

Council Meeting
Tuesday, July 20, 2010
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – July 6, 2010
2. Consent Agenda
 - Minutes
 - Park & Recreation Commission – July 12, 2010
 - Airport Commission – July 12, 2010
 - Library Board – July 13, 2010
 - Planning Commission – July 13, 2010
 - Telecommunication Commission – July 13, 2010
 - Street Committee – July 14, 2010
3. Public Comments
 - Frank Dorpinghaus – Laws Created Since September 11, 2001
4. Night to Unite Proclamation
5. Department Heads
6. License Applications
 - Temporary On-Sale Liquor License
 - Windom Lions Club – October 16, 2010
 - Business Solicitation
 - Southwestern Co.
 - Dakota Fine Foods
7. Planning & Zoning
 - Conditional Use – 335 Riverbluff Drive
8. Airport Commission Recommendations
 - Contractor Penalties
 - MN DOT Grant Agreement for Storm Water Pollution Prevention Plan
9. Street Closure Request – Windom Area Chamber of Commerce – August 2nd Night to Unite
10. Tax Forfeited Parcels for Public Auction
11. Game Show Network Contract
12. Donation – Memorial Dedicated to Betty Thompson
13. Regular Bills
14. Unfinished Business
15. New Business
16. Council Concerns
17. Adjourn



Council Meeting
Windom City Hall, Council Chamber
July 6, 2010
7:30 p.m.

1. Call to Order: The meeting was called to order by Mayor Pro Tem Powers at 7:30 p.m.

2. Roll Call: Mayor Pro Tem: Bradley Powers

Council Members: Jean Fast, Corey Maricle, Robert Messer and JoAnn Ray

Council Members Absent: Mayor Kirby Kruse

City Staff Present: Steve Nasby, City Administrator; Mike Haugen, Water\Wastewater Superintendent; Craig Mueller, Wenck & Associates and Terry Gildden, Telecom

Public Present: Frank Dorpinghaus and Dirk Abraham

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Fast second by Ray, to approve the City Council minutes from June 15, 2010. Motion carried 5 – 0.

5. Consent Agenda:

Powers said that there was a letter from the SW Minnesota Initiative Fund. Nasby said that the Council had requested to consider a similar donation request last year at budget time and with the consent of the Council action on this donation request would also be held until the budget discussions. Consensus of the Council to discuss the request during the budget meetings.

Powers noted that minutes were received from the following Boards\Commissions:

- Economic Development Authority – June 14, 2010
- Park & Recreation Commission – June 21, 2010
- Utility Commission – June 23, 2010
- Community Center Commission – June 28, 2010

Motion by Maricle second by Fast, to approve the consent agenda. Motion passed 5 – 0.

6. Department Heads:

Mike Haugen, Water\Wastewater Superintendent, said that the Minnesota Department of Health had conducted a routine inspection of the City's water system and no deficiencies were identified. Nasby said the notification letter from the Minnesota Department of Health would be in the next City Council packet for their information.

Powers asked about the exterior cleaning of the water towers. Haugen said that the towers will be cleaned and that interior inspections and maintenance had been started.

7. License Applications:

Powers said that there were a number of applications for consideration as follows:

Motion by Fast second by Ray, to approve a dance permit for the All School Reunion on July 17, 2010 at the Windom Arena. Motion carried 5 – 0.

Motion by Messer second by Maricle, to approve an Application for an Exempt Permits for the Windom Hockey Association on August 28, 2010 at the Phat Pheasant and at the Windom Arena (Cottonwood County Fairgrounds) on January 11, 2011. Motion carried 5 – 0.

Motion by Maricle second by Ray, to approve an Application for an Exempt Permit for the Windom Lions Club on October 30, 2010 at the Eagles Club. Motion carried 5 – 0

Motion by Ray second by Maricle, to approve an amplification permit for the All School Reunion on July 16, 2010 at Island Park. Motion carried 5 – 0.

Motion by Maricle second by Ray, to approve an amplification permit for the Phat Pheasant on July 16, 2010; July 17, 2010; August 27, 2010 and August 28, 2010.

Messer noted that the Council had previously discussed not approving multiple dates for these permits. Nasby recalled that discussion had to do with granting a blanket approval such as June – August whereas this request specified dates. Powers asked if the Council wanted to proceed by considering these individually.

Maricle amended his motion, agreed to by Ray, to approve the amplification permit for the Phat Pheasant for July 16, 2010. Motion carried 5 – 0.

Motion by Maricle second by Ray, to approve an amplification permit for the Phat Pheasant on July 17, 2010. Motion carried 5 – 0.

Motion by Maricle second by Ray, to approve an amplification permit for the Phat Pheasant on August 27, 2010. Motion carried 5 – 0.

Motion by Maricle second by Ray, to approve an amplification permit for the Phat Pheasant on August 28, 2010. Motion carried 5 – 0.

8. Highway 60\71 Water Main Relocation Project:

Mike Haugen, Water\Wastewater Superintendent and Craig Mueller, Wenck & Associates, introduced themselves and noted the proposed project plans are in the packet. Haugen said the project was proposed as a means of removing water mains from the Highway 60\71 corridor due to very high maintenance costs of these old lines. The last break by 11th Street is estimated to cost more than \$10,000 and they have been having problems with other locations along the highway.

Mueller went over the proposed plans for the project which covers an area from 7th Street to 12th Street along Highway 60\71. Haugen said the new lines would be directional bored whenever possible to limit the disruption to businesses, property owners and minimize cuts into the streets.

Messer asked if the leaking valve on 12th Street was part of this issue. Haugen said that valve was leaking and then when it was worked on and the 11th Street valve was used it too leaked. Messer asked if these valves had been replaced along with some others over the years. Haugen said 4 or 5 have been replaced on the Highway, but there are still 4 more on the Highway. Messer asked what would happen if there was a demand for more water in this area. Would new mains be needed? Haugen said that services would have to come from a different main.

Fast noted that some businesses in this area had prior problems. Haugen said that both the BP Gas Station and Happy Chef have had new services installed.

Messer asked how the project would be paid off. Haugen said that the Utility Commission had asked him to talk with the owners about doing an assessment petition to cover the costs. If a 100% petition could not be done then the project may have to go through the City initiated assessment process. Messer said the cost to the Christopherson property for the relocation of that service was about \$4,400 and he did not think the property owner should be responsible for all of those costs as they already had access to a water main.

Fast said that the Utility Commission had discussed the costs and felt that during a typical reconstruction project the property owners are assessed a base fee for connection and the service lines are the responsibility of the property owner. As this is a similar project the cost allocations should be treated the same way.

Messer said the water main was previously available to Christopherson and the leak was the City's problem not the homeowners.

9. Designation of 2010 Filing Period:

Powers noted the filing dates had to be adjusted due to changes in State law. Maricle read the resolution designating the filing dates as August 3, 2010 through August 17, 2010 for Council member At-large, Council member Ward I and Council member Ward II.

Council member Maricle introduced the Resolution No. 2010-23 entitled “A RESOLUTION DESIGNATING THE FILING PERIOD FOR CANDIDATES FOR THE CITY ELECTION” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Powers, Ray, Fast, Maricle and Messer. Nay: None. Absent: None. Resolution passed 5 – 0.

10. Resolution Appointing Election Judges:

Council member Fast introduced the Resolution No. 2010-24 entitled “A RESOLUTION DESIGNATING THE FILING PERIOD FOR CANDIDATES FOR THE CITY ELECTION” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Ray, Fast, Maricle, Messer and Powers. Nay: None. Absent: None. Resolution passed 5 – 0.

11. Blandin Minnesota Intelligent Rural Communities (MIRC) Grant Agreement:

Nasby said that this grant application was previously discussed with the Council with the intent of providing technology enhancements for public safety vehicles and for interactive classrooms. The partners included Cottonwood County, Windom Area School District and the Windom Education & Collaborative Center. The 20% matching requirement would be covered proportionally by the partners depending on the amount of funding they received.

Messer noted that this was the project for laptops in the police squad cars, which would be similar to what is done by the Minnesota Highway Patrol.

Fast said that the match can be “in-kind” and may be the City could contribute in that manner. Nasby replied that some of the work done by City staff would qualify for the match.

Council member Messer introduced the Resolution No. 2010-25 entitled “RESOLUTION AUTHORIZING EXECUTION OF C.K. BLANDIN GRANT AGREEMENT TO FACILITATE BROADBAND DEVELOPMENT” and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Fast, Maricle, Messer, Powers and Ray. Nay: None. Absent: None. Resolution passed 5–0.

12. Resolution Approving Tax Forfeited Parcels for Public Auction:

Nasby said that Cottonwood County had requested the City of Windom to consider offering tax forfeited parcels for public auction or conveyance to the City. The single parcel is identified as #25-820-1240 with a street address of 344 11th Street.

Council member Maricle introduced the Resolution No. 2010-26 entitled “A RESOLUTION APPROVING THE SALE OF A TAX FORFEITED PARCEL AT PUBLIC AUCTION” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Maricle, Messer, Powers, Ray and Fast. Nay: None. Absent: None. Resolution passed 5–0.

13. Regular Bills:

Motion by Maricle, seconded by Fast, to approve the regular bills. Motion carried 5 – 0.

14. Unfinished Business:

None

15. New Business:

None

16. Council Concerns:

17. Adjourn:

Powers adjourned the meeting by unanimous consent

Meeting adjourned at 8:03 p.m.

Bradley Powers, Mayor Pro Tem

Attest: _____
Steve Nasby, City Administrator

**PARK AND RECREATION COMMISSION MEETING
MINUTES JULY 12, 2010**

1. Call to Order: The meeting was called to order by Terry Fredin at 5:15p.m. in the council chambers at city hall.
2. Roll Call:

Commission Present:	Sherri Zimmerman, Terry Fredin & Jeff LaCanne
Commission Absent:	Kay Clark & Angie Blanshan
City Staff Present:	Recreation Director Al Baloun & Park Superintendent Bruce Caldwell
Council Liaisons:	JoAnn Ray attending & Corey Maricle absent
Public:	None
3. Approve Agenda
Motion by LaCanne, seconded by Zimmerman to approve agenda
Motion Carried Unanimous
4. Approve Minutes, June 14, 2010
Motion by LaCanne, seconded by Zimmerman
Motion Carried Unanimous
5. 2011 Budget Discussion Caldwell & Baloun

Caldwell and Baloun both stated in their reports that they are looking at zero percent increase across the board for expenditures other than the department regular salary line item which will receive a 1% increase as negotiated with the union. Caldwell said the council originally approved the purchase of a new mower in the 2010 budget but after the additional LGA cuts from the state that had to be eliminated so this was added to the CIP list for 2011. Baloun discussed with the commission a recent poll and editorial in the Citizen regarding pool renovation. It was the consensus of members present that for the pool renovation to take place it would require a referendum. For capital Outlay for the pool Al will investigate costs of replacing the three meter board with a drop slide.
6. Park Superintendent-Bruce Caldwell
 - a. Complaint Handicap Accessibility WRA:

Caldwell received a complainant asking why the city didn't provide an area for handicap licensed vehicles the ability to drive down and park so they can watch games next to the ball field bleacher area next to the concession stand area. Caldwell contacted the city attorney and discussed this complaint and it was determined that the city has met all the guidelines for accessibility when it was constructed plus it past inspected by the DNR officials following completion. Recently the city received a complaint about non authorized vehicles driving on the walking trail and safety concerns with all the kids using the park. The commission unanimously agreed from this point forward no vehicles are permitted to park or drive on the walking trails other than emergency response vehicles or people working for the City of Windom Park Department in the WRA Park Complex. They also stated that it is the responsibility of the public to find ways to get down to the complex bleacher area or they can watch from the parking lots.
 - b. WRA School Ball Field Maintenance Discussion for 2011:

Caldwell asked the commission to permit him to renegotiate a contract with the school district for the usage of our ball fields in 2011 but eliminate the infield maintenance item. This maintenance item takes several hours per day to complete in which the department doesn't have the staffing. Because of this other park maintenance items get drastically delayed.

Continued on Page 2

Continued Page 2 July 12, 2010 Park and Recreation Commission Meeting

The commission would like to discuss this further at the next meeting and Caldwell needs to provide a dollar amount the city would charge the school for the usage of the fields, score boards and short fencing.

- c. Island Park School/City of Windom Maintenance "Large Baseball Field Lighting". In the contract between the City & School District some of the maintenance items are shared. A request was made by the Baseball Association to replace the ball field light bulbs. The school will buy the light bulbs costing \$1,392.42 and the city will provide the installation using our equipment and staff at equal cost.
- d. Abby Park Playground the staff is now re-furbishing the playground area which should be completed within a week or two.
 1. Replacing the old wood boarder with a plastic retainer similar to Tegel's Park.
 2. Removal of the old wood chips and adding new.
 3. Installing a drainage tile.
 4. Sealing the wood structure with preservatives and re-painting areas that are faded.

7. Recreation Director's Report- Al Baloun

1. Arena; Entry Reconstruction; Dallas Smith Construction is currently moving along with the residing and front entry reconstruction. Baloun encouraged commission members to stop by the Arena to see how far the project is coming along. The project is on track to be completed around the first week of August.
2. Cookout-July 20, 2011 (4:30-6:30 pm WRA); Volunteer help is needed for the annual fundraising cookout at the Windom Recreation Area on Tuesday, July 20 from 4:30 pm – 6:30 pm. Commission members were to check there schedules and Al would get in touch with members at the end of the week to find out who is available to help out. The commission would like to see the profits used to add dug outs on the baseball field.
3. Pool – End of the Season: Anticipated closing of the pool is Wednesday, August 18. This is the first day of the fair and traditionally attendance drops off during the fair. Monday, August 23 is the first day of school in Windom.
4. Concession Stand- Baloun is currently working with the Hockey Association to come up with plans to renovate the existing concession stand. There are currently funds in Capital Outlay for this renovation project.
5. Fall Recreation Programming and Registration; Registration for Flag Football and Soccer is Tuesday, July 20 from 5:00 pm – 6:00 pm during the cookout. LaCanne recommending adding e-mail address to the registration form. Baloun would talk to the Citizen to get this added.

7. Open Mike:

Sherri Zimmerman expressed her concerns regarding girls being required by the Commission to participate in Softball instead of having them to have a choice of participating in baseball or softball during the Summer. At this point Al will be helping to promote the Summer softball but still have individuals have a choice of which program they choose to participate.

Meeting Adjourned at 6:05 P.M.

Next Park & Recreation Meeting August 9, 2010 5:15 p.m. Council Chambers

Windom Airport Commission Minutes
July 12, 2010

The Windom Airport Commission met on July 12, 2010, at 8:30 a.m. at the Windom City Council Chambers. Members present were Marlyn Bartsch, Merle Wall, Brian Underwood, and John Holt. Members absent: Scott Fredin, Stan Wendland and Gerri Burmeister. Others Present- City Staff: Steve Nasby, Bruce Caldwell and Denise Nichols, Engineers: Craig Mueller from Wenck Associates.

Chair John Holt called the meeting to order.

1. **APPROVE MINUTES: Minutes from October 9, 2009, were reviewed. Motion by Underwood, seconded by Bartsch, to approve the minutes as written. Motion passed 4 – 0.**

2. **FAA ENTITLEMENT & STIMULUS FUNDING PROJECTS:** Craig Mueller with Wenck Associates reported that the seal coating on the taxiway would be completed by July 13, 2010. The airport could then open 24 hours following the completion of the final seal coat layer. Underwood expressed his concern with the quality of work of the seal coating. His main concerns included problems with separation of the layers and sand removal. Mueller acknowledged that the contractor had problems during application with clogged nozzles. However, he felt the coverage was good and a hand application process was required around the arrival/departure building which resulted in thicker coverage around the building.

The Commission discussed the contract deadline date for completing the project. The contract was suspended by the City Council until June 30, 2010 for the completion of the seal coating. Seal coating work was not started until July 8, 2010. The Commission discussed penalizing the contractor for non-completion of the contract and all members agreed that a penalty should be assessed.

Motion by Bartsch, seconded by Underwood, to make the recommendation to the City Council to penalize Wicks Construction for not completing the Airport Taxiway project by June 30, 2010. Motion passed 4 – 0.

Underwood noted that the work for the lights has not been completed. The dirt around the lights has not been replaced.

Storm Water Pollution Prevention Plan (SWPPP) & Funding: Minnesota Pollution Control Agency (MPCA) has adopted the Industrial Storm Water Multi-Sector General Permit. The adoption of the permit affects the Windom airport. The new permit replaces the general permit currently held by the City of Windom for the Airport. The new permit includes additional requirements. The current SWPPP needs to be reviewed and the new requirements implemented into the plan. The plan must be submitted to MPCA by August 6, 2010.

Mueller reported that the most significant changes include monitoring, monthly inspections, records maintenance, identifying potential pollutants, facility mapping and employee training. The airport will need to be monitored for erosion. Sampling will need to be completed quarterly and ideally after a run-off event. Employees will need to be trained to conduct monitoring tests and implement required record keeping.

Mueller noted that the fuel station would need to be identified in the plan. Caldwell questioned Country Pride's use of the facility for spraying and their storage of fuel and

chemicals during that period. The Commission could require that Country Pride develop a containment area or removal of the fuel tanker each day. The Commission could also require that Country Pride create their own SWPPP plan at the airport. The Commission instructed staff to notify Country Pride of the new requirements including either the removal of the tanker each day or a containment system.

Underwood suggested that the Commission could put in a fueling system in for Country Pride thus eliminating the need for tanker storage on the site. Big Game would also use the fuel.

Motion by Underwood, seconded by Wall, to approve the proposal and cost estimate for the completion of the SWPPP plan by Wenck Associates, Inc. Motion passed 4 – 0.

Motion by Underwood, seconded by Bartsch, to recommend to the City Council the approval of the 70/30 grant agreement for the SWPPP Plan with Minnesota Department of Transportation, Office of Aeronautics. Motion passed 4 – 0.

3. **CONSULTANT SELECTION:** Nichols informed the Commission that MNDOT is requiring Windom to complete the process for Airport Consultant Selection. An RFQ would need to be developed and either advertised or sent to selected firms. Following discussion the Commission agreed to send out invitations and RFQ to up to seven selected firms.

4. **OTHER BUSINESS:** Underwood reported that the north doors on the old hangar need to be repaired and the south doors need new weather stripping. Nichols noted that there was no state or federal funds for these repairs. City Administrator Steve Nasby reviewed the status of the Airport fund. The fund has a negative balance. He suggested that the Commission consider discussion regarding rental rates to help pay for the repairs. The Commission agreed to obtain quotes for the repairs and once the costs for repairs are determined, the Commission will discuss rental rate increases.

Motion by Underwood, seconded by Bartsch, to obtain quotes for the repair of the old hangar doors. Motion passed 4 – 0.

The Commission discussed the possibility of a federal requirement to replace the credit card equipment and software for the fueling station due to security issues. The estimated cost for the replacement for the equipment is \$15,000. No funding is available at this time for the replacement of the equipment and software.

Caldwell discussed the snow removal in 2009/2010 and MNDOT's requirement for snow removal. Underwood noted that according to MNDOT's requirements, the airport would need to be closed more often during snow events.

5. **ADJOURN:** The meeting was adjourned at 9:52 a.m.

John Holt, Chair

Attest: _____
Steve Nasby, City Administrator

Windom Library Board Meeting
Windom Library
July 13, 2010
5:05 p.m.

1. Call to order: The meeting was called to order by Charles Reid at 5:05 p.m.
2. Roll Call:
 - Members Present: Kathy Hiley, Charles Reid , Beth Fleming, Mary Erickson and Anita Winkel
 - Members Absent: John Duscher & Jan Johnson
 - Library Staff Present: Dawn Aamot and Joan Hunter
 - City Council Member Present: None
3. Agenda and Minutes

Motion by Anita Winkel, seconded by Mary Erickson to approve the Minutes. Motion by Kathy Hiley and seconded by Anita Winkel to approve the Agenda.
4. Financial Report:

Joan informed the board that the state of Minnesota has entered into an agreement with Ingram to buy books at a 45% discount with free shipping. The library was only getting a 40% discount and paying for shipping.
Motion by Mary Erickson, seconded by Beth Fleming to approve the Financial Report.
5. Librarians Report:

Joan reported that budget planning for next year is taking place. She has received no guidance regarding future cuts that might need to be made. There may not be cuts in the LGA as the state plans to borrow and withhold payments to the schools.

Plum Creek Library with money from the state legacy fund sponsored free bus tours to Walnut Grove. The bus picking up in Windom quickly filled so a second bus was added and it filled up too. Plum Creek plans to repeat the tour next year.

The library staff is rotating their hours to accommodate vacations.

Dawn reported that the summer reading program is going well and that they have been very busy. The Book-a-Lunch program has had 13 to 17 kids in attendance. They have been reading "Hotel for Dogs". Dawn hopes to show the movie based on the book to the group, possibly after library hours. Dawn has had 10 to 12 preschoolers at Storytime. A traveling theater group performed at the Community Center with 32 kids in attendance. The performance was a bit disappointing but audience participation was a highlight. A storyteller

will be at the Community Center on August 13th.

Author Brian Freeman spoke at the Community Center on May 22nd. Twenty-three people were in attendance and he gave a very good presentation. It is reported that he was very approachable and down to earth. All of his books are currently checked out and there is a waiting list for them.

The Friends of the Library will start their annual Book Sale on August 9th.

Motion by Anita Winkel and seconded by Kathy Hiley to approve the librarian's report.

6. Old Business:

None

7. New Business:

None

8. New Book Suggestions:

The board presented their suggestions.

9. Adjourn:

Motion by Mary Erickson, seconded by Beth Fleming to adjourn.

Meeting adjourned at 5:24 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JULY 13, 2010**

1. Call to Order: The meeting was called to order by Chairman Hunter at 7:03 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Lindsey Cartwright, Loie Grandprey, Gary Hunter, Marilyn Wahl, and Brad Powers (Council Liaison).

Absent: Renee Giefer, Greg Pfeffer, and Tim Hacker.

(Note: Greg Holt has relocated outside the Windom city limits and resigned as a Commissioner in June, 2010.)

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator), Mary Hensen (Adm. Asst.).

Public Present: Vay Rodman.

3. Approval of Minutes:

Motion by Commissioner Wahl, seconded by Commissioner Cartwright, to approve the Planning Commission Minutes for the meeting held on June 8, 2010. Motion carried 4-0.

4. Public Hearing – 7:05 P.M.: Conditional Use Permit – Accessory Building – 335 River Bluff Drive - (Applicants/Owners: Vay & Arleen Rodman):

Chairman Hunter opened the public hearing at 7:05 p.m.

The Commission had received copies of the application, site plan, and photographs of the property. Zoning Administrator Jim Kartes advised that Vay and Arleen Rodman are requesting a conditional use permit to allow the construction of a 28' X 40' detached garage. Section 11.43, Subd. 3 provides that for lots over 20,000 square feet, the total floor area of any garage(s) and accessory buildings may not exceed 1,500 square feet. The Applicants own two and one-half adjoining lots and the square footage of their property is approximately 22,034.25 square feet. The total floor area of the existing 24' X 24' attached garage is 576 square feet and the proposed new garage would be 1,120 square feet for a combined total of 1,696 square feet which is 196 square feet more than the maximum allowed by the Code. A conditional use permit would also be required to allow the ground coverage of the two garages to exceed the ground coverage of the dwelling and to allow for two garages with a total square foot area in excess of 1,500 square feet. The Applicants propose to install a second driveway to the new garage on their property. Zoning Administrator Kartes spoke with Street Department Superintendent Bruce Caldwell who approved the proposed new driveway. No comments from anyone expressing opposition had been received by the Zoning Office. Vay Rodman was in attendance at the public hearing and advised that the purpose of the new garage is to store a boat and small camper and provide for a small wood shop in the rear of the garage. The garage will line up with the other structures on that side of River Bluff Drive. All utilities have been marked and no utilities are located under the site of the proposed garage. Only sewer and water have been stubbed in to the front of the lot. The location of the proposed garage complies with the sideyard setback for a detached garage and proximity to an adjoining building.

No one from the public was in attendance at the public hearing. All public testimony was completed and Chairman Hunter closed the public hearing and referred the matter to the

Planning Commission for consideration at 7:10 p.m. After a brief discussion, the following action was taken.

Motion by Commissioner Cartwright, seconded by Commissioner Grandprey, and carried to recommend to the City Council the approval of the conditional use permit application, submitted by Vay and Arleen Rodman, to allow the construction of a 28' X 40' detached garage on property situated in an R-2 District. The property is located at 335 River Bluff Drive and is described as: Lots 9 and 10, Block 2, Riverbluff Estates Subdivision to the City of Windom, Cottonwood County, Minnesota. (Parcel Nos. 25-688-0290 and 25-688-0300)

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Findings of Fact:

- 1. As stated in the narrative herein.**
- 2. That the proposed use is not in conflict with the Comprehensive Plan.**
- 3. That the proposed use is not in conflict with the stated intent of the Zoning District in which it is to be located.**
- 4. That the proposed use will not unreasonably harm the public health, safety, and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.**
- 5. That the proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.**
- 6. That the proposed use will not interfere with the provision of a reasonable economic benefit to the community.**
- 7. That the provisions for interrelationship between the proposed development and contiguous and noncontiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.**

Motion was declared carried (4-0).

Chairman Hunter advised that these recommendations will now come before the Windom City Council at its meeting next Tuesday night, July 20, 2010; and the Council will make the final decision concerning this application.

5. Planning Commission Comments, Concerns, Suggestions: The Planning Commission briefly discussed current public nuisance complaints.
6. Adjourn: On motion, Chairman Hunter adjourned the meeting at 7:25 p.m.

Gary Hunter, Chairman

Attest: _____
James Kartes, Zoning Administrator

Telecommunication Commission Minutes
July 13th, 2010
11:30 am

1. Call to Order:

2. Roll Call:

Commission Members Present: Wendell Woodcock, Robert Messer, Virgil Meier, Forrest Fosheim, Corey Maricle

Commission Members Absent: None

City Staff Present: Dan Olsen, Londa Fosheim, Steve Nasby

Public Present: None

3. Tour of Head End:

Telecommunications Commissioner's toured the head end facilities.

4. Tour of Central Office:

Telecommunications Commissioner's toured the central office facilities.

5. GSN (Game Show Network) Contract:

Messer made the motion to renew GSN contract, Meier 2nd
All in favor 5, All opposed 0, Motion passed.

6. Adjourn:

**STREET DEPARTMENT COMMITTEE
MINUTES JULY 14, 2010**

Call to Order: The meeting was called to order at 11:00 AM in City Hall

Members Attending: Brad Powers and JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell

Public: None

Discussion Items:

a. 2011 Proposed Budget Review

The committee reviewed the 2011 preliminary street budget. The budget will remain the same as 2010 other than contractual increases for full time salaries, overtime and city hall related line items that Caldwell has no control. As for 2011 CIP purchases, Caldwell said he will delay everything until 2012. He did say it would not be advisable to prolong those large line item purchases due to the age and maintenance problems related to those units.

b. Request from Chamber of Commerce for Street Closure 4th ave from 10th Street to 9th Street

The Chamber is combining their Night to Unite, Hot Dog Night & Ice Cream Social to one event this year to be held on Monday August 2. They request permission to close off 4th Avenue between 9th and 10th St. for the Vehicle Fair. The event begins at 5 p.m. and will conclude approximately 7 to 7:30 p.m.

The committee unanimously agreed to the request as listed above.

c. Fish Lake Sewer Project Monitor Building Caldwell updated the committee stating he has been working with the project engineering firm concerning the possibility of placing a monitor building on the north side of street department property. Caldwell said due to the width of the area north of the main shop it wouldn't be in the cities best interest to put this structure their. Caldwell talked to the maintenance person at the St. Frances Xavier Church Cemetery and asked would it could be possible to have this building placed on their south property line which it sounded favorable. Due to this discussion Caldwell instructed Eric Johnson project engineer accordingly and he will contact the church.

d. Discussed Staffing

Meeting adjourned at 11:45 P.M.

Date/Time received: 7/14/10 4:36 p.m.

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: Frank Dorpighaus Telephone No: 507 832 8184

Address: 1524 5th Ave Windsor

Date of Council Meeting: 7-20-10 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: Another look at laws created since sept 11, 2001

Have you brought this to the attention of the appropriate department head? NA
Committee? NA

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): None

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.


Signature

RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

WINDOM'S "NIGHT TO UNITE" PROCLAMATION

WHEREAS, the Minnesota Crime Prevention Association, AAA of Minnesota/Iowa and local law enforcement agencies are sponsoring a unique, nationwide crime, drug and violence awareness program on August 2, 2010, entitled "Night to Unite"; and

WHEREAS, the "Night to Unite" provides a unique opportunity for Windom, Minnesota, to join forces with thousands of other communities across the country in promoting cooperative, police-community crime prevention efforts; and

WHEREAS, the Cottonwood County Youth Task Force, Southwest Crisis Center, and MN Department of Corrections play a vital role in assisting the Windom Police Department and Cottonwood County Sheriff's Department through joint crime, drug and violence prevention efforts in Windom and are supporting "Night to Unite 2010" locally; and

WHEREAS, it is essential that all citizens of Windom be aware of the importance of crime prevention programs and the impact that their participation can have on reducing crime, drugs and violence in Windom; and

WHEREAS, police-community partnerships, neighborhood safety, awareness and cooperation are important themes of the "Night to Unite" program.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that Monday, August 2, 2010, is designated as "**Night to Unite**" in Windom, Minnesota, and citizens of Windom are encouraged to support and participate in Windom's 4th Annual "Night to Unite".

Adopted by the Council this 20th day of July, 2010.

Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator



Protecting, maintaining and improving the health of all Minnesotans

June 29, 2010

Windom City Council
c/o Mr. Steve Nasby, Administrator
Windom City Hall
444 Ninth Street, Box 38
Windom, Minnesota 56101-0038

Dear Council Members:

SUBJECT: Windom Water Supply, Cottonwood County, PWSID 1170006

We are enclosing a copy of the report of our district office covering a routine inspection of your community water supply.

The Minnesota Department of Health is monitoring your public water supply system for contaminants required by state and federal drinking water rules. However, the results of the monitoring are not part of this investigation report but are sent to you under separate cover as they become available.

If you have any questions concerning the information contained in this report, please contact me at 507/344-2736.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark D. Sweers", is written over a white background.

Mark D. Sweers, P.E.
MDH - Drinking Water Protection
Environmental Health Division
12 Civic Center Plaza, Suite 2105
Mankato, Minnesota 56001

MDS

Enclosures

cc: Water Superintendent



**MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report**



Name: Windom County: Cottonwood	PWSID: 1170006 Regulatory Authority: DWP	PWS Type: Community District Engineer: Mark D. Sweers
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System Information

BASIC DATA

Owner Type: Municipal	System Class: C	Service Connections: 2,000
Population Served: 4,357	Class Points: 46	Survey Date: 05/18/2010
Service Area Characteristics: Municipal-(Primary)		

PRODUCTION TOTALS

Design Capacity: 3,300,000 Gallons per Day	Emergency Capacity: 1,440,000 Gallons per Day
Average Daily: 959,000 Gallons	Storage Capacity: 1,660,000 Gallons
Highest Daily: 1,433,000 Gallons	

ADDRESSES AND LOCATIONS

<u>Type</u>	<u>Address</u>
Financial	Windom City Council c/o Mr. Steve Nasby, Administrator Windom City Hall 444 Ninth Street, Box 38 Windom, MN 56101
Location	Sixteenth Street Windom, MN 56101-0038
Owner/Responsible Party	Windom City Council c/o Mr. Steve Nasby, Administrator Windom City Hall 444 Ninth Street, Box 38 Windom, MN 56101-0038
Sample Bottles/General Correspondence	Windom Water Superintendent City Hall 444 Ninth Street P.O. Box 38 Windom, MN 56101-0038

CONTACTS

<u>Type</u>	<u>Name</u>	<u>Phone/Email</u>	<u>Number/Address</u>
Contact	Mike Haugen	Cell Phone	507/822-1675
	City Hall	Business Phone 1	507/831-6129
	Emergency Only	Business Phone 1	507/822-1674
	Water Treatment Plant	Business Phone 1	507/831-6155
	WWTP	Business Phone 1	507/831-6138
Emergency Workday	Mike Haugen	Business Phone 1	507/831-6138, Ext. WWTP
		Cell Phone	507/822-1675
		Email	winwater@windom-mn-com
Emergency After-Hours	On call	Cell Phone	507/822-1674



**MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report**



Name: Windom	PWSID: 1170006	PWS Type: Community
County: Cottonwood	Regulatory Authority: DWP	District Engineer: Mark D. Sweers

OPERATORS

Name	Class	Expiration Date	Name	Class	Expiration Date
Haugen, Michael H.	B	06/30/2012	Peterson, Leland R.	B	07/31/2011
Stevens, Kevin E.	B	06/30/2011			

Storage Information

Name: East Tower Type: Storage-Elevated Status: Active	Links to: Distribution System Availability: Primary Capacity: 1,000,000 Gallons
Name: North Tower Type: Storage-Elevated Status: Active	Links to: Distribution System Availability: Primary Capacity: 500,000 Gallons
Name: Water Treatment Plant Clearwell Type: Storage-Ground Status: Active	Links to: Distribution System Availability: Primary Capacity: 160,000 Gallons

Source Information

Name: Well #10 Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): 1000 Emergency Capacity (gpm): 1440000
---	--

Well Data

Unique Well No.: 00603837	Year Constructed: 1998	Drawdown (ft): 0
Well Depth (ft): 125	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 105	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 1000	Pumping Rate (gpm): 1000
Aquifer(s): Quaternary Buried Artesian		

Name: Well #3A Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): Emergency Capacity (gpm):
---	---

Well Data

Unique Well No.: 00232447	Year Constructed: 1972	Drawdown (ft): 0
Well Depth (ft): 90	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 78	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 250	Pumping Rate (gpm): 250
Aquifer(s): Quaternary Buried Artesian		



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



Name: Windom County: Cottonwood	PWSID: 1170006 Regulatory Authority: DWP	PWS Type: Community District Engineer: Mark D. Sweers
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Source Information

Name: Well #4 Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): Emergency Capacity (gpm):
--	---

Well Data

Unique Well No.: 00232448	Year Constructed: 1954	Drawdown (ft): 0
Well Depth (ft): 87	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 74	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 250	Pumping Rate (gpm): 250
Aquifer(s): Quaternary Buried Artesian		

Name: Well #5 Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): Emergency Capacity (gpm):
--	---

Well Data

Unique Well No.: 00222652	Year Constructed: 1961	Drawdown (ft): 0
Well Depth (ft): 124	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 85	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 250	Pumping Rate (gpm): 250
Aquifer(s): Quaternary Water Table		

Name: Well #6 Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): Emergency Capacity (gpm):
--	---

Well Data

Unique Well No.: 00222651	Year Constructed: 1969	Drawdown (ft): 0
Well Depth (ft): 121	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 103	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 250	Pumping Rate (gpm): 250
Aquifer(s): Quaternary Buried Artesian		

Name: Well #7 Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): 0 Emergency Capacity (gpm):
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Well Data

Unique Well No.: 00132251	Year Constructed: 1977	Drawdown (ft): 0
Well Depth (ft): 142	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 124	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 50	Pumping Rate (gpm): 50
Aquifer(s): Quaternary Water Table		



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



Name: Windom County: Cottonwood	PWSID: 1170006 Regulatory Authority: DWP	PWS Type: Community District Engineer: Mark D. Sweers
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Source Information

Name: Well #8
Type: Well
Status: Active
Availability: Primary

Source Type: Groundwater
Design Capacity (gpm):
Emergency Capacity (gpm):

Well Data

Unique Well No.: 00490926 Year Constructed: 1991 Drawdown (ft): 0
Well Depth (ft): 134 Static Depth (ft): 0 Screen Length (ft): None
Casing Depth (ft): 119 Casing Diameter (in): 0
Pump type: Vertical Turbine Pump Capacity (gpm): 650 Pumping Rate (gpm): 650
Aquifer(s): Quaternary Water Table

Name: Well #9
Type: Well
Status: Active
Availability: Primary

Source Type: Groundwater
Design Capacity (gpm):
Emergency Capacity (gpm):

Well Data

Unique Well No.: 00595769 Year Constructed: 1997 Drawdown (ft): 0
Well Depth (ft): 110 Static Depth (ft): 0 Screen Length (ft): None
Casing Depth (ft): 90 Casing Diameter (in): 0
Pump type: Submersible Pump Capacity (gpm): 250 Pumping Rate (gpm): 250
Aquifer(s): Quaternary Buried Artesian

Treatment Information

Name: TREATMENT PLANT
Type: Treatment Plant
Status: Active
Availability: Primary

Source Water: Groundwater
Design Capacity: 3300000 Gallons per Day
Emergency Capacity: 1440000 Gallons per Day

Treatment Data

<u>Objective</u>	<u>Process Mechanism</u>	<u>Active</u>
Corrosion control - Lead/Copper	Stabilization/Inhibitors/Blended phosphates	Y
Disinfection	Chlorine/Gas	Y
Fluoride (Z)	Fluoridation/Hydrofluosilicic acid	Y
Iron removal	Aeration/Induced Draft	Y
	Backwash recycle	Y
	Detention (chemical reaction time)	Y
	Filtration (Gravity)/Anthracite/Sand	Y
	Oxidation - chemical/Potassium permanganate	Y
Manganese removal	Aeration/Induced Draft	Y
	Backwash recycle	Y
	Detention (chemical reaction time)	Y
	Filtration (Gravity)/Anthracite/Sand	Y
	Oxidation - chemical/Potassium permanganate	Y



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Findings



System Name: Windom	Survey Date: 05/18/2010
PWSID: 1170006	Surveyor: Mark D. Sweers, P.E.
System Contact: Mike Haugen	Surveyor Signature: _____

The findings below identify sanitary risks that may impact water quality, inform the water supply owner of applicable responsibilities, and/or provide guidance related to water system operation and maintenance.

