

City Council Meeting
Tuesday, July 1, 2008
City Council Chambers
6:30 p.m.
AGENDA



PLEASE NOTE EARLIER TIME

Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes -- June 17, 2008
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Community Center Commission - June 23, 2008
 - Utility Commission – June 25, 2008
 - Street Committee – June 25, 2008
 - Correspondence
 - Stop Sign Requests
 - ❖ Quiram & Veenker - 9th Street (includes staff response)
 - ❖ Carl Nordquist – Douglas Street/Great Bend Blvd
 - Cottonwood County Assessor – Gale Bondhus
3. Public Comment
 - Phil Johnson
 - Jack Kelly
4. Department Heads
5. Request for Street Closures
 - Relay for Life – July 25, 2008
 - National Night Out/Chamber of Commerce – July 28, 2008
6. Engineer Presentation for Des Moines River Dam Project
 - 6:45 p.m. SEH, Inc.
 - 7:15 p.m. Wenck Associates, Inc
 - 7:45 p.m. Barr Engineering Company
 - 8:15 p.m. Banner Associates, Inc.
7. DNR Dam Safety Program – Grant Agreement
8. Regular Bills
9. Unfinished Business
10. New Business
11. Council Concerns



Adjourn

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

**Council Meeting
Windom City Hall, Council Chamber
June 17, 2008
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer and
Bradley Powers

Council Members Absent: JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Marv
Grunig, Electric Utility Manager; Aaron
Backman, EDA Executive Director and
Jeremy Rolfes, Telecom

Public Present: Dennis Rick and Dirk Abraham

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Fast, second by Messer, to approve the June 3, 2008 minutes.
Motion carried 4 – 0.**

5. Approval of the Consent Agenda:

Riordan said the Consent agenda contained the minutes from the Library Board and Economic Development Commission. There was also correspondence from Wenck & Associates, Inc.

**Motion by Powers, second by Fast, to approve the Consent Agenda. Motion
carried 4 – 0.**

6. Department Heads:

None

7. License Applications:

St. Francis Xavier Church – Exempt Permit for Bingo and Raffle

Motion by Messer, seconded by Fast, to approve the exempt permit for St. Francis Xavier Church. Motion carried 4 – 0.

Citizen Publishing -- Amplification Equipment Permit for Island Park

Motion by Kruse, seconded by Messer, to approve the permit for amplification equipment at Island Park for Citizen Publishing. Motion carried 4 – 0.

Fast noted that there was music at the Car Show at Island Park during Riverfest and that there was also the Lion's dance and neither of these had a permit for amplification equipment. She asked if the dance permit covered the amplification permit. Nasby said he would look into this and report back to the Council.

8. 2007 City Audit:

Dennis Rick of Dennis L. Rick, LTD introduced himself and his firm as the auditors for the City. Rick said that pages 3 -13 provide a summary and salient points of the audit and this is the Management Discussion and Analysis that is put together by City management and the auditor. It is meant to be a "State of the City" type of report. The City's financial position has improved over the last year. Messer asked what caused the improvement. Rick said the enterprise funds did better. Pages 14 – 20 are the required schedules for accounting standards. Page 20 shows the General fund information which is the main operational fund for the City (non-enterprise). The General fund increased its balance in 2007 by about \$291,000 which was due to better than expected revenues and lower expenses than what was budgeted. Pages 21 – 24 show information on the enterprise funds and page 51 contains information on the non-major funds which includes the Arena, Community Center and River Bluff. Rick said that these non-major funds typically do not make money and are tax supported and the Arena has been consistent with its numbers for the last 10 – 15 years.

Rick directed the Council to page 23, Exhibit J, which he said is one of the most important schedules in the audit as it shows the cash flows. Another important schedule is on page 46 showing the data on the non-major funds. A new piece of information is shown on page 35 that identifies deferred liabilities for sick leave and vacation. Due to the new accounting standards this information is now placed in the audit and the liabilities are split up into the funds. These liabilities show up as prior period adjustments and are shown as such on page 41, footnote 13. Notes on the financial statements are shown on pages 38 – 40.

Riordan asked if there were any questions. Rick said that the City continues to work on the funds that are in deficit.

9. Central Minnesota Municipal Power Agency (CMMPA):

Marv Grunig, Electric Utility Manager, said that the first item is an amendment to the Big Stone II agreement the City signed in March 2005. The amendment is needed because the size of the plant changed and there has been a change in the power allocations to the partners. Windom's allocation will remain the same, at 3.5 mw, but due to the higher allocation to CMMPA partners our percentage of ownership will go down. Due to these changes the resolutions and amendment need to be approved and signed. He noted that the City Attorney has reviewed the documents and the Utility Commission has recommended approval.

Grunig said the project is awaiting action from the Minnesota Public Utilities Commission (PUC) on the transmission lines that are needed to serve this project and pick up wind power generated in this region. The \$1.6 billion plant has been approved in South Dakota, but the PUC is holding up the lines. He stated that the PUC needs to recognize a balance is necessary for affordability, reliable power and the PUC Chair has written in favor of the transmission lines and thinks the lines should be built even if only the wind power were being picked up. Without the new Big Stone II plant the reserves for power will be gone in 2011.

He noted that the PUC is asking for further study of construction costs, natural gas pricing and cost for carbon control. The CMMPA group contends that construction costs have gone up 30% since 2005, but that is the same for all types of industry. Natural gas costs have gone up 400% since 2005 and the Big Stone II project has anticipated a cost for carbon control in the project.

Messer asked what the Council could do to help with the PUC. Grunig said that it is up to the PUC to act and they have had extensive testimony from both sides.

Fast asked if the process to get the transmission built was anticipated to be this difficult. Grunig said "no". When this project started it was thought to be viewed as favorable. In 2005 there was a lot of push started in the global warming discussion and this slowed down projects.

Riordan clarified that in 2011 the reserve power sources would be gone. Grunig replied that in 2011 it is estimated that generation will equal demand.

Fast asked what the result of the loss of reserve power will mean. Grunig said that brownouts would occur.

Powers asked about the cost of the additional power. Grunig said it would be lower as power would be off when no more power was available on the market. Riordan said the cost to Windom for self generation is higher than what it would cost through this project and what is purchased off the grid. Grunig noted that the generation cost is going up because of the price of diesel.

Fast said that if people could cut their use on high demand days that would help keep the costs down. Grunig said that plasma TVs draw more power than the typical TVs. Messer asked if plasma TVs still drew power even if they are tuned off. Grunig said “yes” and it is best to hook them to a power strip and turn that off.

Council member Messer introduced the Resolution No. 2008-15, entitled “RESOLUTION APPROVING CONTINUATION OF PARTICIPATION IN THE BSP2 PROJECT” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Messer, Powers, Fast and Kruse. Nay: none. Absent: Ray. Resolution passed 4-0.

Riordan stated that this keeps Windom’s share at 3.5 mw, but the City’s overall percentage of this was lower.

Messer asked if the City should be looking to increase its share of this project. Grunig said that the City should stay at this level, but it will be involved in upcoming projects.

Grunig said his second item is approval of appointment to the CMMPA Board of Directors. Grunig said he is currently on the board and CMMPA is looking to have the necessary paperwork on file. He said that the Utility Commission had recommended Grunig be the appointed official from Windom and the City Administrator as the alternate.

Council member Messer introduced the Resolution No. 2008-16, entitled “RESOLUTION APPROVING APPOINTMENT OF REPRESENTATIVES TO THE CENTRAL MINNESOTA MUNICIPAL POWER AGENCY (CMMPA) AND UTILITIES PLUS (UP) BOARD OF DIRECTORS” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Powers, Fast, Kruse and Messer. Nay: none. Absent: Ray. Resolution passed 4-0.

10. Small Cities Development Program Grant Development Agreement:

Aaron Backman, EDA Executive Director, said that Windom has participated in this SCDP program before and one of the EDA goals was to apply for another grant. He said the SW Minnesota Housing Partnership had made a presentation to the EDA Board and recommended that Windom consider a joint application with another community so that more scoring points could be awarded.

The EDA Board has recommended the submission of a joint application with the City of Mt. Lake for residential rehabilitation for homeowners and rentals. This phase 4 project would include an area in south-central Windom and referred the Council to the maps in the packet.

Powers asked if the grant was based on income eligibility. Backman said that the homeowners would have to meet income guidelines and that rental properties would have to meet rent restrictions.

Backman noted that the cost of the pre-application is split 1/3 for Mt. Lake and 2/3 for Windom.

Motion by Messer, seconded by Fast, to approve the grant development agreement with Mt. Lake and SW Minnesota Housing Partnership. Motion carried 4 – 0.

11. 2009\2010 Street Improvement Project:

Riordan said that there was a revised resolution handed out. The change in the resolution was to include Langley Street and 20th Street, which the Council had previously discussed.

Powers asked if 20th Street will hold up until this project is underway. Nasby noted that the Street Superintendent had identified this street as needing attention and some patching would be needed, but the Street Committee had not yet met to discuss a specific course of action.

Council member Powers introduced the Resolution No. 2008-17, entitled “RESOLUTION ORDERING PREPARATION OF REPORT ON 2009\2010 STREET IMPROVEMENT PROJECTS” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Fast, Kruse, Messer and Powers. Nay: none. Absent: Ray. Resolution passed 4-0.

