

**Council Meeting
Windom City Hall, Council Chamber
January 4, 2011
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Dominic Jones, Corey Maricle, Bradley Powers and JoAnn Ray

Council Members Absent: Kelsey Fossing

City Staff Present: Steve Nasby, City Administrator; Bruce Caldwell, Street Superintendent; Mike Haugen, Water/Wastewater Superintendent and Terry Glidden, Telecom

Public Present: None

3. Pledge of Allegiance

4. Oath of Office:

Mayor Kruse administered the Oath of Office to Dominic Jones and Bradley Powers.

5. Appointment of City Administrator and Assistant City Administrator:

Motion by Powers second by Ray, to approve the appointment of Steve Nasby as City Administrator and Brigitte Olson as Assistant City Administrator. Motion carried 4 – 0 (Fossing absent).

6. Approval of Minutes:

Motion by Powers second by Ray, to approve the City Council minutes from December 21, 2010. Motion carried 4 – 0 (Fossing absent).

7. Appointment of Street Superintendent:

Motion by Powers second by Ray, to approve the appointment of Bruce Caldwell as Street Superintendent. Motion carried 4 – 0 (Fossing absent).

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8. Appointment of City Attorney and Assistant City Attorney:

Motion by Maricle second by Jones, to approve the appointment of Dan McDonald as City Attorney and Ron Schramel as Assistant City Attorney. Motion carried 4 – 0 (Fossing absent).

9. Designation of Financial Institutions:

Motion by Maricle second by Ray, to designate Bank of the West, Bank Midwest, United Prairie Bank and the Fulda Credit Union as the official financial institutions for the City of Windom. Motion carried 4 – 0 (Fossing absent).

10. Designation of Official Newspaper:

Motion by Jones second by Maricle, to designate the Cottonwood County Citizen as the official newspaper. Motion carried 4 – 0 (Fossing absent).

11. Mayor Appointments and Reappointments:

Kruse said that he had the following assignments for Council members and appointments to boards and commissions.

Kruse – Airport Commission, Civil Service, Comprehensive Plan Committee, EDA, Hospital Board and Personnel.

Powers – Planning Commission, Comprehensive Plan Committee, Liquor, Personnel and Street Committee.

Ray – Building, Community Center Commission, Park & Recreation Commission, Solid Waste and Street Committee.

Maricle – Annexation, Community Center Commission, EDA, Park & Recreation Commission, Telecom Commission and Utility Commission.

Jones – Comprehensive Plan Committee, Solid Waste, Telecom Commission, Personnel and HRA.

Fossing – Library Board, Liquor, EDA, Building, Annexation and Tree Commission.

Motion by Powers second by Ray, to approve the Mayor's Assignments as presented. Motion carried 4 – 0 (Fossing absent).

Appointments to Boards and Commissions as follows:

HRA – Frank Dorpinghaus

Library Board – John Duscher, Kathy Hiley and Mary Erickson

Community Center Commission – Hilary Mathis and Kelly Woizeschke
Park & Recreation Commission – Terry Fredin
Planning Commission – Gary Hunter and Kevin Rose
Telecom Commission – Wendell Woodcock
Utility Commission – Glen Francis
Tree Committee – Craig Zimmerman

Maricle noted that there is still a vacancy on the Community Center Commission. Kruse said he was still working on filling that position.

Motion by Ray second by Jones, to approve the appointments to Boards and Commissions as presented. Motion carried 4 – 0 (Fossing absent).

12. Resolutions of Appreciation:

Council member Maricle introduced the Resolution No. 2011-01, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO JEAN FAST FOR FAITHFUL SERVICE TO THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Jones, Maricle, Powers and Ray. Nay: None. Absent: Fossing. Resolution passed 4 – 0.

Council member Powers introduced the Resolution No. 2011-02, entitled “A RESOLUTION EXPRESSING SINCERE APPRECIATION TO ROBERT MESSER FOR FAITHFUL SERVICE TO THE CITY OF WINDOM” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Jones, Maricle, Powers and Ray. Nay: None. Absent: Fossing. Resolution passed 4 – 0.

13. Department Heads:

Bruce Caldwell, Street Superintendent, noted that the 2010 calendar year was hard on the Street Department budget due to a lot of snow early in the year and again in November and December. Salt, sand, fuel, maintenance and overtime is over budget. They are also having trouble with the 2007 truck as the rear-end has been replaced three times.

Powers asked if the truck is under warranty. Caldwell said the prior work had been covered but the most recent issue is not under warranty; however, if the repairs do not last he will be going back to the vendor.

Ray thanked Caldwell and the Street Department for their efforts to keep the City streets and facilities plowed.

Mike Haugen, Water\Wastewater Superintendent, said that the Utility Commission has been discussing water rate adjustments as the last change was in December 2008. At their last meeting the Utility Commission approved rate changes effective January 15, which will show up on the customer’s March bills.

Rate changes were needed as costs continue to increase for inputs, such as electricity, parts, equipment and chemicals and more significantly debt service related to improvements made during the last two street projects. These costs need to be covered along with the building of a reasonable reserve to address unforeseen items, such as experienced with the expensive water main repairs on Highway 60\71.

In addition to these reasons, the State of Minnesota continues to mandate water conservation through “conservation water rates”, which means increasing the cost of water based upon usage. Our current rates include a minimum fee (for water service) and two tiers of pricing based on usage.

To address both the need for additional revenue and to further comply with the State regulations the Utility Commission has approved the following for residential and commercial customers:

<u>Current Rate</u>	<u>January 2011 Effective Rate</u>
\$12.13 minimum + State Taxes & Fees	\$12.13 minimum + State Taxes & Fees
0 – 300 cu. ft. of water use = Free	\$1.10\100 cu. ft. of water use up to 500 cu. ft.
300 – 700 cu. ft. = \$2.48\100 cu. ft.	500 – 1000 cu. ft. = \$2.48\100 cu. ft.
700 + cu. ft. = \$2.76\100 cu. ft.	1000+ cu ft = \$3.28\100 cu. ft.

Under this rate structure the minimum amount everyone pays will remain the same; however, the first 300 cubic feet of water used will be priced at \$1.10\100 cubic feet instead of being “free”. Second, the pricing tier for water billed at \$2.48\100 cubic feet will be expanded from 700 cubic feet to 1,000 cubic feet. Last, the highest price tier for water will increase from \$2.76\100 cubic feet to \$3.28\100 cubic feet.

This new water rate structure eliminates the “free” water used under 300 cubic feet, but it provides a more equitable pricing table throughout by escalating rates on high water users while minimizing the impact on lower volume users.

The rates for industrial users will be as follows:

Bingham Lake	\$3.98\1000 gallons (current)	\$4.73\1000 gallons (new rate)
Poet Bio-Energy	\$2.67\1000 gallons (current)	\$3.17\1000 gallons (new rate)
Red Rock RW	Minimum \$12.13 + \$1.96\1000 gallons (current)	
	Minimum \$12.13 + \$2.33\1000 gallons (new rate)	

14. Snow Emergency - Declaration:

Caldwell said that street parking is becoming a major concern around town as the streets are getting narrow due to the unusual amount of snow that has been plowed. Intersections are difficult and plowing the streets where there are cars parked along both sides is hard, if not impossible to plow. Caldwell said that the Street Committee has discussed implementation of the snow emergency ordinance on streets and/or snow emergency routes so that snow removal could be accommodated. At this time the snow emergency designation is not

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necessary, but if conditions change and we get more storms with additional accumulations it may be needed. It has also been time consuming to keep the conditions at the airport up to the FAA standards.

Jones asked about the implementation procedure. Nasby said that a snow emergency could be implemented by the Mayor, City Administrator or Police Chief.

Jones asked about notifications to the public. Caldwell said if the ordinance were enacted there would be a 2-3 day grace period and the public would be notified via the City web site, newspaper, channel 3 roll up and radio.

15. License Application:

Kruse stated that an application for a lawful gambling exempt permit had been received from the Cottonwood County Game and Fish League.

Council member Maricle introduced the Resolution No. 2011-03, entitled “RESOLUTION OF APPROVAL OF PREMISE PERMIT” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Maricle, Powers, Ray and Jones. Nay: None. Absent: Fossing. Resolution passed 4 – 0.

16. Regular Bills:

Motion by Powers, seconded by Ray, to approve the regular bills. Motion carried 4 – 0 (Fossing absent).

17. Unfinished Business:

None.

18. New Business:

None.

19. Council Concerns:

Maricle congratulated Jones and Fossing on their election to the City Council.

Ray congratulated Jones and Fossing on their election to the City Council and also to Fossing on the birth of his twins.

Jones said that he would encourage the City Council to consider setting up some meetings to discuss long-range planning as it relates to the budget issues, city amenities and priorities. Specific items could include the fire hall, dam, Community Center, Pool and Arena. The Council would also be served by getting public input on the goals and objectives set by the City Council.

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Nasby thanked the City Council for the appointment as City Administrator.

Kruse congratulated Jones, Fossing and Powers for their elections to the City Council and additionally to Fossing on the birth of his twins today.

20. Adjourn:

Kruse adjourned the meeting by unanimous consent

Meeting adjourned at 8:02 p.m.

Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

**CITY OF WINDOM TREE COMMISSION MEETING
MINUTES JANUARY 5, 2011**

1. Call to Order: The meeting was called to order by Chair Lindsey Cartwright at 5:19 p.m. in the council chambers at city hall.

2. Roll Call:
 - Commission Present: Joanne Kaiser, Deborah Polzin, Lindsey Cartwright, Eldon Moon
 - Commission Absent:
 - City Staff Present: Bruce Caldwell, City of Windom Tree Inspector
 - Council Liaisons:
 - Public Present: David Bucklin

3. Approve Minutes of November 10, 2010
Motion by Joanne Kaiser, seconded by Eldon Moon
Motion Carried.

4. Old Business
 - a. New Member: Craig Zimmerman has been approved as the new member to the Tree Commission. Kelsey Fossing will be the new City Council liaison.
 - b. Approval to Pay Tree Bill: A motion was made to approve the December 13, 2010 order for 5 additional trees at a total cost of \$400. Ending budget balance was \$28.09 as of December 31, 2010.
Motion by Eldon Moon, seconded by Joanne Kaiser
Motion Carried.
 - c. Review Spring Planting List: As of January 5, 2011, 16 households have contacted the Tree Commission to purchase one or more trees to be planted in the boulevards. Interested persons will be contacted closer to spring to determine number and type of tree(s) desired, proper placement and spacing. Lindsey Cartwright will contact Bridgette about how best to handle money received from sale of trees. Such money should be entered into a designated account to be used to purchase more trees. A specialized form should be designed to gather pertinent information involving name, address, type and location of tree to be planted and payment received.
33 trees have been ordered:

Autumn Blaze Maple	3	Hackberry	7
Matador Maple	2	Boulevard Linden	6
Sienna Glen Maple	3	Cathedral Elm	2
Northern Acclaim Honey Locust	4	Discovery Elm	6
 - d. Planting Regulations/Guidelines Approved: Regulations and guidelines were approved by the City Council.
 - e. Stormwater Pond Enhancement Project: David Bucklin discussed the stormwater pond enhancement project located adjacent to the Des Moines River. The plan involves planting 30 large deciduous shade trees in and around the pond. The project will be funded by a grant amounting to \$3,310.00 from the Clean Water Fund. Initial costs will be covered by the Soil and Water Conservation District and will be reimbursed by the Clean Water Fund.
 - f. Conservation Corp: The Conservation Corp has approved 5 members for 3 days in the first two weeks of May, 2011. They will plant trees in the stormwater pond area and boulevard trees purchased from the Tree Commission.

5. New Business:

- a. Farm and Home Booth: Discussion was held on the upcoming Farm and Home Show in March. Booths cost from \$25 to \$35 for non-profit organizations plus \$15 for use of a table. Emerald ash borer pamphlets will be given away as well as instructions on correct pruning methods. It was suggested that a drawing be held to give away pruning equipment. Bruce Caldwell suggested a city map be displayed where tree planting will be concentrated for 2011. Lindsey Cartwright suggested a banner be made to display the committee name. More discussion on this subject during the February meeting.
- b. Tree List Distributed to Local Vendors: Lindsey Cartwright gave a list of the approved boulevard trees to managers of Runnings and Schwalbach Hardware.
- c. Officers for 2011: It was suggested that the present officers continue in their positions for another year. Lindsey Cartwright, president. Deborah Polzin, secretary.

**Motion by Joanne Kaiser, seconded by Eldon Moon
Motion Carried.**

- 6. Open mike: David Bucklin suggested any trees not purchased as boulevard trees could be planted in one of the City parks. 2011 budget for the Tree Commission is \$2,000.

- 7. Meeting adjourned at 6:20 pm.

Next Tree Commission Meeting January 5, 2011 at 5:15 p.m. at Council Chambers.

ATTEST:

Tree Commission President _____

Tree Commission Secretary _____

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JANUARY 10, 2011**

1. Call to Order: The meeting was called to order by President Slette at 12:05 p.m.
2. Roll Call & Guest Introductions:
EDAWN Commissioners: Trevor Slette, Juhl Erickson, Corey Maricle, and Kelsey Fossing.
Absent: Sally Larson.

Also Present: EDA Staff –Mary Hensen, Adm. Asst.; City Administrator Steve Nasby and Mayor Kirby Kruse.
3. Oath of Office: The oath of office was taken by Trevor Slette (returning EDA Commissioner) and Kelsey Fossing (newly-appointed EDA Commissioner).
4. Election of Officers:
 - A. President – 1 Year Term:
Motion by Commissioner Maricle, seconded by Commissioner Slette, to elect Juhl Erickson as President. Motion carried 3-0. (Commissioner Fossing arrived after the vote was taken.)
 - B. Vice President – 1 Year Term:
Motion by Commissioner Erickson, seconded by Commissioner Maricle, to elect Trevor Slette as Vice President. Motion carried 3-0. (Commissioner Fossing arrived after the vote was taken.)
 - C. Secretary-Treasurer – 1 Year Term:
Motion by Commissioner Slette, seconded by Commissioner Erickson, to elect Sally Larson as Secretary-Treasurer. Motion carried 3-0. (Commissioner Fossing arrived after the vote was taken.)

The gavel was passed from past President Trevor Slette to newly-elected President Juhl Erickson. President Erickson welcomed Kelsey Fossing to the EDA Board.
5. Approval of Minutes:
Motion by Commissioner Slette, seconded by Commissioner Maricle, to approve the Minutes of the EDA Meeting held on November 15, 2010, and the Minutes of the Special EDA Meetings held on December 2, 8, 9 and 14, 2010. Motion carried 4-0.
6. EDA Commissioners' Terms – Update: On November 16, 2010, the Windom City Council adopted Resolution #2010-43 which amended Section 5.C. of Resolution #98-23. This amendment establishes the term for the EDA's At Large Commissioners as one six-year term, makes provisions for At Large Commissioners who fill vacancies on the Board, and extends the terms of each of the current EDA At Large Commissioners for another three years to comply with Minnesota Statutes. The terms are extended as follows: Trevor Slette's term through December 31, 2013; Juhl Erickson's term through December 31, 2014; and Sally Larson's term through December 31, 2015. Councilmembers' terms correspond to the term of their elected office.
7. SCDP Short Application – Update: The Minnesota Department of Employment and Economic Development (DEED) has reviewed the pre-application submitted by the Southwest Minnesota Housing Partnership (the "Partnership"). The City received a letter from DEED dated

November 18, 2010, authorizing the City to proceed to the next step in the SCDP process and file the full short application. This is a joint application between Windom and Mountain Lake and opens the target areas to include the entire city for each applicant. The Partnership will be submitting this application prior to the filing deadline of February 10, 2011. However, the City will not be informed until sometime in late March or April as to whether the application has been approved and the funds have been awarded.

8. Community Venture Network:

A. Report – 12/2010 Quarterly Meeting: City Administrator Nasby attended the final 2010 CVN Meeting held on December 10, 2010. He briefly updated the Board concerning the business prospects that made presentations at this meeting, including their products and services and the assistance they are seeking for their companies.

B. 2011 Membership: The Windom EDA and Mountain EDA shared a joint membership in the Community Venture Network in 2010. The membership fee of \$6,000 was divided equally by the two EDAs. The Board had received a proposed joint membership agreement for the period from March 1, 2011, through February 28, 2012, and discussed a potential 2011 membership.

