty & Hood, P.A.*
- 1:00 – 2:00 p.m. **Lunch**  
*David Lillehaug, Fredrikson & Byron (invited)*
- 2:00 – 2:15 p.m. **BREAK**
- 2:15 – 3:15 p.m. **Membership Meeting**
  - Election of officers
  - Adoption of budget and assessments
  - Other business
- 3:15 – 3:30 p.m. **BREAK**
- 3:30 – 4:15 p.m. **Property Tax Forum**  
*Sen. Tam Bakk, Sen. Rod Skoe, Rep. Ann Lenczewski, Rep. Paul Marquart, Rep. Laura Brod (all invited)*
- 4:15 – 4:30 p.m. **BREAK**
- 4:30 – 5:30 p.m. **Legislative Leadership Panel**  
*Senate Asst. Majority Leader Tarryl Clark, Senate Minority Leader David Senjem, House Majority Leader Tony Certich, House Minority Leader Marty Seifert (all invited)*
- 6:00 – 7:00 p.m. **Social Hour**
- 7:00 – 9:00 p.m. **Legislative Awards Dinner**
- 9:00 p.m. **Post-Dinner Event**

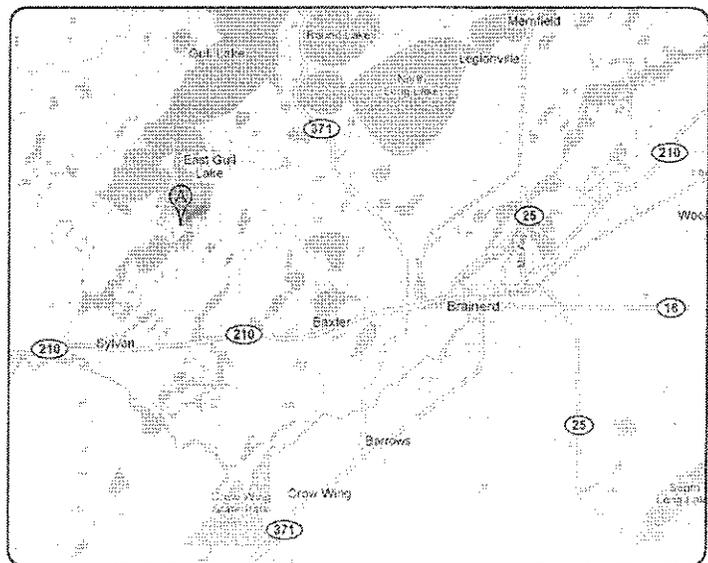
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## Conference Hotel Information

Cragun's Resort & Hotel on Gull Lake  
11000 Cragun's Drive | Brainerd, MN 56401  
Fax: 218-825-2727 | [www.craguns.com](http://www.craguns.com)

CGMC Rate: \$137.87 per night for single or double occupancy. Reservations must be made by completing the attached Cragun's reservation form and returning it to the hotel via fax or mail.



**Questions?** Please contact Lauren Anderson at 651-225-8840 or [lAnderson@flaherty-hood.com](mailto:lAnderson@flaherty-hood.com).

# 2009 CGMC Summer Conference Registration



City: \_\_\_\_\_ Phone: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

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- \_\_\_\_\_ 4:00 p.m. **Annexation & Land Use: Next Steps**
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### Return this form to CGMC

Please send this registration form by July 17 to:

Lauren Anderson  
 525 Park St. Suite 470  
 St. Paul, MN 55103  
 llanderson@flaherty-hood.com  
 Fax: 651-225-9088  
 Phone: 651-225-8840

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Members Attending	
1	\$210
2	\$410
3	\$615
4	\$820
Please include \$32 for each extra guest's dinner.	