12. Disposition of Equipment – Fire Department:

Nasby said that the Fire Department had received the grant funds to purchase new “Jaws of Life” equipment and were requesting disposition approval for the existing equipment, which was part of their plan to help pay for the new equipment.

Messer noted that even with the sale of the old equipment there would still need to be additional funds spent. Riordan said he recalled that amount to be \$3,000 - \$7,500.

Motion by Kruse, seconded by Powers, to approve the disposition of the fire department’s used Jaws of Life equipment. Motion carried 4 – 0.

13. 2008 Airport Grant Agreement – Federal Funds:

Riordan said that the project included a runway justification for 5,000 feet, an environmental assessment and purchase of a truck and snowplow equipment with the federal government providing about \$139,000 and the City would need to match about \$7,300 as this is a 95\5 grant. Nasby noted that this funding was not identified for equipment in the last budget cycle so there is not money set-aside and the Council will need to consider fronting the money, using reserves or turning down the grant.

Fast asked if the airport had equipment now. Nasby said they did not have equipment and used the Street equipment and it is his understanding that this new equipment could be used outside of the airport.

Powers asked about storage of the new equipment. Nasby said that it would be housed at the Street Department.

Council member Messer introduced the Resolution No. 2008-18, entitled “AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR THE MUNICIPAL AIRPORT” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Fast, Kruse, Messer and Powers. Nay: none. Absent: Ray. Resolution passed 4-0.

14. Council Meeting Time Change – July 1, 2008:

Riordan said that due to the presentations by the engineering firms regarding the proposals for the Windom dam it would be good to start the meeting earlier. He suggested 6:00 or 6:30 p.m.

Motion by Powers, seconded by Fast, to move the start time for the regularly scheduled July 1, 2008 meeting to 6:30 p.m. Motion carried 4 – 0.

15. Regular Bills:

Motion by Fast, seconded by Messer, to approve the Regular Bills. Motion carried 4 – 0.

16. Unfinished Business:

None

17. New Business:

Riordan noted that the Coalition of Greater Minnesota Cities would like to meet with Council members and staff at noon on July 1 to discuss the past legislative session and to get ideas for the 2009 legislative session. Those wanting to attend should let Nasby know and he would make the arrangements.

18. Council Concerns:

Powers thanked the volunteers for Riverfest.

Riordan thanked Messer for the use of his car for the parade.

19. Adjourn:

Motion by Powers, seconded by Fast, to adjourn. Motion carried 4 – 0.

Meeting adjourned at 8:40 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

Community Center Commission Minutes
Monday June 23, 2008

1. **Call to Order:** The meeting was called to order by President Wayne Maras at 5:30 p.m.

2. **Roll Call:** President: Wayne Maras
CC Director: Brad Bussa
Commission Members: Kelly Woizeschke
Kathryn Nemitz-Absent(resigned)
La Vonne Swenson
Connie Knorr

Commission Liaisons: Kirby Kruse
Bruce Caldwell-Absent
Jo Ann Ray-Absent

Aaron Backman-Absent

Public: None

3. **Approval of Minutes:**

Motion by C. Knorr, seconded by L. Swenson to approve the April 28, 2008 Community Center Commission Minutes. Motion carried 3-0

4. **Additions to the agenda:**

Convection Oven-Added on to Director Report
Keg Price Review-Added on to Director Report

5. **Correspondence:**

Recent surveys enclosed- all with very positive comments

6. **President's Report:**

Acceptance of Kathryn Nemitz Resignation from Community Center Commission.
Vote in Secretary- Connie Knorr Volunteered. **Motion by K. Woizeschke, 2nd L. Swenson, Motion carried 3-0**

Relay for Life wanted Commission to reconsider charging for use of Center,
Commission agreed to leave as proposed

7. **Director's Report:**

- a. All Community Center Employees were certified in Beverage Alcohol Training-Bar Training, Commission advised Director to look into I.D. scanner for when Center does bar.

- b. Reviewed upcoming events
- c. Director reported that large convection oven wasn't working, technician coming to look at it
- d. Director reported he had been told from several groups that the \$300.00 per keg charge that Commission had approved was \$50.00 higher than other Liquor Providers were charging. **Motion to change price from \$300.00 per keg to \$250.00 with a limit of 2, 1st by Lavonne Swenson, 2nd by Connie Knorr. Motion carried 3-0**

9. **Resource Management:**

Schedule of Events: Event calendar is heavily booked for upcoming months.
Income/Expenses: Report enclosed. No questions.

10. **Miscellaneous:**

Commission asked Director to check into possibilities of getting a full liquor license or provision, other options

11. **Open Forum:**

Brad to send Thank You to Kathryn Nemitz from Commission for her being on the Windom Community Center Commission.

12. **Next Meeting:**

Monday July 28, 2008 @ 5:30 pm

Sub Committee: 5:00 pm – Rates- Will be put on regular agenda

Adjourn:

**Motion by C Knorr, seconded by K Woizeschke, to adjourn the meeting at 6:15 pm.
Motion carried 3-0.**

Wayne Maras, CCC President

Connie Knorr, CCC Secretary

Attest: _____
Brad Bussa, Community Center Director

UTILITY COMMISSION MINUTES
City Hall
June 25, 2008

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m., on June 25, 2008 in the City Hall Council Chambers.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren
Chris Johnson

City Council Liaison: Absent

City Staff Present: Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Utility Manager; Mike Haugen, Water/Wastewater Superintendent

Others Present: Joel LaCanne, WADC Representative; Steve Nyhus, Attorney from Flaherty & Hood

APPROVAL OF MINUTES:

Motion by Bloomgren, seconded by Johnson, to approve the May 28, 2008 minutes with a typing correction on Page 1, under Water/Wastewater Items, change the “sis” to “Cis” on the second line. Motion carried 3-0.

WADC YEAR END REVIEW – JOEL LACANNE:

Joel LaCanne outlined the mission statement for the WADC. This statement is as follows:

“The WADC exists to promote economic, civic and social welfare of the people of Windom and its vicinity. The WADC encourages desirable new business and industries to locate in the Windom area and encourages the development and expansion of existing businesses and industries now located in the Windom area.”

LaCanne reported that the WADC recorded a loss of \$32,974 in 2007 to the party of Mark Nass and George McDonald, doing business as Mix Bakery, Inc.

LaCanne also presented a report listing the loans in the City of Windom. They are as follows:

- \$7,500 to Convention & Visitors Bureau for the Electronic Display Sign
- Extended the loan to Windom Bakery
- Refinanced loan to United Packaging Inc. for another 24 months
- Continues to pledge securities against a loan made to Town ‘N Country Appliance in 2007 by United Prairie Bank. The amount pledged is \$20,000

He also indicated that the WADC purchased Directors and Officers Liability Insurance for the first time under the umbrella of the Windom Area Chamber of Commerce's policy. LaCanne also said that the WADC continues to make a monthly payment to the Windom Area Chamber of Commerce for administrative services provided, indicating that this monthly payment also serves as a method for the City of Windom to support the Windom Area Chamber of Commerce, since the City itself is not allowed to take tax dollars to support the work of the Chamber.

Johnson said that he would like to note that the City of Windom Utilities is not supporting the Chamber of Commerce but Economic Development. LaCanne said that he would make that change.

LaCanne also provided the Utility Commission a copy of the "Windom Area Development Corporation Loan Guidelines" he said that Aaron Backman helped create these guidelines that protect the interests of the WADC.

HOMELAND SECURITY – MARK MARCY:

Marcy said that he and Haugen assessed the Water and Wastewater facilities. Marcy said that he felt Wellhead #10 should be fenced in. Haugen said that this was the City's main well for production and was the most vulnerable. Marcy also said that he felt that a backup for power was necessary for the wells, and that at the present time the lift stations are protected with standby generators.

Schwalbach asked if it was possible to isolate the circuits. Grunig said that Circuit 3 was the best one to do that with.

Marcy said that in 2007 generators were purchased via a grant. These trailer mounted generators were placed in this region with the closest one being in Redwood Falls, Minnesota. These can be used on a first come first serve basis.

Marcy also recommended that the City could install a light system on the exterior of the lift station that would come on in case of emergency to notify police officers of a break in or other potentially hazardous situation.

Marcy said that a young child's hand was caught in one of the fins at the Power House, in the transformer on the outside of the plant, and suggested that fencing be placed around that facility. Grunig said that would mean that he would need to put up about 100 fences.

The Utility Commission directed Marcy to notify the City of Windom when and if grants become available for portable standby generator. Marcy said that normally these grants would be to protect regional water facilities, which Haugen said that the City of Windom supplies water to Red Rock Rural Water.

WATER/WASTEWATER ITEMS:

Minnesota Environmental Science and Economic Review Board (MESERB) Steve Nyhus - Nyhus said that he is part of the legal team of Flaherty & Hood, and that he works primarily with MESERB. He said that this is a joint powers organization that grew out of the Coalition of Greater MN Cities, and has been in existence for 11 years. This organization is comprised of a twelve (12) member board. MESERB's main focus is on water and wastewater legal and policy issues, and deals with PCA, EPA, Department of Health and Department of Natural Resources. At the present time their main issues deal with the new phosphorous and mercury regulations, and non-degenerative storm water and wetlands.

