City Council Meeting
Tuesday, January 2, 2007
Windom City Council Chambers
7:30 p.m.

CITY OF WINDOM

AGENDA

Call to Order
Pledge of Allegiance

1. Administration of Oath of Office and Seating of 2007 City Council

2. Appointment of City Administrator and Assistant City Administrator

3. Approval of Minutes
   - Council Minutes – December 19, 2006

4. Consent Agenda
   - Receipt of Board & Commission Minutes
     - Utility Commission – December 27, 2006
     - Community Center Commission – December 27, 2006
   - Correspondence
     - Insurance Services Office, Inc. – Public Protection Classification

5. Appointment of Street Superintendent

6. Appointment of City Attorney and Assistant City Attorney

7. Designation of Financial Institutions

8. Designation of Official Newspaper

9. 2007 Mayor Appointments and Reappointments

10. 2007 City Council Committee Assignments

11. Department Heads

12. CAP X Transmission Investment

13. Fire Department Request – Radio Repeater Tower

14. License Applications
    - Liquor License Renewal
      - Windom Country Club
    - Exempt Gambling Permit
      - Des Moines Valley Chapter MN Deer Hunter Assoc.

P.O. Box 38 • 444 Ninth Street • Windom, MN 56101 • Phone 507-831-6129 • FAX 507-831-6127

15. Resolutions Accepting Donations
    - Windom Fire Department – Dewey Moede
    - Coralee Krueger – Council Picture Frames

16. Resolutions of Appreciation
    - Virgil Meier
    - Connie Knorr

17. Regular Bills

18. Unfinished Business

19. New Business

20. Council Concerns

21. Adjourn

City Council Meeting
Windom Community Center
December 19, 2006
7:30 p.m.

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call:

Mayor:	Tom Riordan
Council Members:	Connie Knorr, Kirby Kruse, Virgil Meier, Bob Messer and JoAnn Ray
City Staff Present:	Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Mike Haugen, Water\Wastewater Superintendent; Al Baloun, Park & Recreation Director; Brad Bussa, Community Center Director; Denise Nichols, Information Specialist\Finance; Jack Rogers, Water Department; Robin Paplow, Senior Administrative Assistant; Mary Hensen, Administrative Assistant; and Steve Theesfeld, Community Center
Public:	Over 100 persons.

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Ray, second by Meier, to approve the Council minutes from December 5, 2006. Motion carried 5 - 0.

5. Consent Agenda:
   - Receipt of Board & Commission Minutes
     a. Utility Commission – November 30, 2006
     b. EDA – December 5, 2006 and December 11, 2006
     c. Telecommunications Commission – December 7, 2006
     d. Park & Recreation Commission – December 12, 2006
     e. Library Board – December 12, 2006

   - Correspondence
     a. Windom Police Department to MN Department of Transportation – Speed Zone Recommendation

Motion by Kruse, second by Knorr, to approve the Consent Agenda. Motion carried 5 - 0.

6. Public Comment:

Jack Rogers addressed the City Council regarding a proposed Personnel Policy recommendation. Rogers said that he is a City employee and during his tenure he served 24 years on the Fire Department, 12 of which were as Chief. He said that participation in the Fire Department by City employees has not been a problem regarding work schedules. He said there are five current City employees on the Fire Department and he would not want to see any of them quit if that employee were required to use vacation or comp time when they respond to a fire. He said he would not want a situation where firefighters did not show up because they did not get the time off work. Rogers said that over the last year only 19 hours of work time was effected due to fires and seven of those hours were with the church fire. Rogers said it is important to have employers' backing for people who participate in the Fire Department and the City should set an example. He noted that firefighters also participate in other community service activities, such as fire prevention week. In a recent fire, Rogers said that one of the child victims said they had reacted as they had been told by the firemen.

7. Department Heads:

None

8. License Applications:

Riordan said that there were a number of licenses for consideration and he would do them by category.

- Liquor License Renewal

  Sun Bowl - **Motion by Meier, second by Kruse, to approve the liquor license renewal. Motion carried 5 - 0.**

  Community Center - **Motion by Meier, second by Kruse, to approve the beer license. Motion carried 5 - 0.**

- Cigarette License

  Gordy's, Casey's, Erickson Oil, Tri-State Petroleum, Center Stop, Country Pride Services, Riverbend Liquor, Vet's Whoa N' Go, Phat Pheasant and Hy-Vee Foods – **Motion by Messer, second by Meier to approve only these applications that have paid the license fee. Motion carried 5 – 0.**

Amoco, Sun Bowl and El Rincon Latino -- **Motion by Kruse, second by Meier to approve these applications pending payment of the license fee. Motion carried 5 – 0.**

- Games of Skill

  Phat Pheasant and C & N Sales for the Windom Arena and Sun Bowl – **Motion by Knorr, second by Ray, to approve the license. Motion carried 5 – 0.**

- Theatre

  Windom State Theatre – **Motion by Messer, second by Meier, to approve the license. Motion carried 5 – 0.**

9. Lawful Gambling Exempt Permit:

   Riordan said that the gambling permit was for the Des Moines River Ducks Unlimited Chapter.

   Motion by Knorr, seconded by Meier, to approve the gambling permit. Motion passed 5 – 0.

10. 2007 City of Windom Levy:

    Riordan said the final tax levy was $1,288,928. He said this amount was significantly lower than the preliminary levy. Riordan said that the 2006 tax rate for the City was 77.90% and the 2007 tax rate would be 72.95% which is nearly a five percent reduction in the tax rate. He said the amount of the levy went up, but the tax rate went down due to an increase in the amount of the tax base.

    Council member Kruse introduced the Resolution No. 2006-63, entitled "A RESOLUTION APPROVING 2006 TAX LEVY, COLLECTABLE IN 2007" and moved its adoption. The resolution was seconded by Meier and on roll call vote: Aye: Ray, Kruse, Knorr, Meier and Messer. Nay: None. Resolution passed 5 - 0.

11. 2007 City of Windom Budget:

    Riordan said the proposed budget reflected the latest cuts made by the Council.

    Motion by Meier, second by Ray, to approve the 2007 City of Windom Budget as presented. Motion carried 5 – 0.

12. Designation of General Fund Balance:

Riordan said this would roll over funds from 2006 to 2007.

Council member Messer introduced the Resolution No. 2006-64, entitled "A RESOLUTION DESIGNATING GENERAL FUND BALANCE" and moved its adoption. The resolution was seconded by Meier and on roll call vote: Aye: Kruse, Knorr, Meier, Messer and Ray. Nay: None. Resolution passed 5 - 0.

13. Senior Dining Site Agreement – Lutheran Social Services:

Nasby said that the Senior Dining program had previously been operated by Nutrition Services, Inc. and that Lutheran Social Services was selected as the provider beginning in January. He said that the site agreement is for one-year and that a small stipend will be paid by Lutheran Social Services to the City for utilities and equipment depreciation.

Motion by Messer, second by Meier, to approve the agreement with Lutheran Social Services. Motion carried 5 – 0.

14. Utility Rates:

Mike Haugen, Water\Wastewater Superintendent, said that the Utilities Commission has recommended an increase of $1 per month for both water and sewer effective on January 1, 2007. Messer asked why the increase was needed. Haugen said that the Commission is reviewing the financials for both funds and this is needed to keep them moving in a positive direction. Nasby added that the 2007 Street Projects will also add some debt to the funds which will need to be serviced.

Council member Meier introduced the Resolution No. 2006-68, entitled "RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR ENTERPRISE FUNDS" and moved its adoption. The resolution was seconded by Knorr and on roll call vote: Aye: Knorr, Meier, Messer, Ray and Kruse. Nay: None. Resolution passed 5 - 0.

15. Personnel Committee Recommendations:

Kruse said that the Personnel Committee met on December 12, 2006 and made three recommendations as follows:

The City of Windom encourages its employees to participate in emergency volunteer services, such as the Fire Department and Ambulance Service. When an employee answers an emergency volunteer call or participates in a non-emergency function, they must make up the time taken off the same work week or

use accruals such as vacation or compensatory time for the time taken off during work hours.

Knorr asked if the Personnel Committee had talked to other employers to see what their polices were regarding this issue. Kruse said that the Committee had not. Nasby said that he had contacted other cities and the proposed policy is consistent with their policies. Ray said she had contacted local employers and found that the proposed policy was also consistent with their practices. Ray noted that the City would be flexible in having employees make up any time lost. Nasby said that there were options and employees could possibly make up time in other departments if it were acceptable to the departments and was along the same job categories.

Motion by Kruse, second by Meier. Motion carried 5 – 0.

Kruse said the second item was a pay increase for the non-union employees at the Liquor Store. Riordan asked if this was consistent with the cost of living increase for the union employees. Kruse said yes.

Motion by Kruse, second by Knorr, to approve a 3% raise for the non-union employees at the Liquor Store effective January 1, 2007. Motion carried 5 – 0.

Kruse said the last item pertained to a merit increase for Officer Wallace at the Police Department.

Motion by Kruse, second by Ray, to approve a step increase for Officer Wallace from Year 8 to Year 10 on the AFSCME pay scale, effective January 1, 2007. Motion carried 5 – 0.

16. 2007 Street Improvement Project:

Riordan said that the public hearing on this project was held at the last City Council meeting and that the resolution needed an extra-ordinary majority vote, but due to Knorr's absence and an abstention it was not possible to obtain four votes. Knorr asked for re-consideration of the resolution.

Council member Knorr introduced the Resolution No. 2006-65, entitled "RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS FOR THE 2007 STREET IMPROVEMENT PROJECT" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Meier, Messer, Ray, Kruse and Knorr. Nay: None. Resolution passed 5 - 0.

17. General Obligation Temporary Equipment Certificates - Telecom:

Riordan said that the proposed bonds would refinance existing Telecom debt.

Council member Meier introduced the Resolution No. 2006-66, entitled "RESOLUTION PROVIDING FOR THE SALE OF $2,390,000 GENERAL OBLIGATION TEMPORARY EQUIPMENT CERTIFICATES, SERIES 2007" and moved its adoption. The resolution was seconded by Knorr and on roll call vote: Aye: Messer, Ray, Kruse, Knorr and Meier. Nay: None. Resolution passed 5 - 0.

18. Regular Bills:

Motion by Meier, seconded by Knorr, to approve the regular bills. Motion carried 5 – 0.

19. Contractor Bills:

Riordan said there were five bills.

Motion by Messer, seconded by Knorr, to approved the contractor bill in the amount of $50,901.53 for Moorseal, Inc. for the 2006 Seal Coat Project. Motion carried 5 – 0.

Motion by Ray, seconded by Meier, to approve a contractor bill in the amount of $3,593.20 for Minion Excavating for the Matthew Drive Project. Motion passed 5 – 0.

Motion by Meier, seconded by Knorr, to approve a contractor bill in the amount of $2,311.30 for Southern MN Construction Company, for the June Court Project. Motion passed 5 - 0.

Motion by Messer, seconded by Ray, to approve a contractor bill in the amount of $986.75 for Southern MN Construction Company, for the Original Townsite Block 9 Alley Project. Motion passed 5 - 0.

Motion by Knorr, seconded by Meier, to approve a contractor bill in the amount of $16,394.55 for Kruse Paving, for the Airport Project. Motion passed 5 - 0.

20. Unfinished Business:

None

21. New Business:

Meier said he would like to thank Mary Hensen for her work over the last year due to her efforts in maintaining the EDA while it was without an Executive Director.

Council member Meier introduced the Resolution No. 2006-67, entitled "RESOLUTION EXPRESSING RECOGNITION AND SINCERE APPRECIATION FOR FAITHFUL SERVICE TO THE CITY OF WINDOM" and moved its adoption. The resolution was seconded by Kruse and on roll call vote: Aye: Ray, Kruse, Knorr, Meier and Messer. Nay: None. Resolution passed 5 - 0.

Hensen accepted a framed certificate and thanked the City Council.

22. Council Concerns:

Ray expressed her thanks to Meier and Knorr for their service on the Windom City Council.

Kruse thanked Meier and Knorr for their public service.