**Motion by Commissioner Slette, seconded by Commissioner Maricle, to approve the proposed 2011 joint membership in the Community Venture Network between the Windom and Mountain Lake EDAs, which motion was then amended and seconded to table this decision until the January 24, 2011, Special EDA Meeting to allow time for review of this matter by incoming EDA Executive Director Mark Hanson.
Motion carried 4-0.**

9. Market Study – Perkins Marketing Company: Perkins Marketing Company prepared a report from their market study and this information is being provided to potential prospects.
10. Prospect Update: City Administrator Nasby updated the Board concerning two companies making presentations at CVN sessions in 2010 and with whom the EDA had contact in 2010. One company is presently working on expanding its sales territory and seeking additional investors prior to any expansion. The other company is in the developmental phase and also seeking investors. The EDA will maintain contact with these companies to determine whether they may be viable companies for expansion to Windom.
11. Doug Cox – Land Proposal: Mr. Cox, who operates Windom Towing, had requested an opportunity to speak to the EDA Board about his need for an impound lot for the towing segment of his business. He had expressed an interest in purchasing or leasing a portion of Lot 6 in the Windom Industrial Park Subdivision which lies west of the EDA's spec building. Due to weather conditions, he was involved in work activities and unable to appear at the January Meeting. The Board discussed the status of this lot. Toro currently leases the building and premises located at 1925 North Redding Avenue except for a 265' X 300' area in the Northwest corner reserved by the EDA. After further discussion, it was the consensus of the Board to retain this property for possible expansion of the existing building or other uses associated with the lease of the spec building. The EDA offered to work with Doug Cox to attempt to find other sites for his proposed impound lot.
12. Unfinished Business: A. City Administrator Nasby updated the Board concerning his recent conversations with Mark Hanson who will be starting his position on January 18, 2011.
B. The Board briefly reviewed prior goals and will be discussing these further at the next meeting.

13. Miscellaneous Information

- A. Monthly Budget Recap: The Board received a copy of the monthly budget report for November, 2010.
- B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports provided by Van Binsbergen & Associates for the period ending October, 2010.
- C. Schedule of Regular EDA Meetings: The EDA Board received a copy of the proposed regular meeting schedule for 2011. The consensus of the EDA Board was to maintain the current meeting schedule which is the second Monday of each month at noon in the City Council Chambers.

14. Adjourn: By consensus, President Erickson adjourned the meeting at 12:45 p.m.

Juhl Erickson, EDA President

Attest: _____

Steve Nasby, City Administrator

**STREET COMMITTEE
MINUTES JANUARY 11, 2011**

Call to Order: The meeting was called to order at 5:30 P.M. at the Street Shop.

Members Attending: Committee Members Attending - Brad Powers & JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell & City Administrator Steve Nasby

Public: None

1. 18th Avenue Storm Water Project

Following the Street Committee meeting on November 9, 2010 it was agreed that we need to research other options as the costs for the proposed options were very high. The decision was made to contact another engineering firm to see what other ideas, if any, they could offer due to the complexity of the project. City Administrator Steve Nasby and Bruce Caldwell contacted Short Elliott Hendrickson Inc. "SEH" and discussed the project with them on-site. Following that discussion the SEH proposal was given to the Street Committee.

After reviewing the SEH proposal the Street Committee unanimously agreed to hire them to work on the project and to present Wenck Associates Inc. with a stop order effective immediately. All fees will be directly charged to the project should the council decide to proceed.

2. Caldwell updated the committee concerning the meeting with the Building Committee. The Building Committee was in agreement to proceed forward to repair the street department building. The insurance company settled for \$9,000 water damage to the insulation from the September 22nd storm. Wenck and Associates are working to complete the specifications and this information and financing options will need to be discussed and considered for approval by the Council.
3. The Committee reviewed the Snow Emergency Plan which will be in effect starting January 17, 2011 at 12:01 a.m.
4. Meeting was adjourned at 6:00 p.m.

Windom Library Board Meeting
Windom Library
January 11, 2011
5:05 p.m.

1. Call to order: The meeting was called to order by Joan Hunter at 5:05 p.m.
2. Roll Call:

Members Present: Kathy Hiley, Mary Erickson, Beth Fleming,
Charles Reid, Jan Johnson, Anita Winkel and John
Duscher

Members Absent: None

Library Staff Present: Joan Hunter and Dawn Aamot

City Council Member Present: None
3. Election of Officers:

Chair: Motion by Anita Winkel to nominate Jan Johnson for chairman, seconded by Beth Fleming. Nominations ceased. Motion by Charles Reid for a unanimous ballot to elect Jan Johnson as chair, seconded by John Duscher. Motion passed.

Vice-Chair: Motion by Charles Reid to nominate John Duscher as vice-chair, seconded by Anita Winkel. Nominations ceased. Motion by Mary Erickson for a unanimous ballot to elect John Duscher as vice-chair. Motion passed.

Secretary: Motion by Beth Fleming to nominate Kathy Hiley for secretary, seconded by John Duscher. Nominations ceased. Motion by Charles Reid for a unanimous ballot to elect Kathy Hiley as secretary, seconded by Mary Erickson. Motion passed.
4. Agenda and Minutes

Under Old Business, Don Fossing was changed to read Dan Fossing.
Motion by John Duscher, seconded by Beth Fleming to approve the Agenda and the Minutes.
5. Financial Report:

Joan reported that the library went over budget by \$865. However, this was covered by additional revenue received in 2010.
Motion by Charles Reid and seconded by Anita Winkel to approve the Financial Report.
6. Librarians Report:

Joan reported that Kelsey Fossing will be the new representative from the City Council.
The adult winter reading program, "Hot Reads, Cold Nights", started this month. Participants

record books read on a log and turn their logs in at the end of March. No minimum number of books are required this year. Prizes will be awarded at the end. Sixty-five people have signed up so far.

Dawn reported that she had a virus on her computer that was cleaned off by the I-Citizen. The Children's library desk was without a computer for a few days. She will soon begin cleaning shelves.

Motion by Kathy Hiley and seconded by John Duscher to approve the librarian's report.

7. Old Business:

Joan reported that Dan Fossing has given her a brochure on book shelving.

8. New Business:

None

9. New Book Suggestions:

The board presented their suggestions.

10. Adjourn:

Motion by Anita Winkel, seconded by Mary Erickson to adjourn.

Meeting adjourned at 5:28 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
JANUARY 11, 2011**

1. Call to Order: The meeting was called to order by Chairman Hunter at 7:00 p.m.

2. Roll Call & Guest Introductions:

Planning Commission: Loie Grandprey, Gary Hunter, Tim Hacker, Greg Pfeffer, Kevin Rose, and Marilyn Wahl.

Absent: Lindsey Cartwright and Renee Giefer and Council Liaison
Brad Powers.

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator), Mary Hensen
(Adm. Asst.).

3. Oath of Office: The oath of office was administered to returning Commissioner Gary Hunter and new Commissioner Kevin Rose. Chairman Gary Hunter welcomed Kevin Rose to the first Planning Commission Meeting since his appointment in the Fall of 2010.

4. Approval of Minutes:

Motion by Commissioner Grandprey, seconded by Commissioner Hacker, and carried to approve the Planning Commission Minutes for the meeting held on October 12, 2010. Motion carried 6-0.

5. Election of Officers:

A. Chairperson & B. Vice Chairperson

Motion by Commissioner Wahl, seconded by Commissioner Grandprey, to cast a unanimous ballot for Gary Hunter as Chairperson and Lindsey Cartwright as Vice Chairperson for the 2011 calendar year and until their successors are elected and duly qualified. The motion further stated that all nominations shall cease. Motion carried 5-0. (Commissioner Hunter abstained from voting.)

6. Other Business/Reports: Zoning Administrator Kartes advised that he will be attending a building official seminar the second week in February (which would typically be the week for the Planning Commission Meeting). If the need arises, a special meeting can be scheduled later in the month. However, at this time, it does not appear that there are any pending items that would require a meeting in February.

7. New Business: There was a brief discussion concerning an agenda item which may come before the Commission in the spring.

8. Adjourn: By consensus, the meeting was adjourned at 7:14 p.m.

Gary Hunter, Chairperson

Attest: _____

James Kartes, Zoning Administrator

**PARK AND RECREATION COMMISSION MEETING
MINUTES JANUARY 12, 2011**

1. Call to Order: The meeting was called to order by Terry Fredin at 7:00 p.m. in the council chambers at city hall.
2. Roll Call:

Commission Present:	Sherri Zimmerman, Terry Fredin, & Angie Blanshan
Commission Absent:	Jeff LaCanne & Kay Clark
City Staff Present:	Recreation Director Al Baloun & Park Superintendent Bruce Caldwell
Council Liaisons:	Corey Maricle attending, JoAnn Ray absent
Public:	None
3. Approve Agenda
Motion by Clark, seconded by Blanshan to approve agenda
Motion Carried Unanimous
4. Approve Minutes, Dec 13, 2010
Motion by Blanshan, seconded by LaCanne
Motion Carried Unanimous
5. Park Superintendent-Bruce Caldwell
 - a. Request to use Witt Park from Our Shepherd Church request is to use the park for a church function on May 15, 2011 for an animal blessing event. Caldwell discussed this with them and Police Chief Shirkey and the only items of concern was all pets must be on a leash, droppings must be cleaned up and participants are responsible for their pets if one of them would get out of control and possibly harm someone using the park. They also have to be considerate of other users on the park grounds.
Motion to approve request with restrictions Clark, seconded by LaCanne
Motion carried unanimous.
6. Recreation Director's Report- Al Baloun
 - a. Recreation Programming, Field Maintenance and Scheduling the commission reviewed the school proposal to take over the recreation programming, scheduling and maintenance of the infields. These items would run through their community education department.
The commission stated they absolutely do not want to release any of the recreation programs to the school for this year. They are confident they will be able to make adjustments to all recreation programs. Being the 2011 budget has already been approved by the City Council without any deductions the commission did not see any reason for the change of management for this year so they will work to improve all areas.
In the schools proposal one of the items stated that City would have to pay the school \$5000 annually to take over the recreation programs. Blanshan said that item is not permissible being they would be using our ball fields at no charge.
Much of the discussion during the meeting looked at several areas where the current programs could be restructured to make them run more efficient with improvement to programs along with better staff training and enforcement. They agreed to design job descriptions for the instructors along with our expectations of them. Some preliminary budgetary items were also discussed and reductions can be made.

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The commission instructed Baloun to submit them documents showing the breakdown of all recreation programs which must include revenue, expenditures and number of participants ASAP. This information will then be given to the commission members well in advance of the next Park & Recreation meeting on February 14th. With this information members will be able to come up with ideas to trim budgets and work out solutions for management of all recreation programs before the next meeting as well.

Motion by Blanshan, seconded by Clark: do not release the recreation programs to the school in 2011 and to improve current programs to run more efficiently, restructure, keep them fair to all participants and mandatory staff training for this season.

Motion Carried Unanimous

- b. Pool Slide two different side options were discussed. Estimates for One single slide would run around \$12,000 and a double slide with one tower ladder \$18,000 both costs includes installation. If a double was installed one of the one meter boards would have to be removed. Baloun did not have any estimates for the removal of the current concrete ladder tower where the slides would need to be installed. Total budget is \$20,000 for the improvements. The commission tabled any decision and asked Baloun to bring more information and pictures of the options to the next meeting.
 - c. 2011 Horse Shows Baloun issued the schedule for this year noting they did book a new show for late in the summer.
7. Open Mike:
- Fredin: stated they have booked three hockey tournaments for the arena this season which should bring in good revenue. He also asked about the concession stand project and Baloun said they have used the cities share of \$20,000 and he is hopeful the project will be completed shortly.
- Maricle: asked if the summer programs can start earlier due to the schools getting out sooner. He was brought up to date on that subject and that is the plan for this year. He also said his wife has received a survey from the Girls softball program and he will share that with the commission at the next meeting.
- LaCanne: asked a question with community education programs are they open to anyone who wants to participate regardless where they live? Baloun said those programs are open of everyone. He also said that programs need to be carefully monitored and if there isn't much for participants then some of them must be cut to help reduce the budget.
- Blanshan: asked if anyone had been contacted from the chamber concerning the Winter Riverfest Event scheduled for Cottonwood Lake this winter. Caldwell said he hasn't heard anything and he will contact them to see what's going on. He also stated that due to the high cost of fuel and equipment he is not excited to do any snow removal in the park for this event unless it is minimal.
8. Meeting Adjourned at 8:45 P.M.

Next Park & Recreation Meeting February 14th, 2011 5:15 p.m. Council Chambers



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David Benson, Vice-Chairman

Larry Hansen, Treasurer

Lyle Ten Haken, Secretary

January 5, 2011

MEMO TO: Cottonwood County Mayors

MEMO FM: Jayme Trusty, SRDC Executive Director

MEMO RE: Nominee to Represent Cottonwood County
Municipalities on SRDC

Please be advised that Rocky Kolar, City of Westbrook, has resigned as the Cottonwood County Municipalities representative on the Southwest Regional Development Commission. Therefore, I am asking for your assistance in submitting nominations to fill this vacancy. The one requirement is the nominee(s) must be an elected municipal official from within Cottonwood County, Minnesota.

One of the goals of the SRDC and its staff is to be responsive to our members needs and concerns. To accomplish this goal we need representation from and participation by the cities in Cottonwood County. Some general background information on being a member is enclosed.

Please submit a nominee from your municipality on the enclosed form (**return to SRDC Office by January 21, 2011**). After we have received all of the nominees, we will send out ballots to the Mayors in your county so that you can vote on your representative. The nominee with the highest number of votes becomes the new Cottonwood County Municipalities representative on the Commission. Your new representative will be acted on by the SRDC Full Commission at their March 10, 2011 meeting.

Thank you and, if you have any questions, please contact Rhonda Wynia at the SRDC Office (507/836-1644).

JT/rw

Attachments: SRDC General Information & Nomination Form
cc: City Clerks

*** NOMINATION FORM ***

COTTONWOOD COUNTY MUNICIPALITIES REPRESENTATIVE
TO SERVE ON THE
SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

January, 2011

My Nominee for the Cottonwood County Municipalities
Representative on the Southwest Regional Development Commission
is:

Name: _____

Representing: _____

(Please Return to SRDC Office by January 21, 2011)

SOUTHWEST REGIONAL DEVELOPMENT COMMISSION

The Southwest Regional Development Commission (SRDC) is a nine county development agency providing services to local units of government. Its membership is comprised of representatives of townships, cities, counties, school boards, and public interest groups. Geographically, we represent the counties of Cottonwood, Jackson, Lincoln, Lyon, Murray, Nobles, Pipestone, Redwood, and Rock.

A Joint Meeting of the SRDC Board of Directors and the Full Commission (35 members) meets on the second Thursday of every other month at 6:00 p.m. (during daylight savings time May-July-September) and 3:00 p.m. (during non daylight savings time November-January-March). These meetings are rotated throughout the nine county region. All Commissioners are paid a \$50.00 per diem, mileage (IRS mileage reimbursement rate), and meal cost (if applicable) for this attendance.

The Board of Directors (13 members) meets on the second Thursday of the months when there is not a Joint Meeting of the SRDC Board of Directors / Full Commission (February, April, June, August, October, and December). These Board of Directors meetings are generally held at 4:00 p.m. at the SRDC Office in Slayton. Per Diem (\$50) and mileage is provided for these meetings also.

Also, Commissioners are appointed to serve on one of our Standing Committees. Our Committees reflect the diverse nature of our Commission's Work Program. They include: Aging, Budget & Personnel, Community Economic Development Strategy (CEDS), Legislative, Revolving Loan Fund, and Transportation. These Committees generally meet on a quarterly basis and a mileage reimbursement and \$50.00 per diem is provided for this activity as well.

(continued)

Page 2

All of these areas to one degree or another effect elementary, secondary, and post secondary educational activities within the Region. The voice of an interested active district representative is considered a valuable asset to the Commission. In addition to the service duties of the Commission, the individual qualified and elected is expected to communicate issues of concern or interest to the area's districts.

If you have any questions in relation to this correspondence please contact the Southwest Regional Development Commission at 507/836-8547.

Minnesota Lawful Gambling**LG220 Application for Exempt Permit**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee for each event

If application postmarked or received:

less than 30 days
before the event
\$100

more than 30 days
before the event
\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name

DES MOINES VALLEY MN DEER HUNTERS

Previous gambling permit number

X-03906-10-002

Type of nonprofit organization. Check one.

