

City Council Meeting
Tuesday, January 5, 2010
City Council Chambers
7:30 p.m.



AGENDA

Call to Order

Pledge of Allegiance

1. Appointment of City Administrator and Assistant City Administrator
2. Appointment of Street Superintendent
3. Appointment of City Attorney and Assistant City Attorney
4. Designation of Financial Institutions
5. Designation of Official Newspaper
6. 2010 Mayor Appointments and Reappointments
7. Approval of Minutes
 - Council Minutes – December 15, 2009
8. Consent Agenda
 - EDA Commission – December 14 & 18, 2009
 - Utility Commission – December 16, 2009
9. Department Heads
10. Energy Efficiency Conservation Block Grant Application
11. License Application
 - Exempt Permit – Des Moines Valley Chapter of MN Deer Hunters
12. Consideration of Acceptance for a Petition requesting an Orderly Annexation from Good Samaritan Society
13. Resolution Removing Parcel from 2009 Street Assessment Roll
14. Regular Bills
15. Unfinished Business
16. New Business
17. Council Concerns
18. Adjourn



MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: City Administrator *[Signature]*
DATE: December 29, 2009
RE: 2010 Appointments and Designations

The first City Council meeting of the year is typically an organizational meeting. As such, there are numerous appointments to Boards, Commissions and Council committees. Additionally, appointments for City officers and designations are also made at this time.

To assist the City Council with these tasks the following is a listing of the current City officers and official designations of Financial Institutions and Newspaper.

City Administrator\Clerk and Assistant City Administrator\Clerk
City Administrator -- Steve Nasby
Assistant City Administrator -- Brigitte Olson

Street Superintendent
Bruce Caldwell

City Attorney and Assistant City Attorney
City Attorney -- Dan McDonald
Assistant City Attorney -- Ron Schramel

Financial Institutions
Bank of The West
Bank Midwest
United Prairie Bank
Fulda Credit Union

Official Newspaper
Cottonwood County Citizen

Memorandum

To: City Council
From: Mayor Kruse
Date: December 31, 2009
Re: Appointments & Reappointments to Citizen Boards and Commissions

The following citizens have agreed to serve on the City of Windom's advisory boards and commissions.

<u>Board/Commission</u>	<u>Name</u>	<u>Appointment or Re-Appointments</u>
Utility	Chris Johnson	Re-appointment
Telecommunications	Forrest Fosheim	Re-appointment
Planning & Zoning	Lindsey Cartwright	Re-appointment
	Marily Wahl	Re-appointment
Park & Recreation	Jeff Lacanne	Re-appointment
	Open	
Multi-Purpose	Connie Knorr	Re-appointment
Library	Beth Fleming	Appointment
	Jan Johnson	Re-appointment
HRA	Doreen Jorgenson	Re-appointment
	Open	
EDA	Open	Appointment
Civil Service	Kathy Kretsch	Re-appointment

Council Appointments

Telecommunication Commission –
Bob Messer Re-appointed
Corey Maricle will be replacing Jean Fast

All other Council appointments will remain the same as last year.

**Council Meeting
Windom Community Center
December 15, 2009
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Jean Fast, Corey Maricle, Robert Messer,
Bradley Powers and JoAnn Ray

Council Members Absent: None

City Staff Present: Steve Nasby, City Administrator; Brigitte
Olson, Assistant City Administrator; Bruce
Caldwell, Street Superintendent; Marv Grunig,
Electric Utility Manager and Jeremy Rolfes,
Telecom

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Messer, second by Fast, to approve the December 1, 2009 and
December 10, 2009 minutes. Motion carried 5 – 0.**

5. Consent Agenda:

Kruse said the Consent agenda contained the minutes from the following Boards
and/or Commissions:

- Utility Commission – November 25, 2009

**Motion by Powers, second by Ray, to approve the Consent Agenda. Motion
carried 5 – 0.**

6. Public Comment:

Frank Dorpinghaus congratulated the Mayor's Metal of Honor winners. Dorpinghaus discussed the Copenhagen Climate treaty talks now underway and "climate-gate". He said that information relating to climate change and some scientist's findings are being exposed as fraud and this has been reported by some of the mainstream media. Two Congressional representatives have asked for an investigation into this matter. The Climate Treaty document being discussed contains references to global government, oversight and identification documents. The taxing of emissions on

carbon are a tax that will hurt the U.S. economy and tax payers as a number of developing countries in South America and China have stated they will not sign on to the agreement so more of the burden falls to other countries. Because the global warming issue is linked to faulty science and findings this can be seen as a ploy by some to promote their own self interests.

7. Department Heads:

None.

8. License Applications:

Liquor Licenses

Kruse said that liquor license renewals have been requested from the Eagles Club, Phat Pheasant, Sun Bowl, China Restaurant and the Windom Community Center.

Maricle noted that the application for the Phat Pheasant includes the outdoor area parking. Nasby said the intent is to have this include the outside area that they fence in for some events.

Motion by Powers, seconded by Fast, to approve the Liquor Licenses for all of the establishments requesting renewals. Motion carried 5 – 0.

Cigarette Licenses

Kruse said cigarette license applications had been completed by Casey's General Store, Country Pride Services, Erickson Oil, Hy-Vee, Riverbend Liquor, Center Stop, Sunshine Foods, Super America and Amoco.

Motion by Maricle, seconded by Ray, to approve the Cigarette licenses as presented. Motion carried 5 – 0.

Game of Skill Licenses

Kruse said that game of skill licenses and payments had been received from the Phat Pheasant, Sun Bowl (C & N Sales), Windom Arena, Windom Laundromat and Sunshine Foods (John Hedenquist) and FOE Aerie 3891 Eagles Club.

Motion by Maricle, seconded by Powers, to approve the license applications for games of skill as presented. Motion carried 5 – 0.

Kruse said that game of skill license had been received from the Windom Laundromat (C & N Sales), but no payment has been made for the license.

Motion by Powers, seconded by Maricle, to approve the game of skill license for the Windom Laundromat (C & N Sales) pending the receipt of payment. Motion carried 5 – 0.

Theatre License

Kruse said that one license had been requested from the Windom State Theatre.

Motion by Messer, seconded by Powers, to approve the Theatre license for the Windom State Theatre. Motion carried 5 – 0.

9. Resolution Accepting Donation – Windom Booster Club:

Council member Fast introduced the Resolution No. 2009-49, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM THE WINDOM ARENA BOOSTER CLUB FOR THE WINDOM ARENA” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Messer, Fast, Powers, Ray and Maricle. Nay: None. Absent: None. Resolution passed 5 – 0.

10. Police Department – Officer Hiring Recommendation:

Police Chief Jeff Shirkey said that there was a letter of recommendation in the Council packet and he is recommending that Cory Hillesheim be offered the position of officer within the Windom Police Department. Mr. Hillesheim is a very good, qualified candidate and is excited to be coming to Windom.

Motion by Messer, seconded by Powers, to approve the hiring of Cory Hillesheim as an officer within the Windom Police Department. Motion carried 5 – 0.

11. 2010 City of Windom Tax Levy:

Kruse said the amount of the levy would be going up 2.49% which he felt is a modest increase given the cuts in State aid. He thanked the City Council, Department Heads and City staff for all of their hard work on the budget.

Council member Messer introduced the Resolution No. 2009-50, entitled “A RESOLUTION APPROVING 2009 TAX LEVY, COLLECTABLE IN 2010” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Fast, Powers, Ray, Maricle and Messer. Nay: None. Absent: None. Resolution passed 5 – 0.

12. Approve 2010 City of Windom Budget:

Kruse asked Nasby for an overview. Nasby said the proposed budget was the same as was reviewed at the December 1st meeting. The total budgeted revenues were \$15.6 million with expenses totaling \$15.03 million. Approximately 2\3 of the budgeted revenues and expenses were within the Enterprise Funds, which are the utilities funds. The General Fund is about \$2.135 million and the Special Funds such as the Community Center, Arena, Library, Pool, EDA and Ambulance total about \$1.4 million.

Motion by Maricle, seconded by Powers, to approve the 2010 City of Windom budget as proposed. Motion carried 5 – 0.

Nasby said that within the 2010 Budget there was a capital item for the Telecom Fund for set-top boxes. This equipment has to be ordered well in advance as there is a demand for the units. The Telecom Department had made an order for March 2010 delivery; however, the vendor could fill it immediately. As such, Nasby asked the Council if the 2010 capital item for Telecom could be funded from the 2009 budget.

Messer said the lead time on the boxes is long and we need them so he was in favor of funding them now.

Motion by Messer, seconded by Fast, to amend the 2009 budget to allow for the Telecom Fund to expend funding for this capital purchase. Motion carried 5 – 0.

13. Designation of General Fund Balance:

Council member Fast introduced the Resolution No. 2009-51, entitled “A RESOLUTION DESIGNATING GENERAL FUND BALANCE” and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Powers, Ray, Maricle, Messer and Fast. Nay: None. Absent: None. Resolution passed 5 – 0.

14. Windom Community Center – Meal Site Lease:

Kruse said this is a continuation of the meal program located at the Windom Community Center through Lutheran Social Services.

Messer and Kruse said that LSS does a wonderful job with this program.

Motion by Messer, seconded by Powers, to approve the 2010 Meal Site lease between the City of Windom and Lutheran Social Services. Motion carried 5 – 0.

15. Supplemental Power Agreement – Windom Municipal Electric:

Marv Grunig, Electric Utility Manager, said that this power purchase covers 2012-2015 to bridge a power supply gap. The power supply contract replaces the NSP55 contract we have that expires in October 2011. An RFP went out to 140 suppliers. Through reviews by CMMPA and RW Beck there were two prime bidders that entered the negotiations phase (bidder #4 and bidder #12). The power purchases are based on a Time of Day purchase and a fixed block purchase, which will help to mitigate the risk of buying all of the power from the market. There is a declining regional capacity reserve so the cost of power will be going up as no new base load generation is planned and the Big Stone II project was a victim of climate change legislation and probable cap and trade costs. The price of electricity is projected to be stable through 2015 due to the weak economy and demand, but then the prices could

Preliminary

be going up significantly. The proposed contract is for 25 – 27% of Windom’s electric supply. On November 25, 2009 the Windom Utility Commission recommended approval of the proposed supplemental power purchase from Bidder #4, which is also the recommended bidder by CMMPA.