Knorr thanked the citizens of Windom for their support and noted that she enjoyed her time on the City Council and relationships with the Council.

Meier thanked the citizens of Windom for allowing him to serve them for 16 years. He also thanked the City staff for all of their work and congratulated them on a job well done.

Messer thanked Meier and Knorr for their contributions to the City and Council. He wished the citizens of Windom a Merry Christmas.

Riordan thanked Meier and Knorr for their public service and expressed his appreciation for having served with them and the other City Council members.

23. Adjourn:

Motion by Knorr, seconded by Meier, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 7:59 p.m.

_____
Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

UTILITY COMMISSION MINUTES
December 27, 2006

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. in the City Council Chambers on December 27, 2006 in Windom, Minnesota.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren
Chris Johnson

City Council Liaison: Virgil Meier

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Superintendent; Mike Haugen, Water/Wastewater Superintendent

Others Present: Dennis Johnson, City Engineer; Dan Fossing, Fire Chief

APPROVAL OF MINUTES: **Motion by Johnson, seconded by Bloomgren and carried to approve the minutes of the November 30, 2006 Utility Commission Minutes with minor typographical corrections.** Motion carried 3-0.

FIRE DEPARTMENT REPEATER: Dan Fossing requested approval to change the location of the repeater from the North Water Tower to the East Water Tower. Since the Utility Commission's approval of placing the repeater on the North Water Tower it had been discovered that the repeater would interfere in the reception at the Windom Area Hospital. Schwalbach requested that staff notify the insurance company so see if putting such an antenna on the water would affect our insurance coverage.

Motion by Bloomgren, seconded by Johnson, and carried to recommend to the City Council to allow the Fire Department to put the Repeater on the West Water Tower, upon approval from the League of MN Cities Insurance Trust (LMCIT). Motion carried 3-0.

2007 STREET IMPROVEMENT PROJECT: Dennis Johnson informed the commission that he spoke with Dick Vortherns, owner of Dicks Welding; Keith Haugen, owner of Haugen Cabinetry and Frank McDowell, Manager of New Vision, regarding the possibility of hooking them up to the City of Windom's Sanitary Sewer System in 2007. Johnson indicated that Vortherns was not receptive to the additional expense he indicated that he has spent money in upgrading his present system, and Mcdowell would like to see an outline of the total expenses for the project. Upon discussion the commission determined that according to the City Ordinance if the property is within 500 feet of the City's Sanitary Sewer it must hook into the system. Also discussed was weather to install a Gravity System or Force Main System.

Nasby was to determine the exact number of feet to the nearest City Sewer, which makes it mandatory for connection to system, and also to address easement issues into crossing Phil Johnson's property to put in the sewer system to Dick's Welding.

WATER/WASTEWATER ITEMS: Haugen notified the Utility Commission of a water main leak in the main going from Well 3, 4 and 5 which was installed in the 1950's, and has been repaired previously. The leak is east of the overflow parking lot of the Community Center. Below are options to repair this water main leak.

Option 1: Replace raw watermain from Wells 3, 4 and 5 to the new raw watermain to the filter plant.

Option 2: Replace raw watermain from Wells 3 and 4 to Well 5 that is in place and cast iron that goes to the filter plant.

Option 3: Repair the existing watermain

Motion by Bloomgren, seconded by Johnson and carried to allow Haugen to obtained quotes to replace the broken watermain in the most cost effective way possible. Motion carried 3-0.

Discussion was also held on the fact that the City of Windom does not have an easement for Well 6 from Boshart, owner of Windom Ready Mix. Johnson asked if a prescriptive easement exists since it has been in place for many years. The commission directed Nasby to check into the procedures for obtaining an easement.

NEW BUSINESS: Schwalbach request to review the contracts between Red Rock Rural Water, City of Bingham Lake, and Ethanol 2000, to determine the rate increase assessed to them according to their use of the distribution system for both City Water and Sewer.

TOXICITY TEST RESULTS: Haugen reported to the Utility Commission that the analysis determined that the effluent discharge by the City of Windom Wastewater Treatment Plant was toxic to *Ceriodaphnia dubia* reproduction, but passed the Flathead minnow test. They will be retesting the effluent.

ELECTRIC ITEMS: Energy Rebates for 2007 were discussed. Grunig indicated that doors and windows would not be rebated in 2007. He also indicated that proof of proper disposal of refrigerators will be mandated in 2008 in order to receive the rebate. Below is the listing for appliances rebated in the Energy Star Rebate program for 2007:

Clothes Washers	$100.00	Room Air Condition		$ 75.00
Dishwasher	$100.00	Central Air Condition:		
Refrigerators	$100.00		Seer 14	$200.00
Dehumidifiers	$ 50.00		Seer 15	$275.00
			Seer 16	$350.00

Grunig indicated that the total Energy Conservation budget for 2007 is at $75,000, of that $35,000 will target Energy Star Appliance Rebates for residential customers. Commercial lightening rebate amount will be set at $150 per KW (1000watts) saved. Maximum rebate set at $2,500 or 50% of total project cost, whichever is less. Large project KW and KWH's saved must have electrical engineer's analysis, and all projects must have prior approval of the City of Windom's Municipal Utility.

Motion by Johnson, seconded by Bloomgren and carried, to recommend to the City Council the approval of the above Energy Star Rebate Program for 2007. Motion carried 3-0.

Ameren Contract - This contract is thru Central Minnesota Municipal Power Association (CMMPA), and was completed at $48.00 per Mwh firm price to go through 2009.

CMMPA – Grunig provided an update on opportunities available to CMMPA with other area power companies.

CAP X Investment – Grunig led the discussion on the Cap X Investment Opportunity that has been offered to the City of Windom Utilities. The costs for this opportunity are estimated to be as follows:

Windom Investment	$881,520
Share of Costs to 12/15/06	$ 24,000
Yearly Costs (3-5yrs)	$ 53,000

Grung indicated that if the City of Windom Utilities does not invest in CAP X, they will need to pay an additional fee to use the transmission facilities. Grunig also indicated that there are many times in the course of the next few years that the City of Windom can opt out of the CAP X Investment.

Motion by Johnson, seconded by Bloomgren to recommend to the City Council the approval of entering into the CAP X Investment opportunity. Motion carried 3-0.

OLD BUSINESS: Johnson inquired if Haugen had received any information on the progress with Red Rock Rural Water, and their non-potable water for Ethanol 2000. Haugen said the project is going forward.

NEW BUSINESS: Next meeting scheduled for January 24, 2007 at 10:00 a.m. in the City Hall Council Chambers.

On motion meeting was adjourned at 12:08 p.m.

_____
Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Community Center Commission Minutes
Wednesday December 27, 2006

1. Call to Order: The meeting was called to order by President Kathryn Nemitz at 5:30 p.m.

2. Roll Call:

President:	Kathryn Nemitz
CC Director:	Brad Bussa
Commission Members:	Mark Stevens
	Bruce Olson
	La Vonne Swenson
	Wayne Maras
Commission Liaisons:	Kirby Kruse
	Bruce Caldwell - absent
	Robert Messer
Public:	Byron Richter
	Ron Becker

3. Approval of Minutes:

Motion by Maras, seconded by Olson to approve the November 27, 2006 Community Center Commission Minutes. Motion carried 4-0

4. Additions to the agenda:

None

5. Correspondence:

Dad's Belgian Waffles had a good turn out and people were pleased. Good comments from Employer/Employee Christmas Party, have again next year.

6. President's Report:

Catering and Alcohol Sub-Committee: Keeping things the way they are, earmark the the fundraisers, tell the people where and what you are using the money for.

7. Director's Report:

a. Recap on waffle feed. Booked again for next December. Approximately 430 people attended.

b. Christmas Party: Looking into having it again next year.

c. 2006 update: good usage of building, still booking for 2007.

d. Emergency Action Plan: Discussed what to do 1st, 2nd, etc. There are portable generators available within the city.

e. Swimming Pool Study: Outdoor or indoor? Indoor could cost 3-4 million dollars.

f. Senior Christmas Party: went well, 90 people. Plan on doing again next year.

g. Senior Letter: Water was left on in the men's bathroom. This is the second time that there has been an incident this year. 1st – door left unlocked, 2nd – water. The key holder is responsible for locking things up and checking the restrooms.

h. Ordered a new commercial grade refrigerator and also a stainless steel popcorn popper for the Community Center.

8. Resource Management:

Schedule of Events: Still booking events.

Thank you to Kathryn Nemitz for being on the Community Center Commission Board.

9. Open Forum:

Lutheran Social Services Senior Nutrition Program rules and regulations.

10. Next Meeting:

Monday January 22, 2007. 5:30 pm

Sub Committee: Wayne and Mark – Policies.

Adjourn:

Motion by Maras, seconded by Olson, to adjourn the meeting at 6:20 pm. Motion carried 4-0

_____
Kathryn Nemitz, CCC President

Attest: _____
Brad Bussa, Community Center Director

111 NORTH CANAL STREET SUITE 950 CHICAGO, IL 60606-7270
TEL: (312) 930-0070 (800) 444-4554 FAX: (312) 930-0017

December 15, 2006

Steve Nasby, City Administrator
City of Windom
PO Box 38
Windom, MN 56101

RE: Public Protection Classification Results
Windom, Cottonwood County, MN

Dear Mr. Nasby:

We wish to thank you and the other community officials for your cooperation during our recent Public Protection Classification (PPC) survey. ISO is the leading supplier of statistical, underwriting, and actuarial information for the property/casualty insurance industry. Most insurers use the PPC classifications for underwriting and calculating premiums for residential, commercial and industrial properties.

ISO has completed its analysis of the structure fire suppression delivery system provided in your community. We would like to report that the resulting classification is a Class 5. This classification number applies to all properties in the classified area with a needed fire flow of 3,500 gpm or less. The private and public protection at properties in the jurisdiction with larger fire flows is individually evaluated and may vary from the jurisdiction classification. Congratulations on your commitment to serve the needs of your community's property owners and residents.

ISO will advise its subscribing insurers of this classification change within the next 30-days and assign an effective date of March 1, 2007. This date allows insurers the necessary lead time to incorporate the Public Protection Classification change into their policy rating systems.

Enclosed is a summary of the ISO analysis of your fire suppression services. If you would like to know how your community's classification could improve, or if you would like to learn about the potential effect of proposed changes to your fire suppression delivery system, please call us at the phone number listed below.

The PPC program is not intended to analyze all aspects of a comprehensive structure fire suppression delivery system program. It is not for purposes of determining compliance with any state or local law, nor is it for making recommendations about loss prevention or life safety.

If you have any questions about your classification, please let us know.

Sincerely,

Public Protection Department

(800) 930-1677 Ext. 6209

Encl.

cc: Dan Fossing, Fire Chief
Mike Haugen, Water Supt.

Grading Sheet For: Windom, MN
Cottonwood County

Public Protection Class: 5 Surveyed: March, 2006

Feature	Credit Assigned	Maximum Credit
Receiving and Handling Fire Alarms	7.41%	10.00%
Fire Department	22.39%	50.00%
Water Supply	32.64%	40.00%
*Divergence	-7.36%	
Total Credit	55.08%	100.00%

The Public Protection Class is based on the total percentage credit as follows:

Class	%
1	90.00 or more
2	80.00 to 89.99
3	70.00 to 79.99
4	60.00 to 69.99
5	50.00 to 59.99
6	40.00 to 49.99
7	30.00 to 39.99
8	20.00 to 29.99
9	10.00 to 19.99
10	0 to 9.99

*Divergence is a reduction in credit to reflect a difference in the relative credits for Fire Department and Water Supply.

The above classification has been developed for use in property insurance premium calculations.

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INSURANCE SERVICES OFFICE, INC.

CLASSIFICATION DETAILS

Graded Area: Windom
County: Cottonwood State: MN
Date Surveyed: March, 2006 Total Credit: 55.08 Class: 5 Pop.: 4490

RECEIVING AND HANDLING FIRE ALARMS

This section of the Fire Suppression Rating Schedule reviews the facilities provided for the general public to report fires, and for the operator on duty at the communication center to dispatch fire department companies to the fires.

