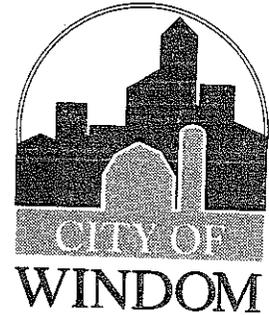


City Council Meeting
Tuesday, January 20, 2009
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – January 6, 2009
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - EDA
 - Planning Commission
 - Library Board
 - Correspondence
 - Julia & Thomas Bonneville (Reply from Cottonwood Co.)
3. Department Heads
4. License Application
 - Temporary Liquor License – Windom Lions Club
 - Exempt Gambling Permit – Des Moines River Chapter of Ducks Unlimited
5. Cottonwood County Wide Communication Grant– Cottonwood County Emergency Management Director, Mark Marcy
6. 2009 Street Improvement Project – Plans & Specifications
7. 1st Reading of Ordinance No. 131, 2nd Series Establishing Fees for Annual Citywide Cleanup Services
8. 1st Reading of Ordinance No. 132, 2nd Series – Leaf Burning
9. Regular Bills
10. Unfinished Business
11. Council Concerns
12. Adjourn



**Council Meeting
Windom City Hall, Council Chamber
January 6, 2009
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Mayor-elect: Kirby Kruse

2008-09 Council Members: Jean Fast, Corey Maricle, Robert Messer,
Bradley Powers and JoAnn Ray

Council Members Absent:

City Staff Present: Steve Nasby, City Administrator; Bruce
Caldwell, Street Superintendent; Mike Haugen,
Water\Wastewater Superintendent and Jeremy
Rolfes, Telecom

Public Present: Phil Johnson and Char Kruse

3. Pledge of Allegiance

4. Oath of Office:

Mayor Riordan administered the oath of office to Mayor-elect Kruse.

Mayor Kruse administered the oath of office to Council members Ray and Maricle.

5. Appointment of City Administrator and Assistant City Administrator:

Motion by Powers second by Ray, to approve the appointment of Steve Nasby as City Administrator and Brigitte Olson as Assistant City Administrator. Motion carried 5 – 0.

6. Resolution of Appreciation – Former Mayor Riordan:

Kruse asked Messer if he wanted to read the resolution. Messer read the resolution of appreciation.

Council member Messer introduced the Resolution No. 2009-01, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO TOM RIORDAN FOR FOUR YEARS OF FAITHFUL SERVICE TO THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Powers, Ray, Fast, Maricle and Messer. Nay: None. Absent: None. Resolution passed 5 – 0.

7. Approval of Minutes:

Motion by Ray, second by Fast, to approve the December 16, 2008 and December 29, 2008 minutes. Motion carried 5 – 0.

8. Consent Agenda:

Kruse said the Consent agenda contained the minutes from the following Boards and/or Commissions:

- Utility Commission – December 17, 2008
- Telecommunications Commission – December 22, 2008

Motion by Ray, second by Fast, to approve the Consent Agenda. Motion carried 5 – 0.

9. Public Comment:

Phil Johnson said he had several items to discuss. He is a World War II vet, builder of 200-300 homes in Windom and a small business owner. He has witnessed tough economic times and does not want the City to undertake the 2009 Street Project as proposed; he feels it is not economically feasible. There may be some public works money coming from the federal government similar to the WPA programs of the 1930's depression era. The City should sell the telecommunications system to a private business as it is losing money. The City should fill the gap between the dam and the riverbank despite DNR objections. Last, the City should not spend money on any projects.

10. Appointment of Street Superintendent:

Motion by Powers second by Maricle, to approve the appointment of Bruce Caldwell as Street Superintendent. Motion carried 5 – 0.

Council thanked Bruce for the job he does.

11. Appointment of City Attorney and Assistant City Attorney:

Motion by Ray second by Fast, to approve the appointment of Dan McDonald as City Attorney and Rom Schramel as Assistant City Attorney. Motion carried 5 – 0.

12. Appointment of City Engineer:

Motion by Fast second by Ray, to approve the appointment of Wenck & Associates, Inc. as City Engineer. Motion carried 5 – 0.

Messer noted that in the past two years a City Engineer was not appointed, but rather engineers were engaged on a project-by-project basis. He asked if the City would be incurring a fee to retain Wenck as the City Engineer. Nasby said that the City is billed by the project and there had not been a fee to retain services. Caldwell and Haugen confirmed that their departments are billed on a project basis.

13. Designation of Financial Institutions:

Motion by Maricle second by Fast, to designate Bank of the West, Bank Midwest, United Prairie Bank and the Fulda Credit Union as the official financial institutions for the City of Windom. Motion carried 5 – 0.

14. Designation of Official Newspaper:

Motion by Fast second by Ray, to designate the Cottonwood County Citizen as the official newspaper. Motion carried 5 – 0.

15. 2009 Mayor Appointments and Reappointments:

Kruse read the Council assignments.

Messer said that he had a concern about the appointment of Powers to the Street Committee as Powers works for MN DOT and on occasion the work and position of the Street Committee could cause a conflict of interest due to Powers' employment. Messer does not feel the best interests of the citizens will be served by this appointment.

Motion by Powers, second by Ray, to approve the 2009 Council Committee Assignments. Motion carried 4 – 1 (Messer).

Kirby Kruse Airport Commission, Civil Service, Comprehensive Plan Committee, EDA, Hospital Board and Personnel

Bradley Powers Streets, Planning & Zoning, Personnel, Liquor and Comprehensive Plan

Preliminary

Jean Fast	Comprehensive Plan Committee, HRA, Liquor, Telecommunications Commission, Building and Utility Commission
Bob Messer	EDA, Telecommunications Commission, Annexation, Personnel and Solid Waste
JoAnn Ray	Parks & Recreation, Solid Waste, Street Committee, Building and Community Center (Multi-Purpose) Commission
Corey Maricle	EDA, Community Center (Multi-Purpose) Commission, Annexation, Library and Park & Recreation

Kruse said that he had the following appointments to boards and commissions. Two additional appointments are needed for the Library and Parks & Recreation.

Economic Development Authority	Juhl Erickson
Park & Recreation	Angie Blanshan
Park & Recreation	Kay Clark
Planning & Zoning	Loie Grandprey
Planning & Zoning	Greg Pfeffer
Utility	Mike Schwalbach
Housing & Redevelopment Authority	Larry Hartman
Housing & Redevelopment Authority	Frank Dorpinghaus (unexpired term)
Library	Charles Reid
Library	Anita Winkel
Multi-Purpose (Community Center)	Dick Jeffery
Multi-Purpose (Community Center)	Wayne Maras
Multi-Purpose (Community Center)	Hilary Mathis (unexpired term)
Telecommunications	Virgil Meier
Civil Service	Keith Lohse
Civil Service	Dean Schoeb

**Motion by Maricle second by Fast, to approve the appointments as presented.
Motion carried 5 – 0.**

16. Department Heads:

Bruce Caldwell, Street Superintendent, said that the engineering work on the 2009 Street Project plans and specifications are on schedule. The new truck for the Airport is ready and will be picked up this week. Caldwell reminded the public to clear sidewalks after ice and snow as it is important for safety. Last, there is a safety issue with a sidewalk panel on the downtown 4th Avenue side of the square. His staff is working with the engineer and property owner on an immediate and long-term solution.

17. License Application:

Kruse stated that an application for a lawful gambling exempt permit had been received from the Des Moines Valley Deer Hunter's Association.

Motion by Messer, seconded by Powers to approve a lawful gambling exempt permit for the Des Moines Valley Deer Hunter's Association. Motion carried 5 – 0.

18. University of Minnesota Community Extension Program:

Neil Linscheid said that the extension service has a number of community programs available through its educational services. Information and assistance is available for businesses, economic impact analysis, demographics, public finance and research. He is working with the Windom EDA and the WECC on classes, programming and outreach. The public and businesses were encouraged to contact the U of M Community Extension Program for assistance.

19. Water\Wastewater Department:

Mike Haugen, Water\Wastewater Superintendent, said that he had two items related to the City utility joining existing organizations supporting water and wastewater.

The Utility Commission is recommending that the City join the Minnesota Environmental Service and Economic Review Board as this group provides research and analysis of environmental issues related to wastewater systems. They also assist with permit reviews and planning. Haugen said the aspect of permit review is especially appealing as Windom's permit is up in 2010.

Nasby said the City Attorney has reviewed these agreements.

Fast commented that this organization is an important partner in working with state agencies and the legislature on rules and regulations such as phosphorus.

Council member Fast introduced the Resolution No. 2009-02, entitled "RESOLUTION APPROVING MEMBERSHIP IN THE MINNESOTA ENVIRONMENTAL SCIENCE AND ECONOMIC REVIEW BOARD (MESERB)" and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Ray, Fast, Maricle, Messer and Powers. Nay: None. Absent: None. Resolution passed 5 – 0.

Haugen said the second organization is Minnesota WARN and this is a mutual aid agreement between municipal utilities for responses to emergencies.

Fast said the Utility Commission reviewed and recommended joining MN WARN and this group was borne out of the needs that arose out of the flooding in SE Minnesota.

Council member Fast introduced the Resolution No. 2009-03, entitled “RESOLUTION AUTHORIZING GOVERNMENTAL UNIT TO BE A PARTY TO MINNESOTA WATER AGENCY RESPONSE NETWORK (MnWARN)” and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Fast, Maricle, Messer, Powers and Ray. Nay: None. Absent: None. Resolution passed 5 – 0.

20. Regular Bills:

Motion by Ray, seconded by Fast, to approve the regular bills. Motion carried 5 – 0.

21. Unfinished Business:

None.

22. Council Concerns:

Nasby said that the Coalition of Greater MN Cities Legislative Day is coming up on January 15th. If any of the Council members are interested in attending they need to let him know by January 9th.

23. Adjourn:

Kruse adjourned the meeting by unanimous consent

Meeting adjourned at 8:05 p.m.

Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JANUARY 12, 2009**

1. Call to Order: The meeting was called to order by President Erickson at 12:03 p.m.
2. Roll Call & Guest Introductions:
EDAWN Commissioners: Juhl Erickson, Nestor Palm, Trevor Slette, Corey Maricle, and Bob Messer.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Kirby Kruse, Mayor; Sally Larson, WADC Liaison; and Rahn Larson.
3. Welcome New & Reappointed Board Members: Director Backman welcomed new Commissioner Corey Maricle and reappointed Commissioner Juhl Erickson.
4. Oath of Office: Director Backman administered the Oath of Office to Corey Maricle and Juhl Erickson.
5. Election of Officers:
 - A. President – 1 Year Term:
Motion by Commissioner Messer, seconded by Commissioner Palm, to elect Trevor Slette as President. Motion carried 4-0. (Commissioner Slette abstained from voting.)
 - B. Vice President – 1 Year Term:
Motion by Commissioner Palm, seconded by Commissioner Slette, to elect Juhl Erickson as Vice President. Motion carried 4-0. (Commissioner Erickson abstained from voting.)
 - C. Secretary-Treasurer – 1 Year Term:
Motion by Commissioner Slette, seconded by Commissioner Messer, to elect Nestor Palm as Secretary-Treasurer. Motion carried 4-0. (Commissioner Palm abstained from voting.)

The gavel was passed from past President Juhl Erickson to newly-elected President Trevor Slette. President Slette thanked Juhl Erickson for his service as President and welcomed Corey Maricle to the EDA Board.
6. Approval of Minutes:
Motion by Commissioner Erickson, seconded by Commissioner Messer, to approve the Minutes of the EDA Meeting held on December 8, 2008. Motion carried 5-0.
7. Spec Building:
 - A. Update and B. Ratification of Change Orders: Director Backman circulated pictures of the spec building improvements. He advised that there had been a lot of activity during December at the spec building and thanked the contractors for their efforts. On November 18, 2008, the improvements began and by December 22, 2008, Orbis (Toro supplier) was moving into the building. Toro staff is pleased with the leasehold improvements. The Certificate of Occupancy was issued on December 29, 2008, and the operations are ongoing.

The improvements included a second loading dock, completion of the concrete floor, installation of two ADA-accessible restrooms, installation of lights and electrical outlets, and completion of the sprinkler system. On December 8, 2008, the EDA Board approved improvement costs of \$96,347. The EDA has since received two change orders for the improvements at the spec building. The first change order covered additional exterior lights. The original proposal called for two exterior lights. Due to safety and security reasons and the size of the building, it was necessary to add five additional exterior lights for a total of seven exterior lights. There are three lights on the front side of the building--one by the entrance doors, one in the middle, and one near the loading docks; there are two lights on the south side of the building; and there are two lights on the east side of the building. The materials and labor for the installation of the additional fixtures totaled \$2,545.00. An e-mail concerning this change order was sent to the Board members on December 18, 2008. A majority of the EDA Commissioners responded and approved this change order. This amount will be funded from the EDA property sales account together with an energy rebate of \$1,134.00 the EDA just received from the Electrical Department. This rebate was received based on the new high-efficiency lighting being installed.

The second change order was received on January 5, 2009, and covered the following items: front door repair (\$265.00), steel guard around sprinkler drain (\$125.00), underground concrete needed for water main (\$195.00), threaded rods for water service (\$110.00), sprinkler flange (\$90.00), and flush sprinkler system for start of use (\$210.00). On January 5, 2009, an e-mail was sent to the Board members concerning this change order. A majority of the EDA Commissioners responded and approved this change order. This amount will be funded from the EDA property sales account.

Motion by Commissioner Erickson, seconded by Commissioner Palm, to ratify the approval of Change Order No. 1 dated December 18, 2008, in the amount of \$2,545.00 and Change Order No. 2 dated January 5, 2009, in the amount of \$995.00 for the upgrades to the spec building; and to ratify the EDA Executive Director's actions to approve the change orders and the draw requests for these change orders. Motion carried 5-0.

C. Ratification of Financing – Resolution No. 2009-1: Director Backman recapped the financing for the spec building improvements. On December 8, 2008, the EDA Board approved the financing of \$75,000 of the improvement costs for the spec building and authorized Director Backman to submit a loan request to the Windom Utility Commission. The Board further authorized Trevor Slette, EDA Vice President, and Nestor Palm, EDA Secretary, to execute all required loan documents if this loan was approved. On December 17, 2008, the Windom Utility Commission approved a loan to the EDA in the amount of \$75,000 to be amortized over 8 years at an interest rate of five percent per annum. The only change in the terms was the addition of a call feature (by the Utility Commission) after four years. On December 18, 2008, the designated officers of the EDA and Windom Utility Commission executed a Repayment Agreement for this loan. It is necessary that the Board adopt a resolution to ratify these actions.

Resolution introduced and motion by Commissioner Messer, seconded by Commissioner Palm, to adopt EDA Resolution No. 2009-01, entitled "Resolution Ratifying Financing of Spec Building Improvements".

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Erickson, Slette, Palm, Messer and Maricle; the following voted against the same: None; the following were absent: None.

There was a discussion concerning whether the spec building should continue to be marketed now that the property has been leased. There was further discussion as to whether the sale price of the spec building should be adjusted because of the improvements made to the building.

Motion by Commissioner Messer, seconded by Commissioner Erickson, to remove all advertising regarding the spec building from the City's, EDA's, and MN Pro websites for the present time until the Board decides to put information regarding the spec building back on these sites. Motion carried 5-0.

8. River Bluff Estates

A. 427 Sixth Avenue – Status Report and B. Revolving Loan Fund - Update: Through the end of 2008, the EDA's remaining spec house had been shown by local realtors and also several times by EDA staff. The current sales price for the house is listed at \$139,900. There are no income restrictions concerning the sale of the property. Through the River Bluff Estates Revolving Loan Fund, the EDA does have approximately \$20,000 to use for financing assistance. However, because the funds in the RLF originated from government programs, there are certain restrictions on the use of these funds including income restrictions. There was discussion concerning the revolving loan fund and its uses. Director Backman advised the Board concerning the details of an offer submitted by Phil Johnson for the purchase of this property.

Motion by Commissioner Messer, seconded by Commissioner Erickson, to respectively decline the offer submitted by Phil Johnson to the purchase of the property at 427 Sixth Avenue for \$65,000 cash plus a motor home owned by Mr. Johnson. Motion carried 5-0.

9. WECC Update: Director Backman distributed a copy of the winter class schedule which is an insert in the Education Connections brochure. He reported on the types of classes to be held at WECC and the status of their registrations. Director Backman further reported concerning funding received and future plans for the purchase of additional equipment. He indicated that there are several local businesses that are using the WECC classrooms for safety or computer training for their employees.

10. RLK-Kuusisto Introduction – Vern Swing and A. Infrastructure Options: Director Backman advised that RLK-Kuusisto is a Minnetonka-based company which provides development engineering assistance for municipalities. Director Backman worked with RLK on development projects while he was in the Cities. Vern Swing, President of RLK, planned to be in attendance at today's meeting but cancelled due to the impending blizzard conditions. This agenda item has been rescheduled for the February meeting.