=

### Total \$

Please make checks payable to CGMC:

- Bill me
- Payment enclosed
- I'll pay at the conference

**Coalition of Greater MN Cities - CRAGUN'S LODGING RESERVATION  
SUMMER CONFERENCE 2009 July 29 - 31st, 2009**

**PREFERRED LODGING HELD UNTIL  
June 29, 2009**

(Room Rates honored after June 29 but  
room **AVAILABILITY is NOT GUARANTEED**)  
**\$137.87 deposit required with reservation**  
(Reservation will not be processed without deposit)  
No deposit required with Voucher or Purchase Order

Name \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Day Phone(\_\_\_\_) \_\_\_\_\_  
Arrive /Depart Dates: \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_  
E-mail Address \_\_\_\_\_

**Please print clearly**  
Confirmations will be sent to the above address.  
(E-mail address will not be sold, but may be used for special offers by Cragun's)  
 Please do NOT send me e-mail specials from Cragun's

**SPECIAL REQUESTS**  
(i.e. Room Accessibility, Service Animal, Dietary, etc.)  
Explain: \_\_\_\_\_

**INDICATE DEPOSIT METHOD OF PAYMENT**

- Voucher/Purchase order Send with form.
  - Check (Send with form - Payable to Cragun's)
  - Credit Card (Card charged upon receipt of form)
  - Debit Card (Card charged upon receipt of form)
- Upon check-in, the debit card will be charged for the remainder of your stay.

**Visa, MasterCard, American Express, Discover cards accepted**  
\$ \_\_\_\_\_ Deposit amount to be charged to:  
Card # \_\_\_\_\_ Exp / \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_  
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Website: www.craguns.com

**ONE-NIGHT PACKAGE INCLUDES**

- Wednesday and/or Thursday nights' lodging
- MN sales tax

\$137.87 per room per night single/double occupancy

**INDICATE WHICH NIGHT(S)**

Wednesday  Thursday

**Lodge Rooms:** Balcony overlooks Gull Lake, fireplace, refrigerator, microwave, coffeemaker, two queens or one king bed. Some with two doubles looking over indoor pool. (All non-smoking rooms)

**\*\* Two-night package receives priority lodging\*\***

All Rooms are Non-Smoking  
\$300.00 charge for smoking in a non-smoking room

**EARLY ARRIVAL (Based on availability)**

- I will be arriving Tuesday.
- \$ 137.87 Per Night, Per Room
- Single or Double Occupancy.
- Rate includes MN sales tax.

**STAYOVER OPTION (Based on availability)**

- I will be staying the following night(s):
- Friday,  Saturday
- \$ 191.31 Per Night, Per Room
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**ROOMMATE(S)**