Nyhus said that the City's membership fee would be \$.75 per wastewater billing account, with a maximum cap of \$12,000 per year.

Nyhus also said that MESERB provides permit reviews at no additional cost and a monthly newsletter that covers issues beyond wastewater items. They have two (2) member meetings per year.

No decision was made to become a member of MESERB or not. Haugen was directed by the Utility Commission to attend their meeting on June 26, 2008, and report back to the Commission at their next meeting.

Toxicity Test Results – Haugen presented the Whole Effluent Toxicity Test results from the Windom Wastewater Treatment Plant. The results are as follows:

The analysis determined that the effluent discharge by the City of Windom Wastewater Treatment plant was not toxic to flathead minnow growth or its survival and was not toxic to Ceriodaphnia dubia reproduction or its survival.

Red Rock Rural Water "Well Head Protection Open House" – The "Well Head Protection Open House" has been scheduled for July 29, 2008. The main purpose of this open house is to create awareness about drinking water protection in Cottonwood County. Haugen provided the Utility Commission with an agenda for this meeting, and said that tours will be given of their new treatment plant.

Heinhold Hog Facility – Haugen said that Heinhold's sewage system has failed and that they would be hooking up to the City of Windom's Wastewater treatment facility, and that this would be mainly used for restroom facilities.

Evangelical Free Church Sewer – Haugen informed the City that the costs associated with the sealing off of the 10th Street sewer line to the Evangelical Free Church have been submitted to the City's insurance company. Olson said the cost of this project was \$15,606.16.

Well Head #10 – Haugen said that they had to replace the pump and well pipe for Well Head #10, as this pump froze up. This Well was on the docket to be maintained in 2008.

Poet Bio-Refinery – Haugen informed that Utility Commission that the City of Bingham Lake was in agreement to replace water meters, to help determine where the water leak between Poet Bio-Refinery and the City of Bingham Lake are.

ELECTRIC ITEMS:

Big Stone II Certificate of Need – Grunig reported that he heard testimony at the MN Public Utility Commission meeting in St. Paul on June 3rd & 5th. The out come of these meetings are as follows, and summarized by Commissioner David C Bord:

“The record indicates that base load generation is declining in our region, as is the reserve margin, one important element of system reliability. The record shows that this project will improve some of these deficiencies. The record further indicates that the applicants have sufficient need for base load to conclude that the power lines under consideration are required as an outlet for the Big Stone II plant. Beyond BSP II outlet capacity, there is ample evidence to show that as a renewable outlet in a constricted part of the grid would stand alone as sufficient grounds to grant a certificate of need for these power lines. MISO testimony and evidence on this point is compelling. Combined, there can be no doubt that the proposed lines are needed.”

Grunig went on to say that we are not in a position to rely on renewable sources for base load energy, at least not without substantial fossil fuel back up. If legislative intent was to strictly prohibit import of electricity from this project, the legislature could have done so. Grunig said that the power lines are necessary with or without the generating plant.

Commissioner O’Brien said that he wants to get sufficient record to sustain the PUC decision against future litigation. He made a motion to defer that matter and engage the Staff in getting additional information on the cost of construction, cost of carbon and the cost of natural gas.

Charter Membership to Western Minnesota Municipal Power Agency (WMMPA) – Grunig reported that City Hall staff was unable to locate the original membership agreement, and that at the present time WMMPA Staff are trying to locate this agreement. Schwalbach asked if another municipality may have a similar agreement. It was determined by general consensus that the Utility Commission does not at this time want to withdraw their membership from the organization until they know what they are withdrawing from.

REGULAR BILLS:

Motion by Bloomgren, seconded by Johnson, to approve payment of the invoice to Wenck Associates in the amount of \$4,851.85. Motion carried 3-0.

OLD BUSINESS:

Grunig requested a clarification on what the Utility Commission would like staff to do regarding Homeland Security. Schwalbach requested that staff work with Marcy on securing a grant if one becomes available. Staff should secure the cost of transfer switches and the cost to isolate service from the systems to enable portable generators to work on each individual system.

NEW BUSINESS:

Set the next regular Utility Commission meeting is scheduled for July 23, 2008 at 10:00 a.m.

On motion meeting was adjourned at 11:45 A.M.

Mike Schwalbach, Chairperson

Attest: _____
Brigitte Olson, Assistant City Adm.

**STREET DEPARTMENT COMMITTEE
MINUTES JUNE 25, 2008**

1. Call to Order: Items discussed via email to committee
2. Participating: Committee Members: JoAnn Ray & Bob Messer

City Staff: Street Superintendent Bruce Caldwell

Public: none
3. Items Discussed

Requests for Street Closures

- 1 Relay for Life Friday July 25th, they would like to have Cottonwood Lake Drive Closed from 16th street to the north park entrance from 4:00 pm on the 25th to 5:00 am on the 26th.

- 2 National Night Out Monday July 28th, They would like to close 4th ave from 10th street to 9th street from 5:00-7:00 pm. They will have the annual vehicle fair located on the street and cooking.

**Recommendation to Approve Both Requests for Street Closures
Recommendation Approved 2-0**

Main Identity

From: <cold_minnesota@yahoo.com>
To: "City Council" <snasby@windom-mn.com>
Sent: Monday, June 16, 2008 5:19 AM
Subject: Question/Comments from Windom City Website

The following question was submitted via the Windom City website:

Name: sherry quiram
Address: 15 9th street
City: windom
State: Minnesota
ZipCode: 56101
Phone: 507-832-8271
Email Address: cold_minnesota@yahoo.com

Question/Comment: hello my name is sherry i live on the east side of town. i was in a car accident cause people refuse to slow down and treat the yield signs like a stop sign please make our town safe to drive in. my 3 children was looking forward to swimming not sitting on the side of the curb waiting for the police officer to do his report. i was traveling down 9th st. heading to the pool when a car on miller failed to stop. there have been lots of accidents on the east side of town, cause of the yield signs, please put stop signs in. for the safety of our lives , before some one gets killed cause people cant follow the yield sign rules,, stop and treat it like a stop sign yea right people dont stop they slow then speed across the street, please save our side of town before deaths come upon us , ty sherry

No virus found in this incoming message.

Checked by AVG.

Version: 8.0.100 / Virus Database: 270.3.0/1505 - Release Date: 6/16/2008 7:20 AM

To Chief Shirkley and the City of Windsor Street Dept.

Subject I, Richard Veenter, 29 9th St am formally protesting the Yield Traffic Signs that cross over the entire length of 9th St.

I myself have wrecked my Black Pickup because someone ran the yield sign at the intersection by the Railroad Crossing. I myself have crashed my Explorer at the Lutheran ^{Church} intersection because someone ran the yield sign at that intersection. Now, two days ^{ago}, my neighbor lady, Mrs. Quiram wrecked her car because someone ran the yield sign, one intersection down from the Lutheran Church intersection.

I made an effort to have these signs changed to STOP signs when I crashed the Explorer with a complaint to the Street Department. Nothing Happened So here we go again, one more time.

In my opinion, the problems are: the People traveling on the cross streets to 9th St, The People who have the yield signs to direct them are;

No. 1 - Not Seeing the traffic on 9th Street

No. 2 - They do not realize that they are working on a Yield Sign.

No. 3 - Maybe the worst reason of all: They are racing the other vehicle through these intersections and losing the race. It's called CRASH!

Lets stop these People from racing These intersections by changing the yield signs to Stop signs preferably before somebody Dies.

No. 4 - In my opinion, another reason these intersections have become dangerous on the yield signs is some of
(NIPD)

These people just don't give a dam, Don't tell me my opinions on this matter are excessive, I live on 9th Street, I want the city to talk to the people who live on 9th Street, We that live on 9th Street know that street better than any Patrolman or Bruce Caldwell, We live there everyday, We don't want to get hurt on this street or have our children killed on this street, because some kid got caught up in one of these accidents, Lets fix this before somebody Dies,

Last, but not least, when we change the yield signs to stop signs, and the public doesn't stop for the stop signs, I suggest the Police Dept. is going to have to take some Driver Licenses away from somebody,

What I am saying is if the stop signs don't solve this problem, Don't for God sake put the yield signs back up, get up here and patrol this street, ^{and} write some tickets!

Thank you for your concern on this matter.

Richard Veender
39 9th Street
Windom MN 56101
507-831-1124

Please reply in writing, the result of this complaint,

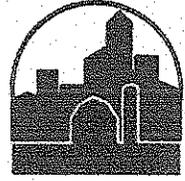
Thank-you!

Richard Veender



WINDOM POLICE DEPARTMENT

444 9th St., P. O. Box 38
Windom, MN 56101
(507) 831-6134
Fax: (507) 831-1957



Jeffrey A. Shirkey, Chief

June 16, 2008

Windom City Council
City Administrator Steve Nasby

I received the comment from Ms. Quiram from City Administrator Steve Nasby in reference to her accident on June 12, 2008, and on her concern about Yield Signs at the intersections of 9th Street, and wanting them changed to Stop Signs.