11. 2009 EDA Goals: Director Backman distributed copies of the 2008 goals and reviewed with the Board the progress on these goals. He then reviewed the proposed 2009 goals with the Board. Commissioner Slette suggested that the EDA could increase its exposure by updating its information on the Internet. This can be done by updating the information on

the EDA webpage on the City's website and also by pursuing the creation of a new website under "Windom Connects". Commissioner Slette also suggested that the EDA use the "Windom Connects" byline and logo in its advertising. There was a discussion concerning a 60-90 day time frame for implementation of these website upgrades. Director Backman suggested that these action steps be added to the 2009 goals. The Board will consider final approval of the 2009 EDA goals at its February meeting.

12. Long-Term Goals – Discussion. After a brief discussion, the consensus of the Board was to hold a special work session at noon on Monday, January 26, 2009, for the purpose of considering the EDA's long-term goals.
13. Prospect Update: Director Backman updated the Board concerning discussions with a local business regarding a site and also preliminary discussions with a new prospect.
14. Unfinished Business: None.
15. New Business
 - A. Business Visits Report: Director Backman updated the Board concerning business visits, area contacts, meetings and events since the December meeting.
16. Miscellaneous Information
 - A. Monthly Budget Recap: The Board received copies of the monthly budget reports for the periods ending November 30, 2008, and December 31, 2008.
 - B. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending November 30, 2008.
 - C. Schedule of 2009 Meetings: The Board received a copy of the 2009 EDA Meeting Schedule.
17. Adjourn: By consensus, President Slette adjourned the meeting at 1:11 p.m.

Nestor Palm, Secretary

Attest: _____
Aaron Backman, Executive Director

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JANUARY 13, 2009**

1. Call to Order: The meeting was called to order by Chairman Hunter at 7:01 p.m. and he welcomed the returning members.
2. Roll Call & Guest Introductions:
Planning Commission: Lindsey Cartwright, Renee Giefer, Tim Hacker, Gary Hunter, Greg Pfeffer, and Marilyn Wahl.
Absent: Loie Grandprey and Greg Holt. Council Liaison Brad Powers was in attendance at another committee meeting.

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator), Mary Hensen (Adm. Asst.).
3. Oath of Office: The oath of office was administered to returning Commissioner Greg Pfeffer.
4. Approval of Minutes:
Motion by Commissioner Wahl, seconded by Commissioner Cartwright, and carried to approve the Planning Commission Minutes for the meeting held on May 13, 2008. Motion carried 5-0. (Commissioner Giefer was not present for the vote.)
5. Election of Officers: Chairman and Vice Chairman
Motion by Commissioner Cartwright, seconded by Commissioner Hacker, and carried electing Gary Hunter as Chairman of the Planning Commission for 2009 and until his successor is duly elected and qualified. Motion carried 4-0. (Commissioner Giefer was not present for the vote and Commissioner Hunter abstained from the voting.)

Motion by Commissioner Pfeffer, seconded by Commissioner Hacker, and carried electing Lindsey Cartwright as Vice Chairman of the Planning Commission for 2009 and until his successor is duly elected and qualified. Motion carried 4-0. (Commissioner Giefer was not present for the vote and Commissioner Cartwright abstained from the voting.)
6. Other Business/Reports/Unfinished Business: Jim Kartes reviewed with the Commissioners possible projects which may be coming before the Commission in 2009.
7. New Business: Jim Kartes advised that he will be attending an educational seminar in February at the time of the regularly-scheduled Planning Commission meeting. There will be no meeting in February unless an application is submitted and it is necessary to schedule a special meeting.
8. Planning Commission Comments, Concerns, Suggestions: None.
9. Adjourn: On motion, the meeting was adjourned at 7:19 p.m.

Gary Hunter, Chairman

Attest: _____
James Kartes, Zoning Administrator

Windom Library Board Meeting
Windom Library
January 13, 2009
5:05 p.m.

1. Call to order: The meeting was called to order by Joan Hunter at 5:05 p.m..

Election of officers was held. Charles Reid nominated Jan Johnson for Chairman. John Duscher nominated himself as vice-chairman. Anita Winkel nominated Kathy Hiley as recording secretary. John Duscher moved that nominations cease, Charles Reid seconded the motion. Passed. Charles Reid moved that the ballot be cast for all nominees. John Duscher seconded. Motion carried to elect all the nominees on the ballot.

2. Roll Call: Members Present: Kathy Hiley, Anita Winkel, Charles Reid and John Duscher
Members Absent: Mary Erickson and Jan Johnson
Library Staff Present: Joan Hunter
City Council Member Present: None

3. Agenda and Minutes:

Motion by Charles Reid, seconded by Anita Winkel to approve the Agenda and Minutes.

4. Financial Report

Joan reported that 2009 ended with \$343.57 left in the budget before audit and not including income in December. She was pleased as the expense for cleaning and the payment to Fox Lawson were not budgeted for.

Motion by Kathy Hiley seconded by Anita Winkel to approve the Financial Report.

5. Librarians Report:

Joan reported that the states cut of LGA to the cities means that the library will cut any capital outlay for 2009. Joan will submit a request to the Friends of the Library to purchase the computers that are needed in 2009. [REDACTED]

New library hours were started last week. There was no problem with closing the library Monday night at 8 pm and one patron was very grateful that the library is staying open until 6:30 pm on Thursday nights. No one has complained so far about the new 10 cent/day fine.

An ad was placed in the Citizen/Shopper for 2 weeks to advertise for a replacement for Rosie Davis. This new person will be asked to work a couple of hours on Monday, half a day on Tuesday, all day Wednesday and one Saturday a month.

Joan clarified that the decision to close city buildings (such as the library) due to the weather is made by department heads.

The adult winter reading program, "Escape to Book Island", started at the beginning of January and runs through the end of March. Participants are asked to read 12 library books during this period and are eligible for prizes.

Dawn is scheduled to host a storytime the Bridges class on January 14. She is planning on attending a children's librarians meeting in Slayton on Friday that was postponed from the Friday before due to

weather.

Motion by Charles Reid and seconded by Kathy Hiley to approve the librarian's report.

6. Old Business:

None

7. New Business:

None

8. New Book Suggestions

The board presented their suggestions.

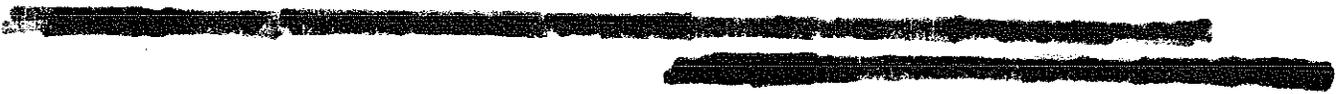
9. Adjourn:

Motion by Charles Reid, seconded by Anita Winkel to adjourn.

Meeting adjourned at 5:30 p.m..

Respectfully submitted,

Kathy Hiley, recording secretary



December 30, 2008

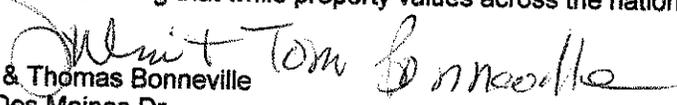
Cottonwood County
900 Third Ave
Windom MN 56101

RE: Lot - 009
Rolling Gr Subd Lot 14 Blk 1
Lot 9: Outlot B
Property Address: 651 Des Moines Dr
Windom MN 56101

This is in response to our proposed property tax for 2009. Unfortunately, we were not in Windom at the time the tax hearing/meetings were held - Thursday, December 4 for the County and Tuesday December 2 for the City of Windom.

In view of the dramatic degradation of the Des Moines River in our area, and the significant growth of weeds and mud flats directly in front of our home, our property value has been significantly impacted and therefore the value reflected in the proposed tax statement is not in keeping with impacts to our property. Please take this into consideration when assessing property tax value. We no longer have water front property nor a "view" that is pleasant to look at.

It is also interesting that while property values across the nation are falling, ours are increasing.


Julia & Thomas Bonneville
651 Des Moines Dr
Windom MN 56101

c City of Windom

OFFICE OF COTTONWOOD COUNTY ASSESSOR

900 THIRD AVENUE, WINDOM MN 56101

(507) 831-2458

GALE BONDHUS, SAMA
COUNTY ASSESSOR

LISA WILL, CMA
DEPUTY ASSESSOR

SUE AMUNDSON
OFFICE MANAGER

JILL DEFRIES
ASSESSMENT TECH

JEAN GODE, CMA
APPRAISER

January 5, 2009

Thomas & Julia Bonneville
651 Des Moines Drive
Windom, MN 56101

Property ID #: 25.677.0090

Dear Homeowner,

This is in response to a letter that we received from you on January 5, 2009 in regards to your property located at 651 Des Moines Drive in Windom, MN. The letter stated that we should take into consideration that you no longer have water front property due to the condition of the river. All of the land in Rolling Green Subdivision is all valued on a street front foot basis plus the platted depth of the lot not a water front basis. We do not put extra value on the land just because it is on the river side of Des Moines Drive they are all valued the same way. The increase to your property value for the 2009 property taxes was due to the sales in Windom which is required by law for us to stay with how things are selling in Windom. We study all of the good sales in Windom every year to determine what Windom's values will do. What happens across the nation with home values doesn't necessarily mean that is happening with the home values here in Windom. Hopefully this helps you with your concern of your property value.

Please call our office 507-831-2458 if you have any more questions.

Sincerely,

Lisa Will, CMA
Deputy Assessor



Minnesota Department of Public Safety
ALCOHOL AND GAMBLING ENFORCEMENT DIVISION
 444 Cedar Street Suite 133, St. Paul, MN 55101-5133
 (651) 201-7507 Fax (651) 297-5259 TTY (651) 282-6555
 WWW.DPS.STATE.MN.US



Paid
 #75203
 CK 1913
 25.00

APPLICATION AND PERMIT
 FOR A 1 TO 4 DAY TEMPORARY ON-SALE LIQUOR LICENSE

TYPE OR PRINT INFORMATION

NAME OF ORGANIZATION <i>Widom Lions Club</i>		DATE ORGANIZED <i>4-14-71</i>	TAX EXEMPT NUMBER <i>E41-6175799</i>	
STREET ADDRESS <i>Po Box 72</i>		CITY <i>Widom</i>	STATE <i>MN</i>	ZIP CODE <i>56101</i>
NAME OF PERSON MAKING APPLICATION <i>DAN OLSEN</i>		BUSINESS PHONE <i>(507) 832-8007</i>	HOME PHONE <i>(507) 831-1359</i>	
DATES LIQUOR WILL BE SOLD <i>2-9-09</i>		TYPE OF ORGANIZATION <input type="checkbox"/> CLUB <input type="checkbox"/> CHARITABLE <input type="checkbox"/> RELIGIOUS <input type="checkbox"/> OTHER NONPROFIT		
ORGANIZATION OFFICER'S NAME <i>FORREST FOSTHEIM Pres</i>		ADDRESS <i>1213 3 AV WIDOM MN</i>		
ORGANIZATION OFFICER'S NAME <i>DAN JONES Sec</i>		ADDRESS <i>875 20ST WIDOM MN</i>		
ORGANIZATION OFFICER'S NAME <i>DAN OLSEN TREAS</i>		ADDRESS <i>48255 CORD 28 WIDOM MN</i>		
Location license will be used. If an outdoor area, describe		<i>WIDOM COMMUNITY ^{ROC} CENTER</i>		
Will the applicant contract for intoxicating liquor service? If so, give the name and address of the liquor licensee providing the service. <i>NO</i>				
Will the applicant carry liquor liability insurance? If so, please provide the carrier's name and amount of coverage. <i>HENRICHSON AGENCY, EDEN PRARIE, MN</i>				
APPROVAL				
APPLICATION MUST BE APPROVED BY CITY OR COUNTY BEFORE SUBMITTING TO ALCOHOL & GAMBLING ENFORCEMENT				
CITY/COUNTY _____		DATE APPROVED _____		
CITY FEE AMOUNT _____		LICENSE DATES _____		
DATE FEE PAID _____				
SIGNATURE CITY CLERK OR COUNTY OFFICIAL _____		APPROVED DIRECTOR ALCOHOL AND GAMBLING ENFORCEMENT _____		

NOTE: Submit this form to the city or county 30 days prior to event. Forward application signed by city and/or county to the address above. If the application is approved the Alcohol and Gambling Enforcement Division will return this application to be used as the License for the event

An exempt permit may be issued to nonprofit organizations conducting lawful gambling activity on five or fewer days, and awarding less than \$50,000 in prizes during a calendar year.

For Board Use Only

Fee Paid _____

Check No. _____

Organization Information

Organization legal name Previous license or exemption number, if any

DES MOINES RIVER CHAPTER OF DUCKS UNLIMITED

Street	City	State and zip code	County
	WINDOM	56101	COTONWOOD

Name of chief executive officer (CEO)		Daytime phone number
First name	Last name	
DONALD	KNEEGE	507-822-1276

Type of nonprofit organization (check one)

Fraternal Religious
 Veteran Other nonprofit organization

Type of proof of nonprofit - attach a copy (see instructions)

Nonprofit Articles of Incorporation or Certificate of Good Standing - Minnesota Secretary of State's Office
 Internal Revenue Service
 Affiliate of parent nonprofit organization (charter)

Gambling Premises Information

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

WINDOM COMMUNITY CENTER

Address (do not use PO box)	City	Zip code	County
1750 COTONWOOD LAKE	WINDOM	56101	COTONWOOD

Date(s) of activity (for raffles, indicate the date of the drawing)

APRIL - 4 2009

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

*Bingo Raffles *Paddlewheels *Pull-Tabs *Tipboards

***Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo ball selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors. Or call 651-639-4000.**

This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to

the following: Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

LG220 Application for Exempt Permit

Organization Name DES MOINES RIVER DUCK UNLIMITED

Local Unit of Government Acknowledgment

If the gambling premises is within city limits, the city must sign this application.

On behalf of the city, I acknowledge this application.

Check the action that the city is taking on this application.

The city approves the application with no waiting period.

The city approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a first class city).

The city denies the application.

Print name of city _____

Signature of city personnel receiving application _____

Title _____

Date ____/____/____

If the gambling premises is located in a township, both the county and township must sign this application.

On behalf of the county, I acknowledge this application.

Check the action that the county is taking on this application.

The county approves the application with no waiting period.

The county approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

The county denies the application.

Print name of county _____

Signature of county personnel receiving application _____

Title _____

Date ____/____/____

TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township _____

Signature of township official acknowledging application _____

Title _____

Date ____/____/____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Gambling Control Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Donald P Knigge

Name (please print) DONALD P KNIGGE Date 11/6/09

Mail application and attachments

Complete an application for each gambling activity:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send:

- the completed application,
- a copy of your proof of nonprofit status (see instructions), and
- a \$50 application fee. Make check payable to "State of Minnesota".

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

COTTONWOOD COUNTY EMERGENCY MANAGEMENT

Mark R. Marcy, Director



Cottonwood County Emergency Management
Mark R. Marcy, Director
902 5th Avenue
Windom, Minnesota, 56101

(507) 831-1375 office (dispatch)

(507) 831-1957 fax

mark.marcy@co.cottonwood.mn.us

To: Mayors, City Administrators, City Council members and Commissioners of Cottonwood County, City of Westbrook, City of Storden, City of Jeffers, City of Comfrey, City of Mountain Lake and the City of Windom:

I would like to schedule a time in the very near future to meet with you- either at a regular or special council meeting, or perhaps a special meeting or work group meeting in your City, regarding “narrow-banding”; the 2013 deadline, ARMER, the Cottonwood County Fire Chief’s Association, and the possibility of obtaining a Fire Act Grant to purchase much needed communications equipment for your Fire, EMS, Public Works and Law Enforcement Professionals.

I know there are many questions regarding these things, and schedule permitting, when I come to visit with you, I will try to bring representatives from Alpha Wireless, the ARMER system or both- or other professional, technical people to answer any questions you may have.

The ESA (Emergency Services Association) has met numerous times over the last 6 months, and has concluded that we would like to apply for a communications grant through the Assistance to Firefighters program. This grant, we believe, will be unveiled very soon- and the closing date for applications will be in early March-at the latest...

In order to make this county wide grant application work, we need the support of each and every city in the county, as well as the county itself, to fully support the efforts of your first responders, AND, sign a Joint Powers Agreement, allowing one city to act as the fiscal agent, and apply for the grant on behalf of each public safety entity in Cottonwood County. The purpose of the grant is to alleviate as much as possible, expenses that your city (or county) WILL incur, on or before January 1, 2013 (narrow band requirement of radios).

The ESA feels that a “minimal” investment now, could bring new, up to date equipment to your cities- as well as complete a county wide communications system that will enhance first responder safety and mutual aid communications.