Motion by Messer, seconded by Powers, to approve the Windom Municipal Utility Commission to enter into a supplemental power purchase agreement with Bidder #4. Motion carried 5 – 0.

Messer asked about the outlook for nuclear power as it does not produce carbon emissions. Grunig said that the State of Minnesota has a moratorium on any new nuclear power generation due to strong environmentalist groups, but it could occur in neighboring states.

16. Regular Bills:

Motion by Ray, seconded by Powers, to approve the regular bills. Motion carried 5 – 0.

17. Unfinished Business:

None.

18. New Business:

None.

19. Council Concerns:

Fast wished everyone Happy Holidays and thanked the City staff for all of their work throughout the year.

Kruse wished everyone a Merry Christmas.

20. Adjourn:

Kruse adjourned the meeting by unanimous consent.

Meeting adjourned at 8:06 p.m.

Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
DECEMBER 14, 2009**

1. Call to Order: The meeting was called to order by President Slette at 12:03p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Trevor Slette, Nestor Palm, Corey Maricle and Bob Messer.
Absent: Juhl Erickson.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; City Administrator Steve Nasby; Sally Larson, WADC Liaison; and Pat Halbe of United Prairie Bank.

3. Approval of Minutes:

Motion by Commissioner Palm, seconded by Commissioner Messer, to approve the Minutes of the EDA Meeting held on November 9, 2009. Motion carried 3-0.

(Commissioner Maricle arrived after this vote.)

4. WECC Update: Director Backman updated the Board concerning classes underway at WECC, including classes presented through the MNREM grant. He gave a preview of a possible new lean operations management training class for the spring/summer schedule.

5. Spec Building Phase II:

A. Closed Session – Continuing Lease Negotiations: Director Backman advised that the closed session pertains to continuing negotiations concerning the lease for the Phase II addition to the Spec Building. President Slette closed the meeting to the public at 12:14 p.m. Director Backman updated the Board concerning communications with the lessee and proposed lease terms. The meeting was re-opened to the public at 1:10 p.m. Director Backman reported that Toro had signed a lease extension concerning the existing spec building at 1925 North Redding Avenue which covers their fiscal year ending on October 31, 2010.

B. Financing Proposals: The Board had received financing proposals from Bank Midwest and United Prairie Bank together with a side-by-side comparison of the proposals. Director Backman advised that he had contacted the local financial institutions concerning proposals for the financing of Phase II of the Spec Building and refinancing of the loan on the existing spec building. Bank Midwest and United Prairie Bank submitted proposals. There was a discussion of the terms of the two proposals.

Resolution introduced and motion by Commissioner Messer, seconded by Commissioner Maricle, to adopt EDA Resolution No. 2009-05, entitled “Resolution Approving Financing for Spec Building Phase II Project”, approving the proposal submitted by Bank Midwest.

Upon roll call vote being taken, the following voted in favor of the Resolution: Commissioners Slette, Maricle, Messer and Palm; and the following voted against the same: None; the following were absent: Commissioner Erickson.

6. Small Cities Development Program

A. Owner-Occupied Rehab Project Review: No projects were submitted for approval at this meeting.

7. Prospect Summary: Director Backman updated the Board concerning the status of communications regarding a possible restaurant in Windom. He also met with the principals of two local businesses who are interested in small expansions to their existing businesses. There are some space issues to be resolved before either plan could occur.
8. New Business: Commissioner Nestor Palm's term on the EDA Board will end on December 31, 2009. President Slette read a Certificate of Appreciation for Commissioner Palm's service to the EDA and the City and presented the Certificate to Nestor Palm.
9. Miscellaneous Information
 - A. Monthly Budget Recap: The Board received copies of the monthly budget reports for the months of October and November, 2009.
 - B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports provided by Van Binsbergen & Associates for the period ending October 31, 2009.
 - C. River Bluff Townhomes – 2010 Budget: Currently the townhomes are fully-occupied. There was a discussion concerning the current rental rates for the units. The Board requested that the EDA research rental rates and expenses and comparables and report back to the Board in January.
10. Recess of Meeting: By consensus, President Slette recessed the meeting until 9:00 a.m. on Friday, December 18, 2009.

Trevor Slette, President

Attest: _____
Aaron Backman, Executive Director

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
DECEMBER 18, 2009**

1. Call to Order: The meeting, which had been recessed on Monday, December 14, 2009, was re-opened by President Slette at 9:00 a.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Trevor Slette, Juhl Erickson, Corey Maricle, and Bob Messer.
Absent: Nestor Palm.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.

3. Spec Building – Phase II

A. Closed Session – Continuing Lease Negotiations: Director Backman advised that the closed session pertains to continuing negotiations concerning the lease for the Phase II addition to the Spec Building. President Slette closed the meeting to the public at 9:02 a.m. Director Backman updated the Board concerning communications with the lessee regarding the proposed lease on Phase II of the building. The meeting was re-opened to the public at 9:20 a.m. Director Backman advised that today is the date for release of the contractor's bid for the Phase II expansion project. Toro and the EDA do not have a signed lease for Phase II. Therefore, the building addition cannot go forward at this time. Toro's corporate office continues to evaluate the space needs for the local operations. It is anticipated that a decision concerning these requirements will be made closer to spring and then the construction project for Phase II may be re-bid.

Motion by Commissioner Messer, seconded by Commissioner Maricle, that all bid proposals for the Spec Building Phase II Project (both construction and financial) are null and void, and the bidders are released from the terms of their bids. Motion carried 4-0.

4. Adjourn: On motion and by consensus, President Slette adjourned the meeting at 9:32 a.m.

Trevor Slette, President

Attest: _____
Aaron Backman, Executive Director

UTILITY COMMISSION MINUTES
City Hall, Council Chamber
December 16, 2009

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m., on December 16, 2009 in the City Hall Council Chamber.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Chris Johnson and Keith Bloomgren

Members Absent: None

City Council Liaison: Jean Fast, (Absent)

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator and Mike Haugen, Water/Wastewater Superintendent

Others Present: Eric Johnson and Kelly Graplar, Iowa Lakes Rural Water; Randy Dittman, Poet Bio-Refinery Manager; Sidney Nelson

APPROVE MINUTES

Motion by Bloomgren, seconded by Johnson, to approve the November 25, 2009 minutes as presented. Motion carried 3-0.

WATER WASTEWATER ITEMS

Fish Lake Wastewater Treatment Agreement – Kelly Graplar, Iowa Lakes Rural Water reviewed the agreement with the Utility Commission. Graplar highlighted the following three (3) items that Iowa Lakes Rural Water was not in agreement with:

1. In 3.6, Iowa Lakes Rural Water had proposed a 90 day notice of rate changes. Windom had requested a 30 day notice of rate changes. Iowa Lakes Rural Water requests a compromise to 60 days.
2. In 12.1, Iowa Lakes Rural Water provided for an initial 40 year term with automatic 5 year extensions. The City had suggested 20 years.
3. In 6.1, this section refers to the M/S Station and language being dropped to provide for the responsibility of Iowa Lakes Rural Water being solely responsible for the construction and operation of that facility.

The Utility Commission would be agreeable to allow the compromise of a 60 day rate change notification to Iowa Lakes Rural Water, and the Commission was in agreement to extend the contract for 40 years versus the original 20 year contract.

However the Utility Commission wanted to be sure that there were no assumptions made to which entity is responsible for the cost of operations and construction of any and all equipment pertaining to the Fish Lake Wastewater Agreement.

Nasby suggested a blanket statement saying that Windom would not be responsible for the construction or maintenance of any part of the Fish Lake Collection System. Grapler agreed and would have their attorney draft language.

Motion by Johnson, seconded by Bloomgren to send the completed revised Industrial Wastewater Treatment Agreement for legal review after changes are made and then recommend to City Council the approval of that document. Motion carried 3-0.

Poet Bio-Refinery Water Purchase Agreement – Discussion was held with Randy Dittman, Poet Bio-Refinery Manager and the Utility Commission . The following items were reviewed:

- Poet Bio-Refinery would reduce their maximum water usage from 140 million gallons of water purchased to 110 million gallons
- Poet Bio-Refinery will be limited to a maximum of 10 million gallons of water purchased in any month
- Poet Bio-Refinery will be responsible for the DNR surcharge fee for water drawn in the summer months.
- The proposed terms of the contract will be from 2010 through 2018.
- The savings to the Windom Water Treatment Plant are difficult to quantify as the Plant was designed to serve this capacity and readily defined price differences are not available for the savings in electricity and chemical costs. However, this agreement would allow for possible growth in demand for water used by Windom's citizens or new businesses, without having to expand the well field, treatment plant or other infrastructure.
- Nasby outlined 3 methods for calculating the original costs by Bolton & Menk in 1997, which shows that the calculations in the proposal outlined below are accurate.
- Nasby outlined how the reduction in water sales to Poet Bio-Refinery will impact the 2010 Water Budget. In 2008 Poet purchased approximately 140 million gallons of water for \$355,000. If Poet only purchases the minimum of 110 million gallons per the current contract the 2009 revenue would be \$293,700. The proposed amendment to the water purchase contract effective in 2010 anticipates the annual revenue to be \$249,560. The difference in annual revenues is \$44,140. This amount will be reduced to some extent through savings in the Water Department's operation and maintenance costs.