List names of people in room \_\_\_\_\_

**CHILDREN RATES**

The per night rate for children 13 and older is \$16 per night, sales tax included. No meals included. Children 12 and under stay free - meals are extra.  
Number of children: \_\_\_\_\_  
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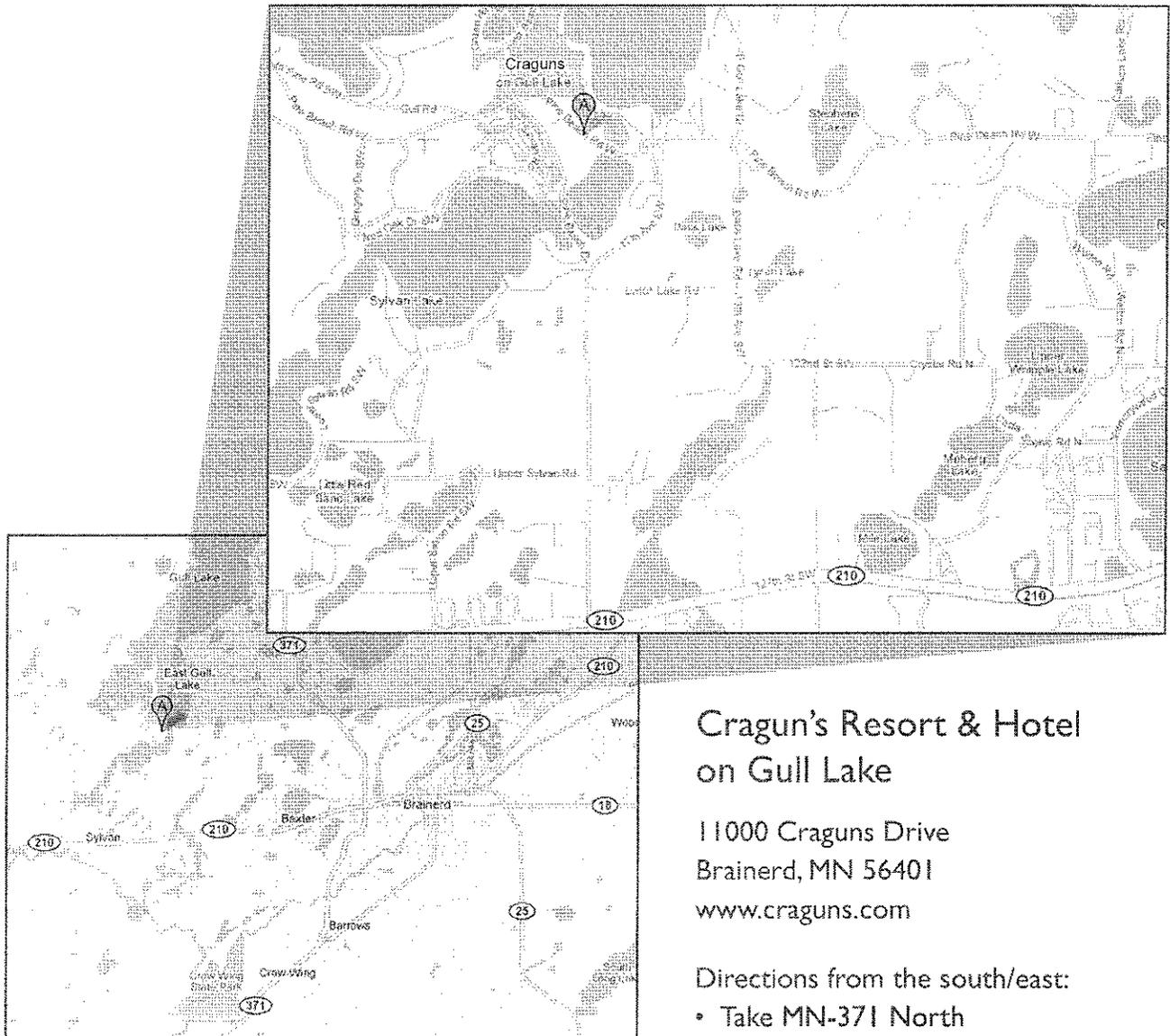
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3. When using a Voucher or Purchase Order, Cancellation /Refund Policy will apply. 7069/MZJW

Complete 1 Form Per Person or Couple.  
Make A Copy Of This Form For Your Records.



# Map to Cragun's Resort & Hotel



## Cragun's Resort & Hotel on Gull Lake

11000 Craguns Drive  
Brainerd, MN 56401  
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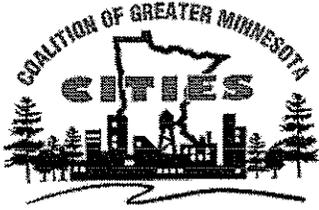
### Directions from the south/east:

- Take MN-371 North
- Turn Left at Hwy. 49
- Continue on to Pine Beach Road

### Directions from the north/west

- Take MN-210 East
- Turn Left at County Rd. 18
- Turn Left at Pine Beach Road





Coalition of Greater Minnesota Cities

# CGMC in Brief

July 9, 2009

Contact: Tim Flaherty  
651-225-8840

## Greater Minnesota unrepresented on House LGA study group

This week, the House announced its appointments to an LGA study group that will make recommendations on improving the program. Led by House Tax Committee Chair Ann Lenczewski (DFL-Bloomington) and House Property Tax Division Chair Paul Marquart (DLF-Dilworth), the study group is comprised of members from the metro and suburban areas only. Appointees include Rep. Diane Loeffler (DFL-Minneapolis), Rep. Pat Garofalo (R-Farmington), Minneapolis Councilwoman Betsy Hodges, Crystal City Manager Anne Norris, and Rachel Walker, Policy Analysis Manager for the League of Minnesota Cities.

The Senate has yet to announce its members for this study group. The LGA study group is not mandated to make its recommendations until December 2010.