Please contact me as soon as possible, so we can arrange a date and time to become more knowledgeable on this matter... I can be reached at: 507-831-1375 (office); Email: mark.marcy@co.cottonwood.mn.us or, my cell phone- 507-822-0885.

Sincerely,

Mark R. Marcy- Director
Cottonwood County Emergency Management
Secretary, Cottonwood County Emergency Services Association

**COTTONWOOD COUNTY
EMERGENCY SERVICES ASSOCIATION**
(Formerly known as Cottonwood County Fire Chiefs Association)
MEETING MINUTES FOR January 8th, 2009
At the Windom Fire Hall, Windom, MN

The meeting was called to order at approximately 7:05 pm, “unofficially”, by Mark Marcy. Persons present: Mark Marcy (CCEM); Mark Warner (Comfrey Fire); Scott Thompson (Storden Fire); Dan Benz (Jeffers Fire); Mark Stevens (Windom Fire/Vice President); Dan Ortman (Windom Fire); Doug Storey (County Attorney); Jason Purrington (CCSO); Tim Hacker (Windom EMS); Mary Westerman (Storden First Responders); Jim Westerman (Storden City Council); Dennis Siebert (Mt. Lake EMS); Dave Watkins (Mt. Lake EMS); Rod Sykora (Jeffers Fire); John Madson (Westbrook City Council); Alan Wahl (Westbrook EM/PD); Chuck Wolle (Mt. Lake Fire); Dave Magyar (Westbrook Fire/POET Biorefining).

A quorum was reached for voting purposes of the meeting.

Mark Marcy passed out copies of the minutes for the November 20th meeting- no action was taken.

Mark Marcy passed out copies of the preliminary figures for radio replacement for Fire, EMS, Police and Public Works. A lengthy information session and group discussion was held on communications. Below is a synopsis of the meeting.

Mark Marcy started the session off, explaining the figures on the form that was passed out (and emailed earlier in the day). Some updates were also made to the form, which include adding 1 mobile radio to each fire department (for use as a base station in firehalls); adding Comfrey Fire/EMS/Police to the figures; and making some equipment changes for various departments throughout the county. A new, updated sheet will be emailed out to the association.

Basically, to replace all of the end user equipment owned and operated by departments currently (all mobiles, portables, base stations) AND, adding repeaters to enhance a “county wide fire” communications and paging channel, would cost approximately 1.7 million county wide.

The grant we are seeking is a Fire Act Grant, through FEMA. Details are not available, as the grant has not yet been posted for applications. Typically, those grants are a 95 % funded, 5% match. If awarded the grant, the formula would likely be 1/3 of the expense would go to the county (the county has the majority of the equipment) and the remaining 66% would be shared by each city that chooses to sign on to the project- i.e. if City “A” needs to replace \$200,000.00 worth of equipment, their in kind match of 5% would be

\$10,000.00. Basically, for 10K, City A would get 200K worth of equipment. Pretty sweet deal...

The figures are based off of Motorola brand portables, mobiles and pagers. The portable (model XTS 2500) runs about \$2,800.00 per unit; the mobile (model XTL 5000) runs about \$4,300.00.

It is important to remember that the portable is the "Cadillac" model, with all the bells and whistles. We chose this model for 2 reasons: It is rugged, tested, durable, and received strong user recommendations, AND, it has a "sister" radio, which is the same size, but cheaper- or a more "stripped down version", which I believe runs about \$1,800.00.

The mobile is the same way- it is the Cadillac version, with siren and light head switches built in- and has a stripped down version (the XTL 2500) which runs about \$2,000.00. It should be noted that the price includes programming and mobile radio installation on site.

All radios are VHF, "P25" compliant, meaning they are digital capable, and operate on narrow band frequencies, capable of using digital transmissions as opposed to analog-like we are currently using.

We choose P25 compliant radios, mainly because we believe that will be a requirement of the grant- to purchase P25 equipment. The existing equipment many departments have now IS NOT P25 compliant (examples are Motorola HT 1250; EX 600; Minitor pagers, and nearly all the mobile radios in use by departments currently). They are Narrowband compliant, which will work for the 2013 deadline/switchover... but most grants are pushing either ARMER (800 mghz radios) OR P25 (digital capable) radios. The pricing is approximately the same, maybe slightly cheaper for ARMER radios, but we believe that we will have better coverage and communication with the P25 radios.

The ARMER system is a statewide communications project, where the state is purchasing and building towers across MN to form a "backbone" radio system. We are told there would be enough room for all of the 10 identified NIMS disciplines to use the system, and receive a 95% MOBILE coverage in each county. Portable coverage will be significantly less, I believe, which will put first responders in danger.

We currently have 100% mobile coverage, and I would estimate overall, 70% portable coverage- under the right conditions. We Currently do not have a single paging channel for first responders (fire/ems) nor do we have a single channel that all of the county departments have in common to communicate at larger incidents. The addition of repeaters in the Westbrook, Jeffers, Mountain Lake, Darfur, Dundee and Windom areas will alleviate most any problems with communication between first responders and dispatch.

To proceed, we need to get a Joint Powers Agreement in place, between the following entities: Cottonwood County; City of Comfrey; City of Jeffers, City of Storden; City of

Mountain Lake; City of Westbrook and City of Windom. Signatures of each city will be needed to participate in the program. We would also need a fiscal agent to apply for and manage the grant. Rumor has it that Windom may be interested, but that is not official.

I have been in contact with Kandiyohi County and Yellow Medicine County (both applied for the same grant last year and were awarded over 900,000 and 600,000 respectively). They have allowed me to obtain copies of their grants to use as reference. I am awaiting copies of Joint Powers agreements...

During our meeting, several members expressed some concern over local City Council members either being unable to make it to our monthly meetings, OR, unwillingness to attend. Hopefully that is not the case, but to explain what we are trying to accomplish- I will be making appointments to either meet with council members at meetings, or have informational meetings in each city- to meet with the city managers and council persons to explain this very serious issue- and hopefully, gain the support of each city.

When the grant does come out, we have a very short window of opportunity to get a LOT of work done to make this happen- and we need the support of each community in Cottonwood County. This is not going to be a cheap process, but \$10,000.00 is a lot better than having to spend \$50, \$100 or \$200,000 to update radios by 2013... we all know the dire financial situation cities and the county are in, and this is our chance to get a whole lot of equipment, new radio system and repeaters- for next to nothing, or thereabouts.

I plan to forward this to the Cottonwood County Emergency Services Association, as well as each Mayor, City Administrator and City Council within the next few days, along with the updated cost sheet that was discussed at the meeting last night.

If there are any questions or concerns- about anything- PLEASE LET ME KNOW!!! I am here to serve you-

Thanks-

Mark R. Marcy, Director
Cottonwood County Emergency Mangement
902 5th Avenue, Suite 101
Windom, Minnesota, 56101
mark.marcy@co.cottonwood.mn.us
507-831-1375 Office
507-831-1957 Fax
507-822-0885 Cell

Respectfully submitted, Mark R. Marcy, Secretary, CCESA

PRELIMINARY tentative approximate cost worksheet
For Fire Act Grant 95/5 (matching)

WESTBROOK:

- Portables: 33 x \$2,800.00 each= \$92,400.00
- Mobiles: 11 x \$4,300.00 each= \$47,300.00
- Pagers: 34 x \$450.00 each= \$15,300.00
- Repeater (co wide page channel) \$20,000 \$20,000.00
- TOTAL: \$175,000.00
- **info includes Police, Fire, EMS and Public Works
- Match requirement: \$8,750.00

STORDEN:

- Portables: 17 x \$2,800.00 each= \$47,600.00
- Mobiles: 9 x \$4,300.00 each= \$38,700.00
- Pagers: 35 x \$450.00 each= \$15,750.00
- Repeater (Co Wide Paging) \$20,000.00 \$20,000.00
- TOTAL: \$122,050.00
- **Info includes Fire and First Responders only.
- Match requirement: \$6,102.50

WINDOM:

- Portables: 51 x \$2,800.00 each= \$142,800.00
- Mobiles: 45 x \$4,300.00 each= \$193,500.00
- Pagers: 56 x \$450.00 each= \$25,200.00
- Repeater: (already exists- water tower) \$000.00
- Total: \$361,500.00
- **Includes: Police, Fire, EMS, Water, Street, Light depts.
- Match requirement: \$18,075.00

JEFFERS:

- Portables: 17 x \$2,800.00 each= \$47,600.00
- Mobiles: 9 x \$4,300.00 each= \$38,700.00
- Pagers: 40 x \$450.00 each= \$18,000.00
- Repeater: (Co Wide Paging) \$20,000.00 \$20,000.00
- TOTAL: \$124,300.00
- **includes: Fire, EMS and Public Works
- Match Requirement: \$6,215.00

MT. LAKE:

- Portables: 35 x \$2,800.00 each= \$98,000.00
- Mobiles: 14 x \$4,300.00 each= \$60,200.00
- Pagers: 51 x \$450.00 each= \$22,950.00

- Repeater: (Co Wide Paging) \$20,000.00 \$20,000.00
- TOTAL: \$201,150.00
- **includes: Fire, EMS, Police, public works
- Match requirement: \$10,057.50

COMFREY:

- Portables: 21 x \$2,800.00 each= \$58,800.00
- Mobiles: 10 x \$4,300.00 each= \$43,000.00
- Pagers: 12 x \$450.00 each= \$5,400.00
- Total: \$107,200.00
- **includes: Fire, EMS, Police, Pubic Works
- Matching requirement: \$5,360.00

COTTONWOOD CO HWY. DEPT.:

- Portables: 9 x \$2,800.00 each= \$25,200.00
- Mobiles: 69 x \$4,300.00 each= \$296,700.00
- Repeater: (Co Wide Coverage) \$40,000.00
- Total: \$361,900.00
- OR: 30 portables (1 for each employee), and 4 mobiles for base stations \$141,200**
- **Includes all equip reported... Could substitute portables for mobiles in most vehicles...
- Match requirement with mobiles: \$18,095.00
- Match requirement with portables & 4mbls: \$7,060.00

SHERIFF:

- Portables: 10 x \$2,800.00 each= \$28,000.00
- Mobiles: 6 x \$4,300.00 each= \$25,800.00
- Repeater: Mtlk., Wstbk, Jeff, Wdm. \$80,000.00
- Total: \$133,800.00
- Match requirement: \$6,690.00

EMERGENCY MANAGEMENT (County):

- Portables: 6 x \$2,800.00 each= \$16,800.00
- Mobiles: 4 x \$4,300.00 each= \$17,200.00
- Total: \$34,000.00
- Match requirement: \$1,700.00

GRAND TOTAL (approximate- for all P25 compliant system- repeaters and end user equipment)

- \$1,620,900.00 The Matching portion of the grant works out to be \$129,285.00.

I believe the grant will be a 95% fund, with 5% matching portion. The “match” that your city/county would need to put towards the project is highlighted in blue.

Certain areas could be reduced- i.e.- if we eliminate some mobiles for public works, and stick with hand-helds, knowing that the build-out of a county wide system should dramatically increase range and efficiency within and around the county.

Again, these are all PRELIMINARY figures, and are for guideline purposes only.

The radios selected are: Motorola XTS 2500 P25 portable radio (\$2,800.00 each); Motorola XTL 5000 (\$4,300.00 each) and Motorola Minitor V (\$450.00 each).

NOTE: Minitor V pagers are NOT digital- but are the only ones narrow band capable. Thus, the paging from dispatch will have to be analog, narrowband.

Local cities and County cost match requirements could be reduced, based upon figures, by eliminating SOME portable radios- primarily for public works. It would be my recommendation to leave the mobile radios alone- if at all possible.

This information is current as of Friday, January 9th, 2009, after evaluation of information presented at the CCESA meeting on Thursday January 8th 2009.

It should be noted that portable radios are 5 watts output, and the selected mobile radio is 110 watts output. Mobile radios have much better transmission and reception than portable radios... HOWEVER, portable radios are essential for first responder use, and to get the coverage we need for each jurisdiction and the county, additional repeater sites are needed to support effective communications. These figures are all included in the above document.

Prepared by: Mark Marcy, Director- Cottonwood County Emergency Management.

Contact:

**Mark R. Marcy, Director
Cottonwood County Emergency Management
902 5th Avenue
Suite 101
Windom, Minnesota, 56101**

**507 831 1375 office
507 831 1957 fax
507 822 0885 cell 24 hours**

Email: mark.marcy@co.cottonwood.mn.us

Email: marcym79@hotmail.com (Personal- seldom checked)

RESOLUTION #2009-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2009-2010 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to a resolution adopted by the City Council on December 2, 2008, City Engineer Wenck and Associates has prepared plans and specifications for the proposed 2009-2010 Street Improvement Project and has presented such plans and specifications to the Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Such plans and specifications, which are made a part hereof by reference as if fully set forth herein, are hereby approved and shall be filed in the office of the City Clerk.
2. The City Clerk shall prepare an advertisement for bids for the making of such improvements, pursuant to the approved plans and specifications, and cause such advertisement to be published in the official paper.
3. Bids will be received and accepted by the City Clerk until 2.00 p.m. on February 20, 2009. At said time, the bids will be publicly opened by the City Clerk and City Engineer in the City Hall Council Chambers. Bids will then be tabulated and will thereafter be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. The bid for such improvements will be awarded on or before March 3, 2009, at the City Council Meeting scheduled for 7:30 p.m.

Adopted by the Council this 20th day of January, 2009.

Kirby Kruse, Mayor

Attest: _____
Steven Nasby, City Administrator

SECTION 00020

ADVERTISEMENT FOR BIDS

CITY OF WINDOM

2009 Street Improvements

Class of Work: Street and Utility Improvements

NOTICE TO CONTRACTORS

Sealed Bid Proposals for work indicated above will be received at the City of Windom Offices, 444 9th Street, Windom, Minnesota 56101 until 2:00 PM, February 20, 2009 after which time such bids will be publicly opened and read aloud at the City Hall Office. The decision for Award of Contract will be made by the City Council during a regular meeting on or before March 3, 2009 at 7:30 PM.

The work, in accordance with drawings and technical specifications prepared by Wenck Associates, Inc., 440 10th Street, P.O. Box 453, Windom, Minnesota 56101, consists of all labor, materials, tools, permits, bonds, machinery, equipment, and services including utility and street services necessary for approximately 1,750 LF 6" watermain, 770 LF water services, 1,100 LF 8" sanitary sewer, 400 LF 10" sanitary sewer and 450 LF 4" services, 17,000 SY of bituminous milling, 9,050 LF curb and gutter, 2,300 LF of 12" and 18" storm sewer, 8,300 TON of gravel base, 7,000 TON of bituminous wear and base or 18,000 SY of concrete pavement and 4,000 CY of structural concrete, and related items. The project will involve close coordination with Minnesota Energy and the City of Windom who will replace underground gas and electrical lines concurrent with this project.

Additionally, there is an alternate bid for sanitary sewer improvements consisting of 470 LF 8" sanitary sewer, 150 LF 4" sewer services, 60 LF of horizontal boring with a 20" casing, 3 manholes and related items with an option of 380 L.F. of horizontal boring of 8" sanitary sewer in place of direct bury. The alternate bid may be awarded separately.

Schedule is for substantial completion in 75 working days from the date of the Notice to Proceed.

Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified check made payable to "CITY OF WINDOM" (OWNER) in the amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the OWNER, with the surety company thereon duly authorized to do business in the State of Minnesota, such Bid Security to be a guarantee that the bidder will not, without the consent of the OWNER, withdraw his bid for a period of ninety (90) days after the opening of bids, and, if awarded a contract, will enter into a contract with CITY OF WINDOM; and the amount of the certified check will be retained or the bond enforced by the OWNER in case the bidder fails to do so. All bid securities except those of the three lowest bidders will be returned within fifteen days after the opening of bids.

Bid Proposals shall be submitted on forms furnished for that purpose. Bids shall be submitted in sealed envelopes with the following clearly inscribed on the outside: "Bids for City of Windom Street Improvements." No bidder shall withdraw his bid, without the consent of the OWNER, for a period of ninety (90) days after the date for the opening thereof. The OWNER, however,

reserves the right to reject any or all bids and to waive any minor irregularities, informalities or discrepancies. A work history detailing qualifications and past experience must be provided upon request.

Plans and specifications are on file for inspection at the City of Windom, City Hall Office; and the office of Wenck Associates, Inc., 440 10th Street, P.O. Box 453, Windom, Minnesota, 56101.

Bidders desiring drawings and specifications for personal use may secure a complete set from:

Wenck Associates, Inc.
440 10th Street
P.O. Box 453
Windom, Minnesota 56101
Telephone: (507) 831-2703
Facsimile: (507) 831-5271

Non-refundable deposits in the form of a check shall be made payable to:
"Wenck Associates, Inc." The deposit shall be in the amount of **\$50.00** per set of contract documents.