The proposal to amend the water purchase agreement that was presented to the Utility Commission is as follows:

A minimum water purchase threshold of 40 million gallons. At the current rate this is \$106,800 for water purchases (40,000,000 gallons at \$2.67 per 1,000 gallons). Water on reserve of 70 million gallons at 40% of the water rate (which is \$74,760 for 70,000,000 gallons at the current rate of \$2.67 per 1,000 gallons x 40%). Plus a one-time, up front capital payment of \$484,000. This debt payment equals a \$68,000 estimated annual debt service savings on the water treatment plant loan. These three items account for a total of \$249,560.

Discussion was also held regarding the 2009 water usage by Poet Bio-Refinery. The Utility Commission showed concern as Poet will be short by 54 Million gallons pumped for 2009, and questioned Dittman as to their responsibility in fulfilling the current contract requiring a minimum payment for water usage of 110 Million gallons. Dittman said that their position is to only pay for the water that they used, as they had a verbal agreement to test their zero liquid discharge system that was in place in January 2009 which showed a 20 Million gallon reduction in water usage, and their industrial water source was on line in August 2009. Dittman said that as with any new system there are problems that need to be worked out, and they had no idea what their usage would be until everything was in place.

The Utility Commission did not agree with Poet Bio-Refinery not paying for the unused minimum of 54 Million gallons usage that are in the present contract but that were not purchased by them. They felt that it is unfair for the citizens of Windom to assume that additional burden in increased rates.

Motion by Bloomgren, seconded by Johnson to show support for the Poet Bio-Refinery Water Purchase Agreement, and billing for the 54 Million gallons of water that were not used, as stated in the current agreement, and billing that according to the new agreement. In the new agreement the minimum amount on reserve will be divided by 12 equal months. If in the event that Poet Bio-Refinery purchases more than the minimum in one month, the bill will reflect that usage. Motion carried 3-0.

Other Water/Wastewater Items:

Haugen informed the Utility Commission that they have had four water main breaks already in December.

Nasby requested direction from the Utility Commission regarding the request from Red Rock Rural Water. He requested discussion take place on increasing their minimum from 65 million gallons of water usage per year to 85 million gallons. If the Utility Commission would be willing to do this, Red Rock Rural Water would pay for this retainage. Jones had indicated that he felt this agreement would only need to be in place for three (3) years.

Discussion was held on the possibility of PM Windom using more water as they used 6 million gallons this month, and that there are no provisions in place to move a company from

a commercial to an industrial user. (Haugen corrected the above statement after the meeting. Haugen should have said that PM Windom used 1 (one) million gallons at a cost of \$6,000”).

The Utility Commission decided to wait with this discussion until the Poet Bio-Refinery Water Purchase Agreement is in place for further discussion.

The Utility Commission discussed options for use of the debt payment from Poet Bio-Refinery.

ELECTRIC ITEMS

In Grunig’s absence he provided the Utility Commission detailed information regarding Bonds that the Utilities are responsible for. They are as follows:

- Big Stone II Development Bonds – there are two Big Stone II Development Bonds at rates of 4.591% and 4.359%.
- Nebraska City II Development Bond – The third development bond is for Nebraska City II Power Plant with an interest rate of 5.619%. This bond runs through 2010, and we pay \$878 per month. Grunig’s recommendation was to leave the bond alone thru its term because there would be little interest saved.
- Big Stone II Project Obligation – Windom Utilities is still responsible for \$227,500 for this project.

Grunig requested that the Commission determine if they want to pay off the bonds or continue to make regular payments.

Motion by Johnson, seconded by Bloomgren, to pay off the \$227,500 development bonds for Big Stone Project, and to continue to amortize that loan amount to the Fuel Cost Adjustment through the term of the Bond. Motion carried 3-0.

REGULAR BILLS

Motion by Bloomgren, seconded by Johnson, to approve payment to Wenck Associates bill in the amount of \$2,874.66. Motion carried 3-0.

OLD BUSINESS

Haugen informed the Utility Commission that MPCA requested data regarding methane tests in the landfill area, and that he had received information from Grabowski, Wenck Engineer for this site, and that there were methane probes on that site in the earlier years and low or non-detectable amounts of methane were detected so the probes were removed. However, he said that they would be added for the spring sampling event.

NEW BUSINESS

Johnson requested information on the Data Processing line item for the Electric Fund, to see why it was over budget this year and the Water and Sewer Funds were not over budget.

The next regularly scheduled meetings are set for January 27, 2010, February 17, 2010 and March 24, 2010.

On motion the meeting was adjourned at 11:15 a.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Date: December 31, 2009
Council Meeting Date: January 5, 2010
Item Title/Subject: ENERGY EFFICIENCY GRANT APPLICATION

Background:

The City was contacted by the Southwest Minnesota Housing Partnership concerning an opportunity to submit a grant application for funding of energy improvements. The grant is entitled the "Energy Efficiency and Conservation Block Grant Program" and is administered through the Minnesota Department of Commerce, Office of Energy Security. These improvements include heating systems, windows, appliances, and insulation.

The eligible recipients are income-based apartment complexes. Windom Apartments was the first apartment complex in this region to express an interest in participation in the program. They would benefit from improvements such as replacement of their boiler system and other energy improvement projects. These energy-efficient upgrades will reduce the volume of energy consumption by the apartment complex and will also increase the value of the property. Apartments in four other cities (Luverne, Pipestone, Harmony and Buffalo) would also be upgraded.

The program regulations require that applicants must be Minnesota local units of government. The Southwest Minnesota Housing Partnership ("the Partnership") will prepare and submit the joint grant application and administer the grant if awarded. However, the Partnership cannot act as the applicant.

It is necessary that one city serve as the lead applicant. Windom has been requested to act in that capacity for this grant application. There are no costs to the City to act as lead applicant. The City also will incur no costs for preparation of the grant application or administration of the grant if awarded.

Attached are the following: A summary which outlines the highlights of the program and the timeline for the process together with a proposed Resolution. If there are additional questions, I will also be present at the City Council Meeting on January 5, 2010.

Requested Action: Adopt the Resolution (1) authorizing the submission of an application, by the Southwest Minnesota Housing Partnership, to the Energy Efficiency and Conservation Block Grant Program offered by the Minnesota Department of Commerce, Office of Energy Security; and (2) authorizing the Mayor and City Administrator to execute the grant application and any other required documents to implement the grant.

Respectfully submitted,

Aaron A. Backman

Aaron A. Backman, EDA Executive Director

AAB:mah

Attachments

**The Energy Efficiency and Conservation Block Grant Program Summary:
Windom, Luverne, Pipestone, Harmony, and Buffalo**

The Southwest Minnesota Housing Partnership (SWMHP) has identified a stimulus funding opportunity through the Minnesota Department of Commerce (DOC). The DOC Office of Energy Security requests proposals from Minnesota local units of government for the Energy Efficiency and Conservation Block Grant (EECBG) Program funded by the American Reinvestment and Recovery Act of 2009 (ARRA). Minnesota cities, counties and townships that were not eligible to apply directly to the U.S. Department of Energy (DOE) for EECBG funding are eligible to apply for these competitive grants. The Program was established to offer opportunities for local governments to promote energy savings, create/retain jobs, and reduce emissions of greenhouse gases.

The SWMHP has recently obtained properties in Luverne (Centennial Apartments), Pipestone (Storybook Apartments), Harmony (Harmony Manor Apartments), and Buffalo (Woodmere Apartments) which have energy improvement needs eligible for this type of funding such as windows, heating systems, appliances, and insulation. Additionally, the SWMHP would like to make similar improvements to the Windom Apartments. The SWMHP is requesting the submission of a joint application among the five cities. Even though only local governments are eligible to apply, funds can be distributed to ineligible entities such as nonprofits. The SWMHP is requesting that the City of Windom be the lead applicant for the application, however, the SWMHP will be responsible for preparing the grant application and, if funds are awarded, the administration of the grant at no cost to the participating cities.

Approximately \$6,300,000 is available under this program and the Office of Energy Security anticipates that 100-250 applicants will be selected for awards under this solicitation. The maximum award under this solicitation is \$100,000 for energy saving projects and the minimum award is \$1,000. When submitting a joint application, the funds requested may not exceed the number of eligible entities times the maximum award amount (e.g., five entities may apply for a maximum of \$500,000 under a joint application for direct energy saving projects).

To date, the SWMHP has not found an application requirement stating a resolution and/or cooperative agreement must be provided in the joint application packet. However, the SWMHP requests that the City Council of each city sign a resolution on the grant application in case this will be needed. The SWMHP has submitted questions, including a question on specific requirements on joint applications, to the Office of Energy Security that will be answered no later than January 11th, 2010. Further documents may be requested by the SWMHP, after the answers to those questions are released. Please see the timeline below for important dates regarding the application process:

Application Timeline

RFP Posted December 14, 2009

Question Due Date December 29, 2009 by 4:00 p.m., Central Standard Time (CST)

Responses to Questions Issued January 11, 2010

Notice of Intent Due Date & Time January 15, 2010 by 4:00 p.m., CST

Proposal Due Date & Time January 25, 2010 by 4:00 p.m., CST

Short-List Notification to Responders March 12, 2010

Grants Targeted to Begin April 2010

Project Grants to be Completed By March 31, 2011

Program Grants to be Completed By June 30, 2012

RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION AUTHORIZING AN ENERGY EFFICIENCY AND CONSERVATION
BLOCK GRANT APPLICATION**

WHEREAS, it is the position of the Windom City Council to encourage equipment updates which promote energy efficiency; and

WHEREAS, the Minnesota Department of Commerce, Office of Energy Security, will be administering an “Energy Efficiency and Conservation Block Grant Program”; and

WHEREAS, the Windom Apartments would be an eligible candidate for such funding for the replacement of their boiler system and other energy improvement projects, in addition to other projects in neighboring cities; and

WHEREAS, the Southwest Minnesota Housing Partnership has undertaken the responsibility to verify eligibility and to prepare any grant application for such funding; and

WHEREAS, it is necessary that one municipal entity act as the legal sponsor for any grant application, covering projects in the Cities of Windom, Luverne, Pipestone, Buffalo, and Harmony, which is to be submitted to the Minnesota Department of Commerce, Office of Energy Security; and the City of Windom has been asked to act in such capacity; and

WHEREAS, the Cities mutually agree to work together in the administration of the “Energy Efficiency and Conservation Block Grant Program” with the common goal to provide more energy efficient updates to the designated properties within the communities; and

WHEREAS, there will be no cost to the City of Windom in connection with the grant application or administration of the grant.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. The Windom City Council supports the preparation of an application for the “Energy Efficiency and Conservation Block Grant Program”, by the Southwest Minnesota Housing Partnership, to be submitted to the Minnesota Department of Commerce, Office of Energy Security on January 25, 2010.