I had also been contacted by a Richard Veenker on June 13, 2008, who also lives on 9th Street and had an accident at one of the intersections back in 2001. He would like the Yield Signs changed to Stop Signs. I had asked Mr. Veenker to write a letter to me or City Hall stating his concerns about these intersections.

I have since compiled a list of accidents that happened at 9th Street intersections over the last 8 1/2 years, for your information, of which the great majority happened at the Hwy.. (See list.)

Sincerely;

A handwritten signature in cursive script that reads "Jeffrey A. Shirkey".

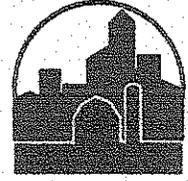
Jeffrey A. Shirkey, Chief
Windom Police Department





WINDOM POLICE DEPARTMENT

444 9th St., P. O. Box 38
Windom, MN 56101
(507) 831-6134
Fax: (507) 831-1957



Jeffrey A. Shirkey, Chief

Accident's at 9th Street Intersections

2008

6-12-08 9th St. & Miller Ave. * Accident involving Ms. Quiram

2007

3-1-07 9th St. & 1st Ave.
3-12-07 9th St. & Hwy.
6-18-07 9th St. & Hwy.
8-8-07 9th St. & Hwy.
8-11-07 9th St. & Collins Ave.
12-18-07 9th St. & Prospect Ave.

2006

4-28-06 9th St. & Hwy.
7-11-06 9th St. & Prospect Ave.
10-30-06 9th St. & 1st Ave.

2005

7-13-05 9th St. & Collins Ave.
8-28-05 9th St. & Hwy.
11-27-05 9th St. & Hwy.

2004

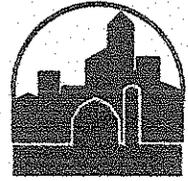
3-18-04 9th St. & Miller Ave.





WINDOM POLICE DEPARTMENT

444 9th St., P. O. Box 38
Windom, MN 56101
(507) 831-6134
Fax: (507) 831-1957



Jeffrey A. Shirkey, Chief

Accident's at 9th Street Intersections

2003

1-11-03	9th St. & Hwy.
2-20-03	9th St. & Hwy.
3-29-03	9th St. & Hwy.
4-30-03	9th St. & Hwy.
8-2-03	9th St. & Hwy.
8-6-03	9th St. & Prospect Ave.
9-10-03	9th St. & Hwy.
11-26-03	9th St. & Hwy.

2002

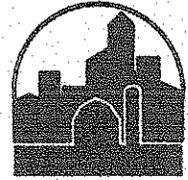
2-6-02	9th St. & Hwy.
3-1-02	9th St. & Hwy.
4-2-02	9th St. & Hwy.
4-9-02	9th St. & Hwy.
7-5-02	9th St. & Hwy.
9-16-02	9th St. & 5th Ave.
11-21-02	9th St. & Hwy.
11-30-02	9th St. & Collins Ave.
12-3-02	9th St. & Hwy.





WINDOM POLICE DEPARTMENT

444 9th St., P. O. Box 38
Windom, MN 56101
(507) 831-6134
Fax: (507) 831-1957



Jeffrey A. Shirkey, Chief

Accident's at 9th Street Intersections

2001

1-10-01	9th St. & Hwy
3-7-01	9th St. & Hwy.
3-27-01	9th St. & 1st Ave.*
6-18-01	9th St. & Hwy.
6-22-01	9th St. & Hwy.
6-27-01	9th St. & Hwy.
9-8-01	9th St. & Hwy.
9-17-01	9th St. & Miller Ave.
10-6-01	9th St. & Hwy.

2000

1-20-00	9th St. & Hwy.
4-7-00	9th St. & Hwy.
5-10-00	9th St. & Hwy.
5-26-00	9th St. & 1st Ave.
7-14-00	9th St. & Hwy. *(Not intersection related)
11-12-00	9th St. & Hwy.
12-20-00	9th St. & Hwy.

47 Total Accidents at 9th Street Intersections from 2000 to Present

32 at the Hwy.
(1 Not related to the Intersection)
3 at Collins Ave.
3 at Prospect Ave.
3 at Miller Ave.
4 at 1st Ave.
1 at 5th Ave.



Windom Police Department

Incident Detail Report

Printed On: Mon, Jun 23, 2008

Case Number: 2008061398 **NCIC:** MN0170200 Status: Status By: DEB
 Juvenile: No Protected: No Case Hold: No Additional Reports: No Status Date Time: 06/23/2008 09:42

Call For Service
 Date Reported: 6/23/2008 Monday 09:30 Date Committed Start: 6/23/2008 09:30 Date Committed End:
 Received By: 206 How Received: In Person
 Description: Traffic Complaint-Uncontrolled Intersection
 Event Type:
 Case Status: Case Disposition:

Scene
 Location:
 Business Name:
 Low House Nbr: High House Nbr: Community Code:
 Street: Great Bend Blvd.
 Unit Nbr/Type: Intersection Street: Douglas Street
 City/State/Zip: Windom, MN 56101 Address:
 LGN: GEO Code: Weather Conditions:

Officer Information

Officer	Dt/Tm Dispatched	Dt/Tm Assigned	Dt/Tm Arrived	Dt/Tm Cleared	Role
206		6/23/2008 09:30	6/23/2008 09:30	6/23/2008 09:40	Chief

Offense Detail
 ISN: 01 Offense Code: 9803 Literal: Exchange, Misc Info
 Statute: Status: Pending Status Date: 06/23/2008 Criminal Activity:
 Counts: Larceny Type: Campus Code: Offense Level:
 CAD Offense Code: CAD Literal:
 CAD Disposition:
 Remark:
 Disposition:

Associations
 Name: NORDQUIST, CARL DOUGLAS Driver License:
 Role: Reported By Resident:
 Phone: (507)831-1450 DOB: 9/16/1940 Age (Range): 67 Organization Type:
 Address: 1995 GREAT BEND BLVD, WINDOM, MN 56101 LGN:
 Sex: Male Race: White Disability:
 Eye Color: Blue Hair Color: Height: 6'00" Weight: 229 lbs.

Narrative

Complaint on Uncontrolled Intersection~Great Bend Blvd/Douglas Street.

Narrative

On 6-23-08 at 0930 hours, Carl Nordquist came to the LEC to talk with me in reference to the intersection of Great Bend Blvd. and Douglas Street. Carl stated that he lives on the corner of that intersection and that it is currently an uncontrolled intersection. Carl continued to explain that he has had a number of close calls with people failing to Yield the Right of Way at that intersection and would like a Yield sign put up on Douglas Street.

Carl stated that the other day that he was coming down Great Bend Blvd. and that there was a car stopped at the intersection on Douglas Street and as he got closer the vehicle turned left in front of him.

I told Carl that I would send a report of his concern to the City Council, but told him that there has not been any accidents at that intersection and the low volume of traffic in that area would not call for a sign to be put up.

I also relayed to him that if we put up signs in every place that citizens wanted signs that we would have all kinds of signs all over town.

OFFICE OF COTTONWOOD COUNTY ASSESSOR

900 THIRD AVENUE, WINDOM, MN 56101

(507)-831-2458

GALE BONDHUS, SAMA
COUNTY ASSESSOR

LISA WILL, CMA
DEPUTY ASSESSOR

JEAN GODE, CMA
APPRAISER

JILL DEFRIES
TECHNICIAN

SUSAN AMUNDSON, CMA
OFFICE MANAGER

June 18, 2008

Honorable Mayor Tom Riordan
City of Windom
444 9th Street
Windom, MN 56101

Dear Tom:

On May 12, 2008, the City of Windom held the 2008 Local Board of Appeals and Equalization meeting. Comments were made at this meeting about "getting rid of the assessors" as a remedy for "taking care of this problem". Since the comments were made, I am requesting a determination of the status of the County Assessor's Office for doing the assessing for the City of Windom for 2009 assessment. My staff and I are in the process of starting the 2009 assessment. If the City of Windom is not intending to utilize the County for the assessment of Windom properties, we will direct our energies else where. I would like a determination of the County's assessing status and a response, in writing, by Wednesday, July 16, 2008.

Minnesota Statutes require all cities and townships to employ a licensed Minnesota assessor. For a district the size of Windom, you will need to employ an assessor with the designation of Certified Minnesota Assessor Specialist with the income designation. If you do plan to contract with another individual(s) for assessment purposes, you have 90 days from the July 16, 2008 date to fill the position of assessor. The county assessor will oversee the assessing done by any assessment personnel. If any city or township fails to employ an assessor as required by MS270.41 to 270.53, the assessment shall be made by the county assessor (Minnesota Statute 270.50).

Please contact my office at 507-831-2458 if you have any questions.

Sincerely,



Gale Bondhus
Cottonwood County Assessor

Enclosure

2007 Minnesota Statutes

270.50 EMPLOYMENT OF LICENSED ASSESSORS.

No assessor shall be employed who has not been licensed as qualified by the board, provided the time to comply may be extended after application to the board upon a showing that licensed assessors are not available for employment. The board may license that a county or local assessor who has not received the training, but possesses the necessary qualifications for performing the functions of the office by the passage of an approved examination or may waive the examination if such person has demonstrated competence in performing the functions of the office for a period of time the board deems reasonable. The county or local assessing district shall assume the cost of training of its assessors in courses approved by the board for the purpose of obtaining the assessor license to the extent of course fees, mileage, meals and lodging, and recognized travel expenses not paid by the state. If the governing body of any township or city fails to employ an assessor as required by sections 270.41 to 270.53, the assessment shall be made by the county assessor.