Water Source

The wells are rotated on Mondays.

An area extending at least fifty feet in all directions from the well shall be reserved for water supply purposes. No sources of contamination, such as sanitary sewers, storm sewers, subsurface disposal field, septic tank, animal or poultry yard, or other contaminant that may drain into the soil, shall be located within this area.

Pumps/Pump Facilities and Controls

No deficiencies observed.

Treatment

As a reminder, the backflow preventer at the water treatment plant shall be tested and inspected annually by a qualified person. The inspection interval shall not exceed one year, and overhaul intervals shall not exceed five years for reduced pressure backflow preventers.

Water Storage

No deficiencies observed.

Distribution

As the opportunities present themselves, all undersized watermains should be replaced. The minimum size of watermain for providing fire protection and serving fire hydrants shall be 6-inch diameter. Larger size mains will be required if necessary to allow the withdrawal of the required fire flow while maintaining the minimum residual pressure requirements. The system shall be designed to maintain a minimum pressure of 20 psi at ground level at all points in the distribution system under all conditions of flow. The normal working pressure in the distribution system should be approximately 60 to 80 psi and not less than 35 psi.

Monitoring/Reporting Data Verification

- The following records shall be maintained by the water supply system
- a. Coliform bacteria results - 5 years
 - b. Chlorine residual results - 5 years
 - c. Chemical results - 10 years
 - d. Sanitary survey reports - 10 years
 - e. All lead and copper materials - 12 years
 - f. Consumer confidence reports - 3 years
 - g. Public notices - 3 years
 - h. Fluoride quarterly results and monthly reports - 1 year



MINNESOTA DEPARTMENT OF HEALTH
 Section of Drinking Water Protection
 Sanitary Survey Findings



System Name: Windom PWSID: 1170006 System Contact: Mike Haugen	Survey Date: 05/18/2010 Surveyor: Mark D. Sweers, P.E. Surveyor Signature: _____
---	--

The findings below identify sanitary risks that may impact water quality, inform the water supply owner of applicable responsibilities, and/or provide guidance related to water system operation and maintenance.

Water System Management/Operation

Where backflow prevention devices are installed, a regular maintenance and inspection program should be developed to assure proper working order. Inspection intervals should not exceed one year and overhaul intervals shall not exceed five years. The backflow preventer shall be inspected for proper operation immediately upon installation of the device.

This work must be done by a certified person trained to do such work. A list of current certified persons is available upon request.

A daily check of critical system components should be conducted to enhance security and ensure that an unauthorized entry has not taken place.

Engineering plans of new, modifications, or additions to the water supply system (including water mains) must be submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction.

A program of cross connection control should be instituted by the system. All private wells must be disconnected from the interior plumbing when the home or business is connected to the water supply system. There can be no connection between a private well and your public water supply system.

When a water service connection is made, the plumber should certify in writing, that the private well has been disconnected from the water supply system.

Operator Compliance with State Requirements

The opportunity for additional training in the water supply field should be made available to the operator(s). Attendance at one of the annual waterworks operators schools and also the local one-day schools provide a valuable experience for anyone engaged in this field. They also provide the required contact hours for certification renewal.



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Findings



System Name: Windom	Survey Date: 05/18/2010
PWSID: 1170006	Surveyor: Mark D. Sweers, P.E.
System Contact: Mike Haugen	Surveyor Signature: 

The findings below identify sanitary risks that may impact water quality, inform the water supply owner of applicable responsibilities, and/or provide guidance related to water system operation and maintenance.

Other Comments or Findings

Bacteriological Sampling Sites

- 1. Wastewater Treatment Plant
- 2. 271 Buckwheat Avenue
- 3. Windom High School
- 4. 875 Highland Road
- 5. Windom Powerhouse
- 6. Moon's Locker

-
- 1. The Windom Municipal Water Supply System serves the City of Bingham Lake, Ethanol 2000, and a portion of the Red Rock Rural Water Supply.
 - 2. There is one booster station on the distribution system.
 - 3. The water treatment plant has an emergency generator and well 10 is wired for a portable generator.

Minnesota Department of Health
Drinking Water Protection Section
Report of Colilert Bacteriological Results and Chlorine Residual

Sampled By: **Sweers, Mark**

Date: **May 18, 2010**

PWS Name: **Windom**

PWSID: **1170006**

Result Comments

No Result Comments Listed

Sample Results

<u>Field #</u>	<u>Sampling Location</u>	<u>Chlorine Residual Free / Total (mg/L)</u>	<u>Coliform Bacteria</u>	<u>E.Coli</u>
189	Well No. 6	/	Absent	
190	Well No. 8	/	Absent	
191	Plant Influent	/	Absent	
192	Plant Effluent	2.00 / > 2.20	Absent	
193	WWTP Garage	1.67 / 1.95	Absent	
194	Park	/ 1.54	Absent	



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 222, St. Paul MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>WINDOM LIONS CLUB</i>		DATE ORGANIZED <i>4-14-71</i>	TAX EXEMPT NUMBER <i>E41-6175799</i>	
STREET ADDRESS <i>PO BOX 72</i>		CITY <i>WINDOM</i>	STATE <i>MINN</i>	ZIP CODE <i>56101</i>
NAME OF PERSON MAKING APPLICATION <i>DAVE BROCKMAN</i>		BUSINESS PHONE <i>(507) 831-0336</i>	HOME PHONE <i>(507) 831-5435</i>	
DATES LIQUOR WILL BE SOLD <i>10-16-2010</i>		TYPE OF ORGANIZATION <input checked="" type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>DANIEL JONES, PRES</i>		ADDRESS <i>875 20TH ST WINDOM, MN 56101</i>		
ORGANIZATION OFFICER'S NAME <i>STEVE NASBY, TREAS</i>		ADDRESS <i>707 16TH ST. WINDOM, MN 56101</i>		
ORGANIZATION OFFICER'S NAME <i>DAVE BROCKMAN, TREAS</i>		ADDRESS <i>837 DES MOINES AVE. WINDOM MN 56101</i>		

Location license will be used. If an outdoor area, describe

BARC (BUSINESS, ARTS, & RECREATION CENTER)

Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service.

No

Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage.

HENRICKSON AGENCY, EREN PRAIRIE \$1M/2M

APPROVAL

APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT

CITY/COUNTY _____

DATE APPROVED _____

CITY FEE AMOUNT _____

LICENSE DATES _____

DATE FEE PAID _____

SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____

APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
Re: City Code, Chapter 6-Sec. 6.40

Solicitor's Name: Brefo Shaun Kofi-Luster
Last First Middle

Date of Birth: 04/19/1991
Last First Middle

Driver's License Number: 27124145 State of Issue: TEXAS

Address: (Street, City, State, Zip) 12107 ARROWHEAD GLEN DR.
HOUSTON, TX 77071

Name of Business or Organization: Southwestern Co.

Address of Business or Organization: 2451 Atrium Way
Nashville, TN 37214 Phone # (615) 391-2500

Purpose of SOLICITATION: College Internship - Educational Material

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold Tennessee

If Telephone solicitation - state location from which calls will be made _____

Initial Investigation Fee - \$20.00
Annual License Fee - \$40.00

07/08/2010
Date

[Signature]
Applicant's Signature

I have on July 8, 2010 collected from applicant \$ 60.00 as prescribed in Section 6.40 of the City Code.

[Signature]
City Clerk

Referred to the Police Chief on 7-12-10
Recommendation: Approved X Disapproved _____ If disapproved, give reason: _____

7-12-10
Date

[Signature]
Police Chief

Approved by the City Council on _____, 19____.

CITY OF WINDOM
APPLICATION FOR BUSINESS SOLICITATION
Re: City Code, Chapter 6-Sec. 6.40

605-521-4770

Solicitor's Name: BIRNBALM ANTHONY JOHN
Last First Middle

Date of Birth: 9-10-59

Driver's License Number: DD 185 594 State of Issue: SDAK

Address: (Street, City, State, Zip) 402 E. 30th St.
Trent SDAK 57065

Name of Business or Organization: DAKOTA FINE FOODS

Address of Business or Organization: 521 KIWANIS BLVD.
SIoux FALLS SDAK. Phone # (605) - 271-9977

Purpose of SOLICITATION: MEAT SALES (steak, sea food, chicken, pork)

If door to door solicitation indicate area to be solicited: Residential District
 Commercial District

If Transient merchant - state location from which merchandise will be sold Stoney Fall
SDAK.

If Telephone solicitation - state location from which calls will be made _____

Initial Investigation Fee - \$20.00
Annual License Fee - \$40.00

7/13/10
Date

[Signature]
Applicant's Signature

I have on July 13, 18 2010 collected from applicant \$ 60.00 as prescribed in Section 6.40 of the City Code.

[Signature]
City Clerk

Referred to the Police Chief on 7-14-10
Recommendation: Approved Disapproved _____ If disapproved, give reason: _____

7-14-10
Date

[Signature]
Police Chief

Approved by the City Council on _____, 19____.



MEMO

To: Mayor and City Council
From: James Kartes, Zoning Administrator
Date: July 15, 2010
Re: Planning Commission Meeting – July 13, 2010

At its regular meeting on July 13, 2010, the Planning Commission held a public hearing and made the following recommendations concerning the application which came before the meeting:

1. CONDITIONAL USE PERMIT APPLICATION:

Applicants/Owners: **Vay Rodman & Arleen Rodman**
Address of Property: **335 River Bluff Drive, Windom, MN**
Legal Description: **Lots 9 and 10, Block 2, Riverbluff Estates Subdivision to the City of Windom, Cottonwood County, Minnesota.**
Parcel ID#: **25-688-0290 & 25-688-0300**

The Applicants propose to construct a 28' X 40' detached garage on the property. Pursuant to the City Code sections on R-2 Districts and accessory structures, a conditional use permit is needed.

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application, submitted by Vay Rodman and Arleen Rodman, requesting a conditional use permit to construct a 28' X 40' detached garage on the property at 335 River Bluff Drive.

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

I will be present at the City Council Meeting on July 20th to address any questions the Council may have at that time.

Prior to that time if you any questions, please contact me at the Planning and Zoning Office at 831-6125.

JK:mah

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT APPLICATION**

Pursuant to City of Windom, City Code Sections 11.58 and 11.59, notice is hereby given that the Applicants and Owners, Vay Rodman and Arleen Rodman, of 335 River Bluff Drive, Windom, Minnesota, have submitted an application for the granting of a conditional use permit for property located at 335 River Bluff Drive. The Applicants request a conditional use permit to allow the construction of an additional garage on the property (Lot 9). The area is zoned as "R-2 Urban Residential District" (Section 11.19). The number of garages and the total floor area of the garages would exceed the maximums set forth in City Code Section 11.43 (Accessory Structures in Residential Districts). The setbacks, lot area, and proposed placement of the structure are shown on the plot plan which is on file in the Building & Zoning Office in City Hall.

A public hearing to consider this zoning application requesting a conditional use permit will be held before the Planning Commission in the **City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, July 13, 2010, at 7:05 p.m.**

Those persons wishing to be heard on this application for consideration of a zoning request for a conditional use permit are requested to be at this meeting. Copies of the application and plot plan and additional information may be reviewed in the Building & Zoning Office at City Hall prior to the Public Hearing.

Legally described as follows: Real Estate located in the City of Windom, described as:
Lots 9 and 10, Block 2, Riverbluff Estates Subdivision to the City
of Windom, Cottonwood County, Minnesota.

Parcel ID #: 25.688.0290 & 25.688.0300

Address of the Property is: 335 River Bluff Drive, Windom, MN 56101

By Order of the City of Windom:
James Kartes, Zoning Administrator

Published: Cottonwood County Citizen (June 30, 2010)

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) VAY and Aileen Rodman
Address 335 RIVER BLUFF DRIVE
City Windom State MN Zip 56101 (Phone: 507-832-8353)

Owner(s): (If other than Applicant)
Name(s) _____
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 335 RIVER BLUFF DRIVE

Legal Description of Property: Lot(s) 9 Block(s) 2 Addition Riverbluff Estates Subd.
(House and attached garage on Lot 10, Block 2.)

(If metes and bounds, attach description.) Parcel No. 25-688-0290
Lot 10: 25-688-0300

Existing Use of Property: VACANT lot - Lot 9 Present Zoning: R-2

Action Requested: Conditional Use Permit Variance _____
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) - SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and/or required). Build a Double Garage with Gable entry 28ft wide, 40ft long with 8ft ceilings with a concrete floor and driveway. The garage will be sited 10 feet north of the south lot line parallel to the existing house garage (24' x 24') 32 ft from the street. The garage will be used to store a pop-up camper and boat and a small wood shop.

In signing this Application, I/we hereby acknowledge that I/we have been advised concerning the applicable provisions of the Windom Zoning and Subdivision Ordinances, current administrative procedures, and the required filing fee. I/we hereby acknowledge that the information provided in this Application is true and correct to the best of my/our knowledge.

X Vay Rodman X Aileen J. Rodman
[SIGNATURES OF APPLICANT(S)]

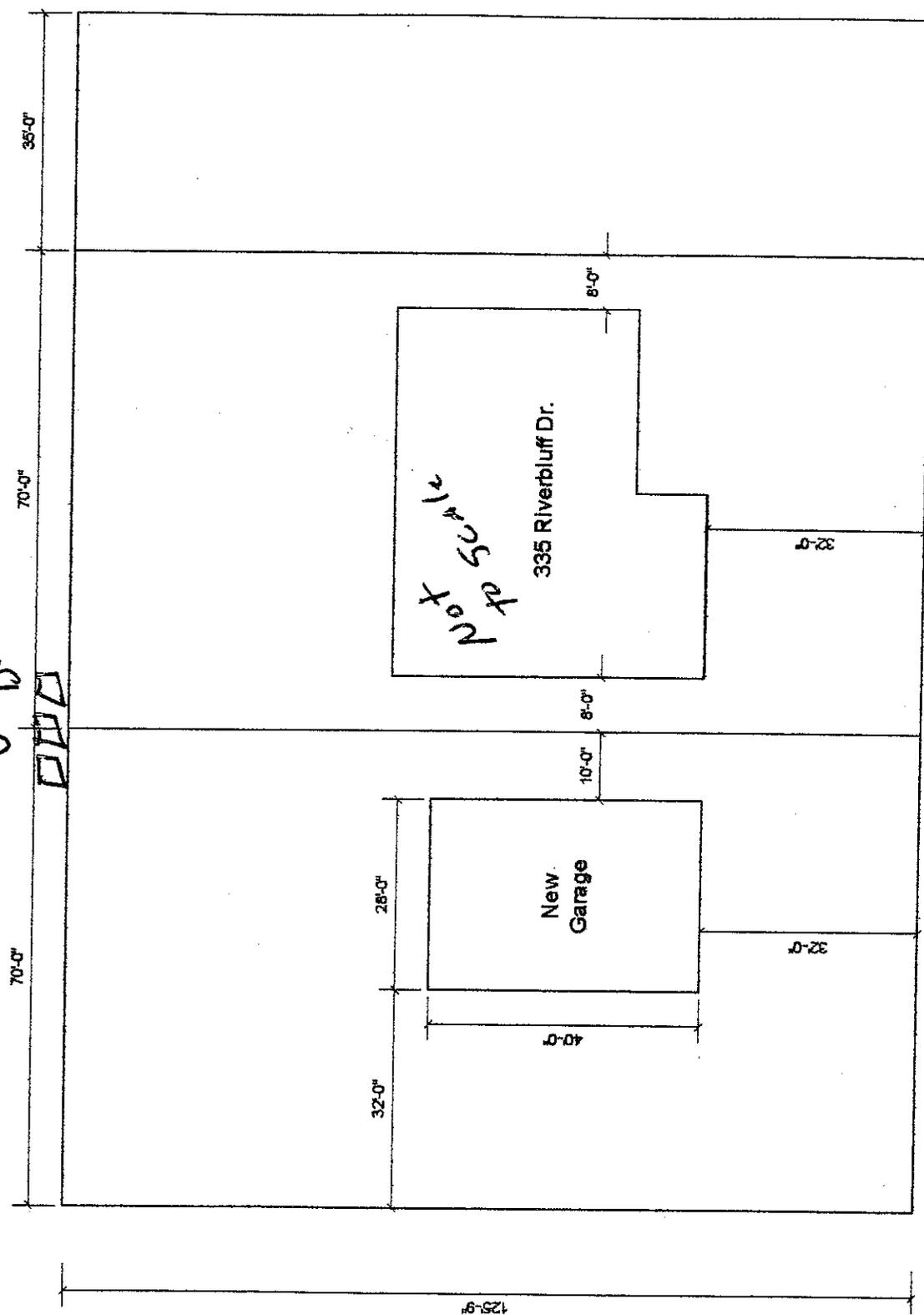
Date: 6-22-2010

Fee: \$150.00 Paid: Ck. 3026 Date: 6/25/10

Upon receipt of the Application, all required supporting documents, and the filing fee, this APPLICATION IS ACCEPTED FOR FILING on this 25 day of June, 2010.

WINDOM BUILDING & ZONING OFFICIAL: [Signature]

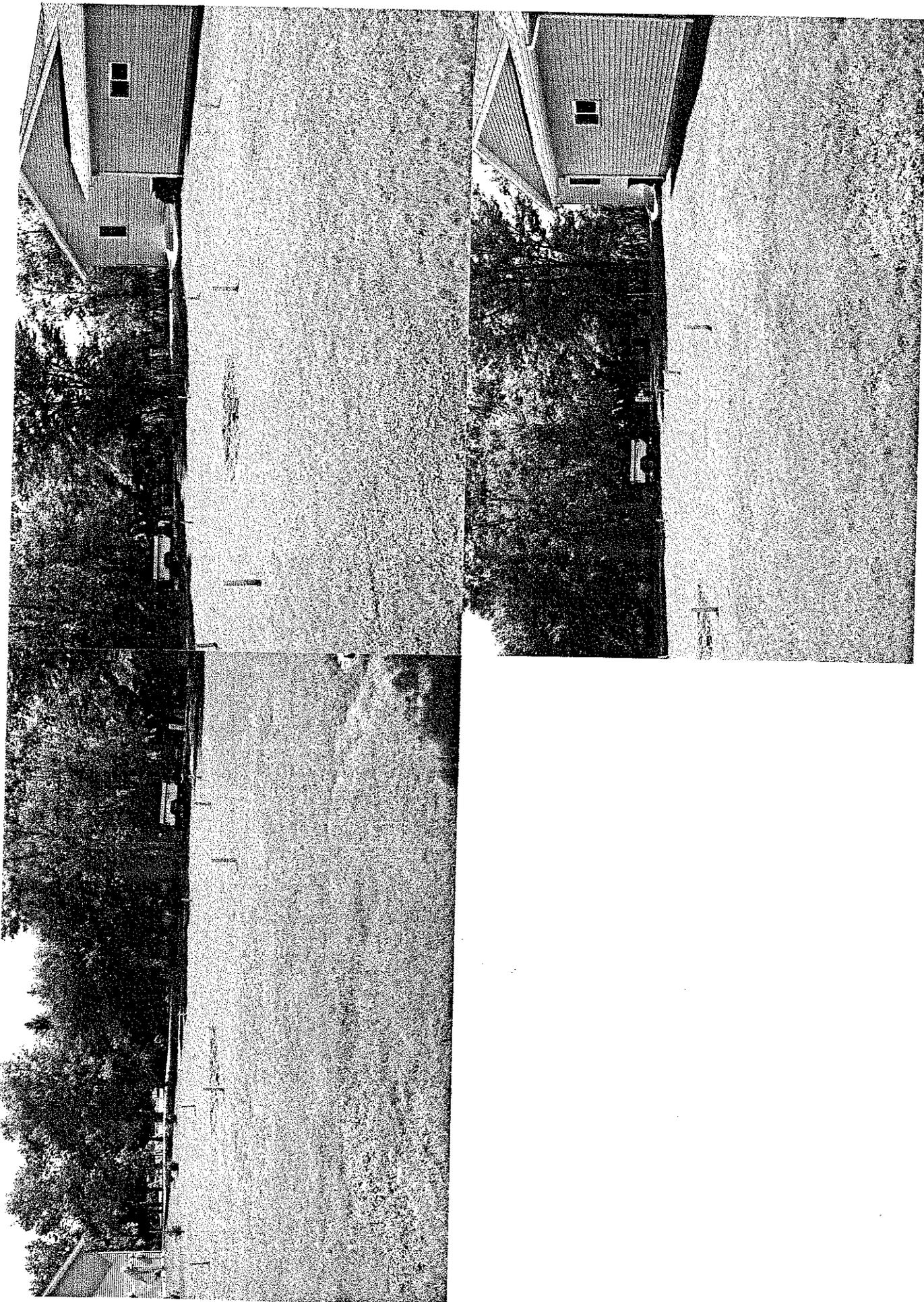
5.0' x 11.0' B
S.F. 55



Lot 9

Lot 10

Lot 11





Memo

To: Mayor and City Council Members
From: Airport Commission
Date: 7/15/2010
Re: Recommendation to the City Council

The Airport Commission met on July 12, 2010. The Commission discussed the closeout of the taxiway project. The seal coating portion of the project was not complete. The Council had suspended the contract to allow the contractor to complete the seal coating from June 15 – June 30, 2010. The contractor did not begin work on the seal coating until July 8, 2010 (as of the Commission meeting the project was not complete). The Commission discussed the delay and agreed that the contractor should be penalized for not completing the project on time.

The Commission also reviewed the new Industrial Storm Water Multi-Sector General Permit and the requirements for a Storm Water Pollution Prevention Plan (SWPPP). The Commission approved the proposal and cost estimate for the completion of the SWPPP by Wenck Associates, Inc.

Funding for the completion of the SWPPP will be provided through State of Minnesota Department of Transportation, Office of Aeronautics. A grant agreement has been received from MnDOT for a total project cost of \$4,000. The Grant Agreement requires the City to provide a 30% match. Total state funding allocated for the project is \$2,800. The Engineers estimated cost for the SWPPP plan is \$3,000.

The Airport Commission makes the following recommendations to the Mayor and City Council:

The Airport Commission recommends that the City Council consider penalizing the contractor for non-completion of the project by June 30, 2010.

The Airport Commission also recommends that the City Council approve the 70/30 grant agreement for the SWPPP with Minnesota Department of Transportation, Office of Aeronautics.

**GRANT AGREEMENT FOR AIRPORT IMPROVEMENT
 EXCLUDING LAND ACQUISITION**

This Agreement is by and between the State of Minnesota acting through its Commissioner of Transportation ("State"), and the City of Windom ("Recipient").

WHEREAS, the Recipient desires the financial assistance of the State for an airport improvement project ("Project") as described in Article 2 below; and

WHEREAS, the State is authorized by Minnesota Statutes Sections 360.015 (subdivisions 13 & 14) and 360.305 to provide financial assistance to eligible airport sponsors for the acquisition, construction, improvement, or maintenance of airports and other air navigation facilities; and

WHEREAS, the Recipient has provided the State with the plans, specifications, and a detailed description of the airport improvement Project.

NOW, THEREFORE, it is agreed as follows:

1. This Agreement is effective upon execution by the Recipient and the State, and will remain in effect until June 30, 2013.
2. The following table provides a description of the Project and shows a cost participation breakdown for each item of work:

<u>Item Description</u>	<u>Federal Share</u>	<u>State Share</u>	<u>Local Share</u>
Update Airport SWPPP	0%	70%	30%

3. The Project costs will not exceed **\$4,000.00**. The proportionate shares of the Project costs are: Federal: **\$0.00**, State: **\$2,800.00**, and Recipient: **\$1,200.00**. Federal funds for the Project will be received and disbursed by the State. In the event federal reimbursement becomes available or is increased for this Project, the State will be entitled to recover from such federal funds an amount not to exceed the state funds advanced for this Project. No funds are committed under this Agreement until they are encumbered by the State. No more than 95% of the amount due under this Agreement will be paid by the State until the State determines that the Recipient has complied with all terms of this Agreement, and furnished all necessary records.
4. The Recipient will designate a registered engineer (the "Project Engineer") to oversee the Project work. If, with the State's approval, the Recipient elects not to have such services performed by a registered engineer, then the Recipient will designate another responsible person to oversee such work, and any references herein to the "Project Engineer" will apply to such responsible person.
5. The Recipient will complete the Project in accordance with the plans, specifications, and detailed description of the Project, which are on file with the State's Office of Aeronautics and are incorporated into this Agreement by reference. Any changes in the plans or specifications of the Project after the date of this Agreement will be valid only if made by written change order signed by the Recipient, the Project Engineer, and the contractor. Change orders must be submitted to the State. Subject to the availability of funds the State may prepare an amendment to this Agreement to reimburse the Recipient for the allowable costs of qualifying change orders.
6. The Recipient will make payments to its contractor on a work-progress basis. The Recipient will submit requests for reimbursement of certified costs to the State on state-approved forms. The State will reimburse the Recipient for the state and federal shares of the approved Project costs.
 - a. At regular intervals, the Recipient or the Project Engineer will prepare a partial estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). Partial estimates must be completed no later than one month after the work covered by the estimate is completed. The Project Engineer and the contractor must certify that each partial estimate is true and correct, and that the costs have not been included on a previous estimate.

- b. Following certification of the partial estimate, the Recipient will make partial payments to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - c. Following certification of the partial estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A copy of the partial estimate must be included with the Recipient's request for payment. Reimbursement requests and partial estimates should not be submitted if they cover a period in which there was no progress on the Project.
 - d. Upon completion of the Project(s), the Recipient will prepare a final estimate in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s). The final estimate must be certified by the Recipient, Project Engineer and the contractor.
 - e. Following certification of the final estimate, the Recipient will make final payment to the contractor in accordance with the terms of the contract, special provisions, and standard specifications for the Project(s).
 - f. Following certification of the final estimate, the Recipient may request reimbursement from the State for costs eligible for federal and state participation. A request for final payment must be submitted to the State along with those project records required by the State.
7. For a Project which involves the purchase of equipment, the Recipient will be reimbursed by the State in one lump sum after the Recipient: (1) has acquired both possession and unencumbered title to the equipment; and (2) has presented proof of payment to the State, and (3) a certificate that the equipment is not defective and is in good working order. The Recipient will keep such equipment, properly stored, in good repair, and will not use the equipment for any purpose other than airport operations.
 8. If the Project involves force-account work or project donations, the Recipient must obtain the written approval of the State and Federal Aviation Administration (FAA). Force-account work performed or project donations received without written approval by the State will not be reimbursed under this Agreement. Force-account work must be done in accordance with the schedule of prices and terms established by the Recipient and approved by the State.
 9. Pursuant to Minnesota Statutes Section 360.305, subdivision 4 (g) (1), the Recipient will operate its airport as a licensed, municipally-owned public airport at all times of the year for a period of 20 years from the date the Recipient receives final reimbursement under this Agreement. The Airport must be maintained in a safe, serviceable manner for public aeronautical purposes only. The Recipient will not transfer, convey, encumber, assign, or abandon its interest in the airport or in any real or personal property, which is purchased or improved with State aid funds without prior written approval from the State. If the State approves such transfer or change in use, the Recipient must comply with such conditions and restrictions as the State may place on such approval. The obligations imposed by this clause survive the expiration or termination of this Agreement.
 10. This Agreement may be terminated by the Recipient or State at any time, with or without cause, upon ninety (90) days written notice to the other party. Such termination will not remove any unfulfilled financial obligations of the Recipient as set forth in this Agreement. In the event of such a termination, the Recipient will be entitled to reimbursement for eligible expenses incurred for work satisfactorily performed on the Project up to the date of termination. The State may immediately terminate this Agreement if it does not receive sufficient funding from the Minnesota Legislature or other funding source, or such funding is not provided at a level sufficient to allow for the continuation of the work covered by this Agreement. In the event of such termination, the Recipient will be reimbursed for work satisfactorily performed up to the effective date of such termination to the extent that funds are available. In the event of any complete or partial state government shutdown due to a failure to have a budget approved at the required time, the State may suspend this Agreement, upon notice to the Recipient, until such government shutdown ends, and the Recipient assumes the risk of non-payment for work performed during such shutdown.
 11. Pursuant to Minnesota Rules 8800.2500, the Recipient certifies that (1) it presently has available sufficient unencumbered funds to pay its share of the Project; (2) the Project will be completed without undue delay; and (3) the Recipient has the legal authority to engage in the Project as proposed.
 12. Pursuant to Minnesota Statutes Section 16C.05, subdivision 5, the Recipient will maintain such records and provide such information, at the request of the State, so as to permit the Department of Transportation, the Legislative Auditor, or the State Auditor to examine those books, records, and accounting procedures and practices of the Recipient relevant to this Agreement for a minimum of six years after the expiration of this Agreement.

13. The Recipient will save, defend, and hold the State harmless from any claims, liabilities, or damages including, but not limited to, its costs and attorneys' fees arising out of the Project which is the subject of this Agreement.
14. The Recipient will not utilize any state or federal financial assistance received pursuant to this Agreement to compensate, either directly or indirectly, any contractor, corporation, partnership, or business, however organized, which is disqualified or debarred from entering into or receiving a State contract. This restriction applies regardless of whether the disqualified or debarred party acts in the capacity of a general contractor, a subcontractor, or as an equipment or material supplier. This restriction does not prevent the Recipient from utilizing these funds to pay any party who might be disqualified or debarred after the Recipient's contract award on this Project.
15. All contracts for materials, supplies, or construction performed under this Agreement will comply with the equal employment opportunity requirements of Minnesota Statutes Section 181.59.
16. The amount of this Agreement is limited to the dollar amounts as defined in Article 3 above. Any costs incurred above the amount obligated by the State is done without any guarantee that these costs will be reimbursed in any way. A change to this Agreement will be effective only if it is reduced to writing and is executed by the same parties who executed this Agreement, or their successors in office.
17. For projects that include consultant services, the Recipient and its consultant will conduct the services in accordance with the work plan indicated in the Recipient's contract for consultant services, which shall be on file with the State's Office of Aeronautics. The work plan is incorporated into this Agreement by reference. The Recipient will confer on a regular basis with the State to coordinate the design and development of the services.
18. The parties must comply with the Minnesota Government Data Practices Act, as it relates to all data provided to or by a party pursuant to this Agreement.
19. Minnesota law, without regard to its choice-of-law provisions, governs this Agreement. Venue for all legal proceedings arising out of this Agreement, or its breach, must be in the appropriate state or federal court with competent jurisdiction in Ramsey County, Minnesota.
20. For projects including federal funding, the Recipient must comply with applicable regulations, including, but not limited to, Title 14 Code of Federal Regulations, subchapter I, part 151; and Minnesota Rules Chapter 8800.
21. For all projects, the Recipient must comply, and require its contractors and consultants to comply, with all federal and state laws, rules, and regulations applicable to the work. The Recipient must advertise, let, and award any contracts for the project in accordance with applicable laws. The State may withhold payment for services performed in violation of applicable laws.
22. Under this Agreement, the State is only responsible for receiving and disbursing federal and state funds. Nothing in this Agreement will be construed to make the State a principal, co-principal, partner, or joint venturer with respect to the Project(s) covered herein. The State may provide technical advice and assistance as requested by the Recipient, however, the Recipient will remain responsible for providing direction to its contractors and consultants and for administering its contracts with such entities. The Recipient's consultants and contractors are not intended to be third party beneficiaries of this Agreement.