2. The City of Windom shall act as the legal sponsor for such grant application; but shall not be liable for any expense in connection with the application or administration of any grant received through the program.

3. The Mayor and the City Administrator are hereby authorized to execute any such grant application to be submitted to the Minnesota Department of Commerce, Office of Energy Security, for projects in Windom and neighboring cities.

4. Upon approval of the grant application by the Minnesota Department of Commerce, Office of Energy Security, the Mayor and City Administrator are hereby authorized, on behalf of the City of Windom, to execute such agreements and contracts as are necessary to implement the grant. However, the City of Windom shall not be responsible for any expense in connection with the administration of the grant or completion of the projects.

Adopted this 5th day of January, 2010.

Kirby G. Kruse, Mayor

ATTEST: _____
Steven Nasby, City Administrator/City Clerk

Minnesota Lawful Gambling LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:
 - conducts lawful gambling on five or fewer days, and
 - awards less than \$50,000 in prizes during a calendar year.

Application fee	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION Check # _____ \$ _____

Organization name Previous gambling permit number
Des Moines Valley Chapter of MN. Deer Hunters

Type of nonprofit organization. Check one.
 Fraternal Religious Veterans Other nonprofit organization

Mailing address City State Zip Code County
752 Highland Road **Windom** **MN** **56101** **Cottonwood**

Name of chief executive officer (CEO) Daytime phone number Email address
Ronald Schramel **507-831-5962**

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
 Don't have a copy? This certificate must be obtained each year from:
 Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
 Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
 If your organization falls under a parent organization, attach copies of both of the following:
 a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
 b. the charter or letter from your parent organization recognizing your organization as a subordinate.

IRS - proof previously submitted to Gambling Control Board
 If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
Community Center Of Windom

Address (do not use PO box) City Zip Code County
1750 Cottonwood Drive **Windom** **56101** **Cottonwood**

Date(s) of activity (for raffles, indicate the date of the drawing)

Check the box or boxes that indicate the type of gambling activity your organization will conduct:
 Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4076.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name _____
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title _____ Date ____/____/____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.

A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application

 Title _____ Date ____/____/____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

Signature of township official acknowledging application

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Ronald J Schmale Date 12-31-2009

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Fill-in & Print Form

Reset Form

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.



705 6th St
Windom, MN 56101-1814

Phone: 507-831-1788
Fax: 507-831-0844
www.good-sam.com

Sogge Memorial
Remick Ridge Estates
Mikkelsen Manor
Home Care

December 9, 2009

Mr. Steven Nasby
City Administrator
City of Windom
444 9th Street
Windom, MN 56101

Dear Mr. Nasby and City of Windom Council:

The Evangelical Lutheran Good Samaritan Society d/b/a Good Samaritan Society-Windom received a land donation in September, 2007. This land is adjacent to and south of our current property. This letter serves as our request for consideration of accepting our petition for orderly annexation of the following tract of land into the City of Windom.

Sect-35 TWP-105 Rang-36
Tract on S side S1/2 NE1/4
NE1/4 8.72 acres
Parcel ID: 08-035-0400

In anticipation of expansion of our services and mission, we are requesting an orderly annexation of this land into the City of Windom. This would allow us to extend our current municipal utility services onto the new land. We anticipate improving the property in 2010 with a road.

Thank you for your consideration. If you should have any further questions, please contact me.

Sincerely,

Nancy E. Wepplo
Campus Administrator

RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

RESOLUTION REMOVING PARCEL FROM ADOPTED ASSESSMENT ROLL FOR THE 2009 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to proper notice duly given as required by law, the Council met on December 1, 2009, to hear and adopt the proposed assessment roll for the 2009 Street Improvement Project; and

WHEREAS, following the public assessment hearing evidence was provided that clearly demonstrates that Parcel #25-164-0100 does not have abutting property adjacent to Langley Street and therefore the property does not receive a benefit from the 2009 Street Improvement Project; and

WHEREAS, the City Council finds that the improvement has not benefited the property and the evidence provided supports findings that assessment calculations are incorrect and the assessment should be considered invalid for Parcel #25-164-0100.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. Parcel #25-164-0100 shall be removed from the 2009 Street Improvement Assessment Roll as the parcel has not benefited from the 2009 Street Improvement Project.
2. The City Administrator shall forthwith transmit a certified duplicate of this revised assessment to the County Auditor removing Parcel #25-164-0100 from the 2009 Street Improvement Assessment Roll.

Adopted this 5th day of January, 2010.

Kirby G. Kruse, Mayor

ATTEST: _____
Steven Nasby, City Clerk/City Administrator

554.24

HOSP

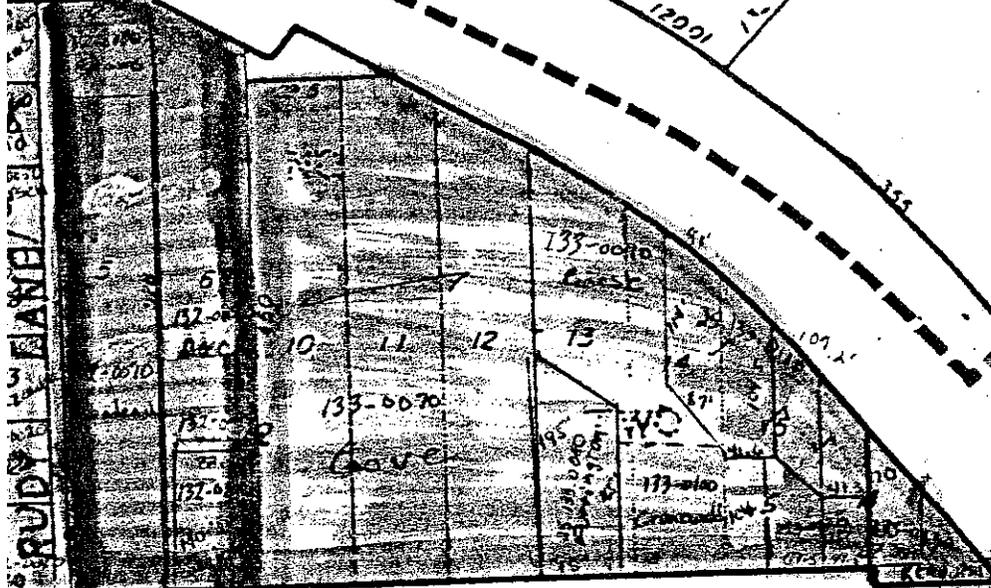
SYKORA
ADD.

EB

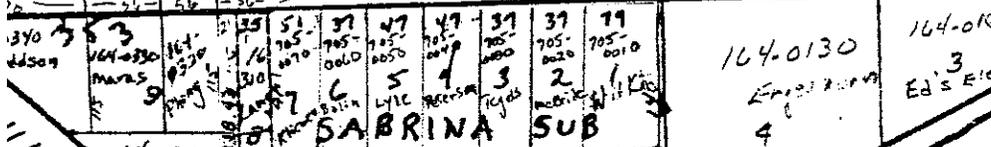
25-024

HOSPITAL DRIVE

25-024-0200
W. Adam Farm 14 200
(Almost miter)
2.06 ac



FOURTEENTH STREET



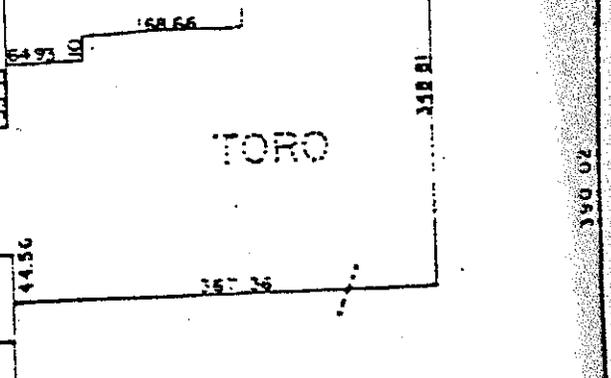
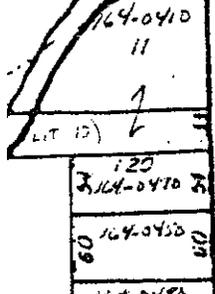
STREET