Fraternal Religious Veterans Other nonprofit organization

Mailing address

752 HIGHLAND ROAD

City

WINDOM

State

MN

Zip Code

56101

County

Cottonwood

Name of chief executive officer (CEO)

RONALD J SCHRAMEL

Daytime phone number

507831-5421

Email address

schramel@windomnet.com**Attach a copy of ONE of the following for proof of nonprofit status. Check one.**

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

 Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.

Don't have a copy? This certificate must be obtained each year from:

Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

 IRS income tax exemption [501(c)] letter in your organization's name.

Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

 IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)If your organization falls under a parent organization, attach copies of **both** of the following:

- a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
- b. the charter or letter from your parent organization recognizing your organization as a subordinate.

 IRS - proof previously submitted to Gambling Control Board

If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

WINDOM COMMUNITY CENTER

Address (do not use PO box)

1750 COTTONWOOD LAKE DRIVE WINDOM

City

Zip Code

56101

County

Cottonwood

Date(s) of activity (for raffles, indicate the date of the drawing)

MARCH 5, 2010

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. **EXCEPTION:** Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT	
<p>If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city). <input type="checkbox"/> The application is denied.</p> <p>Print city name _____ <i>On behalf of the city, I acknowledge this application.</i></p> <p>Signature of city official receiving application _____</p> <p>Title _____ Date ____/____/____</p>	<p>If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application. A township official is not required to sign the application.</p> <p><input type="checkbox"/> The application is acknowledged with no waiting period. <input type="checkbox"/> The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days. <input type="checkbox"/> The application is denied.</p> <p>Print county name _____ <i>On behalf of the county, I acknowledge this application.</i> Signature of county official receiving application _____</p> <p>Title _____ Date ____/____/____</p> <p>(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]</p> <p>Print township name _____</p> <p>Signature of township official acknowledging application _____</p> <p>Title _____ Date ____/____/____</p>

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Ronald J. Schramel Date 1-3-2011

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
- application fee for each event.

Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Print Form
Reset Form

This form will be made available in alternative format (i.e. large print, Braille) upon request.
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.

RESOLUTION #2011

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

CITY OF WINDOM

**RESOLUTION APPROVING AMENDMENTS
TO THE FEES AND CHARGES SCHEDULE**

WHEREAS, the City Council has the authority to establish fees and charges for municipal services, admissions and rentals; and

WHEREAS, the City Council periodically establishes fees and charges for municipal services; and

WHEREAS, a "Fees and Charges Schedule" has been created to consolidate the service fees and charges for all city departments into one document; and

WHEREAS, City Staff have reviewed current fees and charges for their departments and have, if applicable, included recommended adjustments of such fees and charges in the schedule; and

WHEREAS, it is in the best interests of the City of Windom and its citizens to operate the city in a cost-effective manner.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

The "Fees and Charges Schedule" dated January 14, 2011, is hereby adopted and all fees and charges are amended as set forth in said schedule.

Adopted this 18th day of January, 2011.

Kirby G. Kruse, Mayor

ATTEST:

Steven Nasby, City Administrator

CITY OF WINDOM FEES & CHARGES SCHEDULE

January 14, 2011

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
GENERAL GOVERNMENT			
	Liquor License On Sale Sunday	2,000.00 200.00	
	Wine License On Sale	150.00	
	Beer License On-Sale (3.2 Only) Temporary On-Sale Liquor – Per Day	100.00 25.00	
	Set-Up License	250.00	
	Spring Cleanup	1.00/per month/all residential utility customers	
	Other Business Licenses/Permits Dance Permit – Per Day Police fee for Dance – Per Hour/Per Officer Cigarette Game of Skill Peddler/Solicitor/Transient Merchant – Annual Initial Investigation fee Exempt Permit Premise Permit	10.00 40.00 20.00 50.00 first game each additional game 40.00 20.00 25.00 25.00	
	NEW FEE		
	NEW FEE		

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<p>Sales of Maps, etc. 8 1/2"x11" Map - 24"x24" Photo Copies Letter size -- each page Legal size -- each page 11" x 17" size -- each page Color copies -- each page Fax Charges Sending: 1st page Each additional page Receiving Each page Paper punch/binding - per page Set of address labels from utility customer listing (water/sewer only) Utility customer detail (as allowed by law)</p>	<p>.00 2.00 .25 .25 .35 1.00 1.00 .50 .50 .05 50.00 100.00</p>	
	<p>Assessment Certificates</p>	<p>20.00</p>	
	<p>Filing Fees: City Council Seat Annexation Petition Fee</p>	<p>5.00 25.00</p>	<p>MN Statutes</p>
	<p>Miscellaneous City Code Updates NSF Charge, per occurrence Information retrieve/records search City Charter Overdue Book Fine Logo Caps & Cups</p>	<p>25.00 25.00 Hrly. pay rate of staff 5.00 10¢ per day 5.00 + tax</p>	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
BUILDING & ZONING:			
Building Permits:			
Total Valuation	Fee		Resolution #2001-34
\$1-\$500	\$21.00		
\$501-\$2,000	\$21.00 for the first \$500, plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000.		
\$2,001-\$25,000	\$62.25 for the first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof, to and including \$25,000.		
\$25,001-\$50,000	\$349.75 for the first \$25,000, plus \$9.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.		
\$50,001-\$100,000	\$574.75 for the first \$50,000, plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000.		
\$100,001-\$500,000	\$887.25 for the first \$100,000, plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.		
\$500,001-\$1,000,000	\$2,887.25 for the first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.		
\$1,000,001+	\$5012.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof.		
State Surcharge Fee	.0005 x total value of construction		
Plan Review Fee	65% of City's building permit fee for Commercial 35% of City's building permit fee for Residential		
Connection Fees	Sewer Connection: \$75.00 Water Connection: \$75.00 + 5.16 sales tax = \$80.16		
Refunds	Written request; refunds at discretion of Building Official. <u>If project not started:</u> Within 5 days of application date - City's permit fee, state surcharge and 80% of plan review fee; within thirty (30) days of application date -80% of City's permit fee, no refund of state surcharge or plan review fee.		
Manufactured Home Installation Fee	\$150.00		
Inspection Fee	Outside City (Minimum Charge = 2hrs)	45.00/hour	
	Conditional Use Permits/Variances (Includes Recording Fee) Appeals	150.00 25.00	
	Zoning & Subdivision Fees		

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Subdivision (Chapter 12) – Platting (Developer responsible for recording fees) P.U.D. (includes recording fees) Minor Subdivisions (Developer responsible for recording fees) Preliminary Staff Review Amendment to Zoning Ordinance (Rezoning) (includes recording fee) Zoning Amendment (Re: Text) (does not include recording fees) Vacation of Public Way (includes recording fee)	120.00 120.00 50.00 0.00 150.00 70.00 70.00	
	Other Permits Excavation in City black top or concrete street Wall Signs Ground and pedestal signs/billboard signs Portable signs/temporary signs/misc. Demolition Permit Moving Permit Fireworks (sales & storage)	300.00 9.50 (each) 9.50 (each/period) .00 25.00 50.00 50.00	
	Reimbursements Weed Control	Labor cost + \$10 administration fee	
	Recording/Satisfaction Fees	Actual cost	
	Document Preparation & Attorney Review for Initial Loan, Assumptions, Subordinations and Refinancing	Actual cost	
PUBLIC SAFETY:			
	Animal License (Cat & Dog) Unspayed Female All others	8.00 + tax 5.00 + tax	
	Accident & investigation Report First copy (if not directly involved party)	5.00 + .25 per page (after 2 pages)	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Each additional picture Mail	.25 Actual cost	
	Parking Tickets General Parking – No Parking (2:00 a.m- 6:00 a.m.) No Parking in Alley Parking over 36 hours Time Limit on Parking Truck Parking Vehicle Repair on Street Parking for Advertising or Selling Parking Restrictions on Co. Rd. 13 Snow Emergency	33.00 33.00 33.00 33.00 33.00 30.00 33.00 33.00 30.00	Section 9.02 Section 9.20 Section 9.20(1) Section 9.20(2) Section 9.21 Section 9.25 Section 9.26 Section 9.27 Section 9.30
	Animal (Cat & Dog) Impound, Boarding Impound No License With License Boarding No License With License	40.00 + tax 20.00 + tax 15.00 (per day) + tax 10.00 (per day + tax)	
	Administrative Fees: Vehicle Impound storage	15.00/day	
	Fire Department Fire Call	500.00	
	Ambulance Department Basic Life Support Rate Advance Life Support Rate Basic Life Support Mileage rate (1-17 miles)	450.00 650.00 10.50	
PUBLIC WORKS:			
	Street Use Permits (service cuts) - work performed by city staff Cold mix bituminous Hot mix bituminous Main Street and all state-aid streets	Actual cost Actual cost Actual cost	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<p>Street Equipment Labor & Rental Rates (Equipment rentals are 1-hour min.) Labor rate Unit 50 - 2004 Bobcat Loader w/attach - 2004 Bobcat & Asphalt Milling Attachment - 2004 Bobcat & Sweeper Broom Attachment Unit 42 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 43 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 44 - 2007 International Dump Truck - Falls Reversible Snow Plow, Sander & Dump Body Unit 45 - 1987 Case W-30 Front end Loader Unit 81 - 2004 Sno-Go Snow Blower for Unit 45 Unit 46 - 1987 Fiat Grader Unit 47 - 544G Front End Loader w/2.25 Yard 4 in 1 Bucket - Snow Ranger plow for Unit 47 Unit 48 - Portable Air Compressor w/attachments Unit 49 - 2005 Elgin Street Sweeper 328D Toro Grounds Master 72" mower 4000D Toro Grounds Master 11' Mower 3520 John Deere Utility Tractor John Deere 3 Point Hitch 72" Mower w/Tractor Homemade Barricade Trailer 75 - 10-12' wood homemade barricades 200 - 12" to 3' tall traffic cones 300 lin feet orange construction plastic fencing Homemade 6x20 Trailer Road Boss 3-point grader Homemade portable welder/generator Jonsered 20" chainsaw Jonsered 14" chainsaw</p>	<p>50.00/hour 80.00/per hr 100.00/per hr 100.00/per hr 90.00/per hr 135.00/per hr 90.00/per hr 135.00/per hr 90.00/per hr 135.00/per hr 125.00/per hr 185.00/per hr 150.00/per hr 125.00/per hr 160.00/per hr 95.00/per hr 125.00/per hr 60.00/per hr 85.00/per hr 75.00/per hr 90.00/per hr 50.00/daily 10.00 each/daily 1.00 each/daily \$10.00 per 50'/daily 35.00/per hr 280.00/dly 45.00/per hr 360.00/dy 35.00/per hr 250.00/dly 25.00/per hr 250.00/dly 25.00/per hr 150.00/dly</p>	
	<p>Street Materials Sold to Public Recycled bituminous Recycled crushed concrete Material Gravel Class 5</p>	<p>10.00/ton 12.00/ton 20.00/ton</p>	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Blacktop (cold mix/hot mix) Black Dirt Winter salt/sand mix	110.00/ton 25.00/ton 30.00/ton	
COMPOST & LEAF BURNING PERMIT FEES:			
	Commercial Compost Permit-Annual	55.00 + tax	Res #2007-15
	Resident Compost Permit-Annual	15.00 + tax	Res #2007-15
	Leaf Burning Permit	5.00	
CULTURE & RECREATION:			
	Commercial Tent Usage in Park	25.00/daily	
	Shelter House Rental Cottonwood Lake or Island Park	80.00/daily	
	Island Park Campgrounds Nightly Non Registered	8.00 10.00	
	Picnic Table Rental – Within City Parks	10.00/per/table per day	
	Picnic Table Rental – City hauls Additional day usage rate Non-Profit Group Rental – City hauls Non-Profit Additional day usage rate	20.00/per/table per-day 10.00/per/table per-day 10.00/per/table per-day 5.00/per/table per-day	
	Picnic Table Rental - Permit holder hauls Additional day usage rate Non-Profit Group Rental – Permit holder hauls Non-Profit Additional day usage rate	15.00/per/table per-day 10.00/per/table per-day 5.00/per/table per-day 5.00/per/table per-day	
	Bleacher Rental – City hauls Bleacher Rental – Renter hauls	50.00/each/per day 35.00/each/per day	
	Labor Cost Sweeper Dump Truck Sidewalk snow removal	50.00/hour 100.00/hour 85.00/hour 100.00/hour	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
			1 hour minimum
	<p>COMMUNITY CENTER RATES</p> <p>Room 105 – Small Multi Use Room</p> <p>Room 117 – Senior Center/Kitchenette (1 to 4 hrs) 5 hrs After 5 hrs</p> <p>Room 120 – Senior Dining Room 5 hrs After 5 hrs</p> <p>Half Room Rates 5 hrs After 5 hrs</p> <p>Room 127/128 - Large Multi-Purpose Room 9-10 hrs After 10 hrs</p> <p>Half Room Rates 9-10 hrs After 10 hrs</p> <p>Caterer Kitchen – Partial Kitchen Use</p>	<p>20.00/hr weekday 30.00/hr/weekend 45.00/hr (1 to 4 hrs) 200.00 \$40/hr for each hr after 5 hrs</p> <p>35.00/hr (1 to 4 hrs) 150.00 \$30/hr for each hr after 5 hrs</p> <p>20.00/hr (1 to 4 hrs) 75.00 \$15/hr for each hr after 5 hrs</p> <p>60.00/hr (1 to 8 hrs) 500.00 50.00/hr for each hr after 10 hrs</p> <p>40.00/hr (1 to 8 hrs) 350.00 35.00/hr for each hr after 10 hrs \$100.00</p> <p>N/C with room rental 5.00 Sm 25.00 Large 125.00 5.00 20.00 15.00</p>	
	<p>EQUIPMENT FEE PER EVENT/PER DAY</p> <p>Podium</p> <p>Podium/Microphone (Room 127/128)</p> <p>Portable Sound System (Room 120)</p> <p>Grease Board/Flip Chart (Dry Erase markers & Eraser included)</p> <p>Overhead Projector (Screen included Rooms 105 & 120)</p> <p>Portable Projector Screen</p>		