State Encumbrance Verification

Individual certifies that funds have been encumbered as required by Minn. Stat. §§ 16A.15 and 16C.05 _____

By: John Keller

Date: 6.25.2010

MAPS Order No: 60 4626

Recipient

Recipient certifies that the appropriate person(s) have executed the Agreement on behalf of the Recipient as required by applicable resolutions, charter provisions or ordinances.

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

Commissioner, Minnesota Department of Transportation

By: _____
Director, Office of Aeronautics

Date: _____

Mn/DOT Contract Management
as to form & execution

By: _____

Date: _____



Wenck Associates, Inc.
440 10th Street
Windom, MN 56101

(507) 831-2703
Fax (507) 831-5271
E-mail: cmueller@wenck.com

July 12, 2010

Mr. Steve Nasby
City of Windom
444 9th Street
Windom, MN 56101

Re: Cost Estimate: Storm Water Pollution Prevention Plan (SwPPP)

Dear Mr. Nasby;

Thank you for the opportunity to assist you with your Stormwater project. As you know, the Minnesota Pollution Control Agency has completed the approval process of the Multi Sector General Permit Authorization to Discharge Storm Water Associated with Industrial Activity (Permit). The permit became effective on April 5, 2010. This is the first permit revision/renewal in Minnesota since 1997. This permit has several new components that will need to be addressed for the City of Windom Municipal Airport. The most notable changes include a requirement to complete stormwater sampling to demonstrate compliance with the permit. This monitoring practice is referred to as "Benchmark Monitoring". Specific requirements will be detailed in your site-specific Stormwater Pollution Prevention Plan (SwPPP) to assist you in maintaining compliance.

Per your request, I have prepared this cost estimate to complete a site-specific SwPPP for the Windom Municipal Airport. The following provides a brief summary of the proposed scope of work, schedule, and estimated cost.

Stormwater Pollution Prevention Plan, Scope of Work

Now that the Multi-Sector permit has been formally approved, the Windom Municipal Airport identified as Sector S, you are required to make application within 120 days of the approval date, that being April 5, 2010. By August 6, 2010 you need to submit your application for permit coverage. By signature on the application, you will certify completion of a Stormwater Pollution Prevention Plan, compliant with the new permit for your facility. In order to help you meet this requirement, Wenck will prepare your SwPPP in accordance with the Permit. As part of the plan preparation, we will conduct a site visit and meeting with you (or your designee) to obtain the necessary information to

complete the document. In preparation for our visit, it would be helpful to obtain any current information you have for the facility including the following:

- List of vendors used for disposal of wastes (office wastes, used petroleum products and general refuse)
- Inventory of above ground storage tanks and petroleum storage including size and contents, specific materials stored outdoors.

By evaluating the physical setting of the facility and the items listed above, we will begin the process of preparing a plan that will meet the requirements of the Permit and a plan in which you will be able to manage. It is our goal to provide you with a working plan specifically designed for your facility. We will incorporate "common sense" in the development of the plan. Some of the issues we will evaluate include:

- Collection of site data including potential sources of contaminants and significant materials stored or handled at the facility (if available).
- Construction details regarding existing storm water structures.
- Assess on site activities including fueling, material storage, equipment washing, equipment washing, etc.
- Determination of storm water flow and drainage on the property, identification of discharge / sampling points.
- Collection of information of activities at the property that may potentially affect the quality of stormwater discharged from the facility.
- Propose and develop "Best Management Practices" (BMPs) which will be listed in the Plan to address specific issues. Each BMP will also include specific objectives and maintenance details.
- Identification of "training requirements" of facility personnel according to the Permit.

The site visit will be scheduled at your convenience. A draft Plan will be completed and forwarded (in electronic format) for your review and comment. Following receipt of comments and completion of necessary corrective action items (if identified) Wenck will provide one electronic and two hard copy (3-ring bound) of the Plan for your files. Upon completion of the Plan, you will be able to submit your application for Permit coverage.

Schedule

We are immediately available to assist with the project. Our scope anticipates that the Plan will be completed in approximately 1-2 weeks following the site visit.

City of Windom
Windom Municipal Airport
July 12, 2010
Page 3 of 4

Cost Estimate

The estimated cost to complete the Storm Water Pollution Prevention Plan is \$3,000. This cost will not be exceeded without your authorization and we will strive to complete the Plan under budget. This cost includes all anticipated time and expenses. Actual cost will be billed on a time and materials basis and you will only be invoiced for time actually needed to complete the Plan.

I sincerely thank you for the opportunity to assist you with this project. I look forward to working with you. If you have any questions regarding the scope or cost estimate please contact me at (507) 831-2703.

Sincerely,

WENCK ASSOCIATES, INC.

A handwritten signature in cursive script that reads "Craig Mueller". The signature is written in black ink and is positioned below the typed name of the sender.

Craig Mueller, P.E.
Associate

Sector S Specifics

S. Air Transportation

1. Authorized **Stormwater** Discharges

The requirements in Sector S apply to **stormwater discharges associated with industrial activity** from air transportation facilities as identified by the **industrial activity** code specified in Table 5 of Appendix D.

2. **Industrial Activities** Authorized by Sector S

Permittees under Sector S are primarily engaged in the following types of activities:

- a. Servicing, repairing, or maintaining aircraft and ground vehicles.
- b. Equipment cleaning and maintenance (including vehicle and equipment rehabilitation, mechanical repairs, painting, fueling, and lubrication).
- c. Deicing/anti-icing operations.

3. Limitation on Authorization

- a. Only those portions of the air transportation **facility** that are involved in vehicle maintenance (including vehicle rehabilitation, mechanical repairs, painting, fueling, and lubrication), equipment cleaning operations, or deicing operations are regulated as **industrial activity** under this permit, unless other portions of the **facility** include **industrial activities** that are described at 40 CFR 122.26(b)(14)(i-ix and xi), which are also regulated under this permit. In this case, these activities are **co-located** with the air transportation activities and the appropriate sector requirements for these activities also apply.
- b. This permit does not authorize the discharge of aircraft, ground vehicle, runway and equipment washwater, or the dry weather discharge of deicing chemicals. Such discharges must be authorized by a separate NPDES permit.

4. Sector-Specific Definitions

- a. "Deicing" means both deicing (removing frost, snow, or ice) and anti-icing (preventing accumulation of frost, snow, or ice) activities, unless specific mention is made regarding anti-icing and/or deicing activities.
- b. "Airport Authority" means a single management organization of the airport (usually a public entity).
- c. "Tenant" means airline carriers, fixed-base operators (e.g. fueling companies and maintenance shops), and others that have leases/agreements with the airport authority to conduct business on airport property. Tenants of the airport that

conduct **industrial activities** as described above, or as described anywhere in 40 CFR 122.26(b)(14), are required to apply for authorization under an NPDES **stormwater** permit.

- d. "Deicing Season" means the average seasonal timeframe (e.g. December-February, October - March, etc.) during which deicing activities occur at the **facility**. The **Permittee** shall identify the average deicing season length in the **facility's SWPPP**.

5. **Stormwater Controls**

- a. Employee Training.

The **Permittee** shall address the following in the employee training program:

1. Proper handling of deicing materials and fuels.
2. Spill and leak prevention.
3. Proper recordkeeping of deicing fluids applied and stored.

- b. Erosion and Sedimentation Controls (*No additional requirements*).

- c. Good Housekeeping.

Where agricultural aviation operations occur, the **Permittee** shall maintain the applicable areas to prevent contact of **stormwater** with pesticides used for agricultural purposes, including but not limited to herbicides, insecticides, rodenticides, and fungicides. These requirements are not to supersede regulations delegated by the Department of Agriculture.

- d. Inspections.

1. In addition to the inspection requirements outlined in Part III.F, the **Permittee** shall conduct two (2) inspections per month with no less than ten (10) days between inspections during the deicing season, as specified in the **Permittee's SWPPP**.
2. In addition to the inspection requirements outlined in Part III.F, the **Permittee** shall ensure that a total of two (2) of the required monthly inspections occur during runoff events, with at least one being performed during snow melt. Each inspection shall include a visual assessment of the runoff to identify any visible sheens or films that indicate the presence of oil or grease in the discharge. If sheens are present in **stormwater** discharges, corrective actions to prevent sheens or films from oil and grease shall be implemented and documented in the **SWPPP**.

The **Permittee** is only required to conduct visual inspections of runoff originating from, or passing through, areas of **industrial activity** and/or **significant materials**. Any runoff that does not contact **industrial activity** and/or **significant materials** (e.g. office buildings, employee parking lots, natural areas, etc) is not required to be inspected.

e. Preventive Maintenance.

1. The **Permittee** shall evaluate whether over-application of deicing chemicals on runways occurs by analyzing and adjusting application rates as necessary, consistent with considerations and requirements of flight safety. The evaluation must be carried out by the personnel most familiar with the particular aircraft and flight operations in question.
2. The **Permittee** shall describe and implement measures that prevent or minimize the contamination of **stormwater** runoff from all areas used for aircraft, ground vehicle, and equipment maintenance (including the maintenance conducted on the terminal apron and in dedicated hangars).
3. The **Permittee** shall describe and implement measures that prevent or minimize the contamination of **stormwater** with fuels and fuel servicing activities or other operations conducted in support of the airport fuel system.
4. The **Permittee** shall store all aircraft, ground vehicles and equipment awaiting maintenance in designated areas only. **BMPs** should be implemented in these designated areas to prevent or minimize contact of **stormwater** with materials exposed from vehicles awaiting maintenance.

f. Spills and Leaks *(No additional requirements)*.

g. Management of Runoff.

The **Permittee** shall describe and implement a program to control or manage contaminated runoff to reduce the amount of pollutants being discharged from the **facility**. Describe the controls used for collecting or containing contaminated melt water from collection areas used for disposal of contaminated snow.

6. **SWPPP** Requirements

In addition to **SWPPP** requirements in Part IV, the following sector-specific requirements must be met for an air transportation facility. Where applicable, **Permittees** meeting the definition of tenant, above, shall create a **SWPPP** specific to the tenant's own operations for **stormwater** discharges associated with the leased property/space. The individual tenant's **SWPPP** shall reference the airport authority's **SWPPP** with coordination between the two entities. Conversely, the airport

authority's SWPPP shall reference the tenant's SWPPP with coordination between the two entities.

a. **Facility Map.**

The **Permittee** shall identify the following areas of the **facility** and indicate whether activities occurring are or may be exposed to **stormwater**:

1. Aircraft and runway deicing operations.
2. Fueling stations.
3. Aircraft.
4. Ground vehicle and equipment maintenance/cleaning areas.
5. Storage areas for aircraft, ground vehicles, and equipment awaiting maintenance.

b. Inventory of Exposed Materials *(No additional requirements)*.

c. Potential Pollutant Sources.

The **Permittee** shall identify the potential for the following activities and **facility** areas to contribute pollutants to **stormwater** discharges:

1. Aircraft.
2. Runways.
3. Ground vehicle and equipment maintenance and cleaning.
4. Aircraft and runway deicing operations (including apron and centralized aircraft deicing stations, runways, taxiways, and ramps).
5. Runways and loading areas where agricultural aviation operations occur.

If the **Permittee** uses deicing chemicals or pesticides, records must be maintained of the types used (including the Material Safety Data Sheets [MSDS]) and the monthly quantities. This includes all deicing chemicals, not just glycols and urea (e.g. potassium acetate). All tenants that conduct these activities shall provide the above information in the **facility's SWPPP**, which will be attached and updated as necessary to the airport authority's comprehensive **SWPPP**.

d. Description of **Stormwater** Controls.

The **Permittee** shall clean equipment only in the areas identified in the **SWPPP** and clearly designate these areas using ground signage or other appropriate means.

7. Monitoring and Reporting Requirements

In addition to the monitoring requirements specified in Part V, the **Permittee** shall collect two (2) of the **facility's** four (4) required samples during periods that are during the airport's specified deicing season, for the applicable parameters, below.

Table S-1

Sector-Specific Benchmark Values.

Discharges may be subject to requirements for more than one sector or subsector.

Subsector	Parameter	Benchmark Values
S1 Airports that use more than 100,000 gallons of glycol-based deicing/anti-icing chemicals and/or 100 tons or more of urea on an average annual basis.	Total Suspended Solids (TSS)	100 mg/l ¹
	5-Day Carbonaceous, Biochemical Oxygen Demand (CBOD ₅)	25 mg/l
	Chemical Oxygen Demand (COD)	120 mg/l
	Total Ammonia (as N)	2.8 mg/l
	pH	6.0-9.0

1. If the **Permittee** is required to comply with Appendix A of this permit, the benchmark value for Total Suspended Solids (TSS) is 65 mg/l, instead of 100 mg/l.

Table S-2

Sector-Specific Benchmark Values.

Discharges may be subject to requirements for more than one sector or subsector.

Subsector	Parameter	Benchmark Value
S2 Airports that use less than 100,000 gallons of glycol-based deicing/anti-icing chemicals and/or 100 tons or less of urea on an average annual basis.	Total Suspended Solids (TSS)	100 mg/l ¹
	Chemical Oxygen Demand (COD)	120 mg/l
	5-Day Carbonaceous, Biochemical Oxygen Demand (CBOD ₅)	25 mg/l
	Total Ammonia (as N)	2.8 mg/l

1. If the **Permittee** is required to comply with Appendix A of this permit, the benchmark value for Total Suspended Solids (TSS) is 65 mg/l, instead of 100 mg/l.

8. Use of **Infiltration Devices** and/or **Industrial Stormwater Ponds** for **Stormwater** Treatment and Disposal

a. **Industrial Stormwater Ponds**

1. The **Permittee** of a sector S industrial **facility** that does not conduct deicing activities, as defined above, is authorized to use **industrial stormwater ponds** for **stormwater** management without additional restrictions.
2. The **Permittee** of a sector S industrial **facility** that conducts deicing activities, as defined above, is authorized to use **industrial stormwater ponds** for **stormwater** management provided that any **industrial stormwater pond** constructed after the **effective date** of this permit meets the following design criteria. Any **Permittee** required to comply with this part is not authorized to utilize the benchmark monitoring waiver described in Part V.B.6.a of the permit.
 - a. The **industrial stormwater pond** must be lined with a synthetic liner that is chemically compatible with materials expected to enter the pond, must be Ultra Violet (UV) stable, and must be designed to restrict infiltration to less than 500 gallons per acre per day.
 - b. The **industrial stormwater pond** must be designed in accordance with accepted engineering practices. (See **Agency** "Recommended Pond Design Criteria" December 2009, Document number: wq-wwtp5-53 and any applicable supporting technical criteria)

b. **Infiltration Devices**

1. The **Permittee** of a sector S industrial **facility** that does not conduct deicing activities, as defined above, is authorized to use a designed **infiltration device** for industrial **stormwater** management and is not required to comply with Part VII.S.8.b.2, below.
2. The **Permittee** of a sector S industrial **facility** that conducts deicing activities, as defined above, is authorized to use a designed **infiltration device**, implemented prior to the **effective date** of this permit, for **stormwater** management provided the **Permittee** complies with the following requirements:
 - a. The **Permittee** shall conduct benchmark monitoring in accordance with the terms and conditions of Part V of all industrial **stormwater** prior to infiltration. However, any **Permittee** required to comply with this part that is using a designed **infiltration device** to manage industrial **stormwater** is not authorized to utilize the benchmark monitoring waiver described in Part V.B.6.a of the permit.
 - b. If the **Permittee** has a designed **infiltration device** operating prior to the **effective date** of this permit, the **Permittee** is authorized to continue using that device. However, on or after the **effective date** of this permit, the **Permittee** is not authorized to construct new **infiltration devices**, expand infiltration activities or practices that result in infiltration, or expand volume of infiltration.

RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: Aye:

 Nay:

 Absent:

**RESOLUTION RESCINDING APPROVAL OF THE SALE OF A
TAX FORFEITED PARCEL AT PUBLIC AUCTION
AND AUTHORIZING EDA ACQUISITION OF PROPERTY**

WHEREAS, the City Council of the City of Windom has received correspondence from the Cottonwood County Auditor/Treasurer listing property tax forfeited parcels; and

WHEREAS, one of the parcels on the list is located in the City of Windom and is described as follows:

Parcel # 25-820-1240

E 75' of Lots 7 & 8, Block 15, Windom Original Townsite (344 11th Street)

WHEREAS, on July 6, 2010, the City Council adopted Resolution No. 2010-26 entitled "A Resolution Approving the Sale of a Tax Forfeited Parcel at Public Auction"; and

WHEREAS, upon further review, it has been determined that said property could be rehabilitated to provide additional rental housing for residents of Windom; and

WHEREAS, one of the goals of the Economic Development Authority of Windom is to encourage redevelopment of property and rehabilitation of existing housing units; and

WHEREAS, pursuant to Minnesota Statutes Section 282.01, governmental subdivisions may acquire such tax-forfeited parcels for public purposes, including redevelopment; and

WHEREAS, it is in the best interests of the citizens of Windom and serves the public purpose for economic development that this property be acquired by the Economic Development Authority of Windom for redevelopment and rehabilitation to provide for needed rental housing units and subsequent reclassification of this parcel as productive taxable property.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Resolution No. 2010-26, entitled "A Resolution Approving the Sale of a Tax Forfeited Parcel at Public Auction", is hereby rescinded.
2. The Economic Development Authority of Windom is authorized to acquire the tax-forfeited property described herein pursuant to the requirements set forth in Minnesota Statutes Section 282.01 and provide documentation as required by the Cottonwood County Auditor/Treasurer.
3. The EDA President is authorized to sign any required documentation to consummate acquisition of this property.

Adopted this 20th day of July, 2010.

Kirby G. Kruse, Mayor

ATTEST:

Steven Nasby, City Administrator



City of Windom Staff Report

To: Mayor and City Council
From: Aaron Backman, EDA Executive Director
Date: July 15, 2010
Meeting Date: July 20, 2010
Item Title/Subject: **Resolution Rescinding Approval of Sale of Tax Forfeited Parcel at Public Auction and Authorizing EDA Acquisition of Property (E. 75' of Lots 7 & 8, Block 15, Windom Original Townsite) to Facilitate Redevelopment of a Vacant Apartment Building**

Background:

The City of Windom was notified by the Cottonwood County Auditor on June 24, 2010 that a property located at 344 11th Street in Windom had been forfeited to the State of Minnesota for non-payment of property taxes. Windom has 60 days to either approve the parcel for public auction or request a conveyance to the City for public use. On July 6, 2010 the City Council adopted a resolution approving the public auction pursuant to Minnesota Statutes Section 282.01. Subsequent to the Council's action, the EDA asked that the City's action be reconsidered based upon additional information from the County Auditor.

The property in question is a two-story brick building that was built in 1938. The building has 1,906 sq. ft. of space on the main floor, a similar amount of the second floor, and a basement. The structure has four apartments and is structurally sound according to the City's Building Official. There is a detached garage with four stalls. Significant repairs to the building are needed (including a new roof, plumbing, and heating system). According to the Cottonwood County Auditor the out-of-town property owner owes about \$6,500 in back taxes and the market value according to the assessor is \$113,000.

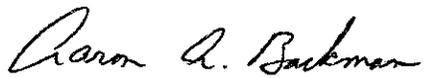
Under Minnesota Statutes, the City has the first opportunity to request the conveyance of the property. Governmental subdivisions may acquire such tax-forfeited parcels for public purposes, including redevelopment. Certainly one of the goals of the Windom EDA is to encourage redevelopment of property and the rehabilitation of existing housing units. If the EDA did acquire the building, we would intend to resell it to a local or area entity, such as a developer or contractor, who would make the necessary improvements to the structure so that it would be fully occupied and would be generating taxes.

The EDA will consider acquisition of the property at 344 11th Street at a special meeting of the Authority on July 19, 2010. The Windom City Council will reconsider its July 6th resolution at its July 20th meeting.

Should you have any questions concerning the proposed acquisition or the tax-forfeited property, please do not hesitate to contact me.

Requested Action: Adopt the Resolution authorizing the acquisition of the Tax-forfeited Property described as the East 75 feet of Lots 7 and 8, Block 15, Windom Original Townsite to the City of Windom, also known as 344 11th Street in Windom, for the public purpose of Redevelopment.

Respectfully submitted,



Aaron A. Backman, EDA Executive Director

Attachments

To: Windom City Council Members
From: Dan Olsen, Operations Manager, City Of Windom Telecommunications
Date: July 15,2010
Subj: Game Show Network Renewal (GSN)

The GSN agreement with the National Cable Television Cooperative expires July 22,2010. The City of Windom Telecommunications commission passed a motion to renew the agreement at the commission meeting Tuesday July 12,2010.

I ask that the City Council approve the agreement with the NCTC .

Details of agreement:

Zero percent increase first two years. Third year .01

No technical or carriage changes.

If you would like to review the entire agreement a copy is on file at the telecommunications Network Operations Building. The contract is subject to a non-disclosure agreement.



Member Participation Agreement

The undersigned member ("Member ") of National Cable Television Cooperative, Inc, ("NCTC") hereby elects as of the date shown below to be included under the Affiliation Agreement by and between NCTC and Game Show Network, LLC ("Network") dated as of March 1, 2009, (the "Agreement"), and agrees to be bound by, and comply with all of the terms and conditions contained in the Agreement, a copy of which Member acknowledges has been provided to Member.

Member agrees to make payments to Network through NCTC under the Agreement with respect to the Systems designated on the System Participation Form attached Exhibit A.

Member represents to Network and NCTC that: (i) Member is an entity duly organized and validly existing under the laws of its state of organization; (ii) Member has the corporate power and authority to enter into this agreement and to perform fully its obligations hereunder; (iii) the Agreement and this Member Participation Agreement are valid, binding and enforceable agreements of Member; (iv) Member is not under any contractual or other legal obligation which in any way interferes with its full, prompt and complete performance under the Agreement and this Member Agreement; (v) Member owns, manages or otherwise controls each cable system to which any service is distributed under the Agreement; (vi) each such cable system is a "cable system" or "multichannel video programming distributor" as defined in the Communications Act of 1934 as amended; (vii) Member holds a valid franchise awarded by the appropriate governmental authority (or equivalent authorization if no franchise has been awarded) to operate a cable television system or multichannel video programming service in each area served by each such system. MEMBER AGREES TO INDEMNIFY, AND HOLD NETWORK AND NCTC HARMLESS FROM ANY LIABILITIES, CLAIMS, COSTS, DAMAGES AND EXPENSES, INCLUDING REASONABLE ATTORNEY FEES, ARISING OUT OF THE BREACH OF ANY OF THE TERMS OF THIS MEMBER AGREEMENT OR THE AGREEMENT BY MEMBER. MEMBER ALSO REPRESENTS THAT AS OF THE DATE OF THIS MEMBER AGREEMENT MEMBER IS CURRENT IN ALL PAYMENTS OWED TO NETWORK OR NCTC.

The Agreement and this Member Participation Agreement contain the full understanding of the parties with respect to the subject matter hereof and supersede all previous agreements between Network and Member or between Network and NCTC relating to Member. The Agreement and this Member Participation Agreement provisions shall survive and shall not be affected by the bankruptcy, insolvency, or sale of Member (or Member's cable system), subject to the provisions of the Agreement and applicable laws.

Name _____ Title _____
Signature _____
Member Company _____
NCTC ID _____ Today's Date _____

CONFIDENTIAL AND PRIVILEGED INFORMATION – NCTC MEMBERS ONLY

This information is for reference only. Should discrepancies or errors exist, the terms of the master agreement prevail.
NCTC ■ 11200 Corporate Avenue ■ Lenexa, KS 66219 ■ Phone (913) 599-5900 ■ Fax (866) 628-2774

RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION IN MEMORY OF BETTY THOMPSON

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation in memory of Betty Thompson in the amount of \$1,000; and

WHEREAS, the donation requires that the funds be used towards the purchase and installation of a park bench.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation in the amount of \$1,000, in memory of Betty Thompson, to be used to purchase and install a park bench at Island Park.

Adopted by the Council this 20th day of July, 2010.

Attest: _____
 Steven Nasby, City Administrator

Kirby G. Kruse, Mayor

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTIONS	CMRS - TMS	POSTAGE	36.52
	Total for Department 102		36.52*
CITY OFFICE	CMRS - TMS	POSTAGE	1,402.78
CITY OFFICE	ELECTRIC FUND	UTILITIES	161.89
CITY OFFICE	PITNEY BOWES	RENTAL CHARGES	47.58
	Total for Department 103		1,612.25*
P & Z / BUILDING OFF	CMRS - TMS	POSTAGE	51.13
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITIES	57.75
P & Z / BUILDING OFF	PITNEY BOWES	RENTAL CHARGES	47.53
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	136.20
	Total for Department 106		292.61*
CITY HALL	ELECTRIC FUND	UTILITIES	477.90
CITY HALL	SANDRA HERDER	CLEANING	367.35
CITY HALL	JOE'S LAWN CARE	MOW LAWN	40.00
CITY HALL	MELISSA PENAS	CLEANING	367.35
	Total for Department 115		1,252.60*
POLICE	ELECTRIC FUND	UTILITIES	71.94
POLICE	KEEPERS, INC.	VESTS	4,276.95
POLICE	PITNEY BOWES	RENTAL CHARGES	47.53
POLICE	VOYAGER FLEET SERVIC	GAS	40.46
	Total for Department 120		4,436.88*
FIRE DEPARTMENT	CMRS - TMS	POSTAGE	50.05
FIRE DEPARTMENT	ELECTRIC FUND	UTILITIES	26.21
FIRE DEPARTMENT	VOYAGER FLEET SERVIC	GAS	28.90
	Total for Department 125		105.16*
STREET	CMRS - TMS	POSTAGE	57.98
STREET	DIAMOND VOGEL PAINT	SUPPLIES	1,876.16
STREET	ELECTRIC FUND	UTILITIES	2,501.39
STREET	ERICKSON OIL CO	GAS	241.65
STREET	PITNEY BOWES	RENTAL CHARGES	47.53
STREET	VOYAGER FLEET SERVIC	GAS	154.09
	Total for Department 140		4,878.80*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGE	128.00
	Total for Department 145		128.00*
RECREATION	CMRS - TMS	POSTAGE	5.28
	Total for Department 150		5.28*
PARKS	AMUNDSON DIG	MAINTENANCE	76.95
PARKS	CMRS - TMS	POSTAGE	4.44
PARKS	ELECTRIC FUND	UTILITIES	2,158.53
PARKS	ERICKSON OIL CO	GAS	93.62
PARKS	NORTHERN TOOL & EQUI	TOOLS	1,407.35
	Total for Department 165		3,740.89*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 01			16,488.99*
LIBRARY	ELECTRIC FUND	UTILITIES	346.48
LIBRARY	SANDRA HERDER	CLEANING	367.35
LIBRARY	MELISSA PENAS	CLEANING	367.35
Total for Department 171			1,081.18*
Total for Fund 03			1,081.18*
	DIAMOND VOGEL PAINT	SUPPLIES	514.22
Total for Department			514.22*
Total for Fund 04			514.22*
AIRPORT	CMRS - TMS	POSTAGE	53.31
AIRPORT	PITNEY BOWES	RENTAL CHARGES	47.53
AIRPORT	RED ROCK RURAL WATER	WATER	23.50
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	313.23
Total for Department 174			437.57*
Total for Fund 11			437.57*
POOL	CMRS - TMS	POSTAGE	60.81
POOL	ELECTRIC FUND	UTILITIES	1,884.07
Total for Department 175			1,944.88*
Total for Fund 12			1,944.88*
AMBULANCE	CMRS - TMS	POSTAGE	109.73
AMBULANCE	ELECTRIC FUND	UTILITIES	23.26
AMBULANCE	PITNEY BOWES	RENTAL CHARGES	47.53
AMBULANCE	VET'S WHOA N'GO	GAS	1,466.06
Total for Department 176			1,646.58*
Total for Fund 13			1,646.58*
MULTI-PURPOSE BUILDI	CMRS - TMS	POSTAGE	80.68
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITIES	1,543.39
Total for Department 177			1,624.07*
Total for Fund 14			1,624.07*
SCDP	SW MN HOUSING PARTNE	REQUEST DRAW #9	12,208.00
Total for Department 163			12,208.00*
Total for Fund 17			12,208.00*
N IND PARK	SO. CENTRAL ELECTRIC	POWER COST	35.54
Total for Department 147			35.54*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 18			35.54*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	7,417.40
LIQUOR	CMRS - TMS	POSTAGE	17.01
LIQUOR	ELECTRIC FUND	UTILITIES	1,011.39
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	2,329.17
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	19,797.80
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	556.78
LIQUOR	JOHNSON BROS.	MERCHANDISE	628.40
LIQUOR	PEPSIAMERICAS	MERCHANDISE	151.20
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	234.38
LIQUOR	PITNEY BOWES	RENTAL CHARGES	47.53
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	3,051.68
LIQUOR	THE WINE COMPANY	MERCHANDISE	149.00
LIQUOR	WINE MERCHANTS	MERCHANDISE	186.50
Total for Department 180			35,578.24*
Total for Fund 60			35,578.24*
WATER	CMRS - TMS	POSTAGE	407.57
WATER	ELECTRIC FUND	UTILITIES	3,981.48
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	144.37
WATER	STELLAR BILLING LLC	POSTAGE	138.83
WATER	STELLAR BILLING LLC	UTILITY BILL - SERVICES	727.82
WATER	PITNEY BOWES	RENTAL CHARGES	47.53
WATER	VOYAGER FLEET SERVIC	GAS	271.21
Total for Department 181			5,718.81*
Total for Fund 61			5,718.81*
ELECTRIC	CMRS - TMS	POSTAGE	518.11
ELECTRIC	CRA PAYMENT CENTER	MAINTENANCE	410.57
ELECTRIC	ELECTRIC FUND	UTILITIES	269.50
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	144.37
ELECTRIC	STELLAR BILLING LLC	POSTAGE	165.06
ELECTRIC	STELLAR BILLING LLC	UTILITY BILL - SERVICES	1,501.16
ELECTRIC	PITNEY BOWES	RENTAL CHARGES	47.53
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	VOYAGER FLEET SERVIC	GAS	269.61
Total for Department 182			3,510.51*
Total for Fund 62			3,510.51*
SEWER	CMRS - TMS	POSTAGE	402.60
SEWER	ELECTRIC FUND	UTILITIES	13,890.15
SEWER	ERICKSON OIL CO	GAS	72.91
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	144.40
SEWER	STELLAR BILLING LLC	POSTAGE	138.83
SEWER	STELLAR BILLING LLC	UTILITY BILL - SERVICES	727.82
SEWER	PITNEY BOWES	RENTAL CHARGES	47.53

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	VOYAGER FLEET SERVIC	GAS	53.74
	Total for Department 183		15,477.98*
	Total for Fund 63		15,477.98*
ARENA	CMRS - TMS	POSTAGE	78.55
ARENA	ELECTRIC FUND	UTILITIES	1,558.01
ARENA	PITNEY BOWES	RENTAL CHARGES	47.53
ARENA	VET'S WHOA N'GO	GAS	99.14
	Total for Department 184		1,783.23*
	Total for Fund 64		1,783.23*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	32.12
ECONOMIC DEVELOPMENT	CMRS - TMS	POSTAGE	132.63
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITIES	116.74
ECONOMIC DEVELOPMENT	PITNEY BOWES	RENTAL CHARGES	47.53
ECONOMIC DEVELOPMENT	BANK MIDWEST	NSF CEHCK	50.00
	Total for Department 187		379.02*
	Total for Fund 67		379.02*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	330.00
	Total for Department 166		330.00*
	Total for Fund 68		330.00*
	MN 9-1-1 PROGRAM	911 SERVICE	1,000.93
	Total for Department		1,000.93*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	8.10
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,565.45
TELECOMMUNICATIONS	CMRS - TMS	POSTAGE	155.82
TELECOMMUNICATIONS	CNN - TURNER NETWORK	SUBSCRIBER	798.82
TELECOMMUNICATIONS	DHJV COMPANY LLC	SUBSCRIBER	7.93
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	48.62
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITIES	1,859.31
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	5,291.52
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	433.11
TELECOMMUNICATIONS	KARR	SUBSCRIBER	452.90
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	674.10
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	STELLAR BILLING LLC	UTILITY BILL - SERVICES	1,592.11
TELECOMMUNICATIONS	PITNEY BOWES	RENTAL CHARGES	142.59
TELECOMMUNICATIONS	TBS - TURNER NETWORK +		686.88
TELECOMMUNICATIONS	TCM - TURNER NETWORK	SUBSCRIBER	375.24
TELECOMMUNICATIONS	TNT - TURNER NETWORK	SUBSCRIBER	15,931.18
TELECOMMUNICATIONS	VET'S WHOA N'GO	GAS	5.45
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	152.89
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

		Total for Department 199	30,398.69*
		Total for Fund 69	31,399.62*
		Grand Total	130,158.44*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX	2,317.69
	Total for Department 101		2,317.69*
CITY OFFICE	WINDOM QUICK PRINT	SUPPLIES	591.93
	Total for Department 103		591.93*
RECREATION	A H HERMEL CANDY & T	MERCHANDISE	301.82
RECREATION	KELLY CHESTER	REFUND - PONY LEAGUE	50.00
RECREATION	BETSY HERDING	REFUND - PONY LEAGUE	35.00
RECREATION	STEVE HINIKER	REFUND - SUMMER REC	35.00
RECREATION	JODI JOHNSON	REFUND - T-BALL	25.00
RECREATION	MARR SALES-SMAC	SERVICE - BASE BALL CAPS	1,898.28
RECREATION	VICKIE STEENHOEK	REFUND - T-BALL	35.00
RECREATION	CURT WEINEKE	SERVICE	16.00
RECREATION	WINDOM BASEBALL ASSO	TOURNEY FEE	375.00
	Total for Department 150		2,771.10*
	Total for Fund 01		5,680.72*
POOL	A H HERMEL CANDY & T	MERCHANDISE	2,072.69
POOL	SALLY OLTMANN'S	BOOKS	103.40
POOL	TERA ELNESS	SUPPLIES/SWIMSUIT	44.12
POOL	DUSTIN GALER	REFUND - SWIM LESSONS	35.00
POOL	DANA KRUMREY	REFUND-SWIM LESSONS	56.00
POOL	CARRIE LEMONS	REFUND - POOL ADMISSION	16.00
POOL	DONNA MCFADDEN	REFUND - SWIM LESSONS	30.00
POOL	COREY POHLMAN	REFUND - SWIM LESSONS	15.00
POOL	ANGELA SNELLER	REFUND - SWIM LESSONS	28.00
POOL	BRETT TIBODEAU	REFUND -SWIM LESSONS	28.00
	Total for Department 175		2,428.21*
	Total for Fund 12		2,428.21*
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	27.55
AMBULANCE	JOLYNN NERHUS	EXPENSE	56.32
AMBULANCE	ROBIN SHAW	EXPENSE	63.52
AMBULANCE	CONLEY WILDER	REFUND	10.58
	Total for Department 176		157.97*
	Total for Fund 13		157.97*
SCDP	SW MN HOUSING PARTNE	DRAW #10	10,966.00
	Total for Department 163		10,966.00*
	Total for Fund 17		10,966.00*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	7,407.35
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	277.24
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	3,782.55
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	5,527.55
LIQUOR	JOHNSON BROS.	MERCHANDISE	3,227.91