LANGLEY

LANE

TORO

-0390



CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	COMMUNITY CENTER	ROOM RENT	67.00
MAYOR & COUNCIL	MN MAYORS ASSOCIATIO	DUES	20.00
MAYOR & COUNCIL	SECR REV FUND/CITY O	EXPENSE	11.00
	Total for Department 101		98.00*
CITY OFFICE	CMRS - TMS	POSTAGE	121.42
CITY OFFICE	COTTONWOOD CTY RECOR	RECORDING FEE FOR NOTARY	100.00
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	37.21
CITY OFFICE	MN CITY/COUNTY MANAG	DUES	94.20
CITY OFFICE	PITNEY BOWES	RENTAL CHARGES	27.45
CITY OFFICE	SECR REV FUND/CITY O	EXPENSE	2.99
CITY OFFICE	PURCHASE POWER	POSTAGE	363.95
	Total for Department 103		747.22*
P & Z / BUILDING OFF	CMRS - TMS	POSTAGE	21.27
P & Z / BUILDING OFF	PITNEY BOWES	RENTAL CHARGES	27.32
	Total for Department 106		48.59*
CITY HALL	SUNSHINE FOODS	SUPPLIES	-4.18
CITY HALL	SECR REV FUND/CITY O	EXPENSE	6.41
	Total for Department 115		2.23*
POLICE	CMRS - TMS	POSTAGE	.44
POLICE	PITNEY BOWES	RENTAL CHARGES	27.32
POLICE	SCHWALBACH HARDWARE	MAINTENANCE	90.83
	Total for Department 120		118.59*
FIRE DEPARTMENT	CMRS - TMS	POSTAGE	41.41
FIRE DEPARTMENT	QUEST	TELEPHONE	117.73
	Total for Department 125		159.14*
STREET	CMRS - TMS	POSTAGE	47.52
STREET	ERICKSON OIL CO	GAS	257.10
STREET	HOMETOWN SANITATION	HAUL GARBAGE	130.85
STREET	JERRY'S REPAIR	MAINTENANCE	279.45
STREET	LUCAN COMMUNITY TV I	MAINTENANCE	64.13
STREET	MIDWEST WIRELESS	TELEPHONE	122.25
STREET	NAPA AUTO PARTS	MAINTENANCE	8.54
STREET	QUEST	TELEPHONE	117.73
STREET	MN ENERGY RESOURCES	HEATING	649.94
STREET	PITNEY BOWES	RENTAL CHARGES	27.32
STREET	SCHWALBACH HARDWARE	MAINTENANCE	101.96
STREET	CARQUEST AUTO PARTS	MAINTENANCE	18.55
	Total for Department 140		1,825.34*
RECREATION	CMRS - TMS	POSTAGE	.44
RECREATION	JIMMY AMUNDSON	UMPIRE	25.00
RECREATION	JESSE BEHRENS	UMPIRE	245.00
RECREATION	RYAN GILBERTSON	UMPIRE	30.00
RECREATION	SPENCER KIPPER	UMPIRE	20.00
	Total for Department 150		320.44*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
PARKS	BRICKSON OIL CO	GAS	156.51
	Total for Department 165		156.51*
	Total for Fund 01		3,476.06*
LIBRARY	CMRS - TMS	POSTAGE	.88
LIBRARY	SUNSHINE FOODS	SUPPLIES	-4.18
LIBRARY	SECR REV FUND/CITY O	EXPENSE	6.41
	Total for Department 171		3.11*
	Total for Fund 03		3.11*
	COOPER CROUSE - HIND AIRPORT EXTENSION		12,171.60
	Total for Department		12,171.60*
AIRPORT	CMRS - TMS	POSTAGE	28.72
AIRPORT	PITNEY BOWES	RENTAL CHARGES	27.32
AIRPORT	SCHWALBACH HARDWARE	MAINTENANCE	7.97
	Total for Department 174		64.01*
	Total for Fund 11		12,235.61*
AMBULANCE	CMRS - TMS	POSTAGE	38.89
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	89.55
AMBULANCE	QUEST	TELEPHONE	117.73
AMBULANCE	PITNEY BOWES	RENTAL CHARGES	27.32
AMBULANCE	SCHWALBACH HARDWARE	MAINTENANCE	8.54
AMBULANCE	ZOLL MEDICAL CORPORA	SUPPLIES	825.08
	Total for Department 176		1,107.11*
	Total for Fund 13		1,107.11*
	NEGEN CONSTRUCTION SIDEWALK REPAIR		1,661.75
	Total for Department		1,661.75*
MULTI-PURPOSE BUILDI	CMRS - TMS	POSTAGE	37.58
MULTI-PURPOSE BUILDI	SUNSHINE FOODS	SUPPLIES	125.74
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	12.82
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	MERCHANDISE	78.13
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	116.60
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	84.22
MULTI-PURPOSE BUILDI	WINDOM AREA CHAMBER	SERVICE	167.97
	Total for Department 177		623.06*
	Total for Fund 14		2,284.81*
	TORO	TIF PAYMENT	24,721.00
	Total for Department		24,721.00*
	Total for Fund 37		24,721.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	MINN-KOTA PROPERTIES	TIF PAYMENT	2,589.16
		Total for Department	2,589.16*
		Total for Fund 39	2,589.16*
	J & R PARTNERSHIP	TIF PAYMENT	11,335.33
		Total for Department	11,335.33*
		Total for Fund 40	11,335.33*
	PM WINDOM	TIF PAYMENT	45,121.00
		Total for Department	45,121.00*
		Total for Fund 42	45,121.00*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	3,149.00
LIQUOR	CMRS - TMS	POSTAGE	7.48
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	2,266.75
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	136.50
LIQUOR	HOMETOWN SANITATION	SERVICE	48.06
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,674.81
LIQUOR	GENE LENNING	2008 MILEAGE	131.30
LIQUOR	GENE LENNING	MAINTENANCE	16.51
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	1,442.87
LIQUOR	PITNEY BOWES	RENTAL CHARGES	27.32
LIQUOR	BANK MIDWEST	NSF CHECK-RIVER BEND LIQ	45.84
		Total for Department 180	9,946.44*
		Total for Fund 60	9,946.44*
WATER	CMRS - TMS	POSTAGE	182.51
WATER	H P SUDS	BILLING CONTRACT SERVICE	135.45
WATER	MIDWEST WIRELESS	TELEPHONE	44.35
WATER	QUEST	TELEPHONE	117.73
WATER	PITNEY BOWES	RENTAL CHARGES	27.32
WATER	SCHWALBACH HARDWARE	MAINTENANCE	106.82
WATER	SECR REV FUND/CITY O	POSTAGE	2.24
		Total for Department 181	616.42*
		Total for Fund 61	616.42*
	SECR REV FUND/CITY O	REFUND-UTILITY PREPAYMEN	500.00
		Total for Department	500.00*
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	178,431.16
ELECTRIC	CMRS - TMS	POSTAGE	195.23
ELECTRIC	ERICKSON OIL CO	GAS	22.54
ELECTRIC	HOMETOWN SANITATION	SERVICE	84.75
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	135.46
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	86.76

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	NAPA AUTO PARTS	MAINTENANCE	29.37
ELECTRIC	QUEST	TELEPHONE	110.84
ELECTRIC	PITNEY BOWES	RENTAL CHARGES	27.32
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	95.77
ELECTRIC	SECR REV FUND/CITY O	POSTAGE	5.65
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	68.20
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	76,458.23
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	43.56
	Total for Department 182		255,794.84*
	Total for Fund 62		256,294.84*
SEWER	CMRS - TMS	POSTAGE	201.19
SEWER	H P SUDS	BILLING CONTRACT SERVICE	135.46
SEWER	MIDWEST WIRELESS	TELEPHONE	44.34
SEWER	MN WATER OPERATORS (DUES	125.00
SEWER	NAPA AUTO PARTS	MAINTENANCE	15.67
SEWER	QUEST	TELEPHONE	452.80
SEWER	MN ENERGY RESOURCES	HEATING	517.88
SEWER	PITNEY BOWES	RENTAL CHARGES	27.32
	Total for Department 183		1,519.66*
	Total for Fund 63		1,519.66*
ARENA	CMRS - TMS	POSTAGE	15.14
ARENA	PITNEY BOWES	RENTAL CHARGES	27.32
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	191.91
ARENA	STONER INDUSTRIAL, I	SERVICE	9.55
	Total for Department 184		243.92*
	Total for Fund 64		243.92*
ECONOMIC DEVELOPMENT	CMRS - TMS	POSTAGE	45.66
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	AD	145.00
ECONOMIC DEVELOPMENT	SUNSHINE FOODS	SUPPLIES	51.25
ECONOMIC DEVELOPMENT	PITNEY BOWES	RENTAL CHARGES	27.32
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	EXPENSE	4.00
	Total for Department 187		273.23*
	Total for Fund 67		273.23*
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN PAYMENT	641.47
	Total for Department 166		641.47*
	Total for Fund 68		641.47*
TELECOMMUNICATIONS	CMRS - TMS	POSTAGE	40.35
TELECOMMUNICATIONS	GLOBAL GOV'T/EDUCATI	BACK UP BILLING SYSTEM	88.96
TELECOMMUNICATIONS	SUNSHINE FOODS	SUPPLIES	42.66
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	534.08