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	TV/VCR	25.00	
	Power Point Projector	St 100.00 or HD200.00	
	12x16 screen	50.00	
	Portable Bar - 2 available	25.00/bar	
	Dance Floor	75.00	
	Stage	100.00	
	Piano	25.00	
	Wedding Back Drop	75.00	
	Lattice Arches	1-25.00	
		3-50.00	
	Bar Set-up Fee - Large groups (200 +)	250.00	
	Dumpster Fee (rooms 127 & 128)	25.00	
	Up to 300 people	50.00	
	301-600 people	75.00	
	601-1000 people		
	45 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	15.00	
	100 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	25.00	
	Set-up & Take Down Fees (Chairs & Tables)		
	Multi-Use Room (Half room)	75.00	
	Multi-Use Room Large - Less than 500 people	125.00	
	Multi-Use Room Large - More than 500 people	150.00	
	Fax fee	2.00/per page	
	Photocopies	25¢ per page	
	Lattice panels (4 available)	10.00 each	
	Bar Tables (set of 5)	40.00	
	8' pillar (set of 4)	40.00	
	4' pillar (set of 4)	20.00	
	Wooden Post (set of 6)	15.00	
	Potted sticks	10.00	
	Sm. children table w/benches	10.00	
	Ceiling swag		
	Full room	300.00	
	½ room	150.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	ARENA RATES		
	Season Skating Pass	60.00	
	Family Individual	35.00	
	Old-Timers Hockey (Sundays)	60.00	
	Daily Admission	3.00	
	Individual	6.00	
	Old-Timers Hockey	2.50	
	Skate Rental	40.00	
	Daily		
	Seasonal		
	Hourly Ice Rate (over 100 hrs during ice season)		
	2010-2011 Season	102.50	
	2011 - 2012 Season	105.00	
	STORAGE		
	Units under 20 ft	100.00	
	Units between 20-30 feet	125.00	
	Units over 30 feet	150.00	
	BUILDING RENT		
	1 st Day	350.00	
	2 nd Day	325.00	
	3 rd Day, Additional Days	200.00	
	STALL RENT		
	1 st Day	16.00	
	2 nd Day	12.50	
	3 rd Day, Additional Days	10.00	
	RACQUETBALL/WALLY BALL/BASKETBALL COURT FEES		
	Non-Member Adult hrly racquetball	3.00 per person/per hr	
	Non-Member Youth hrly racquetball	1.50 per person/per hr	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<p>Wally ball Basketball</p> <p>POOL FEES</p> <p>Pool Passes</p> <p>Season Pass Family after May 31 Individual after May 31 Wading Pool/Non-Swimmer Individual pass</p> <p>Student Daily Admission Adult Daily Admission Family Hour Swimming Lessons Private Pool Rental</p>	<p>20.00 per hour/court 12.50 per hour</p> <p>85.00 95.00 50.00 55.00 25.00 3.00 3.50 5.00 28.00</p> <p>75.00 minimum (up to party of 40, additional fee based on number in party/hour</p>	
	<p>RECREATION FEES</p> <p>Tykes, Kindergarten T-Ball, T-Ball and Overhand Nite Baseball (30/60 League) Softball K-6th Grade Fast pitch (Girls) 12 & Under 14 & Under 18 & Under</p> <p>Pony League Fall Flag Football & Soccer Hershey's Track & Field Games Sand Volleyball Team Entry Fee Ball Field Usage Rates Men's Softball League Annual Rate per/team Co-Ed Softball League Annual Rate per/team Sunday Church League Annual Rate per/team</p>	<p>35.00 25.00 35.00 35.00 55.00 60.00 50.00 30.00 35.00 150.00</p> <p>150.00 150.00 50.00</p>	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Sand Volleyball Court – Non-League Special Events Rate for entire complex regardless of how many courts used. City will Prepare courts during week days only prior to event unless pre-arranged	150.00	
PUBLIC UTILITIES - WATER/SEWER FUND:			
	Residential Charges Water – Monthly minimum 0-500 \$12.13 500-1000 \$1.10/100 cu. ft Excess 1000 \$2.48/100 cu. ft Sewer – Monthly minimum \$3.28/100 cu. ft 1 st 1500 cu. ft \$21.44 2 nd 1500 cu. ft .84¢/100 cu. ft Sewer Only – .42¢/100 cu. ft Apartments 23.96 Homes 26.48		
	Commercial Charges Water – Monthly minimum \$12.13 0-500 \$1.10/100 cu. ft 500-1000 \$2.48/100 cu. ft Excess 1000 \$3.28/100 cu. ft Sewer – Monthly minimum (includes the first 800 cu. ft) \$22.86 Over 100 Cu. Ft \$2.86/100 cu. ft		
	Request for Utility Account Info Picked up – (1 month) 5.00 12 months 30.00 Mailed 5.50 Faxed 6.00		
	Service Charges Late Fee per unpaid water/sewer bill Meter Bottom Replacement 5%		

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	3/4" 1" Labor Cost Retrieval of Information/Records Search Reconnect Fee Reconnect After Hrs Water at pump house Jetter & Operator Vac Unit	75.00 100.00 50.00/hour Hourly rate of staff 40.00 each + tax 75.00 each + tax 4.00/1,000 gallons 150.00/hour 150.00/hour	\$15.00 minimum
	Sales Tax (Commercial accounts only)	6.875%	
ELECTRIC FUND			
	Meter Pre-Payment- Required of all renters before utilities can be transferred into renter's name	300.00	Utility Comm - Jan. 27, 2010
	Residential: All Kwh's @.0699/kwh City Customer Charge Out of City Charge Security Light Charge - 100 watt HPS - 400 watt MH	3.52/month 10.54/month 8.00/month 18.00/month	
	Commercial Charges: 2,000 KWH's @ .0807/kwh Next 6,000 KWH's @ .0753/kwh Excess KWH's @ .0699/kwh Customer charge	11.74/month	
	Industrial: 30,000 KWH's @ .0591/kwh Excess KWH's @ .0559/kwh Demand charge @4.87/kw		
	Municipal: All KWH's @.0655/kwh		
	Green Power Rate: Per 100 kwh's (1 block)	3.50/tag	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Service Charges Late Fee Reconnect Fee Reconnect Fee After Hrs Restocking Fee	5% 25.00 + tax 75.00 + tax 20%	
	Electric Dept Labor and Rental Equipment Rates Labor rate Overtime labor rate Unit 30 Pickup Truck Unit 31 Line Truck Unit 32 Bucket Truck Unit 33 Digger Truck Unit 34 Flatbed Truck Unit 35 Small Bucket Truck Unit 35A Case Trencher Unit 36 Ditch Witch Trencher Boring Tool Lifting Units to roof top or light bulb replacement	43.76/per hr 65.64/per hr 10.00/per hr 20.00/per hr Minimum 100.00 per hr Minimum 100.00 per hr 20.00/per hr 50.00/per hr 50.00/per hr 50.00/per hr 8.00 a foot 50.00 plus 1/2 of labor rate charge \$21.88	
AIRPORT FUND			
	Hangar Rental Fee	25.00-80.00/month	
TELECOM FUND			
	TELEPHONE * Residential Basic Service Business Basic Service Non-published Non-listed SIMPLY BASIC DOUBLE – Telephone/Internet SIMPLY BASIC TRIPLE – Telephone/Cable/Inernet DOUBLE PLAY – Telephone/Expanded Video TRIPLE PLAY – Telephone/Expanded Video/Basic Internet	monthly rate 14.45 26.45 2.50 1.25 36.55 59.75 58.40 94.40	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<p>ULTIMATE PKG– Telephone (with caller ID & voice mail)/ Video(Expanded Basic+Digital Basic+30 Music+Sports pkg)/Mega 10/2 Internet * additional items are included in the telephone tariff</p>	140.40	
	<p>VACATION RATE – Absence exceeding 90 days Telephone Internet TV Non-Pay Reconnect fee (1 Or all 3)</p>	<p>10.00/month + taxes and US fee 5.00 per month + tax – No reconnection fee .00/mo – 20.00 recon 35.00 + tax</p>	
	<p>ENHANCED CALLING FEATURES Voice Mail Caller ID Call Waiting Call Forwarding Speed Dialing Selective Call Rejection Busy Call Transfer Sim Ring Line Hunting 3-Way Calling/Call Transfer LONG DISTANCE CALLING Basic Long-Distance Calling Rate 1-800 Long Distance Pkg 1-800</p>	<p>monthly rate 3.50 3.00 2.00 2.00 2.00 2.00 2.00 4.00 2.95 2.95 10¢/min 12¢/min \$1.99/month + 6¢/min \$3.95/month 6¢/min</p>	
	<p>INTERNET SERVICES Dial-up Internet Internet Lite Internet Basic</p>	<p>monthly rate 21.95 31.95 37.95</p>	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Internet Super	67.95	
	CABLE TV SERVICES	monthly rate	
	Basic	24.50	
	Expanded	46.40	
	Silver	55.65	
	Gold	66.65	
	Digital Basic	69.10	
	Featured Plans		
	HD	12.95	
	Sports	6.95	
	HBO	12.95	
	Showtime/TMC/Flix	12.95	
	Starz/Encore	12.95	
	Spanish	4.95	
	Additional Set-Top Box	2.99	
	HD Box	4.99	
	DVR	14.99	
	Remote	20.00	
	Commercial Multi-Unit Facilities with 10 or more units and a common connection as established December 29, 2008		
	Expanded Basic	8.00 per unit	
	HBO	4.50 per unit	
	MISC. SERVICES		
	Wire Maintenance Plan – Monthly rate	2.95 per service or 7.95 for all three services	
	New customer installation fee	15.00 per service	
	(Installation fee is waived for all competitor services that switch to WindomNet)		
	Moving Telecom Service	15.00 per service	
	Additional Outlet	55.00	
	Service Call	55.00	

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	BANK MIDWEST	FUNDED RETIREMENT	142,000.00
		Total for Department	142,000.00*
		Total for Fund 01	142,000.00*
	BANK MIDWEST	FUNDED RETIREMENT	24,000.00
		Total for Department	24,000.00*
		Total for Fund 03	24,000.00*
	BANK MIDWEST	FUNDED RETIREMENT	14,000.00
		Total for Department	14,000.00*
		Total for Fund 14	14,000.00*
	BANK MIDWEST	FUNDED RETIREMENT	45,000.00
		Total for Department	45,000.00*
		Total for Fund 64	45,000.00*
		Grand Total	225,000.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	COALITION OF GREATER DUES		6,130.00
	Total for Department 101		6,130.00*
CITY OFFICE	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		7.00
CITY OFFICE	MII LIFE	VEBA	198.40
CITY OFFICE	DENISE NICHOLS	1099 FORMS	70.62
	Total for Department 103		276.02*
P & Z / BUILDING OFF	Verizon Wireless	TELEPHONE	33.87
P & Z / BUILDING OFF	MII LIFE	VEBA	148.80
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	54.92
	Total for Department 106		237.59*
CITY HALL	SANDRA HERDER	CLEANING	325.50
CITY HALL	JAY KUEHL	SNOW REMOVAL	212.50
CITY HALL	MELISSA PENAS	CLEANING	325.50
	Total for Department 115		863.50*
POLICE	MII LIFE	VEBA	1,584.64
POLICE	VET'S WHOA N'GO	GAS	47.37
POLICE	VET'S WHOA N'GO	SUPPLIES	6.40
	Total for Department 120		1,638.41*
FIRE DEPARTMENT	Verizon Wireless	TELEPHONE	33.87
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	48.71
	Total for Department 125		82.58*
STREET	Verizon Wireless	TELEPHONE	37.86
STREET	MII LIFE	VEBA	841.92
STREET	SCOTT'S SNOW REMOVAL	SNOW REMOVAL	1,075.00
STREET	VET'S WHOA N'GO	GAS	2,697.91
	Total for Department 140		4,652.69*
RECREATION	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		6.97
	Total for Department 150		6.97*
PARKS	MII LIFE	VEBA	185.68
	Total for Department 165		185.68*
	Total for Fund 01		14,073.44*
LIBRARY	SANDRA HERDER	CLEANING	344.10
LIBRARY	JAY KUEHL	SNOW REMOVAL	182.50
LIBRARY	MELISSA PENAS	CLEANING	344.10
	Total for Department 171		870.70*
	Total for Fund 03		870.70*
AIRPORT	RED ROCK RURAL WATER WATER		32.31
AIRPORT	SO. CENTRAL ELECTRIC POWER COST		622.33
	Total for Department 174		654.64*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 11			654.64*
POOL	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		7.00
Total for Department 175			7.00*
Total for Fund 12			7.00*
AMBULANCE	APRIL HARRINGTON	TRAINING	95.00
AMBULANCE	LORI KNUDSON	TRAINING	95.00
AMBULANCE	JOHN MEYER	TRAINING	95.00
AMBULANCE	VET'S WHOA N'GO	GAS	1,381.75
AMBULANCE	WINDOM AREA HOSPITAL REFUND - JAMIE FLAHERTY		7.95
Total for Department 176			1,674.70*
Total for Fund 13			1,674.70*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		6.97
MULTI-PURPOSE BUILDI	HAGEN DISTRIBUTING	MERCHANDISE	89.25
MULTI-PURPOSE BUILDI	Verizon Wireless	TELEPHONE	33.87
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	284.88
Total for Department 177			414.97*
Total for Fund 14			414.97*
N IND PARK	SO. CENTRAL ELECTRIC POWER COST		39.92
Total for Department 147			39.92*
Total for Fund 18			39.92*
LIQUOR	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		6.97
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	13,205.97
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	351.90
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	3,442.13
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	11,084.24
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	415.41
LIQUOR	JOHNSON BROS.	MERCHANDISE	4,310.81
LIQUOR	MII LIFE	VEBA	371.36
LIQUOR	PBC - PEPSI BEVERAGE	MERCHANDISE	154.70
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	259.40
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	3,882.67
LIQUOR	BANK MIDWEST	NSF CHECK	14.95
LIQUOR	BANK MIDWEST	NSF CHECK - RIVER BEND L	20.00
LIQUOR	WINE MERCHANTS	MERCHANDISE	91.25
Total for Department 180			37,611.76*
Total for Fund 60			37,611.76*
WATER	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		6.97
WATER	GOPHER STATE ONE CAL LOCATES		1.45
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	111.56

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
WATER	Verizon Wireless	TELEPHONE	68.54
WATER	MII LIFE	VEBA	374.54
		Total for Department 181	563.06*
		Total for Fund 61	563.06*
	LINDSEY ANDERSON	REFUND - UTILITY PREPAYM	300.00
		Total for Department	300.00*
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	6.97
ELECTRIC	GOPHER STATE ONE CAL	LOCATES	1.45
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	111.57
ELECTRIC	Verizon Wireless	TELEPHONE	39.21
ELECTRIC	MII LIFE	VEBA	1,049.86
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	242.98
ELECTRIC	JASON SYKORA	SAFETY BOOK REIMBURSEMEN	50.00
ELECTRIC	VET'S WHOA N'GO	GAS	44.78
ELECTRIC	MARY ANN ANDERSON	ENERGY REBATE	200.00
ELECTRIC	HAROLD BAUER	ENERGY REBATE	25.00
ELECTRIC	STEVE BEIHOFFER	ENERGY REATE	150.00
ELECTRIC	MEL DUERKSEN	ENERGY REBATE	150.00
ELECTRIC	MICHAEL EICHNER	ENERGY REBATE	250.00
ELECTRIC	KEVIN FREKING	ENERGY REBATE	50.00
ELECTRIC	TOM JURGENS	ENERGY REBATE	35.00
ELECTRIC	ALLAN KARSCHNIK	ENERGY REBATE	50.00
ELECTRIC	ANN KUEHL	ENERGY REBATE	35.00
ELECTRIC	DAVID LIGHTNER	ENERGY REBATE	25.00
ELECTRIC	BILL LITFIN	ENERGY REBATE	50.00
ELECTRIC	MIKE MILLER	ENERGY REBATE	50.00
ELECTRIC	BRET RAVERTY	ENERGY REBATE	25.00
ELECTRIC	GERALD SCHAFER	ENERGY REBATE	250.00
ELECTRIC	JASON SYKORA & JEN M	ENERGY REBATE	50.00
ELECTRIC	BRUCE & ERIN TONINAT	ENERGY REBATE	150.00
		Total for Department 182	3,091.82*
		Total for Fund 62	3,391.82*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	13.94
SEWER	GOPHER STATE ONE CAL	LOCATES	1.45
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	111.57
SEWER	Verizon Wireless	TELEPHONE	68.54
SEWER	MII LIFE	VEBA	931.58
SEWER	VET'S WHOA N'GO	GAS	28.04
		Total for Department 183	1,155.12*
		Total for Fund 63	1,155.12*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	7.00
ARENA	Verizon Wireless	TELEPHONE	67.95
ARENA	MII LIFE	VEBA	371.36