In the case of cities incorporated or townships organized after April 11, 1974, except cities or towns located in Ramsey county or which have elected a county assessor system in accordance with section 273.055, the board shall allow the city or town 90 days from the date of incorporation or organization to employ a licensed assessor.

History: Ex1971 c 31 art 25 s 10; 1974 c 449 s 1; 1976 c 222 s 136; 1977 c 347 s 42; 1977 c 434 s 3; 1986 c 444; 1995 c 264 art 16 s 5

July 1st By Phil Johnson

Date/Time received: 6/26/08 2:30 P.M

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: Phil Johnson Telephone No: 831-3551

Address: 450 Bonnie St Windsor Min 56101

Date of Council Meeting: July 1-08 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: Internet "loss" (possible sale)?

RE: Taxes - Water & sewer rates? who is top in cost or hand to be passed to borrower of state?

Have you brought this to the attention of the appropriate department head? Stewart Manager
Committee? City Employees

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward):

and address of address City or County?

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.

Phil Johnson
Signature

May I please have at least ~~5~~ minutes on each subject? PJ 5+

Date/Time received: 11:30 6/27/08

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: Jack B. Kelly Telephone No: 507-831-1489

Address: 750 Highland Rd.

Date of Council Meeting: _____ (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: Stakeholders Group Questions
in regard to the Dam project

Have you brought this to the attention of the appropriate department head? _____
Committee? _____

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): Handouts

1. Jackson County Pilot Article

2. Dam Consultant Questions

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.

Jack B. Kelly
Signature

Save the dam

By Justin Lessman

Posted 6/25/2008 6:16:01 AM

The city's highest elected official is spearheading a citizen campaign to save the Des Moines River dam in Jackson from impending removal.

Mitch Jasper, mayor of Jackson, is pounding the streets of Jackson this week with an initiative petition in hand, collecting signatures of registered voters. He says he is doing so as a concerned citizen of Jackson.

Jasper began his effort at Jackson's Franks A Lot night June 12. During the three-hour downtown event, he collected more than 100 signatures.

Those signatures were voided, however, by a combination of eligibility requirements and initiative petition group protocol stipulations as outlined in the city charter, said Dean Albrecht, city administrator.

The city charter requires signatures be of citizens of Jackson who are on the list of registered voters at the Jackson County Courthouse. Accordingly, a number of names were declared ineligible.

Albrecht also said the city charter governs protocol for bringing an initiative petition, protocol of which Jasper was unaware during his initial signature drive.

"When you are doing this, you need your t's crossed and your i's dotted, which I did not," he said. Jasper said he is confident he will have enough qualifying signatures to present the initiative petition, according to proper protocol, to the Jackson City Council at its next regular meeting.

"To tear out the dam at this time is not a good way to spend public funds," he said. "And I believe the majority of the community agrees with me."

In fact, Jasper estimates that people he has spoken with about the issue agree with him "20-to-1." "I believe the writing is on the wall," Jasper said, "and I hope the council sees that the community is against tearing out that dam. We're asking the council to reconsider."

According to Jasper, once an initiative petition is successfully submitted to the council, in accordance with charter guidelines, members of the council may adopt the initiative or force the issue to a vote.

"This ordinance would require that the dam be left alone," Jasper said. "The dam could not be removed except with a motion of the people. I believe we will get the initiative passed."

The dam has been the subject of much discussion and some controversy for months. A number of options for the aging structure were discussed in a series of public meetings late last year and the council acted on one that would remove the dam and replace it with a series of stepped rapids.

Project cost is estimated at \$1.12 million, \$500,000 of which would be picked up by the state, according to Minnesota Department of Natural Resources officials, as long as the project is underway by September.

Jasper said getting the initiative petition before the council as quick as possible is of utmost importance, because "up until then, money is being spent."

Albrecht confirmed that funds are being expended, at the council's direction, on engineering costs associated with the beginning stages of the removal process.

Council member Ed Willett said he remembered "some opposition" raised at the time of the public meetings, though he said he doesn't remember getting the impression that a "majority" of the community was opposed to removal.

Jasper asks those who are interested in signing his initiative petition to put a "Yes" sign on their front doors this week.

"I'll stop for your signature and I will have information on the issue," he said. "I believe in the power of the people."

DAM CONSULTANT QUESTIONS

- 1) Would you be willing to, as part of a contract, work with representatives of a stakeholders group in order to develop a conceptual multi-phase plan that addresses both the short term dam situation and the longer term reservoir situation?**
- 2) Do you think it is important to fully assess all the risks and consequences of an urban dam removal before a dam is removed?**
- 3) What priority do you think protecting public and private property should have when faced with external pressures to return the river to a natural state? Do you think increased risks and consequences of damage to public and private property and taxpayers should be fully disclosed?**
- 4) How do you envision working for the best long term interests of the City of Windom if another regulatory stakeholder group has priorities centered specifically on the aquatic environment itself?**
- 5) What approximate percentage of your firm's business comes from DNR-related funding? Will this affect your ability to serve the needs of your client if you are hired by Windom?**
- 6) What additional role, if any, do you think the actual affected landowners should have in this process?**

New Pool Law Makes Waves

The Abigail Taylor Pool Safety Act was signed by Governor Tim Pawlenty on May 16, 2008. This new pool safety act requires licensure and inspection of all public pools in the state of Minnesota. It also requires pool owners to make immediate and future changes to public pools to ensure the safety of pool users. The requirements of the law are listed after the dates requiring action by you. Please pay special attention to the July 1, 2008 deadline!

You can complete the survey online at <http://www.health.state.mn.us/divs/eh/pools/forms.html> or you can request a printed copy of the form by calling the Minnesota Department of Health at 320-223-7300.

Immediately:

- All public pools in Minnesota are subject to licensure and inspection.
- Pool operators are required to conduct daily physical inspections of the drain covers/grates every day that the pool is open for use.
 - ◆ These physical inspections must be documented on the pool log.
 - ◆ If any drain cover is found to be loose, broken, or missing, the pool must be closed immediately.

By June 1, 2008:

- All drain covers and grates must be installed with screws that meet the manufacturer's specifications.

By July 1, 2008:

And annually thereafter, all public pool owners must certify to the Commissioner of Health that:

1. all outlets, except for unblockable drains (defined as 18" x 23", 414 sq in, or larger), are equipped with covers that have been stamped by the manufacturer that they are in compliance with ASME/ANSI standards, and
2. that all covers, grates and mounting rings have been inspected to ensure they have been properly installed and are not broken or loose. This includes owners of swim ponds.

Owners who do not submit the requested information will not receive a license to operate a pool.

(continued next page)

Swimming Pool News

(continued from previous page)

By January 1, 2009:

- All pools four feet deep or shallower must have an unblockable drain, OR at least two suction outlets, connected in parallel with covers that meet current ASME/ANSI standards, OR have a gravity outlet/drain.

By January 1, 2009:

- All pools four feet deep or shallower must have an unblockable drain, OR at least two suction outlets, connected in parallel with covers that meet current ASME/ANSI standards, OR have a gravity outlet/drain.

On January 2, 2009:

- All pools four feet deep or shallower that have not made modifications required in the Abigail Taylor Pool Safety Act are subject to closure or other enforcement actions.

By January 1, 2011:

- All pools greater than four feet deep must have an unblockable drain, OR at least two suction outlets, connected in parallel with covers that meet current ASME/ANSI standards, OR have a gravity outlet/drain, OR have another system approved by the commissioner that is equally effective or better than the systems listed in this paragraph.

On January 2, 2011:

- All pools greater than four feet deep that have not made modifications required in the Abigail Taylor Pool Safety Act are subject to closure or other enforcement actions.

You can view the Abigail Taylor Pool Safety Act signed by the Governor at
<http://www.health.state.mn.us/divs/eh/pools/poollegislation.html>

The Minnesota Pool Code can be found at
<http://www.health.state.mn.us/divs/eh/pools/rule.html>

If you have any questions, please contact our office by calling us at 507-934-4140 or find us on the Web at www.bnchs.org. Thank you for your commitment to making pools in Brown, Nicollet, Cottonwood and Watonwan Counties safer!


Karen Swenson
Director


Carol Johnson
Sr. Environmental
Health Specialist


Brent Rossow
CPO & Environmental
Health Specialist



Memo

To: Mayor and City Council

From: Denise Nichols

CC: Steve Nasby

Date: June 27, 2008

Re: DNR Dam Safety Program – Grant Agreement

The City of Windom has received a grant agreement from the State of Minnesota for the Dam Safety Program to renovate, reconstruct, remove or restore the Windom Des Moines River Dam. The State will provide funding for 50% of the total costs up to a maximum grant of \$750,000.

The grant agreement requires that the City does not incur any costs for the project before the grant has been approved and signed by the City and State Agencies.

A resolution to approve the grant agreement for the project and to authorize Mayor Tom Riordan to execute the grant agreement has been included for the Council's consideration.