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	HOMETOWN SANITATION	HAUL GARBAGE	73.92
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	406.35
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	92.00
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	EQUIPMENT	250.60
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	216.93
TELECOMMUNICATIONS	ONVOY, INC	BANDWIDTH BILLING	3,010.79
TELECOMMUNICATIONS	CALIX	MAINTENANCE	1,140.00
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	83.72
TELECOMMUNICATIONS	PITNEY BOWES	RENTAL CHARGES	81.96
TELECOMMUNICATIONS	RUSHMORE INDUSTRIES,	FREIGHT	27.32
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	74.19
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SERVICE	833.33
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.26
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	YELLOW BOOK WEST	MAINTENANCE	69.79
TELECOMMUNICATIONS	DAVCO THEATERS	ADVERTISING	35.00
TELECOMMUNICATIONS	ACTION BATTERY WHOLE	MAINTENANCE	2,293.64
	Total for Department 199		9,655.52*
	Total for Fund 69		9,655.52*
	AFLAC	INSURANCE	279.12
	COLONIAL LIFE INSURA	INSURANCE	22.05
	Total for Department		301.17*
	Total for Fund 70		301.17*
	Grand Total		382,365.86*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	PETERSON JEWELRY	MAYOR'S MEDAL OF HONOR	12.00
MAYOR & COUNCIL	SECR REV FUND/CITY O	EXPENSE	7.50
MAYOR & COUNCIL	WINDOM AREA CHAMBER	MAYOR'S MEDAL OF HONOR	32.01
	Total for Department 101		51.51*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.06
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	25.49
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
CITY OFFICE	PITNEY BOWES	RENTAL CHARGES	57.29
CITY OFFICE	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.28
CITY OFFICE	SELECTACCOUNT	ADM FEE	84.18
	Total for Department 103		212.80*
P & Z / BUILDING OFF	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	1.48
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	22.91
P & Z / BUILDING OFF	PITNEY BOWES	RENTAL CHARGES	57.16
	Total for Department 106		88.05*
CITY HALL	MN ENERGY RESOURCES	HEATING	724.12
	Total for Department 115		724.12*
POLICE	KENT F. KELLY	EQUIPMENT	247.25
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	552.60
POLICE	MN CRIME PREVENTION	REGISTRATION	45.00
POLICE	MN WEST COLLEGE - GR	REGISTRATION	275.00
POLICE	PITNEY BOWES	RENTAL CHARGES	57.16
POLICE	SECR REV FUND/CITY O	POSTAGE	91.80
POLICE	STREICHER'S	EQUIPMENT	48.06
POLICE	FLEET SERVICES DIVIS	LEASE CAR	2,482.80
POLICE	UNICEL	TELEPHONE	287.09
	Total for Department 120		4,086.76*
FIRE DEPARTMENT	CITIZEN PUBLISHING C	ADVERTISING	270.90
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
FIRE DEPARTMENT	MN STATE FIRE DEPT A	DUES	224.00
	Total for Department 125		501.40*
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		200.00*
STREET	AMUNDSON DIG	MAINTENANCE	425.00
STREET	FORCE AMERICA	MAINTENANCE	245.40
STREET	H & L MESABI INC	MAINTENANCE	4,053.47
STREET	WINDOM AUTO VALU	MAINTENANCE	69.15
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
STREET	NAPA AUTO PARTS	MAINTENANCE	1,143.09
STREET	PETERSON SMITH GRAVE	MAINTENANCE	814.73
STREET	PITNEY BOWES	RENTAL CHARGES	57.16
STREET	RUNNING'S SUPPLY	MAINTENANCE	75.62
STREET	WINTER EQUIPMENT CO.	MAINTENANCE	1,029.60

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department 140			7,919.72*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.02
RECREATION	CENTER STOP	FUEL SALES	35.05
Total for Department 150			65.07*
PARKS	RUNNING'S SUPPLY	MAINTENANCE	9.46
Total for Department 165			9.46*
Total for Fund 01			13,858.89*
LIBRARY	MN ENERGY RESOURCES	HEATING	577.38
Total for Department 171			577.38*
Total for Fund 03			577.38*
AIRPORT	PITNEY BOWES	RENTAL CHARGES	57.16
Total for Department 174			57.16*
Total for Fund 11			57.16*
POOL	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.02
Total for Department 175			30.02*
Total for Fund 12			30.02*
AMBULANCE	JIM AXFORD	EXPENSE	7.27
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	375.75
AMBULANCE	GODFATHER'S PIZZA	EXPENSE	108.67
AMBULANCE	TIM HACKER	EMT CLOTHING	174.00
AMBULANCE	TIM HACKER	EXPENSE	50.19
AMBULANCE	KRIS JANSSEN	EMT CLOTHING	105.00
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
AMBULANCE	JOLYNN NERHUS	EMT CLOTHING	170.00
AMBULANCE	ROBIN PAPLOW	EMT CLOTHING	21.42
AMBULANCE	PITNEY BOWES	RENTAL CHARGES	57.16
AMBULANCE	PAULA RAVERTY	EMT CLOTHING	170.00
Total for Department 176			1,245.96*
Total for Fund 13			1,245.96*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.02
MULTI-PURPOSE BUILDI	FEDER MECHANICAL	MAINTENANCE	230.50
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	1,209.11
Total for Department 177			1,469.63*
Total for Fund 14			1,469.63*
MN DEPT OF EMPLOY & E LOAN REPAYMENT SPAP-99-\$			3,036.11
Total for Department			3,036.11*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
PM REVOLVING LOAN FU MN DEPT OF EMPLY & E LOAN REPAYMENT SPAP-99-\$			128.89
		Total for Department 172	128.89*
		Total for Fund 15	3,165.00*
LIQUOR	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.02
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.54
LIQUOR	ARNESON DISTRIBUTING	MERCHANDISE	27.00
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	1,146.40
LIQUOR	DAKBEV, LLC	MERCHANDISE	149.80
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	1,680.28
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	8,544.90
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	711.99
LIQUOR	JOHNSON BROS.	MERCHANDISE	3,017.49
LIQUOR	GENE LENNING	MILEASE	143.00
LIQUOR	PITNEY BOWES	RENTAL CHARGES	57.16
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	4,157.52
LIQUOR	RUNNING'S SUPPLY	MAINTENANCE	38.46
LIQUOR	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.25
LIQUOR	S&K LINES	FREIGHT	669.60
LIQUOR	BANK MIDWEST	NSF CHECK -	6.50
		Total for Department 180	20,428.91*
		Total for Fund 60	20,428.91*
WATER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.02
WATER	HAWKINS, INC	CHEMICALS	2,563.93
WATER	HOMETOWN SANITATION	HAUL GARBAGE	85.04
WATER	H P SUDS	BILLING CONTRACT SERVICE	150.00
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
WATER	MIDWEST DATA, INC	UTILITY BILL SERVICES	771.49
WATER	MN ENERGY RESOURCES	HEATING	636.07
WATER	PITNEY BOWES	RENTAL CHARGES	57.16
WATER	RON'S ELECTRIC	MAINTENANCE	198.75
WATER	RUNNING'S SUPPLY	MAINTENANCE	1.06
WATER	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.25
WATER	HD SUPPLY WATERWORKD	MAINTENANCE	529.03
WATER	WENCK ASSOCIATES, IN	LANDFILL	2,874.66
		Total for Department 181	7,912.96*
		Total for Fund 61	7,912.96*
	BORDER STATES ELECTR	INVENTORY	296.21
	J. H. LARSON	SUPPLIES/MAINTENANCE	171.38
	SECR REV FUND/CITY O	REFUND-UTILITY PREPAYMEN	375.00
		Total for Department	842.59*
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.02
ELECTRIC	CENTRAL MINNESOTA MU	CAPX2020 ASSMT-FINAL 08	3,509.00
ELECTRIC	COTTONWOOD COUNTY LA	GARBAGE	90.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	150.00
ELECTRIC	WINDOM AUTO VALU	MAINTENANCE	29.37
ELECTRIC	LAB SAFETY SUPPLY IN	SUPPLIES	77.11
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
ELECTRIC	MIDWEST DATA, INC	UTILITY BILL SERVICES	1,591.24
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	178.52
ELECTRIC	NORTHLAND CHEMICAL C	SUPPLIES	9.62
ELECTRIC	MN ENERGY RESOURCES	HEATING	208.96
ELECTRIC	PITNEY BOWES	RENTAL CHARGES	57.16
ELECTRIC	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.25
ELECTRIC	SKARSHAUG TESTING LA	SUPPLIES	145.70
ELECTRIC	SO. CENTRAL ELECTRIC	FIND FAULT	606.94
ELECTRIC	BANK MIDWEST	NSF CHECK	202.16
ELECTRIC	P. M. REPAIR	MAINTENANCE	651.05
ELECTRIC	SUNBELT SOFTWARE, IN	SERVICE	154.75
ELECTRIC	CHAPMAN METERING LLC	CERTIFICATION	285.00
	Total for Department 182		7,992.35*
	Total for Fund 62		8,834.94*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	127.95
SEWER	CALIFORNIA CONTRACTO	SUPPLIES	79.80
SEWER	H P SUDS	BILLING CONTRACT SERVICE	150.00
SEWER	WINDOM AUTO VALU	MAINTENANCE	15.67
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
SEWER	MIDWEST DATA, INC	UTILITY BILL SERVICES	771.49
SEWER	NORTH SHORE ANALYTIC	TESTING	125.00
SEWER	MN ENERGY RESOURCES	HEATING	81.98
SEWER	PITNEY BOWES	RENTAL CHARGES	57.16
SEWER	RUNNING'S SUPPLY	MAINTENANCE	50.33
SEWER	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.25
	Total for Department 183		1,475.13*
	Total for Fund 63		1,475.13*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	30.02
ARENA	FERRELLGAS	GAS	262.91
ARENA	MIDWEST WIRELESS	TELEPHONE	78.79
ARENA	MN ENERGY RESOURCES	HEATING	952.35
ARENA	PITNEY BOWES	RENTAL CHARGES	57.16
ARENA	RUNNING'S SUPPLY	MAINTENANCE	2.92
ARENA	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.25
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	122.67
	Total for Department 184		1,516.07*
	Total for Fund 64		1,516.07*
ELECTRIC FUND		LOAN PAYMENT TO ELEC SPE	661.81
	Total for Department		661.81*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	105.60
ECONOMIC DEVELOPMENT	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	1.48
ECONOMIC DEVELOPMENT	ELECTRIC FUND	LOAN PAYMENT TO ELEC SPE	282.68
ECONOMIC DEVELOPMENT	GODFATHER'S PIZZA	EXPENSE	28.83
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	44.62
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	44.82
ECONOMIC DEVELOPMENT	PITNEY BOWES	RENTAL CHARGES	57.16
ECONOMIC DEVELOPMENT	RON'S ELECTRIC	MAINTENANCE	292.10
ECONOMIC DEVELOPMENT	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.25
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	EXPENSE	3.50
ECONOMIC DEVELOPMENT	EDAM	REGISTRATTON	220.00
	Total for Department 187		1,090.04*
	Total for Fund 67		1,751.85*
	NATIONAL CABLE TV CO EQUIPMENT		11,099.74
	Total for Department		11,099.74*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	90.06
TELECOMMUNICATIONS	LONDA FOSHEIM	EMT CLOTHING	173.00
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	450.00
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILL SERVICES	1,687.64
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	LEXIS BILLING SERVICE	183.45
TELECOMMUNICATIONS	PITNEY BOWES	RENTAL CHARGES	171.48
TELECOMMUNICATIONS	RPD TV	SUBSCRIBERS	197.25
TELECOMMUNICATIONS	RUNNING'S SUPPLY	MAINTENANCE	101.29
TELECOMMUNICATIONS	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	27.75
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	23.80
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	1,964.10
	Total for Department 199		5,069.82*
	Total for Fund 69		16,169.56*
	AFLAC	INSURANCE	279.12
	JOHNSON COUNTY COURT	PAYROLL DEDUCTION CDDMO1	1,202.00
	LAW ENFORCMENT LABOR	UNION DUES	210.00
	LOCAL UNION #949	UNION DUES	1,504.68
	MN BENEFIT ASSOCIATI	INSURANCE	114.18
	MINNESOTA REVENUE	WAGE LEVY	267.00
	Total for Department		3,576.98*
	Total for Fund 70		3,576.98*
	Grand Total		82,070.44*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	GODFATHER'S PIZZA	EXPENSE	40.31
	Total for Department 101		40.31*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRCT	6.37
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	127.76
CITY OFFICE	DAVIS TYPEWRITER	SUPPLIES	71.33
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	80.00
	Total for Department 103		285.46*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	22.97
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 106		46.97*
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	21.36
	Total for Department 115		21.36*
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	808.77
POLICE	MN SOUTH CENTRAL INV	REGISTRATION	75.00
POLICE	MN NCPERS LIFE INSUR	INSURANCE	128.00
POLICE	UNIFORM UNLIMITED	UNIFORM	716.78
POLICE	WINDOM FIRE SAFETY	MAINTENANCE	6.00
	Total for Department 120		1,734.55*
FIRE DEPARTMENT	DAN'S OFFICE SUPPLY	SUPPLIES	8.50
	Total for Department 125		8.50*
STREET	MN NCPERS LIFE INSUR	INSURANCE	80.00
STREET	SCHWALBACH HARDWARE	MAINTENANCE	17.61
STREET	WINTER EQUIPMENT CO.	MAINTENANCE	2,370.60
	Total for Department 140		2,468.21*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE CONTRCT	6.34
RECREATION	SOUTHERN MN REC & PA	DUES	15.00
	Total for Department 150		21.34*
PARKS	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department 165		32.00*
	Total for Fund 01		4,658.70*
AIRPORT	WINDOM FIRE SAFETY	MAINTENANCE	33.00
	Total for Department 174		33.00*
	Total for Fund 11		33.00*
POOL	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	6.34
POOL	SIGNATURE AQUATICS	MAINTENANCE	1,909.59
	Total for Department 175		1,915.93*
	Total for Fund 12		1,915.93*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	BOUND TREE MEDICAL,	EQUIPMENT	138.76
AMBULANCE	JOLYNN NERHUS	EXPENSE	19.38
AMBULANCE	BRAD POWERS	EXPENSE	49.79
AMBULANCE	WINDOM FIRE SAFETY	MAINTENANCE	26.00
AMBULANCE	ZOLL MEDICAL CORPORA	SUPPLIES	1,539.00
AMBULANCE	ACCENT	REFUND - AMBULANCE	1,012.40
		Total for Department 176	2,785.33*
		Total for Fund 13	2,785.33*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	6.34
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	303.62
		Total for Department 177	341.96*
		Total for Fund 14	341.96*
LIQUOR	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	6.34
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	1,523.03
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	4,014.90
LIQUOR	JOHNSON BROS.	MERCHANDISE	3,597.34
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	32.00
LIQUOR	PAUSTIS & SONS	MERCHANDISE	266.25
LIQUOR	MN ENERGY RESOURCES	HEATING	227.53
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	4,416.70
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	3,880.89
LIQUOR	S&K LINES	FREIGHT	339.45
LIQUOR	WINDOM FIRE SAFETY	MAINTENANCE	9.00
LIQUOR	WINE MERCHANTS	MERCHANDISE	1,071.75
		Total for Department 180	19,385.18*
		Total for Fund 60	19,385.18*
WATER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	6.34
WATER	AMUNDSON DIG	MAINTENANCE	1,420.00
WATER	GCC ALLIANCE CONCRET	MAINTENANCE	561.23
WATER	H P SUDS	BILLING CONTRACT SERVICE	115.33
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	MN NCPERS LIFE INSUR	INSURANCE	40.00
WATER	PETERSON SMITH GRAVE	MAINTENANCE	552.50
WATER	SCHWALBACH HARDWARE	MAINTENANCE	24.29
WATER	HD SUPPLY WATERWORKD	MAINTENANCE	469.66
WATER	WINDOM FIRE SAFETY	MAINTENANCE	91.00
		Total for Department 181	3,336.60*
		Total for Fund 61	3,336.60*
	BORDER STATES ELECTR	INVENTORY	223.37
		Total for Department	223.37*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	6.34
ELECTRIC	COLE PAPER INC.	SUPPLIES	114.45
ELECTRIC	HOLT ELECTRIC	SERVICE	1,874.10
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	115.31
ELECTRIC	LAB SAFETY SUPPLY IN	MAINTENANCE	4.81
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	96.00
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	81.17
ELECTRIC	SKARSHAUG TESTING LA	SUPPLIES	60.78
ELECTRIC	WINDOM FIRE SAFETY	MAINTENANCE	70.00
	Total for Department 182		2,422.96*
	Total for Fund 62		2,646.33*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	12.68
SEWER	ATCO INTERNATIONAL	MAINTENANCE	137.80
SEWER	H P SUDS	BILLING CONTRACT SERVICE	115.31
SEWER	MN VALLEY TESTING	TESTING	2,273.40
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	139.85
SEWER	WINDOM FIRE SAFETY	MAINTENANCE	92.00
	Total for Department 183		2,843.04*
	Total for Fund 63		2,843.04*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	6.34
ARENA	AMERIPRIDE LINEN CO	SERVICE	86.80
ARENA	ELECTRIC FUND	MAINTENANCE	56.83
ARENA	GDF ENTERPRISES, INC	MAINTENANCE	48.71
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	41.09
ARENA	LUCAN COMMUNITY TV I	MAINTENANCE	349.67
ARENA	MN ICE ARENA MANAGER	DUES	140.00
ARENA	MN LABOR LAW POSTER	SUPPLIES	67.25
ARENA	MN NCPERS LIFE INSUR	INSURANCE	32.00
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	83.81
	Total for Department 184		912.50*
	Total for Fund 64		912.50*
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	131.43
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	24.00
ECONOMIC DEVELOPMENT	SCHWALBACH HARDWARE	MAINTENANCE	6.18
	Total for Department 187		161.61*
	Total for Fund 67		161.61*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	19.02
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	100.00
TELECOMMUNICATIONS	DISH NETWORK	SERVICE	3,400.00
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	43.95
TELECOMMUNICATIONS	FIBER INSTRUMENT SAL	FIBER	371.21