	Credit	
	Actual	Maximum
1. Credit for Telephone Service (Item 414)		
This item reviews the facilities provided for the public to report fires, including the listing of fire and business numbers in the telephone directory.	1.16	2.00
2. Credit for Operators (Item 422)		
This item reviews the number of operators on-duty at the communication center to handle fire calls.	3.00	3.00
3. Credit for Dispatch Circuits (Item 432)		
This item reviews the dispatch circuit facilities used to transmit alarms to fire department members.	3.25	5.00
4. Total Credit for Receiving and Handling Fire Alarms:	7.41	10.00
Relative Classification for Receiving and Handling Fire Alarms:	3	

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Graded Area: Windom
County: Cottonwood
Date Surveyed: March, 2006 Total Credit: 55.08 Class: 5

State: MN
Pop.: 4490

FIRE DEPARTMENT

This section of the Fire Suppression Rating Schedule reviews the engine and ladder-service companies, equipment carried, response to fires, training and available fire fighters.

	Credit Actual	Credit Maximum
1. Credit for Engine Companies (Item 513)		
This item reviews the number of engine companies and the hose equipment carried.	5.72	10.00
2. Credit for Reserve Pumpers (Item 523)		
This item reviews the number of reserve pumpers, their pump capacity and the hose equipment carried on each.	0.28	1.00
3. Credit for Pump Capacity (Item 532)		
This item reviews the total available pump capacity.	4.58	5.00
4. Credit for Ladder-Service Companies (Item 549)		
This item reviews the number of ladder and service companies and the equipment carried.	1.85	5.00
5. Credit for Reserve Ladder-Service Companies (Item 553)		
This item reviews the number of reserve ladder and service trucks, and the equipment carried.	0.25	1.00

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Graded Area: Windom
County: Cottonwood
Date Surveyed: March, 2006 Total Credit: 55.08 Class: 5

State: MN
Pop.: 4490

FIRE DEPARTMENT
(continued)

	Credit Actual	Credit Maximum
6. Credit for Distribution (Item 561)		
This item reviews the percent of the built-upon area of the city which has an adequately-equipped, responding first-due engine company within 1.5 miles and an adequately-equipped, responding ladder-service company within 2.5 miles.	2.30	4.00
7. Credit for Company Personnel (Item 571)		
This item reviews the average number of equivalent fire fighters and company officers on duty with existing companies.	5.97	15.00+
8. Credit for Training (Item 581)		
This item reviews the training facilities and their use.	1.44	9.00
9. Total Credit for Fire Department:	22.39	50.00+
Relative Classification for Fire Department:	6	

+ This indicates that credit for company personnel is open-ended, with no maximum credit for this item.

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Graded Area: Windom
County: Cottonwood
Date Surveyed: March, 2006 Total Credit: 55.08 Class: 5

State: MN
Pop.: 4490

WATER SUPPLY

This section of the Fire Suppression Rating Schedule reviews the water supply system that is available for fire suppression in the city.

	Credit	
	Actual	Maximum
1. Credit for the Water System (Item 616)		
This item reviews the supply works, the main capacity and hydrant distribution.	28.41	35.00
2. Credit for Hydrants (Item 621)		
This item reviews the type of hydrants, and method of installation.	1.74	2.00
3. Credit for Inspection and Condition of Hydrants (Item 631)		
This item reviews the frequency of inspections of hydrants and their condition	2.49	3.00
4. Total Credit for Water Supply:	32.64	40.00
Relative Classification for Water Supply:	2	

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INSURANCE SERVICES OFFICE, INC.

HYDRANT FLOW DATA SUMMARY

City Windom

County Cottonwood State MN Witnessed by: Insurance Services Office, Inc. Date May 3, 2006

TEST NO.	TYPE DIST.*	TEST LOCATION	SERVICE	FLOW - GPM $Q=(29.83(C(d^2)p^{0.5}))$ INDIVIDUAL HYDRANTS			TOTAL	PRESSURE PSI STATIC	RESID.	FLOW - AT 20 PSI NEEDED **	AVAIL.	REMARKS***
1	Comm	Service Road & Bonnie St	City of Windom	1970			1970	81	46	3000	2700	
2	Comm	6th Ave & Fuller Dr next hyd S on 6th Ave	City of Windom	2340			2340	64	32	2250	2800	
3	Comm	4th Ave & 9th St	City of Windom	750			750	79	68	2250	1900	
4	Comm	10th St & 5th Ave	City of Windom	1560			1560	78	52	3000	2400	
5	Comm	1st Ave & 10th St	City of Windom	2470			2470	82	56	5000	3900	
5a	Comm	1st Ave & 10th St	City of Windom	2470			2470	82	56	2250	3900	
6	Res	10th St & Collins Ave	City of Windom	2300			2300	64	52	1000	4600	
7	Comm	Lakeview Ave & 6th St	City of Windom	1750			1750	69	42	5500	2400	(A)-(2250 gpm)
7a	Comm	Lakeview Ave & 6th St	City of Windom	1750			1750	69	42	2500	2400	(A)-(1670 gpm)
8	Comm	N Redding Ave & 16th St	City of Windom	710	710		1420	70	63	6000	4100	(A)-(1250 gpm)
8a	Comm	N Redding Ave & 16th St	City of Windom	710	710		1420	70	63	2250	4100	(A)-(1250 gpm)
9	Comm	16th St & 1st Ave 1st hyd N on 1st Ave	City of Windom	1970			1970	76	50	2500	3000	
10	Comm	N Redding Ave & 16th St	City of Windom	2430			2430	70	60	2500	5800	
11	Comm	Western Ave & 6th St	City of Windom	1350			1350	57	31	2500	1600	
12	Comm	6th Ave & 14th St	City of Windom	340	340		680	82	58	3000	1100	(A)-(2250 gpm)
13	Comm	17th St & 15th Ave 1st hyd E on 17th	City of Windom	2070			2070	80	62	2250	4000	

THE ABOVE LISTED NEEDED FIRE FLOWS ARE FOR PROPERTY INSURANCE PREMIUM CALCULATIONS ONLY AND ARE *NOT* INTENDED TO PREDICT THE MAXIMUM AMOUNT OF WATER REQUIRED FOR A LARGE SCALE FIRE CONDITION. THE AVAILABLE FLOWS ONLY INDICATE THE CONDITIONS THAT EXISTED AT THE TIME AND AT THE LOCATION WHERE TESTS WERE WITNESSED.

*Comm = Commercial; Res = Residential.

**Needed is the rate of flow for a specific duration for a full credit condition. Needed Fire Flows greater than 3,500 gpm are not considered in determining the classification of the city when using the Fire Suppression Rating Schedule.

***(A)-Limited by available hydrants to gpm shown.

Edition 2: 5/01/02

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PUBLIC PROTECTION CLASSIFICATION

IMPROVEMENT STATEMENTS
FOR
Windom
Cottonwood County, MN

Prepared by
INSURANCE SERVICES OFFICE, INC.
111 North Canal St., Ste 950, Chicago, IL 60606
312-930-0070 FAX 800-711-6431

The following statements are based upon the criteria contained in our Fire Suppression Rating Schedule and upon conditions in Windom, MN during March, 2006. They indicate the performance needed to receive full credit for the specific item in the Schedule, and the quantity you have provided. Partial improvement will result in receiving a partial increase in the credit. These statements relate only to the fire insurance classification of your city. They are not for property loss prevention or life safety purposes and no life safety or property loss prevention recommendations are made.

RECEIVING AND HANDLING FIRE ALARMS

Credit For Telephone Service (Item 414).

Actual = 1.16%; Maximum = 2.00%

For maximum credit in the Schedule, there should be 2 incoming telephone lines reserved for receiving notification of fires (and other emergency calls). You have 1 line reserved.

For maximum credit in the Schedule, there should be an emergency line separate from the fire and business lines for the use of automatic telephone dialing equipment to report alarms from private fire detection systems.

For maximum credit in the Schedule, both the number to report a fire and the fire department business number should be listed under "Fire Department" in the white pages directory (or government section of the white pages). Your fire number is listed but your business number is not listed under "Fire Department".

For maximum credit in the Schedule, both the number to report a fire and the fire department business number should be listed under the name of the city in the white pages directory (or government section of the white pages). Your fire number is not listed but your business number is listed under the name of the city.

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Credit For Dispatch Circuits (Item 432).

Actual = 3.25%; Maximum = 5.00%

For maximum credit in the Schedule, the primary alarm dispatch circuit should be monitored for integrity in accordance with National Fire Protection Association Standard, 1221.

For maximum credit in the Schedule, the alarm dispatch circuit should have an emergency power supply in accordance with National Fire Protection Association Standard, 1221.

Total credit for Receiving and Handling Fire Alarms (Item 440)

Actual = 7.41%; Maximum = 10.00%

FIRE DEPARTMENT

Credit For Engine Companies (Item 513).

Actual = 5.72%; Maximum = 10.00%

For maximum credit in the Schedule, 3 engine companies are needed in your city.
These are calculated as follows:

3 for the Basic Fire Flow of 3000 gpm.

You have 2 engine companies in service.
These are calculated as follows:

83 percent for Engine E21 because of insufficient equipment.
Additionally Engine E21 is lacking: a minimum of 1200' of hose carried (of which 800' needs to be 2½ in. or larger).

88 percent for Engine E23 because of insufficient equipment.

Credit For Reserve Pumpers (Item 523).

Actual = 0.28%; Maximum = 1.00%

For maximum credit in the Schedule, 1 fully-equipped reserve pumper is needed. You have 0 reserve pumpers.

Credit For Pump Capacity (Item 532).

Actual = 4.58%; Maximum = 5.00%

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For maximum credit in the Schedule, at least 3000 gpm in fire department pump capacity is needed.
You have 2750 gpm in creditable pump capacity.
This is calculated as follows:

2750 gpm in service and reserve	= 2750 gpm
Total	= 2750 gpm

Credit For Ladder And Service Companies (Item 549).

Actual = 1.85%; Maximum = 5.00%

For maximum credit in the Schedule, 1 ladder company is needed in your city.

This is calculated as follows:

1 ladder company due to method of operation.

You have 1 ladder company.
This is calculated as follows:

36 percent for Ladder combining R20 with GR25, FR24 and T22 because of insufficient equipment, insufficient aerial device testing and insufficient aerial device length.

Credit For Reserve Ladder And Service Companies (Item 553).

Actual = 0.25%; Maximum = 1.00%

For maximum credit in the Schedule, 1 fully-equipped reserve ladder truck is needed.
You have 1 reserve ladder truck.
This is calculated as follows:

25 percent for Ladder combining GR25 with FR24, T22 and E21 because of insufficient equipment, insufficient aerial device testing and insufficient aerial device length.

Credit For Distribution (Item 561).

Actual = 2.30%; Maximum = 4.00%

For maximum credit in the Schedule, all sections of the city with hydrant protection should be within 1½ miles of a fully-equipped engine company and 2½ miles of a fully-equipped ladder, service, engine-ladder or engine-service company. The distance to be measured along all-weather roads.

Credit For Company Personnel (Item 571).

Actual = 5.97%; Maximum = 15.00%

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An increase in the average response of fire department members by one person will increase the fire department credit by 0.28.

Credit For Training (Item 581).

Actual = 1.44%; Maximum = 9.00%

For maximum credit in the Schedule, the training program should be improved. You received 16 percent credit for the current training program and the use of facilities.

For maximum credit in the Schedule, pre-fire planning inspections of each commercial, industrial, institutional and other similar-type building should be made twice a year by company members. Records of the inspections should include complete and up-to-date notes and sketches.

For maximum credit in the Schedule, complete records should be kept of all training.

Total credit for Fire Department (Item 590)

Actual = 22.39%; Maximum = 50.00%

WATER SUPPLY

Credit For Supply System (Item 616).

Actual = 28.41%; Maximum = 35.00%

For maximum credit in the Schedule, the needed fire flows should be available at each location in the city. Needed fire flows of 2500 gpm and less should be available for 2 hours, 3000 and 3500 gpm for 3 hours and all others for 4 hours. See the attached table for an evaluation of fire flow tests made at representative locations in your city.