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ARENA	VET'S WHOA N'GO	GAS	62.09
		Total for Department 184	508.40*
		Total for Fund 64	508.40*
	BANK MIDWEST	LOAN PAYMENT	1,273.47
		Total for Department	1,273.47*
ECONOMIC DEVELOPMENT	Verizon Wireless	TELEPHONE	33.87
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	49.60
ECONOMIC DEVELOPMENT	BANK MIDWEST	LOAN PAYMENT	2,726.53
		Total for Department 187	2,810.00*
		Total for Fund 67	4,083.47*
	MN 9-1-1 PROGRAM	911 SERVICE	1,106.57
		Total for Department	1,106.57*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP MAINTENANCE CONTRACT		20.91
TELECOMMUNICATIONS	GOPHER STATE ONE CAL LOCATES		4.35
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	334.68
TELECOMMUNICATIONS	Verizon Wireless	TELEPHONE	243.56
TELECOMMUNICATIONS	MII LIFE	VEBA	665.78
TELECOMMUNICATIONS	VET'S WHOA N'GO	GAS	82.85
		Total for Department 199	1,352.13*
		Total for Fund 69	2,458.70*
		Grand Total	67,507.70*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	109.80
		Total for Department 101	109.80*
CITY OFFICE	ELECTRIC FUND	UTILITIES	182.32
CITY OFFICE	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	1,134.64
		Total for Department 103	1,316.96*
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITIES	48.71
P & Z / BUILDING OFF	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	732.03
		Total for Department 106	780.74*
CITY HALL	ELECTRIC FUND	UTILITIES	605.24
CITY HALL	JAY KUEHL	SNOW REMOVAL	90.00
		Total for Department 115	695.24*
POLICE	ELECTRIC FUND	UTILITIES	80.79
POLICE	H.E.A.T. TACTICAL TE	DUES	1,995.00
POLICE	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	12,041.89
POLICE	MID STATE ORGANIZED	DUES	100.00
POLICE	VOYAGER FLEET SERVIC	GAS	142.51
		Total for Department 120	14,360.19*
FIRE DEPARTMENT	ELECTRIC FUND	UTILITIES	27.09
FIRE DEPARTMENT	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	3,857.79
		Total for Department 125	3,884.88*
ANIMALS	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	7.32
		Total for Department 135	7.32*
STREET	ELECTRIC FUND	UTILITIES	4,194.66
STREET	ERICKSON OIL CO	GAS	902.72
STREET	ERICKSON OIL CO	MERCHANDISE	4.05
STREET	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	11,126.85
		Total for Department 140	16,228.28*
PARKS	ELECTRIC FUND	UTILITIES	14.36
PARKS	ERICKSON OIL CO	GAS	71.86
PARKS	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	2,854.91
		Total for Department 165	2,941.13*
		Total for Fund 01	40,324.54*
LIBRARY	ELECTRIC FUND	UTILITIES	282.57
LIBRARY	JAY KUEHL	SNOW REMOVAL	90.00
LIBRARY	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	732.03
		Total for Department 171	1,104.60*
		Total for Fund 03	1,104.60*
	JOHN DEERE CREDIT	LOAN PAYMENT	22,175.74
		Total for Department	22,175.74*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
EQUIPMENT/F.A.	JOHN DEERE CREDIT	LOAN PAYMENT	291.39
		Total for Department 170	291.39*
		Total for Fund 04	22,467.13*
AIRPORT	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	292.81
		Total for Department 174	292.81*
		Total for Fund 11	292.81*
POOL	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	1,464.06
		Total for Department 175	1,464.06*
		Total for Fund 12	1,464.06*
AMBULANCE	ELECTRIC FUND	UTILITIES	24.96
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	42.49
AMBULANCE	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	5,270.61
AMBULANCE	ROBIN SHAW	EXPENSE	14.58
AMBULANCE	BRAD POWERS	EXPENSE	15.44
AMBULANCE	KIM POWERS	EXPENSE	33.66
AMBULANCE	ALLAN REMPEL	EXPENSE	54.63
		Total for Department 176	5,456.37*
		Total for Fund 13	5,456.37*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITIES	1,234.49
MULTI-PURPOSE BUILDI	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	1,134.64
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	MERCHANDISE	80.26
		Total for Department 177	2,449.39*
		Total for Fund 14	2,449.39*
RIVER BLUFF EST REV	DUERKSEN ELECTRIC	MAU DRAW	634.95
		Total for Department 019	634.95*
		Total for Fund 19	634.95*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	5,635.07
LIQUOR	ELECTRIC FUND	UTILITIES	939.19
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	1,358.53
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,408.99
LIQUOR	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	2,781.71
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	1,317.40
		Total for Department 180	14,440.89*
		Total for Fund 60	14,440.89*
WATER	DATA-PAC MAILING SYS	RESET FEE	1.49
WATER	ELECTRIC FUND	UTILITIES	4,416.88

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	158.75
WATER	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	5,636.63
WATER	STELLAR BILLING LLC	UTILITY BILL - SERVICES	808.51
WATER	VOYAGER FLEET SERVIC	GAS	292.43
		Total for Department 181	11,314.69*
		Total for Fund 61	11,314.69*
	JOHN RUTHERFORD	REFUND - UTILITY PREPAYM	300.00
		Total for Department	300.00*
ELECTRIC	DATA-PAC MAILING SYS	RESET FEE	1.50
ELECTRIC	ELECTRIC FUND	UTILITIES	267.75
ELECTRIC	ERICKSON OIL CO	GAS	94.86
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	158.75
ELECTRIC	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	10,651.12
ELECTRIC	STELLAR BILLING LLC	SPECIAL SERVICE	425.00
ELECTRIC	STELLAR BILLING LLC	UTILITY BILL - SERVICES	1,667.58
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	89,786.64
ELECTRIC	BANK MIDWEST	NSF CHECK	308.79
		Total for Department 182	103,361.99*
		Total for Fund 62	103,661.99*
SEWER	DATA-PAC MAILING SYS	RESET FEE	1.49
SEWER	ELECTRIC FUND	UTILITIES	15,598.85
SEWER	ERICKSON OIL CO	GAS	155.94
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	158.75
SEWER	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	5,636.63
SEWER	STELLAR BILLING LLC	UTILITY BILL - SERVICES	808.51
		Total for Department 183	22,360.17*
		Total for Fund 63	22,360.17*
ARENA	ELECTRIC FUND	UTILITIES	8,529.84
ARENA	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	1,273.73
		Total for Department 184	9,803.57*
		Total for Fund 64	9,803.57*
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITIES	67.95
ECONOMIC DEVELOPMENT	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	732.03
		Total for Department 187	799.98*
		Total for Fund 67	799.98*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	18.09
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,554.37
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	16.25
TELECOMMUNICATIONS	DATA-PAC MAILING SYS	RESET FEE	4.47

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	DHJV COMPANY LLC	SUBSCRIBER	8.17
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	50.10
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITIES	1,769.32
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	5,254.08
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	476.25
TELECOMMUNICATIONS	KARE	SUBSCRIBER	446.95
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	WORKMANS COMP PLAN	5,731.77
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	669.39
TELECOMMUNICATIONS	STELLAR BILLING LLC	UTILITY BILL - SERVICES	1,768.61
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	21,365.98
TELECOMMUNICATIONS	RFD TV	SUBSCRIBER	194.50
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	224.35
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	156.79
TELECOMMUNICATIONS	BRUCE NELSON	REFUND -STATEMENT CREDIT	29.82
	Total for Department 199		39,739.26*
	Total for Fund 69		39,739.26*
	COLONIAL LIFE INSURA	INSURANCE	8.82
	Total for Department		8.82*
	Total for Fund 70		8.82*
	Grand Total		276,323.22*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	182.00
MAYOR & COUNCIL	HY-VEE FOOD STORE	MAYORS MEDAL	13.68
MAYOR & COUNCIL	PETERSON JEWELRY	MAYOR'S MEDAL	12.00
MAYOR & COUNCIL	WINDOM AREA CHAMBER	MAYOR'S MEDAL	29.02
		Total for Department 101	236.70*
CITY OFFICE	CITIZEN PUBLISHING C	COMP SUPPORT	150.00
CITY OFFICE	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	133.48
CITY OFFICE	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	6.50
CITY OFFICE	PITNEY BOWES	RENTAL CHARGES	54.14
		Total for Department 103	344.12*
P & Z / BUILDING OFF	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	6.50
P & Z / BUILDING OFF	PITNEY BOWES	RENTAL CHARGES	54.13
		Total for Department 106	60.63*
LEGAL	MCDONALD & SCHRAMEL	CONFERENCE	215.00
LEGAL	MCDONALD & SCHRAMEL	SUPPLIES	12.50
		Total for Department 110	227.50*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.46
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	CULLIGAN	SERVICE	12.50
CITY HALL	HOMETOWN SANITATION	HAUL GARBAGE	85.04
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	16.02
CITY HALL	WINDOM FIRE SAFETY	MAINTENANCE	16.00
		Total for Department 115	165.02*
POLICE	COTTONWOOD COUNTY GA	DUES	80.00
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,500.00
POLICE	MCDONALD & SCHRAMEL	LEGAL FEES	2,352.00
POLICE	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	22.50
POLICE	MIDWEST RADAR	MAINTENANCE	120.00
POLICE	PITNEY BOWES	RENTAL CHARGES	54.13
POLICE	COUNTRY PRIDE SERVIC	MAINTENANCE	581.29
POLICE	WINDOM FIRE SAFETY	MAINTENANCE	68.59
POLICE	WINDOM QUICK PRINT	SUPPLIES	415.96
POLICE	ITL PATCH COMPANY, I	SUPPLIES	323.30
		Total for Department 120	5,792.77*
FIRE DEPARTMENT	CITIZEN PUBLISHING C	ADVERTISING	96.80
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	KDOM RADIO	ADVERTISING	35.00
FIRE DEPARTMENT	LUCAN COMMUNITY TV I	MAINTENANCE	267.19
FIRE DEPARTMENT	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	21.68
FIRE DEPARTMENT	MN WEST COLLEGE - CA	TRAINING	275.00
		Total for Department 125	908.17*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	200.00

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department 130	212.50*
ANIMALS	COTTONWOOD-SLAYTON V VETERINARY SERVICE		716.39
		Total for Department 135	716.39*
STREET	CITIZEN PUBLISHING C	ADVERTISING	589.60
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	DICKS WELDING	MAINTENANCE	221.54
STREET	GCC ALLIANCE CONCRET	MAINTENANCE	1,981.25
STREET	GEMPLER'S	SUPPLIES	536.28
STREET	HOMETOWN SANITATION	HAUL GARBAGE	130.85
STREET	MCDONALD & SCHRAMEL	LEGAL FEES	430.50
STREET	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	6.50
STREET	MILLER SELLNER EQUIP	MAINTENANCE	39.96
STREET	MILLS & MILLER, INC	MAINTENANCE	3,299.87
STREET	MN MUNICIPAL UTILITI	ALCOHOL TESTING	116.00
STREET	PETERSON SMITH GRAVE	MAINTENANCE	585.00
STREET	PITNEY BOWES	RENTAL CHARGES	54.13
STREET	PRAXAIR DISTRIBUTION	SERVICE	24.53
STREET	RUNNING'S SUPPLY	MAINTENANCE	73.90
STREET	SCHWALBACH HARDWARE	MAINTENANCE	125.87
STREET	COUNTRY PRIDE SERVIC	DISCOUNT FOR FUEL PER CO	-283.42
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	4,177.91
STREET	WINDOM FIRE SAFETY	MAINTENANCE	150.00
STREET	CARQUEST AUTO PARTS	MAINTENANCE	217.10
STREET	WESTMAN FREIGHTLINER	MAINTENANCE	32.92
		Total for Department 140	12,635.29*
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	MN MUNICIPAL UTILITI	ALCOHOL TESTING	29.00
		Total for Department 165	66.50*
		Total for Fund 01	21,365.59*
EQUIPMENT/F.A.	EHLERS & ASSOC., INC	CONTINUING DISCLOSURE	445.00
		Total for Department 170	445.00*
		Total for Fund 02	445.00*
LIBRARY	AMERICAN GIRL	SUBSCRIPTION	22.95
LIBRARY	AUDIO GO	BOOKS	112.26
LIBRARY	CITIZEN PUBLISHING C	COMP SUPPORT	150.00
LIBRARY	GALE	BOOKS	125.97
LIBRARY	INGRAM	BOOKS	1,377.01
LIBRARY	J & K WINDOWS	CLEANING	20.00
LIBRARY	KDOM RADIO	ADVERTISING	99.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	320.87
LIBRARY	NEWSWEEK	SUBSCRIPTION	40.00
LIBRARY	PLUM CREEK LIBRARY	SUPPLIES	121.50
LIBRARY	PLUNKETT'S PEST CONT	SERVICE	418.44

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	READERS SERVICE	BOOK	40.22
LIBRARY	SCHWALBACH HARDWARE	MAINTENANCE	106.86
LIBRARY	SMITHSONIAN	SUBSCRIPTION	34.00
LIBRARY	WINDOM FIRE SAFETY	MAINTENANCE	8.00
LIBRARY	FAMILY FUN	SUBSCRIPTION	16.95
LIBRARY	FINANCE & COMMERCE,	BOOK	112.22
LIBRARY	PC GAMER	SUBSCRIPTION	24.95
LIBRARY	SOUND-VISION	SUBSCRIPTION	14.00
LIBRARY	VOGUE	SUBSCRIPTION	33.95
LIBRARY	DISNEY MOVIE CLUB	MOVIES	21.95
	Total for Department 171		3,221.10*
	Total for Fund 03		3,221.10*
	WENCK ASSOCIATES, IN STREET SHOP		3,673.50
	Total for Department		3,673.50*
	Total for Fund 04		3,673.50*
2007 IMPROVEMENT PRO	EHLERS & ASSOC., INC	CONTINUING DISCLOSURE	222.50
	Total for Department 164		222.50*
	Total for Fund 07		222.50*
2009 STREET IMP PROJ	EHLERS & ASSOC., INC	CONTINUING DISCLOSURE	222.50
	Total for Department 158		222.50*
	Total for Fund 09		222.50*
AIRPORT	LUCAN COMMUNITY TV I	MAINTENANCE	25.00
AIRPORT	PITNEY BOWES	RENTAL CHARGES	54.13
AIRPORT	RUNNING'S SUPPLY	MAINTENANCE	21.36
AIRPORT	WINDOM FIRE SAFETY	MAINTENANCE	29.00
	Total for Department 174		129.49*
	Total for Fund 11		129.49*
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	GODFATHER'S PIZZA	EXPENSE	65.96
AMBULANCE	KDOM RADIO	ADVERTISING	186.50
AMBULANCE	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	6.50
AMBULANCE	PITNEY BOWES	RENTAL CHARGES	54.13
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	276.05
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	3,967.13
AMBULANCE	WINDOM AREA HOSPITAL	TESTING	50.25
AMBULANCE	WINDOM FIRE SAFETY	MAINTENANCE	12.00
AMBULANCE	CARQUEST AUTO PARTS	MAINTENANCE	61.57
	Total for Department 176		4,880.09*
	Total for Fund 13		4,880.09*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MULTI-PURPOSE BUILDI	HY-VEE FOOD STORE	MERCHANDISE	19.55
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	144.80
MULTI-PURPOSE BUILDI	RON'S ELECTRIC INC	MAINTENANCE	209.00
MULTI-PURPOSE BUILDI	RUNNING'S SUPPLY	MAINTENANCE	3.20
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	156.04
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	84.22
	Total for Department 177		616.81*
	Total for Fund 14		616.81*
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	88.00
LIQUOR	CULLIGAN	SERVICE	8.35
LIQUOR	HAMCO DATA PRODUCTS	SUPPLIES	106.77
LIQUOR	HEARTLAND PAPER COMP	SUPPLIES	205.13
LIQUOR	PITNEY BOWES	RENTAL CHARGES	54.13
LIQUOR	RUNNING'S SUPPLY	MAINTENANCE	45.93
LIQUOR	S&K LINES	FREIGHT	353.40
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	5.51
LIQUOR	WINDOM FIRE SAFETY	MAINTENANCE	33.00
	Total for Department 180		900.22*
	Total for Fund 60		900.22*
WATER	COTTONWOOD CO TREASU	DISPATCHING	100.00
WATER	EHLERS & ASSOC., INC	CONTINUING DISCLOSURE	445.00
WATER	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	6.50
WATER	MN MUNICIPAL UTILITI	ALCOHOL TESTING	72.50
WATER	PITNEY BOWES	RENTAL CHARGES	54.14
WATER	RUNNING'S SUPPLY	MAINTENANCE	166.83
WATER	SCHWALBACH HARDWARE	MAINTENANCE	12.81
WATER	HD SUPPLY WATERWORKD	MAINTENANCE	198.98
WATER	WINDOM FIRE SAFETY	MAINTENANCE	158.50
WATER	CARQUEST AUTO PARTS	MAINTENANCE	37.36
	Total for Department 181		1,252.62*
	Total for Fund 61		1,252.62*
ELECTRIC	CANNON TECHNOLOGIES	SOFTWARE	4,055.00
ELECTRIC	CENTRAL MINNESOTA MU	CAPX2020 ASSESSMENT	2,832.00
ELECTRIC	CENTRAL MINNESOTA MU	CIP SERVICE ASSESSMENT	5,112.00
ELECTRIC	CENTRAL MINNESOTA MU	MMTG TRANSMISSION/DUES	2,551.40
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	214,343.06
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	HOMETOWN SANITATION	HAUL GARBAGE	42.37
ELECTRIC	JOHNSON HARDWARE	MAINTENANCE	35.19
ELECTRIC	KDOM RADIO	ADVERTISING	231.00
ELECTRIC	MCDONALD & SCHRAMBL	LEGAL FEES	262.50
ELECTRIC	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	6.50
ELECTRIC	MESSER MACHINE & MFG	MAINTENANCE	30.00
ELECTRIC	MN MUNICIPAL UTILITI	ALCOHOL TESTING	116.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	MN MUNICIPAL UTILITI	ANNUAL DUES	9,619.00
ELECTRIC	PITNEY BOWES	RENTAL CHARGES	54.15
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	107.18
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	74.36
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	68.20
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	COUNTRY PRIDE SERVIC	DISCOUNT FOR FUEL PER CO	-19.44
ELECTRIC	COUNTRY PRIDE SERVIC	MAINTENANCE	289.29
ELECTRIC	WINDOM FIRE SAFETY	MAINTENANCE	113.00
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	118.75
ELECTRIC	PHILIP WALL	MAINTENANCE	46.00
	Total for Department 182		241,475.01*
	Total for Fund 62		241,475.01*
SEWER	COTTONWOOD CO TREASU	DISPATCHING	100.00
SEWER	DICKS WELDING	MAINTENANCE	707.72
SEWER	EHLERS & ASSOC., INC	CONTINUING DISCLOSURE	445.00
SEWER	HOMETOWN SANITATION	HAUL GARBAGE	85.04
SEWER	MANKATO MOBIL - ALPH	MAINTENANCE CONTRACT	6.50
SEWER	MN MUNICIPAL UTILITI	ALCOHOL TESTING	72.50
SEWER	MN VALLEY TESTING	TESTING	918.60
SEWER	PITNEY BOWES	RENTAL CHARGES	54.14
SEWER	RUNNING'S SUPPLY	MAINTENANCE	465.10
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	479.00
SEWER	WINDOM FIRE SAFETY	MAINTENANCE	158.50
	Total for Department 183		3,492.10*
	Total for Fund 63		3,492.10*
ARENA	CITIZEN PUBLISHING C	ADVERTISING	455.40
ARENA	COCA-COLA BOTTLING C	MERCHANDISE	191.22
ARENA	FERRELLGAS	GAS	226.58
ARENA	A H HERMEL CANDY & T	MERCHANDISE	300.05
ARENA	HOMETOWN SANITATION	HAUL GARBAGE	130.88
ARENA	KDOM RADIO	ADVERTISING	74.00
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	113.26
ARENA	PITNEY BOWES	RENTAL CHARGES	54.13
ARENA	RON'S ELECTRIC INC	MAINTENANCE	60.81
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	160.44
ARENA	STONER INDUSTRIAL, I	SERVICE	9.55
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	30.95
	Total for Department 184		1,807.27*
	Total for Fund 64		1,807.27*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	235.20
ECONOMIC DEVELOPMENT	KDOM RADIO	ADVERTISING	99.00
ECONOMIC DEVELOPMENT	PITNEY BOWES	RENTAL CHARGES	54.13
	Total for Department 187		388.33*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 67			388.33*
TELECOMMUNICATIONS	EHLERS & ASSOC., INC	CONTINUING DISCLOSURE	445.00
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	96.90
TELECOMMUNICATIONS	HOMETOWN SANITATION	HAUL GARBAGE	73.92
TELECOMMUNICATIONS	HY-VEE FOOD STORE	MERCHANDISE	17.36
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	191.00
TELECOMMUNICATIONS	MN MUNICIPAL UTILITI	ALCOHOL TESTING	87.00
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	225.00
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	176.64
TELECOMMUNICATIONS	ONVOY, INC	SS7 SERVICE	994.60
TELECOMMUNICATIONS	ONVOY, INC	WHOLE 800 SWITCH	2,253.49
TELECOMMUNICATIONS	PITNEY BOWES	RENTAL CHARGES	162.39
TELECOMMUNICATIONS	RUNNING'S SUPPLY	MAINTENANCE	21.31
TELECOMMUNICATIONS	RUSHMORE INDUSTRIES,	FREIGHT	64.13
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	164.52
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SERVICE	833.33
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.26
TELECOMMUNICATIONS	WINDOM FIRE SAFETY	MAINTENANCE	87.00
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	ZAYO BANDWIDTH	BANDWIDTH BILLING	5,808.83
TELECOMMUNICATIONS	ELECTRIC SCIENTIFIC	MAINTENANCE	559.81
TELECOMMUNICATIONS	INTERSTATE ALL BATTE	MAINTENANCE	319.20
Total for Department 199			12,806.36*
Total for Fund 69			12,806.36*
Grand Total			296,898.49*