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,680.79
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	314.56
LIQUOR	BANK MIDWEST	NSF CHECK -RIVER BEND	102.33
		Total for Department 180	23,320.28*
		Total for Fund 60	23,320.28*
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
		Total for Department 181	150.00*
		Total for Fund 61	150.00*
	PETER EDWARDS	REFUND - UTILITY PREPAYM	125.00
	RISPER MAKORI	REFUND- UTILITY PREPAYME	125.00
		Total for Department	250.00*
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
ELECTRIC	SOLOMON ELECC SUPPLY	EQUIPMENT SALES TAX	1,134.38
		Total for Department 182	1,284.38*
		Total for Fund 62	1,534.38*
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	150.00
		Total for Department 183	150.00*
		Total for Fund 63	150.00*
ARENA	GREAT AMERICAN LUMBE	WOOD CHIPS	4,590.00
		Total for Department 184	4,590.00*
		Total for Fund 64	4,590.00*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	41.30
		Total for Department 187	41.30*
		Total for Fund 67	41.30*
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN PAYMENT	620.78
		Total for Department 166	620.78*
		Total for Fund 68	620.78*
	JAY MAOKHAM	REFUND -STATEMENT CREDIT	.21
	CRAIG SOUPIR	REFUND - STATEMENT CREDI	.88
		Total for Department	1.09*
TELECOMMUNICATIONS	BLUEHIGHWAYS	SUBSCRIBER	40.70
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	103.68
TELECOMMUNICATIONS	DISH NETWORK	SERVICE	3,400.00
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	450.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	20,883.11
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	192.68
TELECOMMUNICATIONS	RFD TV	SUBSCRIBER	195.89
TELECOMMUNICATIONS	SHOWTIME NETWORKS IN	SUBSCRIBER	290.40
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SERVICE	833.33
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	217.26
TELECOMMUNICATIONS	JAY MAOKHAM	REFUND -STATEMENT CREDIT	3.09
TELECOMMUNICATIONS	CRAIG SOUPIR	REFUND - STATEMENT CREDI	12.84
TELECOMMUNICATIONS	NORTH AMERICAN NUMBE	SERVICE	25.00
	Total for Department 199		26,647.98*
	Total for Fund 69		26,649.07*
	COLONIAL LIFE INSURA	INSURANCE	8.82
	Total for Department		8.82*
	Total for Fund 70		8.82*
	Grand Total		76,297.53*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	166.00
MAYOR & COUNCIL	MCDONALD & SCHRAMEL	LEGAL FEES/WARRANTY DEED	199.50
	Total for Department 101		365.50*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.17
CITY OFFICE	CITIZEN PUBLISHING C	ADVERTISING	77.32
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	71.46
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	9.95
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
CITY OFFICE	SCHWALBACH HARDWARE	MAINTENANCE	18.99
	Total for Department 103		197.39*
P & Z / BUILDING OFF	CITIZEN PUBLISHING C	ADVERTISING	91.30
P & Z / BUILDING OFF	COTTONWOOD CTY RECOR	SERVICE	46.00
P & Z / BUILDING OFF	DAVIS TYPEWRITER	SUPPLIES	6.95
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
P & Z / BUILDING OFF	MN DEPT OF LABOR & I	BLDG PERMIT SURCHARGE	967.79
P & Z / BUILDING OFF	PAMIDA	SUPPLIES	12.69
	Total for Department 106		1,131.23*
LEGAL	MCDONALD & SCHRAMEL	LEGAL SUPPLIES	17.50
	Total for Department 110		17.50*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.46
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	CULLIGAN	SERVICE	18.75
CITY HALL	HOMETOWN SANITATION	HAUL GARBAGE	85.04
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	5.33
	Total for Department 115		144.58*
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	8.44
POLICE	GALLS	SUPPLIES	95.13
POLICE	MCDONALD & SCHRAMEL	LEGAL FEES/WARRANTY DEED	3,465.00
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	SCHWALBACH HARDWARE	MAINTENANCE	5.87
POLICE	UNICEL	TELEPHONE	199.27
POLICE	WATONWAN COUNTY	SERVICE	161.45
	Total for Department 120		3,957.66*
FIRE DEPARTMENT	CITIZEN PUBLISHING C	ADVERTISING	75.00
FIRE DEPARTMENT	WINDOM AUTO VALU	MAINTENANCE	39.23
FIRE DEPARTMENT	JOHNSON HARDWARE	MAINTENANCE	87.67
FIRE DEPARTMENT	LUCAN COMMUNITY TV I	MAINTENANCE	324.90
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	647.75
FIRE DEPARTMENT	QUEST	TELEPHONE	58.86
FIRE DEPARTMENT	PRO HYDRO-TESTING	TESTING	1,100.00
FIRE DEPARTMENT	RIVERSIDE LAUNDRY	SERVICE	64.13
FIRE DEPARTMENT	CARQUEST AUTO PARTS	MAINTENANCE	12.79
FIRE DEPARTMENT	L & L SERVICE INC	SUPPLIES	16.83
	Total for Department 125		2,427.16*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		200.00*
ANIMALS	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	72.69
	Total for Department 135		72.69*
STREET	CITIZEN PUBLISHING C	ADVERTISING	284.85
STREET	COTTONWOOD COUNTY LA	GARBAGE	10.00
STREET	ENVIROSIDE	TESTING	700.00
STREET	GDF ENTERPRISES, INC	MAINTENANCE	27.03
STREET	GCC ALLIANCE CONCRET	MAINTENANCE	430.98
STREET	HOMETOWN SANITATION	HAUL GARBAGE	130.85
STREET	WINDOM AUTO VALU	MAINTENANCE	81.95
STREET	JOHNSON HARDWARE	MAINTENANCE	4.76
STREET	KOLANDER TREE SERVIC	SERVICE	575.00
STREET	LAB SAFETY SUPPLY IN	MAINTENANCE	237.83
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
STREET	NORTHLAND CHEMICAL C	SUPPLIES	192.93
STREET	QUEST	TELEPHONE	58.86
STREET	PRAXAIR DISTRIBUTION	SERVICE	23.84
STREET	SCHWALBACH HARDWARE	MAINTENANCE	86.50
STREET	COUNTRY PRIDE SERVIC	DISCOUNT FOR FUEL PER CO	-19.78
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	238.37
STREET	CARQUEST AUTO PARTS	MAINTENANCE	120.83
	Total for Department 140		3,191.30*
HEALTH & SANITATION	CITIZEN PUBLISHING C	ADVERTISING	30.45
HEALTH & SANITATION	COTTONWOOD COUNTY LA	SPRING PICK UP EXP	97.50
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	128.00
	Total for Department 145		255.95*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.17
RECREATION	CENTER SPORTS	EQUIPMENT	414.00
RECREATION	GRAPHIC EDGE	T-SHIRTS	2,155.73
RECREATION	PAMIDA	SUPPLIES	181.69
RECREATION	SCHWALBACH HARDWARE	MAINTENANCE	28.04
	Total for Department 150		2,792.63*
PARKS	AMUNDSON DIG	MAINTENANCE	538.65
PARKS	CITIZEN PUBLISHING C	ADVERTISING	39.15
PARKS	COLE PAPER INC.	SUPPLIES	215.10
PARKS	DICKS WELDING	MAINTENANCE	9.12
PARKS	GDF ENTERPRISES, INC	MAINTENANCE	40.25
PARKS	GCC ALLIANCE CONCRET	MAINTENANCE	225.25
PARKS	HOLT'S CLEANING SERV	CLEANING	231.04
PARKS	HOMETOWN SANITATION	HAUL GARBAGE	148.00
PARKS	KOLANDER TREE SERVIC	SERVICE	375.00
PARKS	LAMPERTS YARDS, INC.	MAINTENANCE	78.04
PARKS	MCDONALD & SCHRAMEL	LEGAL FEES/WARRANTY DEED	84.00
PARKS	SCHWALBACH HARDWARE	MAINTENANCE	68.58

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
PARKS	COUNTRY PRIDE SERVIC	MAINTENANCE	1,027.28
PARKS	CARQUEST AUTO PARTS	MAINTENANCE	9.59
PARKS	CLEARWATER RECREATIO	MAINTENANCE	4,427.82
	Total for Department 165		7,516.87*
	Total for Fund 01		22,270.46*
LIBRARY	BBC AUDIO	BOOKS	224.52
LIBRARY	CENTER POINT LARGE P	BOOKS	85.08
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DAN'S OFFICE SUPPLY	SUPPLIES	45.00
LIBRARY	DEMCO	SUPPLIES	205.58
LIBRARY	GALE	BOOKS	214.29
LIBRARY	INGRAM	BOOKS	2,168.96
LIBRARY	J & K WINDOWS	CLEANING	20.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	508.99
LIBRARY	NATL GEOGRAPHIC SOCI	SUBSCRIBER	17.95
LIBRARY	NATURAL HISTORY	SUBSCRIPTION	25.00
LIBRARY	PLUM CREEK LIBRARY	BOOKS	54.00
LIBRARY	RECORDED BOOKS, LLC	SUBSCRIPTION	145.20
LIBRARY	READERS SERVICE	BOOK	40.22
LIBRARY	SATURDAY EVENING POS	SUBSCRIPTION	14.98
LIBRARY	SCHWALBACH HARDWARE	MAINTENANCE	20.28
LIBRARY	ATLANTIC	SUBSCRIPTION	29.95
LIBRARY	DO IT YOURSELF	SUBSCRIPTION	19.97
LIBRARY	QUILT	SUBSCRIPTION	19.97
LIBRARY	RANGER RICK	SUBSCRIPTION	19.95
LIBRARY	LABELS, LEADVILLE &	SUPPLIES	25.00
	Total for Department 171		3,916.89*
	Total for Fund 03		3,916.89*
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	45.68
	Total for Department 174		45.68*
	Total for Fund 11		45.68*
POOL	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.17
POOL	AMERICAN RED CROSS	LESSONS	174.00
POOL	CITIZEN PUBLISHING C	ADVERTISING	88.20
POOL	LEWIS FAMILY DRUG #5	SUPPLIES	34.59
POOL	HAWKINS, INC	CHEMICALS	1,869.71
POOL	HOMETOWN SANITATION	HAUL GARBAGE	193.40
POOL	HORIZON COMMERCIAL P	SUPPLIES	1,599.37
POOL	JANITOR'S CLOSET, LT	SUPPLIES	106.55
POOL	PAMIDA	SUPPLIES	30.93
POOL	SCHWALBACH HARDWARE	MAINTENANCE	455.02
POOL	WINDOM FIRE SAFETY	MAINTENANCE	100.13
POOL	CARQUEST AUTO PARTS	MAINTENANCE	2.11
	Total for Department 175		4,667.18*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

Total for Fund 12			4,667.18*
AMBULANCE	BOUND TREE MEDICAL,	EQUIPMENT	262.60
AMBULANCE	CREATIVE DESIGN	EMBROIDERY	203.06
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	147.60
AMBULANCE	HIGLEY FORD SALES	MAINTENANCE	23.25
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
AMBULANCE	Verizon Wireless	TELEPHONE	89.93
AMBULANCE	QUEST	TELEPHONE	58.88
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	350.20
AMBULANCE	SCHWALBACH HARDWARE	MAINTENANCE	3.20
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	1,809.84
AMBULANCE	WINDOM FARM SERVICE	MAINTENANCE	5.11
AMBULANCE	CARQUEST AUTO PARTS	MAINTENANCE	79.22
Total for Department 176			3,039.39*
Total for Fund 13			3,039.39*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.17
MULTI-PURPOSE BUILDI	COLE PAPER INC.	SUPPLIES	271.84
MULTI-PURPOSE BUILDI	FEDER MECHANICAL	ANNUAL INSPECTION	117.55
MULTI-PURPOSE BUILDI	SUNSHINE FOODS	SUPPLIES	73.81
MULTI-PURPOSE BUILDI	HOMETOWN SANITATION	HAUL GARBAGE	103.03
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	151.40
MULTI-PURPOSE BUILDI	PLUNKETT'S PEST CONT	SERVICE	359.45
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	215.01
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	84.22
MULTI-PURPOSE BUILDI	WINDOM QUICK PRINT	SUPPLIES	217.39
MULTI-PURPOSE BUILDI	WORTHINGTON DAILY GL	ADVERTISING	70.75
Total for Department 177			1,677.62*
Total for Fund 14			1,677.62*
LIQUOR	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.17
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.54
LIQUOR	CULLIGAN	SERVICE	8.35
LIQUOR	BATCHELLER'S EVER-GR	SERVICE	89.88
LIQUOR	GOPHER ALARMS	SERVICE	140.86
LIQUOR	MCDONALD & SCHRAMEL	LEGAL FEES/WARRANTY DEED	63.00
LIQUOR	MN DEPT OF PUBLIC SA	DUES	12.00
LIQUOR	PAPER ROLL SUPPLIES	SUPPLIES	120.00
LIQUOR	S&K LINES	FREIGHT	559.55
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	36.18
LIQUOR	WINDOM QUICK PRINT	SUPPLIES	139.00
Total for Department 180			1,221.53*
Total for Fund 60			1,221.53*
HENRY'S WATERWORKS, METERS			5,945.84
HD SUPPLY WATERWORKD MAINTENANCE			350.95

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

Total for Department			6,296.79*
WATER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.17
WATER	CITIZEN PUBLISHING C	ADVERTISING	529.20
WATER	FEDER MECHANICAL	ANNUAL INSPECTION	117.55
WATER	GOPHER STATE ONE CAL	LOCATES	17.56
WATER	JIFFY-JR. PRODUCTS	SUPPLIES	171.78
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	NORTHLAND CHEMICAL C	SUPPLIES	110.99
WATER	QUEST	TELEPHONE	58.88
WATER	RON'S ELECTRIC INC	MAINTENANCE	125.00
WATER	SCHWALBACH HARDWARE	MAINTENANCE	54.49
WATER	USA BLUE BOOK	MAINTENANCE	1,158.29
WATER	LIQUID ENGINEERING	SERVICE	6,125.00
Total for Department 181			8,544.66*
Total for Fund 61			14,841.45*
	B & B TRANSFORMER	INVENTORY	2,671.88
	BORDER STATES ELECTR	INVENTORY	6,893.45
	DAKOTA SUPPLY GROUP	MAINTENANCE	3,605.45
	J. H. LARSON	SUPPLIES/MAINTENANCE	471.29
	ODDSON UNDERGROUND	CONSTRUCTION	18,392.50
	RESCO	INVENTORY	3,163.02
	STAPLES OIL CO	FUEL	1,014.73
	WERNER ELECTRIC	MAINTENANCE	22.41
	WESCO DISTRIBUTION,	SUPPLIES	3,605.86
	STUART C IRBY CO	EQUIPMENT	22,378.48
Total for Department			62,219.07*
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.17
ELECTRIC	CENTRAL MINNESOTA MU	CAPEX2020 ASSESSMENT	2,832.00
ELECTRIC	CENTRAL MINNESOTA MU	CIP SERVICE ASSESSMENT	10,224.00
ELECTRIC	CENTRAL MINNESOTA MU	MMTG TRANSMISSION / DUES	2,551.40
ELECTRIC	COLE PAPER INC.	SUPPLIES	64.78
ELECTRIC	DICKS WELDING	MAINTENANCE	27.55
ELECTRIC	GCC ALLIANCE CONCRET	MAINTENANCE	205.73
ELECTRIC	GOPHER STATE ONE CAL	LOCATES	17.56
ELECTRIC	HOMETOWN SANITATION	HAUL GARBAGE	84.75
ELECTRIC	KDOM RADIO	ADVERTISING	231.00
ELECTRIC	LAMPERTS YARDS, INC.	MAINTENANCE	4.60
ELECTRIC	J. H. LARSON	SUPPLIES/MAINTENANCE	55.56
ELECTRIC	MCDONALD & SCHRAMEL	LEGAL FEES/WARRANTY DEED	21.00
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
ELECTRIC	MN AWWA	LICENSE FEE	100.00
ELECTRIC	MN MUNICIPAL UTILITI	CONNECTOR	250.00
ELECTRIC	QUEST	TELEPHONE	55.40
ELECTRIC	RESCO	INVENTORY	11.60
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	356.82

CITY OF WINDOM
 PM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	68.20
ELECTRIC	TANKNOLOGY INC	MAINTENANCE	3,432.60
ELECTRIC	THE STAG CLOTHIERS	CLOTHING	561.00
ELECTRIC	UTILITIES PLUS ENER	MAINTENANCE	2,136.25
ELECTRIC	WERNER ELECTRIC	MAINTENANCE	234.22
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	119,044.44
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	318.76
ELECTRIC	OAK GROVE FARM	SERVICE	74.96
	Total for Department 182		144,183.85*
	Total for Fund 62		206,402.92*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	26.34
SEWER	ENVIRONMENTAL TOXICI	TESTING	650.00
SEWER	HAWKINS, INC	CHEMICALS	1,755.50
SEWER	FEDER MECHANICAL	ANNUAL INSPECTION	117.55
SEWER	GOPHER STATE ONE CAL	LOCATES	17.56
SEWER	HACH COMPANY	SUPPLIES	144.78
SEWER	HOLT'S CLEANING SERV	CLEANING	463.70
SEWER	HOMETOWN SANITATION	HAUL GARBAGE	85.04
SEWER	WINDOM AUTO VALU	MAINTENANCE	6.53
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
SEWER	MN ENVIRONMENTAL SCI	ASSESSMENT FEE	1,605.45
SEWER	MN POLLUTION CONTROL	PERMIT	890.00
SEWER	MN VALLEY TESTING	TESTING	2,307.35
SEWER	NORTHLAND CHEMICAL C	SUPPLIES	100.86
SEWER	QUEST	TELEPHONE	192.20
SEWER	PLUNKETT'S PEST CONT	SERVICE	171.00
SEWER	RON'S ELECTRIC INC	MAINTENANCE	86.89
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	51.69
SEWER	SUNSHINE FILTERS OF	MAINTENANCE	361.30
SEWER	USA BLUE BOOK	MAINTENANCE	232.54
SEWER	COUNTRY PRIDE SERVIC	MAINTENANCE	277.46
	Total for Department 183		9,550.24*
	Total for Fund 63		9,550.24*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.29
ARENA	AMERIPRIDE LINEN CO	SEVICE	70.79
ARENA	BOB'S BIFFYS	SERVICE / RENTAL	295.00
ARENA	CITIZEN PUBLISHING C	ADVERTISING	92.20
ARENA	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	180.00
ARENA	DAN'S OFFICE SUPPLY	SUPPLIES	76.79
ARENA	HEARTLAND PAPER COMP	SUPPLIES	42.00
ARENA	HOMETOWN SANITATION	HAUL GARBAGE	130.88
ARENA	WINDOM AUTO VALU	MAINTENANCE	5.01
ARENA	HY-VEE FOOD STORE	MERCHANDISE	70.39
ARENA	KDOM RADIO	ADVERTISING	74.00
ARENA	NORTHLAND CHEMICAL C	SUPPLIES	154.20

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	105.77
ARENA	SM IRON/SALES	MAINTENANCE	293.90
ARENA	STONER INDUSTRIAL, I	SERVICE	19.10
ARENA	ECOLAB PEST ELIM DIV	PEST CONTROL	133.59
	Total for Department 184		1,756.91*
	Total for Fund 64		1,756.91*
ECONOMIC DEVELOPMENT	BRADLEY & DEIKE, P.A	PROFESSIONAL SERVICE	496.00
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	358.80
ECONOMIC DEVELOPMENT	COTTONWOOD CTY	RECOR SERVICE	46.00
ECONOMIC DEVELOPMENT	DAVIS TYPEWRITER	SUPPLIES	6.94
ECONOMIC DEVELOPMENT	EHLERS & ASSOC., INC	SERVICE	6,000.00
ECONOMIC DEVELOPMENT	SUNSHINE FOODS	SUPPLIES	41.76
ECONOMIC DEVELOPMENT	MCDONALD & SCHRAMEL	LEGAL FEES/WARRANTY DEED	42.00
ECONOMIC DEVELOPMENT	PAMIDA	SUPPLIES	12.69
	Total for Department 187		7,004.19*
	Total for Fund 67		7,004.19*
RIVERBLUFF ESTATES	WINDOM FARM SERVICE	MAINTENANCE	47.70
	Total for Department 166		47.70*
	Total for Fund 68		47.70*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	39.51
TELECOMMUNICATIONS	ADARA TECHNOLOGIES I	HOSTED SERVICE FEE	7,000.00
TELECOMMUNICATIONS	BORDER STATES ELECTR	INVENTORY	39.86
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATES	52.67
TELECOMMUNICATIONS	SUNSHINE FOODS	BLANDIN EXPENSE	6.84
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	EQUIPMENT	614.92
TELECOMMUNICATIONS	IMC NETWORKS CORP	EQUIPMENT	278.00
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	462.00
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	EQUIPMENT	74.42
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MATINENANCE	35.00
TELECOMMUNICATIONS	PLUNKETT'S PEST CONT	SEVICE	447.71
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	62.81
TELECOMMUNICATIONS	SUBWAY	EXPENSE	36.34
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.26
TELECOMMUNICATIONS	WINDOM AREA SCHOOLS	BLANDIN GRANT REFUND	3,913.11
TELECOMMUNICATIONS	YELLOWBOOK	SERVICE	72.36
	Total for Department 199		13,173.81*
	Total for Fund 69		13,173.81*
	Grand Total		289,615.97*

MESERB CURRENT

MESERB 2009 Annual Meeting Recap

MESERB's 2009 Annual Meeting was held on May 20 at the Best Western Kelly Inn in St. Cloud. Quorum was achieved with 21 of 38 joint powers board members and three of five associates in attendance. The guest speaker was Mark Ferrey, environmental scientist with the MPCA, on recent research on endocrine disrupting compounds in surface waters.

The membership approved a work plan that includes a focus on water quality standards, including EPA activity; environmental laboratories; anti-degradation; endocrine disruptors; and the Lake Pepin TMDL. A 2010-11 budget of \$159,803 was approved, while the assessment was kept unchanged.

MESERB thanks Jim Jones of Waseca and Lyle Zimmerman of Rochester for their years of service as they step down from the Executive Committee. MESERB also welcomes Chet Welle of Rochester, Norm Miranda of the Central Iron Range Sanitary Sewer District, Scott Young of Donohue & Associates, and Tracy Ekola of Short Elliott Hendrickson as new members of the Executive Committee for 2010-11.

The draft Annual Meeting summary is attached electronically; the updated work plan and financials will be sent to members with the July edition of the *Current*. MESERB's accomplishments for 2009-10 and the updated Executive Committee information will be published on the website by the end of the month. The 2010-11 assessment invoices will be mailed to members this week.

Wisconsin Phosphorus Standards

At the Annual Meeting, members requested an update on action in Wisconsin regarding phosphorus standards. In March 2010, the Wisconsin Department of Natural Resources proposed phosphorus criteria for 46 listed river segments of 100 µg/L; 75 µg/L for all other rivers and streams; and lake phosphorus criteria ranging from 15 – 40 µg/L depending on the type of lake. Reservoirs and impoundments would take on the criteria of their inlet streams.

By way of comparison, Minnesota has ecoregion-based criteria for lakes and shallow lakes varying from 30 – 90 µg/L for total phosphorus, plus criteria for chlorophyll-a and turbidity. Numeric criteria for rivers and streams do not exist yet but are expected to be proposed this year.

Wisconsin's approach also provides detailed regulations for how phosphorus effluent and mass limits are to be calculated, conditions for schedules of compliance and variances, and provisions for adaptive management. The details for these are too extensive to review here but may be accessed on the "Current Issues" page on the MESERB website. A fiscal estimate accompanying the rules estimates the costs of implementation for local governments somewhere between \$300 million and \$1.13 billion over the next decade. The Wisconsin Natural Resources Board is expected to take action on final adoption of the criteria on Wednesday, June 23.

June 17, 2010

The MESERB Current is a newsletter for the Minnesota Environmental Science & Economic Review Board (MESERB).

ABBREVIATIONS:

CMOM: Capacity, Management, Operation and Maintenance Program
EPA: U.S. Environmental Protection Agency
MPCA: Minnesota Pollution Control Agency
NPDES: National Pollutant Discharge Elimination System
POTW: Publicly Owned Treatment Works
SSO: Sanitary Sewer Overflow
TMDL: Total Maximum Daily Load

MPCA Board Considers TSS/SAV Standard

Back in March, MESERB was one of a number of stakeholders who submitted comments in support of the proposed South Metro Mississippi River site-specific standards for total suspended solids (32 µg/L) and submersed aquatic vegetation (21% frequency according to EMAP design).

The MPCA Citizens' Board is scheduled to take up the issue at its hearing on Tuesday, June 22. MESERB staff will attend and will be prepared to offer testimony if needed. Opponents have apparently not requested a contested case hearing on the proposed standard. For more information or a copy of the Board item packet, please visit the "Current Issues" page on the MESERB website and click the link for "South Metro Mississippi TSS/SAV Standard."



EPA Proposes Review of SSO/Peak Flow Policy

Like a bad penny, the issue of what EPA should do about sanitary sewer overflows has emerged once again. Several MESERB members asked staff about an EPA notice that appeared in the June 1, 2010 *Federal Register*. EPA announced that it is considering whether to engage in a new or revised approach to SSOs and/or POTW peak flows. Several "listening sessions" are scheduled around the country for late June and early July, and a webcast is scheduled for Wednesday, July 14 from noon to 4:00 PM EST.

Among the issues for which EPA has requested public input are:

1. Whether EPA should clarify its standard permit conditions for SSO reporting, recordkeeping, and public notification
2. Whether EPA should develop a standard NPDES permit condition with requirements for CMOMs
3. Whether EPA should require permit coverage for municipal satellite collection systems (systems that collect wastewater for treatment somewhere else)
4. How NPDES permits should address unauthorized SSOs caused by exceptional circumstances
5. How EPA should address peak flows at POTWs

EPA has requested comments by Monday, August 2. This issue is not included in MESERB's 2010-11 work plan and the Executive Committee has not yet decided on whether MESERB will provide input on the issue. For more information, visit the "Current Issues" page on the MESERB website.

Florida Nutrient Standards Update

As reported at the Annual Meeting, MESERB submitted commentary to the EPA on April 27 expressing concerns with the scientific foundations of proposed phosphorus and nitrogen standards for rivers and streams in Florida. The concerns are similar to those expressed with the methodology being employed in EPA Region III (Pennsylvania), only more so. The proposed Florida standards are based on a 75th percentile concentration of these pollutants found in "pristine" waters, without any attempt to demonstrate a cause-and-effect relationship between the proposed standards and environmental impacts.

EPA announced on June 7 that it would submit *some* of the proposed standards to the EPA Science Advisory Board for peer review. SAB review is expected to be complete by the end of this year, with the objective for EPA to propose numeric criteria by January 2011, and finalize them by October 2011.

It bears repeating that this SAB review applies *only* to the proposed standards affecting coastal waters and estuaries. In the same press release, EPA insisted that the proposed standards applicable to inland lakes, streams, and springs has already been subject to peer review and will be finalized by October 2010. For more information about the proposed Florida standards, please visit the "Current Issues" page on the MESERB website.

Questions?

For additional information, please call 651-225-8840, or contact:
Steve Nyhus: swnyhus@flaherty-hood.com | Chris Hood: cmhood@flaherty-hood.com

EPA Region VII Withdraws Arsenic TMDL

In early June, MESERB and other state-wide water quality groups objected to a proposed arsenic TMDL in Iowa, drafted by EPA Region VII, which would establish an Arsenic III target of 0.18 µg/L and set the wasteload allocation for upstream resources at zero.

On June 8, the Region VII TMDL supervisor indicated that the draft TMDL was being withdrawn, acknowledging that the consent decree that gave rise to the TMDL did not give the EPA authority to issue the TMDL. Region VII is now looking at a recalculation method being employed by the State of Oregon to allow a higher value for arsenic. The thought is that the Oregon approach may be acceptable to Region VII; if so, the region will notify the Iowa Department of Natural Resources and suggest that the criteria be modified accordingly.

There is still more work to be done in terms of reviewing and providing input on the new criteria, but this announcement came as welcome news to the states involved. At its Annual Meeting, MESERB voted to commit \$2,500 from the 2010-11 budget specifically to the arsenic TMDL effort.

Member SPOTLIGHT

City of Cold Spring
Member since 2009
County: Stearns
Population: 3,802
Design Flow: 1.79 MGD
Discharge: Sauk River
Contact: Paul Hoeschen, Public Works Director



EPA Seeks Comment on Pesticide General NPDES Permit

In the June 4 *Federal Register*, EPA solicited comment on a draft NPDES general permit for the application of pesticides. This general permit is being developed in response to federal litigation over whether the application of pesticides is covered by the Clean Water Act (it is currently covered under the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA)). In the most recent case, *National Cotton Council v. EPA*, the U.S. Court of Appeals for the Sixth Circuit ordered EPA to regulate pesticides accordingly. The draft permit would apply to all biological pesticides, and all chemical pesticides that leave a residue and are used for 1) mosquito and flying insect control; 2) aquatic weed and algae control; 3) aquatic nuisance animal control; or 4) forest canopy pest control. The draft permit includes pesticide effluent limitations, monitoring, recordkeeping and annual reporting.

Comments are requested by Monday, July 19. This issue is not included in MESERB's 2010-2011 work plan. Members interested in learning more about the general permit are encouraged to visit the "Current Issues" page on the MESERB website.

MESERB Recruitment/Retention Update

As directed by the membership at the Annual Meeting, MESERB staff proposed a 6-loop, 24-city schedule of city visits directed at recruitment. This proposal was reviewed by the Executive Committee on June 10 and is now being provided to all members. Please contact staff if you know of any reason why the listed cities would not be a good candidate for membership. Scheduling of meetings will begin July 1, and members are encouraged to accompany staff on city visits as they are able.

Cities that MESERB staff visited during the past two summers were also personally invited to the Annual Meeting. These cities included Albert Lea, Becker, Bemidji, Isanti, Kasson, Litchfield, North Branch, Owatonna, Pipestone, Princeton, Worthington, and Zumbrota. We will continue this practice for future MESERB meetings.

Since the April edition of the *Current*, MESERB has contacted the following recruits about membership:

- City of Norwood Young America (public notice expires June 26)
- City of St. Michael (public notice expires June 30)

If members have been contacting cities or businesses about joining MESERB and would like to inform other members through the *Current*, please contact Steve Nyhus via the information below.

Questions?

For additional information, please call 651-225-8840, or contact:

Steve Nyhus: swnyhus@flaherty-hood.com | Chris Hood: cmhood@flaherty-hood.com





Post-Bulletin

Both Sides: Considering a 63 percent budget cut, lighting fee is a good solution

Wednesday, July 14, 2010

Bear with me as I attempt to explain how we pay the city's bills and the problem we're trying to solve.

Last year's budget was \$171.5 million. Property taxes brought in \$44.3 million, or about 25.8 percent of the budget. The rest of our income is from other sources like library fees, inspection permits, our enterprise funds such as parking, Rochester Public Utilities, cable TV franchise fees, the storm water utility fund and Local Government Aid (LGA) from the state. There are other sources like bond revenues, federal and state road grants and the like, but the point is our "taxes" only cover a part of the budget.

Property taxes aren't like sales taxes, where the dollars raised are specifically used for limited use — roads and higher education in our case. Property taxes are just one of the income-producing means we have to support our budget.

For the last several years the state of Minnesota has had a severe budget crisis. One way the state addressed its financial problem has been to reduce state funding that had been promised to city governments — LGA. This has seriously affected the annual budgets of the city of Rochester from 2008 to 2010.

In 2008, the governor unallotted (refused to provide) \$1,940,961 of LGA payments that the state had certified would be provided to the city. That occurred late in the year, after the city budget had been set. This cut was addressed by reduction of services by our city departments. This happened again in 2009, with another year-end unallotment of \$1,671,846 by the governor. Again, this was addressed with reductions in city department budgets.

In 2010, the state advised us that we would receive a reduction of \$3,857,584. We addressed this by increasing property taxes by 6.7 percent, raising \$2,806,364. Departmental budget reductions covered the rest. Unfortunately, that was not the end of the state reductions for 2010.

In April, long after our budget was set, we received an additional reduction in LGA of \$1,825,158, bringing Rochester's total reductions in LGA for 2010 to \$5,682,742. This additional cut of \$1,825,158 was addressed — you guessed it — with further reductions in departmental budgets. We're now getting very concerned about a dramatic decline in services.

Added to this was the public outcry for four more police officers.

The problem in a nutshell — we can't raise the property tax, set at \$44.3 million, or create a new tax by state law. Our budget has been set since Dec. 15, and we've got to pay our bills. We've already made several reductions in service, and we're facing another LGA cut for 2010 and projected even more for 2011.

Yet the people want more police. What to do? It looks like we'll have to find another way to pay one or more of our expenses.

What is it we all benefit from, we all need, is a significant expense, and we could collect equitably, not subject to the state's financial woes? Street lighting seems to fit the bill.

So, how about a Community Lighting Fee? Residents would pay \$1.82 a month (\$21.84 a year), our street light bills would be covered in the future and we'll have \$1.3 million to apply to our future budget needs, compensating for the additional cuts we expect next year. Enacting it late this year, as we plan to do, will raise the \$336,000 we need for the 4 additional police officers and the added legal assistant. (They'll be covered in the future with our future budgets.)

I don't think this is a bad deal at all.

Living within our budget? I challenge anyone to show where we haven't done so. We've done admirably. What would you do if one of your income sources was cut by 63.5 percent?

Are surcharges such as the Community Lighting Fee a viable way for cities to make budget after state cuts to Local Government Aid?

Yes.

No.