## Clarification of levying back unallotted aids and credits

Under current law, cities are allowed to levy back any aid or credit lost due to unallotment. Although Governor Pawlenty has already announced his plans for unallotment, actual unallotment occurs at various times. Cities' 2009 LGA was unallotted this July; however, 2010 LGA will not be unallotted until January 16<sup>th</sup> 2010 at the earliest. This means that cities can use a special levy above current levy limits to levy back their 2008 and 2009 aid and credit unallotment when setting their 2010 levy. Cities then have the ability to levy back their 2010 aid and credit unallotment when setting their 2011 levy.

## MPCA to hold a hearing on proposed water permit fee amendments

The Minnesota Pollution Control Agency will hold a hearing on proposed amendments to rules governing air and water permit fees on Tuesday, July 28<sup>th</sup>. Local units of government are one of the three groups that the MPCA identifies as affected by this change. The fee changes will align permit application fees with the level of effort required to develop and issue permits. According to the MPCA "not all permit applications will be subject to the amended fees being proposed, but the proposed permit application fees will apply to new applicants and to existing permittees when seeking changes to their air or water permits."

The MPCA offered a few examples of how fees would change. The renewal of a permit for a municipal wastewater treatment works with no changes would be \$1,240. A permit expanding wastewater treatment from 30,000 gallons per day to 60,000 gallons per day would be approximately \$9,300. A permit expanding from 20 million gallons per day to 25 million gallons per day would be \$21,700.



If you are interested in participating in the hearing, you can attend in St. Paul or by interactive video conference in Brainerd, Duluth, Marshall, Rochester, and Detroit Lakes. More detailed information regarding these changes and the hearings can be found at:

[www.pca.state.mn.us/permits/airwaterfees.html](http://www.pca.state.mn.us/permits/airwaterfees.html)

If you have questions regarding this matter or other environmental legislative matters, contact Elizabeth Wefel at [eawefel@flaherty-hood.com](mailto:eawefel@flaherty-hood.com)

**Sign up today for CGMC's summer conference!**

The CGMC summer conference is less than three weeks away! We hope you will be able to join us **July 29 – 31 in Brainerd** for an event full of informative sessions, legislative panel discussions, and social time with other city officials. You might even be able to squeeze in some fun in the sun! If you haven't signed up for the conference yet, it isn't too late to do so. Simply review the attached registration materials and send in your registration form. If you plan to need a hotel room, we suggest you make your reservation as soon as possible (see registration materials for more information).

If you have any questions, contact Lauren Anderson at [llanderson@flaherty-hood.com](mailto:llanderson@flaherty-hood.com).

**Blue Cross and Blue Shield of Minnesota to host conference on creating bike-able, walk-able communities**

Blue Cross and Blue Shield of Minnesota invites city officials to explore what communities across the nation and right here in Minnesota are doing to create environments that promote walking and bicycling. Share your expertise and learn from fellow community leaders about how they are working to increase physical activity across the state through policy, planning, projects, programs, and partnerships.

The conference will be held September 1 – 2 at the Radisson University Hotel in Minneapolis. The registration deadline is August 21, and you can register online at [www.regonline.com/bluecrossmn](http://www.regonline.com/bluecrossmn). If you register by July 10, the early bird registration fee is just \$45 (regular fee is \$60).

Keynote speakers include Gil Penalosa, Executive Director, Walk & Bike for Life; Andy Clarke, President, League of American Bicyclists; and Chris Balish, author of "How to Live Well without Owning a Car."

For more details and a full agenda, visit:

[http://www.preventionminnesota.com/active\\_living\\_topic.cfm?oid=6431](http://www.preventionminnesota.com/active_living_topic.cfm?oid=6431)



# 2009 CGMC Summer Conference

Wednesday, July 29 – Friday, July 31, 2009 • Brainerd

Tentative as of 6/23/09



## Wednesday, July 29

- 2:00 – 4:00 p.m. **Conference Registration**
- 3:00 – 4:00 p.m. **Board of Directors Meeting**
- 4:00 – 5:00 p.m. **Annexation & Land Use: Next Steps**
- 5:00 p.m. **Tour of downtown Brainerd, picnic dinner**