All AWWA standard hydrants within 1000 feet of a building, measured as hose can be laid by apparatus, are credited; 1000 gpm for hydrants within 300 feet; 670 gpm for 301 to 600 feet; and 250 gpm for 601 to 1000 feet. Credit is reduced when hydrants lack a pumper outlet, and is further reduced when they have only a single 2½-inch outlet.

Credit For Hydrants (Item 621).

Actual = 1.74%; Maximum = 2.00%

For maximum credit in the Schedule, all hydrants should: have a pumper outlet, have a 6-inch or larger branch connection.

Credit For Inspection and Condition of Hydrants (Item 631).

Actual = 2.49%; Maximum = 3.00%

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For maximum credit in the Schedule, all hydrants should be inspected twice a year, the inspection should include operation and a test at domestic pressure. Records should be kept of the inspections. Hydrants should be conspicuous, well located for use by a pumper, and in good condition.

Total credit for Water Supply (Item 640)

Actual = 32.64%; Maximum = 40.00%

FIRE FLOW TESTS

Windom, MN

Tests witnessed on May 3, 2006

Test No.	Needed Fire Flow† gpm	Limited By Supply Works, gpm	Limited by Distribution Mains (flow tests), gpm	Limited By Hydrant Spacing, gpm
1	3000		2700	
2	2250			
3	2250		1900	
4	3000		2400	
5†	5000		3900	
5a	2250			
6	1000			
7†	5500		2400	2250
7a	2500		2400	1670
8†	6000		4100	1250
8a	2250			1250
9	2500			
10	2500			
11	2500		1600	
12	3000		1100	2250
13	2250			

†Needed fire flows exceeding 3500 gpm are not considered in Item 616 (CSS) Credit for System Supply

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MEMORANDUM

CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: City Administrator

DATE: December 28, 2006

RE: **2007 Appointments and Designations**

The first City Council meeting of the year is typically an organizational meeting. As such, there are numerous appointments to Boards, Commissions and Council committees. Additionally, appointments for City officers and designations are also made at this time.

To assist the City Council with these tasks the following is a listing of the current City officers and official designations of Financial Institutions and Newspaper.

City Administrator\Clerk and Assistant City Administrator\Clerk
City Administrator – Steve Nasby
Assistant City Administrator – Brigitte Olson

Street Superintendent
Bruce Caldwell

City Attorney and Assistant City Attorney
City Attorney – Dan McDonald
Assistant City Attorney – Ron Schramel

Financial Institutions
Bank of The West
Bank Midwest
United Prairie Bank

Official Newspaper
Cottonwood County Citizen

City of Windom
Committee Assignments
2007

Civil Service:	Kathy Kretsch
EDA:	Nestor Palm Trevor Slette (Jean's Seat)
Library Board:	Winifred Hoppert Jan Johnson
Multi-Purpose:	Connie Knorr
Park & Rec:	Tim Hayenga Steph Schwalbach Jeff LaCanne
Telecommunications Commission:	Forrest Fosheim
Utility Commission:	Chris Johnson

City of Windom
Committee Assignments
2007

Tom Riordan:	Airport Commission, Civil Service, Comprehensive Plan Committee, EDA, Hospital Board, Personnel
Kirby Kruse:	Annexation, Community Center (Multipurpose) Commission, EDA, Personnel, Solid Waste
JoAnn Ray:	Annexation, Library Board, Solid Waste, Street Committee, Community Center (Multipurpose) Commission
Bob Messer:	Street Committee, Telecommunications Commission, EDA, Personnel, Building
Jean Fast:	Comprehensive Plan Committee, HRA, Liquor, Telecommunications Commission, Park & Rec, Utility Commission
Brad Powers:	Building, Planning Commission, Comprehensive Plan Committee, Liquor, Park and Rec

SAVE . . .
Even MORE
with Rebates

Windom Municipal Utilities encourages you to install energy efficient appliances in your home by offering rebates on a variety of ENERGY STAR® *appliances. You can receive rebates on the following appliances:*

ENERGY STAR® **REBATE**

Appliance	Amount
Clothes Washer	$100.00
Dishwasher	$100.00
Refrigerator	$100.00
Dehumidifier	$ 50.00
Room Air Conditioner	$75.00
Central Air Conditioner	
Seer 14	$200.00
Seer 15	$275.00
Seer 16 or higher	$350.00

REBATES

Windom customers may receive one rebate per type of appliance per year, with a maximum rebate of $450. All equipment must be installed in facilities that are served electrically by Windom Utilities.

Rebates apply to new ENERGY STAR® rated equipment only.

ENERGY STAR® SAVES YOU ENERGY AND MONEY!!

Products that have an ENERGY STAR® label have achieved the highest rating a product can earn for energy efficiency (Translation: they are cheaper to use!). By purchasing ENERGY STAR® rated appliances, you will use less energy, save money on your electric bill, and help reduce pollution. Look for the Energy Star® label on all kinds of electrical equipment.

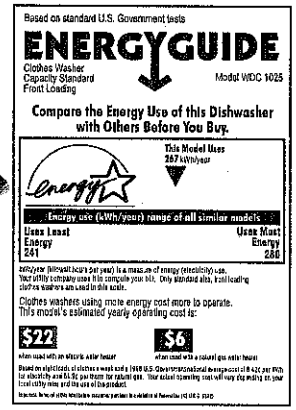
What you can do at home:

- **Unplug chargers.** Devices that are "on" even when off, waste energy & account for 10 percent of your electric bill. Put chargers on a power strip and turn off when at work.
- **Buy energy-efficient appliances.** A fridge with an Energy Star label uses 40 percent less power than an older model.
- **Switch to compact fluorescent bulbs.** They consume less energy and last 10 times longer. If every family changed five bulbs, it would be like taking 8 million cars off the road.

Cash Rebates from Windom Municipal Utilities Will Help You Save Even More!

Energy Guide Label

The bright yellow background and black text identify the Energy Guide label. Federal standards, set by the Federal Trade Commission, require that retailers display this label for consumers. Clothes washers, refrigerators, and dishwashers are all required to display the label.



THIS LOGO MUST APPEAR ON THE ENERGY GUIDE LABEL.

Apply for your rebate by filing out **both sides** of the Rebate Claim Form and send it to Windom Municipal Utility, along with the Energy Guide Label that has the **Energy Star logo on it** and a copy of your dated sales receipt, dated after August 1, 2006

ENERGY STAR® Appliances
REBATE CLAIM FORMS
(please fill out both sides)

Account #: _____

Name: _____

Mailing Address: _____

_____

Windom, MN 56101

Phone #: _____

Best time to call: _____AM / PM

Installed Address (if different from above)

_____

(All equipment must be installed in Windom Utility service area)

EQUIPMENT INFORMATION

PLEASE PRINT

Appliance type - (circle items)

Clothes Washer	Room Air Conditioner
Dishwasher	Central Air Conditioner
Refrigerator	Dehumidifier

Brand _____

Model# _____

Serial # _____

Brand _____

Model# _____

Serial # _____

Purchase Date: _____

Installation Date: _____

From:

Marv Grunig
Windom Municipal Utility
1105 1st Ave.
Windom, MN. 56101

Memo to Mayor Riordan
City Council members
Utility Commission members
Steve Nasby, Windom City Administrator
Brigitte Olson, Assistant City Administrator
Dan McDonald, City Attorney

RE: Cap X Transmission Investment

The following memorandum is from Bob Jablon and Larissa Shamraj of Spiegel & McDiarmid, Washington, D.C. regarding frequently asked questions about Cap X 2020.

Cap X 2020 -- Capital Expenditure by the year 2020 for transmission investment and construction.

Cap X project -- The new Brookings to Twin Cities 345 kV Transmission line supporting the Big Stone II Power Plant

MMTG -- Midwest Municipal Transmission Group. (Windom is a member)

The questions and answers contained in this memo are to help assist local Government and Utility decision makers with respect to investment in Cap X. Municipal Utilities have fought for years to get the opportunity to invest in transmission and see a return for that

investment. This now would be Windom's opportunity to make such an investment. Familiarity with the information contained in these questions and answers will only help in making this decision, which is due early in Dec. The actual Cap X investment commitment signing is on Dec. 15, 2006.

Thank you,

Marv Grunig
Electric Utility Mgr.

SPIEGEL & MCDIARMID
1333 NEW HAMPSHIRE AVENUE, NW
WASHINGTON, DC 20036
TELEPHONE 202.879.4000
FACSIMILE 202.393.2866
DIRECT DIAL 202.879.4070
EMAIL ROBERT.JABLON@SPIEGELMCD.COM

MEMORANDUM

TO: MMTG Members

FROM: Bob Jablon and Larissa Shamraj

DATE: October 27, 2006

SUBJECT: Cap X 2020 Investments-Frequently Asked Questions

To assist you in your decision with respect to Cap X 2020 ("CAP X") investments, we have prepared a sample list of questions that have been posed by MMTG members in the course of their deliberations. This memorandum should be read in conjunction with our August 25, 2006, Report to MMTG and the materials that Anne Kimber emailed to MMTG members on October 6, 2006.

1. What are the benefits to investing? How much can we invest?

All MMTG members may invest in CAP X. Minnesota members have a priority as did MidAmerican Energy area members with respect to MEC investments. Each Minnesota member may invest based on its load ratio compared with that of other Minnesota MMTG CAP X participants. Depending on other MMTG members' investments, each member may be able to invest above its load-ratio share.

One of MMTG's goals is to enable members to offset increased costs of generation and transmission through transmission ownership profits. If

we do not participate, we shall pay transmission owners costs, including owners' equity returns. By investing, we too become transmission owners and not just users of others' systems, with the owners getting the profits. Generation costs have been on the rise, and many MMTG members have been impacted by those increases. Transmission rates are extremely likely to increase within the next several years, as FERC is allowing increased returns, especially on new transmission investments. As users of the grid, most MMTG members will pay these higher transmission rates. You have an opportunity to offset them by owning the facilities as well.

MMTG has fought for years for the opportunity to be able to invest in transmission on a basis of equality with investor-owned utilities In a colloquial but real sense, investing allows us to become members of the club. As owners of high-voltage facilities of regional scope, MMTG members will be more likely to have input into transmission planning and obtain information about events potentially impacting us. Although the intangible benefits to being at the table cannot be quantified, our ability to have input into various issues improves when we are "owners" of backbone transmission facilities, in addition to being "renters."

2. How will we be compensated for our investments?

MMTG members will recover their costs through the wholesale transmission tariffs of transmission-service providers, such as MISO (or possibly the investment-owned utilities in whose service territories the facilities are located). The costs of new high voltage facilities will be allocated among various MISO transmission pricing zones in accordance with transmission load flow studies and the costs will be included in zonal rates. MISO transmission rates are based on Transmission Owners' costs, which are referred to as "annual transmission revenue requirements" or ATRR's. The costs of CAP X transmission will be incorporated into the appropriate ATRRs and collected through wholesale transmission rates.

Because your actual cost of financing is lower than the costs allowed in transmission rates, you are likely to profit from your investments. To use the simplified, hypothetical model that we used in our August 25, 2006 Report, assume that an MMTG member invests $1,000,000 in CAP X transmission and finances that investment for about 5%, say for $50,000 per

year through MCMU, IPPA or some other municipal financing agency or group. Your financing and other transmission costs will be recovered through regional transmission rates that are paid by all users of the grid (as opposed to being solely charged to MMTG members' customers). In addition to your actual financing costs, you will be able to include in your ATRR an equity cost of capital for – say – one half of your financing. The MISO equity rate of return is currently 12.38%, but with incentive rates for new backbone transmission construction, this rate could be significantly higher. Assuming a 14% rate of return, you could recover $45,000 above your actual financing costs. Thus, you will receive an annual profit of $45,000 from this investment.