[Submit Vote](#)

[View Results](#)

Can't deduct a fee in your tax? True. But why are you concerned about \$21.84 a year as a writeoff, instead of being concerned about the \$5.6 million reduction in services and adjustments or the 14 percent increase in property tax you'd have faced had we passed on the cuts we were forced to absorb?

For now, that's the best I can do to explain the rationale that forced us to consider this fee. It seems that we have a good way to address our income difficulties and still maintain a good level of service.

If you have a better, legal solution, then we're all ears.

Bob Nowicki represents the 5th Ward on the Rochester City Council.

No Survey Available

No Survey Available

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The Forum of Fargo-Moorhead

Home	News	Flood	Opinion	Life	Sports	Politics	Business	Celebrations	Obituaries	Columns	Agriculture	Classifieds	Events	Calendar
														Contact
														Email Alerts
														Mobile Alerts
														Newspaper Prints
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Published July 13 2010

Moorhead to step up mosquito control

The Moorhead City Council on Monday unanimously approved a budget adjustment of \$75,000 in surplus funds to step up efforts at mosquito control.

By: Emily Hartley, INFORUM

The Moorhead City Council on Monday unanimously approved a budget adjustment of \$75,000 in surplus funds to step up efforts at mosquito control.

The money is part of \$353,000 in reserve funds that has piled up from a fee charged to residents' utility bills for mosquito control. It will be used by city officials as they see fit, including the possibility of aerial spraying.

Unlike Fargo and West Fargo, Moorhead currently uses ground spraying. Several council members related residents' concerns that the city is not addressing mosquito numbers harshly enough.

"The public perception that I hear is we are not doing adequate (spraying) and that citizens are not getting their money's worth," Nancy Otto said.

The council also narrowly defeated an amendment that would change the trap count at which the city sprays from 85 biting females to 35 and call for aerial spraying when appropriate. The vote was 5-4, with Mayor Mark Voxland breaking a 4-4 tie.

City Manager Michael Redlinger said Moorhead will still adopt the 35-count number, which the city of Fargo currently uses, and will look deeper into aerial spraying.

Current ground spraying costs about \$1,460 per application, while aerial spraying would cost an estimated \$16,000 to \$21,000 each time.

In other news:

- The council decided to move forward in the redevelopment of the First Avenue Gateway Corridor, approving with a 7-1 vote the purchase, environmental testing and demolition of Aggregate Industries at 1515, 1619 and 1625 First Avenue North.

The project follows Moorhead's Downtown Redevelopment Project, which is set to finish its final phase this summer.

- The Council discussed a new ordinance that would hold hosts of events with alcohol liable for underage drinkers.

The ordinance would create a misdemeanor offense if a host "knows or reasonably should know" that an underage person is or intends to consume alcohol at the host's event and does not take "reasonable steps" against underage drinking.

Fifty Minnesota cities already have a social host liability ordinance.

The council moved 7-1 to hear a second reading and vote on the ordinance at a later meeting.

- The council unanimously voted to table an amendment that would make it a misdemeanor to carry facsimile weapons in a manner in which could cause alarm.

Council members said they needed to be more informed about the amendment, which would also change the ways a number of non-firearm weapons may be possessed and carried to parallel Minnesota state laws.

The amendment will be discussed at a future Committee of the Whole meeting.

Readers can reach Forum reporter Emily Hartley at (701) 235-7311

Tags: mosquito control, news, moorhead, mosquitoes

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The Forum of Fargo-Moorhead

[Home](#)
[News](#)
[Flood](#)
[Opinion](#)
[Life](#)
[Sports](#)
[Politics](#)
[Business](#)
[Celebrations](#)
[Obituaries](#)
[Columns](#)
[Agriculture](#)
[Classifieds](#)
[Events](#)

[Crime Flu](#)
[Government](#)
[Higher education](#)
[K12 education](#)
[Mil](#)
[Minnesota legislature](#)
[News of record](#)
[North Dakota Legis](#)
[Politics](#)
[Portraits](#)
[Weather](#)

Published July 13 2010

Dilworth OKs housing incentives

The Dilworth City Council on Monday approved several incentives to get residential developers to buy residential lots in the next two years.

By: **Andi Murphy**, INFORUM

The Dilworth City Council on Monday approved several incentives to get residential developers to buy residential lots in the next two years.

In an effort to expand and develop Dilworth's residential areas, the council organized a list of incentive options for marketing 44 residential lots in Summerwood additions and about 100 lots throughout the city.

Citywide incentives include two-year tax abatements, free city utilities for two years, free family pool passes, 50 percent off utility hook-up fees and up to \$500 for trees and shrubs.

For Summerwood additions, developers will have a discount lot price of \$2,000, free mowing services, discounts for two or more lots, and a \$500 reward to Realtors who refer a qualified buyer.

"That can be a 10,000 savings (approximate) if you build in Dilworth," Mayor Chad Olson said. "The development incentives we're offering are greater than what was offered by the federal government."

A plan for incentives first came about when the land in Summerwood additions was dropped by its previous developer and financial obligations transferred over to the city, Olson said.

The council is hopeful for future growth once people start looking at home advertisements and are "enticed" enough by the incentives and the city of Dilworth to move in.

"The future is very bright," Olson said.

The incentives take effect today and are good until Dec. 31, 2011.

"I am very optimistic," Ken Parke, city administrator, said. "We have to keep looking at this as an investment."

In other news, the Minnesota Statewide Health Improvement Program (SHIP) will conduct a survey of Dilworth to look at what needs more development.

SHIP is an intervention and wellness promotion program designed to improve the lives of communities by offering education, training and prevention programs for diseases and social and health issues.

Tags: residential development, dilworth city council, development, dilworth, minnesota, politics, news

INFORUM

The Forum of Fargo-Moorhead

Home	News	Flood	Opinion	Life	Sports	Politics	Business	Celebrations	Obituaries	Columns	Agriculture	Classifieds	Events	Calendar
														Contact
														Email Alerts
														Mobile Alerts
														Newspaper Prints
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Published July 13 2010

Minnesota prepared to borrow \$600 million

ST. PAUL – Minnesota's finance leaders are ready to take out a \$600 million loan if they need to fill gaps left by a state budget deficit.

By: Don Davis, INFORUM

ST. PAUL – Minnesota's finance leaders are ready to take out a \$600 million loan if they need to fill gaps left by a state budget deficit.

The state shuffled more than \$1 billion from one account to another during the past fiscal year in order to pay bills, Minnesota Management and Budget Commissioner Tom Hanson told a legislative committee Monday. Even more shuffling is possible in the current year and he said that may not be enough to allow the state to pay off of its bills in coming months.

The state last year always had at least \$830 million in the bank, Hanson said, although his testimony indicated the situation likely will get worse. That is why he proposed setting up a line of credit of up to \$600 million with U.S. Bank so the state can pay bills when it runs out of flexibility to move money from one account to another.

The state's two-year budget is more than \$30 billion.

Hanson said any money borrowed from the bank would be repaid by June 30, 2011, the end of the current fiscal year.

Pawlenty downplayed the loan possibility, saying Hanson is taking action just in case there is a further financial problem.

"It's not a huge deal either way," Pawlenty added, saying that even if the loan is needed, it will be paid back quickly and state finances will not be affected. "It is just a cash-flow issue."

Pawlenty said the state also plans another round of payment delays to schools, colleges, health care companies and businesses owed tax refunds.

Democratic legislative leaders said they don't like the state borrowing from outside sources, and frowned on shuffling money even from state departments such as colleges and universities.

Hanson said the state takes money from various internal accounts only if the funds are not needed immediately.

The House Ways and Means Committee chairman said he wanted a fully developed plan for the coming year, but did not hear one Monday.

"It is difficult to buy into a plan that does not fully exist," said Rep. Loren Solberg, DFL-Grand Rapids. "Once again, the governor wants students, businesses and the sick and elderly to bail him out, but he has no idea how his actions would impact them."

Solberg said some payment delays could affect businesses. For instance, if sales tax refunds are delayed as they have been in the past, it could "force small businesses to lay off workers or delay hiring new ones," he said.

Davis reports for Forum Communications Co.

Tags: news, minnesota, government, loan, deficit, budget, politics



Post-Bulletin

State might defer school payments again to solve cash problem

Monday, July 12, 2010

By Heather J. Carlson
The Post-Bulletin, Rochester MN

State budget officials warned lawmakers Monday that the state might need to borrow money and delay payments to schools, colleges and health care companies in order to pay its bills.

The state's cash flow fund is expected to fall well below the preferred balance of \$400 million this fall, plummeting to \$9 million in November. By December, the fund would be running a deficit of \$277 million at its low point.

To help solve its cash woes, the state plans to establish a \$600 million line of credit in September, even though there are no immediate plans to use it, said Minnesota Management and Budget Commissioner Tom Hanson.

The state might also defer payments of \$83 million to K-12 schools, \$89 million to the University of Minnesota and \$110 million to health care plans.

The proposal would also delay \$221 million in business tax refunds.

Dover-Eyota Public Schools Superintendent Bruce Klaehn said the payment delays can cause headaches for school administrators and require a lot of additional planning in case the district has to borrow money. Delays also divert school administrators' attention from educational issues.

"It's just very frustrating to be their credit card instead of them solving the problem, but that's politics," he said.

The state had a similar cash shortage last year and delayed \$500 million in payments, mostly to schools and colleges.

Klaehn said a previous payment deferral meant \$1 million less for the Dover-Eyota district than anticipated. The district was able to cover the payment delay by taking the money out of reserves, but did lose an estimated \$5,000 in interest. He said a lot depends on when the funding delays would take place as to whether the district would have to borrow money or could cover it with its reserves.

Sen. Ann Lynch, DFL-Rochester, said the state's cash flow problems highlight just how serious the state's financial situation is, and the need to not only cut programs but also raise revenue.

"We've never had delays and deferments to the magnitude of what schools are experiencing now, and it's not a responsible, long-term approach," she said.

Lynch said it's clear that it will be up to the next governor to solve the state's serious budget problems.

Rep. Greg Davids, R-Preston, has a different perspective. He blames federal deficit spending for hampering Minnesota's efforts to rebound from the recession. He said the DFL-led Legislature also should have made permanent the governor's cuts made through unallotment.

When it comes to deferring payments, Davids said his biggest concern is whether the state will be able to pay the money back in the future to schools and colleges. State budget officials are proposing beginning the payment delays to schools and colleges in August and September with plans to pay it all back by June. But with the state facing a \$6 billion budget deficit in the coming budget year, Davids said he questions whether the state will be able to make good on those promises.

He asked, "What are we going to pay them back with? With boxes of corn flakes?"

The Associated Press contributed to this report.

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Post-Bulletin

Weather hampers mosquito control efforts in Austin

Monday, July 12, 2010

By Laura Horihan
The Post-Bulletin, Austin MN

Wet summer weather followed by the recent heat has left a perfect breeding ground for mosquitoes, prompting Austin to step up its seasonal effort to combat the insects.

Because of poor weather, Austin and other cities weren't able to get a jump on mosquito control.

Austin public works secretary April Grabau said the city typically sprays the Thursday before the Fourth of July, but the weather didn't cooperate. Crews ended up spraying Tuesday night, but residents didn't notice a change so the city sprayed again Friday night.

The city also sprays for mosquitoes before the Mower County Fair, Grabau said.

In a memo to the Austin mayor and city council, city engineer Jon Erichson said the chemical used to kill the adult mosquitoes "will not affect humans, animals or plants."

Mosquito dunks

Small towns like Harmony are trying to kill mosquito larvae before they hatch.

Harmony city administrator Jerome Illg said that prior to the city's Fourth of July celebration, the city council asked maintenance staff to place non-toxic "mosquito dunks" in standing water throughout the city.

The dunks, which are similar in size to a hockey puck, have been put in storm water retention ponds and sink holes around the city. Illg said the dunks are effective for about 30 days.

"It's difficult to judge whether or not they've helped, given the amount of rain we've had," Illg said. "Some people say they've helped and others call asking what we're going to do about the problem."

Aside from mosquitoes being annoying, they also can transmit diseases. The Minnesota Department of Health also warns that the blood-sucking insects can spread diseases like West Nile virus and La Crosse encephalitis.

City workers in Harmony plan to continue to monitor mosquito complaints.

So far, Harmony has never tried aerial sprays, but their vendor has suggested spraying the entire community, Illg said.

Stewartville public works supervisor Owen Sass said city staff started dropping mosquito dunks in ponds in that city on June 1 and it seems to help.

"We received some complaints of mosquitoes at Art in the Park, but I'm guessing it would have been worse without the dunks," Sass said.

Efforts elsewhere

Some cities in Olmsted County, including Rochester, Byron, Pine Island and Eyota don't spray or use dunks.

Eyota public works supervisor Brad Boice said that city doesn't use any chemicals to control the

Battling mosquitoes

The American Mosquito Control Association offer these tips to help homeowners control the mosquito population:

- Destroy or dispose of tin cans, old tires, buckets, unused plastic swimming pools or other containers that collect and hold water.
- Clean debris from rain gutters and remove any standing water under or around structures or on flat roofs.
- Change the water in birdbaths and wading pools at least once a week and stock ornamental pools with top feeding, predacious minnows. Commercial products such as Mosquito Dunks and Mosquito Bits can be purchased at many hardware and garden stores for homeowner use.
- Fill or drain puddles, ditches and swampy areas, and remove, drain or fill tree holes and

pests, mostly because of budget issues.

"We make sure people know that standing water is a breeding grounds," Boice said.

He doesn't think mosquito numbers are as high as they have been some years.

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stumps with mortar.

- Eliminate seepage from cisterns, cesspools and septic tanks.

- Check for trapped water in plastic or canvas tarps used to cover boats and pools.



BRAINERD STREET LIGHTS WILL STAY OFF

By MATT ERICKSON
Staff Writer

Despite the pleas from many of the 24 people who attended Thursday's Brainerd City Council street light public hearing, the 474 street lights shut off in the city to save money will not be turned back on.

The council, by a 4-3 vote, defeated a motion made by council member Bob Olson and seconded by Kelly Bevans to turn all the street lights back on.

Voting against the motion were council members Bonnie Cumberland, Mary Koep, Lucy Nesheim and Anne Nelson Fisher. Voting for the motion were Olson, Bevans and Council President Kevin Goedker.

Instead, the council unanimously directed Brainerd Public Utilities to evaluate concerns from Brainerd residents on shuttered street lights and turn them back on where warranted, with updates provided to the city council.

Brainerd Public Utilities shut off 474 of the city's approximate 1,600 street lights - in alleys, in mid blocks and duplicates at intersections - in early May in response to the Brainerd City Council's direction to reduce the street lighting budget by \$91,000.

With the plug pulled, the annual cost of the street lights went from about \$230,000 to \$155,900, said BPU Superintendent Tom Phelps.

Other areas BPU could look at, Phelps said, would be reducing wattage, assess street lights when part of a street reconstruction project, go to timers and convert to efficient lighting.

Bevans said BPU has done an excellent job responding to the concerns of residents in his ward in north Brainerd.

Council members who toured the city on June 29 and June 30 with BPU officials said they found several areas where lights can be turned back on.

"Most of the areas were OK," said council member Lucy Nesheim. "Some were definitely, what some people would call ... spooky."

Council member Anne Nelson Fisher said a majority of the savings by shutting off the street lights was in capital expenses, not energy expense. She also said shutting off the lights would result in an environmental savings.

Olson said the lights could be turned back on and the city could make up the \$91,000 by having the department heads and council pay 20 percent of their health insurance for a \$25,000 savings, by buying motor fuels from Crow

Wing County for a savings of \$8,000-\$10,000 and by using \$100,000 surplus in the budget.

Both Olson and Nesheim said in their years on the city council they've never received as many phone calls as they have with this issue.

"If there's a political will on this council, there's money in budget that can be used," Olson said. "There are enough funds in the city budget where we don't have to cut this \$91,000. You can take that to the bank."

Cumberland told the crowd the issue was not a final decision because alternatives could always be implemented, but she thought the council was jumping ahead of itself by voting to turn on all the lights.

Nesheim said the state's budget forecast for next year calls for a \$6 billion deficit, meaning the city's local government aid, which accounts for 40 percent of the city budget, will still be in jeopardy.

"The small sacrifice we make for our street lights will be nothing to what we are going to be faced with next year," Nesheim said. "We have to prepare for that in small ways."

Many complaints were that residents had no warning the street lights were being shut off.

Jeff Czczok said during past city meetings it sounded as if alternatives other than shutting off street lights would be pursued.

"Do the lights mean anything to me? Not really," said Czczok, who is blind, "but what does mean something to me is the folks that rely on lights and they're being shut off."

Gerald Doyle also questioned the lack of notification and the process the city has used since shutting off the lights.

"Why was this (public hearing) not done prior (to the lights being shut off), in detail?" Doyle asked. "This is a significant move the city has made that impacts, yes, the quality of life on a particular street."

Beth Ritter said the randomness of how the lights were shut off was confusing for residents. Phelps said he tried to shut off duplicates at intersections and on long blocks, but admitted there was randomness.

Nettie Palmer said shutting off street lights affected residents' safety.

"This was the stupidest thing the city could have done," Palmer said. "I think it's a dirty shame you guys had to shut the lights off."

Instead of shutting off the lights, Czczok said big items, such as reducing council and department head health insurance, and little items, such as organization dues, could be reduced.

Doyle and Jan Burton agreed with Czczok, that alternative funds could be found instead of shutting off the lights.

Nila Patrick, a downtown business owner and city resident, said she and her tenants were victims of vandalism when BPU removed the back alley light, including vehicle and store windows being smashed and her sign broken. She said she was thankful the city has since turned her alley light back on, but has lost tenants because of the vandalism.

Patrick said the nature of downtown, with bars, drug and alcohol issues and predatory offender, requires more lighting.

"We're in a harder place to do business," Patrick said. "We need lights."

Ed Menk, also a downtown business owner and city resident, realized the council had a tough decision to make, but also believed street lights stop crime.

Al Gmeinder, also a downtown business owner, said he was willing to pay more if it meant greater public safety. Tim Hernandez, who likes to run at night, has had to cut his running short because of the lack of street lighting. He also said he'd be willing to pay more for street light, or pay for his own security light to be installed.

Gmeinder also said a lot of people live in Brainerd because it is a well-lit city. One woman said she moved to a retirement community 10 years ago because it was well lit and safe. Another said there's a concern not just for the elderly but for children who have to walk to and from buses in the dark.

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http://www.brainerddispatch.com/stories/070910/new_20100709002.shtml

Published July 09 2010

Street lighting fees 'more fair'

Costs would be shifted to WPU bills in October

WORTHINGTON — Starting in October, the cost of street lighting would be shifted off the tax rolls and onto Worthington Public Utilities bills — a change city officials say will make for a more equitable distribution of fees — under a proposal to be considered by city councilmen in the coming weeks.

By: Laura Grevas, Worthington Daily Globe

WORTHINGTON — Starting in October, the cost of street lighting would be shifted off the tax rolls and onto Worthington Public Utilities bills — a change city officials say will make for a more equitable distribution of fees — under a proposal to be considered by city councilmen in the coming weeks.

The charge will appear as a separate line item on residents' utility bills; fees will be \$4.35 per month for residential properties and \$13.05 per month for commercial, industrial, institutional and multifamily housing units. The rates reflect the cost for power used to operate the lighting system and the average cost for installing and maintaining the street lighting infrastructure.

The switch is expected to save the city \$50,000.

City Administrator Craig Clark said the shift was a "more fair and equitable" way to distribute fees because it spreads the cost burden across all properties with adjacent street lights. Properties classified as institutional currently account for 3.8 percent of lights within 75 feet, but don't share in the funding because of their tax-exempt status.

"The cost is paid by residents now in their property taxes," Clark explained. "It's about what is the best and fairest way to pay for service."

The council has yet to approve the ordinance that would establish the new utility fee, but did host a sparsely attended public hearing on the issue June 28. Council members have been criticized by those who say the fee's true purpose is to raise funds in a budget battered by several rounds of Local Government Aid cuts.

If that were the case, argued Clark, the council would have approved a tax levy increase far higher than the 2.9 percent certified for 2010. This year, the state allowed cities to increase their levies by as much as 12 percent.

Clark pointed to the city's historically low levy increases: a Worthington residential property valued at \$100,000 in 2010 pays only \$90 more in taxes than a same-value property in 2001. The city's tax on such properties was \$409 in 2001 and \$499 this year, though taxes topped \$500 mid-decade.

Nearly 30 cities in Minnesota currently use a street lighting utility, including Waconia, Stewartville and Hermantown. The city of Worthington has not previously considered or implemented the utility.

Tags: worthington city council, street lighting, news, worthington, utilities



July 7, 2010

RE: 2011 DUES INFORMATION

Dear Mayor & Administrator,

At its June 23rd meeting, the League Board of Directors voted to set a *maximum* dues schedule increase of 3 percent for the 2011 fiscal year beginning September 1, 2010. The actual amount will be determined at the Board's September 17 meeting when it will adopt the budget for the coming fiscal year.

Per the League Constitution, dues are calculated based on the population as established by the latest Census, estimate by the Metropolitan Council, or estimate by the State Demographer, whichever has the latest stated date.

Examples of a 3% dues schedule increase for sample cities:

<u>Population</u>	<u>2010 Dues</u>	<u>2011 Dues</u>	<u>Increase</u>
1000	\$968	\$997	\$29
5000	\$4386	\$4492	\$106
10,000	\$7879	\$8054	\$179

Over the past ten years, annual dues schedule increases have averaged 2.73 percent. There was no increase in 2009. The Board takes its responsibility to prudently manage the League's assets very seriously. It also recognizes that reliance on League services increases as city budgets continue to get tighter. The League Board and staff are committed to ensuring these services can be provided in the most efficient way to meet member needs.

On behalf of the entire Board of Directors, thank you for your continued support of the work of the League. The League is *your* organization, and we sincerely welcome your feedback and your ideas for how we can better serve your needs. Feel free to contact Jim Miller, Executive Director at 651-281-1205 or jmiller@lmc.org with any questions or comments.

Richard Brainerd, LMC President
Councilmember for Mahtomedi

Jim Miller, Executive Director,
League of Minnesota Cities

This preliminary action was taken to comply with the League's Constitutional requirement that members receive at least 60 days notice of intended dues increases.



Suggest a Policy Change

The League's policy development process begins in July. The four committees made up of member city officials will convene to craft the League's policy positions that will guide intergovernmental relations (IGR) staff during the 2011 legislative session.

The LMC policy committees want to hear from members about legislative policies they should consider for 2011. If you have a policy idea for the League that you would like a committee to consider, please send us a summary of the idea.

You can send your policy ideas in one of the following ways:

- **E-mail to: policycomments@lmc.org** (*Link to: <mailto:policycomments@lmc.org>*)
- **Mail to: Policy Comments, IGR Department, League of Minnesota Cities, 145 University Ave. W., St. Paul, MN 55103-2044**

Read more about the LMC policy committees (*Link to: <http://www.lmc.org/page/1/policy-committee-members-activities.jsp>*)

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Feel free to contact anyone in our intergovernmental relations (IGR) department with ideas or questions.

Connect with IGR staff (*Link to: <http://www.lmc.org/page/1/IGR-Staff.jsp>*)



TIF Task Force Seeks New Members

The League's TIF Task Force will meet Aug. 4, and welcomes city officials as well as others working on development issues to join the group.

(Published Jul 7, 2010)

The League's TIF Task Force will convene on Aug. 4 at 1:30 p.m. to review the League's legislative policies related to redevelopment and economic development. The meeting will be held at the League building in St. Paul.

This group traditionally meets during the interim months to review the policies, and make any recommendations for changes or new policies. These recommendations then go back to the full Improving Local Economies (ILE) policy group. The new chair is Bob Schreier, community development director of Brooklyn Park—who has served on the committee as well as ILE, for many years. He replaces Bob Streetar, community development director for Oakdale.

Anyone interested in redevelopment, tax increment, or other development issues may want to consider serving on the committee. The group is largely made up of city officials (elected and appointed), but also economic development authority and housing and redevelopment authority staff, public finance consultants, and others.

If you are interested in participating in the task force, contact Jennifer O'Rourke (see contact information at right). Materials for the meeting will be sent out electronically prior to the meeting.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Contact Jennifer O'Rourke

IGR Representative

(651) 281-1261 or (800) 925-1122

jorourke@lmc.org (*Link to: <mailto:jorourke@lmc.org>*)



Policy Committee Membership & Activities

League Policy Committees to Convene in July

It has been just over a month since the 2010 session adjourned, and the League is already preparing for the 2011 session. City officials from across Minnesota will participate in League policy committee meetings beginning in July and continuing in August and September.

Policy committees discuss emerging and ongoing issues and make recommendations to the League's Board of Directors regarding city policies that will guide the League's advocacy efforts in 2011. The next legislative session will begin on Jan. 4, 2011.

The League always welcomes new committee members, and a conference call-in option is available for those who aren't able to attend in person.

At the July meetings, committee members will discuss emerging issues in their cities as well as impacts of legislation enacted—and vetoed—during the 2010 session. Committee members will also review the League's existing *2010 City Policies*, and discuss deletions, revisions, and additions of new policies. The League's *City Policies* represent the only comprehensive statewide advocacy agenda for all Minnesota cities.

The schedule for the 2010 policy committee meetings:

- **Improving Service Delivery** (Link to: <http://www.lmc.org/page/1/improving-service-delivery-comm.jsp>)
 - July 19, 9:30 a.m. to 12 p.m.
 - Aug. 16, 9:30 a.m. to 12 p.m.
 - Sept. 13, 9:30 a.m. to 12 p.m.

- **Improving Local Economies** (Link to: <http://www.lmc.org/page/1/improving-local-economies-comm.jsp>)
 - July 20, 9:30 a.m. to 12 p.m.
 - Aug. 17, 9:30 a.m. to 12 p.m.
 - Sept. 14, 9:30 a.m. to 12 p.m.

- **Improving Fiscal Futures** (Link to: <http://www.lmc.org/page/1/improving-fiscal-futures-comm.jsp>)
 - July 21, 9:30 a.m. to 12 p.m.
 - Aug. 18, 9:30 a.m. to 12 p.m.
 - Sept. 20, 9:30 a.m. to 12 p.m.

- **Human Resources & Data Practices** (Link to: <http://www.lmc.org/page/1/human-resources-data-practices-comm.jsp>)

Shawn Gillen*

City Administrator

City of Grand Rapids

sgillen@ci.grand-rapids.mn.us (*Link to: <mailto:sgillen@ci.grand-rapids.mn.us>*)

Lee Helgen

Councilmember

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City Administrator

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Andy Kauffman

Mayor

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Susan Larson

Councilmember

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Steve Nasby*

City Administrator

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Dave Osberg*

Administrator

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Rodney Otterness*

City Administrator

City of International Falls

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Molly Park

Mayor

City of Sunfish Lake

mollypark@mac.com (*Link to: <mailto:mollypark@mac.com>*)

Rhonda Pownell*

Councilmember

City of Northfield

rhonda.pownell@ci.northfield.mn.us (*Link to: <mailto:rhonda.pownell@ci.northfield.mn.us>*)

EX-OFFICIO MEMBERS

NLC Second Vice President

Lester Heitke

Mayor

City of Willmar

lheitke@ci.willmar.mn.us (*Link to: <mailto:lheitke@ci.willmar.mn.us>*)

LMC Past President

Ardell F. Brede

Mayor

City of Rochester

abrede@rochestermn.gov (*Link to: <mailto:abrede@rochestermn.gov>*)

CGMC Representative

Tim Strand

Mayor

City of St. Peter

mayorcouncil@saintpetermn.gov (*Link to: <mailto:mayorcouncil@saintpetermn.gov>*)

Metro Cities Representative

Mike Maguire

Mayor

City of Eagan

mmaguire@cityofeagan.com (*Link to: <mailto:mmaguire@cityofeagan.com>*)

MAOSC Representative

Jeff Kletscher

Mayor

City of Floodwood

jeffkletscher@yahoo.com (*Link to: <mailto:jeffkletscher@yahoo.com>*)

Your LMC Resource

Questions about recent LMC Board meetings? Interested in running for a seat on the Board or for a League officer position?

Contact Donyelle Mikacevich

Assistant to the Executive Director

(651) 281-1202 or (800) 925-1122

dmikacev@lmc.org (Link to: <mailto:dmikacev@lmc.org>)

LMC Board Meetings

Meetings of the League Board of Directors are generally held the third Thursday of the month. Meetings are held at the League office and begin at 11:30 a.m.

Meeting Minutes

Minutes below are in pdf format.

April 16, 2009 (Link to: <http://www.lmc.org/media/document/1/20090416boardminutespdf.pdf>)

May 22, 2009 (Link to: <http://www.lmc.org/media/document/1/20090522boardminutespdf.pdf>)

June 23, 2009 (Link to: <http://www.lmc.org/media/document/1/20090618boardminutespdf.pdf>)

July 16, 2009 (Link to: <http://www.lmc.org/media/document/1/20090716boardminutespdf.pdf>)

Aug. 20, 2009 (Link to: <http://www.lmc.org/media/document/1/20090820boardminutespdf.pdf>)

Sept. 17, 2009 (Link to: <http://www.lmc.org/media/document/1/20090917boardminutespdf.pdf>)

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State Revenue Collections Up

Although collections are up, the state expects the final tax refunds to more than offset higher revenue collections.

(Published Jun 24, 2010)

Minnesota Management and Budget (Link to: <http://www.doer.state.mn.us/>) Commissioner Tom Hanson on June 10 reported the monthly revenue collections for the state's general fund to the governor and legislative leaders. For the month, collections exceeded the February forecast by \$56 million, or 6.15 percent. Although the figures appear to paint an optimistic picture for the state budget, a footnote in the report actually raises more concerns.

The May revenue collections report only includes income tax withholdings and individual estimate tax payments and does not net out individual income tax refunds and final tax payments for the 2009 tax year. The footnote goes on to indicate that work on the final net collections is ongoing, and it appears that the final tax payments minus refunds will be substantially lower than forecasted and the shortfall could be as large as \$150 million.

The Legislature and governor ended the 2010 session by balancing the state's projected \$994 million deficit and also by addressing the uncertainty surrounding governor's use of unallotment in the wake of the Minnesota Supreme Court decision on the unallotment litigation. However, that forecasted deficit was based on the February state budget forecast and, if the final net collections for the 2009 tax year are below the February forecast, it could result in another round of state budget cuts by the governor through unallotment this fall or by the Legislature when they reconvene next January.

The next state budget forecast will be released in late November or early December and that forecast will reflect recent changes in state revenue collections as well as changes in state expenditures.

The table below reflects the state revenue collections for the month of May.

May Monthly State General Fund Receipts
(in millions)

Revenue Source	Estimated	Actual	\$ Variance	% Variance
Individual Income Tax	\$465.6	\$468.1	+\$2.5	+0.54%
Sales Tax	\$323.1	\$342.7	+\$19.6	+6.07%
Corporate Income Tax	\$20.0	\$32.4	+\$12.4	+62.00%
Motor Vehicle Sales Tax	\$7.0	\$6.5	-\$0.5	-7.14%
Other Revenues	\$95.1	\$117.1	+\$22.0	+23.13%
Total	\$910.8	\$966.8	+\$56.0	+6.15%

Read the current issue of the **Cities Bulletin** (Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)

Your LMC Resource

Contact Gary Carlson

IGR Director

(651) 281-1255 or (800) 925-1122

gcarlson@lmc.org *(Link to: mailto:gcarlson@lmc.org)*

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2011 LGA and MVHC Estimates May Still Change

As you prepare your city budget, keep in mind that LGA and MVHC amounts have not been finalized yet.

(Published Jun 24, 2010)

With cities in the early phases of crafting their 2011 budgets, it's important to remember several considerations related to the estimates of local government aid (LGA) and market value homestead credit (MVHC) reimbursement reductions. These estimates for 2011 were provided in a spreadsheet prepared by the League.

View the spreadsheet with estimated city cuts (pdf) *(Link to: http://www.lmc.org/media/document/1/citycuts_ch215.pdf)*

2011 LGA—The estimates for the 2011 LGA distributions to cities are based on the reduced appropriation to LGA contained in Chapter 215 (the first 2010 supplemental budget bill), but were not computed using final data. LGA certification notices will be sent to cities by the Department of Revenue by July 31.

2011 MVHC cuts—The estimates of 2011 MVHC reductions included in Chapter 215 are based on estimates of the 2010 allocation of MVHC to cities. If your city has a cut amount listed for 2011, please keep in mind that these are early estimates. The final 2011 MVHC amounts will change and, as a result, the cuts could be higher. If your city has an "NA" listed in the spreadsheet, under current law, you will not have an MVHC reimbursement reduction. Several factors will impact your city's 2011 MVHC reimbursement, including the valuation of qualifying homesteads and the relative share of the homeowner's tax burden that is paid to the city.

Also, keep in mind that the state is facing a projected \$5.8 billion deficit for the upcoming 2012-2013 biennial budget. City LGA and MVHC reimbursements for 2011 and 2012 are paid from the state's 2012-2013 budget. Although the 2010 Legislature cut city LGA and MVHC appropriations for 2011 and 2012, it is possible that further reductions in state spending could include additional cuts to cities.

Read the current issue of the Cities Bulletin *(Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)*

Your LMC Resource

Contact Gary Carlson

IGR Director

(651) 281-1255 or (800) 925-1122

gcarlson@lmc.org (Link to: <mailto:gcarlson@lmc.org>)

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Coalition of Greater Minnesota Cities

CGMC in Brief

July 15, 2010

Contact: Tim Flaherty
651-225-8840

Outlook for state's finances remains bleak

Despite passage of a balanced budget at the end of the 2010 session, the state's cash flow account will remain perilously low over the next several months and could run out of money as early as this fall.

At a briefing before the Legislative Advisory Commission on Monday, State Budget Commissioner Tom Hansen recommended that the state establish a \$600 million line of credit to draw-upon and repay as needed, providing access to short-term cash loans through June 30, 2011. According to documents provided by Hansen at the hearing, the state's cash flow account may carry a negative balance in December unless certain administrative actions are taken. These actions could include a deferral of some K-12 and higher education payments, and a delay of corporate refunds and payments to some health plans. Even with these administrative actions, MMB projects a cash-flow deficit could return in March; thus, short-term borrowing may be needed to meet the state's payment obligations.

DFL legislators on the commission balked at the Commissioner's recommendation, suggesting more research needs to take place on the impact of delays and short-term borrowing before the legislature would agree with the Commissioner's recommendations. However, the legislature can only give advice on a course of action; the Commissioner can short-term borrow with or without legislative approval.