Published in the Cottonwood County Citizen
Dates: January 28, February 4, and 11, 2009

Published in the Construction Bulletin
Dates: January 26, February 2, and 9, 2009

END OF SECTION

SECTION 00005

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END OF SECTION

SCHEDULE OF PRICES

BIDDER agrees to perform all of the work described in the CONTRACT DOCUMENTS for the following unit prices or lump sums:

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in unit prices in numerals, make extension for each item and total.

BASE BID 1 - BITUMINOUS

WATERMAIN:

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
0504.603	Furnish & install 6" PVC watermain C900	L.F.	\$ _____	1750	\$ _____
0504.602	Furnish & install 6" valve & box	EA.	\$ _____	7	\$ _____
0504.602	Furnish & install 6" tee	EA.	\$ _____	4	\$ _____
0504.602	Furnish & install 6" 90 deg bend	EA.	\$ _____	1	\$ _____
0504.602	Furnish & install 6" plug/cap	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" x 4" reducer	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install hydrant	EA.	\$ _____	3	\$ _____
0451.601	Furnish & install Rock Subfoundation	C.Y..	\$ _____	178	\$ _____
0504.602	Furnish 1" corp stop	EA.	\$ _____	17	\$ _____

WATERMAIN CONTINUED:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
0504.602	Furnish 1" curb stop	EA.	\$ _____	17	\$ _____
0504.603	Furnish 1" Type K copper service	L.F.	\$ _____	770	\$ _____
WATERMAIN SUBTOTAL:					\$ _____

SANITARY SEWER:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
Furnish & Install 8" PVC Sewer Pipe SDR 35:					
2503.511	10-12' deep	L.F.	\$ _____	1067	\$ _____
Furnish & Install 10" PVC Sewer Pipe SDR 35:					
2503.511	10-12' deep	L.F.	\$ _____	400	\$ _____
2506.506	Furnish & install manhole Type 4007	L.F.	\$ _____	90	\$ _____
2506.516	Furnish & install Manhole Casting	EA.	\$ _____	10	\$ _____
0503.602	Furnish & install 8" x 4" sewer wye	EA.	\$ _____	8	\$ _____
2503.511	Furnish & install 4" sewer services	L.F.	\$ _____	450	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	154	\$ _____
2104.501	Remove sewer pipe	L.F.	\$ _____	1253	\$ _____
2104.501	Remove service	L.F.	\$ _____	450	\$ _____
2104.509	Remove manhole	EA.	\$ _____	10	\$ _____

SANITARY SUBTOTAL: \$ _____

STORM SEWER:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
2503.541	Furnish & install 12" storm sewer	L.F.	\$ _____	1900	\$ _____
2503.541	Furnish & install 18" storm sewer	L.F.	\$ _____	700	\$ _____
2506.507	Furnish & install catch basin	L.F.	\$ _____	108	\$ _____
2506.516	Furnish & install catch basin casting	EA.	\$ _____	27	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	255	\$ _____
2104.501	Remove pipe	L.F.	\$ _____	1336	\$ _____
2104.509	Remove catch basin	EA.	\$ _____	6	\$ _____
2104.509	Furnish & install 18" Outlet Apron	EA.	\$ _____	2	\$ _____
				STORM SUBTOTAL:	\$ _____

STREETS:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>PRICE</u>	<u>QUANTITY</u>	<u>AMOUNT</u>
	Traffic control	L.S.	\$ _____	1	\$ _____
2101.511	Clearing & Grubbing	L.S.	\$ _____	1	\$ _____
2104.501	Remove curb and gutter	L.F.	\$ _____	1310	\$ _____
2104.505	Remove sidewalk	S.Y.	\$ _____	200	\$ _____
2104.505	Remove concrete drive	S.Y.	\$ _____	417	\$ _____
2104.505	Remove bituminous drive	S.Y.	\$ _____	72	\$ _____
2104.505	Remove and recycle concrete	C.Y.	\$ _____	1508	\$ _____
2105.501	Common excavation	C.Y.	\$ _____	7093	\$ _____
2105.526	Select topsoil borrow	C.Y.	\$ _____	953	\$ _____
2105.533	Salvage aggregate base	C.Y.	\$ _____	3541	\$ _____
2211.501	Aggregate base Class 5	TON	\$ _____	8283	\$ _____
2232.501	Mill 3" bituminous surface (CV)	S.Y.	\$ _____	16684	\$ _____
2331.508	Wearing course mixture	TON	\$ _____	3018	\$ _____
2331.415	Base course mixture	TON	\$ _____	3999	\$ _____
2357.502	Bituminous material for tack coat	GAL.	\$ _____	3750	\$ _____
2521.501	4" Sidewalk	S.F.	\$ _____	200	\$ _____

STREETS CONTINUED:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
2506.522	Adjust manhole	EA.	\$ _____	11	\$ _____
2531.501	Curb & gutter, B-618	L.F.	\$ _____	8214	\$ _____
2531.501	Curb & gutter, D-418	L.F.	\$ _____	822	\$ _____
2531.507	6" concrete driveway	S.F.	\$ _____	1153	\$ _____
2564.537	Remove & reinstall Sign	EA.	\$ _____	29	\$ _____
2554.515	Remove & reinstall Guard Post	EA.	\$ _____	14	\$ _____
2105.550	Shaping Boulevards	ACRE	\$ _____	1.5	\$ _____
2575.501	Seeding-turf type	ACRE	\$ _____	1.5	\$ _____
2575.502	Seeding- turf type	L.B.	\$ _____	151	\$ _____
2575.511	Mulch-type 1	TON	\$ _____	3	\$ _____
2575.511	Commercial Fertilizer (12-12-12)	L.B.	\$ _____	755	\$ _____
2511.502	Class III Riprap	TON	\$ _____	15	\$ _____
	Erosion control	L.S.	\$ _____	1	\$ _____

STREET SUBTOTAL: \$ _____

BASE BID 1, BITUMINOUS - TOTAL: \$ _____

SCHEDULE OF PRICES

BIDDER agrees to perform all of the work described in the
CONTRACT DOCUMENTS for the following unit prices or lump sums:

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in unit prices in numerals, make extension
for each item and total.

BASE BID 2 - CONCRETE

WATERMAIN:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
0504.603	Furnish & install 6" PVC watermain C900	L.F.	\$ _____	1750	\$ _____
0504.602	Furnish & install 6" valve & box	EA.	\$ _____	7	\$ _____
0504.602	Furnish & install 6" tee	EA.	\$ _____	4	\$ _____
0504.602	Furnish & install 6" 90 deg bend	EA.	\$ _____	1	\$ _____
0504.602	Furnish & install 6" plug/cap	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" x 4" reducer	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install hydrant	EA.	\$ _____	3	\$ _____
0451.601	Furnish & install Rock Subfoundation	C.Y..	\$ _____	178	\$ _____
0504.602	Furnish 1" corp stop	EA.	\$ _____	17	\$ _____

WATERMAIN CONTINUED:

<u>ITEM</u> <u>NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT</u> <u>PRICE</u>	<u>ESTIMATED</u> <u>QUANTITY</u>	<u>AMOUNT</u>
0504.602	Furnish 1" curb stop	EA.	\$ _____	17	\$ _____
0504.603	Furnish 1" Type K copper service	L.F.	\$ _____	770	\$ _____
WATERMAIN SUBTOTAL:					\$ _____

SANITARY SEWER:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
Furnish & Install 8" PVC Sewer Pipe SDR 35:					
2503.511	10-12' deep	L.F.	\$ _____	1067	\$ _____
Furnish & Install 10" PVC Sewer Pipe SDR 35:					
2503.511	10-12' deep	L.F.	\$ _____	400	\$ _____
2506.506	Furnish & install manhole Type 4007	L.F.	\$ _____	90	\$ _____
2506.516	Furnish & install Manhole Casting	EA.	\$ _____	10	\$ _____
0503.602	Furnish & install 8" x 4" sewer wye	EA.	\$ _____	8	\$ _____
2503.511	Furnish & install 4" sewer services	L.F.	\$ _____	450	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	154	\$ _____
2104.501	Remove sewer pipe	L.F.	\$ _____	1253	\$ _____
2104.501	Remove service	L.F.	\$ _____	450	\$ _____
2104.509	Remove manhole	EA.	\$ _____	10	\$ _____
SANITARY SUBTOTAL:					\$ _____

STORM SEWER:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
2503.541	Furnish & install 12" storm sewer	L.F.	\$ _____	1900	\$ _____
2503.541	Furnish & install 18" storm sewer	L.F.	\$ _____	700	\$ _____
2506.507	Furnish & install catch basin	L.F.	\$ _____	108	\$ _____
2506.516	Furnish & install catch basin casting	EA.	\$ _____	27	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	255	\$ _____
2104.501	Remove pipe	L.F.	\$ _____	1336	\$ _____
2104.509	Remove catch basin	EA.	\$ _____	6	\$ _____
2104.510	Furnish & install 18" Outlet Apron	EA.	\$ _____	2	\$ _____
				STORM SUBTOTAL:	\$ _____

STREETS:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>PRICE</u>	<u>QUANTITY</u>	<u>AMOUNT</u>
	Traffic Control	L.S.	\$ _____	1	\$ _____
2101.511	Clearing & Grubbing	L.S.	\$ _____	1	\$ _____
2104.501	Remove curb and gutter	L.F.	\$ _____	1310	\$ _____
2104.505	Remove sidewalk	S.Y.	\$ _____	22	\$ _____
2104.505	Remove concrete drive	S.Y.	\$ _____	46	\$ _____
2104.505	Remove bituminous drive	S.Y.	\$ _____	8	\$ _____
2104.505	Remove and recycle concrete	C.Y.	\$ _____	1508	\$ _____
2105.501	Common Excavation	C.Y.	\$ _____	3700	\$ _____
2105.526	Select topsoil borrow	C.Y.	\$ _____	1000	\$ _____
2105.533	Salvage aggregate base	C.Y.	\$ _____	3541	\$ _____
2211.501	Aggregate base Class 5	TON	\$ _____	3652	\$ _____
2232.501	Mill 3" bituminous surface (CV)	S.Y.	\$ _____	16684	\$ _____
2301.501	Concrete pavement	S.Y.	\$ _____	17858	\$ _____
2301.511	Structural concrete	C.Y.	\$ _____	3896	\$ _____
2301.529	Rein. Bars (epoxy coated)	LB.	\$ _____	9124	\$ _____
2331.508	Wearing course mixture	TON	\$ _____	36	\$ _____

STREETS CONTINUED:

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
2331.415	Base course mixture	TON	\$ _____	36	\$ _____
2357.502	Bituminous material for tack coat	GAL.	\$ _____	45	\$ _____
2521.501	4" Sidewalk	S.F.	\$ _____	200	\$ _____
2506.522	Adjust manhole	EA.	\$ _____	11	\$ _____
2531.501	Curb & gutter, B-618	L.F.	\$ _____	8214	\$ _____
2531.501	Curb & gutter, D-418	L.F.	\$ _____	822	\$ _____
2531.507	6" concrete driveway	S.F.	\$ _____	1153	\$ _____
2564.537	Remove & reinstall Sign	EA.	\$ _____	29	\$ _____
2554.515	Remove & reinstall Guard Post	EA.	\$ _____	14	\$ _____
2105.550	Shaping Boulevards	ACRE	\$ _____	1.5	\$ _____
2575.501	Seeding-turf type	ACRE	\$ _____	1.5	\$ _____
2575.502	Seeding-turf type	L.B.	\$ _____	151	\$ _____
2575.511	Mulch-type 1	TON	\$ _____	3	\$ _____
2575.511	Commercial Fertilizer (12-12-12)	L.B.	\$ _____	755	\$ _____
2511.502	Class III Riprap	TON	\$ _____	15	\$ _____
	Erosion control	L.S.	\$ _____	1	\$ _____

STREET SUBTOTAL: \$ _____

BASE BID 2, CONCRETE - TOTAL: \$ _____

ALTERNATE BID SCHEDULE A
SYKORA ADDITION SANITARY SEWER EXTENSION

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
OPTION #1 – DIRECT BURY MAIN					
2503.511	F&I 8" PVC Sewer SDR 35 6-8' deep	L.F.	\$ _____	230	\$ _____
2503.511	F&I 8" PVC Sewer SDR 35 8-10' deep	L.F.	\$ _____	110	\$ _____
2503.511	F&I 8" PVC Sewer SDR 35 10-12' deep	L.F.	\$ _____	130	\$ _____
2506.506	Furnish & install manhole Type 4007	L.F.	\$ _____	24	\$ _____
2506.516	Furnish & install manhole casting	EA.	\$ _____	3	\$ _____
0503.602	Furnish & install 8" x 4" sewer wye	EA.	\$ _____	3	\$ _____
2503.511	Furnish & install 4" sewer services	L.F.	\$ _____	150	\$ _____
2504.603	Bore Main under Highway 71 and F&I HDPE Casing	L.F.	\$ _____	60	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	47	\$ _____
2104.509	Remove manhole	EA.	\$ _____	1	\$ _____
2531.507	Bituminous Drive	S.F.	\$ _____	1200	\$ _____
2575.511	Turf Restoration	Acre.	\$ _____	0.2	\$ _____
2575.511	Salvage Culvert	EA.	\$ _____	3	\$ _____
OPTION 1 SUBTOTAL:					\$ _____

ALTERNATE BID SCHEDULE A
CONTINUED:

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
OPTION 2 - DIRECTIONAL BORE BENEATH DRIVEWAYS					
2503.511	F&I 8" PVC Sewer SDR 35 6-8' deep	L.F.	\$ _____	30	\$ _____
2506.506	Furnish & install manhole Type 4007	L.F.	\$ _____	24	\$ _____
2506.516	Furnish & install manhole casting	EA.	\$ _____	3	\$ _____
0503.602	Furnish & install 8" x 4" sewer wye	EA.	\$ _____	3	\$ _____
2503.511	Furnish & install 4" sewer services	L.F.	\$ _____	150	\$ _____
2504.603	Bore Main under Highway 71 and F&I HDPE Casing	L.F.	\$ _____	60	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	32	\$ _____
2504.603	Bore 8" Yellowmain SDR 35 Main under Driveways	L.F.	\$ _____	380	\$ _____
2104.509	Remove manhole	EA.	\$ _____	1	\$ _____
2575.511	Turf Restoration	Acre.	\$ _____	0.2	\$ _____
OPTION 2 SUBTOTAL:					\$ _____

CONTRACTOR

Firm _____

Address

City State Zip

Signature _____

Title _____

Date _____

Telephone No. _____

Fax No. _____

ORDINANCE NO. 131, 2ND SERIES

AN ORDINANCE ESTABLISHING FEES FOR ANNUAL CITYWIDE CLEANUP SERVICES

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:

SECTION ONE: PURPOSES AND INTENT

This ordinance is adopted for the purpose of authorizing the City of Windom to charge residential customers a monthly fee to offset the expenses that the City incurs when conducting the annual Citywide Cleanup service.

SECTION TWO: DEFINITIONS

- (A) "Citywide Cleanup" the annual citywide pickup of unwanted household goods, furniture, mattresses or other items too bulky to be placed in normal trash receptacles. Items that are not included in the cleanup are hazardous waste, appliances, electronics, lead acid batteries, used oil, florescent tubes, liquid waste, auto bodies, tires, paints, concrete, leaves, tree branches, grass clippings or dirt.
- (B) "Residential" means any single or multi-family dwelling located in the City of Windom.
- (C) "Citywide Cleanup monthly charge" means the monthly charge imposed by the City Council for every residential property receiving utility (water, electric or sewer) service from the City of Windom.

SECTION THREE: PARTIES AFFECTED

Owners of residential property within the City who receive utility service (water, electric or sewer) from the City of Windom.

SECTION FOUR: RATES

Owners of residential property within the City who receive utility service (water, electric or sewer) from the City of Windom will be billed at such a rate as approved from time to time by the City Council.

SECTION FIVE: BILLING AND COLLECTION

The citywide cleanup monthly charge will be included on the monthly utility billings. If the Citywide Cleanup service monthly charge remains unpaid for 30 days after the notice of delinquency is sent, the City Council may also, on or before October 15 of each year, certify the unpaid service charge to the Cottonwood County for collection with property taxes. The county auditor is responsible for remitting to the City all charges collected on behalf of the City. The City must give the property owner notice of its intent to certify the unpaid service charge by September 15.

SECTION SIX: APPLICATION OF COLLECTIONS TO BUDGET

All collected Citywide Cleanup service charges will be City funds and used to offset the expenses of the City in providing annual Citywide Cleanup services.

SECTION SEVEN: EFFECTIVE DATE

This ordinance shall be published in the Cottonwood County Citizen and shall be effective immediately upon publication.

Passed by the City Council of the City of Windom, Minnesota, this 3rd day of February, 2009.