FERC recently issued a rulemaking order that provides a sense of the types of "incentive" rates, or "FERC candy," that FERC is willing to allow for new transmission investments. FERC confirmed that transmission systems can seek recovery of project development costs through increased rates and other incentives, such as accelerated depreciation. Depreciation rates as low as 15-years have been mentioned. If a 20-year rate is used and the actual depreciation of new transmission is assumed to be 50 years, this would mean an additional cash flow of $30,000 per year in our hypothetical example. FERC also indicated that it is open to recovering transmission investment costs through rates even before projects are complete or in service. *See Promoting Transmission Investment through Pricing Reform*, RM06-4, FERC Order No. 679.

We stress that these are illustrative numbers and are based on predictions. Actual benefits may differ greatly, either positively or negatively. However, CAP X investments offer significant opportunities for profit.

2. What role does CMMPA play, and how would investing in CAP X affect MMTG members' relationship with MISO?

To receive MISO rates of return on CAP X facilities, MMTG members need to transfer operational control of those facilities to MISO through a MISO Transmission-Owning Member ("MISO TO"). CMMPA has agreed to serve the role of MISO Transmission Owner ("TO") for all MMTG members who invest, although systems may act as their own TOs or

act through others If you designate CMMPA to act as MISO TO on your behalf, CMMPA will include your costs of service in a collective ATRR, receive MMTG member revenues from MISO, and distribute your share of revenues to you. Apart from normal MMTG dues, MMTG has not billed for this anticipated work, nor has CMMPA. We assume that costs will be billed more or less as incurred. Under agreements that will be entered into, cities that desire will transfer sufficient operational control of their affected transmission to CMMPA to permit CMMPA to transfer "functional control" to MISO (to use FERC's terminology) for which CMMPA will be paid and CMMPA will return to the cities their share of MISO zonal transmission revenues.

3. What administrative costs will be associated with investing?

MMTG's share of initial external CAP X costs is approximately $90,000; MMTG and CMMPA costs relating to implementing the CAP X agreement to go forward could be from $200,000 to $400,000. Many of these costs may be recoverable as transmission costs that are chargeable in rates to all transmission users. The October 6th letter provides additional details.

4. What type of commitment is required by the Notice of Interest?

The Notice of Interest is conditional and does not commit MMTG members to invest in CAP X facilities. By signing the Notice of Interest, cities will be committing to pay for their share of project development costs. However, there are a number of "off-ramps," where cities can decide to discontinue their participation. MMTG and CMMPA must negotiate a Memorandum of Understanding with other CAP X members and CAP X must seek a certificate of need for the Brookings Project. Members signing the Notice of Interest will allow us to go forward in paying our share of these external CAP X costs as well as internal costs to analyze and negotiate necessary agreements. However, before final decisions are made with respect to our ownership participation in the Brookings line, among other things, contracts must be drafted among CAP X members and financing must be assured,. Cities will not have to make a final decision until the contracts are drafted and you have had an opportunity to review them.

Thus, if MMTG and CMMPA cannot negotiate satisfactory financing or contractual agreements or if other premises of this letter prove incorrect, cities would not be committed to go forward with the Project.

5. Why should we invest in CAP X projects rather than facilities adjacent to our service territory? Can we choose a CAP X project that we view as beneficial to us? Can we legally invest in transmission outside of our city boundaries?

Although MMTG will continue to seek other investment opportunities, the CAP X investment opportunity currently on the table is the Brookings to Twin Cities 345 kV Project. This is the only CAP X project in which MMTG currently has investment rights. There are various advantages to investing in CAP X projects: they are likely to meet the criteria for incentive "FERC Candy" rates of return; they are on track to be constructed within a relatively short time-frame; and they are spearheaded by a coalition of utilities rather than a single utility, which is desirable in light of historical resistance by investor-owned utilities to TDU investment in their facilities.

We have sought to establish MMTG investment rights in economically promising transmission projects, regardless of the location of those projects. The economic benefits of our investing in a high-voltage, regional project like Brookings are likely to be greater than those of a locally-oriented project. Such lines are more likely to be eligible for "incentive" returns, will likely be longer lasting and will meet less investor owned utility and regulatory resistance to being treated as part of the transmission grid. Although we cannot predict the economic outcome of each CAP X project, we anticipate that the rate of return for the Brookings Project will be roughly comparable to those of the other CAP X projects currently in the works. From an economic perspective, it matters whether a line qualifies for "FERC candy" but it does not matter where that line is located.

All of the CAP X projects currently on the table appear likely to go forward, including any lines that alleviate transmission constraints or improve reliability for MMTG members. Because the lines in which you invest will likely be financed by MCMU, IPPA or a similar entity, and the

investors look to the asset value of the line and the transmission revenues from MISO and the rate zones for security, cities may be able to avoid a "crowding out" effect where one investment competes with another. In other words if a city invests in one CAP X project, its borrowing ability may not be affected to prevent it from investing in other lines or projects—although cities need to check with Minnesota or Iowa counsel with respect to any legal limitations that they may face under state or local law

We are not licensed to practice law in Minnesota or Iowa and cannot opine about state or local restrictions on investment in out-of-state facilities. However, we note that cities and joint action agencies throughout Minnesota and Iowa (as well as in other states) have previously invested in facilities outside their municipal boundaries, including facilities in other states and we do not know of limitations that would prevent MMTG members from doing so.

6. What are the details of the financing arrangements for MMTG members? What impact will CAP X investment have on the tax-exempt status of our bonds?

Many of the implementation details must be answered by contracts that have not yet been drafted. You will have an opportunity to recommend provisions, review agreements and ask additional questions once they are drafted. Any agreements drafted for CAP X should be reviewed by bond counsel approval before they are finalized.

If you invest above your load ratio share, this could create tax issues about which you might need to check with tax and bond counsel. It is possible that MMTG and CMMPA may arrange to look into this collectively on behalf of all participants. Most, if not all, tax costs would be a cost of service included in your ATRR and recoverable through transmission rates.

Although the particulars of possible financing arrangements vary, we assume that you would structure financing arrangements so that CAP X transmission assets and transmission revenues will serve as security for the financing, and existing MMTG member assets will not placed at risk.

7. What else should we consider?

We do view the investment opportunities that are provided herein as an opportunity for which we have long fought and hope that the investments will provide MMTG members with substantial benefits. We have drafted these responses to assist in your decision-making based on our interpretation of FERC precedent and experience with other transmission investments. However, please do not rely on this as a formal legal opinion; because of its general nature. We seek to provide an informal perspective. We again state that we are licensed to practice law in the District of Columbia and we practice energy law before the Federal Energy Regulatory Commission and other fora, but we are not licensed in Minnesota or Iowa. Therefore, we are not in a position to opine independently from your local counsel about local or state laws that may affect you. We would be happy to respond to questions or to supplement this memorandum to the extent that this may be necessary.

RAJ:raj
cc: Paul Reising
Larissa Shamraj, Esq.
Anne Kimber
Steve Thompson

		MMTG member	2004 peak kW MISO Load		Total Investment (1st rights)	Total Phase 1 Cost (1st rights best case)	Total Phase 1 Cost (1st rights worst case)	Estimated CON Phase Cost (1st rights best case)	Estimated CON Phase Cost (1st rights worst case)
1	IA	Algona City of	21,960	-	$0	$0	$0	0	0
2	IA	Alta Vista, City of	505	505	$30,105	$271	$1,355	602	3,011
3	IA	Aplington City of	1,000	-	$0	$0	$0	0	0
4	IA	Atlantic Municipal Utilities	24,430	-	$0	$0	$0	0	0
5	IA	Auburn Municipal Electric Utility	445	-	$0	$0	$0	0	0
6	IA	Bellevue, City of	4,890	-	$291,259	$2,621	$13,107	5,825	29,126
7	IA	Breda, City of	1,015	4,890	$0	$0	$0	0	0
8	IA	Brooklyn City of	2,692	-	$160,341	$1,443	$7,215	3,207	16,034
9	IA	Callender Municipal Electric	574	2,692	$0	$0	$0	0	0
10	IA	Carlisle City of	5,381	-	$0	$0	$0	0	0
11	IA	Cascade Municipal Utilities	4,197	-	$249,982	$2,250	$11,249	5,000	24,998
12	IA	Cedar Falls Utilities	85,717	4,197	$0	$0	$0	0	0
13	IA	Corning City of	4,726	-	$281,491	$2,533	$12,667	5,630	28,149
14	IA	Corwith City of	1,000	4,726	$59,562	$536	$2,680	1,191	5,956
15	IA	Dayton Light & Power	1,488	1,000	$88,629	$798	$3,988	1,773	8,863
16	IA	Denver Municipal Electric Utility	3,370	1,488	$0	$0	$0	0	0
17	IA	Earlville City of	1,000	-	$59,562	$536	$2,680	1,191	5,956
18	IA	Eldridge Electric	9,058	1,000	$0	$0	$0	0	0
19	IA	Ellsworth, City of	1,000	-	$59,562	$536	$2,680	1,191	5,956
20	IA	Estherville City of	13,270	1,000	$0	$0	$0	0	0
21	IA	Fairbank, City of	1,812	-	$107,927	$971	$4,857	2,159	10,793
22	IA	Farnhamville, City of	2,000	1,812	$0	$0	$0	0	0
23	IA	Fonda, City of	1,220	-	$0	$0	$0	0	0
24	IA	Fontanelle City of	1,525	-	$90,832	$817	$4,087	1,817	9,083
25	IA	Fredericksburg City of	1,000	1,525	$0	$0	$0	0	0
26	IA	Glidden City of	2,000	-	$0	$0	$0	0	0
27	IA	Gowrie Municipal Utilities	1,964	-	$116,980	$1,053	$5,264	2,340	11,698
28	IA	Grafton Municipal Utilities	457	1,964	$27,220	$245	$1,225	544	2,722
29	IA	Greenfield City of	8,619	457	$513,386	$4,620	$23,101	10,267	51,337
30	IA	Guttenberg Electric Utility	4,510	8,619	$268,625	$2,418	$12,088	5,373	26,863
31	IA	Independence Light & Power	15,500	4,510	$923,214	$8,309	$41,545	18,464	92,321
32	IA	Indianola Municipal Utilities	29,566	15,500	$0	$0	$0	0	0
33	IA	Lake View Municipal Electric	4,473	-	$0	$0	$0	0	0
34	IA	Lamoni City of	5,055	-	$301,087	$2,710	$13,549	6,022	30,109
35	IA	Lehigh City of	628	5,055	$37,405	$337	$1,683	748	3,741
36	IA	Lenox City of	3,525	628	$209,957	$1,890	$9,448	4,199	20,996
37	IA	Livermore City of	635	3,525	$0	$0	$0	0	0
38	IA	McGregor Municipal Utilities	1,685	-	$0	$0	$0	0	0
39	IA	Montezuma Municipal Light & Power	6,122	-	$0	$0	$0	0	0
40	IA	Orient City of	666	-	$39,668	$357	$1,785	793	3,967
41	IA	Panora City of	2,949	666	$175,649	$1,581	$7,904	3,513	17,565
42	IA	Pella Municipal Utilities	42,810	2,949	$0	$0	$0	0	0
43	IA	Pocahontas, City of	4,000	-	$0	$0	$0	0	0
44	IA	Readlyn Municipal Utilities	1,000	-	$58,562	$536	$2,680	1,191	5,956
45	IA	Renwick City of	1,000	1,000	$0	$0	$0	0	0
46	IA	Rockford Municipal Light Plant	2,000	-	$0	$0	$0	0	0
47	IA	Sabula, City of	1,000	-	$59,562	$536	$2,680	1,191	5,956
48	IA	Sergeant Bluff City of	6,464	1,000	$0	$0	$0	0	0
49	IA	Stanton City of	2,000	-	$119,124	$1,072	$5,361	2,382	11,912
50	IA	Stratford City of	1,225	2,000	$72,964	$657	$3,283	1,459	7,296
51	IA	Stuart City of	4,509	1,225	$268,566	$2,417	$12,085	5,371	26,857
52	IA	Villisca City of	2,445	4,509	$145,630	$1,311	$6,553	2,913	14,563
53	IA	Wall Lake City of	1,000	2,445	$0	$0	$0	0	0
54	IA	Waverly Light & Power	25,818	-	$0	$0	$0	0	0
55	IA	West Point Utility System	3,296	-	$196,314	$1,767	$8,834	3,926	19,631
56	IA	Winterset City of	11,748	3,296	$699,736	$6,298	$31,488	13,995	69,974
57	IL	Geneseo Municipal Utilities		11,748					
58	MN	Ada	16,000	-	$0	$0	$0	0	0
59	MN	Blue Earth Light & Water	5,000	5,000	$297,811	$2,680	$13,401	5,956	29,781
60	MN	Buffalo City of	10,900	10,900	$649,228	$5,843	$29,215	12,985	64,923
61	MN	Delano Municipal Utilities	23,000	23,000	$1,369,930	$12,329	$61,647	27,399	136,993
62	MN	East Grand Forks Water & Light	10,200	10,200	$607,534	$5,468	$27,339	12,151	60,753
63	MN	Fairfax City of	28,613	28,613	$1,704,252	$15,338	$76,691	34,085	170,425
64	MN	Glencoe Light & Power Commission	3,000	3,000	$178,687	$1,608	$8,041	3,574	17,869
65	MN	Granite Falls, City of	20,500	20,500	$1,221,025	$10,989	$54,946	24,420	122,102
66	MN	Hutchinson Utilities Commission	7,000	7,000	$416,935	$3,752	$18,762	8,339	41,694
67	MN	Janesville Utilities	61,000	61,000	$3,633,292	$32,700	$163,498	72,666	363,329
68	MN	Kasson City of	3,100	3,100	$184,643	$1,662	$8,309	3,693	18,464
69	MN	Kenyon Municipal Utility	7,800	7,800	$464,565	$4,181	$20,906	9,292	46,458
70	MN	Lake Crystal Municipal Utilities	5,000	5,000	$297,811	$2,680	$13,401	5,956	29,781
71	MN	Madelia Municipal Light & Power	4,100	4,100	$244,205	$2,198	$10,989	4,884	24,420
72	MN	Mountain Lake Municipal Utilities	6,000	6,000	$357,373	$3,216	$16,082	7,147	35,737
73	MN	New Ulm Public Utilities	4,800	4,800	$285,898	$2,573	$12,865	5,718	28,590
74	MN	Shakopee	46,700	46,700	$2,781,553	$25,034	$125,170	55,631	278,155
75	MN	Sleepy Eye Public Utilities	73,000	73,000	$4,348,039	$39,132	$195,662	86,961	434,804
76	MN	Springfield Public Utilities Commission	11,131	11,131	$662,987	$5,967	$29,834	13,260	66,299
77	MN	Willmar Municipal Utilities	6,200	6,200	$369,285	$3,324	$16,618	7,386	36,929
78	MN	Windom, City of	55,900	55,900	$3,329,525	$29,966	$149,829	66,591	332,953
			14,800	14,800	$881,520	$7,934	$39,668	17,630	88,152
		TOTAL			$30,000,000	$270,000		$600,000	
		Total CMMPA Load	817,686						
		Total Minnesota Load	101,431						
		Total MISO Load	407,744						
		Total MN MISO Load	503,675						
		CMMPA Total Investment	407,744						
			6041450.626						