UPDATE: Reps. Seifert and Rukavina to square off at CGMC summer conference

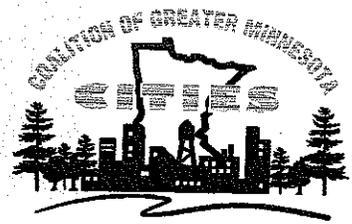
We are excited to inform CGMC members that Rep. Marty Seifert (R-Marshall) and Rep. Tom Rukavina (DFL-Virginia) have confirmed their attendance to the CGMC summer conference. These seasoned lawmakers have been invited to debate several issues important to greater Minnesota during lunch on Thursday, August 19. Both lawmakers have "strong personalities," which should make for an exciting discussion!

As a reminder, CGMC's summer conference will be held August 18 – 20 in Winona. A block of hotel rooms have been reserved for CGMC members at the Riverport Inn in Winona; this block will be available at the rates listed on the attached registration materials through July 30, so book your room and send in your registration materials today!



2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona
TENTATIVE AGENDA AS OF JUNE 14



Wednesday, August 18

- 11:30 a.m. **Conference Registration**
- 1:00 p.m. **Board of Directors Meeting**
- 2:00 p.m. **BREAK**
- 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips on Budgeting**
- 4:00 p.m. **Labor & Employee Relations Update**
- 5:45 p.m. **Buses Leave for Dinner**
- 6:00 p.m. **Host-City Dinner**
Minnesota Marine Art Museum
- 9:00 p.m. **Return to Hotel**

Conference Hotel Information

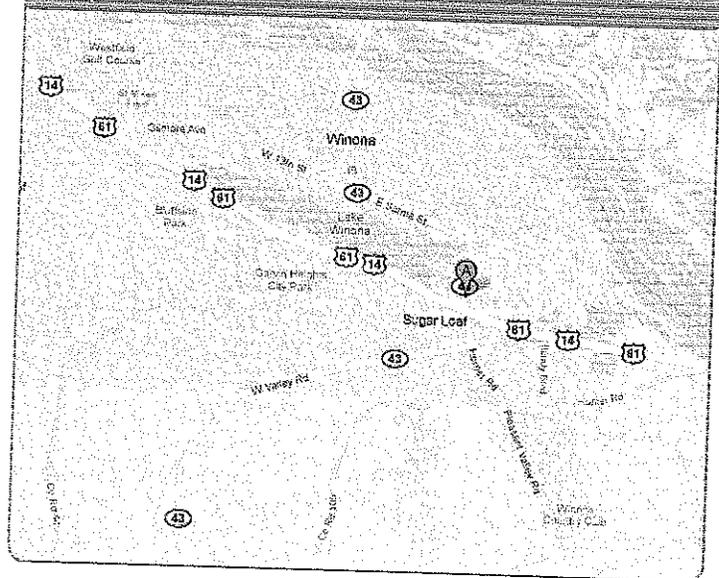
Riverport Inn
900 Bruski Drive
Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
CGMC rates: \$69 per night, must be booked by July 30.

Thursday, August 19

- 8:00 a.m. **Optional Events**
 - City tour highlighting cultural and historical sights, and city energy efficiency projects
 - Golf (costs and transportation on your own)
- 12:00 p.m. **Lunch**
- 1:30 p.m. **Panel on 2010 Jobs Bill**
- 2:40 p.m. **Buses Leave for Candidate Forums**
- 3:00 p.m. **State Auditor Candidate Forum**
Winona Historical Society
- 4:00 p.m. **Gubernatorial Candidate Forum**
Winona Historical Society
- 5:30 p.m. **Social Hour**
- 6:30 p.m. **Dinner & Awards Banquet**
Keynote Speaker Kerri Miller, MPR

Map & Directions



TRAVELING FROM THE NORTH
(Minneapolis, St Paul) Highway 61 South to Winona. Left on State Road Hwy 43 North/Mankato Ave, next turn right onto Bruski Drive. The Hotel is located on left side of street (900 Bruski Drive).

TRAVELING FROM THE WEST
Traveling on Interstate 90 East, exit State Road Hwy 43 North, Winona exit. Turn left at first stop light, at bottom of hill. Continue on Hwy 43 North/Mankato Ave to Bruski Drive, turn right. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE EAST
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TRAVELING FROM THE SOUTH
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Friday, August 20

- 8:00 a.m. **General Session**
- 9:00 a.m. **Annual Membership Meeting**
 - Election of officers
 - Dues and assessments
 - Other business
- 11:00 a.m. **Adjourn**

* Events will be located at the Riverport Inn unless otherwise specified.

2010 CGMC Summer Conference Registration

Winona • August 18 – 20



City: _____ Phone: _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Please indicate the number of people attending each event in the space provided. Make extra copies of this form as needed.

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- ___ 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips for Budgeting**
- ___ 4:00 p.m. **Labor & Employee Relations Update**
- ___ 6:00 p.m. **City-Hosted Dinner**

Thursday, August 19

- ___ 8:00 a.m. **Optional City Tour**
- ___ 8:00 a.m. **Optional Golfing**
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Friday, August 20

- ___ 8:00 a.m. **General Session**
- ___ 9:00 a.m. **Annual Membership Meeting**

Return this form to CGMC

Please send this registration form by August 13 to:

Colleen Millard
 525 Park St. Suite 470
 St. Paul, MN 55103
 cfmillard@flaherty-hood.com
 Fax: 651-225-9088
 Phone: 651-225-8840

Hotel Reservations

Riverport Inn
 900 Bruski Drive
 Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
 CGMC rates: \$69 per night, must be booked by July 30.

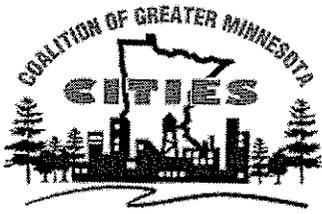
Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740
Please include \$25 for each extra-guest's dinner.	

=

Total \$ _____

Please make checks payable to CGMC:

- Bill me
- Payment enclosed
- I'll pay at the conference



Coalition of Greater Minnesota Cities

CGMC in Brief

July 1, 2010

Contact: Tim Flaherty
651-225-8840

Wadena mayor credits LGA for swift response to tornado in Star Tribune column

In an interview with Star Tribune columnist Lori Sturdevant, Wadena Mayor Wayne Wolden provides a very effective illustration for why LGA exists while discussing how the program funded emergency response services following the June 17 tornado:

“‘Wadena is a poor community,’ the mayor explained. Its 2008 median household income was \$35,569, less than two-thirds the statewide median. ‘But for LGA, we couldn’t afford all the services you see here’

“He elaborated: It made a huge difference that dark Thursday afternoon that Wadena had adequate storm sirens. That it had trained professional police, fire and county sheriff personnel on the scene. That it had an emergency action plan drilled into first responders’ minds. That its neighboring communities had similar state-funded assets and could swing into action.”

As CGMC president during the 2009 legislative session, Mayor Wolden was a leading voice on LGA at the Capitol and continues to be even as his community endures the aftermath of this tragic event. CGMC would like to thank Mayor Wolden and the City of Wadena for staying strong during this difficult time, and would also like to recognize all cities that have come to Wadena’s aid. The full column can be read here: <http://bit.ly/9H460W>.

Candidates confirm attendance for CGMC candidate forums

Gubernatorial candidate Tom Horner (I) and state auditor candidate Pat Anderson (R) have both confirmed their attendance for the candidate forums being held at CGMC’s summer conference. Other candidates are waiting for their schedules to firm up in August before committing to the event. The candidate forums will be held Thursday, August 19, while the entire conference will run from August 18 – 20.

Don’t forget that registration materials are now available for the summer conference. An agenda and registration form are attached. In addition to candidate forums, the conference will feature informative presentations on CGMC’s advocacy efforts in the previous session and discussions on the outlook for next year. Members also set CGMC’s budget and assessments during the membership meeting on August 20. Register now for this important event!



**City of Winona,
Councilmember
Breza recognized by
League of
Minnesota Cities**

At its annual conference, the League of Minnesota Cities honored the City of Winona, a CGMC member city, with the Presidential Award for providing leadership in support of the arts. The city's achievements include attracting events and talent such as Yo-Yo Ma, the Great River Shakespeare Festival, Beethoven Festival, film fests, museums, and various art galleries.

Winona City Councilmember Tim Breza was honored by the League of Minnesota Cities with the C.C. Ludwig Award for outstanding service by an elected official. In addition to his service on the Winona City Council, Breza has served on the boards of the League of Minnesota Cities and the Coalition of Greater Minnesota Cities, while also serving on various policy committees for the National League of Cities. Among Breza's 23 years of service to the city, noted accomplishments include bringing a digital optic cable switch to Winona and leading the city in developing and implementing a Sister Cities program with Misato, Japan and Bytow, Poland.

**Local Government
Renewable Energy
Grant application
process now open**

The Minnesota Department of Commerce Office of Energy Security (OES) requests proposals from Minnesota school districts and local governments for the Local Government Renewable Energy Grant Program funded by the American Reinvestment and Recovery Act of 2009. Grants will be awarded competitively to eligible school districts and local governments for the following technologies and amounts:

1. Solar electric projects greater than or equal to 100 kilowatts rated capacity—the lesser of 40 percent of total project cost or \$200,000;
2. Solar electric projects less than 100 kilowatts rated capacity—the lesser of 40 percent of total project cost or \$100,000;
3. Wind projects greater than or equal to 40 kilowatts rated capacity—the lesser of 35 percent of total project cost or \$150,000;
4. Wind projects less than 40 kilowatts rated capacity—the lesser of 35 percent of total project cost or \$25,000;
5. Geothermal heating and cooling projects—the lesser of 35 percent of total project cost or \$100,000;
6. Solar thermal projects—the lesser of 50 percent of total project cost or \$75,000; and
7. Combined heat and power projects and district energy projects—the lesser of 35 percent of total project cost or \$200,000.

The Request for Proposals (RFP) is at <http://bit.ly/cisl2Z> through August 4, 2010. Responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Office of Energy Security no later than 12:00 p.m. Central Standard Time (CST), on August 4, 2010.



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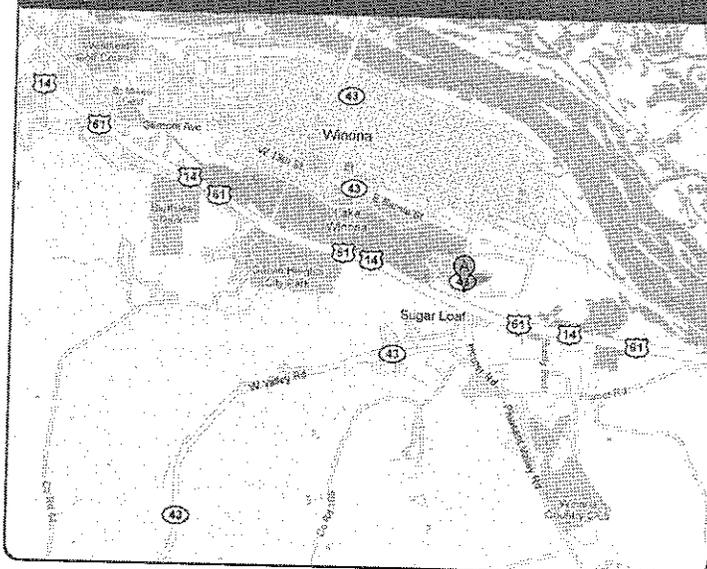
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Please call 800-595-0606 to book your room.
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Winona • August 18 – 20



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cmillard@flaherty-hood.com
Fax: 651-225-9088
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Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740

Please include \$25 for each extra guest's dinner.

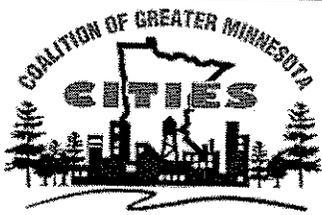
Total \$

Please make checks payable to CGMC:

Bill me

Payment enclosed

I'll pay at the conference



Coalition of Greater Minnesota Cities
CGMC in Brief

June 24, 2010

Contact: Tim Flaherty
651-225-8840

**Kelliher, Gunyou
pledge to restore
state-local
partnership**

As candidates travel the state stumping for votes, the subject of local government aid is receiving increased attention. As we are made aware of candidate's statements or proposals on LGA, we will report on and analyze them in the context of CGMC's positions.

On Tuesday, DFL candidate for governor Margaret Anderson Kelliher, her lieutenant governor pick John Gunyou, St. Paul Mayor Chris Coleman, and Richfield Mayor Debbie Goettel held a press conference that focused on the state-local government partnership. During the press conference, Kelliher and Gunyou promised to restore a "constructive" and "trusting" relationship between the governor's office and local communities. All four were critical of Governor Pawlenty's stance towards cities, and Kelliher and Gunyou pledged a change in direction.

While the statements from Kelliher and Gunyou about the state-local relationship were fairly open-ended and non-specific, a couple of interesting points on LGA did emerge. In response to a question about whether they would seek changes in the LGA formula, Kelliher responded that the changes to the formula several years ago were pretty good and that the main problem over recent years has been that the program "has not been fully funded." However, when asked about future reductions, Kelliher would not commit to protecting the program from cuts. In response to the question, "Will there be LGA in ten years?" John Gunyou stated flatly, "There has to be," and went on to enumerate all the reasons we have LGA in the first place.

Finally, the most prevalent theme that ran through all of the participants comments was the idea that the funding relationship between the state and local governments needs to be more predictable and that it is not acceptable for cities to be unable to count on getting the aid promised by state government.

While the Kelliher campaign is saying positive things about LGA, we hope that she and other candidates will be more specific as the campaign goes on.

**Emmer plan at odds
with purpose of LGA
program and CGMC
position**

In response to statements from Kelliher and other candidates, Republican endorsed candidate Tom Emmer posted a piece on his website entitled "Tom Emmer wants to reform, not eliminate Local Government Aid." In the piece, the Emmer campaign touts what it refers to as the "Minnesota Fair Plan," which is based on legislation by the same name that Emmer introduced during the 2009 legislative session, H.F. 339 (text can be found here: <http://bit.ly/9JxSrG>). Under Emmer's plan, the program would have been funded at approximately \$526 million for 2010 (keep in mind this was a plan



hatched in early 2009). Under the plan each county would be given an amount of money that would match the total LGA for all cities in that county for 2009. The county would then be responsible for passing on a portion of those dollars to each city that received LGA based on a percentage of what they received in 2009. A city's 2010 LGA allocation would be reduced to 80% of its 2009 number and for 2011 would be 60% of its 2009 amount. For 2012 and thereafter, an individual city's LGA would be 40% of its 2009 level. Assuming that the 2010 level of program funding were still in place by 2012 (or at least more than is needed to fund the city's 40%), the county board in which the city lies would be given the ability to distribute the leftover dollars "among any of the localities within their county **as they see fit**" (emphasis added). According to H.F. 339, the county also "**may choose to keep all or a portion [of the balance] to pay for county purposes...**" (emphasis added).

In explaining the rationale for the plan, the Emmer campaign states that "county commissions are closer to the cities in question than the state legislature, and hence better equipped to determine where the LGA can best be spent. It is irrational to have members of the legislature from northern Minnesota, Minneapolis, or even Delano decide the precise amount of LGA that Worthington or Owatonna are allocated."

Now for some analysis. The Emmer plan is at odds with CGMC positions and the values of the local government aid program in several ways.

First, it will inevitably lead to higher property taxes and/or city service reductions for most if not all communities. The Emmer plan indicates that by 2012, a city's aid will be reduced to 40% of what it had in 2009. A city could receive more, but that assumes the legislature and governor appropriate enough money and the counties saw "fit" to appropriate more money to the city rather than give it to a different city, the townships, or simply keep it for their own "purposes."

Second, the Emmer plan breaks the connection between a city's property tax base, its needs, and the aid it receive. The current formula correlates a city's tax base and several need factors that account for public safety, age of community infrastructure, population, and status as a regional center with a city's aid. The less property tax wealth a community has, compared with their need, the more aid it receives. In other words, the program is based on ideals of property tax fairness and the lessening of disparities amongst communities.

Third, the Emmer plan and its reasoning overstates the involvement of the legislature in setting the "precise" amount of aid for individual cities, as well as the ability of the county board to make decisions that would be any more rational. As stated above, the current distribution is made through a formula that utilizes objective criteria to determine a city's aid amount. Contrary to the implication of the Emmer piece, legislators themselves are not determining the precise amounts for individual cities based on their own whims. This, however, would be exactly the case under the Emmer plan where county commissioners—who have no responsibility for or connection to the delivery of city services—would be determining aid allocations at random.

Fourth, the Emmer website claims that “Only half of the cities in Minnesota even get LGA, and the lion’s share of LGA goes to just a few cities. H.F. 339 was intended to correct that inequity...” The truth of the matter is that in 2009, 762 of Minnesota’s 854 cities were certified to receive LGA; that’s 89% of the state. The reason that some cities don’t receive LGA is because they have high property tax wealth and don’t need additional funding to provide services at an affordable price to property taxpayers. Theoretically, under the Emmer plan, cities that don’t need LGA could receive it if their counties decided that they wanted to give it to them. This would only increase the disparities between the wealthy cities and less wealthy cities.

Finally, while Rep. Emmer is to be congratulated for having a specific plan for city aid, it falls short of what Minnesota needs. Because it destroys the connection between a city’s property tax base and its needs, it would essentially eliminate the LGA program as we know it. The Emmer plan would also result in higher property taxes, declining levels of service, and would make decisions about funding more subjective.

CGMC continues city visits

As we previously reported, CGMC staff will be meeting with all CGMC member cities this summer to discuss the 2010 session results and the outlook for next year. In the past two weeks, staffers have met with city councils in Thief River Falls, Warren, Roseau, Warroad, Crookston, North Mankato, Fergus Falls, Perham, St. Peter, Wadena, Staples, and Morris, and plan to meet with Albert Lea this evening. CGMC staff will be scheduling these visits throughout the rest of the summer, so if your city has not yet been contacted to set up a meeting, you will hear from a CGMC staff person in the near future.

Register now: Summer conference scheduled for Aug. 18 – 20 in Winona

Registration materials are now available for CGMC’s 2010 summer conference in Winona! An agenda and registration form are attached. Scheduled for August 18 – 20, this year’s conference will feature candidate forums for statewide offices including the governor and state auditor races. Questions will focus on the candidates’ visions for greater Minnesota, the future of local government aid in light of the state’s budget deficit, and other specific issues that greater Minnesota cities face. In addition to the candidate forums, the summer conference features informative presentations on CGMC’s advocacy efforts in the previous session and discussions on the outlook for next year. Members also set CGMC’s budget and assessments during the membership meeting on August 20. Register now for this important event!



2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona
TENTATIVE AGENDA AS OF JUNE 14



Wednesday, August 18

- 11:30 a.m. **Conference Registration**
- 1:00 p.m. **Board of Directors Meeting**
- 2:00 p.m. **BREAK**
- 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips on Budgeting**
- 4:00 p.m. **Labor & Employee Relations Update**
- 5:45 p.m. **Buses Leave for Dinner**
- 6:00 p.m. **Host-City Dinner**
Minnesota Marine Art Museum
- 9:00 p.m. **Return to Hotel**

Conference Hotel Information

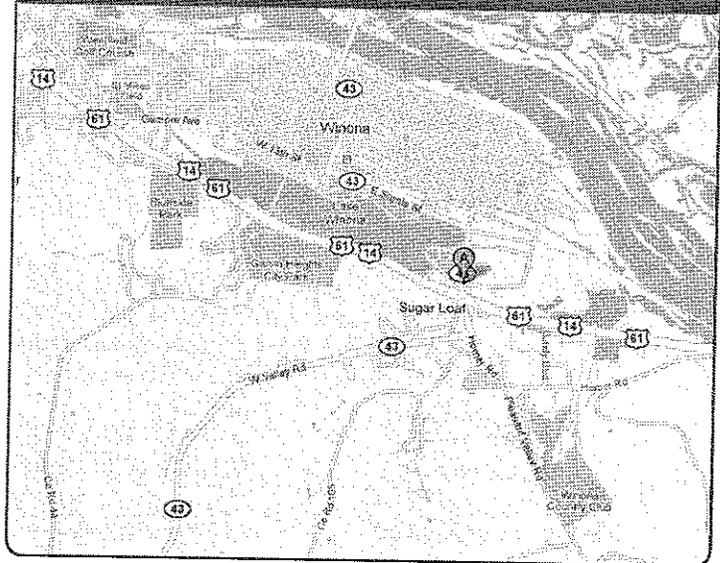
Riverport Inn
900 Bruski Drive
Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
CGMC rates: \$69 per night, must be booked by July 30.

Thursday, August 19

- 8:00 a.m. **Optional Events**
 - City tour highlighting cultural and historical sights, and city energy efficiency projects
 - Golf (costs and transportation on your own)
- 12:00 p.m. **Lunch**
- 1:30 p.m. **Panel on 2010 Jobs Bill**
- 2:40 p.m. **Buses Leave for Candidate Forums**
- 3:00 p.m. **State Auditor Candidate Forum**
Winona Historical Society
- 4:00 p.m. **Gubernatorial Candidate Forum**
Winona Historical Society
- 5:30 p.m. **Social Hour**
- 6:30 p.m. **Dinner & Awards Banquet**
Keynote Speaker Kerri Miller, MPR

Map & Directions



TRAVELING FROM THE NORTH
(Minneapolis, St Paul) Highway 61 South to Winona. Left on State Road Hwy 43 North/Mankato Ave, next turn right onto Bruski Drive. The Hotel is located on left side of street (900 Bruski Drive).

TRAVELING FROM THE WEST
Traveling on Interstate 90 East, exit State Road Hwy 43 North, Winona exit. Turn left at first stop light, at bottom of hill. Continue on Hwy 43 North/Mankato Ave to Bruski Drive, turn right. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE EAST
Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE SOUTH
Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

Friday, August 20

- 8:00 a.m. **General Session**
- 9:00 a.m. **Annual Membership Meeting**
 - Election of officers
 - Dues and assessments
 - Other business
- 11:00 a.m. **Adjourn**

*Events will be located at the Riverport Inn unless otherwise specified.

2010 CGMC Summer Conference Registration

Winona • August 18 – 20



City: _____ Phone: _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Please indicate the number of people attending each event in the space provided. Make extra copies of this form as needed.

Wednesday, August 18

- _____ 1:00 p.m. **Board of Directors Meeting**
- _____ 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips for Budgeting**
- _____ 4:00 p.m. **Labor & Employee Relations Update**
- _____ 6:00 p.m. **City-Hosted Dinner**

Thursday, August 19

- _____ 8:00 a.m. **Optional City Tour**
- _____ 8:00 a.m. **Optional Golfing**
- _____ 12:00 p.m. **Lunch**
- _____ 1:30 p.m. **Panel on 2010 Jobs Bill**
- _____ 3:00 p.m. **State Auditor Candidate Forum**
- _____ 4:00 p.m. **Gubernatorial Candidate Forum**
- _____ 5:30 p.m. **Social Hour**
- _____ 6:30 p.m. **Dinner & Awards Banquet**

Friday, August 20

- _____ 8:00 a.m. **General Session**
- _____ 9:00 a.m. **Annual Membership Meeting**

Return this form to CGMC

Please send this registration form by August 13 to:

Colleen Millard
 525 Park St. Suite 470
 St. Paul, MN 55103
 cfmillard@flaherty-hood.com
 Fax: 651-225-9088
 Phone: 651-225-8840

Hotel Reservations

Riverport Inn
 900 Bruski Drive
 Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
 CGMC rates: \$69 per night, must be booked by July 30.

Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740

Please include \$25 for each extra guest's dinner.

=

Total \$ _____

Please make checks payable to CGMC:

- Bill me
- Payment enclosed
- I'll pay at the conference

MESERB CURRENT

MESERB 2009 Annual Meeting Recap

MESERB's 2009 Annual Meeting was held on May 20 at the Best Western Kelly Inn in St. Cloud. Quorum was achieved with 21 of 38 joint powers board members and three of five associates in attendance. The guest speaker was Mark Ferrey, environmental scientist with the MPCA, on recent research on endocrine disrupting compounds in surface waters.

The membership approved a work plan that includes a focus on water quality standards, including EPA activity; environmental laboratories; anti-degradation; endocrine disruptors; and the Lake Pepin TMDL. A 2010-11 budget of \$159,803 was approved, while the assessment was kept unchanged.

MESERB thanks Jim Jones of Waseca and Lyle Zimmerman of Rochester for their years of service as they step down from the Executive Committee. MESERB also welcomes Chet Welle of Rochester, Norm Miranda of the Central Iron Range Sanitary Sewer District, Scott Young of Donohue & Associates, and Tracy Ekola of Short Elliott Hendrickson as new members of the Executive Committee for 2010-11.

The draft Annual Meeting summary is attached electronically; the updated work plan and financials will be sent to members with the July edition of the *Current*. MESERB's accomplishments for 2009-10 and the updated Executive Committee information will be published on the website by the end of the month. The 2010-11 assessment invoices will be mailed to members this week.

Wisconsin Phosphorus Standards

At the Annual Meeting, members requested an update on action in Wisconsin regarding phosphorus standards. In March 2010, the Wisconsin Department of Natural Resources proposed phosphorus criteria for 46 listed river segments of 100 µg/L; 75 µg/L for all other rivers and streams; and lake phosphorus criteria ranging from 15 – 40 µg/L depending on the type of lake. Reservoirs and impoundments would take on the criteria of their inlet streams.

By way of comparison, Minnesota has ecoregion-based criteria for lakes and shallow lakes varying from 30 – 90 µg/L for total phosphorus, plus criteria for chlorophyll-a and turbidity. Numeric criteria for rivers and streams do not exist yet but are expected to be proposed this year.

Wisconsin's approach also provides detailed regulations for how phosphorus effluent and mass limits are to be calculated, conditions for schedules of compliance and variances, and provisions for adaptive management. The details for these are too extensive to review here but may be accessed on the "Current Issues" page on the MESERB website. A fiscal estimate accompanying the rules estimates the costs of implementation for local governments somewhere between \$300 million and \$1.13 billion over the next decade. The Wisconsin Natural Resources Board is expected to take action on final adoption of the criteria on Wednesday, June 23.

June 17, 2010

The MESERB Current is a newsletter for the Minnesota Environmental Science & Economic Review Board (MESERB).

ABBREVIATIONS:

CMOM: Capacity, Management, Operation and Maintenance Program
EPA: U.S. Environmental Protection Agency
MPCA: Minnesota Pollution Control Agency
NPDES: National Pollutant Discharge Elimination System
POTW: Publicly Owned Treatment Works
SSO: Sanitary Sewer Overflow
TMDL: Total Maximum Daily Load

MPCA Board Considers TSS/SAV Standard

Back in March, MESERB was one of a number of stakeholders who submitted comments in support of the proposed South Metro Mississippi River site-specific standards for total suspended solids (32 µg/L) and submersed aquatic vegetation (21% frequency according to EMAP design).

The MPCA Citizens' Board is scheduled to take up the issue at its hearing on Tuesday, June 22. MESERB staff will attend and will be prepared to offer testimony if needed. Opponents have apparently not requested a contested case hearing on the proposed standard. For more information or a copy of the Board item packet, please visit the "Current Issues" page on the MESERB website and click the link for "South Metro Mississippi TSS/SAV Standard."



EPA Proposes Review of SSO/Peak Flow Policy

Like a bad penny, the issue of what EPA should do about sanitary sewer overflows has emerged once again. Several MESERB members asked staff about an EPA notice that appeared in the June 1, 2010 *Federal Register*. EPA announced that it is considering whether to engage in a new or revised approach to SSOs and/or POTW peak flows. Several "listening sessions" are scheduled around the country for late June and early July, and a webcast is scheduled for Wednesday, July 14 from noon to 4:00 PM EST.

Among the issues for which EPA has requested public input are:

1. Whether EPA should clarify its standard permit conditions for SSO reporting, recordkeeping, and public notification
2. Whether EPA should develop a standard NPDES permit condition with requirements for CMOMs
3. Whether EPA should require permit coverage for municipal satellite collection systems (systems that collect wastewater for treatment somewhere else)
4. How NPDES permits should address unauthorized SSOs caused by exceptional circumstances
5. How EPA should address peak flows at POTWs

EPA has requested comments by Monday, August 2. This issue is not included in MESERB's 2010-11 work plan and the Executive Committee has not yet decided on whether MESERB will provide input on the issue. For more information, visit the "Current Issues" page on the MESERB website.

Florida Nutrient Standards Update

As reported at the Annual Meeting, MESERB submitted commentary to the EPA on April 27 expressing concerns with the scientific foundations of proposed phosphorus and nitrogen standards for rivers and streams in Florida. The concerns are similar to those expressed with the methodology being employed in EPA Region III (Pennsylvania), only more so. The proposed Florida standards are based on a 75th percentile concentration of these pollutants found in "pristine" waters, without any attempt to demonstrate a cause-and-effect relationship between the proposed standards and environmental impacts.

EPA announced on June 7 that it would submit some of the proposed standards to the EPA Science Advisory Board for peer review. SAB review is expected to be complete by the end of this year, with the objective for EPA to propose numeric criteria by January 2011, and finalize them by October 2011.

It bears repeating that this SAB review applies *only* to the proposed standards affecting coastal waters and estuaries. In the same press release, EPA insisted that the proposed standards applicable to inland lakes, streams, and springs has already been subject to peer review and will be finalized by October 2010. For more information about the proposed Florida standards, please visit the "Current Issues" page on the MESERB website.

Questions?

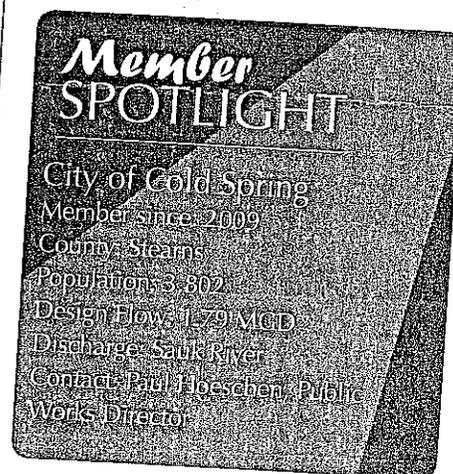
For additional information, please call 651-225-8840, or contact:
Steve Nyhus: swnyhus@flaherty-hood.com | Chris Hood: cmhood@flaherty-hood.com

EPA Region VII Withdraws Arsenic TMDL

In early June, MESERB and other statewide water quality groups objected to a proposed arsenic TMDL in Iowa, drafted by EPA Region VII, which would establish an Arsenic III target of 0.18 µg/L and set the wasteload allocation for upstream resources at zero.

On June 8, the Region VII TMDL supervisor indicated that the draft TMDL was being withdrawn, acknowledging that the consent decree that gave rise to the TMDL did not give the EPA authority to issue the TMDL. Region VII is now looking at a recalculation method being employed by the State of Oregon to allow a higher value for arsenic. The thought is that the Oregon approach may be acceptable to Region VII; if so, the region will notify the Iowa Department of Natural Resources and suggest that the criteria be modified accordingly.

There is still more work to be done in terms of reviewing and providing input on the new criteria, but this announcement came as welcome news to the states involved. At its Annual Meeting, MESERB voted to commit \$2,500 from the 2010-11 budget specifically to the arsenic TMDL effort.



EPA Seeks Comment on Pesticide General NPDES Permit

In the June 4 *Federal Register*, EPA solicited comment on a draft NPDES general permit for the application of pesticides. This general permit is being developed in response to federal litigation over whether the application of pesticides is covered by the Clean Water Act (it is currently covered under the Federal Insecticide, Fungicide and Rodenticide Act (FIFRA)). In the most recent case, *National Cotton Council v. EPA*, the U.S. Court of Appeals for the Sixth Circuit ordered EPA to regulate pesticides accordingly. The draft permit would apply to all biological pesticides, and all chemical pesticides that leave a residue and are used for 1) mosquito and flying insect control; 2) aquatic weed and algae control; 3) aquatic nuisance animal control; or 4) forest canopy pest control. The draft permit includes pesticide effluent limitations, monitoring, recordkeeping and annual reporting.

Comments are requested by Monday, July 19. This issue is not included in MESERB's 2010-2011 work plan. Members interested in learning more about the general permit are encouraged to visit the "Current Issues" page on the MESERB website.

MESERB Recruitment/Retention Update

As directed by the membership at the Annual Meeting, MESERB staff proposed a 6-loop, 24-city schedule of city visits directed at recruitment. This proposal was reviewed by the Executive Committee on June 10 and is now being provided to all members. Please contact staff if you know of any reason why the listed cities would not be a good candidate for membership. Scheduling of meetings will begin July 1, and members are encouraged to accompany staff on city visits as they are able.

Cities that MESERB staff visited during the past two summers were also personally invited to the Annual Meeting. These cities included Albert Lea, Becker, Bemidji, Isanti, Kasson, Litchfield, North Branch, Owatonna, Pipestone, Princeton, Worthington, and Zumbrota. We will continue this practice for future MESERB meetings.

Since the April edition of the *Current*, MESERB has contacted the following recruits about membership:

- City of Norwood Young America (public notice expires June 26)
- City of St. Michael (public notice expires June 30)

If members have been contacting cities or businesses about joining MESERB and would like to inform other members through the *Current*, please contact Steve Nyhus via the information below.

Questions?

For additional information, please call 651-225-8840, or contact:

Steve Nyhus: swnyhus@flaherty-hood.com | Chris Hood: cmhood@flaherty-hood.com





Post-Bulletin

Both Sides: Considering a 63 percent budget cut, lighting fee is a good solution
Wednesday, July 14, 2010

Bear with me as I attempt to explain how we pay the city's bills and the problem we're trying to solve.

Last year's budget was \$171.5 million. Property taxes brought in \$44.3 million, or about 25.8 percent of the budget. The rest of our income is from other sources like library fees, inspection permits, our enterprise funds such as parking, Rochester Public Utilities, cable TV franchise fees, the storm water utility fund and Local Government Aid (LGA) from the state. There are other sources like bond revenues, federal and state road grants and the like, but the point is our "taxes" only cover a part of the budget.

Property taxes aren't like sales taxes, where the dollars raised are specifically used for limited use — roads and higher education in our case. Property taxes are just one of the income-producing means we have to support our budget.

For the last several years the state of Minnesota has had a severe budget crisis. One way the state addressed its financial problem has been to reduce state funding that had been promised to city governments — LGA. This has seriously affected the annual budgets of the city of Rochester from 2008 to 2010.