Kirby Kruse, Mayor

ATTEST:

Steve Nasby, City Administrator

1st Reading: January 20, 2009
2nd Reading: February 3, 2009
Adoption: February 3, 2009
Published: February 11, 2009

ORDINANCE NO. 132, 2ND SERIES

AN ORDINANCE AUTHORIZING AND REGULATING THE OPEN BURNING OF LEAVES WITHIN THE CITY OF WINDOM, MINNESOTA

THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, DOES ORDAIN:

Section 1. BURNING PERMITTED.

Pursuant to the provisions of *Minnesota Statutes* Section 116.082, the open burning of dried leaves between September 15th and December 1st is hereby allowed in the City of Windom, Minnesota, subject to the limits and conditions specified in this ordinance.

Section 2. LIMITS AND CONDITIONS.

The burning of leaves will only be permitted under the following limits and conditions:

- (A) The open burning of leaves will only be permitted between September 15th and December 1st.
- (B) The Police Department must be notified by the property owner prior to each burning.
- (C) Burning shall be limited only to the areas of the City zoned residential.
- (D) A fire shall not be less than five (5) feet from any property line and not less than 25 feet from any building, lumber pile, wood yard, haystack, or other comparable hazard.
- (E) A responsible person shall be in constant attendance until the fire is completely extinguished.
- (F) Burning will only be allowed during daylight hours.
- (G) The burning of leaves is prohibited on City streets, alleys, sidewalks, boulevards, or any public parking areas.
- (H) No burning shall take place during an air pollution alert, high fire danger alert, warning or other emergency declared by this city, the Minnesota Pollution Control Agency (MPCA), or the Minnesota Department of Natural Resources (DNR).
- (I) The Fire Chief, or other local fire authority designee, will have the authority to discontinue a burn when:
 - (1) A fire hazard exists or develops during the course of the burn.
 - (2) Any of the conditions of the permit are violated during the course of the burn.
 - (3) It is determined that the smoke emissions are offensive to occupants of the surrounding property.

Section 3. PERMITS.

(A) Upon determination that all necessary precautions have been taken to protect life and property, the Fire Chief, City Clerk, or other authorized agent may issue a leaf-burning permit.

(B) The cost of obtaining a permit to burn dried leaves shall be at such rate as approved from time to time by the City Council. The fee will be paid by the applicant upon receipt of permit.

(C) Beginning on the date of issuance, the permit shall be valid until December 1st of the year it was issued.

Section 4. COPY TO STATE AGENCIES.

A copy of this Section, or any amendment thereof, shall be submitted to the MPCA and the DNR.

Section 5. PENALTY.

Any person violating the provisions of this ordinance shall be guilty of a misdemeanor.

Section 6. APPLICATION.

The provisions of this ordinance shall only apply to the burning of leaves. It is unlawful for any person to burn any materials prohibited under the City of Windom ordinances or state statute.

Section 7. SEVERABILITY.

If any provision of this ordinance is found to be invalid for any reason by a court of competent jurisdiction, the validity of the remaining provisions shall not be affected.

Section 8. EFFECTIVE DATE.

This ordinance becomes effective on the date of its publication, or upon the publication of a summary of the ordinance as provided by *Minnesota Statutes* Section 412.191, Subdivision 4, as it may be amended from time to time which meets the requirements of *Minnesota Statutes* Section 331A.01, Subdivision 10, as it may be amended from time to time.

Passed by the City Council of the City of Windom, Minnesota, this 3rd day of February, 2009.

Kirby Kruse, Mayor

ATTEST:

Steve Nasby, City Administrator

1st Reading: January 20, 2009

2nd Reading: February 3, 2009

Adoption: February 3, 2009

Published: February 11, 2009

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	MII LIFE	VEBA	198.40
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	80.00
	Total for Department 103		278.40*
P & Z / BUILDING OFF	MII LIFE	VEBA	148.80
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 106		172.80*
CITY HALL	JUSTIN DERICKSON	SNOW REMOVAL	480.00
CITY HALL	SANDRA HERDER	CLEANING	352.95
CITY HALL	MELISSA PENAS	CLEANING	352.95
	Total for Department 115		1,185.90*
POLICE	MII LIFE	VEBA	1,398.96
POLICE	MN NCPERS LIFE INSUR	INSURANCE	144.00
POLICE	SECR REV FUND/CITY O	POSTAGE	5.32
POLICE	VOYAGER FLEET SERVIC	GAS	48.11
	Total for Department 120		1,596.39*
FIRE DEPARTMENT	AMOCO OIL COMPANY	GAS	40.61
	Total for Department 125		40.61*
STREET	AMOCO OIL COMPANY	GAS	577.63
STREET	MII LIFE	VEBA	755.44
STREET	MN NCPERS LIFE INSUR	INSURANCE	96.00
STREET	VOYAGER FLEET SERVIC	GAS	96.66
	Total for Department 140		1,525.73*
PARKS	BROWN-NICOLLET COMMU	LICENSE	213.40
PARKS	MII LIFE	VEBA	185.68
PARKS	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department 165		431.08*
	Total for Fund 01		5,230.91*
LIBRARY	SANDRA HERDER	CLEANING	352.95
LIBRARY	MELISSA PENAS	CLEANING	352.95
	Total for Department 171		705.90*
	Total for Fund 03		705.90*
AIRPORT	RED ROCK RURAL WATER	WATER	29.36
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	618.49
	Total for Department 174		647.85*
	Total for Fund 11		647.85*
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	284.88
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
MULTI-PURPOSE BUILDI	VOYAGER FLEET SERVIC	GAS	25.13
	Total for Department 177		342.01*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 14			342.01*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	11,884.00
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	15,425.80
LIQUOR	JOHNSON BROS.	MERCHANDISE	120.00
LIQUOR	MII LIFE	VEBA	371.36
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	32.00
Total for Department 180			27,833.16*
Total for Fund 60			27,833.16*
WATER	H P SUDS	BILLING CONTRACT SERVICE	76.67
WATER	MIDWEST DATA, INC	UTILITY BILL SERVICES	791.45
WATER	MII LIFE	VEBA	560.22
WATER	MN NCPERS LIFE INSUR	INSURANCE	40.00
WATER	VOYAGER FLEET SERVIC	GAS	163.41
Total for Department 181			1,631.75*
Total for Fund 61			1,631.75*
B & B TRANSFORMER INVENTORY			7,854.91
SECR REV FUND/CITY O REFUND - UTILITY PREPAYM			540.00
Total for Department			8,394.91*
ELECTRIC	AMOCO OIL COMPANY	GAS	258.68
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	76.67
ELECTRIC	MIDWEST DATA, INC	UTILITY BILL SERVICES	791.45
ELECTRIC	MII LIFE	VEBA	1,049.86
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	96.00
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	VOYAGER FLEET SERVIC	GAS	61.52
Total for Department 182			2,518.78*
Total for Fund 62			10,913.69*
LEAGUE OF MN. CITIES CO CLUB LOAN FOR SEWER			19,511.94
Total for Department			19,511.94*
SEWER	AMOCO OIL COMPANY	GAS	187.47
SEWER	H P SUDS	BILLING CONTRACT SERVICE	76.67
SEWER	LEAGUE OF MN. CITIES CO CLUB LOAN FOR SEWER		1,188.28
SEWER	MIDWEST DATA, INC	UTILITY BILL SERVICES	791.47
SEWER	MII LIFE	VEBA	931.58
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
SEWER	VOYAGER FLEET SERVIC	GAS	41.50
Total for Department 183			3,288.97*
Total for Fund 63			22,800.91*
ARENA	AMOCO OIL COMPANY	GAS	1.40

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ARENA	MN ICE ARENA MANAGER DUES		140.00
ARENA	MII LIFE	VEBA	371.36
ARENA	MN NCPERS LIFE INSUR	INSURANCE	32.00
ARENA	VOYAGER FLEET SERVIC	GAS	6.11
	Total for Department 184		550.87*
	Total for Fund 64		550.87*
	BANK MIDWEST	LOAN PAYMENT	4,000.00
	Total for Department		4,000.00*
ECONOMIC DEVELOPMENT	CITY OF WINDOM	SW/WA PERMIT	154.88
ECONOMIC DEVELOPMENT	HANEFELD CUSTOM BUIL	SPEC BUILDING PROPOSAL	53,327.00
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	235.28
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 187		53,741.16*
	Total for Fund 67		57,741.16*
	MN 9-1-1 PROGRAM	911 SERVICE	715.90
	Total for Department		715.90*
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	229.99
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILL SERVICES	2,404.35
TELECOMMUNICATIONS	MII LIFE	VEBA	665.78
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	64.00
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	63.46
	Total for Department 199		3,427.58*
	Total for Fund 69		4,143.48*
	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department		32.00*
	Total for Fund 70		32.00*
	Grand Total		132,573.69*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	LEAGUE OF MN. CITIES	REGISTRATION	285.00
MAYOR & COUNCIL	LEAGUE OF MN CITIES	WORKMANS COMP INS	117.17
	Total for Department 101		402.17*
CITY OFFICE	TYLER TECHNOLOGIES	SUPPLIES	95.85
CITY OFFICE	ELECTRIC FUND	UTILITY BILLING	195.99
CITY OFFICE	LEAGUE OF MN CITIES	WORKMANS COMP INS	1,210.00
	Total for Department 103		1,501.84*
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITY BILLING	46.33
P & Z / BUILDING OFF	LEAGUE OF MN CITIES	WORKMANS COMP INS	781.13
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	56.15
	Total for Department 106		883.61*
CITY HALL	ELECTRIC FUND	UTILITY BILLING	524.02
	Total for Department 115		524.02*
POLICE	ELECTRIC FUND	UTILITY BILLING	88.67
POLICE	LEAGUE OF MN CITIES	WORKMANS COMP INS	12,841.00
POLICE	VET'S WHOA N'GO	GAS	22.42
	Total for Department 120		12,952.09*
FIRE DEPARTMENT	ELECTRIC FUND	UTILITY BILLING	56.72
FIRE DEPARTMENT	LEAGUE OF MN CITIES	WORKMANS COMP INS	4,116.56
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	49.89
	Total for Department 125		4,223.17*
ANIMALS	LEAGUE OF MN CITIES	WORKMANS COMP INS	15.00
	Total for Department 135		15.00*
STREET	ELECTRIC FUND	UTILITY BILLING	4,121.21
STREET	ERICKSON OIL CO	GAS	1,414.39
STREET	LEAGUE OF MN CITIES	WORKMANS COMP INS	12,498.00
STREET	BARRY MARCY	EXPENSE	6.15
STREET	SCOTT'S SNOW REMOVAL	SNOW REMOVAL	300.00
STREET	VET'S WHOA N'GO	GAS	1,582.23
	Total for Department 140		19,921.98*
RECREATION	SOUTHERN MN REC & PA DUES		15.00
	Total for Department 150		15.00*
PARKS	ELECTRIC FUND	UTILITY BILLING	24.94
PARKS	LEAGUE OF MN CITIES	WORKMANS COMP INS	3,019.49
	Total for Department 165		3,044.43*
	Total for Fund 01		43,483.31*
	BOND TRUST SERVICE C SERIES 2005A GEN OBLIG B		25,000.00
	U S BANK TRUST NATIO BOND PAYMENT		20,000.00
	Total for Department		45,000.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
EQUIPMENT/F.A.	BOND TRUST SERVICE C 2005 A ADM FEE		450.00
EQUIPMENT/F.A.	BOND TRUST SERVICE C SERIES 2005A GEN OBLIG B		3,400.00
EQUIPMENT/F.A.	U S BANK TRUST NATIO BOND PAYMENT		5,538.75
	Total for Department 170		9,388.75*
	Total for Fund 02		54,388.75*
LIBRARY	ELECTRIC FUND	UTILITY BILLING	264.40
	Total for Department 171		264.40*
	Total for Fund 03		264.40*
	U S BANK TRUST NATIO BOND PAYMENT		51,000.00
	Total for Department		51,000.00*
2003 IMPROVEMENT BON	U S BANK TRUST NATIO BOND PAYMENT		12,546.00
	Total for Department 169		12,546.00*
	Total for Fund 05		63,546.00*
	BOND TRUST SERVICE C SERIES 2005A GEN OBLIG B		25,000.00
	Total for Department		25,000.00*
4TH AVE PROJECT	BOND TRUST SERVICE C SERIES 2005A GEN OBLIG B		7,855.00
	Total for Department 168		7,855.00*
	Total for Fund 06		32,855.00*
	BOND TRUST SERVICE C SERIES 2007A GEN OBLIG B		50,000.00
	Total for Department		50,000.00*
2007 IMPROVEMENT PRO	BOND TRUST SERVICE C 2007 B ADM FEE		550.00
2007 IMPROVEMENT PRO	BOND TRUST SERVICE C SERIES 2007A GEN OBLIG B		19,501.25
	Total for Department 164		20,051.25*
	Total for Fund 07		70,051.25*
	ASPEN EQUIPMENT CO.	AIRPORT TRUCK	59,665.56
	I STATE TRUCK CENTER	AIRPORT TRUCK	62,649.00
	Total for Department		122,314.56*
AIRPORT	LEAGUE OF MN CITIES	WORKMANS COMP INS	312.45
	Total for Department 174		312.45*
	Total for Fund 11		122,627.01*
POOL	LEAGUE OF MN CITIES	WORKMANS COMP INS	1,600.00
	Total for Department 175		1,600.00*
	Total for Fund 12		1,600.00*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	ELECTRIC FUND	UTILITY BILLING	24.67
AMBULANCE	TIM HACKER	EXPENSE	85.31
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	4.30
AMBULANCE	LEAGUE OF MN CITIES	WORKMANS COMP INS	5,561.65
AMBULANCE	PAULA RAVERTY	EXPENSE	29.44
AMBULANCE	JIM SKARPHOL	EXPENSES	79.16
AMBULANCE	JIM SKARPHOL	SUPPLIES	6.87
AMBULANCE	VET'S WHOA N'GO	GAS	1,130.42
	Total for Department 176		6,921.82*
	Total for Fund 13		6,921.82*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITY BILLING	1,327.25
MULTI-PURPOSE BUILDI	LEAGUE OF MN CITIES	WORKMANS COMP INS	1,210.00
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	MERCHANDISE	90.06
MULTI-PURPOSE BUILDI	ELINOR TIMKO	REFUND	175.00
	Total for Department 177		2,802.31*
	Total for Fund 14		2,802.31*
	U S BANK TRUST NATIO BOND PAYMENT		20,000.00
	Total for Department		20,000.00*
TIF 1-13 RIVER BLUFF	U S BANK TRUST NATIO BOND PAYMENT		7,038.75
	Total for Department 188		7,038.75*
	Total for Fund 33		27,038.75*
LIQUOR	ELECTRIC FUND	UTILITY BILLING	850.37
LIQUOR	LEAGUE OF MN CITIES	WORKMANS COMP INS	2,968.29
LIQUOR	MN LABOR LAW POSTER	POSTERS	67.25
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,415.25
	Total for Department 180		6,301.16*
	Total for Fund 60		6,301.16*
	BOND TRUST SERVICE C SERIES 2005A GEN OBLIG B		38,000.00
	BOND TRUST SERVICE C SERIES 2007A GEN OBLIG B		10,400.00
	U S BANK TRUST NATIO BOND PAYMENT		37,750.00
	Total for Department		86,150.00*
WATER	BOND TRUST SERVICE C SERIES 2005A GEN OBLIG B		7,865.60
WATER	BOND TRUST SERVICE C SERIES 2007A GEN OBLIG B		4,290.00
WATER	ELECTRIC FUND	UTILITY BILLING	5,240.09
WATER	GOPHER STATE ONE CAL	LOCATE	.73
WATER	H P SUDS	BILLING CONTRACT SERVICE	128.33
WATER	LEAGUE OF MN CITIES	WORKMANS COMP INS	6,100.62
WATER	MN DEPT OF HEALTH	WA SUR CHARGE	3,196.00
WATER	RED ROCK RURAL WATER	WATER PURCHASED BY JOHNS	34.50
WATER	U S BANK TRUST NATIO BOND PAYMENT		10,280.25