	Phase 1 Commitment ($/$ Invested)	CON Phase Commitment ($/$ Invested)
Worst Case CMMPA only (assuming $6M total investment)	$0.045	0.100
Best Case Fully Subscribed ($30M total investment)	$0.009	0.020

MEMORANDUM

CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: City Administrator
Fire Chief

DATE: December 29, 2006

RE: Radio Repeater – East Water Tower

In 2006 the Windom Fire Department received a grant for a radio repeater to enhance the communications system. The original plan was to place the repeater on the North Water Tower. During the preliminary work by the company installing the radio equipment it was discovered that the new Fire Department repeater would cause interference with the Windom Hospital's communication system.

To address this problem the Fire Department is requesting that their radio repeater antenna and equipment be installed on the East Water Tower. On December 27, 2006 the Utilities Commission discussed this matter and made the recommendation to allow the installation of the Fire Department radio equipment on the East Water Tower (see Utility Commission Minutes in the Council packet) contingent upon approval from the City's insurance carrier.

City staff has contacted Ken Hoffman, League of Minnesota Cities Insurance Trust (LMCIT) representative, and has obtained verbal approval to place the Fire Department radio equipment on the East Water Tower.

If you have any questions Dan Fossing, Fire Chief, is planning on attending the City Council meeting.

Minnesota Department of Public Safety

Alcohol and Gambling Enforcement
444 Cedar Street, Suite 133
St. Paul, MN 55101-5133
651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259

RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the $20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

Licensee: Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. **City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.**

License Code ONSS License Period Ending 12/31/2006 ID# 5049
City/County where license approved. Windom

Licensee Name Windom Country Club Inc.
Trade Name Windom Country Club
Licensed Location address 2825 Country Club Rd/PO Box 74
City, State, Zip Code Windom, MN 56101
Business Phone 507/831-3489

LICENSE FEES: Off Sale $ 0.00 On Sale $ 2000.00 Sunday $ 200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance is in effect for the full license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. $100,000 in cash or securities or $100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than $25,000 at on sale, or $50,000 at off sale).

Licensee Signature Becky Svenson Date 10-14-06
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature _____ Date _____
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature _____ Date _____
County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature [illegible] Date 12-27-06
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.

PS 9093-05

Indicate below changes of corporate officers, partners, home addresses or telephone numbers:

Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:

Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):

May 27, 2004 caught serving minors
Civil Penalty + Criminal Charge to
employee that served the minors.

Report below details involving any license rejections or revocations:

City/County Comments:

Minnesota Lawful Gambling

LG220 Application for Exempt Permit Fee $50

For Board Use Only
Fee Paid _____
Check No. _____

An exempt permit may be issued to a nonprofit organization conducting lawful gambling activity on five or fewer days, and awarding less than $50,000 in prizes durings a calendar year.

Organization Information

Organization name: Des Moines Valley Chapter MDHA

Previous lawful gambling exemption number: X-03906-06-001

Street	City	State/Zip Code	County
28681 500th Ave	Jeffers	Mn 56145	Cottonwood

Name of chief executive officer (CEO)

First name: Cody

Last name: Duroe

Daytime phone number: (507) 628-5533

Type of Nonprofit Organization

Type of nonprofit organization (check one)

- ☐ Fraternal
- ☐ Religious
- ☐ Veteran
- ☒ Other nonprofit organization

Type of proof of nonprofit status - **attach a copy (see instructions)**

- ☐ Nonprofit Articles of Incorporation or Certificate of Good Standing - Minnesota Secretary of State's Office
- ☒ Internal Revenue Service
- ☐ Affiliate of parent nonprofit organization (charter)
- ☒ Proof previously submitted and on file with the Gambling Control Board

Gambling Premises Information

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Windom Community Center

Address (do not use PO box)	City	Zip Code	County
1750 Cottonwood Lake Drive	Windom	56101	Cottonwood

Date(s) of activity (for raffles, indicate the date of the drawing)

February 24, 2007

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

☐ *Bingo ☒ Raffles ☐ *Paddlewheels ☐ *Pull-Tabs ☐ *Tipboards

***Gambling equipment for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo ball selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors. Or call 651-639-4000.**

This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public.

Private data about you are available only to the following: Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

LG220 Application for Exempt Permit

Organization Name Des Moines Valley Chapter Mn. Deer Hunters Assoc.

Local Unit of Government Acknowledgment

If the gambling premises is within city limits, the city must sign this application.

On behalf of the city, I acknowledge this application.

Check the action that the city is taking on this application.

☐ The city approves the application with no waiting period.

☐ The city approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a first class city).

☐ The city denies the application.

Print name of city _____

Signature of city personnel receiving application

Title _____

Date ____/____/____

If the gambling premises is located in a township, both the county and township must sign this application.

On behalf of the county, I acknowledge this application.

Check the action that the county is taking on this application.

☐ The county approves the application with no waiting period.

☐ The county approves the application with a 30 day waiting period, and allows the Board to issue a permit after 30 days.

☐ The county denies the application.

Print name of county _____

Signature of county personnel receiving application

Title _____

Date ____/____/____

TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township _____

Signature of township official acknowledging application

Title _____

Date ____/____/____

Chief Executive Officer's Signature

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Gambling Control Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Cody Durroe

Name (please print) Cody Durroe Date 12 / 19 / 06

Mail Application and Attachments

Complete an application for each gambing activity:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send

- the completed application,
- a copy of your proof of nonprofit status, and
- a $50 application fee. Make check payable to "State of Minnesota").

To: **Gambling Control Board**
1711 West County Road B, Suite 300 South
Roseville, MN 55113

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
Nay:
Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM DEWEY MOEDE FOR THE WINDOM FIRE DEPARTMENT

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Dewey Moede supports the Windom Fire Department and would like to start a fund to repair the Department's old water tanker unit; and

WHEREAS, the City of Windom has received a donation from Dewey Moede in the amount of $100 for the Windom Fire Department; and

WHEREAS, the donar requests that the funds be used to repair the old fire department tanker unit.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council hereby accepts the donation in the amount of $100 given by Dewey Moede for the repair of the Windom Fire Department's old water tanker unit.

Adopted by the Council this 2nd day of January, 2007.

_____
Tom Riordan, Mayor

Attest:_____
Steven Nasby, City Administrator

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
Nay:
Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM CORALEE KRUEGER FOR THE WINDOM CITY COUNCIL

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Coralee Krueger is a supporter of the City of Windom and the Windom City Council; and

WHEREAS, the City of Windom has recently received a donation of picture frames from Coralee Krueger. The value of the frames is $26.73; and

WHEREAS, the donor requests that the frames be used in the City Council Chambers to frame the photos of former Council Members.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council hereby accepts the donation of picture frames valued at $26.73 given by Coralee Krueger.

Adopted by the Council this 2nd day of January, 2007.

_____
Tom Riordan, Mayor

Attest:_____
Steven Nasby, City Administrator

RESOLUTION 2007-

INTRODUCED: **Councilmember**
SECONDED: **Councilmember**
VOTED: **Aye:**
Nay:
Absent:

A RESOLUTION EXPRESSING SINCERE APPRECIATION TO VIRGIL MEIER FOR SIXTEEN YEARS OF FAITHFUL SERVICE TO THE CITY OF WINDOM

WHEREAS, the City of Windom wishes to express grateful recognition to VIRGIL MEIER for outstanding public service faithfully rendered to the City of Windom as a Councilmember from January 1, 1991, through December 31, 2006; and

WHEREAS, the City also wishes to express recognition of his splendid abilities, of his time and unselfish efforts; and

WHEREAS, VIRGIL MEIER has rendered faithful and efficient service to this community as a public official and leader of civic affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That this City Council, on behalf of its members, City officials, employees of the City of Windom, and the citizens of this community extends to **VIRGIL MEIER** its humble expressions of esteem for serving the City well, and its best wishes for good health, success and prosperity.

2. That a copy of this resolution be included in the official records of the City Council of the City of Windom and a copy presented to Virgil Meier.

Adopted this 2nd day of January, 2007.

_____
Tom Riordan, Mayor

Attest:_____
Steven Nasby, City Administrator

RESOLUTION 2007-

INTRODUCED: **Councilmember**
SECONDED: **Councilmember**
VOTED: **Aye:**
Nay:
Absent:

A RESOLUTION EXPRESSING SINCERE APPRECIATION TO CONNIE KNORR FOR FAITHFUL SERVICE TO THE CITY OF WINDOM

WHEREAS, the City of Windom wishes to express grateful recognition to CONNIE KNORR for outstanding public service faithfully rendered to the City of Windom as Councilmember At Large from November, 2000, through December, 2006; and

WHEREAS, the City also wishes to express recognition of her splendid abilities, of her time and unselfish efforts; and

WHEREAS, CONNIE KNORR has rendered faithful and efficient service to this community as a public official and leader of civic affairs.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That this City Council, on behalf of its members, City officials, employees of the City of Windom, and the citizens of this community extends to **CONNIE KNORR** its humble expressions of esteem for serving the City well, and its best wishes for good health, success and prosperity.