In 2008, the governor unallotted (refused to provide) \$1,940,961 of LGA payments that the state had certified would be provided to the city. That occurred late in the year, after the city budget had been set. This cut was addressed by reduction of services by our city departments. This happened again in 2009, with another year-end unallotment of \$1,671,846 by the governor. Again, this was addressed with reductions in city department budgets.

In 2010, the state advised us that we would receive a reduction of \$3,857,584. We addressed this by increasing property taxes by 6.7 percent, raising \$2,806,364. Departmental budget reductions covered the rest. Unfortunately, that was not the end of the state reductions for 2010.

In April, long after our budget was set, we received an additional reduction in LGA of \$1,825,158, bringing Rochester's total reduction in LGA for 2010 to \$5,682,742. This additional cut of \$1,825,158 was addressed — you guessed it — with further reductions in departmental budgets. We're now getting very concerned about a dramatic decline in services.

Added to this was the public outcry for four more police officers.

The problem in a nutshell — we can't raise the property tax, set at \$44.3 million, or create a new tax by state law. Our budget has been set since Dec. 15, and we've got to pay our bills. We've already made several reductions in service, and we're facing another LGA cut for 2010 and projected even more for 2011.

Yet the people want more police. What to do? It looks like we'll have to find another way to pay one or more of our expenses.

What is it we all benefit from, we all need, is a significant expense, and we could collect equitably, not subject to the state's financial woes? Street lighting seems to fit the bill.

So, how about a Community Lighting Fee? Residents would pay \$1.82 a month (\$21.84 a year), our street light bills would be covered in the future and we'll have \$1.3 million to apply to our future budget needs, compensating for the additional cuts we expect next year. Enacting it late this year, as we plan to do, will raise the \$336,000 we need for the 4 additional police officers and the added legal assistant. (They'll be covered in the future with our future budgets.)

I don't think this is a bad deal at all.

Living within our budget? I challenge anyone to show where we haven't done so. We've done admirably. What would you do if one of your income sources was cut by 63.5 percent?

Are surcharges such as the Community Lighting Fee a viable way for cities to make budget after state cuts to Local Government Aid?

Yes.

No.

[Submit Vote](#)

[View Results](#)

Can't deduct a fee in your tax? True. But why are you concerned about \$21.84 a year as a writeoff, instead of being concerned about the \$5.6 million reduction in services and adjustments or the 14 percent increase in property tax you'd have faced had we passed on the cuts we were forced to absorb?

For now, that's the best I can do to explain the rationale that forced us to consider this fee. It seems that we have a good way to address our income difficulties and still maintain a good level of service.

If you have a better, legal solution, then we're all ears.

Bob Nowicki represents the 5th Ward on the Rochester City Council.

No Survey Available

No Survey Available

Post-Bulletin Company, L.L.C.
www.postbulletin.com

Published July 13 2010

Moorhead to step up mosquito control

The Moorhead City Council on Monday unanimously approved a budget adjustment of \$75,000 in surplus funds to step up efforts at mosquito control.

By: **Emily Hartley**, INFORUM

The Moorhead City Council on Monday unanimously approved a budget adjustment of \$75,000 in surplus funds to step up efforts at mosquito control.

The money is part of \$353,000 in reserve funds that has piled up from a fee charged to residents' utility bills for mosquito control. It will be used by city officials as they see fit, including the possibility of aerial spraying.

Unlike Fargo and West Fargo, Moorhead currently uses ground spraying. Several council members related residents' concerns that the city is not addressing mosquito numbers harshly enough.

"The public perception that I hear is we are not doing adequate (spraying) and that citizens are not getting their money's worth," Nancy Otto said.

The council also narrowly defeated an amendment that would change the trap count at which the city sprays from 85 biting females to 35 and call for aerial spraying when appropriate. The vote was 5-4, with Mayor Mark Voxland breaking a 4-4 tie.

City Manager Michael Redlinger said Moorhead will still adopt the 35-count number, which the city of Fargo currently uses, and will look deeper into aerial spraying.

Current ground spraying costs about \$1,460 per application, while aerial spraying would cost an estimated \$16,000 to \$21,000 each time.

In other news:

- The council decided to move forward in the redevelopment of the First Avenue Gateway Corridor, approving with a 7-1 vote the purchase, environmental testing and demolition of Aggregate Industries at 1515, 1619 and 1625 First Avenue North.

The project follows Moorhead's Downtown Redevelopment Project, which is set to finish its final phase this summer.

- The Council discussed a new ordinance that would hold hosts of events with alcohol liable for underage drinkers.

The ordinance would create a misdemeanor offense if a host "knows or reasonably should know" that an underage person is or intends to consume alcohol at the host's event and does not take "reasonable steps" against underage drinking.

Fifty Minnesota cities already have a social host liability ordinance.

The council moved 7-1 to hear a second reading and vote on the ordinance at a later meeting.

- The council unanimously voted to table an amendment that would make it a misdemeanor to carry facsimile weapons in a manner in which could cause alarm.

Council members said they needed to be more informed about the amendment, which would also change the ways a number of non-firearm weapons may be possessed and carried to parallel Minnesota state laws.

The amendment will be discussed at a future Committee of the Whole meeting.

Readers can reach Forum reporter Emily Hartley at (701) 235-7311

Tags: mosquito control, news, moorhead, mosquitoes

Published July 13 2010

Dilworth OKs housing incentives

The Dilworth City Council on Monday approved several incentives to get residential developers to buy residential lots in the next two years.

By: **Andi Murphy**, INFORUM

The Dilworth City Council on Monday approved several incentives to get residential developers to buy residential lots in the next two years.

In an effort to expand and develop Dilworth's residential areas, the council organized a list of incentive options for marketing 44 residential lots in Summerwood additions and about 100 lots throughout the city.

Citywide incentives include two-year tax abatements, free city utilities for two years, free family pool passes, 50 percent off utility hook-up fees and up to \$500 for trees and shrubs.

For Summerwood additions, developers will have a discount lot price of \$2,000, free mowing services, discounts for two or more lots, and a \$500 reward to Realtors who refer a qualified buyer.

"That can be a 10,000 savings (approximate) if you build in Dilworth," Mayor Chad Olson said. "The development incentives we're offering are greater than what was offered by the federal government."

A plan for incentives first came about when the land in Summerwood additions was dropped by its previous developer and financial obligations transferred over to the city, Olson said.

The council is hopeful for future growth once people start looking at home advertisements and are "enticed" enough by the incentives and the city of Dilworth to move in.

"The future is very bright," Olson said.

The incentives take effect today and are good until Dec. 31, 2011.

"I am very optimistic," Ken Parke, city administrator, said. "We have to keep looking at this as an investment."

In other news, the Minnesota Statewide Health Improvement Program (SHIP) will conduct a survey of Dilworth to look at what needs more development.

SHIP is an intervention and wellness promotion program designed to improve the lives of communities by offering education, training and prevention programs for diseases and social and health issues.

Tags: residential development, dilworth city council, development, ditworth, minnesota, politics, news

Published July 13 2010

Minnesota prepared to borrow \$600 million

ST. PAUL – Minnesota's finance leaders are ready to take out a \$600 million loan if they need to fill gaps left by a state budget deficit.

By: Don Davis, INFORUM

ST. PAUL – Minnesota's finance leaders are ready to take out a \$600 million loan if they need to fill gaps left by a state budget deficit.

The state shuffled more than \$1 billion from one account to another during the past fiscal year in order to pay bills, Minnesota Management and Budget Commissioner Tom Hanson told a legislative committee Monday. Even more shuffling is possible in the current year and he said that may not be enough to allow the state to pay off of its bills in coming months.

The state last year always had at least \$830 million in the bank, Hanson said, although his testimony indicated the situation likely will get worse. That is why he proposed setting up a line of credit of up to \$600 million with U.S. Bank so the state can pay bills when it runs out of flexibility to move money from one account to another.

The state's two-year budget is more than \$30 billion.

Hanson said any money borrowed from the bank would be repaid by June 30, 2011, the end of the current fiscal year.

Pawlenty downplayed the loan possibility, saying Hanson is taking action just in case there is a further financial problem.

"It's not a huge deal either way," Pawlenty added, saying that even if the loan is needed, it will be paid back quickly and state finances will not be affected. "It is just a cash-flow issue."

Pawlenty said the state also plans another round of payment delays to schools, colleges, health care companies and businesses owed tax refunds.

Democratic legislative leaders said they don't like the state borrowing from outside sources, and frowned on shuffling money even from state departments such as colleges and universities.

Hanson said the state takes money from various internal accounts only if the funds are not needed immediately.

The House Ways and Means Committee chairman said he wanted a fully developed plan for the coming year, but did not hear one Monday.

"It is difficult to buy into a plan that does not fully exist," said Rep. Loren Solberg, DFL-Grand Rapids. "Once again, the governor wants students, businesses and the sick and elderly to bail him out, but he has no idea how his actions would impact them."

Solberg said some payment delays could affect businesses. For instance, if sales tax refunds are delayed as they have been in the past, it could "force small businesses to lay off workers or delay hiring new ones," he said.

Davis reports for Forum Communications Co.

Tags: news, minnesota, government, loan, deficit, budget, politics

Post-Bulletin

State might defer school payments again to solve cash problem

Monday, July 12, 2010

By Heather J. Carlson

The Post-Bulletin, Rochester MN

State budget officials warned lawmakers Monday that the state might need to borrow money and delay payments to schools, colleges and health care companies in order to pay its bills.

The state's cash flow fund is expected to fall well below the preferred balance of \$400 million this fall, plummeting to \$9 million in November. By December, the fund would be running a deficit of \$277 million at its low point.

To help solve its cash woes, the state plans to establish a \$600 million line of credit in September, even though there are no immediate plans to use it, said Minnesota Management and Budget Commissioner Tom Hanson.

The state might also defer payments of \$83 million to K-12 schools, \$89 million to the University of Minnesota and \$110 million to health care plans.

The proposal would also delay \$221 million in business tax refunds.

Dover-Eyota Public Schools Superintendent Bruce Klaehn said the payment delays can cause headaches for school administrators and require a lot of additional planning in case the district has to borrow money. Delays also divert school administrators' attention from educational issues.

"It's just very frustrating to be their credit card instead of them solving the problem, but that's politics," he said.

The state had a similar cash shortage last year and delayed \$500 million in payments, mostly to schools and colleges.

Klaehn said a previous payment deferral meant \$1 million less for the Dover-Eyota district than anticipated. The district was able to cover the payment delay by taking the money out of reserves, but did lose an estimated \$5,000 in interest. He said a lot depends on when the funding delays would take place as to whether the district would have to borrow money or could cover it with its reserves.

Sen. Ann Lynch, DFL-Rochester, said the state's cash flow problems highlight just how serious the state's financial situation is, and the need to not only cut programs but also raise revenue.

"We've never had delays and deferments to the magnitude of what schools are experiencing now, and it's not a responsible, long-term approach," she said.

Lynch said it's clear that it will be up to the next governor to solve the state's serious budget problems.

Rep. Greg Davids, R-Preston, has a different perspective. He blames federal deficit spending for hampering Minnesota's efforts to rebound from the recession. He said the DFL-led Legislature also should have made permanent the governor's cuts made through unallotment.

When it comes to deferring payments, Davids said his biggest concern is whether the state will be able to pay the money back in the future to schools and colleges. State budget officials are proposing beginning the payment delays to schools and colleges in August and September with plans to pay it all back by June. But with the state facing a \$6 billion budget deficit in the coming budget year, Davids said he questions whether the state will be able to make good on those promises.

He asked, "What are we going to pay them back with? With boxes of corn flakes?"

The Associated Press contributed to this report.

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http://www.postbulletin.com/newsmanager/templates/print_story.asp?a=460824

7/13/2010

Weather hampers mosquito control efforts in Austin

Monday, July 12, 2010

By Laura Horihan
The Post-Bulletin, Austin MN

Wet summer weather followed by the recent heat has left a perfect breeding ground for mosquitoes, prompting Austin to step up its seasonal effort to combat the insects.

Because of poor weather, Austin and other cities weren't able to get a jump on mosquito control.

Austin public works secretary April Grabau said the city typically sprays the Thursday before the Fourth of July, but the weather didn't cooperate. Crews ended up spraying Tuesday night, but residents didn't notice a change so the city sprayed again Friday night.

The city also sprays for mosquitoes before the Mower County Fair, Grabau said.

In a memo to the Austin mayor and city council, city engineer Jon Erichson said the chemical used to kill the adult mosquitoes "will not affect humans, animals or plants."

Mosquito dunks

Small towns like Harmony are trying to kill mosquito larvae before they hatch.

Harmony city administrator Jerome Illg said that prior to the city's Fourth of July celebration, the city council asked maintenance staff to place non-toxic "mosquito dunks" in standing water throughout the city.

The dunks, which are similar in size to a hockey puck, have been put in storm water retention ponds and sink holes around the city. Illg said the dunks are effective for about 30 days.

"It's difficult to judge whether or not they've helped, given the amount of rain we've had," Illg said. "Some people say they've helped and others call asking what we're going to do about the problem."

Aside from mosquitoes being annoying, they also can transmit diseases. The Minnesota Department of Health also warns that the blood-sucking insects can spread diseases like West Nile virus and La Crosse encephalitis.

City workers in Harmony plan to continue to monitor mosquito complaints.

So far, Harmony has never tried aerial sprays, but their vendor has suggested spraying the entire community, Illg said.

Stewartville public works supervisor Owen Sass said city staff started dropping mosquito dunks in ponds in that city on June 1 and it seems to help.

"We received some complaints of mosquitoes at Art in the Park, but I'm guessing it would have been worse without the dunks," Sass said.

Efforts elsewhere

Some cities in Olmsted County, including Rochester, Byron, Pine Island and Eyota don't spray or use dunks.

Eyota public works supervisor Brad Boice said that city doesn't use any chemicals to control the

Battling mosquitoes

The American Mosquito Control Association offer these tips to help homeowners control the mosquito population:

- Destroy or dispose of tin cans, old tires, buckets, unused plastic swimming pools or other containers that collect and hold water.

- Clean debris from rain gutters and remove any standing water under or around structures or on flat roofs.

- Change the water in birdbaths and wading pools at least once a week and stock ornamental pools with top feeding, predacious minnows. Commercial products such as Mosquito Dunks and Mosquito Bits can be purchased at many hardware and garden stores for homeowner use.

- Fill or drain puddles, ditches and swampy areas, and remove, drain or fill tree holes and

"We make sure people know that standing water is a breeding grounds," Boice said.

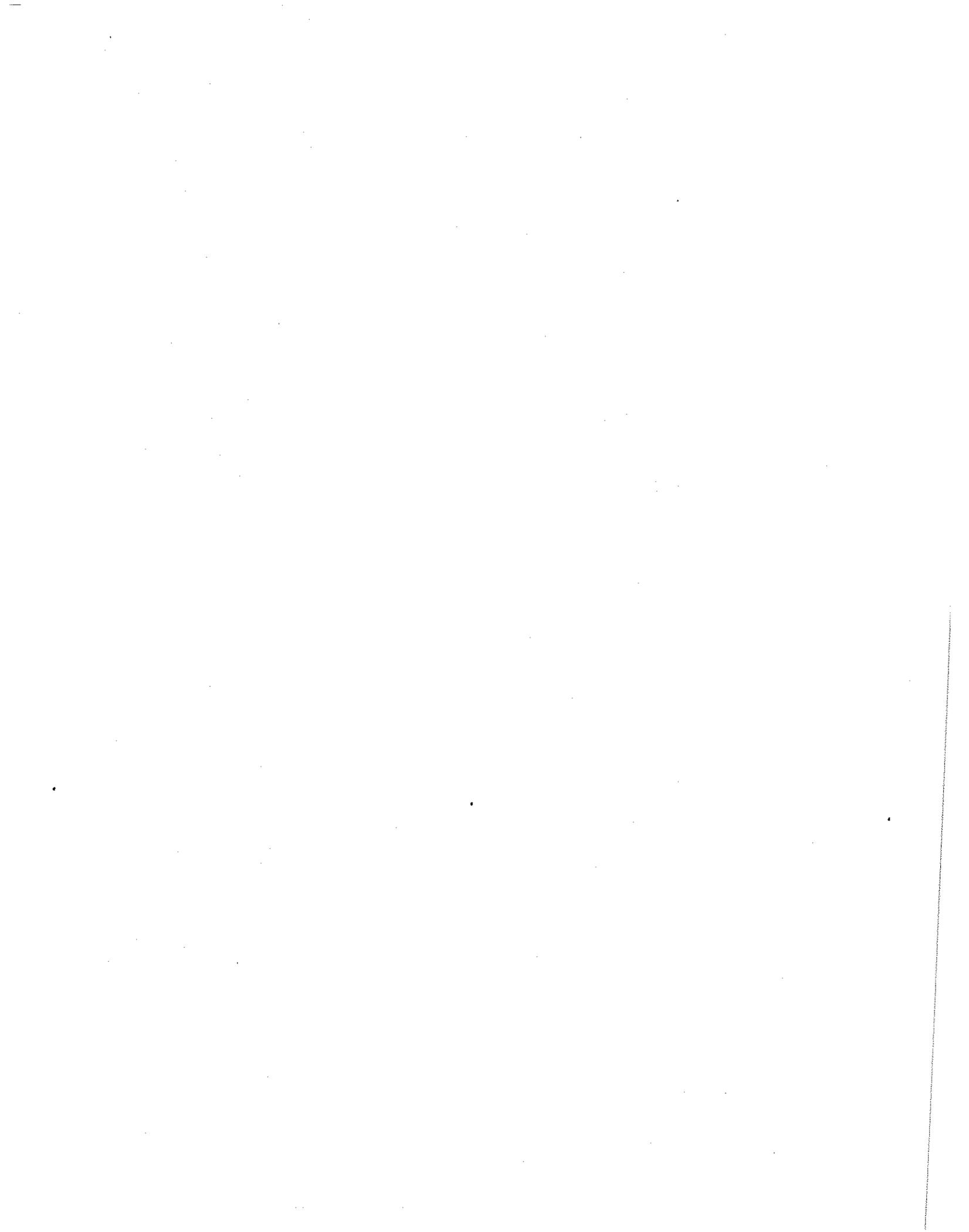
He doesn't think mosquito numbers are as high as they have been some years.

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www.postbulletin.com

stumps with mortar.

- Eliminate seepage from cisterns, cesspools and septic tanks.

- Check for trapped water in plastic or canvas tarps used to cover boats and pools.



BRAINERD STREET LIGHTS WILL STAY OFF

By MATT ERICKSON
Staff Writer

Despite the pleas from many of the 24 people who attended Thursday's Brainerd City Council street light public hearing, the 474 street lights shut off in the city to save money will not be turned back on.

The council, by a 4-3 vote, defeated a motion made by council member Bob Olson and seconded by Kelly Bevans to turn all the street lights back on.

Voting against the motion were council members Bonnie Cumberland, Mary Koep, Lucy Nesheim and Anne Nelson Fisher. Voting for the motion were Olson, Bevans and Council President Kevin Goedker.

Instead, the council unanimously directed Brainerd Public Utilities to evaluate concerns from Brainerd residents on shuttered street lights and turn them back on where warranted, with updates provided to the city council.

Brainerd Public Utilities shut off 474 of the city's approximate 1,600 street lights - in alleys, in mid blocks and duplicates at intersections - in early May in response to the Brainerd City Council's direction to reduce the street lighting budget by \$91,000.

With the plug pulled, the annual cost of the street lights went from about \$230,000 to \$155,900, said BPU Superintendent Tom Phelps.

Other areas BPU could look at, Phelps said, would be reducing wattage, assess street lights when part of a street reconstruction project, go to timers and convert to efficient lighting.

Bevans said BPU has done an excellent job responding to the concerns of residents in his ward in north Brainerd.

Council members who toured the city on June 29 and June 30 with BPU officials said they found several areas where lights can be turned back on.

"Most of the areas were OK," said council member Lucy Nesheim. "Some were definitely, what some people would call ... spooky."

Council member Anne Nelson Fisher said a majority of the savings by shutting off the street lights was in capital expenses, not energy expense. She also said shutting off the lights would result in an environmental savings.

Olson said the lights could be turned back on and the city could make up the \$91,000 by having the department heads and council pay 20 percent of their health insurance for a \$25,000 savings, by buying motor fuels from Crow

...County for a savings of \$8,000-\$10,000 and by using \$100,000 surplus in the budget.

Both Olson and Nesheim said in their years on the city council they've never received as many phone calls as they have with this issue.

"If there's a political will on this council, there's money in budget that can be used," Olson said. "There are enough funds in the city budget where we don't have to cut this \$91,000. You can take that to the bank."

Cumberland told the crowd the issue was not a final decision because alternatives could always be implemented, but she thought the council was jumping ahead of itself by voting to turn on all the lights.

Nesheim said the state's budget forecast for next year calls for a \$6 billion deficit, meaning the city's local government aid, which accounts for 40 percent of the city budget, will still be in jeopardy.

"The small sacrifice we make for our street lights will be nothing to what we are going to be faced with next year," Nesheim said. "We have to prepare for that in small ways."

Many complaints were that residents had no warning the street lights were being shut off.

Jeff Czczok said during past city meetings it sounded as if alternatives other than shutting off street lights would be pursued.

"Do the lights mean anything to me? Not really," said Czczok, who is blind, "but what does mean something to me is the folks that rely on lights and they're being shut off."

Gerald Doyle also questioned the lack of notification and the process the city has used since shutting off the lights.

"Why was this (public hearing) not done prior (to the lights being shut off), in detail?" Doyle asked. "This is a significant move the city has made that impacts, yes, the quality of life on a particular street."

Beth Ritter said the randomness of how the lights were shut off was confusing for residents. Phelps said he tried to shut off duplicates at intersections and on long blocks, but admitted there was randomness.

Nettie Palmer said shutting off street lights affected residents' safety.

"This was the stupidest thing the city could have done," Palmer said. "I think it's a dirty shame you guys had to shut the lights off."

Instead of shutting off the lights, Czczok said big items, such as reducing council and department head health insurance, and little items, such as organization dues, could be reduced.

Doyle and Jan Burton agreed with Czczok, that alternative funds could be found instead of shutting off the lights.

Nila Patrick, a downtown business owner and city resident, said she and her tenants were victims of vandalism when BPU removed the back alley light, including vehicle and store windows being smashed and her sign broken. She said she was thankful the city has since turned her alley light back on, but has lost tenants because of the vandalism.

Patrick said the nature of downtown, with bars, drug and alcohol issues and predatory offender, requires more lighting.

"We're in a harder place to do business," Patrick said. "We need lights."

Ed Menk, also a downtown business owner and city resident, realized the council had a tough decision to make, but also believed street lights stop crime.

Al Gmeinder, also a downtown business owner, said he was willing to pay more if it meant greater public safety. Tim Hernandez, who likes to run at night, has had to cut his running short because of the lack of street lighting. He also said he'd be willing to pay more for street light, or pay for his own security light to be installed.

Gmeinder also said a lot of people live in Brainerd because it is a well-lit city. One woman said she moved to a retirement community 10 years ago because it was well lit and safe. Another said there's a concern not just for the elderly but for children who have to walk to and from buses in the dark.

Click here to return to story:

http://www.brainerddispatch.com/stories/070910/new_20100709002.shtml



Published July 09 2010

Street lighting fees 'more fair'

Costs would be shifted to WPU bills in October

WORTHINGTON — Starting in October, the cost of street lighting would be shifted off the tax rolls and onto Worthington Public Utilities bills — a change city officials say will make for a more equitable distribution of fees — under a proposal to be considered by city councilmen in the coming weeks.

By: Laura Grevas, Worthington Daily Globe

WORTHINGTON — Starting in October, the cost of street lighting would be shifted off the tax rolls and onto Worthington Public Utilities bills — a change city officials say will make for a more equitable distribution of fees — under a proposal to be considered by city councilmen in the coming weeks.

The charge will appear as a separate line item on residents' utility bills; fees will be \$4.35 per month for residential properties and \$13.05 per month for commercial, industrial, institutional and multifamily housing units. The rates reflect the cost for power used to operate the lighting system and the average cost for installing and maintaining the street lighting infrastructure.

The switch is expected to save the city \$50,000.

City Administrator Craig Clark said the shift was a "more fair and equitable" way to distribute fees because it spreads the cost burden across all properties with adjacent street lights. Properties classified as institutional currently account for 3.8 percent of lights within 75 feet, but don't share in the funding because of their tax-exempt status.

"The cost is paid by residents now in their property taxes," Clark explained. "It's about what is the best and fairest way to pay for service."

The council has yet to approve the ordinance that would establish the new utility fee, but did host a sparsely attended public hearing on the issue June 28. Council members have been criticized by those who say the fee's true purpose is to raise funds in a budget battered by several rounds of Local Government Aid cuts.

If that were the case, argued Clark, the council would have approved a tax levy increase far higher than the 2.9 percent certified for 2010. This year, the state allowed cities to increase their levies by as much as 12 percent.

Clark pointed to the city's historically low levy increases: a Worthington residential property valued at \$100,000 in 2010 pays only \$90 more in taxes than a same-value property in 2001. The city's tax on such properties was \$409 in 2001 and \$499 this year, though taxes topped \$500 mid-decade.

Nearly 30 cities in Minnesota currently use a street lighting utility, including Waconia, Stewartville and Hermantown. The city of Worthington has not previously considered or implemented the utility.

Tags: worthington city council, street lighting, news, worthington, utilities



July 7, 2010

RE: 2011 DUES INFORMATION

Dear Mayor & Administrator,

At its June 23rd meeting, the League Board of Directors voted to set a *maximum* dues schedule increase of 3 percent for the 2011 fiscal year beginning September 1, 2010. The actual amount will be determined at the Board's September 17 meeting when it will adopt the budget for the coming fiscal year.

Per the League Constitution, dues are calculated based on the population as established by the latest Census, estimate by the Metropolitan Council, or estimate by the State Demographer, whichever has the latest stated date.

Examples of a 3% dues schedule increase for sample cities:

<u>Population</u>	<u>2010 Dues</u>	<u>2011 Dues</u>	<u>Increase</u>
1000	\$968	\$997	\$29
5000	\$4386	\$4492	\$106
10,000	\$7879	\$8054	\$179

Over the past ten years, annual dues schedule increases have averaged 2.73 percent. There was no increase in 2009. The Board takes its responsibility to prudently manage the League's assets very seriously. It also recognizes that reliance on League services increases as city budgets continue to get tighter. The League Board and staff are committed to ensuring these services can be provided in the most efficient way to meet member needs.

On behalf of the entire Board of Directors, thank you for your continued support of the work of the League. The League is *your* organization, and we sincerely welcome your feedback and your ideas for how we can better serve your needs. Feel free to contact Jim Miller, Executive Director at 651-281-1205 or jmiller@lmc.org with any questions or comments.

Richard Brainerd, LMC President
Councilmember for Mahtomedi

Jim Miller, Executive Director,
League of Minnesota Cities

This preliminary action was taken to comply with the League's Constitutional requirement that members receive at least 60 days notice of intended dues increases.





Suggest a Policy Change

The League's policy development process begins in July. The four committees made up of member city officials will convene to craft the League's policy positions that will guide intergovernmental relations (IGR) staff during the 2011 legislative session.

The LMC policy committees want to hear from members about legislative policies they should consider for 2011. If you have a policy idea for the League that you would like a committee to consider, please send us a summary of the idea.

You can send your policy ideas in one of the following ways:

- **E-mail to:** policycomments@lmc.org (Link to: <mailto:policycomments@lmc.org>)
- **Mail to:** Policy Comments, IGR Department, League of Minnesota Cities, 145 University Ave. W., St. Paul, MN 55103-2044

Read more about the LMC policy committees (Link to: <http://www.lmc.org/page/1/policy-committee-members-activities.jsp>)

Read the current issue of the Cities Bulletin (Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)

Your LMC Resource

Feel free to contact anyone in our intergovernmental relations (IGR) department with ideas or questions.

Connect with IGR staff (Link to: <http://www.lmc.org/page/1/IGR-Staff.jsp>)

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TIF Task Force Seeks New Members

The League's TIF Task Force will meet Aug. 4, and welcomes city officials as well as others working on development issues to join the group.

(Published Jul 7, 2010)

The League's TIF Task Force will convene on Aug. 4 at 1:30 p.m. to review the League's legislative policies related to redevelopment and economic development. The meeting will be held at the League building in St. Paul.

This group traditionally meets during the interim months to review the policies, and make any recommendations for changes or new policies. These recommendations then go back to the full Improving Local Economies (ILE) policy group. The new chair is Bob Schreier, community development director of Brooklyn Park—who has served on the committee as well as ILE, for many years. He replaces Bob Streetar, community development director for Oakdale.

Anyone interested in redevelopment, tax increment, or other development issues may want to consider serving on the committee. The group is largely made up of city officials (elected and appointed), but also economic development authority and housing and redevelopment authority staff, public finance consultants, and others.

If you are interested in participating in the task force, contact Jennifer O'Rourke (see contact information at right). Materials for the meeting will be sent out electronically prior to the meeting.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Contact Jennifer O'Rourke

IGR Representative

(651) 281-1261 or (800) 925-1122

jorourke@lmc.org (*Link to: <mailto:jorourke@lmc.org>*)

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<http://www.lmc.org/page/1/tif-taskforce.jsp>

7/7/2010



Policy Committee Membership & Activities

League Policy Committees to Convene in July

It has been just over a month since the 2010 session adjourned, and the League is already preparing for the 2011 session. City officials from across Minnesota will participate in League policy committee meetings beginning in July and continuing in August and September.

Policy committees discuss emerging and ongoing issues and make recommendations to the League's Board of Directors regarding city policies that will guide the League's advocacy efforts in 2011. The next legislative session will begin on Jan. 4, 2011.

The League always welcomes new committee members, and a conference call-in option is available for those who aren't able to attend in person.

At the July meetings, committee members will discuss emerging issues in their cities as well as impacts of legislation enacted—and vetoed—during the 2010 session. Committee members will also review the League's existing *2010 City Policies*, and discuss deletions, revisions, and additions of new policies. The League's *City Policies* represent the only comprehensive statewide advocacy agenda for all Minnesota cities.

The schedule for the 2010 policy committee meetings:

- **Improving Service Delivery** (Link to: <http://www.lmc.org/page/1/improving-service-delivery-comm.jsp>)
 - July 19, 9:30 a.m. to 12 p.m.
 - Aug. 16, 9:30 a.m. to 12 p.m.
 - Sept. 13, 9:30 a.m. to 12 p.m.
- **Improving Local Economies** (Link to: <http://www.lmc.org/page/1/improving-local-economies-comm.jsp>)
 - July 20, 9:30 a.m. to 12 p.m.
 - Aug. 17, 9:30 a.m. to 12 p.m.
 - Sept. 14, 9:30 a.m. to 12 p.m.
- **Improving Fiscal Futures** (Link to: <http://www.lmc.org/page/1/improving-fiscal-futures-comm.jsp>)
 - July 21, 9:30 a.m. to 12 p.m.
 - Aug. 18, 9:30 a.m. to 12 p.m.
 - Sept. 20, 9:30 a.m. to 12 p.m.
- **Human Resources & Data Practices** (Link to: <http://www.lmc.org/page/1/human-resources-data-practices-comm.jsp>)

<http://www.lmc.org/page/1/policy-committee-members-activities.jsp>

- July 22, 9:30 a.m. to 12 p.m.
- Aug. 16, 1 to 4:30 p.m.
- Sept. 21, 9:30 a.m. to 12 p.m.

All meetings are held at the League building in St. Paul.

Policy committee timeline

The League policy committees meet in two-year sessions, which correspond to the following legislative biennium. The policy committees that meet in the summer of 2010 will be working on the policies for the 2011 legislative session. City policies are designed and discussed ahead of the next legislative session to proactively address a variety of municipal issues and concerns.

City officials can participate in the policy development process in a number of different ways, including joining a committee.

To join a committee, contact Brian Strub (see contact information at right) and indicate the committee on which you would like to serve. It's not too late to join!

Other opportunities to participate

In addition to serving on a committee, members can e-mail comments and concerns to the League's intergovernmental relations department staff or call at any time throughout the year. Additional member input is collected at the League's Annual Conference each June and at the League's Regional Meetings in each fall.

All city officials are encouraged to become familiar with the current LMC City Policies, available in the Legislative Action Center section of the League web site, and to follow this summer's policy development process via updates in the Cities Bulletin if they are unable to participate.

The *City Policies* document is the foundation of the League's legislative and administrative advocacy efforts, and includes more than 100 policies impacting cities.

Access the 2010 City Policies (*Link to: <http://www.lmc.org/page/1/legislative-policies.jsp>*)

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Let us know if you want to learn more about the League's policy development committees or how to get involved.

Contact Brian Strub

Member Outreach Manager

(651) 281-1256 or (800) 925-1122



League Board of Directors

League elects new board members

League members elected new officers and five new directors during the League's Annual Conference in St. Cloud in June.

2010-2011 LMC Board of Directors

An asterisk () denotes new Board member for 2010-2011*

OFFICERS

League President

Richard Brainerd

Councilmember

City of Mahtomedi

RichardBrainerd@comcast.net *(Link to: <mailto:RichardBrainerd@comcast.net>)*

First Vice President

H. Dan Ness

Mayor

City of Alexandria

nesshd@gctel.com *(Link to: <mailto:nesshd@gctel.com>)*

Second Vice President

Betsy Hodges

Councilmember

City of Minneapolis

Betsy.hodges@ci.minneapolis.mn.us *(Link to: <mailto:Betsy.hodges@ci.minneapolis.mn.us>)*

DIRECTORS

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Mayor

City of Dayton

Doug.anderson@cityofdaytonmn.com *(Link to: <mailto:Doug.anderson@cityofdaytonmn.com>)*

Jeff Bertram

Councilmember

City of Paynesville

jeffmarb@lakedalelink.net *(Link to: <mailto:jeffmarb@lakedalelink.net>)*

Shawn Gillen*

City Administrator
City of Grand Rapids

sgillen@ci.grand-rapids.mn.us *(Link to: <mailto:sgillen@ci.grand-rapids.mn.us>)*

Lee Helgen

Councilmember
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Mark Karnowski

City Administrator
City of Princeton

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Andy Kauffman

Mayor
City of Montrose

akauffman@montrose-mn.com *(Link to: <mailto:akauffman@montrose-mn.com>)*

Susan Larson

Councilmember
City of Isanti

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Steve Nasby*

City Administrator
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snasby@windom-mn.com *(Link to: <mailto:snasby@windom-mn.com>)*

Dave Osberg*

Administrator
City of Hastings

dosberg@ci.hastings.mn.us *(Link to: <mailto:dosberg@ci.hastings.mn.us>)*

Rodney Otterness*

City Administrator
City of International Falls

rodneyo@ci.international-falls.mn.us *(Link to: <mailto:rodneyo@ci.international-falls.mn.us>)*

Molly Park

Mayor
City of Sunfish Lake

mollypark@mac.com *(Link to: <mailto:mollypark@mac.com>)*

Rhonda Pownell*

Councilmember

City of Northfield

rhonda.pownell@ci.northfield.mn.us (*Link to: <mailto:rhonda.pownell@ci.northfield.mn.us>*)

EX-OFFICIO MEMBERS

NLC Second Vice President

Lester Heitke

Mayor

City of Willmar

lheitke@ci.willmar.mn.us (*Link to: <mailto:lheitke@ci.willmar.mn.us>*)

LMC Past President

Ardell F. Brede

Mayor

City of Rochester

abrede@rochestermn.gov (*Link to: <mailto:abrede@rochestermn.gov>*)

CGMC Representative

Tim Strand

Mayor

City of St. Peter

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Metro Cities Representative

Mike Maguire

Mayor

City of Eagan

mmaguire@cityofeagan.com (*Link to: <mailto:mmaguire@cityofeagan.com>*)

MAOSC Representative

Jeff Kletscher

Mayor

City of Floodwood

jeffkletscher@yahoo.com (*Link to: <mailto:jeffkletscher@yahoo.com>*)

Your LMC Resource

Questions about recent LMC Board meetings? Interested in running for a seat on the Board or for a League officer position?