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**A LOCAL GOVERNMENT RESOLUTION APPROVING A GRANT AGREEMENT WITH
THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES GRANT PROGRAM**

WHEREAS, the Des Moines River has eroded the shoreline and water is bypassing the Windom Dam creating a public safety hazard; and

WHEREAS, in June 2007, a State Bonding application was submitted to the State Legislature requesting state funding up to \$750,000 for renovation, re-construction, removal or restoration of the Windom Des Moines River Dam; and

WHEREAS, the State Legislature has appropriated \$2,000,000 for renovation or removal of publicly-owned dams and \$1,000,000 for stream restoration; and

WHEREAS, the State has awarded the City of Windom funding for fifty percent (50%) of the total project costs through a grant offer of up to \$750,000 for dam project assistance.

NOW, THEREFORE, BE IT RESOLVED that the City of Windom, Minnesota, will act as legal sponsor for the project described in the Department of Natural Resources Dam Safety Program grant application; and

BE IT FURTHER RESOLVED that the City of Windom has the legal authority to apply for financial assistance, and the institutional, managerial, and financial capability to carry out the project; and

BE IT FURTHER RESOLVED that the City of Windom has not incurred costs for the project and has not entered into any written agreements for the project; and

BE IT FURTHER RESOLVED that the City of Windom has not violated any federal, state, or local laws pertaining to fraud, bribery, graft, kickbacks, collusion, conflict of interest or other unlawful or corrupt practice; and

BE IT FURTHER RESOLVED that upon approval of its application by the State, the City of Windom may enter into an agreement for the above-referenced project, and that the City of Windom certifies that it will comply with all applicable laws and regulations as stated in the grant agreement; and

BE IT FURTHER RESOLVED that Thomas S. Riordan, Mayor, is hereby authorized to execute the Dam Safety Program Grant Agreement and act as the City's authorized agent for the purpose of administration of the grant.

Adopted this 1st day of July, 2008.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

DNR Dam Safety Program - Grant Application

[authorized by Minnesota Statutes, section 103G.511, subdivision 5]

1. Name of Local Government Unit: City of Windom

2. Mailing Address: 444 9th Street, Windom, MN 56101

3. Name, Title, and Phone Number of Person Submitting Application:

Steve Nasby, City Administrator
444 9th Street, P.O. Box 38
Windom, MN 56101
507.831.6129 (phone)
507.831.6127 (fax)
snasby@windom-mn.com

4. Dollar Amount Requested: \$750,000

5. Estimated Total Project Cost: \$1,500,000 estimate

6. Description of Proposed Project:

In the Spring of 2007 the river eroded the shoreline and water by-passed the dam structure. The citizens of Windom are interested in finding the appropriate course of action to address this issue. The City of Windom is requesting State funding to renovate, re-construct, remove or renovate a City-owned dam on the Des Moines River.

In January 2008 a structural analysis of the dam and current conditions was completed by Wenck Associates, Inc. This study showed that the dam structure is intact and the by-pass (breach) could be repaired, thus restoring the status quo. The MN DNR has requested that the City investigate the removal of the dam structure; however, the MN DOT has contacted the City and suggested the dam should remain in place in order to retain the current hydrologic environment as any changes may impact two State bridges.

The City is in the process of soliciting engineering firms to provide a Feasibility Study of a number of options ranging from dam removal to re-construction. A similar project in the City of Jackson (also on the Des Moines River) is underway. Jackson's feasibility study indicated options ranging from approximately \$540,000 to \$1.3 million. Due to the increasing costs in construction and a 1-2 year time lag the City of Windom is anticipating that a similar project would cost at least \$1.5 million. Thus, the City of Windom is requesting State funding in the amount of \$750,000.

Signature of Person Submitting Application

Date

Submit application to:

Mel Sinn
DNR Waters
500 Lafayette Road
St. Paul, MN 55155-4032
(Phone 651-259-5709)

**DAM SAFETY GRANT AGREEMENT
BETWEEN THE STATE OF MINNESOTA
AND THE CITY OF WINDOM**

THIS Grant Agreement is made between the State of Minnesota, acting by and through its Commissioner of Natural Resources, hereinafter the "State," and the City of Windom, Cottonwood County, Minnesota 56101, hereinafter the "Grantee."

WHEREAS, the State has general authority under Minnesota Statutes, Sections 103G.511 and 103G.515 to provide grants to local units of government to repair, reconstruct or remove dams; and

WHEREAS, Laws of ____, Chapter __, Article __, Section __, Subdivision __, appropriated \$2,000,000.00 to the State for renovation or removal of publicly owned dams; and Chapter __, Article __, Section __, Subdivision __, appropriated \$1,000,000.00 to the State for stream restoration; and

WHEREAS, the Grantee has submitted an application to the State for a dam project grant; and

WHEREAS, the State has determined that the Grantee should receive dam project assistance; and

WHEREAS, the Grantee represents that it is duly qualified and willing to perform the services set forth herein.

NOW THEREFORE, it is agreed between the State and the Grantee as follows:

1.0 AMOUNT OF GRANT

1.1 STATE SHARE

The State shall award the Grantee fifty percent (50%) of the total costs of the authorized Project identified in Section 2.1, hereinafter the "Project", or \$750,000.00, whichever is less, for the costs authorized herein. The total obligation of the State for all compensation and reimbursements to Grantee under this Grant shall not exceed \$750,000.00.

2.0 AUTHORIZED PROJECT

2.1 PROJECT PLAN

The proceeds of this Grant are to be used solely for the Project, which is the renovation, reconstruction, removal or restoration of the Windom Dam and stream corridor located on the Des Moines River in the City of Windom in accordance with plans and specifications signed

by a professional engineer. A description of the nature and scope of the Project is contained in Exhibit A, and as subsequently amended or revised, which is attached and incorporated herein by reference.

2.2 ADMINISTRATION AND SUPERVISION

The Grantee shall be responsible for the administration, supervision, management and Project oversight that may be required for the work performed under this Grant.

3.0 ACKNOWLEDGMENTS

The Grantee agrees to acknowledge the State's financial support for the Project. Any statement, press release, bid, solicitation, or other document issued by the Grantee describing the Project shall provide information reflecting that State funds were used to support the Project.

4.0 CONTACT PERSONS

The State's authorized agent for the purpose of administration of this Grant is:

Mel Sinn, Administrative Hydrologist
DNR Waters
500 Lafayette Road
St. Paul, MN 55155-4032
phone (651) 259-5709; fax (651) 296-0445; email mel.sinn@dnr.state.mn.us

The Grantee's authorized agent for the purpose of administration of this Grant is:

Thomas S. Riordan
Mayor
444 9th Street
Windom, MN 56101
phone (507) 831-6129; fax (507) 831-6127; email: windommayor@windomnet.com

5.0 COSTS

5.1 ELIGIBLE COSTS

Eligible costs are those costs directly incurred by the Grantee that are solely related to and necessary for producing the work products described in the Project plan. Eligible costs may include the following:

- 5.1.1** Advertising costs for bids and proposals;
- 5.1.2** Capital expenditures for facilities, equipment and other capital assets as approved in the Project plan;
- 5.1.3** Materials and supplies;
- 5.1.4** Architectural and engineering services;
- 5.1.5** Construction management and inspection and testing services;
- 5.1.6** Surveys and soil borings;

- 5.1.7. Actual construction of the Project; or
- 5.1.8 Travel, lodging and meal expenses of persons involved in the Project in the same manner and in no greater amount than provided for in the current "Commissioner's Plan" promulgated by the Commissioner of Employee Relations.

Certain other types of costs may be eligible provided that they are (1) directly incurred by the Grantee; (2) are solely related to, and necessary for, producing the work products described in the Project plan; and (3) have prior written approval of the State. Any cost not defined as an eligible cost or not included in the Project plan shall not be paid from State funds committed to the Project.

5.2 NONELIGIBLE COSTS

Noneligible costs for reimbursement means all costs not defined as eligible costs, including but not limited to the following:

- 5.2.1 Any costs incurred before the effective date of this Grant;
- 5.2.2 Fund raising;
- 5.2.3 Taxes, except sales tax on goods and services;
- 5.2.4 Insurance, except title insurance;
- 5.2.5 Attorney fees, except for acquisition and clearing title to land;
- 5.2.6 Loans, grants, or subsidies to persons or entities for development;
- 5.2.7 Bad debts or contingency funds;
- 5.2.8 Interest;
- 5.2.9 Lobbyists; and
- 5.2.10 Political contributions.

6.0 PAYMENT OF GRANT MONIES

6.1 REIMBURSEMENT

To obtain reimbursement for eligible costs under this Grant, the Grantee shall provide the State with invoices and evidence that the portion of the Project for which payment is requested has been satisfactorily completed. All invoices shall be sent to the person designated in Section 4.0 herein above. No facsimiles will be accepted. Invoices must be received by the State within sixty (60) days after the completion of the Project or the expiration of this Grant as set forth in Section 11.1 herein below, whichever occurs first. Invoices received after that date will not be eligible for reimbursement. The State's authorized agent has final authority for acceptance of Grantee's services, determination as to whether the expenditures are eligible for reimbursement under this Grant, and verification of the total amount requested. The Grantee shall not receive payment for work found by the State to be unsatisfactory, or performed in violation of federal, state or local law, ordinance, rule or regulation. No more than ninety (90) percent of the State's share of the cost shall be paid by the State until the State has determined that the Grantee has satisfactorily fulfilled all of the terms of this Grant.