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Mayor Kruse
DATE: January 11, 2011
RE: Council Assignment to the Utility Commission

At the January 4, 2011 meeting the list of City Council assignments was approved. Also at that time a concern about the meeting schedule was raised. After discussion with the Utility Commission it was felt the meeting should remain as scheduled. As such, I am requesting that Dominic Jones be appointed as the City Council liaison (non voting member) to the Utility Commission replacing Corey Maricle. All other City Council assignments will remain as approved.

MEMORANDUM



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Windom, MN 56101
Phone: 507-831-6129
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TO: City Council
FROM: City Administrator *SN*
DATE: January 13, 2011
RE: Scheduling Goal-setting and Long-range Planning Meetings

At the January 4, 2011 City Council meeting a suggestion was raised by Councilmember Jones about scheduling Special meetings for the purpose of goal-setting and long-range planning. At that time the consensus of the Mayor and Council was positive.

Since there is LMC training available for newly elected officials and experienced officials that will be attended by Windom Council member(s) my thought would be to have the goal-setting and long-range planning meeting after those LMC sessions. As such, attached are calendars showing the next three months (Feb – April). The dates for the regular City Council meetings are shown and a few of the dates are crossed off due to official holidays, the CGMC Legislative Meeting and other existing conflicts.

Please take a look at these calendars related to your schedules and return the sheets indicating days that you **would be available** on or before the February 1, 2011 City Council meeting. We can finalize dates for the goal-setting and long-range planning meetings at that time.

Thank you.

SUN	MON	TUE	WED	THU	FRI	SAT
GUIDE TO BEST FISHING DAYS BEST GOOD POOR		1 Council mtg.	2 GROUNDHOG DAY (USA)	3	4	5
6	7	8 Council mtg.	9	10	11	12 LINCOLN'S BIRTHDAY (USA)
13	14 VALENTINE'S DAY	15 Council mtg.	16	17	18	19
20	21 WASHINGTON'S BIRTHDAY OBSERVED (USA) PRESIDENTS DAY (USA)	22 WASHINGTON'S BIRTHDAY (USA)	23	24	25	26
27	28					NEW MOON: 3 FIRST QUARTER: 11 FULL MOON: 18 LAST QUARTER: 24

JANUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

MARCH

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

FEBRUARY

2011

SUN **MON** **TUE** **WED** **THU** **FRI** **SAT**

GUIDE TO BEST
FISHING DAYS

BEST 
GOOD 
POOR 

FEBRUARY
S M T W T F S
1 2 3 4 5
6 7 8 9 10 11 12
13 14 15 16 17 18 19
20 21 22 23 24 25 26
27 28

Council mtg.

6 

7 

8 

9 

10 

11 

12 

13 

14 

15 

16 

17 

18 

19 

DAYLIGHT-SAVING
TIME BEGINS

20 

21 

22 

23 

24 

25 

26 

SPRING BEGINS

27 

28 

29 

30 

31 

APRIL
S M T W T F S
3 4 5 6 7 8 9
10 11 12 13 14 15 16
17 18 19 20 21 22 23
24 25 26 27 28 29 30

NEW MOON: 4
FIRST QUARTER: 12
FULL MOON: 19
LAST QUARTER: 26

MARCH

2011

SUN	MON	TUE	WED	THU	FRI	SAT
GUIDE TO BEST FISHING DAYS BEST  GOOD  POOR 	NEW MOON: 3 FIRST QUARTER: 11 FULL MOON: 18 LAST QUARTER: 25	MARCH S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31	MAY S M T W T F S 1 2 3 4 5 6 7 8 9 10 11 12 13 14 15 16 17 18 19 20 21 22 23 24 25 26 27 28 29 30 31		1  ALL FOOLS DAY	2 
3 	4 	5  <i>Council mtg.</i>	6 	7 	8 	9 
10 	11 	12  <i>Council mtg.</i>	13 	14 	15 	16 
17  PALM SUNDAY	18 	19  <i>Council mtg.</i> <small>PASSOVER</small>	20 	21 	22  GOOD FRIDAY EARTH DAY	23 
24  EASTER SUNDAY	25  EASTER MONDAY (CANADA)	26 	27  ADMINISTRATIVE PROFESSIONALS DAY (USA)	28 	29 	30 

APRIL

2011

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator *SN*
DATE: January 13, 2011
RE: Orientation Meeting – Windom Area Hospital

Gerri Burmeister, Hospital Administrator, would like to invite the new City Council members and existing City Council members to an orientation meeting. At this meeting they will review the operation of the Hospital, management arrangement with Sanford and answer questions.

If you are interested please contact Gerri at 831-0614 and she will coordinate a date with those interested for mid to late February.



Coalition of Greater Minnesota Cities

CGMC in Brief

January 13, 2011

Contact: Tim Flaherty
651-225-8840

CGMC launches weekly newsletter for legislators

On Monday, CGMC staff sent all legislators the first issue of the Greater Minnesota Advocate, a weekly informational resource for policymakers covering important developments on our program areas—property tax relief and LGA, economic development, land use, the environment, energy, transportation, and labor and employee relations—all from a rural perspective. The Greater Minnesota Advocate will keep legislators informed on policy discussions related to these issues and will also explore potential local and statewide impacts of various legislative proposals. Attached is a hard copy of the first issue. You can find electronic versions of future newsletters at www.greatermncities.org.

Members encouraged to continue meeting with local chambers

As reported in a previous CGMC in Brief, the Minnesota Chamber has set preliminary positions for the 2011 legislative session that aim to significantly restructure and reduce the LGA program. The state chamber is also encouraging local chambers to support these positions and become “federated” with the state organization, which would give the state chamber greater latitude to accomplish its policy agenda.

In response to the Minnesota Chamber’s position, CGMC sent the attached letter from CGMC President Nancy Carroll to all greater Minnesota chambers. The letter asks local chambers to support the LGA program, oppose the state chamber’s position and retain greater local autonomy by not becoming federated with the state group. Along with the letter, local chambers were sent a sample resolution to pass in support of LGA.

If you have not done so already, CGMC is asking all members to meet with their local chamber and reinforce the messages in Mayor Carroll’s letter. Also, please discuss adopting the attached city resolution in support of the LGA program with your council. If you have completed a city resolution or if your local chamber has adopted a resolution and you have a copy, please forward them to Erin Flaherty at enflaherty@flaherty-hood.com so that we can use these documents in meetings with legislators.

REGISTER NOW: Legislative Action Day

Registration materials for CGMC’s Legislative Action Day are attached. Please note that blocks of rooms are being held until Jan. 28 at the Holiday Inn, and until Jan. 25 at the Kelly Inn. Because there is a Wild game the same evening, no hotel shuttle services will be provided. Legislative Action Day, which will be held **February 9**, is hosted at the Flaherty & Hood offices in St. Paul and includes a strategy session followed by time to lobby your local legislators at the Capitol. Afterwards, CGMC members and their legislators dine together at Mancini’s Steakhouse. Register today!



Senate majority introduces economic development plan

On Monday, the Minnesota Senate Majority unveiled its economic development plan for the 2011 legislative session. The measure, SF 1, would provide regulatory relief to businesses and cut \$200 million in business taxes. More specifically, it would gradually reduce the business income tax rate by half over the next six years and roll back business property taxes to 2009 levels. The House, to date, has not introduced a companion measure. The Senate measure was referred to the Jobs and Economic Growth Committee, where it awaits further action.

BDPI funding still available

According to the Minnesota Department of Employment and Economic Development (DEED), funding is still available for two economic development programs that help greater Minnesota cities:

- **Greater Minnesota Business Development Public Infrastructure (BDPI) Grant Program. Total available: \$4.1 million.** This program provides grants to greater Minnesota cities for up to 50 percent of the capital costs of the public infrastructure necessary to expand or retain jobs in the area, increase the tax base or expand or create new economic development. Application information, eligibility requirements and other details are available at <http://bit.ly/fjffFh>.
- **Innovative Business Development Public Infrastructure Grant Program. Total available: \$3.9 million.** This program provides grants to local governmental units on a competitive basis statewide for up to 50 percent of the capital cost of the public infrastructure necessary to expand or retain jobs related to innovative businesses. Application information, eligibility requirements and other details are available at <http://bit.ly/hvtMBQ>.

FEMA fire grants available

The Department of Homeland Security, through FEMA, has announced the availability of federal funding through their Fire Prevention and Safety grant program. Approximately \$35 million is available, and FEMA expects to award 200 grants. This grant support projects that enhance the safety of the public and firefighters from fire and related hazards. It is open to all local units of government. The deadline for applications is February 4, 2011. For more information, please visit <http://bit.ly/FCKdB>. You may also contact J.D. Burton with Flaherty & Hood at jdburton@flaherty-hood.com.





GREATER MINNESOTA *Advocate*

A publication of the Coalition of Greater Minnesota Cities

January 10, 2011

The Greater Minnesota Advocate: Your source for rural perspectives

What is CGMC?

For more than 30 years, the Coalition of Greater Minnesota Cities (CGMC) has united rural cities with one voice at the Capitol. We bring city officials and legislators together to discuss the issues confronting greater Minnesota and to craft solutions that advance the goals we share for our residents. Our advocacy work is focused on the areas of property tax relief and local government aid (LGA), economic development, the environment, energy, land use and transportation. We also monitor labor and employee relations issues and provide advice and representation to cities for their personnel and labor matters.

What is the Greater Minnesota Advocate?

The Greater Minnesota Advocate is a weekly informational resource for legislators on the issues mentioned above. We know that it is difficult for legislators to balance their committee work while remaining up to date on the issues that will affect your community. The Advocate will keep you informed on policy discussions related to these issues and will also explore potential impacts of various proposals.

Who can I contact for more information?

CGMC retains the law firm of Flaherty & Hood, P.A. for its representation at the Capitol. Individual lobbyists with the firm are listed below according to their advocacy area and are happy to take your questions or suggestions at any time.

Tim Flaherty, Lobbyist
tpflaherty@flaherty-hood.com
Property tax relief/LGA, economic development, land use and annexation, transportation

Bradley Peterson, Lobbyist
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Chris Hood, Attorney
cmhood@flaherty-hood.com
Labor and employee relations

Save the date: CGMC Legislative Action Day

You're invited! Please join city officials from all corners of the state for CGMC's annual Legislative Action Day, which will be held Wednesday, February 9. Each year, mayors, city council members and city staff meet in St. Paul to discuss important policy issues for the session and visit with their local legislators at the Capitol. At night, you are invited to join our members in a more casual setting at Mancini's Char House for dinner and mingling. Mark the date on your calendar, and keep your eyes open for a formal invitation to be delivered to your office.

CGMC supports clarification of city variance authority

In response to a Minnesota Supreme Court decision this summer, the League of Minnesota Cities gathered several stakeholders in an effort to revamp and clarify municipal variance authority. The Supreme Court decision explicitly rejected a long-standing interpretation of statute that cities have relied on when addressing local requests for

variances from zoning and land use controls.

The Supreme Court ruling in *Krummenacher v. City of Minnetonka* has had a significant chilling effect on cities as they try to respond to local land use challenges.

CGMC supports the LMC's efforts to correct the effects of this case and to clarify cities' variance authority. It is expected that legislation will be introduced this week and that hearings will also be held as soon as this week. If you have any questions, please contact Bradley Peterson at bmpeterson@flaherty-hood.com.

Water sustainability plan unveiled, receives cool reception in House

Last Wednesday, CGMC lobbyists attended the House Environment Committee meeting where Dr. Deb Swackhamer from the University of Minnesota's Water Resource Center unveiled the final version of the 25-year water sustainability plan for Minnesota. In short, the legislature appropriated money to the University of Minnesota's Water Resource Center to create a road map for the sustainable management of water in the state for 25 years with guidance on policy and funding.

Due to time constraints, the committee did not have much time to discuss the plan. At least one member, Rep. Torkelson (R-Nelson Township), a farmer, expressed concern that Twin Cities residents use more water than the rest of the state while paying less for it than what it costs to produce; the plan does not appear to present strategies on addressing this issue.