## Thursday, July 30

- 8:30 – 10:00 a.m. **Conference Registration**
- 10:00 – 11:05 a.m. **Welcome and Labor & Employee Relations Committee Update**  
*Wadena Mayor Wayne Wolden, President of CGMC  
Chris Hood, Flaherty & Hood, P.A.*
- 11:05 – 11:15 a.m. **BREAK**
- 11:15 – 12:45 p.m. **Review of 2009 Session**  
*Tim Flaherty, Flaherty & Hood, P.A.*
- Managing and Communicating City Budgets in the Age of Unallotment**  
*Tim Flaherty, Flaherty & Hood, P.A.*
- 1:00 – 2:00 p.m. **Lunch**  
*David Lillehaug, Fredrikson & Byron (invited)*
- 2:00 – 2:15 p.m. **BREAK**
- 2:15 – 3:15 p.m. **Membership Meeting**
  - Election of officers
  - Adoption of budget and assessments
  - Other business
- 3:15 – 3:30 p.m. **BREAK**
- 3:30 – 4:15 p.m. **Property Tax Forum**  
*Sen. Tam Bakk, Sen. Rod Skoe, Rep. Ann Lenczewski, Rep. Paul Marquart, Rep. Laura Brod (all invited)*
- 4:15 – 4:30 p.m. **BREAK**
- 4:30 – 5:30 p.m. **Legislative Leadership Panel**  
*Senate Asst. Majority Leader Tarryl Clark, Senate Minority Leader David Senjem, House Majority Leader Tony Certich, House Minority Leader Marty Seifert (all invited)*
- 6:00 – 7:00 p.m. **Social Hour**
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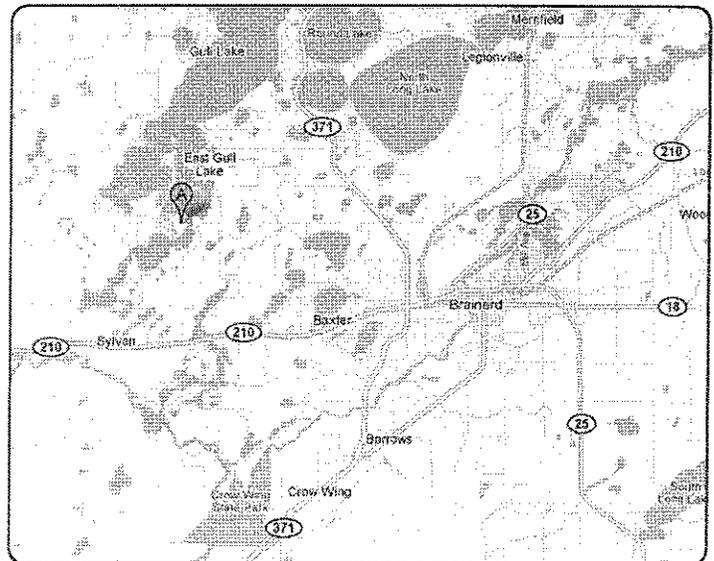
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Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

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**\$137.87 deposit required with reservation**  
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Name \_\_\_\_\_  
Street \_\_\_\_\_  
City \_\_\_\_\_  
State \_\_\_\_\_ Zip \_\_\_\_\_  
Day Phone(\_\_\_\_) \_\_\_\_\_  
Arrive /Depart Dates: \_\_\_\_\_ / \_\_\_\_\_ to \_\_\_\_\_ / \_\_\_\_\_  
E-mail Address \_\_\_\_\_

**Please print clearly**  
Confirmations will be sent to the above address.  
(E-mail address will not be sold, but may be used for special offers by Cragun's)

Please do NOT send me e-mail specials from Cragun's  
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Explain: \_\_\_\_\_

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\$ \_\_\_\_\_ Deposit amount to be charged to:  
Card # \_\_\_\_\_ Exp / \_\_\_\_\_

Cardholder's Name: \_\_\_\_\_  
**MAIL OR FAX FORM (No phone reservations)**  
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**ROOMMATE(S)**

List names of people in room \_\_\_\_\_

**ONE-NIGHT PACKAGE INCLUDES**

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\$137.87 per room per night single/double occupancy

**INDICATE WHICH NIGHT(S)**

Wednesday  Thursday

**Lodge Rooms:** Balcony overlooks Gull Lake, fireplace, refrigerator, microwave, coffeemaker, two queens or one king bed. Some with two doubles looking over indoor pool. (All non-smoking rooms)