6.2 REIMBURSEMENT SCHEDULE

It is required that invoices be submitted, at a minimum, at the close of each state fiscal year,

which is June 30. If expenses are extensive, reimbursement requests may be submitted monthly or quarterly. Eligible expenses should be itemized by the month of occurrence, not liquidation. If invoices are not received in this format, it could delay receipt of payment.

7.0 ACCOUNTING AND AUDIT

The Grantee shall maintain books, records, documents, and other evidence pertaining to the costs and expenses of implementing this Grant to the extent and in such detail that will accurately reflect the total cost of the Project. The Grantee shall use generally accepted accounting principles. All records shall be retained for a minimum of six (6) years after completion of the Project. The State, its representative, or the legislative auditor shall have the right to examine books, records, documents, and other evidence and accounting procedures and practices relevant to the Grant.

8.0 AMERICANS WITH DISABILITY ACT AND HUMAN RIGHTS

The Grantee, in the conduct of the Project, shall comply with the Americans with Disabilities Act of 1990 (P.L. 100-336), Minnesota Statutes Chapter 363 (the Minnesota Human Rights Act), and Minnesota Statutes, Sections 181.59-60 and all applicable rules and subsequent amendments.

9.0 WORKERS' COMPENSATION

The Grantee in the conduct of the Project shall comply with Minnesota Statutes, Section 176.181, Subdivision 2, pertaining to workers' compensation insurance coverage. The Grantee's employees and agents will not be considered State employees. Any claims that may arise under the Minnesota Workers' Compensation Act on behalf of these employees and any claims made by any third party as a consequence of any act or omission on the part of these employees are in no way the State's obligation or responsibility.

10.0 LIABILITY

The Grantee agrees to indemnify, save, and hold harmless the State, its agents and employees from any claims or causes of action arising from the performance of this Grant by the Grantee, its agents, contractors or employees. This clause shall not be construed to bar any legal remedies the Grantee may have for the State's failure to fulfill its obligations under this Grant.

11.0 TERM

11.1 EFFECTIVE DATE

This Grant shall become legally effective upon such date as it is executed by the Department of Natural Resources and shall remain in effect until June 30, 2012, or until all obligations set forth in this Grant have been satisfactorily fulfilled, whichever occurs first.

11.2 TERMINATION

This Grant may be terminated by the State or the Grantee at any time with or without cause upon thirty (30) days' written notice to the other party. In the event of such a cancellation, the Grantee shall be entitled to payment determined on a pro rata basis for work or services satisfactorily performed.

11.3 AMENDMENTS

Any amendment to this Grant must be in writing and will not be effective until it has been executed and approved by the same parties who executed and approved the original grant contract, or their successors in office.

12.0 ASSIGNMENT

The Grantee shall neither assign nor transfer any rights or obligations under this agreement without the prior written consent of the State.

13.0 ANTI-TRUST PROVISION

The Grantee hereby assigns to the State of Minnesota any and all claims for overcharges as to goods and/or services provided in connection with the Grant resulting from antitrust violations that arise under the antitrust laws of the United States and the antitrust laws of the State of Minnesota.

14.0 CHOICE OF LAW

All matters relating to the performance of this Grant shall be controlled by and determined in accordance with the laws of the State of Minnesota.

15.0 DATA DISCLOSURE

Under Minnesota Statutes, Section 270.66, and other applicable law, the Grantee consents to disclosure of its social security number, federal employer tax identification number, and/or Minnesota tax identification number, already provided to the State, to federal and state tax agencies, and state personnel involved in the payment of state obligations. These identification numbers may be used in the enforcement of federal and state tax laws, which could result in action requiring the Grantee to file state returns and pay delinquent state tax liabilities, if any.

IN WITNESS WHEREOF, the parties have caused this Grant Agreement to be duly executed intending to be bound thereby.

1. STATE ENCUMBRANCE VERIFICATION

Individual certifies that funds have been encumbered as required by Minn.Stat. §§16A.15 and 16C.05.

By: _____

Date: _____

CFMS Grant Contract No.: _____

2. GRANTEE

By: _____

Title: _____

Date: _____

By: _____

Title: _____

Date: _____

3. STATE OF MINNESOTA ACTING BY AND THROUGH ITS COMMISSIONER OF NATURAL RESOURCES

By: _____

Title: _____

Date: _____

This form has been approved by the Attorney General's Office.

A certified copy of the Grantee's Resolution unconditionally approving this Grant Agreement is attached as Exhibit B.

Distribution:
Agency
Grantee
State's Authorized Representative - Photo Copy

[Dam Safety Grant Agreement with _____ - _____, _____.doc]

Exhibit A

Project Description

The City of Windom is requesting state funding of \$750,000 for engineering and design work on the dam project (including civil engineering, hydrology studies, design\engineering work for stream restoration and trails) and construction\removal\renovation of the dam. The City of Windom is located in Cottonwood County, on U.S. Highway 71 and MN Highway 60, approximately 125 miles southwest of the Twin Cities.

In the spring of 2007 the Des Moines River worked its way around the dam structure and is eroding the river bank in Island Park. Due to the existing condition of the Windom Dam the MN DNR has moved up this project to #4 on their priority list. The current situation poses a safety hazard to the public. Attached as Exhibit 1 are photographs of the dam's condition. MN DNR has worked with a number of Minnesota communities on dam safety and removal options. This focus by the MN DNR presents the City of Windom with an opportunity to fully discuss the status of the dam and possible options with the community. On July 17, 2007 a DNR expert on dams and stream restoration (Luther Addland) made a presentation to the Windom City Council.

The City of Windom commissioned a structural analysis of the dam structure in February 2008. The results of this study showed that the dam structure is in good condition, but the wing walls would need to be addressed. As such, the possibility of keeping the dam is an option. On June 2, 2008 the City of Windom received Requests for Proposals (RFP) from four engineering firms regarding the performance of a feasibility study for the low-overhead dam project. The Windom City Council will be conducting interviews with these firms on July 1, 2008 and is scheduled to select a firm on July 15, 2008. The City will then engage an engineering firm to perform the feasibility study within 90 days (anticipated feasibility study completion date is October 15 – November 1). Following the completion of that analysis the City Council start the process of making the decision on the direction of the project (removal, reconstruction or replacement with riffles) and the scope of the project regarding necessary stream restoration activities.

The dam was originally constructed in 1878 for the Windom Flour Mill. That dam was washed out in 1885 and reconstructed. In 1923 the mill was destroyed by fire and in 1926 the City purchased approximately 50 acres along the Des Moines River which included the old Mill site and area around the dam. After the floods of 1962, which had carried away much of the wooden parts of the dam, the City undertook a major renovation project in the winter of 1962-63 where the dam was repaired and reinforced. In the mid-1980's dam was again repaired.

The City of Windom owns the dam and will continue to own the dam (if renovated or repaired). If the dam is removed, the City will continue to own the land around the former dam site.

	2008	2009	2010
Land acquisition	N/A		
Pre-design	\$60,000		
Design (including construction administration)		\$75,000	
Dam Reconstruction\Removal		\$1,000,000	
Stream Restoration and/or Trails		\$200,000	
Recreation Area\Trail Head Parking Spaces		\$65,000	
Contingency		\$100,000	