2. That a copy of this resolution be included in the official records of the City Council of the City of Windom and a copy presented to Connie Knorr.

Adopted this 2nd day of January, 2007.

_____
Tom Riordan, Mayor

Attest:_____
Steven Nasby, City Administrator

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	MARIA CABALLERO	TRANSLATION	50.00
CITY OFFICE	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	59.50
CITY OFFICE	SCANTRON	MAINTENANCE CONTRACT	180.43
	Total for Department 103		289.93*
P & Z / BUILDING OFF	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	59.50
	Total for Department 106		59.50*
CITY HALL	ELECTRIC FUND	UTILITIES	338.34
CITY HALL	MN ENERGY RESOURCES	HEATING	1,540.10
	Total for Department 115		1,878.44*
POLICE	CELLULARONE - ALLTEL	TELEPHONE	462.96
POLICE	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	59.50
POLICE	TRAVEL MANAGEMENT	LEASE CAR	2,341.80
	Total for Department 120		2,864.26*
FIRE DEPARTMENT	QUEST	TELEPHONE	117.32
	Total for Department 125		117.32*
STREET	MIDWEST WIRELESS	TELEPHONE	69.46
STREET	QUEST	TELEPHONE	117.32
STREET	MN ENERGY RESOURCES	HEATING	1,266.06
STREET	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	59.50
	Total for Department 140		1,512.34*
PARKS	ELECTRIC FUND	MAINTENANCE	13.02
	Total for Department 165		13.02*
GENERAL	HRA	TIF PAYMENT 2006	2,475.00
	Total for Department 201		2,475.00*
	Total for Fund 01		9,209.81*
	FRYBERGER, BUCHANAN,	SERVICE	1,563.34
	Total for Department		1,563.34*
	Total for Fund 02		1,563.34*
	FRYBERGER, BUCHANAN,	SERVICE	396.66
	Total for Department		396.66*
	Total for Fund 04		396.66*
UHF TV	BANK MIDWEST INSURAN	INSURANCE UHF TOWER	148.66
	Total for Department 173		148.66*
	Total for Fund 10		148.66*
AMBULANCE	CELLULARONE - ALLTEL	TELEPHONE	74.55
AMBULANCE	TIM HACKER	EXPENSE	28.00

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	QUEST	TELEPHONE	117.32
AMBULANCE	ALLAN REMPEL	EXPENSE	56.35
AMBULANCE	DOUG WESTERMAN	EXPENSE	9.35
	Total for Department 176		285.57*
	Total for Fund 13		285.57*
MULTI-PURPOSE BUILDI	BROWN-NICOLLET COMMU	LICENSE	105.00
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	12.39
MULTI-PURPOSE BUILDI	WINDOM CHAMBER OF CO	SERVICE	52.20
	Total for Department 177		169.59*
	Total for Fund 14		169.59*
	FRYBERGER, BUCHANAN,	SERVICE	770.00
	Total for Department		770.00*
	Total for Fund 33		770.00*
	GUARDIAN INN/ MINNWE	TIF PAYMENT	24,854.87
	Total for Department		24,854.87*
	Total for Fund 35		24,854.87*
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	2,445.05
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	4,220.60
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	150.00
LIQUOR	JOHNSON BROS.	MERCHANDISE	199.50
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	497.73
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	153.12
	Total for Department 180		7,666.00*
	Total for Fund 60		7,666.00*
	FRYBERGER, BUCHANAN,	SERVICE	770.00
	Total for Department		770.00*
WATER	QUEST	TELEPHONE	117.32
WATER	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	635.90
	Total for Department 181		753.22*
	Total for Fund 61		1,523.22*
	LEONARDO RIVERA	REFUND - UTILITIY PREPAY	125.00
	Total for Department		125.00*
ELECTRIC	QUEST	TELEPHONE	110.42
ELECTRIC	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	635.90
ELECTRIC	UTILITIES PLUS	POWER COSTS	237,379.40
	Total for Department 182		238,125.72*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	Total for Fund 62		238,250.72*
SEWER	QUEST	TELEPHONE	451.23
SEWER	MN ENERGY RESOURCES	HEATING	946.51
SEWER	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	635.90
	Total for Department 183		2,033.64*
	Total for Fund 63		2,033.64*
ARENA	ELECTRIC FUND	MAINTENANCE	111.10
ARENA	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	59.50
	Total for Department 184		170.60*
	Total for Fund 64		170.60*
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	185.59
ECONOMIC DEVELOPMENT	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	59.50
	Total for Department 187		245.09*
	Total for Fund 67		245.09*
TELECOMMUNICATIONS	EARTHLINK INC.	SERVICE	23.95
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	565.74
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	178.84
TELECOMMUNICATIONS	PITNEY BOWES	1/4 PAYMENT-MAILER/INSER	1,212.30
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRBER	197.13
	Total for Department 199		2,207.96*
	Total for Fund 69		2,207.96*
	AFLAC		154.02
	MN BENEFIT ASSOCIATI	INSURANCE	96.18
	SELECTACCOUNT	FLEX SPENDING	1,058.86
	Total for Department		1,309.06*
	Total for Fund 70		1,309.06*
	Grand Total		290,804.79*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	WINDOM AREA HOSPITAL	PERA	14,004.00
MAYOR & COUNCIL	BERNICE AMUNDSON	MAYOR'S MEDAL - COOKIES	30.00
	Total for Department 101		14,034.00*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	58.03
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	170.39
CITY OFFICE	MN DEPT OF ADMINISTR	TELEPHONE	11.64
CITY OFFICE	PAMIDA	SUPPLIES	3.18
CITY OFFICE	QUILL CORP	SUPPLIES	153.82
CITY OFFICE	RUNNING'S SUPPLY	MAINTENANCE	4.68
CITY OFFICE	SELECTACCOUNT	FLEX SPENDING	127.40
	Total for Department 103		529.14*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	187.54
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	19.84
P & Z / BUILDING OFF	MN DEPT OF ADMINISTR	TELEPHONE	16.42
P & Z / BUILDING OFF	NEW STAR SALES & SER	COPIER MAINTENANCE	16.77
	Total for Department 106		240.57*
POLICE	MN DEPT OF ADMINISTR	TELEPHONE	42.18
POLICE	JEFFREY SHIRKEY	EXPENSE	11.68
POLICE	STREICHER'S	EQUIPMENT	90.95
	Total for Department 120		144.81*
FIRE DEPARTMENT	HEIMAN FIRE EQUIP. C	APPARATUS FOR TRUCK	167.71
FIRE DEPARTMENT	LUCAN COMMUNITY TV I	SUPPLIES	159.75
FIRE DEPARTMENT	MIDWEST WIRELESS	TELEPHONE	25.27
FIRE DEPARTMENT	MN DEPT OF ADMINISTR	TELEPHONE	20.38
	Total for Department 125		373.11*
STREET	BRAUN PUMP & CONTROL	MAINTENANCE	1,741.44
STREET	CRYSTEEL TRUCK EQUIP	MAINTENANCE	570.08
STREET	DAN'S OFFICE SUPPLY	SUPPLIES	21.50
STREET	MN DEPT OF ADMINISTR	TELEPHONE	19.74
STREET	MOORSEAL, INC	SEAL COAT	50,901.53
STREET	M-R SIGNS CO., INC	SUPPLIES	173.65
STREET	TITAN MACHINERY - CO	MAINTENANCE	68.80
	Total for Department 140		53,496.74*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	29.02
RECREATION	DAKTRONICS	SCORE BOARD	4,547.46
	Total for Department 150		4,576.48*
	Total for Fund 01		73,394.85*
	SOUTHERN MINN CONSTR	BLOCK 9 ALLEY - CONSTR	3,298.05
	WENCK ASSOCIATES, IN	JUNE COURT IMP	3,436.92
	MINION EXCAVATING	CONSTRUCTION MATTHEW DRI	3,593.20
	Total for Department		10,328.17*
	Total for Fund 02		10,328.17*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	MN DEPT OF ADMINISTR	TELEPHONE	20.63
LIBRARY	MN ENERGY RESOURCES	HEATING	1,028.65
	Total for Department 171		1,049.28*
	Total for Fund 03		1,049.28*
	WENCK ASSOCIATES, IN	JUNE COURT IMP	8,432.67
	Total for Department		8,432.67*
	Total for Fund 07		8,432.67*
	KRUSE PAVING	AIRPORT CONSTRUCTION	16,394.55
	Total for Department		16,394.55*
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	20.27
	Total for Department 174		20.27*
	Total for Fund 11		16,414.82*
POOL	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	29.02
	Total for Department 175		29.02*
	Total for Fund 12		29.02*
AMBULANCE	MN DEPT OF ADMINISTR	TELEPHONE	8.78
AMBULANCE	MN EMERGENCY MED SER	SUPPLIES	68.11
AMBULANCE	WINDOM FARM SERVICE	MAINTENANCE	69.54
AMBULANCE	ARAMARK	SHIRTS	1,516.26
	Total for Department 176		1,662.69*
	Total for Fund 13		1,662.69*
	BIG TRAY	REFRIGERATOR-FUNDS FRM M	2,338.00
	Total for Department		2,338.00*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	29.02
MULTI-PURPOSE BUILDI	DAKOTA SUPPLY GROUP	MAINTENANCE	211.31
MULTI-PURPOSE BUILDI	DAN'S OFFICE SUPPLY	SUPPLIES	50.43
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	9.92
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR	TELEPHONE	43.84
MULTI-PURPOSE BUILDI	PAMIDA	SUPPLIES	44.69
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	1,650.75
MULTI-PURPOSE BUILDI	RUNNING'S SUPPLY	MAINTENANCE	77.63
MULTI-PURPOSE BUILDI	JAN SCHNEIDER	RESERVATION DEPOSIT REFU	25.00
MULTI-PURPOSE BUILDI	MELINDA HANCOCK	RESERVATION DEPOSIT REFU	175.00
	Total for Department 177		2,317.59*
	Total for Fund 14		4,655.59*
LIQUOR	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	29.01

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	COCO COLA BOTTLING C	MERCHANDISE	240.90
LIQUOR	DAN'S OFFICE SUPPLY	SUPPLIES	165.66
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	2,340.10
LIQUOR	GRIGGS COOPER	MERCHANDISE	4,532.25
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	8,009.80
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	519.90
LIQUOR	MN DEPT OF ADMINISTR	TELEPHONE	10.32
LIQUOR	MN ENERGY RESOURCES	HEATING	171.70
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	345.66
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	7,242.07
LIQUOR	RUNNING'S SUPPLY	MAINTENANCE	10.63
LIQUOR	FIELDSTONE VINEYARDS	SERVICE	123.84
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	8,117.90
	Total for Department 180		31,899.15*
	Total for Fund 60		31,899.15*
WATER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	58.02
WATER	BOLTON & MENK, INC.	PROFESSIONAL SERVICE	175.00
WATER	BRAUN PUMP & CONTROL	MAINTENANCE	337.12
WATER	HACH COMPANY	MAINTENANCE	189.10
WATER	MN DEPT OF ADMINISTR	TELEPHONE	.62
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	MN ENERGY RESOURCES	HEATING	852.35
WATER	WENCK ASSOCIATES, IN	JUNE COURT IMP	594.70
	Total for Department 181		2,263.16*
	Total for Fund 61		2,263.16*
	RESCO	MAINTENANCE	234.25
	SECR REV FUND/CITY O	UTILITY REFUNDS, MISC.	500.00
	WERNER ELECTRIC	MAINTENANCE	62.44
	ROBERT VISKER	REFUND - UTILITY PREPAYM	125.00
	Total for Department		921.69*
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	29.01
ELECTRIC	CANNON TECHNOLOGIES	SOFTWARE SUPPORT	4,052.00
ELECTRIC	MARV GRUNIG	EXPENSE	81.88
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	78.03
ELECTRIC	MN DEPT OF ADMINISTR	TELEPHONE	51.60
ELECTRIC	NEW STAR SALES & SER	COPIER MAINTENANCE	30.00
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	77.70
ELECTRIC	MN ENERGY RESOURCES	HEATING	319.71
ELECTRIC	RESCO	MAINTENANCE	112.42
ELECTRIC	SECR REV FUND/CITY O	UTILITY REFUNDS, MISC.	9.00
ELECTRIC	SKARSHAUG TESTING LA	SUPPLIES	156.54
ELECTRIC	WERNER ELECTRIC	MAINTENANCE	1,469.38
ELECTRIC	SAGE SOFTWARE	SUPPORT	159.00
ELECTRIC	ROBERT REMPEL	ENERGY REBATE	100.00