Contact Donyelle Mikacevich

Assistant to the Executive Director

(651) 281-1202 or (800) 925-1122

LMC Board Meetings

Meetings of the League Board of Directors are generally held the third Thursday of the month. Meetings are held at the League office and begin at 11:30 a.m.

Meeting Minutes

Minutes below are in pdf format.

April 16, 2009 (Link to: <http://www.lmc.org/media/document/1/20090416boardminutespdf.pdf>)

May 22, 2009 (Link to: <http://www.lmc.org/media/document/1/20090522boardminutespdf.pdf>)

June 23, 2009 (Link to: <http://www.lmc.org/media/document/1/20090618boardminutespdf.pdf>)

July 16, 2009 (Link to: <http://www.lmc.org/media/document/1/20090716boardminutespdf.pdf>)

Aug. 20, 2009 (Link to: <http://www.lmc.org/media/document/1/20090820boardminutespdf.pdf>)

Sept. 17, 2009 (Link to: <http://www.lmc.org/media/document/1/20090917boardminutespdf.pdf>)

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State Revenue Collections Up

Although collections are up, the state expects the final tax refunds to more than offset higher revenue collections.

(Published Jun 24, 2010)

Minnesota Management and Budget (*Link to: <http://www.doer.state.mn.us/>*) Commissioner Tom Hanson on June 10 reported the monthly revenue collections for the state's general fund to the governor and legislative leaders. For the month, collections exceeded the February forecast by \$56 million, or 6.15 percent. Although the figures appear to paint an optimistic picture for the state budget, a footnote in the report actually raises more concerns.

The May revenue collections report only includes income tax withholdings and individual estimate tax payments and does not net out individual income tax refunds and final tax payments for the 2009 tax year. The footnote goes on to indicate that work on the final net collections is ongoing, and it appears that the final tax payments minus refunds will be substantially lower than forecasted and the shortfall could be as large as \$150 million.

The Legislature and governor ended the 2010 session by balancing the state's projected \$994 million deficit and also by addressing the uncertainty surrounding governor's use of unallotment in the wake of the Minnesota Supreme Court decision on the unallotment litigation. However, that forecasted deficit was based on the February state budget forecast and, if the final net collections for the 2009 tax year are below the February forecast, it could result in another round of state budget cuts by the governor through unallotment this fall or by the Legislature when they reconvene next January.

The next state budget forecast will be released in late November or early December and that forecast will reflect recent changes in state revenue collections as well as changes in state expenditures.

The table below reflects the state revenue collections for the month of May.

May Monthly State General Fund Receipts
(in millions)

Revenue Source	Estimated	Actual	\$ Variance	% Variance
Individual Income Tax	\$455.5	\$468.1	+\$2.5	+0.54%
Sales Tax	\$323.1	\$342.7	+\$19.6	+6.07%
Corporate Income Tax	\$20.0	\$32.4	+\$12.4	+62.00%
Motor Vehicle Sales Tax	\$7.0	\$6.5	-\$0.5	-7.14%
Other Revenues	\$95.1	\$117.1	+\$22.0	+23.13%
Total	\$910.8	\$966.8	+\$56.0	+6.15%

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Contact Gary Carlson

IGR Director

(651) 281-1255 or (800) 925-1122

gcarlson@lmc.org *(Link to: <mailto:gcarlson@lmc.org>)*

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2011 LGA and MVHC Estimates May Still Change

As you prepare your city budget, keep in mind that LGA and MVHC amounts have not been finalized yet.

(Published Jun 24, 2010)

With cities in the early phases of crafting their 2011 budgets, it's important to remember several considerations related to the estimates of local government aid (LGA) and market value homestead credit (MVHC) reimbursement reductions. These estimates for 2011 were provided in a spreadsheet prepared by the League.

View the spreadsheet with estimated city cuts (pdf) *(Link to: http://www.lmc.org/media/document/1/citycuts_ch215.pdf)*

2011 LGA—The estimates for the 2011 LGA distributions to cities are based on the reduced appropriation to LGA contained in Chapter 215 (the first 2010 supplemental budget bill), but were not computed using final data. LGA certification notices will be sent to cities by the Department of Revenue by July 31.

2011 MVHC cuts—The estimates of 2011 MVHC reductions included in Chapter 215 are based on estimates of the 2010 allocation of MVHC to cities. If your city has a cut amount listed for 2011, please keep in mind that these are early estimates. The final 2011 MVHC amounts will change and, as a result, the cuts could be higher. If your city has an "NA" listed in the spreadsheet, under current law, you will not have an MVHC reimbursement reduction. Several factors will impact your city's 2011 MVHC reimbursement, including the valuation of qualifying homesteads and the relative share of the homeowner's tax burden that is paid to the city.

Also, keep in mind that the state is facing a projected \$5.8 billion deficit for the upcoming 2012-2013 biennial budget. City LGA and MVHC reimbursements for 2011 and 2012 are paid from the state's 2012-2013 budget. Although the 2010 Legislature cut city LGA and MVHC appropriations for 2011 and 2012, it is possible that further reductions in state spending could include additional cuts to cities.

Read the current issue of the Cities Bulletin *(Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)*

Your LMC Resource

Contact Gary Carlson

IGR Director

(651) 281-1255 or (800) 925-1122



Coalition of Greater Minnesota Cities
CGMC in Brief

July 15, 2010

Contact: Tim Flaherty
651-225-8840

**Outlook for state's
finances remains
bleak**

Despite passage of a balanced budget at the end of the 2010 session, the state's cash flow account will remain perilously low over the next several months and could run out of money as early as this fall.

At a briefing before the Legislative Advisory Commission on Monday, State Budget Commissioner Tom Hansen recommended that the state establish a \$600 million line of credit to draw-upon and repay as needed, providing access to short-term cash loans through June 30, 2011. According to documents provided by Hansen at the hearing, the state's cash flow account may carry a negative balance in December unless certain administrative actions are taken. These actions could include a deferral of some K-12 and higher education payments, and a delay of corporate refunds and payments to some health plans. Even with these administrative actions, MMB projects a cash-flow deficit could return in March; thus, short-term borrowing may be needed to meet the state's payment obligations.

DFL legislators on the commission balked at the Commissioner's recommendation, suggesting more research needs to take place on the impact of delays and short-term borrowing before the legislature would agree with the Commissioner's recommendations. However, the legislature can only give advice on a course of action; the Commissioner can short-term borrow with or without legislative approval.

**UPDATE: Reps.
Seifert and Rukavina
to square off at
CGMC summer
conference**

We are excited to inform CGMC members that Rep. Marty Seifert (R-Marshall) and Rep. Tom Rukavina (DFL-Virginia) have confirmed their attendance to the CGMC summer conference. These seasoned lawmakers have been invited to debate several issues important to greater Minnesota during lunch on Thursday, August 19. Both lawmakers have "strong personalities," which should make for an exciting discussion!

As a reminder, CGMC's summer conference will be held August 18 – 20 in Winona. A block of hotel rooms have been reserved for CGMC members at the Riverport Inn in Winona; this block will be available at the rates listed on the attached registration materials through July 30, so book your room and send in your registration materials today!



**RFP now available
for hosting 2011
CGMC summer
conference**

CGMC member cities located in the **northern part of the state** are invited to submit proposals for hosting the 2011 CGMC summer conference. During the conference, members set policy for the upcoming legislative session, hear presentations and panel discussions, attend committee meetings, and tour the host city. Each year, the conference alternates between northern and southern Minnesota; since the 2010 conference will be in Winona, the 2011 conference will be in the northern half of the state. Proposal guidelines and documents are available at <http://bit.ly/bp1bgo>. The deadline to submit your city's proposal is August 6, 2010.

**New law impacts
cities that regulate
tobacco-selling
establishments**

On August 1, Minnesota will implement the Tobacco Modernization and Compliance Act of 2010—the first-of-its-kind law in the country. The new law limits youth access by requiring tobacco products to be placed behind the counter, restricts free giveaways of novel tobacco products, and prevents youth from buying new tobacco products and e-cigarettes.

This law impacts retailers who sell tobacco products and those entities that license and regulate tobacco sales at the local level, which includes many cities. The information found in the following link will help your staff understand the changes in the law:

<http://www.health.state.mn.us/divs/hpcd/tpc/legal.html>



2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona
TENTATIVE AGENDA AS OF JUNE 14

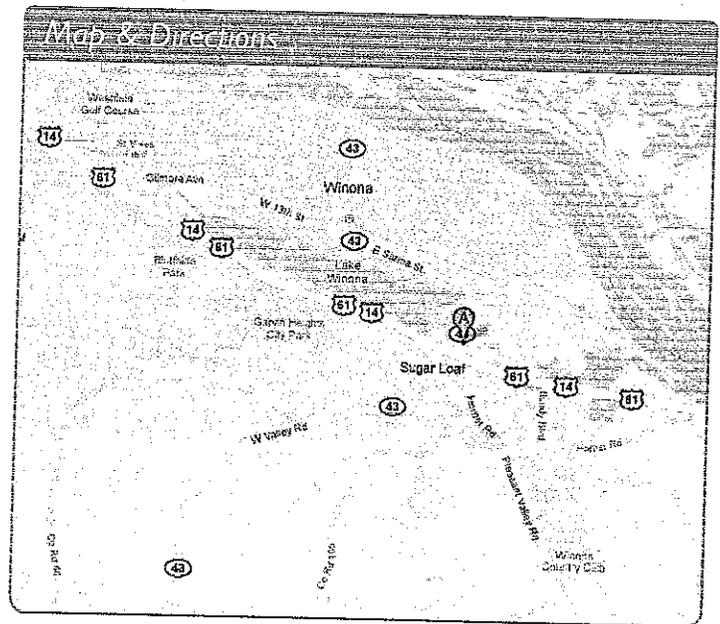


Wednesday, August 18	
11:30 a.m.	Conference Registration
1:00 p.m.	Board of Directors Meeting
2:00 p.m.	BREAK
2:30 p.m.	2010 Session Review, 2011 Outlook, & Tips on Budgeting
4:00 p.m.	Labor & Employee Relations Update
5:45 p.m.	Buses Leave for Dinner
6:00 p.m.	Host-City Dinner <i>Minnesota Marine Art Museum</i>
9:00 p.m.	Return to Hotel

Riverport Inn
900 Bruski Drive
Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
CGMC rates: \$69 per night, must be booked by July 30.

Thursday, August 19	
8:00 a.m.	Optional Events <ul style="list-style-type: none"> • City tour highlighting cultural and historical sights, and city energy efficiency projects • Golf (costs and transportation on your own)
12:00 p.m.	Lunch
1:30 p.m.	Panel on 2010 Jobs Bill
2:40 p.m.	Buses Leave for Candidate Forums
3:00 p.m.	State Auditor Candidate Forum <i>Winona Historical Society</i>
4:00 p.m.	Gubernatorial Candidate Forum <i>Winona Historical Society</i>
5:30 p.m.	Social Hour
6:30 p.m.	Dinner & Awards Banquet Keynote Speaker Kerri Miller, MPR



TRAVELING FROM THE NORTH
(Minneapolis, St Paul) Highway 61 South to Winona. Left on State Road Hwy 43 North/Mankato Ave, next turn right onto Bruski Drive. The Hotel is located on left side of street (900 Bruski Drive).

TRAVELING FROM THE WEST
Traveling on Interstate 90 East, exit State Road Hwy 43 North, Winona exit. Turn left at first stop light, at bottom of hill. Continue on Hwy 43 North/Mankato Ave to Bruski Drive, turn right. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE EAST
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TRAVELING FROM THE SOUTH
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* Events will be located at the Riverport Inn unless otherwise specified.

Friday, August 20	
8:00 a.m.	General Session
9:00 a.m.	Annual Membership Meeting <ul style="list-style-type: none"> • Election of officers • Dues and assessments • Other business
11:00 a.m.	Adjourn

2010 CGMC Summer Conference Registration

Winona * August 18 - 20



City: _____ Phone: _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Please indicate the number of people attending each event in the space provided. Make extra copies of this form as needed.

Wednesday, August 18

- _____ 1:00 p.m. **Board of Directors Meeting**
- _____ 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips for Budgeting**
- _____ 4:00 p.m. **Labor & Employee Relations Update**
- _____ 6:00 p.m. **City-Hosted Dinner**

Thursday, August 19

- _____ 8:00 a.m. **Optional City Tour**
- _____ 8:00 a.m. **Optional Golfing**
- _____ 12:00 p.m. **Lunch**
- _____ 1:30 p.m. **Panel on 2010 Jobs Bill**
- _____ 3:00 p.m. **State Auditor Candidate Forum**
- _____ 4:00 p.m. **Gubernatorial Candidate Forum**
- _____ 5:30 p.m. **Social Hour**
- _____ 6:30 p.m. **Dinner & Awards Banquet**

Friday, August 20

- _____ 8:00 a.m. **General Session**
- _____ 9:00 a.m. **Annual Membership Meeting**

Return this form to CGMC

Please send this registration form by August 13 to:

Colleen Millard
 525 Park St. Suite 470
 St. Paul, MN 55103
 cfmillard@flaherty-hood.com
 Fax: 651-225-9088
 Phone: 651-225-8840

Hotel Reservations

Riverport Inn
 900 Bruski Drive
 Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
 CGMC rates: \$69 per night, must be booked by July 30.

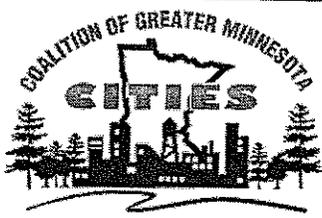
Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740
Please include \$25 for each extra guest's dinner.	

=

Total \$

Please make checks payable to CGMC:

- Bill me
- Payment enclosed
- I'll pay at the conference



Coalition of Greater Minnesota Cities

CGMC in Brief

July 1, 2010

Contact: Tim Flaherty
651-225-8840

Wadena mayor credits LGA for swift response to tornado in Star Tribune column

In an interview with Star Tribune columnist Lori Sturdevant, Wadena Mayor Wayne Wolden provides a very effective illustration for why LGA exists while discussing how the program funded emergency response services following the June 17 tornado:

“Wadena is a poor community,” the mayor explained. Its 2008 median household income was \$35,569, less than two-thirds the statewide median. ‘But for LGA, we couldn’t afford all the services you see here’

“He elaborated: It made a huge difference that dark Thursday afternoon that Wadena had adequate storm sirens. That it had trained professional police, fire and county sheriff personnel on the scene. That it had an emergency action plan drilled into first responders’ minds. That its neighboring communities had similar state-funded assets and could swing into action.”

As CGMC president during the 2009 legislative session, Mayor Wolden was a leading voice on LGA at the Capitol and continues to be even as his community endures the aftermath of this tragic event. CGMC would like to thank Mayor Wolden and the City of Wadena for staying strong during this difficult time, and would also like to recognize all cities that have come to Wadena’s aid. The full column can be read here: <http://bit.ly/9H460W>.

Candidates confirm attendance for CGMC candidate forums

Gubernatorial candidate Tom Horner (I) and state auditor candidate Pat Anderson (R) have both confirmed their attendance for the candidate forums being held at CGMC’s summer conference. Other candidates are waiting for their schedules to firm up in August before committing to the event. The candidate forums will be held Thursday, August 19, while the entire conference will run from August 18 – 20.

Don’t forget that registration materials are now available for the summer conference. An agenda and registration form are attached. In addition to candidate forums, the conference will feature informative presentations on CGMC’s advocacy efforts in the previous session and discussions on the outlook for next year. Members also set CGMC’s budget and assessments during the membership meeting on August 20. Register now for this important event!



**City of Winona,
Councilmember
Breza recognized by
League of
Minnesota Cities**

At its annual conference, the League of Minnesota Cities honored the City of Winona, a CGMC member city, with the Presidential Award for providing leadership in support of the arts. The city's achievements include attracting events and talent such as Yo-Yo Ma, the Great River Shakespeare Festival, Beethoven Festival, film fests, museums, and various art galleries.

Winona City Councilmember Tim Breza was honored by the League of Minnesota Cities with the C.C. Ludwig Award for outstanding service by an elected official. In addition to his service on the Winona City Council, Breza has served on the boards of the League of Minnesota Cities and the Coalition of Greater Minnesota Cities, while also serving on various policy committees for the National League of Cities. Among Breza's 23 years of service to the city, noted accomplishments include bringing a digital optic cable switch to Winona and leading the city in developing and implementing a Sister Cities program with Misato, Japan and Bytow, Poland.

**Local Government
Renewable Energy
Grant application
process now open**

The Minnesota Department of Commerce Office of Energy Security (OES) requests proposals from Minnesota school districts and local governments for the Local Government Renewable Energy Grant Program funded by the American Reinvestment and Recovery Act of 2009. Grants will be awarded competitively to eligible school districts and local governments for the following technologies and amounts:

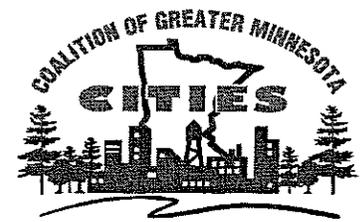
1. Solar electric projects greater than or equal to 100 kilowatts rated capacity—the lesser of 40 percent of total project cost or \$200,000;
2. Solar electric projects less than 100 kilowatts rated capacity—the lesser of 40 percent of total project cost or \$100,000;
3. Wind projects greater than or equal to 40 kilowatts rated capacity—the lesser of 35 percent of total project cost or \$150,000;
4. Wind projects less than 40 kilowatts rated capacity—the lesser of 35 percent of total project cost or \$25,000;
5. Geothermal heating and cooling projects—the lesser of 35 percent of total project cost or \$100,000;
6. Solar thermal projects—the lesser of 50 percent of total project cost or \$75,000; and
7. Combined heat and power projects and district energy projects—the lesser of 35 percent of total project cost or \$200,000.

The Request for Proposals (RFP) is at <http://bit.ly/cisl2Z> through August 4, 2010. Responders may also request a hard copy of the RFP by mail from this office. Requests for hard copies must be received by the Office of Energy Security no later than 12:00 p.m. Central Standard Time (CST), on August 4, 2010.



2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona
TENTATIVE AGENDA AS OF JUNE 14



Wednesday, August 18

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- 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips on Budgeting**
- 4:00 p.m. **Labor & Employee Relations Update**
- 5:45 p.m. **Buses Leave for Dinner**
- 6:00 p.m. **Host-City Dinner**
Minnesota Marine Art Museum
- 9:00 p.m. **Return to Hotel**

Conference Hotel Information

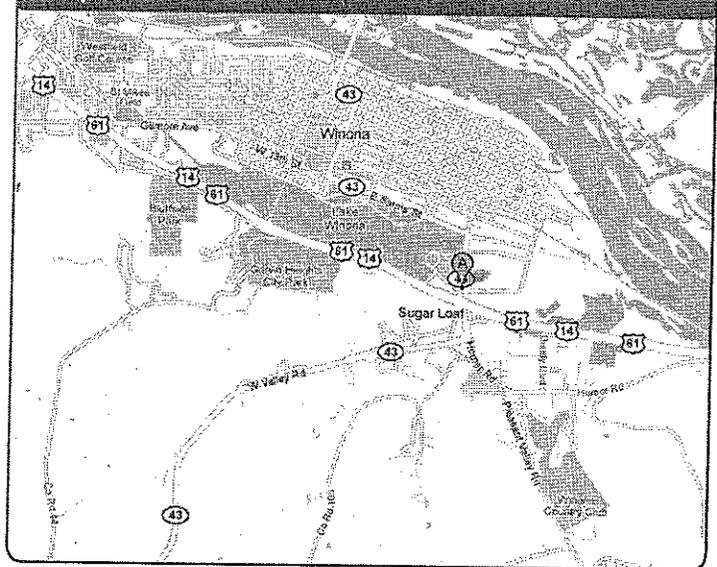
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Keynote Speaker Kerri Miller, MPR

Map & Directions



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- 9:00 a.m. **Annual Membership Meeting**
 - Election of officers
 - Dues and assessments
 - Other business
- 11:00 a.m. **Adjourn**

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2010 CGMC Summer Conference Registration

Winona • August 18 – 20



City: _____ Phone: _____

Name/Title: _____ Guest(s): _____

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- ___ 9:00 a.m. **Annual Membership Meeting**

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Colleen Millard
 525 Park St. Suite 470
 St. Paul, MN 55103
 cfmillard@flaherty-hood.com
 Fax: 651-225-9088
 Phone: 651-225-8840

Hotel Reservations

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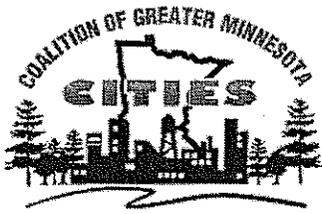
Please call 800-595-0606 to book your room.
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Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740

Please include \$25 for each extra guests dinner.

=

Total \$ _____
Please make checks payable to CGMC:
<input type="checkbox"/> Bill me
<input type="checkbox"/> Payment enclosed
<input type="checkbox"/> I'll pay at the conference



Coalition of Greater Minnesota Cities
CGMC in Brief

June 24, 2010

Contact: Tim Flaherty
651-225-8840

**Kelliher, Gunyou
pledge to restore
state-local
partnership**

As candidates travel the state stumping for votes, the subject of local government aid is receiving increased attention. As we are made aware of candidate's statements or proposals on LGA, we will report on and analyze them in the context of CGMC's positions.

On Tuesday, DFL candidate for governor Margaret Anderson Kelliher, her lieutenant governor pick John Gunyou, St. Paul Mayor Chris Coleman, and Richfield Mayor Debbie Goettel held a press conference that focused on the state-local government partnership. During the press conference, Kelliher and Gunyou promised to restore a "constructive" and "trusting" relationship between the governor's office and local communities. All four were critical of Governor Pawlenty's stance towards cities, and Kelliher and Gunyou pledged a change in direction.

While the statements from Kelliher and Gunyou about the state-local relationship were fairly open-ended and non-specific, a couple of interesting points on LGA did emerge. In response to a question about whether they would seek changes in the LGA formula, Kelliher responded that the changes to the formula several years ago were pretty good and that the main problem over recent years has been that the program "has not been fully funded." However, when asked about future reductions, Kelliher would not commit to protecting the program from cuts. In response to the question, "Will there be LGA in ten years?" John Gunyou stated flatly, "There has to be," and went on to enumerate all the reasons we have LGA in the first place.

Finally, the most prevalent theme that ran through all of the participants comments was the idea that the funding relationship between the state and local governments needs to be more predictable and that it is not acceptable for cities to be unable to count on getting the aid promised by state government.

While the Kelliher campaign is saying positive things about LGA, we hope that she and other candidates will be more specific as the campaign goes on.

**Emmer plan at odds
with purpose of LGA
program and CGMC
position**

In response to statements from Kelliher and other candidates, Republican endorsed candidate Tom Emmer posted a piece on his website entitled "Tom Emmer wants to reform, not eliminate Local Government Aid." In the piece, the Emmer campaign touts what it refers to as the "Minnesota Fair Plan," which is based on legislation by the same name that Emmer introduced during the 2009 legislative session, H.F. 339 (text can be found here: <http://bit.ly/9JxSrG>). Under Emmer's plan, the program would have been funded at approximately \$526 million for 2010 (keep in mind this was a plan



hatched in early 2009). Under the plan each county would be given an amount of money that would match the total LGA for all cities in that county for 2009. The county would then be responsible for passing on a portion of those dollars to each city that received LGA based on a percentage of what they received in 2009. A city's 2010 LGA allocation would be reduced to 80% of its 2009 number and for 2011 would be 60% of its 2009 amount. For 2012 and thereafter, an individual city's LGA would be 40% of its 2009 level. Assuming that the 2010 level of program funding were still in place by 2012 (or at least more than is needed to fund the city's 40%), the county board in which the city lies would be given the ability to distribute the leftover dollars "among any of the localities within their county **as they see fit**" (emphasis added). According to H.F. 339, the county also "**may choose to keep all or a portion [of the balance] to pay for county purposes...**" (emphasis added).

In explaining the rationale for the plan, the Emmer campaign states that "county commissions are closer to the cities in question than the state legislature, and hence better equipped to determine where the LGA can best be spent. It is irrational to have members of the legislature from northern Minnesota, Minneapolis, or even Delano decide the precise amount of LGA that Worthington or Owatonna are allocated."

Now for some analysis. The Emmer plan is at odds with CGMC positions and the values of the local government aid program in several ways.

First, it will inevitably lead to higher property taxes and/or city service reductions for most if not all communities. The Emmer plan indicates that by 2012, a city's aid will be reduced to 40% of what it had in 2009. A city could receive more, but that assumes the legislature and governor appropriate enough money and the counties saw "fit" to appropriate more money to the city rather than give it to a different city, the townships, or simply keep it for their own "purposes."

Second, the Emmer plan breaks the connection between a city's property tax base, its needs, and the aid it receives. The current formula correlates a city's tax base and several need factors that account for public safety, age of community infrastructure, population, and status as a regional center with a city's aid. The less property tax wealth a community has, compared with their need, the more aid it receives. In other words, the program is based on ideals of property tax fairness and the lessening of disparities amongst communities.

Third, the Emmer plan and its reasoning overstates the involvement of the legislature in setting the "precise" amount of aid for individual cities, as well as the ability of the county board to make decisions that would be any more rational. As stated above, the current distribution is made through a formula that utilizes objective criteria to determine a city's aid amount. Contrary to the implication of the Emmer piece, legislators themselves are not determining the precise amounts for individual cities based on their own whims. This, however, would be exactly the case under the Emmer plan where county commissioners—who have no responsibility for or connection to the delivery of city services—would be determining aid allocations at random.



Fourth, the Emmer website claims that “Only half of the cities in Minnesota even get LGA, and the lion’s share of LGA goes to just a few cities. H.F. 339 was intended to correct that inequity...” The truth of the matter is that in 2009, 762 of Minnesota’s 854 cities were certified to receive LGA; that’s 89% of the state. The reason that some cities don’t receive LGA is because they have high property tax wealth and don’t need additional funding to provide services at an affordable price to property taxpayers. Theoretically, under the Emmer plan, cities that don’t need LGA could receive it if their counties decided that they wanted to give it to them. This would only increase the disparities between the wealthy cities and less wealthy cities.

Finally, while Rep. Emmer is to be congratulated for having a specific plan for city aid, it falls short of what Minnesota needs. Because it destroys the connection between a city’s property tax base and its needs, it would essentially eliminate the LGA program as we know it. The Emmer plan would also result in higher property taxes, declining levels of service, and would make decisions about funding more subjective.

CGMC continues city visits

As we previously reported, CGMC staff will be meeting with all CGMC member cities this summer to discuss the 2010 session results and the outlook for next year. In the past two weeks, staffers have met with city councils in Thief River Falls, Warren, Roseau, Warroad, Crookston, North Mankato, Fergus Falls, Perham, St. Peter, Wadena, Staples, and Morris, and plan to meet with Albert Lea this evening. CGMC staff will be scheduling these visits throughout the rest of the summer, so if your city has not yet been contacted to set up a meeting, you will hear from a CGMC staff person in the near future.

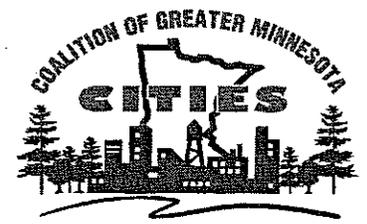
Register now: Summer conference scheduled for Aug. 18 – 20 in Winona

Registration materials are now available for CGMC’s 2010 summer conference in Winona! An agenda and registration form are attached. Scheduled for August 18 – 20, this year’s conference will feature candidate forums for statewide offices including the governor and state auditor races. Questions will focus on the candidates’ visions for greater Minnesota, the future of local government aid in light of the state’s budget deficit, and other specific issues that greater Minnesota cities face. In addition to the candidate forums, the summer conference features informative presentations on CGMC’s advocacy efforts in the previous session and discussions on the outlook for next year. Members also set CGMC’s budget and assessments during the membership meeting on August 20. Register now for this important event!



2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona
TENTATIVE AGENDA AS OF JUNE 14



Wednesday, August 18

- 11:30 a.m. **Conference Registration**
- 1:00 p.m. **Board of Directors Meeting**
- 2:00 p.m. **BREAK**
- 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips on Budgeting**
- 4:00 p.m. **Labor & Employee Relations Update**
- 5:45 p.m. **Buses Leave for Dinner**
- 6:00 p.m. **Host-City Dinner**
Minnesota Marine Art Museum
- 9:00 p.m. **Return to Hotel**

Conference Hotel Information

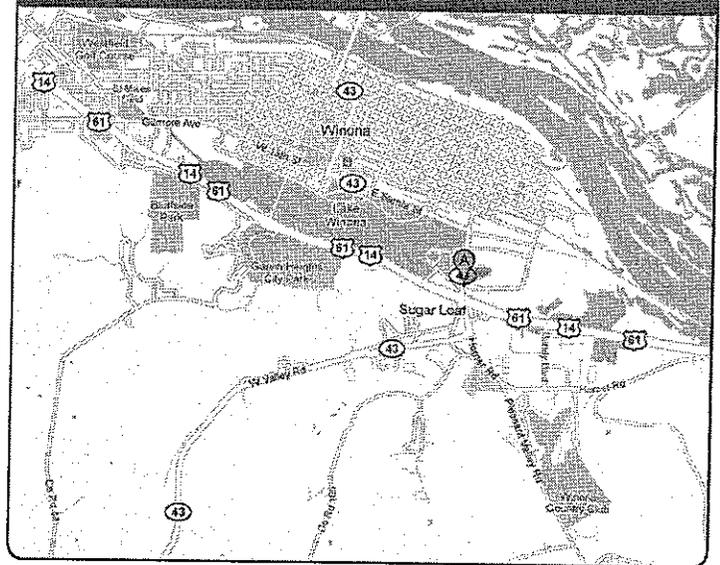
Riverport Inn
900 Bruski Drive
Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
CGMC rates: \$69 per night, must be booked by July 30.

Thursday, August 19

- 8:00 a.m. **Optional Events**
 - City tour highlighting cultural and historical sights, and city energy efficiency projects
 - Golf (costs and transportation on your own)
- 12:00 p.m. **Lunch**
- 1:30 p.m. **Panel on 2010 Jobs Bill**
- 2:40 p.m. **Buses Leave for Candidate Forums**
- 3:00 p.m. **State Auditor Candidate Forum**
Winona Historical Society
- 4:00 p.m. **Gubernatorial Candidate Forum**
Winona Historical Society
- 5:30 p.m. **Social Hour**
- 6:30 p.m. **Dinner & Awards Banquet**
Keynote Speaker Kerri Miller, MPR

Map & Directions



TRAVELING FROM THE NORTH
(Minneapolis, St Paul) Highway 61 South to Winona. Left on State Road Hwy 43 North/Mankato Ave, next turn right onto Bruski Drive. The Hotel is located on left side of street (900 Bruski Drive).

TRAVELING FROM THE WEST
Traveling on Interstate 90 East, exit State Road Hwy 43 North, Winona exit. Turn left at first stop light, at bottom of hill. Continue on Hwy 43 North/Mankato Ave to Bruski Drive, turn right. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE EAST
Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE SOUTH
Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

Friday, August 20

- 8:00 a.m. **General Session**
- 9:00 a.m. **Annual Membership Meeting**
 - Election of officers
 - Dues and assessments
 - Other business
- 11:00 a.m. **Adjourn**

* Events will be located at the Riverport Inn unless otherwise specified.

2010 CGMC Summer Conference Registration

Winona • August 18 – 20



City: _____ Phone: _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Please indicate the number of people attending each event in the space provided. Make extra copies of this form as needed.

Wednesday, August 18

- ___ 1:00 p.m. **Board of Directors Meeting**
- ___ 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips for Budgeting**
- ___ 4:00 p.m. **Labor & Employee Relations Update**
- ___ 6:00 p.m. **City-Hosted Dinner**

Thursday, August 19

- ___ 8:00 a.m. **Optional City Tour**
- ___ 8:00 a.m. **Optional Golfing**
- ___ 12:00 p.m. **Lunch**
- ___ 1:30 p.m. **Panel on 2010 Jobs Bill**
- ___ 3:00 p.m. **State Auditor Candidate Forum**
- ___ 4:00 p.m. **Gubernatorial Candidate Forum**
- ___ 5:30 p.m. **Social Hour**
- ___ 6:30 p.m. **Dinner & Awards Banquet**

Friday, August 20

- ___ 8:00 a.m. **General Session**
- ___ 9:00 a.m. **Annual Membership Meeting**

Return this form to CGMC

Please send this registration form by August 13 to:

Colleen Millard
 525 Park St. Suite 470
 St. Paul, MN 55103
 cfmillard@flaherty-hood.com
 Fax: 651-225-9088
 Phone: 651-225-8840

Hotel Reservations

Riverport Inn
 900 Bruski Drive
 Winona, MN 55987-6206

Please call 800-595-0606 to book your room.
 CGMC rates: \$69 per night, must be booked by July 30.

Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740

Please include \$25 for each extra guest's dinner.

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Total \$
Please make checks payable to CGMC: <input type="checkbox"/> Bill me <input type="checkbox"/> Payment enclosed <input type="checkbox"/> I'll pay at the conference