Deadline

June 2007

May 2008

June 2008

July 2008

***Oct – Nov 2008**

***December 2008**

***Jan - Feb 2009**

***March 2009**

***April 2009**

***May 2009**

***March 2010**

***May 2010**

Activity

Submission of State Bonding Request

State award of Bonding funds

Solicit RFPs for Feasibility Study

Select Engineering Firm for Feasibility Study

Completion of Feasibility Study

Council Decision on Project Direction

Completion of Preliminary Design work

Completion of Construction Plans

Bidding for Project

Construction Start

Construction Complete

Grand Opening

* Schedule is tentative

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	BEIM CONSULTING	WEB MAINTENANCE	350.00
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX	2,313.63
MAYOR & COUNCIL	COTTONWOOD CTY RECOR	SERVICE	46.00
	Total for Department 101		2,709.63*
CITY OFFICE	SELECTACCOUNT	ADM FEE	172.02
	Total for Department 103		172.02*
P & Z / BUILDING OFF	CDW GOVERNMENT INC	MAINTENANCE	124.11
	Total for Department 106		124.11*
CITY HALL	MN ENERGY RESOURCES	HEATING	184.17
	Total for Department 115		184.17*
POLICE	TRAVEL MANAGEMENT	LEASE CAR	3,022.06
	Total for Department 120		3,022.06*
STREET	FERRELLGAS	GAS	40.45
STREET	MN ENERGY RESOURCES	HEATING	243.28
STREET	PRO CELLULAR	PHONE	53.24
	Total for Department 140		336.97*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	128.00
	Total for Department 145		128.00*
	Total for Fund 01		6,676.96*
LIBRARY	GE MONEY BANK/AMAZON	SUBSCRIPTION	60.68
	Total for Department 171		60.68*
	Total for Fund 03		60.68*
POOL	A H HERMEL CANDY & T	MERCHANDISE	1,244.02
POOL	SALLY OLTMANN'S	POOL CONTRACT	3,250.00
POOL	MN ENERGY RESOURCES	HEATING	5,748.66
POOL	KEN SCHAFFER	REFUND - LESSONS	50.00
	Total for Department 175		10,292.68*
	Total for Fund 12		10,292.68*
AMBULANCE	JOLYNN NERHUS	EXPENSE	29.97
AMBULANCE	PAULA RAVERTY	EXPENSE	37.48
	Total for Department 176		67.45*
	Total for Fund 13		67.45*
	GUARDIAN INN/ MINNWE	TIF PAYMENT	12,301.32
	Total for Department		12,301.32*
	Total for Fund 35		12,301.32*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	TORO	TIF PAYMENT	25,049.08
		Total for Department	25,049.08*
		Total for Fund 37	25,049.08*
	MINN-KOTA PROPERTIES	TIF PAYMENT	2,623.52
		Total for Department	2,623.52*
		Total for Fund 39	2,623.52*
	J & R PARTNERSHIP	TIF PAYMENT	11,485.75
		Total for Department	11,485.75*
		Total for Fund 40	11,485.75*
	PM WINDOM	TIF PAYMENT	45,849.16
		Total for Department	45,849.16*
		Total for Fund 42	45,849.16*
LIQUOR	VERLO ADRIAN INC	WATER HEATER	926.58
		Total for Department 180	926.58*
		Total for Fund 60	926.58*
WATER	H P SUDS	BILLING CONTRACT SERVICE	93.33
WATER	KEVIN STEVENS	EXPENSE	258.44
		Total for Department 181	351.77*
		Total for Fund 61	351.77*
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	120,432.06
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	93.33
ELECTRIC	BANK MIDWEST	NSF CHECK	137.13
		Total for Department 182	120,662.52*
		Total for Fund 62	120,662.52*
SEWER	H P SUDS	BILLING CONTRACT SERVICE	93.33
SEWER	MN ENERGY RESOURCES	HEATING	129.16
		Total for Department 183	222.49*
		Total for Fund 63	222.49*
ARENA	FERRELLGAS	GAS	66.78
		Total for Department 184	66.78*
		Total for Fund 64	66.78*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	162.61

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	CDW GOVERNMENT INC	MAINTENANCE	124.11
ECONOMIC DEVELOPMENT	BRADY POWERS	MOWING	140.00
ECONOMIC DEVELOPMENT	LAMAR	SIGN & INSTALLATION	325.00
	Total for Department 187		751.72*
	Total for Fund 67		751.72*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	210.00
	Total for Department 166		210.00*
	Total for Fund 68		210.00*
TELECOMMUNICATIONS	FEDERAL COMMUNICATIO	FCC 159 FILING	965.00
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	280.01
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	16.45
	Total for Department 199		1,261.46*
	Total for Fund 69		1,261.46*
	AFLAC	INSURANCE	444.78
	MN BENEFIT ASSOCIATI	INSURANCE	96.18
	Total for Department		540.96*
	Total for Fund 70		540.96*
	Grand Total		239,400.88*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	21.49
		Total for Department 106	21.49*
POLICE	SHAWN HAKEN	EXPENSE	40.18
POLICE	UNICEL	TELEPHONE	281.52
		Total for Department 120	321.70*
STREET	WINDOM AUTO VALU	MAINTENANCE	66.83
		Total for Department 140	66.83*
RECREATION	CONNIE HAUGE	REFUND - REC PROGRAM	55.00
RECREATION	RAHN LARSON	REIMBURSE FOR BATS PURCH	260.53
RECREATION	MARY THEESFELD	REFUND - REC PROGRAM	55.00
RECREATION	LORI THIESEN	REFUND - REC PROGRAM	55.00
RECREATION	PAUL VESEY	SOUTHERN STAR LEAGUE FEE	180.00
RECREATION	ANGIE ZAMZOW	REFUND - REC PROGRAM	55.00
		Total for Department 150	660.53*
PARKS	WINDOM AUTO VALU	MAINTENANCE	6.15
PARKS	HY-VEE FOOD STORE	REFUND-PICNIC TABLE RENT	30.00
		Total for Department 165	36.15*
		Total for Fund 01	1,106.70*
LIBRARY	JOAN HUNTER	MILEAGE	39.39
LIBRARY	MN ENERGY RESOURCES	HEATING	58.45
		Total for Department 171	97.84*
		Total for Fund 03	97.84*
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	19.69
		Total for Department 174	19.69*
		Total for Fund 11	19.69*
POOL	LAURA JOHNSON	REFUND - SWIM LESSONS	50.00
		Total for Department 175	50.00*
		Total for Fund 12	50.00*
AMBULANCE	WINDOM AUTO VALU	MAINTENANCE	76.78
		Total for Department 176	76.78*
		Total for Fund 13	76.78*
	HOLT ELECTRIC	MAINTENANCE	166.60
		Total for Department	166.60*
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR	TELEPHONE	19.60
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	384.28
		Total for Department 177	403.88*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 14			570.48*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	13,365.57
LIQUOR	GRIGGS COOPER	MERCHANDISE	3,979.43
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	15,946.35
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	480.24
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,433.30
LIQUOR	MN ENERGY RESOURCES	HEATING	68.38
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	66.32
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	3,519.13
Total for Department 180			39,858.72*
Total for Fund 60			39,858.72*
WATER	AMUNDSON DIG	MAINTENANCE	885.86
WATER	H P SUDS	BILLING CONTRACT SERVICE	83.34
WATER	MN ENERGY RESOURCES	HEATING	589.50
Total for Department 181			1,558.70*
Total for Fund 61			1,558.70*
ELECTRIC	MARV GRUNIG	EXPENSE	212.10
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	83.34
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	89.35
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	149.32
ELECTRIC	MN ENERGY RESOURCES	HEATING	14.91
ELECTRIC	BANK MIDWEST	AUTOPAY - ACCT CLOSED	42.55
Total for Department 182			591.57*
Total for Fund 62			591.57*
SEWER	H P SUDS	BILLING CONTRACT SERVICE	83.33
SEWER	WINDOM AUTO VALU	MAINTENANCE	22.34
SEWER	MN ENERGY RESOURCES	HEATING	23.28
Total for Department 183			128.95*
Total for Fund 63			128.95*
ARENA	WINDOM AUTO VALU	MAINTENANCE	43.43
ARENA	MIDWEST WIRELESS	TELEPHONE	43.22
ARENA	MN ENERGY RESOURCES	HEATING	289.79
ARENA	PETERSON FEED	WOOD CHIPS	5,092.00
Total for Department 184			5,468.44*
Total for Fund 64			5,468.44*
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	47.02
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	472.00
ECONOMIC DEVELOPMENT	BOB YSKER	MOWING	55.00
Total for Department 187			574.02*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 67			574.02*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	230.00
Total for Department 166			230.00*
Total for Fund 68			230.00*
	LISA LARSON	REFUND - STATEMENT CREDI	1.56
	ELAINE LOLKUS	REFUND - STATEMENT CREDI	.08
Total for Department			1.64*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	7.00
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	58.18
TELECOMMUNICATIONS	HGTV HD	PROGRAMMING CHARGE	5.90
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	249.99
TELECOMMUNICATIONS	RFD TV	SUBSCRIBER	205.05
TELECOMMUNICATIONS	LISA LARSON	REFUND - STATEMENT CREDI	38.90
TELECOMMUNICATIONS	ELAINE LOLKUS	REFUND - STATEMENT CREDI	1.33
TELECOMMUNICATIONS	EUGENE SLOBA	REFUND - STATEMENT CREDI	1.50
Total for Department 199			567.85*
Total for Fund 69			569.49*
	AFSCME	UNION DUES	188.30
	JOHNSON COUNTY COURT	PAYROLL DEDUCTION CDDM01	1,202.00
	LOCAL UNION #949	UNION DUES	1,499.72
Total for Department			2,890.02*
Total for Fund 70			2,890.02*
Grand Total			53,791.40*



CONNECTING & INNOVATING
SINCE 1913

To: Mayors & Administrators
From: Mary Hamann-Roland, President
Date: June 18, 2008
Re: 2009 Dues Information

At its June 10th meeting, the League Board of Directors voted to set a *maximum* dues schedule increase of 3.75 percent for the 2009 fiscal year beginning September 1, 2008. The actual amount will be determined at the Board's August 21st meeting when it will adopt the budget for the coming fiscal year. This preliminary action was taken to comply with the League's Constitutional requirement that members receive at least 60 days notice of intended dues increases. Over the past ten years, annual dues schedule increases have averaged 3.2 percent.

The Board takes its responsibility to prudently manage the League's assets very seriously. It also recognizes that reliance on League services continues to grow even as city budgets remain tight, and that it is important to ensure these services can be provided in a way that meets our members' high expectations and needs. The Board will do its best to balance these goals when it makes a decision on the exact dues increase in August.

On behalf of the entire Board of Directors, I want to thank you for your continued support of the League. As always, we would welcome any comments you have about how League services might be made even better or about the proposed dues increase. Feel free to contact Jim Miller, Executive Director at 651-281-1205 or jmiller@lmc.org with any questions or comments.