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	43.24
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	345.93
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	64.00
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	NOVANETIC INC	SERVICE	2,000.00
TELECOMMUNICATIONS	QUEST	TELEPHONE	98.36
TELECOMMUNICATIONS	OLSEN THIELEN & CO.,	SERVICE	785.00
TELECOMMUNICATIONS	CALIX	MAINTENANCE	1,815.00
TELECOMMUNICATIONS	RUSHMORE INDUSTRIES,	FREIGHT	50.20
TELECOMMUNICATIONS	WINDOM FIRE SAFETY	MAINTENANCE	18.00
TELECOMMUNICATIONS	ZAYO BANDWIDTH	BANDWIDTH BILLING	4,128.83
TELECOMMUNICATIONS	YELLOW BOOK WEST	SERVICE	103.83
	Total for Department 199		13,421.57*
	Total for Fund 69		13,421.57*
	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department		32.00*
	Total for Fund 70		32.00*
	Grand Total		52,473.75*

**2010
Windom City Council
Meeting Schedule**

12-29-09

<u>Date</u>	<u>Time</u>	<u>Location</u>
January 5, 2010	7:30 p.m.	City Council Chambers, City Hall
January 19, 2010	7:30 p.m.	City Council Chambers, City Hall
February 2, 2010	7:30 p.m.	City Council Chambers, City Hall
February 16, 2010	7:30 p.m.	City Council Chambers, City Hall
March 2, 2010	7:30 p.m.	City Council Chambers, City Hall
March 16, 2010	7:30 p.m.	City Council Chambers, City Hall
April 6, 2010	7:30 p.m.	City Council Chambers, City Hall
April 20, 2010	7:30 p.m.	City Council Chambers, City Hall
May 4, 2010	7:30 p.m.	City Council Chambers, City Hall
May 10, 2010	4:30 p.m.	City Council Chambers, City Hall (Board of Review)
May 18, 2010	7:30 p.m.	City Council Chambers, City Hall
June 1, 2010	7:30 p.m.	City Council Chambers, City Hall
June 15, 2010	7:30 p.m.	City Council Chambers, City Hall
July 6, 2010	7:30 p.m.	City Council Chambers, City Hall
July 20, 2010	7:30 p.m.	City Council Chambers, City Hall
August 3, 2010	7:30 p.m.	City Council Chambers, City Hall
August 17, 2010	7:30 p.m.	City Council Chambers, City Hall
September 7, 2010	7:30 p.m.	City Council Chambers, City Hall
September 21, 2010	7:30 p.m.	City Council Chambers, City Hall
October 5, 2010	7:30 p.m.	City Council Chambers, City Hall
October 19, 2010	7:30 p.m.	City Council Chambers, City Hall
November 2, 2010	8:05 p.m.	City Council Chambers, City Hall
November 16, 2010	7:30 p.m.	City Council Chambers, City Hall
December 7, 2010	7:00 p.m.	City Council Chambers, City Hall
December 21, 2010	7:30 p.m.	Windom Community Center

Please note: this schedule identifies all regular Windom City Council Meetings. Special meetings or public hearings may be called in addition to this schedule. Both Regular and Special City Council Meetings will have a Meeting Agenda posted on the official bulletin board at City Hall. The Board of Review date is tentative.