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department 181	37,136.12*
		Total for Fund 61	123,286.12*
	PERRY LIEN	REFUND - UTILITY PREPAYM	125.00
		Total for Department	125.00*
ELECTRIC	ELECTRIC FUND	UTILITY BILLING	265.05
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	.73
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	128.34
ELECTRIC	LEAGUE OF MN CITIES	WORKMANS COMP INS	11,365.44
ELECTRIC	DENNIS FURRINGTON	MAINTENANCE	75.00
		Total for Department 182	11,834.56*
		Total for Fund 62	11,959.56*
	BOND TRUST SERVICE C SERIES 2005A	GEN OBLIG B	12,000.00
	BOND TRUST SERVICE C SERIES 2007A	GEN OBLIG B	9,600.00
	U S BANK TRUST NATIO	BOND PAYMENT	21,250.00
		Total for Department	42,850.00*
SEWER	BOND TRUST SERVICE C SERIES 2005A	GEN OBLIG B	4,004.40
SEWER	BOND TRUST SERVICE C SERIES 2007A	GEN OBLIG B	3,960.00
SEWER	ELECTRIC FUND	UTILITY BILLING	13,601.17
SEWER	ERICKSON OIL CO	GAS	95.96
SEWER	GOPHER STATE ONE CAL	LOCATE	.73
SEWER	H P SUDS	BILLING CONTRACT SERVICE	128.34
SEWER	LEAGUE OF MN CITIES	WORKMANS COMP INS	6,170.93
SEWER	QUEST	TELEPHONE	204.48
SEWER	U S BANK TRUST NATIO	BOND PAYMENT	5,227.50
SEWER	VET'S WHOA N'GO	GAS	30.57
		Total for Department 183	33,424.08*
		Total for Fund 63	76,274.08*
ARENA	ELECTRIC FUND	UTILITY BILLING	7,321.55
ARENA	LEAGUE OF MN CITIES	WORKMANS COMP INS	1,351.35
ARENA	MN HORSE COUNCIL	DUES	25.00
ARENA	VET'S WHOA N'GO	GAS	26.76
		Total for Department 184	8,724.66*
		Total for Fund 64	8,724.66*
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITY BILLING	202.13
ECONOMIC DEVELOPMENT	HANEFELD CUSTOM BUIL	SPEC BLDG PROJECT	995.00
ECONOMIC DEVELOPMENT	LAMAR COMPANIES	SIGN	650.00
ECONOMIC DEVELOPMENT	LEAGUE OF MN CITIES	WORKMANS COMP INS	781.13
ECONOMIC DEVELOPMENT	BANK MIDWEST	NSF CHECK-SDCP PAYMENT	38.38
		Total for Department 187	2,666.64*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

	Total for Fund 67		2,666.64*
RIVERBLUFF ESTATES	MARK MARCY	SNOW REMOVAL	210.00
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN PAYMENT	641.48
	Total for Department 166		851.48*
	Total for Fund 68		851.48*
	WINDOM PUBLIC SCHOOL	BLANDIN GRANT-LIGHT SPEE	851.87
	PERRY LIEN	REFUND - STATEMENT CREDI	.31
	ZAYNAB MUSSE	REFUND-STATEMENT CREDIT	1.85
	Total for Department		854.03*
TELECOMMUNICATIONS	BOND TRUST SERVICE C	2007 A GO EQUIPMENT	47,300.00
TELECOMMUNICATIONS	CITY OF WINDOM	REIMB FROM USAC TO SCHOO	2,147.21
TELECOMMUNICATIONS	DISH NETWORK	SERVICE	3,400.00
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	43.80
TELECOMMUNICATIONS	EHLERS & ASSOC., INC	ANNUAL CONT DISC REPORT	1,275.00
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITY BILLING	1,621.10
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	2.16
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	384.99
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	WORKMANS COMP INS	6,092.79
TELECOMMUNICATIONS	MIDWEST DATA, INC	SPECIAL SERVICES	29.42
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	262.18
TELECOMMUNICATIONS	ONVOY, INC	DEDICATED FACILITIES	1,354.24
TELECOMMUNICATIONS	ONVOY, INC	SS7 SERVICE	2,363.78
TELECOMMUNICATIONS	U S BANK TRUST NATIO	BOND PAYMENT	289,598.13
TELECOMMUNICATIONS	VET'S WHOA N'GO	GAS	37.06
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	PERRY LIEN	REFUND - STATEMENT CREDI	4.81
TELECOMMUNICATIONS	ZAYNAB MUSSE	REFUND-STATEMENT CREDIT	28.46
	Total for Department 199		356,131.80*
	Total for Fund 69		356,985.83*
	Grand Total		1,012,628.13*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Ranges: Fund: (A)
 Dept Id: (A)
 Program: (A)
 Vendor #: (A)
 Invoice #: (A)
 Schedule Journal #: (R) 13004 - 13004
 Bank #: (A)

Options: Print Ranges/Options: Y # of copies: 1
 Page on Department: N

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	315.90
MAYOR & COUNCIL	COALITION OF GREATER	DUES	6,130.00
MAYOR & COUNCIL	LEAGUE OF MN. CITIES	REGISTRATION	220.00
MAYOR & COUNCIL	MCDONALD & SCHRAMEL	LEGAL FEES	190.00
MAYOR & COUNCIL	PICTURE THIS PHOTO	MAYOR MEDAL SUPPLIES	150.00
	Total for Department 101		7,005.90*
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	397.85
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	11.40
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
CITY OFFICE	PITNEY BOWES	POSTAGE METER RENTAL	100.00
CITY OFFICE	HARLAND TECHNOLOGY S	SUPPLIES	92.21
	Total for Department 103		607.24*
P & Z / BUILDING OFF	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	25.34
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
P & Z / BUILDING OFF	MN DEPT OF LABOR & I	BLDG PERMIT SURCHARGE	258.99
P & Z / BUILDING OFF	PITNEY BOWES	POSTAGE METER RENTAL	50.00
	Total for Department 106		340.11*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.38
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	CULLIGAN	SERVICE	12.50
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	10.11
CITY HALL	WINDOM FIRE SAFETY	MAINTENANCE	6.00
	Total for Department 115		145.46*
POLICE	CITIZEN PUBLISHING C	ADVERTISING	74.54
POLICE	COTTONWOOD CO TREASU	DISPTACHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	H.E.A.T. TACTICAL TE	DUES	1,995.00
POLICE	MCDONALD & SCHRAMEL	LEGAL FEES	3,477.00
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	MID STATE ORGANIZED	DUES	100.00
POLICE	PITNEY BOWES	POSTAGE METER RENTAL	100.00
POLICE	FLEET SERVICES DIVIS	LEASE CAR	2,581.06
POLICE	WINDOM FIRE SAFETY	MAINTENANCE	90.15
	Total for Department 120		9,915.25*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
FIRE DEPARTMENT	CITIZEN PUBLISHING C	ADVERTISING	184.80
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPTACHING	212.50
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
FIRE DEPARTMENT	SANFORD LABORATORIES	PHYSICALS	108.66
FIRE DEPARTMENT	WINDOM AREA HOSPITAL	SERVICE	37.41
	Total for Department 125		549.15*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPTACHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		212.50*
ANIMALS	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	120.35
	Total for Department 135		120.35*
STREET	AMUNDSON DIG	MAINTENANCE	212.50
STREET	CITIZEN PUBLISHING C	ADVERTISING	129.00
STREET	COTTONWOOD CO TREASU	DISPTACHING	125.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	124.94
STREET	KEMNA-ASA AUTO PLAZA	MAINTENANCE	75.23
STREET	MCDONALD & SCHRAMEL	LEGAL FEES	28.50
STREET	MACQUEEN EQUIP. CO.	MAINTENANCE	1,149.57
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
STREET	MESSER MACHINE & MFG	MAINTENANCE	301.44
STREET	MILLER SELLNER EQUIP	MAINTENANCE	4.97
STREET	MN MUNICIPAL UTILITI	2007 PARTICIPANT FEE	174.00
STREET	NAPA AUTO PARTS	MAINTENANCE	5.63
STREET	PETERSON SMITH GRAVE	SNOW REMOVAL	240.00
STREET	PITNEY BOWES	POSTAGE METER RENTAL	100.00
STREET	PRAXAIR DISTRIBUTION	SERVICE	106.85
STREET	SCHWALBACH HARDWARE	MAINTENANCE	53.30
STREET	WINDOM FIRE SAFETY	MAINTENANCE	78.00
	Total for Department 140		2,914.71*
PARKS	COTTONWOOD CO TREASU	DISPTACHING	37.50
PARKS	SEH	DAM STUDY	41,300.72
PARKS	HALSTEN MOTOR REB. S	MAINTENANCE	40.00
	Total for Department 165		41,378.22*
	Total for Fund 01		63,188.89*
LIBRARY	BBC AUDIO	BOOKS	224.52
LIBRARY	BIRDS & BLOOMS	BOOKS	24.98
LIBRARY	CITIZEN PUBLISHING C	ADVERTISING	10.00
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DAVIS TYPEWRITER	MAINTENANCE	105.75
LIBRARY	GALE	BOOKS	336.64
LIBRARY	INGRAM	BOOKS	1,239.45
LIBRARY	KDOM RADIO	ADVERTISING	75.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	614.86
LIBRARY	MN LIBRARY ASSOCOATI	DUES	79.00

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	PLUM CREEK LIBRARY	BOOKS/SRP SUPPLIES	196.58
LIBRARY	PLUNKETT'S PEST CONT	SERVICE	416.97
LIBRARY	RECORDED BOOKS, LLC	BOOKS	112.40
LIBRARY	READERS SERVICE	SUBSCRIPTION	31.30
LIBRARY	READERS DIGEST - AUD	SUBSCRIPTION	23.40
LIBRARY	SMITHSONIAN	SUBSCRIPTION	34.00
LIBRARY	SPORTS ILLUSTRATED	SUBSCRIPTION	89.04
LIBRARY	WINDOM FIRE SAFETY	SERVICE	6.00
LIBRARY	WINDOM AREA SCHOOLS	YEAR BOOK	50.00
LIBRARY	WORLD ALMANAC EDUCAT	BOOKS	22.95
LIBRARY	ARTHRITIS TODAY	SUBSCRIPTION	21.95
LIBRARY	WOODWORKER'S JOURNAL	SUBSCRIPTION	19.95
	Total for Department 171		3,746.74*
	Total for Fund 03		3,746.74*
2006A REFUNDING BOND	NORTHLAND SECURITIES	INTEREST ON ESCROW PAYME	36,200.44
	Total for Department 157		36,200.44*
	Total for Fund 08		36,200.44*
	WENCK ASSOCIATES, IN	09 STREET IMP (4TH)	13,091.10
	Total for Department		13,091.10*
	Total for Fund 09		13,091.10*
AIRPORT	PITNEY BOWES	POSTAGE METER RENTAL	100.00
AIRPORT	WINDOM FIRE SAFETY	MAINTENANCE	6.00
	Total for Department 174		106.00*
	Total for Fund 11		106.00*
AMBULANCE	BOUND TREE	EQUIPMENT	468.11
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	135.40
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	681.91
AMBULANCE	PITNEY BOWES	POSTAGE METER RENTAL	100.00
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	360.97
AMBULANCE	SCHWALBACH HARDWARE	MAINTENANCE	12.76
AMBULANCE	MN WEST COMMUNITY	REGISTRATION	320.62
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	1,742.37
AMBULANCE	WINDOM FARM SERVICE	MAINTENANCE	320.39
AMBULANCE	WINDOM FIRE SAFETY	MAINTENANCE	9.00
	Total for Department 176		4,351.53*
	Total for Fund 13		4,351.53*
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	54.23
MULTI-PURPOSE BUILDI	FIRST FLORAL HALLMAR	SUPPLIES	21.19
MULTI-PURPOSE BUILDI	SUNSHINE FOODS	SUPPLIES	19.27

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	154.00
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	150.67
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	83.94
	Total for Department 177		483.30*
	Total for Fund 14		483.30*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	3,002.00
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	225.60
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	376.30
LIQUOR	CULLIGAN	SERVICE	15.34
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	45.79
LIQUOR	DAN'S OFFICE SUPPLY	SUPPLIES	58.03
LIQUOR	GRIGGS COOPER	MERCHANDISE	1,734.81
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	361.90
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	670.46
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	116.75
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,492.68
LIQUOR	KDOM RADIO	ADVERTISING	35.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	1,365.00
LIQUOR	PITNEY BOWES	POSTAGE METER RENTAL	100.00
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	1,215.45
LIQUOR	S&K LINES	FREIGHT	207.70
LIQUOR	WINDOM FIRE SAFETY	MAINTENANCE	9.00
	Total for Department 180		11,031.81*
	Total for Fund 60		11,031.81*
WATER	COTTONWOOD CO TREASU	DISPTACHING	100.00
WATER	DEFRIES COLLISION CE	MAINTENANCE	324.95
WATER	LAMPERTS YARDS, INC.	MAINTENANCE	33.99
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
WATER	MN MUNICIPAL UTILITI	2007 PARTICIPANT FEE	87.00
WATER	PITNEY BOWES	POSTAGE METER RENTAL	592.33
WATER	SCHWALBACH HARDWARE	MAINTENANCE	104.09
WATER	WINDOM FIRE SAFETY	MAINTENANCE	65.50
	Total for Department 181		1,313.64*
	Total for Fund 61		1,313.64*
ELECTRIC	AMERICAN PUBLIC POWE	SUPPLIES-CD ROM	330.75
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	218,610.60
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	209.10
ELECTRIC	COTTONWOOD CO TREASU	DISPTACHING	187.50
ELECTRIC	WASTE MANAGEMENT OF	HAUL GARBAGE	81.08
ELECTRIC	SUNSHINE FOODS	SUPPLIES	2.97
ELECTRIC	HIGLEY FORD	MAINTENANCE	115.68
ELECTRIC	KDOM RADIO	ADVERTISING	343.20
ELECTRIC	LAMPERTS YARDS, INC.	MAINTENANCE	775.14
ELECTRIC	MCDONALD & SCHRAMEL	LEGAL FEES	199.50

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
ELECTRIC	MN MUNICIPAL UTILITI	2007 PARTICIPANT FEE	116.00
ELECTRIC	MN MUNICIPAL UTILITI	ANNUAL SAFETY	89.46
ELECTRIC	MN MUNICIPAL UTILITI	MEMBERSHIP DUES	7,350.00
ELECTRIC	NEW STAR SALES & SER	COPIER MAINTENANCE	200.00
ELECTRIC	PITNEY BOWES	POSTAGE METER RENTAL	592.34
ELECTRIC	RON'S ELECTRIC	MAINTENANCE	21.84
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	178.12
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	67.96
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	65,346.98
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM FARM SERVICE	MAINTENANCE	26.46
ELECTRIC	WINDOM FIRE SAFETY	MAINTENANCE	67.00
ELECTRIC	WINDOM QUICK PRINT	CONNECTOR	226.63
ELECTRIC	JEAN BOLIN	ENERGY REBATE	100.00
ELECTRIC	ROBERT DAVIS	ENERGY REBATE	100.00
ELECTRIC	MARVIN EINERTSON	ENERGY REBATE	100.00
ELECTRIC	WENDY ERICKSON	ENERGY REBATE	100.00
ELECTRIC	TRAVIS FOSSING	ENERGY REBATE	200.00
ELECTRIC	JIM GARRISON	ENERGY REBATE	100.00
ELECTRIC	CONRAD HEGGESETH	ENERGY REBATE	100.00
ELECTRIC	BOB HEINITZ	ENERGY REBATE	100.00
ELECTRIC	DANA KRUMREY	ENERGY REBATE	200.00
ELECTRIC	DAVID LIGHTNER	ENERGY REBATE	100.00
ELECTRIC	BRADY LYONS	ENERGY REBATE	100.00
ELECTRIC	MICHAEL REHNELT	ENERGY REBATE	100.00
ELECTRIC	DOUG SCHELLBERG	ENERGY REBATE	100.00
ELECTRIC	THOMAS TEGELS	ENERGY REBATE	200.00
ELECTRIC	KJELL TURNER	ENERGY REBATE	100.00
	Total for Department 182		298,144.09*
	Total for Fund 62		298,144.09*
SEWER	BRAUN PUMP & CONTROL	MAINTENANCE	2,003.36
SEWER	COTTONWOOD CO TREASU	DISPTACHING	100.00
SEWER	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
SEWER	DICKS WELDING	MAINTENANCE	208.66
SEWER	ENGINEERING AMERICA,	SERVICE	1,509.11
SEWER	GRAINGER	MAINTENANCE	150.79
SEWER	LAMPERTS YARDS, INC.	MAINTENANCE	33.60
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
SEWER	MESSER MACHINE & MFG	MAINTENANCE	262.27
SEWER	MN MUNICIPAL UTILITI	2007 PARTICIPANT FEE	87.00
SEWER	MN ENVIRONMENTAL SCI	DUES	1,563.75
SEWER	MN VALLEY TESTING	TESTING	518.80
SEWER	PITNEY BOWES	POSTAGE METER RENTAL	592.33
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	63.69
SEWER	WINDOM FIRE SAFETY	MAINTENANCE	65.50
	Total for Department 183		7,246.10*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

Total for Fund 63			7,246.10*
ARENA	AMERIPRIDE LINEN CO	SERVICE	89.74
ARENA	CITIZEN PUBLISHING C	ADVERTISING	735.30
ARENA	CITIZEN PUBLISHING C	COMP MAINTENANCE	189.39
ARENA	COCA-COLA BOTTLING C	MERCHANDISE	185.70
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	125.33
ARENA	FERRELLGAS	GAS	177.07
ARENA	KDOM RADIO	ADVERTISING	70.00
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	24.10
ARENA	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
ARENA	PAMIDA	SUPPLIES	7.28
ARENA	PITNEY BOWES	POSTAGE METER RENTAL	100.00
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	81.05
ARENA	STONER INDUSTRIAL, I	SERVICE	9.52
Total for Department 184			1,800.25*
Total for Fund 64			1,800.25*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	90.00
ECONOMIC DEVELOPMENT	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	25.34
ECONOMIC DEVELOPMENT	KDOM RADIO	ADVERTISING	99.00
ECONOMIC DEVELOPMENT	LUCAN COMMUNITY TV I	MAINTENANCE	350.93
ECONOMIC DEVELOPMENT	MCDONALD & SCHRAMEL	LEGAL FEES	199.50
ECONOMIC DEVELOPMENT	PITNEY BOWES	POSTAGE METER RENTAL	50.00
Total for Department 187			814.77*
Total for Fund 67			814.77*
TELECOMMUNICATIONS	WASTE MANAGEMENT OF	HAUL GARBAGE	71.96
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	587.00
TELECOMMUNICATIONS	MN MUNICIPAL UTILITI	2007 PARTICIPANT FEE	87.00
TELECOMMUNICATIONS	MN TELECOM ALLIANCE	DUES	2,650.00
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	EQUIPMENT	2,166.31
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	PITNEY BOWES	POSTAGE METER RENTAL	900.00
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	62.80
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SERVICE	833.33
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.14
TELECOMMUNICATIONS	WINDOM FIRE SAFETY	MAINTENANCE	15.00
Total for Department 199			7,446.54*
Total for Fund 69			7,446.54*
AFSCME	UNION DUES		234.90
COLONIAL LIFE INSURA	INSURANCE		22.05
LOCAL UNION #949	UNION DUES		1,541.74
Total for Department			1,798.69*
Total for Fund 70			1,798.69*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Grand Total			450,763.89*

The State of Minnesota Has Ignored Land Use Issues for Too Long

As lawmakers seek to reform government at all levels, it is imperative that they address issues related to the long term development of our state. Lack of state direction has resulted in sprawl development that harms Minnesota's natural resources, cities, and long term growth potential. It is time for the Legislature to set priorities for land use planning and development in Minnesota.