The plan and supporting documents are available on the Water Resource Center website at <http://wrc.umn.edu>. CGMC staff will be reviewing the plan and providing more information to our members on potential impacts to CGMC cities. The Water Resource Center will be accepting comments through January 31 and will forward them to the legislature. If you have any questions regarding the framework, please contact Elizabeth Wefel at eawefel@flaherty-hood.com.



2011 CGMC Legislative Action Day Agenda

Wednesday, February 9, 2011
Tentative as of 1/13/2011



10:30 a.m. Board of Directors Meeting • Flaherty & Hood, P.A.

11:30 a.m. Full Membership Meeting • Flaherty & Hood, P.A.

- **Welcome and Introductions**
CGMC President Nancy Carroll, Mayor of Park Rapids
- **CGMC Membership Update**
Tim Flaherty
- **Lobbying Strategy and Message for Legislators**
 - Local Government Aid
 - Other issues

12:30 p.m. Lunch • Flaherty & Hood, P.A.

Governor Mark Dayton (invited)

1:30 p.m. Lobby at Capitol Complex • Capitol/State Office Building

CGMC members are responsible for scheduling appointments with legislators.

3:30 p.m. Legislative Leadership Panel • Flaherty & Hood, P.A.

- Senate Majority Leader Amy Koch, R-Buffalo (invited)
- Senate Minority Leader Tom Bakke, DFL-Cook (confirmed)
- Speaker of the House Kurt Zellers, R-Maple Grove (invited)
- House Minority Leader Paul Thissen, DFL-Minneapolis (invited)

5:30 p.m. Legislative Reception • Mancini's

6:30 p.m. Dinner • Mancini's

Opening remarks given by CGMC President Nancy Carroll

Parking:

Please note that due to a change in policy with our office building, we are asking you to park in the visitor spots located around the perimeter of the lot behind our building. You will need to place a visitor parking pass on your dashboard as well. Parking is also available across Park Street from our building in the Bethesda ramp. We apologize for this inconvenience.

Flaherty & Hood, P.A.

525 Park St.
Suite 470
St. Paul, MN 55103

Mancini's

531 W. 7th St.
St. Paul, MN 55102

Holiday Inn RiverCentre (near Xcel Energy Center)

175 W. 7th St.
St. Paul
651-225-1515
Single/Double: \$112 + tax
Triple: \$122 + tax
Quad: \$132 + tax
Block held until 1/28

Best Western Kelly Inn (near Capitol)

161 St. Anthony Ave.
St. Paul
651-227-8711
All rooms: \$94 + tax
Block held until 1/25

2011 CGMC Legislative Action Day Registration

Wednesday, February 9, 2011

Tentative as of 1/13/2011



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All rooms: \$94 + tax
Block held until 1/25

REGISTRATION *(Make extra copies as needed)*

City _____

Name/Title _____

Please check the events you will attend:

- 10:30 a.m. Board of Directors Meeting
 11:30 a.m. Full Membership Meeting
 12:30 p.m. Lunch
 3:30 p.m. Legislative Leadership Panel
 5:30 p.m. Legislative Reception at Mancini's
 6:30 p.m. Dinner at Mancini's

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 3:30 p.m. Legislative Leadership Panel
 5:30 p.m. Legislative Reception at Mancini's
 6:30 p.m. Dinner at Mancini's

Registration per Person: \$65

- Bill me
 Payment enclosed
 I'll pay at the meeting

Please make checks payable
to CGMC.

Please include \$24 for each
additional guest dinner.

Return completed form by
February 2 to:

Colleen Millard
cmillard@flaherty-hood.com
Phone: 651-259-1914
Fax: 651-225-9088
525 Park St., Suite 470
St. Paul, MN 55103



Dedicated to a Strong Greater Minnesota

January 11, 2011

Dear Chamber Director,

As the 2011 legislative session begins and the newly elected legislature and governor begin the task of positioning Minnesota for economic recovery, the state budget will be the single most important issue confronting policy makers for the next 5 months. The most critical item in the state budget for the long-term recovery in greater Minnesota is the local government aid program (LGA). I know that many of you have already been contacted by your cities on this issue, but I wanted to take a brief moment to make my own personal appeal.

Since its inception and over the course of many changes and tweaks, the local government aid program has had as its guiding principal the equalization of tax base disparities between communities (as an example, if the city of Wayzata raises its tax rate by 1% it raises \$41.90 per capita, in the case of Staples they would raise only \$4.10 per capita).

The result of this policy has been that citizens and businesses in communities with lower property tax wealth suffer neither unacceptably high local property taxes nor unacceptably low level of services. LGA helps pay for police and fire protection, streets, sewer and water infrastructure, regional airports, libraries, parks and recreation programs, and services for our elderly – all the things that provide the platform upon which your local business members carry out their commerce.

This program is especially critical to greater Minnesota. Because only 24% of the statewide tax base is in greater Minnesota, we receive 65% of the money.

Unfortunately, there are some in the statewide business community who do not understand the value of LGA for our communities. As you know, the Minnesota Chamber of Commerce has been a long time critic of LGA. Earlier this fall, the state Chamber was floating the idea of eliminating LGA. Since that time, they have slightly modified their language and now speak in vague terms about reducing and redesigning the program, with the suggestion that it might be phased out in the not too distant future.

Whatever their eventual proposal on LGA ends up being, we can confidently say that a significant reduction in the program means higher property taxes and fewer, slower, and lower quality services – all undercutting greater Minnesota communities' ability to compete with other regions of the state and other states. It is also a nonsensical target for

the Minnesota Chamber given the fact that LGA for cities is less than 3% of the state budget, is not a growing part of the budget, and so clearly is important to greater Minnesota.

In light of the vague nature of the state Chamber's specific proposal, but also in the light of their long-term goal of eliminating the program, I am making two requests:

- Decline to become a member of the "Chamber Federation" for 2011 or if you have already elected to become a member, ask that your name be removed until the Minnesota Chamber changes their stance on LGA.
- Consider passing the attached sample resolution (or similar resolution) in support of LGA and send it to the Minnesota Chamber and your legislators.

Over the next several months, the CGMC looks forward to a strong dialogue with our businesses in greater Minnesota. If you have specific questions about the LGA program or how you can help with our efforts to advocate for the program, please don't hesitate to be in touch with CGMC staff member Bradley Peterson at bmpeterson@flaherty-hood.com.

Greater Minnesota is at a crossroads and it is up to all of us to work to protect the safety of our residents, the viability of our communities, and the quality of life that we in greater Minnesota enjoy. We can either stand up together and fight for a program that has been the foundation for so much good in our communities or we can stand on the sidelines as that program is slowly smothered. Please join us. The next generation of greater Minnesota businesses, their employees, and their customers is at stake.

Sincerely yours,

A handwritten signature in black ink that reads "Nancy Carroll". The signature is written in a cursive, flowing style.

Nancy Carroll, Mayor of Park Rapids
President, Coalition of Greater Minnesota Cities

Sample Business Resolution on LGA

WHEREAS, LGA is a state funded property tax relief program that helps reduce the property tax burden on businesses as well as homeowners in the City of (city name), and

WHEREAS, LGA cuts of over \$1 billion since 2003 have disproportionately hurt cities in greater Minnesota, and

WHEREAS, additional LGA cuts will result in higher property taxes and lower services that will make businesses in (city name) even less competitive compared to businesses in suburban cities and in cities in other states, and

WHEREAS, many of the services provided by (city name), including fire, police, street maintenance and upkeep of infrastructure, are critical to our businesses, and

WHEREAS, other quality of life services, such as parks, recreation and programs for young people and seniors, are needed to attract and retain businesses, customers and a quality work force, and

WHEREAS, (city name) has set its budget based on the \$ _____ the state has already certified that (city name) will receive in LGA for 2011,

NOW, THEREFORE BE IT RESOLVED THAT the Chamber of Commerce in the City of (city name) urges the Legislature to keep its promise and pay the city the \$ _____ of LGA already certified to (city name) for 2011.

BE IT FURTHER RESOLVED THAT the Legislature maintain funding for LGA at its current funding level for 2011 and 2012.

BE IT FURTHER RESOLVED THAT, upon passage, this resolution be forwarded to the State Chamber of Commerce, the Governor, the Speaker of the House, the Senate Majority Leader, and to members of the State Legislature representing the City of (city name).



Proposed State Budget Resolution Could Hurt Cities

The resolution, introduced by Rep. Mark Buesgens, could reduce state aid and credits to cities.

(Published Jan 12, 2011)

Although the February state budget forecast will not be released for at least another six weeks and Gov. Dayton has not yet released his budget recommendations, **Rep. Mark Buesgens (R-Jordan)** ([Link to: http://www.house.leg.state.mn.us/members/members.asp?id=10081](http://www.house.leg.state.mn.us/members/members.asp?id=10081)) on Jan. 10 introduced a resolution on the state's budget for the upcoming two-year period.

Under House Resolution (HR) 2 ([Link to: https://www.revisor.mn.gov/revisor/pages/search_status/status_detail.php?](https://www.revisor.mn.gov/revisor/pages/search_status/status_detail.php?b=House&f=HR2&ssn=0&y=2011)

[b=House&f=HR2&ssn=0&y=2011](https://www.revisor.mn.gov/revisor/pages/search_status/status_detail.php?b=House&f=HR2&ssn=0&y=2011)), state spending for fiscal year (FY) 2012-2013 would be limited to the level of spending in FY 2010-2011 (a total of \$30.3 billion), and the state would reestablish a budget reserve of \$653 million. That total spending figure for FY 2010-2011 reflects reductions as a result of the shift of \$1.9 billion in school aid payments, and the property tax levy recognition shifts. The state's receipt of \$2.3 billion in federal stimulus funding was also booked as a reduction in state spending. Under current law, state spending is projected to increase to \$38.6 billion, but that figure includes the current law repayment of the \$1.4 billion in delayed school payments from the 2010-2011 biennium.

For local units of government and property taxpayers, the amount spent on *property tax aids and credits* is limited to \$3.018 billion. Under current law, spending for that category is expected to rebound to \$3.469 billion in FY 2012-2013 because the 2010 Legislature made only a portion of the 2010 cuts permanent. For example, of the total city aid and credit reduction of roughly \$180 million in 2010 (which are paid from the state's FY 2011 budget), \$56.5 million per year was extended into the FY 2012-2013 biennium. In summary, if the Legislature adopts a budget based on HR2, spending for the broad area of property tax aids and credits would have to be reduced by about an additional \$450 million over the two-year budget cycle.

The table below summarizes the possible reductions in the largest programs in the broad category of state expenditures titled "Property Tax Aids and Credits" if the legislature adopted a budget for FY2012-2013 with the exact distribution of aids and credits after all reductions in FY 2010-2011.

Reductions in State Property Tax Aids and Credits Under HR2

Program	FY 2010-2011 Actual Expenditures (in millions)	FY 2012-2013 Current Law Expenditures (in millions)	Decrease if HR2 applied as in FY 2010-2011 (in millions)
LGA	\$907,917	\$1,054,202	-\$146,285
MVHC (for Cities/ Counties and Towns)	389,490	520,329	-130,839
County Program Aid	359,618	394,914	-35,096
Property Tax Refunds to Individuals	945,240	1,096,393	-151,153
All Other Property Tax Aid and Credit Programs	415,960	403,108	+12,852
Total	\$3,018,425	\$3,468,946	-450,521

Of course, under the resolution, the Legislature would need to meet only the restriction set for the broad category of spending over the two-year biennium and, therefore, the distribution of adjustments to programs within the category could be larger or smaller, or the adjustments could be deeper in the second year of the biennium.

Even if the Legislature adjusted expenditures per the allocation in the table above, the allocation of adjustments to individual cities could be different than the 2010-2011 cuts. Nonetheless, additional cuts of this relative magnitude would be deep. The local government aid (LGA) appropriation would be reduced by roughly \$73 million per year, and the market value homestead credit (MVHC) reimbursement to cities, counties, and townships would be reduced by roughly \$65 million per year.

If the Legislature follows past practice, a budget resolution will not be adopted until after the February state budget forecast is released. That forecast will present the final projections of revenues and expenditures upon which the Legislature will craft its 2012-2013 biennial budget.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Contact Gary Carlson

IGR Director

(651) 281-1255 or (800) 925-1122

gcarlson@lmc.org (*Link to: <mailto:gcarlson@lmc.org>*)



State Revenue Collections Exceed Forecast

The report presents a little good news about the state budget, but indicates economic recovery is still slow.

(Published Jan 12, 2011)

On Jan. 10, the **Minnesota Department of Management and Budget** (*Link to: <http://www.mmb.state.mn.us/>*) released the January Economic Update, a report on state revenue collections for November and December of 2010. The report offers some modestly good news about the state budget, but also some sobering news about the pace of the nation's economic recovery.

According to the report, state revenue collections were roughly 1 percent, or \$28 million, higher than forecasted in December, led by a \$33 million, or 2.8 percent, increase in income tax collections. Corporate income tax and motor vehicle sales tax collections also slightly exceeded forecast levels while general sales tax collections were slightly lower than projected.

State Tax Collections

November - December 2010

(\$ in millions)

	Estimate	Actual	\$ Variance	% Variance
Income Tax	\$1,182	\$1,215	+\$33	+2.8%
Sales Tax	663	660	-3	-0.5%
Corporate Income Tax	150	155	+5	+3.3%
Motor Vehicle Tax	4	5	+1	+11.4%
Other	719	711	-8	-1.1%
Total	\$2,718	\$2,746	\$28	+1.0%

The report highlights the fact that November and December employment reports were disappointing and that it appears that a quick recovery of jobs will be further delayed. In contrast, the federal tax compromise reached in mid-December has provided some economic optimism due to the fact that the agreement between Congress and President Obama provided more immediate economic stimulus than initially anticipated.

The good news for the state budget is that state tax collections are at least meeting forecast. The next full state budget forecast, which will include updates on the economy as well as revised projections of state revenues and expenditures, will be released in late February or early March.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

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IGR Director

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gcarlson@lmc.org (Link to: <mailto:gcarlson@lmc.org>)

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Mandate Repeal Bill Introduced in the House

A bill that would repeal several mandates for cities, counties, and school districts was introduced on Jan. 10.

(Published Jan 12, 2011)

An expansive mandate relief bill was introduced on Jan. 10 as **HF 7** *(Link to:*

https://www.revisor.mn.gov/revisor/pages/search_status/status_detail.php?b=House&f=HF7&ssn=0&y=2011) , **(Rep. Steve Drazkowski** *(Link to: http://www.house.leg.state.mn.us/members/members.asp?id=15286)* , R-Mazeppa) with seven freshman signing on to the bill. At the initial glance, the bill simply lists out a number of statutory repealers. Several of the mandates the bill would repeal are of interest to cities, including:

- Library maintenance-of-effort grants (**Minnesota Statutes, section 134.34** *(Link to: https://www.revisor.mn.gov/statutes/?id=134.34)*)
- Development/building fee reports (**Minnesota Statutes, section 326B.145** *(Link to: https://www.revisor.mn.gov/statutes/?id=326B.145)*)
- Reporting of 3.2 beer-liquor licenses (**Minnesota Statutes, section 340A.403** *(Link to: https://www.revisor.mn.gov/statutes/?id=340A.403)*)
- Aggregate value of benefits (**Minnesota Statutes, section 471.6161** *(Link to: https://www.revisor.mn.gov/statutes/?id=471.6161)*)
- Out-of-state travel reporting (**Minnesota Statutes, section 471.661** *(Link to: https://www.revisor.mn.gov/statutes/?id=471.661)*)
- Pay equity statutes (**Minnesota Statutes, section 471.991-999** *(Link to: https://www.revisor.mn.gov/statutes/?id=471)*)
- High speed police chase training (**Minnesota Statutes, section 626.8458** *(Link to: https://www.revisor.mn.gov/statutes/?id=626.8458)*)
- Part-time police officers cap/training required (**Minnesota Statutes, section 626.8468** *(Link to: https://www.revisor.mn.gov/statutes/?id=626.8468)*)
- Reporting of communications devices (**Minnesota Statutes, section 626A.17** *(Link to: https://www.revisor.mn.gov/statutes/?id=626A.17)*)

Mandate relief is certainly not a new topic this year, but has proved to be extremely difficult in the past. Whether this bill is the chief vehicle, and other ideas added on, remains to be seen.

View the League's list of city mandates (pdf) *(Link to: http://www.lmc.org/media/document/1/mandates.pdf)*



Bill to Restore City Variance Authority Has First Hearing

Legislative fix needed to respond to state Supreme Court ruling.