**Windom City Hall, 444 9th Street
Windom Community Center, 1750 Cottonwood Lake Drive**

For additional information please contact the City Clerk's Office at 507.831.6129 or visit the City's web site at www.windom-mn.com

Main Identity

From: "LMC Info" <lmcinfo@lmc.org>
To: "General legislative" <legislative@listserv.lmc.org>
Sent: Thursday, December 31, 2009 12:12 PM
Subject: [legislative] Judge's unallotment ruling almost certain to impact 2010 city budgets
 Late yesterday afternoon, Ramsey County District Court Judge Kathleen Gearin issued an order that will prevent the Minnesota Department of Management and Budget from unallotting funding for the Minnesota Supplemental Aid Special Diet Program, a statewide program that provides cash assistance to elderly and disabled Minnesota residents who have certain medically-prescribed diets.

The temporary restraining order was requested by the plaintiffs in the original challenge this fall to Governor Pawlenty's use of unallotment to reduce the nutrition program and the renters' refund program. Although the decision only directly impacts the Special Diet program, the rationale expressed by Judge Gearin suggests that the entirety of Governor Pawlenty's 2009 and 2010 unallotments could be overturned. Another hearing on the underlying case is scheduled for March 1, 2010. This morning, the Governor announced that he would appeal the decision.

For cities, the decision potentially creates more fiscal uncertainty. City 2010 budgets have just been set with 2010 LGA and MVHC appropriations reduced by \$128 million. With Judge Gearin's decision, it is possible that an additional legal challenge might restore the \$128 million in 2010 unallotments and possibly even the \$64 million in 2009 cuts. However, given the broader state budget problems, it might only add tremendous uncertainty to city budgets in 2010.

Since the underlying state budget deficit is currently estimated to be \$1.2 billion for the balance of the 2010-2011 biennium, the restoration of any portion of the previous unallotments would add to the state's deficit. If the entire \$2.7 billion unallotment were overturned and added to the recent \$1.2 billion forecasted deficit, the Governor and Legislature would have to address a \$3.9 billion problem when the session begins in February. With a deficit that large, it is almost certain that virtually all sectors of the state budget will be subject to appropriations reductions—including city LGA and MVHC.

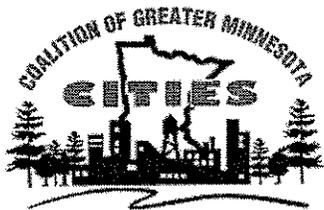
In reaching her conclusion on the temporary restraining order, Judge Gearin found that the requisite statutory conditions for using unallotment did not exist because the \$2.7 billion deficit that remained after the 2009 session ended was "neither unknown nor unanticipated when the appropriation bills became law."

The unallotment statute Minn. Stat. 16A.152 states that "If the commissioner determines that probable receipts for the general fund will be less than anticipated, and that the amount available for the remainder of the biennium will be less than needed, the commissioner shall, with the approval of the governor, and after consulting the Legislative Advisory Commission, reduce the amount in the budget reserve account as needed to balance expenditures with revenue." After the reserve is depleted, the statute allows for the unallotment of appropriations.

In the wake of the Governor's initial unallotment announcement in July, the League Board of Directors discussed at length whether to bring a suit challenging the Governor's action and decided not to pursue litigation. At that time, Board members speculated about whether an invalidation of the 2009 aid cuts might translate into even more massive 2010 cuts as the Legislature and Governor Pawlenty try to balance the budget with less time and fewer alternatives. In light of Judge Gearin's decision on the temporary restraining order, though, the League's Board will revisit this matter and make a decision on how to proceed in the best interests of member cities.

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Coalition of Greater Minnesota Cities

CGMC in Brief

December 17, 2009

Contact: Tim Flaherty
651-225-8840

SAVE THE DATE: CGMC Legislative Action Day

Please mark your calendars for CGMC's 2010 Legislative Action Day, which will be held **Wednesday, February 17**. Typically this is an all-day event with a meeting at Flaherty & Hood offices, followed by time to lobby legislators at the Capitol and a reception and dinner at Mancini's with legislators from around the state. Further details and registration materials will be sent to you when available. As the state faces a staggering budget deficit, the upcoming legislative session will prove to be pivotal for LGA and other CGMC programs. CGMC members must make their voices heard early and often with their legislators, so please make every effort to attend this event.

House Jobs Task Force wraps up its work

On Wednesday, the House Jobs Task Force convened in St. Paul for the last of its four hearings designed to produce ideas for a jobs bill in the upcoming legislation session. As you recall, the Task Force is comprised of 36 House Republicans and Democrats from around the state tasked with discussing and proposing a legislative jobs plan that can pass the legislature this year.

Task Force members received testimony from nonpartisan House Research staff Wednesday regarding the summation of the testimony and proposals offered to the group over the few months. A 21-page summation of the testimony was provided to audience members, a copy of which can be found on the CGMC website, or by clicking [here](#). Included in this packet is information pertaining to LGA and the Greater Minnesota Business Development Public Infrastructure grant.

Earlier in December, CGMC lobbyist J.D. Burton testified in support of the BDPI, which DEED has proposed merging with the Bioscience Business Development Infrastructure grant program and making available statewide. Burton testified that merging the two programs would weaken the BDPI program, which has been a proven economic tool for greater Minnesota.

The Task Force gave no indication as to what direction they will take in terms of recommendations to the legislature this year, or if they will produce a Task Force bill. CGMC will continue to monitor the Task Force's actions and proposals, if any, this session.



State releases preliminary information regarding energy efficiency grants

The Minnesota Office of Energy Security has posted information regarding a Request for Proposal that it will be posting in January 2010. The Facility Cost-Share Grant Program will make awards to local units of government and other entities of up to \$100,000 for projects that improve energy efficiency at existing facilities. A broad overview may be found [here](#), and more details will be posted when available.

DNR Accepting Applications for Parks & Trails Money

The DNR is now accepting applications from local governments for money to fund trails that are considered of regional or statewide significance. The minimum request amount is \$20,000 and the maximum is \$500,000. A local match of at least 25% is required. For information on the application process, please visit http://www.dnr.state.mn.us/grants/recreation/pt_legacy.html

Lawmaker questions MPCA on Lake Pepin TMDL

The House and Senate environment committees recently held a joint meeting to hear updates from the Minnesota Pollution Control Agency (MPCA). The MPCA addressed the progress to date on the Lake Pepin Total Maximum Daily Load (TMDL) plan. Rep. Jean Wagenius (DFL-Minneapolis), chair of the House committee, criticized the agency's work because the current plan addresses only water turbidity and phosphorus pollution. She argued that the agency should also include other pollutants such as nitrates and endocrine disrupters. The MPCA has not included these other pollutants yet because no standards are available at this time. It is unclear whether any legislation will be proposed this session regarding these pollutants, but we will continue to monitor these issues closely. The burden for containing these pollutants potentially could fall on wastewater treatment facilities. It is important that any standards proposed for containing pollutants be based on sound science and do not impose unreasonable financial burdens on municipalities. For more detail regarding the hearing visit the session daily news here:

<http://www.house.leg.state.mn.us/hinfo/sessiondaily.asp?yearid=2009&storyid=1955>



Facility Cost-Share Competitive Grant Program

What is it?

The Facility Cost-share Competitive Grant Program will award grants through a competitive process to Minnesota school districts and local governments to make energy efficiency improvements to existing facilities. Initially, between \$4 and \$6 million will be available for cost-effective projects that are ready for immediate implementation. Grant funds will provide up to 25% of the cost of a facility improvement project with a maximum of \$100,000 for each grant award.

Eligibility

Minnesota School districts, park districts, towns, cities, counties, townships, or any combination of these units operating under an agreement to exercise powers jointly will be eligible. A minimum percentage of the funds will be set aside for each group of applicant (see table below) and the remaining funds will be available to all applicants on a competitive basis. The grants are intended to supplement other financing mechanisms the applicant must have in place, such as tax-exempt leases, and performance contracts.

Group	Reserved Funds
School Districts	25%
Cities	10%
Counties	10%
Townships	5%

Projects

Eligible projects include:

- Lighting retrofits (both interior and exterior),
- Existing building commissioning,
- Building envelope improvements,
- HVAC equipment and control upgrades,
- Other proposed projects that improve energy efficiency.

Because one of the main purposes of the funds used for this program is to create and retain jobs, improvements for which acquisition or installation contracts have been executed for before application to this program has been made are not eligible for grant funding.

Evaluation

Grants will be made available for cost-effective energy efficient projects that are ready for immediate implementation. Projects will be evaluated in three phases. The first phase will be pass/fail based on threshold criteria that include: properly completed application, reasonable energy savings calculations, payback between 2 and 10 years, and cost match of 75% or more. The second phase will be an objective ranking with points awarded for: energy savings per grant dollar requested; labor hours per dollar requested; and reductions of greenhouse gas emissions. Finally, phase three will examine the extent to which the applicant goes above and beyond the grant requirements and may award bonus points for activities that are sustainable beyond the period of the grant.

What to Prepare

The RFP we issue will provide more specific application requirements. We suggest that eligible entities begin to gather energy saving estimates and the number of labor hours expected for the projects being considered, as this information will be needed to apply for the grants. Also, because the State of Minnesota B3 Benchmarking tool will be used to evaluate proposals, it is important that applicants have information for their buildings in the database.

Anticipated Timeline

Below is the anticipated timeline for the RFP process. Note: this is subject to change.

- RFP issued January 18, 2010
- Questions regarding RFP due February, 1 2010
- Answers to questions will be posted February 15, 2010
- Informal, non-binding Notice of intent due February 19, 2010
- Proposals will be due March 1, 2010
- Projects to be completed by September 30, 2010

Reporting

Funding for this RFP includes American Recovery and Reinvestment Act of 2009 (ARRA) funding. Any applicant who is awarded grant funding will be required to provide:

1. DUNS Number;
2. Central Contract Registration (CCR) Number;

The RFP for the cost-share program will be posted on our website when it becomes available; we anticipate the release of this RFP to be in January 2010.