Land Use Reform will be a Key Strategy in Helping the State Reduce its Greenhouse Gas Emissions

Several academic studies, as well as the governor's Minnesota Climate Change Advisory Group, have identified better land use practices as a key to reducing greenhouse gas emissions. Policies that encourage compact development will reduce the amount that Minnesotans drive, which will reduce our carbon emissions.

State Action on Land Use and Annexation Would:

- ⇒ Reduce the amount of money state and local governments need to spend on new infrastructure
- ⇒ Protect Minnesota's groundwater from harmful pollution
- ⇒ Protect prime farmland, forests, and open space
- ⇒ Reduce property tax inequities
- ⇒ Help the state meet its goals related to greenhouse gas emission reduction

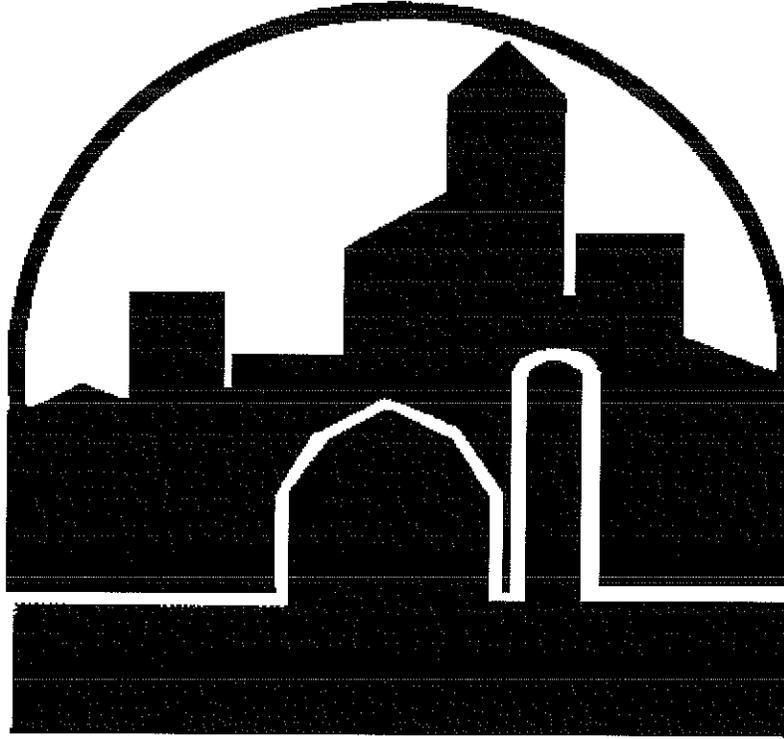
CGMC is Sponsoring Two Bills This Session

CGMC's land use bill will target growth into priority areas that maximizes existing infrastructure, and will provide tools for redevelopment projects.

CGMC's annexation bill will eliminate barriers to annexation and reduce the need for lengthy and costly contested case annexations.

It is time for the legislature to set a clear direction for development in Minnesota that protects natural resources, agricultural land and open space, and that promotes efficient government, tax fairness, and greenhouse gas reduction.





**City of Windom
2009 Financial Information**

January 15, 2009

For
Senator Jim Vickerman
&
Representative Rod Hamilton

Dear Senator Vickerman and Representative Hamilton:

The City of Windom has a 2009 General Fund budget of \$2,366,732 which includes operational costs for public safety, public works, parks and general government. Also included in this amount is \$40,700 for capital expenses that only include repairing a leaking roof on the City Hall and one equipment loan annual payment of a pay-loader.

Public safety (Police, Fire, Emergency Management and Animal Control) are budgeted for \$1,006,980. As such, **Public Safety represents 42.6% of the General Fund expenditures.** Public works (Street Department & Health\Sanitation) is budgeted for \$573,302 or 24.2% of the General Fund budget. Together these two vital public services account for over 2\3 of the General Fund budget.

2009 Local Government Aid (LGA) certified to the City is \$1,334,068. **2009 LGA is to represent 56.4% of the General Fund revenues.** The balance of the General Fund budget's revenue comes from the tax levy, internal transfers and miscellaneous fees and charges. The City has already anticipated a 11.25% reduction in 2009 LGA or a cut of \$125,000. As such, budgeted LGA represents 50% of our 2009 General Fund budget.

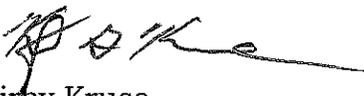
The ability of the City to raise revenue is primarily from property taxes. However, due to the levy limits imposed this revenue stream is limited. Adding to the difficulties of levy limits, Windom's 2009 tax rate is approximately 77.5%. Raising property taxes to any large degree would be a serious detriment to Windom and other smaller, rural communities competing for business expansions or relocations.

Although Windom's tax rate is higher than some comparable rural cities of similar size the number of amenities offered by Windom is typically superior as we offer a library, newly upgraded airport, modern Community Center and Arena that can accommodate events ranging from ice skating to horse\livestock shows. These facilities are important to Windom and SW Minnesota enabling this area to remain vibrant and provide services locally.

Severe cuts in 2009 LGA payments will result in a decrease in services. The Windom City Council has proactively reduced the 2009 City General Fund budget by approximately \$150,000 in anticipation of LGA cuts. However, the 2009 budget cuts included temporary fixes such as delays in purchasing capital items that will need to be replaced in the future.

The City of Windom recognizes the challenges faced by the State Legislature and Governor due to the State budget deficit. **We respectfully request that the measures taken to reduce the State budget deficit are proportional and protect funding for basic public services.**

Sincerely,



Kirby Kruse
Mayor

Final Budget

**CITY OF WINDOM
2009 General Fund**

Operational Revenue and Expenses

Budgeted Revenue	2009	2008	Change	
LGA	\$ 1,184,068	\$ 1,294,747	-8.55%	(includes \$110,120 reduction in 2008
Tax Levy	\$ 536,374	\$ 420,513	27.55%	LGA & estimated reduction in 2009 LGA)
Interfund Transfers	\$ 245,000	\$ 245,000	0.00%	(includes \$30,175 tax levy increase GF and \$18,025 Spec Rev)
UHF Fund Transfer	\$ 15,140	\$ 17,000	-10.94%	
Misc. Revenue	\$ 345,450	\$ 308,900	11.83%	
TOTAL	\$ 2,326,032	\$ 2,286,160	1.74%	

Budgeted Expenses	2009	2008	Change
Mayor & Council	\$ 94,250	\$ 95,400	-1.21%
Elections	\$ -	\$ 7,250	-100.00%
City Office	\$ 137,575	\$ 136,000	1.16%
Planning & Zoning	\$ 138,650	\$ 135,325	2.46%
Legal	\$ 900	\$ 1,000	-10.00%
City Hall	\$ 45,000	\$ 43,950	2.39%
Police Department	\$ 854,700	\$ 834,780	2.39%
Fire Department	\$ 140,580	\$ 145,150	-3.15%
Emergency Mgmt	\$ 7,800	\$ 7,800	0.00%
Animal Control	\$ 3,900	\$ 3,900	0.00%
Street Department	\$ 550,102	\$ 588,200	-6.48%
Health/Sanitation	\$ 23,200	\$ 17,000	36.47%
Recreation	\$ 40,600	\$ 43,005	-5.59%
Parks	\$ 223,025	\$ 227,400	-1.92%
TOTAL	\$ 2,260,282	\$ 2,286,160	-1.13%

Final Budget

CITY OF WINDOM
2009 CAPITAL OUTLAY
(General Fund)

<u>EQUIPMENT FUND</u>	<u>Purchase Amount</u>	<u>Tax Levy</u>
Police:		
Squad Radar	\$ -	
Squad Radio	\$ -	
Total	<u>\$ -</u>	\$ -
Street:		
Payloader (Annual payment for 5 years)	\$ 23,700	
Pick-up	\$ -	
Salt/Sand Shed	\$ -	
Total	<u>\$ 23,700</u>	\$ 23,700
Park:		
Turf Aerator	\$ -	
Total	<u>\$ -</u>	\$ -
City Hall:		
Roof Repair for Fire, EDA & PLZ	\$ 19,000	
Telephone System Replacement	\$ -	
Total	<u>\$ 19,000</u>	<u>\$ 19,000</u>
TOTAL EQUIPMENT FUND		\$ 42,700

Final Budget

CITY OF WINDOM
2009 Tax Levy

General Fund Operational	\$	536,374
Special Revenue Operational & Debt Service, Outlay	\$	722,065
General Fund Outlay	\$	<u>42,700</u>
Sub Total	\$	1,301,139
Plus PERA Reimbursment	\$	3,500
Plus Debt Service	\$	<u>221,536</u> *
2009 Levy	\$	<u>1,526,175</u>

Debt Service Levy*

1994 Project Series #1	\$	13,050
1995 G.O. Wastewater	\$	14,352
Equipment Bond - Dump Truck	\$	16,271
June Court Improvement Project	\$	2,835
2003 Street Project	\$	40,824
2005 Street Project	\$	29,700
2007 Street Project	\$	44,428
GO Equip - Telecom	\$	99,300
GO Equip - Telecom Interest Income	\$	<u>(39,224)</u>
Total	\$	<u>221,536</u>



FOR IMMEDIATE RELEASE: January 15, 2009

Contact:

Dan Sharp
Manager, Big Stone II Communications

(701) 426-3650 cell
e-mail: dan.sharp@mduresources.com

PUC approves Big Stone transmission application

(Fergus Falls, MN – January 15, 2009)—The Minnesota Public Utilities Commission (PUC) today unanimously approved the Big Stone II application for a transmission certificate of need and a route permit. The approvals contain conditions, including construction cost and potential future carbon dioxide cost targets that affect only Otter Tail Power Company, the lone investor-owned utility among the Big Stone II partners that is under Minnesota PUC jurisdiction.

“We appreciate that the PUC saw the need for these transmission lines and granted the requested permits,” said Mark Rolfes, Big Stone II project manager. “We’ll need to wait until the written conditions are available from the PUC to determine how they affect the project.”

The certificate of need is required by state law and will allow the Big Stone II utilities to construct and upgrade about 112 miles of electric transmission lines in western Minnesota. The facilities are needed to deliver power from the Big Stone site and from numerous other planned generation projects, most of which are wind energy.

“This is good news for the million people the project will serve,” Rolfes said. “It is also important for developers planning to build additional renewable resources. Obtaining this permit puts those projects, like ours, one step closer to becoming a reality.”

The Big Stone II generation and transmission project has previously obtained regulatory approvals from South Dakota for an energy conversion facility permit, transmission route permit, water use permit, air quality permit and solid waste disposal permit. North Dakota has granted Otter Tail Power Company and Montana-Dakota Utilities Co. an

advanced determination of prudence related to their loads in that state. In addition, elected officials from more than 100 municipalities, as members of the three public power co-owners, approved participation in Big Stone II.

“This Minnesota approval also illustrates the strong commitment of industry and regulators working together to ensure consumers continue to enjoy the delivery of the reliable energy they have come to expect. In granting the certificate of need, the PUC confirmed our conviction that Big Stone II and its associated transmission – in concert with additional renewables, energy conservation, and other resources that also are part of our plans – are vital components in addressing the region’s growing energy delivery needs and providing a more accessible transmission grid to provide power from a variety of new generation sources to the customers who need the power,” Rolfes said.

The Big Stone II Project participants are Otter Tail Power Company, Central Minnesota Municipal Power Agency, Heartland Consumers Power District, Missouri River Energy Services and Montana-Dakota Utilities Co. Together, these entities serve more than one million people in Minnesota, South Dakota, North Dakota, Iowa, and Montana.

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CITIES BULLETIN

ONLINE EDITION

All eyes on the state budget

Issue 2

Published: January 14, 2009

By *Gary Carlson*

The major task for the governor and legislators during the 2009 session will be to craft a biennial budget for the two-year period that begins on July 1. This year, that task will be complicated by the immense \$4.8 billion projected state budget deficit. Unfortunately, that deficit is expected to get even worse when the state agency charged with budget and economic forecasts, Minnesota Management and Budget, releases the next official state budget forecast in late February.

In mid-December, State Economist Tom Stinson testified before the Senate Tax Committee and the Legislative Coordinating Committee that the economic slump had rapidly worsened and that the February forecast could show an additional short-term deficit of \$30 million to \$70 million for the balance of the current biennium, which ends June 30. That December prediction may prove to be optimistic.

New economic update

On Monday, the state released the January economic update which reported that actual tax collections for November and December of 2008 were \$131 million, or 4.5 percent below the amounts forecasted in the already pessimistic December forecast. The December forecast predicted a short-term deficit for the remaining six months of the biennium of \$426 million. This ultimately spurred the governor to unallot \$66 million in city aid and credit reimbursements. This new economic update suggests that the governor and Legislature will likely have to implement additional spending reductions before the current biennium ends. With the largest portions of city programs already distributed, it is unclear whether cities will face any additional short-term reductions.

The January economic update does not offer specifics about the impact on the longer-term \$4.8 billion deficit. However, it speculates that action by Congress to pass an economic stimulus package could moderate the current recession but that the benefits to the economy and the state's budget might not be felt until summer at the earliest. A federal economic stimulus plan that the Democratic majority is discussing with President-elect Barack Obama's administration may contain as much as \$500 billion for public works projects that would stimulate the economy, in part, by modernizing the country's infrastructure.

Federal stimulus package

Without a specific proposal before Congress, questions remain about how much Minnesota can expect from a federal stimulus package as well as about the criteria for awarding funds. The consistent message federal leaders have conveyed is that the projects most likely to be funded are those that can be delivered—or at least begun—quickly, perhaps in as little as 60 to 90 days.

The federal economic stimulus package is also likely to contain a menu of tax reductions. Given that Minnesota's income tax structure currently conforms to the federal system, potential changes in the federal definitions of taxable income, deductions, and exemptions could have a negative impact on state tax collections, unless the state enacts changes to specifically depart from the federal definitions. On the other hand, if the stimulus package contains a federal credit or a reduction in federal income tax rates, there would generally be no negative impact on the Minnesota budget.

Governor's budget proposal

Although the next state budget forecast will be released in late February, the state's budget process will officially commence in late January. On or before the fourth Tuesday in January, or January 27 this year, the governor must submit to the Legislature his proposal for the state's biennial budget.

We expect that the governor's budget proposal will include substantial reductions in state expenditures, including local government aid (LGA) and market value homestead credit (MVHC) distributions already promised for 2009 and scheduled for 2010. Although rumors are rampant, at this point we do not have specific information about the magnitude of city cuts under the governor's proposed budget or any alternative recommendations that may be offered by the Legislature.