**\*\* Two-night package receives priority lodging\*\***

All Rooms are Non-Smoking  
\$300.00 charge for smoking in a non-smoking room

**EARLY ARRIVAL (Based on availability)**

I will be arriving Tuesday.  
\$ 137.87 Per Night, Per Room  
Single or Double Occupancy.  
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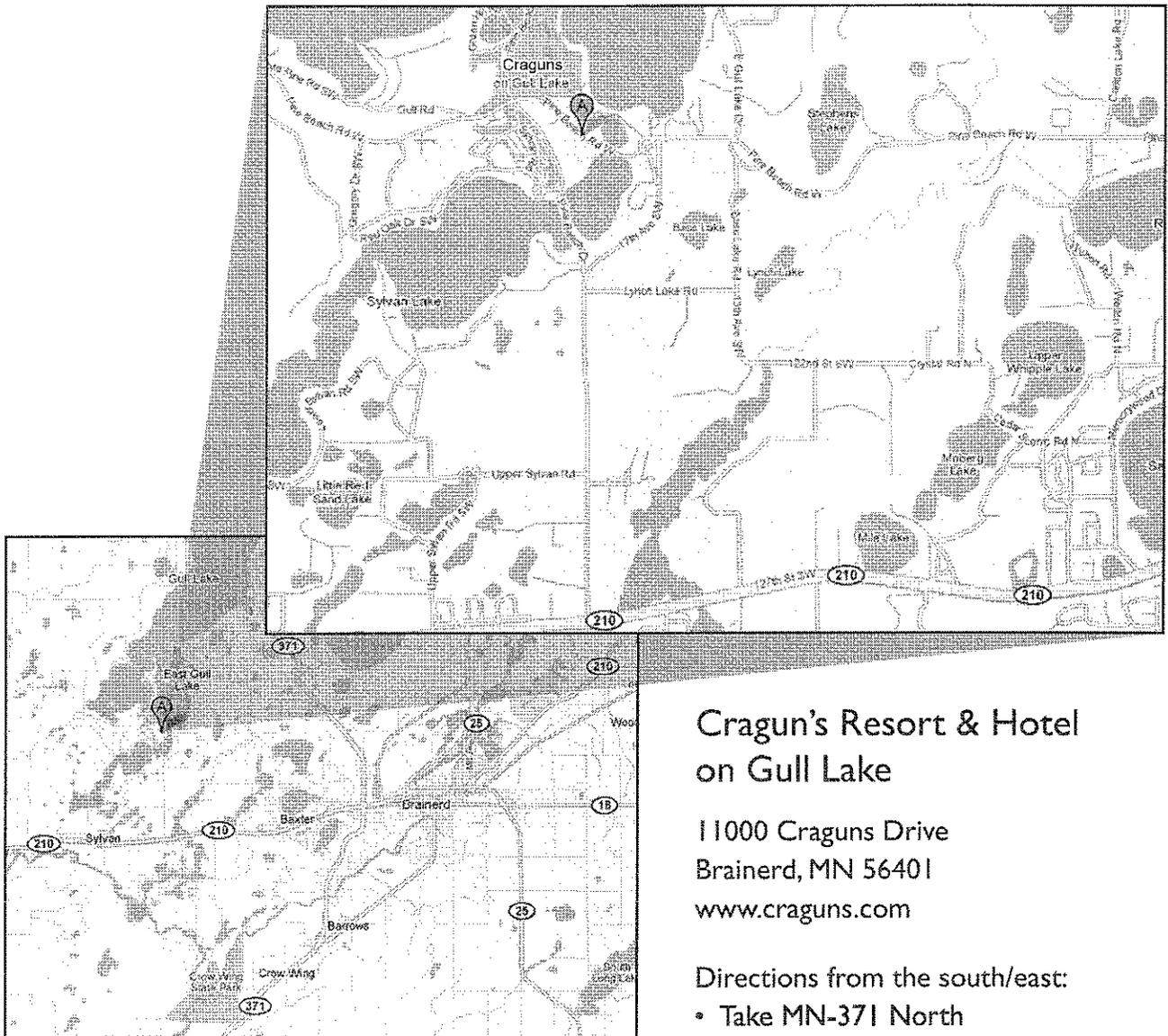
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