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	Total for Department 182		6,726.27*
	Total for Fund 62		7,647.96*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	108.25
SEWER	BRAUN PUMP & CONTROL	MAINTENANCE	1,348.48
SEWER	ENVIRONMENTAL TOXICI	TESTING	975.00
SEWER	HAWKINS WATER TREATM	CHEMICALS	3,348.10
SEWER	MN VALLEY TESTING	TESTING	1,861.90
SEWER	MN ENERGY RESOURCES	HEATING	98.18
SEWER	SEWER EQUIPMENT CO	MAINTENANCE	236.39
	Total for Department 183		7,976.30*
	Total for Fund 63		7,976.30*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	29.01
ARENA	FERRELLGAS	GAS	26.36
ARENA	JANITOR'S CLOSET, LT	SUPPLIES	99.56
ARENA	MIDWEST WIRELESS	TELEPHONE	52.79
ARENA	MN ENERGY RESOURCES	HEATING	2,010.53
ARENA	DAKTRONICS	SCORE BOARD	5,294.39
	Total for Department 184		7,512.64*
	Total for Fund 64		7,512.64*
ECONOMIC DEVELOPMENT	MARY ANN ANDERSON	SERVICE	46.00
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	165.67
ECONOMIC DEVELOPMENT	GODFATHER'S PIZZA	EXPENSE	50.55
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	83.16
ECONOMIC DEVELOPMENT	MN DEPT OF ADMINISTR	TELEPHONE	16.42
ECONOMIC DEVELOPMENT	NEW STAR SALES & SER	COPIER MAINTENANCE	16.77
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	71.44
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	UTILITY REFUNDS, MISC.	7.50
ECONOMIC DEVELOPMENT	MARY HENSEN	EXPENSE	104.99
	Total for Department 187		562.50*
	Total for Fund 67		562.50*
RIVERBLUFF ESTATES	BANK MIDWEST	LOAN PAYMENT	1,873.78
	Total for Department 166		1,873.78*
	Total for Fund 68		1,873.78*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	87.03
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	413.75
TELECOMMUNICATIONS	BUDCO	SUPPLIES	119.96
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	43.80
TELECOMMUNICATIONS	ELECTRIC FUND	MAINTENANCE	33.54
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	4,390.75
TELECOMMUNICATIONS	MIDWEST DATA, INC	CABS PROCESSING	596.98

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	MIDWEST WIRELESS	TELEPHONE	200.82
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	30.00
TELECOMMUNICATIONS	QUEST	TELEPHONE	97.74
TELECOMMUNICATIONS	OLSEN THIELEN & CO.,	SERVICE	3,623.75
TELECOMMUNICATIONS	ONVOY	BANDWIDTH BILLING	5,602.66
TELECOMMUNICATIONS	CALIX	CALIX	3,000.00
TELECOMMUNICATIONS	JEREMY ROLFES	SERVICE INTERNET	427.99
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CABLE CONNECTION	2,010.45
TELECOMMUNICATIONS	GLOBAL GOV'T/EDUCATI	SUPPLIES	135.99
TELECOMMUNICATIONS	IP NETWORK	SUPPORT	1,800.00
TELECOMMUNICATIONS	TURNER MEDIA GROUP	SERVICE	1,708.00
	Total for Department 199		24,323.21*
	Total for Fund 69		24,323.21*
	AFSCME	UNION DUES	202.80
	LOCAL UNION #949	UNION DUES	1,426.46
	SELECTACCOUNT	FLEX SPENDING	78.46
	Total for Department		1,707.72*
	Total for Fund 70		1,707.72*
	Grand Total		201,733.51*

CITY OF WINDOM

FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
P & Z / BUILDING OFF	DAVIS TYPEWRITER	MAINTENANCE	35.55
	Total for Department 106		35.55*
	Total for Fund 01		35.55*
ELECTRIC	BANK MIDWEST	NSF CHECK - JOYCE BECKER	412.00
	Total for Department 182		412.00*
	Total for Fund 62		412.00*
ECONOMIC DEVELOPMENT	DAVIS TYPEWRITER	MAINTENANCE	35.54
	Total for Department 187		35.54*
	Total for Fund 67		35.54*
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN CLOSING COSTS	899.60
	Total for Department 166		899.60*
	Total for Fund 68		899.60*
TELECOMMUNICATIONS	CITIZEN PUBLISHING C	WEBSITE DEVELOPMENT-BLAN	6,000.00
	Total for Department 199		6,000.00*
	Total for Fund 69		6,000.00*
	Grand Total		7,382.69*

Report on 2007 Transportation Alliance Construction Forecast
11/30/06 12:00 p.m.-3:30 p.m.

Rick Krueger, executive director of the Minnesota Transportation Alliance, welcomed the group. Rick commended everyone who worked on the campaign to pass the Motor Vehicle Sales Tax (MVST) constitutional amendment.

Federal Funding
Tom Sorel, division administrator of the Federal Highway Administration, gave a brief update on the future of federal highway funding. Tom explained that there were two highway budget forecasts: the President's FY 2009 forecast that begins in July 2008 and the Congressional Budget Office's forecast for FY 2010. FY 2009-10 budget estimates show a deficit in highway dollars. It has been mentioned that Congress may dip into the transit account to help fund SAFETEA-LU.

Tom emphasized the need for innovative taxation and market -driven initiatives. He highlighted the need for more public/private partnerships to fund transportation; an example of a private and public partnership would include the 49% private ownership of the New Jersey turnpike.

The National Transportation Commission plays an important role in the implementation of SAFETEA-LU. On April 18-19, 2007, the Commission will have an open hearing in Minneapolis with the new Transportation Secretary Mary Peters. Holly Biron of Flaherty and Hood, P.A. will continue to monitor the details of this meeting and notify members closer to the date.

Tom also mentioned that the U.S. Highway Trust Fund is in trouble financially.

2007 Congress
Dennis McGrann, Director of Public Affairs of Lockridge Grindal Nauen, gave an update on the election and the makeup of 2007 Congress. Dennis explained that the Democrats picked up 29 seats and now have a 231-200 majority in Congress. In the Senate, the Democrats gained six seats for a 51-49 majority. Minnesota has a strong Congressional delegation: Congressman Jim Oberstar (D-MN) will be the Chairman of House Transportation and Congressman-elect Tim Walz (D-MN) is seeking a position on the Transportation Committee. In other key positions, Congresswoman Betty McCollum (D-MN) is seeking a position on the House Appropriations Committee. Dennis cited her close relationship with Speaker of the House Nancy Pelosi (D-CA) is another advantage.

Issues for the 2007 Congress include passing all the FY 2007-08 appropriations bills. Currently, only two of the 12 bills have passed. This is seen as a great task for Congress as they will have to pass two years' worth of funding in one year. $3.5 billion in transportation funding from SAFETEA-LU is being held while the Transportation Appropriation bill awaits Congressional action. The entire SAFETEA-LU authorization package expires September 30, 2009, and preparation for a new transportation authorization package will begin in 2007. There will also be greater scrutiny on earmarks

this session. *(The 2006 Congressional session ended without passage of a transportation appropriations bill. A Continuing Resolution, HJ Res. 102, provides for funding through February 15, 2007 at fiscal year 2006 funding levels. If funding continues to be held at these levels, MnDOT could potentially lose $20-40 million in federal dollars.)*

Dennis also commented on concerns regarding the Federal Highway Trust Fund. The increase in demand for funding coupled with decreasing revenue makes depletion of funds imminent.

Dennis reiterated that Congressman Oberstar's position will be important to Minnesota: he will be able to secure more transportation funding for the state if the state is able to match the federal grants. It was mentioned that Congressman Oberstar does not favor bonding for transportation or private ownership of transportation projects. Dennis also noted that Congressman Dave Obey (D-WI), chair of the Appropriations Committee, has a close relationship with Oberstar.

MnDOT Presentations

Bob McFarlin, assistant transportation commissioner, stated that Governor Pawlenty has been and is committed to providing more road funding. He stated that the governor is pleased that the MVST constitutional amendment passed. It is possible that he will propose legislation similar to his highway bond legislation from 2006. Bob expected the governor to release his budget around the third week in January.

Brad Larsen, federal relations manager for MnDOT, provided information on Minnesota's federal funding. According to the Office of Management and Budget July 2006 Projections, current spending in the Federal Highway Trust Fund Highway Account is steadily increasing while the account balance is sharply decreasing. This is also true for the Transit Account. Congress is unlikely to address this issue until 2008.

Brad also discussed the important role of the National Surface Transportation Policy and Revenue Commission. The National Surface Transportation Policy and Revenue Commission was created under Section 1909 of the Safe, Accountable, Flexible, Efficient Transportation Equity Act—A Legacy for Users (SAFETEA-LU). This Commission was created because members of the Congress declared, "that it is in the national interest to preserve and enhance the surface transportation system to meet the needs of the United States for the 21st century."

The Commission—comprised of 12 members representing Federal, state and local governments, metropolitan planning organizations, transportation-related industries, and public interest organizations—is working to examine not only the condition and future needs of the nation's surface transportation system, but also short and long-term alternatives to replace or supplement the fuel tax as the principal revenue source to support the Highway Trust Fund over the next 30 years. The Commission will be in Minneapolis April 18-19, 2007.

The FY 2007 Transportation Appropriations bill has passed in the House and is pending in the Senate. No Minnesota obligation authority (earmarks) have been removed as of yet.

Bob Hofstad, MnDOT Office of Investment Management, stated that highway construction funding will hit a cliff in FY 2008. MnDOT has scheduled 59 construction projects for calendar years 2007-2008 with a total cost of $638.1 million.

2007 Legislative Session

Jim Wafler, Highway Construction Industry Council, noted the large shift in the Minnesota Legislature with the Democrats picking up 19 seats in the House to gain the majority and 6 seats in the Senate to retain the majority. This is seen as a favorable shift to, perhaps, pass a gas tax or other revenue increases for transportation. There may also be a focus to override a gubernatorial veto on a gas tax.

Tim Worke, Associated General Contractors of Minnesota, warned about the sharp inflationary increases in construction materials. Tim noted some particularly high rates of inflation with highway and street construction up 14.1%, asphalt up 17.8% and concrete products up 9.8%.

Margaret Donahoe, Minnesota Transportation Alliance, stated that the Transportation Alliance would be putting together a comprehensive transportation package for the 2007 session.

Legislative Panel

Rep. Bernie Lieder (DFL-Crookston) is the new House Transportation chair. He stated he was happy that the MVST constitutional amendment passed, and he mentioned it did not pass in his 7th Congressional District.

Rep. Lieder stated that the 60/40 split of MVST revenue would not be an issue this session, and as long as he is chair, highways will receive 60 percent of MVST revenue. Rep. Lieder did mention that the transit split of MVST between the metro area and greater MN may be an issue this session.

Sen. Betsy Wergin (R-Princeton) said she would like transportation advocates to start looking for funding alternatives outside of a gas tax. She also stated that the 60/40 statutory split of MVST should not be a controversial issue this session.

Rep. Erhardt (R-Edina) mentioned was pleased that the MVST constitutional amendment passed and would like to see the state move forward in transit funding. He would like to pass a seven county metro sales tax to fund transit. He also said there may be opportunities to fund transportation with surplus dollars, but this will be difficult. Rep. Erhardt also mentioned that the completion of the Crosstown project remains a serious issue and the longer the project goes uncompleted, the higher the cost becomes.

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