However, if the recent past is any indication, the situation could be severe. In 2003 when the state was facing a \$4.2 billion deficit for the 2004-2005 biennium, the Legislature and governor ultimately cut city LGA and MVHC reimbursement scheduled to be paid in 2003 by \$142 million or about 21 percent of the total aid and credit payments that had been scheduled. For 2004, the cut was escalated to \$170 million, or roughly a 25 percent reduction in LGA and MVHC reimbursement. Those 2004 reductions were coupled with a very severe levy limit for cities with populations of 2,500 and greater. Those cities could only replace 60 percent of the 2004 LGA and MVHC reimbursement reduction.

Although the 2010-2011 projected deficit is only slightly larger than the 2004-2005 deficit, the state's fiscal situation is arguably worse due to a much weaker economy, including potentially higher unemployment and fewer state reserves to cushion the impact of the deficit. These factors could result in even deeper cuts for cities compared to 2003.

Supplemental budget possible

Should the February budget forecast show a larger deficit than currently projected, the governor will have to submit a supplemental budget proposal to address the larger deficit. Historically, supplemental budget recommendations have been sent to the Legislature shortly after the budget forecast is released.

Under the state constitution, the session must end on the first Monday after the third Saturday in May—or May 18 this year. With the massive state budget deficit and a potentially eroding economy, many legislators and others around the Capitol are already discussing a special session or even a state government shutdown.

For more information, contact **Gary Carlson**, LMC, at gcarlson@lmc.org or (651) 281-1255.

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Coalition of Greater Minnesota Cities

CGMC in Brief

January 8, 2009

Contact: Tim Flaherty
651-225-8840

2009 Legislative Session (and CGMC) off to a Fast Start

On Tuesday, the House and Senate gavelled in the 86th Legislature, welcoming new and returning legislators and their families to the Capitol. With the serious budget deficit facing legislators and the governor, messages of reform and tax fairness were abuzz on both sides of the aisle.

Matching the Legislature's quick start was the CGMC staff, circling the Capitol and meeting with legislators. Since the start of session this week, CGMC staff have already discussed LGA, property taxes and land use reform with the following Representatives and Senators:

Senate: Minority Leader Dave Senjem (R – Rochester); Sen. Tom Bakk (DFL - Cook); Sen. Rod Skoe (DFL - Clearbrook); Sen. Dan Skogen (DFL - Hewitt); Sen. Tom Saxhaug (DFL – Grand Rapids); Sen. Kathy Sheran (DFL – Mankato); Sen. Dick Cohen (DFL – St. Paul); Sen. Rick Olseen (DFL – Harris); Sen. Ellen Anderson (DFL – St. Paul); Sen. Scott Dibble (DFL – Minneapolis); Sen. Sandra Pappas (DFL – St. Paul); Sen. Steve Dille (DFL – Dassel).

House: Minority Leader Mart Seifert (R – Marshall); Speaker Margaret Anderson Kelliher (DFL – Minneapolis); Rep. Morrie Lanning (R – Moorhead); Rep. Terry Morrow (DFL – St. Peter); Rep. Kent Eken (DFL – Twin Valley); Rep. Paul Marquart (DFL – Dilworth); Rep. Dean Urdahl (R – Grove City); Rep. Kim Norton (DFL – Rochester); Rep. Kate Knuth (DFL – New Brighton); Rep. Tina Liebling (DFL – Rochester); Rep. Sandra Peterson (DFL – New Hope); Rep. Michael Paymar (DFL – St. Paul); Rep. Sheldon Johnson (DFL – St. Paul); Rep. Kathy Brynaert (DFL – St. Paul); Rep. Steve Simon (DFL – St. Louis Park); Rep. Erin Murphy (DFL – St. Paul); Rep. Mary Ellen Otremba (DFL – Long Prairie); Rep. Jeremy Kalin (DFL – North Branch); Rep. Andi Welti (DFL – Plainview).

The CGMC will continue to have an active presence at the Capitol this legislative session.



**Legislative Leaders
to Attend CGMC
Legislative Action
Day and Reception
NEXT WEEK (1/15)**

Sign up today!

All legislative leaders from the House and Senate are confirmed for the leadership panel for Legislative Action day, scheduled for January 15, 2009. For more information, please see the attached agenda and registration form. The CGMC has reserved blocks of rooms at the following hotels (please note: because the block reservation dates have already passed, rates are subject to change).

- Best Western Kelly Inn (near the Capitol)
161 St. Anthony Ave., St. Paul (651-227-8711)
\$94 + tax
- Holiday Inn RiverCentre (near Xcel Energy Center)
175 W. 7th St., St. Paul (651-225-1515)
\$125 + tax

As we deal with this first round of budget cuts and prepare for challenges ahead, it is critically imperative that cities work together to educate our legislators on the importance of LGA. Accordingly, **CGMC has prepared information for our members to use when lobbying their legislators in St. Paul and throughout the state.** This information will be available on the 15th, so don't miss this opportunity to join your fellow cities and lobby our legislators with one message and one voice. Please contact Erin Flaherty via email or phone (651-225-8840) for more information.

**Rural Representation
Comes Up Short on
House Tax
Committee**

The membership of the House Tax Committee and the Property and Local Sales Tax Division were announced this week. Ann Lenczewski (DFL – Bloomington) remains the House Tax Chair, while Paul Marquart (DFL – Dilworth) retains his chair of the Property and Local Sales Tax Division.

Unfortunately, greater Minnesota will be less represented on these important committees than last session. In the Property and Local Sales Tax Division only three of the eleven members are from greater Minnesota, (two of the seven DFL members, and one of the four GOP members). In comparison, last session greater Minnesota held four of the eleven seats in this division. In the full tax committee, greater Minnesota will hold eleven of the thirty seats (seven of 19 DFL members, and four of the 11 GOP members). Last session, greater Minnesota held eleven of the 26 seats in the committee.



CGMC Land Use Conference a Success

On Monday, the CGMC welcomed over 100 legislators, city officials, city/county planners and engineers, and other guests to the Humphrey Institute for a seminar on land use reform. Topics on the agenda included efforts to reduce greenhouse gas emissions through changes in land use planning and development, and land use issues of importance specifically to Minnesota.

Special thanks to our co-sponsors: the Humphrey Institute, 1000 Friends, the League of Minnesota Cities, Blue Cross Blue Shield, the Urban Land Institute, Fresh Energy, and the Minnesota Center for Environmental Advocacy.

Conference materials are available on the CGMC website at www.greatermncities.org/land_use_reform.html, or you can go to our homepage at www.greatermncities.org and click on the land use reform button. Please check back next week for full video of the conference.

Be sure to also check out our **land use reform commercial**, which you can view on the land use reform link above. If you are interested in airing this commercial on your local access cable channel, or in donating money for state-wide play, please contact Bradley Peterson via [email](mailto:bradley@cgmc.org) or call 651-225-8840.

CGMC Welcomes Kevin Goodno to CGMC Legislative Team

The CGMC has added Kevin Goodno to its legislative team for the 86th legislative session. Kevin has extensive experience in state and local government. He served as Commissioner of the Department of Human Services under Governor Tim Pawlenty, as well as 12 years in the Minnesota House of Representatives, representing the City of Moorhead.

Welcome, Kevin!





-FridayFax-

A weekly legislative update from the League of Minnesota Cities

January 9, 2009
Page 1

Session underway—the FridayFax is back

The FridayFax is a publication by the League of Minnesota Cities that is distributed each Friday during the legislative session and is intended to provide you with a summary of this week's actions at the Capitol as well as a glimpse of the scheduled activity for the upcoming week. The FridayFax is intended to be a supplement to the weekly *Cities Bulletin*. If you would like to subscribe to the free, electronic version of the *Cities Bulletin*, please send an e-mail with your name, title, and city to jlittle@lmc.org.

The 2009 Legislature convened on Tuesday with an enormous fiscal black cloud hanging over the Capitol. With the \$4.8 billion deficit looming and the governor's proposed budget due in just three weeks, committee hearings and floor action have quickly accelerated. By Friday, more than 20 committee meetings had already occurred—mostly for committee organization and member introductions - but several of the hearings have also included discussions of pending legislation.

Some of the hearings that occurred this week included discussions of the state budget problems. On Wednesday at a hearing of the House Property and Sales Tax Division of the Tax Committee, Rep. Ann Lenczewski (DFL-Bloomington) summed up her thoughts about the massive budget deficit by predicting that the 2009 session would be "brutal" and that virtually all areas of the state budget would see cuts. Rep. Lyle Koenen (DFL-Clara City) publicly offered a sentiment shared by many in and around the Capitol that the deficit will likely get worse with the release of the February state budget forecast. Other committees have started the search for deficit responses. At a hearing yesterday of the Senate K-12 Education Budget and Policy Division, lawmakers discussed a proposal being introduced by Sen. Terri Bonoff (DFL-

Minnetonka) that would require school districts to participate in a statewide joint purchasing system that would attempt to use economies of scale to reduce the costs for many school purchases. Although the proposal was greeted with some skepticism by school administrators and teachers groups about the potential cost saving benefits, all levels of government will likely see a heightened emphasis throughout the 2009 session on proposals to reform and streamline government operations in order to minimize the impacts of pending budget cuts.

Sen. Linda Berglin has introduced a bill, SF 3, that attempts to repeal unnecessary state mandates and regulations. The bill specifically allows any local unit of government to submit to the Legislature a list of mandates that are required by state statute or rule that the entity determines to be unnecessary or in need of reform. The Legislature is then required to review the mandates that have been submitted. Rep. Andy Welti (DFL-Plainview) has organized a meeting for next week with local government groups, including the League, to discuss potential mandate reform initiatives.

In the coming weeks, House and Senate policy committees will be holding a regular slate of committee hearings including both budget and policy legislation. By January 27, Governor Pawlenty is required to present his budget proposal to the Legislature and his proposal will mark the unofficial start of the budget-balancing exercise that will undoubtedly challenge legislators for the next four months—if not longer.

Questions? Contact Gary Carlson at 651.281.1255 or gcarlson@lmc.org.



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New transportation commissioner makes big changes in department

Pledging better communication, more transparency, stronger leadership and higher morale at the Minnesota Department of Transportation (Mn/DOT), Tom Sorel, Governor Tim Pawlenty's pick to replace former Transportation Commissioner Carol Molnau, was given an enthusiastic nod by the Sen. Transportation Committee on Thursday. The unanimous vote cleared the way for Sorel's confirmation to be taken up by the full Senate. State law stipulates that a commissioner cannot serve longer than two years without full Senate confirmation. Molnau was denied confirmation last session by the Minnesota Senate.

Sorel began serving last April and has already made significant changes in the organizational structure of Mn/DOT, including appointing a department ombudsman and naming a licensed professional engineer to serve as deputy commissioner. Sorel has also undertaken extraordinary efforts to improve relationships with other transportation stakeholders.

Commissioner Sorel's biography can be viewed at www.dot.state.mn.us/information/commissionerbio.html

Questions? Contact Anne Finn at 651.281.1263 or afinn@lmc.org.

Opportunity for cities to propose suggestions for federal economic stimulus for municipal broadband initiatives

The League is seeking immediate feedback from cities to help us present specific suggestions and

data on city broadband initiatives to legislators on Tuesday, January 13.

Please email or fax your city specific information and suggestions for the federal economic stimulus legislation to Ann Higgins at ahiggins@lmc.org or call 651.215.4114 as soon as possible, preferably by no later than Monday, January 12.

Sen. Yvonne Prettnner-Solon, Chair of the Senate Energy, Utilities, Technology & Communications (UETC) Committee, has asked the League to assemble information from cities regarding how the federal economic stimulus legislation should assist cities in their efforts to provide broadband infrastructure and services to address community and economic development needs.

The following are examples of provisions that the federal stimulus package could include:

- Funding for cities to conduct community need and feasibility studies;
- Revolving loans to allow cities to upgrade communications and information technology to take advantage of higher broadband speeds;
- Grants for installation, operation and maintenance of institutional broadband networks to improve delivery of city services; and/or
- Funding to allow communities to install fiber optic or wireless broadband networks to serve the entire community and to extend service beyond city limits to reach unserved locations and rural residents.

The committee wants to hear your ideas to meet the needs of business, government, and residents in your community. Sen. Prettnner-Solon is facing a deadline of January 13 to put together the priorities for presentation to the Minnesota Congressional Delegation and particularly to Sen. Amy Klobuchar, who has taken a lead in working



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to address broadband infrastructure and service delivery needs in Minnesota.

Questions? Contact Ann Higgins at 651.281.1257 or ahiggins@lmc.org.

House committee to hold informational hearing on administrative fines

The House Public Safety Finance Division will hold a hearing next Thursday on the issue of administrative fines for traffic enforcement. Although no bills have been introduced on the matter, Chair Michael Paymar (DFL-St. Paul) anticipates the issue will come before the committee and wants to make sure members understand the history of the issue. The hearing will be held as follows:

Thursday, January 15, 2009
8:30 AM
Room 10, State Office Building

The League was asked to provide background information about why some cities have implemented administrative fines for traffic offenses in spite of legal opinions that the practice is not permissible under state law. According to the committee administrator, the chair has also requested testimony from the Office of the State Auditor, the Office of the Attorney General and the Minnesota County Attorney's Association.

The League's position acknowledges ambiguity in the law and requests that the Legislature give cities some limited authority to use administrative fines for traffic enforcement.

Questions? Contact Anne Finn at 651.281.1263 or afinn@lmc.org.

Track House and Senate committees online

Tracking legislative committee action can be as easy as checking your email. To receive notice of Senate committee action, visit <http://www.senate.leg.state.mn.us/schedule/subscribe.php?ls=85> and enter your email address and click on the drop down menu to choose a topic, such as "Senate Schedules" or "TV Schedules" or "Tax" or "Capital Investment" committees. To track action in the Minnesota House, visit <http://www.house.leg.state.mn.us/maillist/maillinglist.asp> and choose your topic, such as "House Schedule" or "Finance" committee or click on your legislator's name to receive email updates from a particular member, committee, or the action of the full House of Representatives.

Questions? Contact Brian Strub at 651.281.1256 or hstrub@lmc.org.

MnWARN

Minnesota's Water/Wastewater
Agency Response Network

To enhance the recovery of utility systems
from natural and declared disasters.

PROMOTING AND SUPPORTING A STATEWIDE
RESPONSE TO UTILITY EMERGENCIES AND
DISASTERS THROUGH MUTUAL ASSISTANCE
FOR WATER, WASTEWATER, AND STORMWATER
UTILITIES IN MINNESOTA.

A Water and Wastewater Agency
Response Network (WARN) is a
network of utilities helping utilities
respond to and recover from
emergencies. Mutual Aid/
Assistance is one agency helping
another based on a written



agreement. The assistance is provided across jurisdictional
boundaries in the event of an emergency. Participation is
voluntary. There is no obligation to respond. There is no cost
to participate. A WARN provides a forum for establishing and
maintaining emergency contacts. A WARN program provides
a utility with access to specialized, certified, and knowledge-
able utility personnel. A WARN is important because utility
resources are specialized; utilities must be self-sufficient; and
utilities must fill in the gap before the arrival of government aid.

“MnWARN.....bringing the water and
wastewater utility community together.”

Benefits of a WARN:

- There is no cost to participate.
- WARN is like investing in a no cost insurance policy to access resources when needed.
- WARN increases emergency preparedness and coordination.
- WARN enhances access to specialized resources.
- WARN expedites arrival of aid (don't have to work out the administrative items; the agreements and WARN protocols work them out in advance for you).
- WARN agreement contains indemnification and worker's compensation provisions to protect participating utilities and provide reimbursement protocols.
- There is no obligation to respond.



For additional information, contact: ▶ ▶ ▶



217 12th Avenue SE
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- | | |
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| City of Biscay | City of Madella |
| City of Breezy Point | City of Mankato |
| City of Canton | City of Marshall |
| City of Clarkfield | City of Melrose |
| City of Climax | City of Parkers Prairie |
| City of Cold Spring | City of Pipestone |
| City of Dalton | City of Remer |
| City of Elbow Lake | City of Rushford |
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Visit www.MnWARN.org
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ENERGY

Optimizing energy consumption



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The pressure is on to use membrane filtration, ultraviolet disinfection or ozone treatment for better water regulatory compliance. But how do you balance the benefits of higher quality with the increased costs to produce it?

"Study results from West Basin's water recycling plant in California revealed that pretreatment system improvements could reduce MF/RO energy use to as low as 5 kWh/1,000 gallons treated, resulting in potential savings of 1.6 million kWh per year."

HDR led a two-year study for the Awwa Research Foundation to compare energy use for multiple advanced technologies. The good news: While advanced technologies do use more energy, the net increase can be minimized through specific energy-saving operations that don't compromise water quality. Our results demonstrated that opportunities exist at every site for all technologies. The new AwwaRF report, "Assessing Energy Use and Optimization Potential of Advanced Water and Wastewater Treatment Systems," documents these results and provides more energy savings tips.

For customized energy management solutions, turn to HDR. To learn more, contact Greg Stonehouse at Greg.Stonehouse@hdrinc.com or 763-591-5400.

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