(Published Jan 12, 2011)

The **House Government Operations and Elections** (Link to: <http://www.house.leg.state.mn.us/comm/committee.asp?comm=87009>) committee held an initial hearing on **HF 52** (Link to:

https://www.revisor.mn.gov/revisor/pages/search_status/status_detail.php?b=House&f=HF52&ssn=0&y=2011) (**Rep. Joyce Peppin** (Link to: http://www.house.leg.state.mn.us/members/members.asp?leg_id=12273), R--Rogers) on Jan. 11, the day after the bill was introduced. The legislation proposes changes to state law to restore municipal variance authority in response to a court decision from last year. A committee vote on the bill could occur as soon as next week, once interested parties have had an opportunity to evaluate the bill's language.

In July of 2010, the Minnesota Supreme Court made a ruling in *Krummenacher vs. City of Minnetonka* related to municipal authority to grant variances to zoning ordinances. That opinion narrowly interpreted the definition of "undue hardship" and held that the "reasonable use" prong of the "undue hardship" test is not whether the proposed use is reasonable, but rather whether there is reasonable use in the absence of the variance. This is a much stricter standard and considerably limits variance opportunities.

Read more about the ruling (Link to: <http://www.lmc.org/page/1/varianceruling.jsp>)

The League coordinated the development of this legislative proposal over the interim and in the first days of the legislative session with a broad group of stakeholders including city attorneys, staff from other city associations, counties, townships, builders, realtors, chambers of commerce, land use attorneys, and many others. It has received broad and bi-partisan support, as many types of residential and business development, remodeling and redevelopment projects are unable to proceed until cities can consider variances in cases where the circumstances warrant them being granted.

The bill has also been introduced in the Senate (**SF 13** (Link to:

https://www.revisor.mn.gov/revisor/pages/search_status/status_detail.php?b=Senate&f=SF0013&ssn=0&y=2011), **Sen. Gen Olson** (Link to: http://www.senate.leg.state.mn.us/members/member_bio.php?leg_id=10483), R--Minnestrista). Hearings are expected in the Senate early this session as well.

Read the current issue of the Cities Bulletin (Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)

Your LMC Resource

Contact Tom Grundhoefer
General Counsel

<http://www.lmc.org/page/1/variancepolicy.jsp>

1/12/2011

Main Identity

From: "Peterson, Lynn" <lpeterson@lmc.org>
To: <legislative@listserv.lmc.org>
Sent: Friday, January 07, 2011 3:17 PM
Subject: January 7, 2011 FridayFax

Capitol recap

Here we are again...

This week the 2011 State Legislature convened with new majorities and new leadership. After Tuesday's first floor session, the House and Senate held few other hearings this week. But two city-related Senate committees met on Wednesday already, the Jobs and Economic Growth Committee and the State Government Innovation and Veterans Committee.

Both hearings were largely organizational but included background presentations, and introductory comments by all of the members. In the Jobs and Economic Growth Committee, the Minnesota Chamber of Commerce presented Grow Minnesota!, an initiative that attempts to work with businesses to address business climate issues. In the State Government Innovation and Veterans Committee, Peter Hutchinson of the Bush Foundation reviewed research on the "New Normal" that included a variety of demographic-type and revenue/funding statistics. Both committees kept to the themes of jobs and streamlining that have been prevalent since the early days of the 2010 election campaigns.

It was a week of lots of organization for members and staff as both groups didn't officially start until Tuesday's swearing in. Computers and phone lines were still being set up on Thursday, January 6, which should translate into smoother sailing for everyone involved to set up meetings and return phone calls next week, January 10.

Less city regulation=more jobs=mandate relief??

Reducing regulations for businesses has been a topic already in the lead-up to session. One example affecting cities is back—and city input is needed. The Jobs Coalition is likely to support a broad blanket automatic extension of any municipal building permit.

Thoughts about how this would impact your city? Similar language was brought forward last year, and the League was successful in stopping it by making the case that nearly all cities were granting extensions, but local control and oversight was an important piece of the process. Builders and other groups are now making the case that lenders see another stop at City Hall as a detriment to making these deals go forward. Please contact Jennifer O'Rourke with reaction on how your city would be impacted.

Questions? Contact Gary Carlson at (651) 281-1255/ gcarlson@lmc.org or Jennifer O'Rourke at (651) 281-1261/jorourke@lmc.org.

Bill to restore variance authority ready to move

The League worked extensively over the interim with a very broad range of interests to craft language that corrects the changes to municipal variance authority caused by the *Krummenacher v. City of Minnetonka* ruling. The legislation to fix that problem will be introduced on Monday in both the House and the Senate. The lead authors will be Sen. Gen Olson (R, Minnetrista) and Rep. Joyce Peppin (R, Rogers). File numbers will be available after next Monday and that information will be included in next week's *Cities Bulletin*. If the bill is processed quickly enough next Monday, it will be heard in the House Government Operations and Elections Committee (Rep. Peppin chairs that committee) on Tuesday, January 11. The committee meets from 10:15- noon in Room 5 of the State Office Building. A long list of organizations has signed onto a letter supporting this legislation and the bill had numerous authors from

both parties.

Questions? Contact Craig Johnson at (651) 281-1259 or cjohnson@lmc.org.

Legislative committee schedules

For the latest information on House and Senate committee agendas, please visit the legislative schedules at:

House:

<http://www.house.leg.state.mn.us/hinfo/scheduleall.asp>

Senate:

<http://www.senate.leg.state.mn.us/schedule/schedule.php?ls=&type=upcoming>

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With 201 total legislators, state rank for largest legislatures.....	5
Legislators in New Hampshire, Pennsylvania, Georgia and New York, respectively.....	424, 253,236, 212
State rank in terms of largest House.....	9
State rank in terms of largest Senate.....	1
Base annual compensation for legislators.....	\$31, 140
Daily House, Senate member per diem.....	\$77, \$96
Days between Jan. 4 start and May 23, day by which the Legislature must adjourn.....	139

---M. Cook

Sources: House Public Information Services; House Chief Clerk's Office and Office of the Secretary of State;
National Conference of State Legislatures.

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League of Minnesota Cities

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Coalition of Greater Minnesota Cities

CGMC in Brief

January 6, 2011

Contact: Tim Flaherty
651-225-8840

House tax committees lean metro

House members serving on the Tax Committee won't have far to drive to get to their meetings, as 19 of the 29 members hail from the Twin Cities metro area. The committee, which is chaired by greater Minnesota representative Greg Davids, (R-Preston) has 17 Republicans and 12 DFLers. Of the 17 Republicans, 11 represent a metro district. The five greater Minnesota Republican members other than the chair come from Big Lake, Mazeppa, Mora, St. Cloud and Princeton. The DFL members are comprised of four suburban, four greater Minnesota members and four from Minneapolis/St. Paul.

The House Property Tax Division has a little more balance. The division is chaired by Rep. Linda Runbeck (R-Circle Pines), and is split nine to seven in favor of the GOP. There are five greater Minnesota Republicans and two greater Minnesota DFLers. The overall geographic split is seven suburban, six greater Minnesota and two Minneapolis/St. Paul members.

The Senate Tax Committee, chaired by Julianne Ortman (R-Chanhassen), has a much better geographic balance, with six greater Minnesota senators, six suburban and one from Minneapolis. The committee is split eight Republicans to five DFLers. The eight Republicans are split equally between suburban and greater Minnesota.

Dayton makes key appointments

Gov. Dayton has made several appointments over the past few weeks. Key appointments include Commissioner of Revenue Myron Frans, a former tax attorney and current manufacturing CEO, Minnesota Management and Budget Commissioner Jim Schowalter, who was previously the Deputy Commissioner for this department, and MPCA Commissioner Paul Aasen, who served under Gov. Jesse Ventura as Director of Government Relations and Policy and has previously worked for the MPCA as an environmental scientist.

SAVE THE DATE: Legislative Action Day

Please save the date for CGMC's Legislative Action Day, which will be held **February 9** in St. Paul. Legislative Action Day is hosted at the Flaherty & Hood offices in St. Paul and includes a strategy session followed by time to lobby your local legislators at the Capitol. Afterwards, CGMC members and their legislators dine together at Mancini's Steakhouse. We are happy to announce that Sen. Minority Leader Tom Bakk (DFL-Cook) has already confirmed his attendance to our daytime session. Save the date and stay tuned for more information!



Water sustainability plan unveiled, receives cool reception in House

Yesterday, CGMC lobbyists attended the House Environment Committee meeting where Dr. Deb Swackhamer from the University of Minnesota's Water Resource Center unveiled the final version of the 25-year water sustainability plan for Minnesota. As more fully described in the November 18, 2010 CGMC in Brief, the legislature appropriated money to the University of Minnesota's Water Resource Center to create a roadmap for the sustainable management of water in the state for 25 years with guidance on policy and funding.

Due to time constraints, the committee did not have much time to discuss the plan. At least one member, Rep. Torkelson (R-Nelson Township), a farmer, expressed concern that Twin Cities residents use more water than the rest of the state while paying less for it than what it costs to produce; the plan does not appear to present strategies on addressing this issue.

The plan and supporting documents are available on the Water Resource Center website at <http://wrc.umn.edu>. CGMC staff will be reviewing the plan and providing more information on potential impacts to CGMC cities. The Water Resource Center will be accepting comments through January 31 and will forward them to the legislature. If you have any questions regarding the framework, please contact Elizabeth Wefel at eawefel@flaherty-hood.com or 651-225-1139.

Wild rice sulfate regulations challenged in court

In 1973, the MPCA adopted a 10 mg/L sulfate standard for water used in wild rice production. At the time and even today, however, there is little scientific data regarding an appropriate level of sulfate in waters where wild rice is grown. The 10 mg/L standard is quite low and would be nearly impossible for wastewater treatment facilities (WWTF) to meet, but in the past the standard mattered little because the MPCA rarely enforced it.

With the proposed development of several non-ferrous mines in northern Minnesota, the sulfate regulation is undergoing heightened scrutiny. The MPCA has stated that it is concerned about the level of sulfate that may occur with mining operations, but it is not planning to enforce the standard against WWTF. With the regulation still in the rule books, however, it is possible that enforcement may occur in the future.

In response to the threats of enforcement against mines, the Chamber of Commerce has filed a lawsuit in state court challenging the regulation. The lawsuit claims that the standard is outdated, not based in science and designed for commercial rice paddies, not natural stands. The Chamber has also filed a petition asking that the MPCA speed up its review of the wild rice regulations.

CGMC's environmental lobbyist recently met with the Chamber's Environmental Policy Director to discuss the lawsuit. CGMC will continue to monitor the MPCA's movements on sulfate regulations in wild rice waters. If you have additional questions, please contact Elizabeth Wefel at eawefel@flaherty-hood.com or 651-259-1924.





CITIES BULLETIN

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January 5, 2011

2011 Legislative Session: New Players, Same Game

The 2011 legislative session brings many new players to address some of the same challenges, including balancing the state budget. [Read more.](#)

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Federal Bill Proposes New Pension Reports

Controversial pension reporting rules include penalty of loss of federal tax exemption on state and local bonds. [Read more.](#)

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2011 Leadership Conference for Newly Elected Officials

Jan. 7-8—Nisswa
Jan. 28-29—Mankato
Feb. 25-26—Brooklyn Center

2011 Leadership Conference for Experienced Officials

Jan. 7-8—Nisswa
Jan. 28-29—Mankato
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For editorial or other Bulletin questions:
Contact Claudia Hoffacker



2011 Legislative Session: New Players, Same Game

The 2011 legislative session brings many new players to address some of the same challenges, including balancing the state budget.

(Published Jan 5, 2011)

The Minnesota Legislature convened on Jan. 4 for the state's 87th legislative session. While the session brings many new faces, some of the topics affecting cities will sound very familiar.

New governor

For the first time since Gov. Rudy Perpich was elected in 1986, a Democrat will occupy the southwest corner of the first floor of the Capitol. One of the first chores of Gov. Mark Dayton will be to complete the appointment of his new cabinet of department commissioners. As of Jan. 3, he has named eight commissioners; press reports indicate that several more will be named by Jan. 7.

New majorities and new leaders

The 2011 Legislature includes 141 returning members and 60 new members, including six who previously served in the Legislature and two who moved from the House to the Senate. Several new and re-elected legislators arrive at the Capitol with municipal backgrounds. Republicans now have majorities in both the House and the Senate. That means new leaders have been selected in both houses.

- **Read related article about the new majority and minority leaders** *(Link to: <http://www.lmc.org/page/1/Leadership.jsp>)*
- **Read related article about legislators with municipal backgrounds** *(Link to: <http://www.lmc.org/page/1/2011legislators.jsp>)*

New committee structure

The new Republican leadership announced a smaller committee structure that more closely aligns the House and the Senate committees. The House will have a total of 24 committees and divisions, down from a total of 36 committees and divisions during the 2009 and 2010 sessions. The Senate will have a total of 16 committees, down from 28 committees and divisions during the 2009 and 2010 sessions.

- **See the list of House committees** *(Link to: <http://www.house.leg.state.mn.us/comm/commemlist.asp>)*
- **See the list of Senate committees** *(Link to: <http://www.senate.leg.state.mn.us/committees/index.php?ls=#header>)*

Topics to watch

There will be many issues at the Capitol this session that will impact cities. Here are just a few of the major issues to watch:

State budget. The primary goal of the 2011 session will be to craft a state budget for the upcoming state 2012-2013 biennium, which begins on July 1, 2011. The budget discussions will be dominated by the state's projected \$6.2 billion deficit. Gov. Dayton is required by state law to submit a proposed budget to the Legislature no later than the third Tuesday in February, which this year will be Feb. 15.

The Minnesota Department of Management and Budget will update the official state budget forecast in late February or early March and that forecast will become the final official projections of revenues and expenditures upon which the final state budget will be based.

Republican leaders have stressed that they will balance the deficit without raising taxes. Gov. Dayton indicated during his campaign that he favors a tax increase on the wealthiest Minnesotans as a part of his proposal to balance the state budget. The final budget solution will almost certainly impact all areas of the state budget.

Government reform and mandate relief. Government redesign to increase efficiency and accountability has been on everyone's plate since way before Election Day. Bills will likely be introduced to reduce government regulation, and mandate relief will be a topic of discussion once again. Policymakers will want to pay close attention to the newly released report by the Commission on Service Innovation for ideas on changes to state and local government service delivery.

Elections. The League will propose an earlier deadline for in-person absentee voting (or enactment of an early voting process) as well as authority for cities to consolidate polling places. The League will also seek a repeal of the law that prohibits election judges from being within six feet of vote tabulating equipment at the polls on Election Day. In addition, as the Legislature takes up state redistricting, the League will urge that cities with wards that hold local elections in odd-numbered years be allowed to redistrict wards in 2012 or 2013 to avoid the need to redraw ward boundaries again after the Legislature is redistricted.

Broadband. By Feb. 1, the Minnesota State Broadband Advisory Task Force will report to the Legislature its continued support of state broadband goals, and point to benchmarks that the state needs to address to achieve them. The League supports action to encourage deployment of advanced broadband networks and high-speed capacity throughout the state; public/private collaboration and cooperation for last-mile connections; and removal of obstacles to local authority to provide for such facilities and infrastructure. The League also continues its strong support of local authority to franchise cable TV services, and opposes measures to shift that authority to state government.

Transportation. Transportation funding may come through the legislative session relatively unscathed. While other committees wrangle to help resolve the \$6.2 billion budget gap, most of the \$5.8 billion transportation budget is from funds dedicated to roads, transit, and other transportation needs. Securing new state transportation funds may be difficult, even though transportation infrastructure investments are essential for economic development. The League will look for innovative ways, such as street improvement district authority, to partner with the state and private sector to advance local and regional projects.

Economic development. Job creation will be a theme once again this year, as all caucuses and Gov. Dayton have made their pledge to see what the state can do in this area to put more people back to work. A jobs coalition is meeting again and is likely to release its package in early January. This group has been active the last two legislative sessions and is made up of a variety of business interests (architects, builders, unions, cities). A bonding bill could be part of this equation, although that is usually something that happens in the second year of the biennium.

Land use and zoning. The Minnesota Supreme Court recently issued a decision that changed the longstanding interpretation of the statutory standard for cities to grant zoning variances. The League has worked over the interim with interested parties to develop a legislative fix to this problem that will

restore local authority. The proposal will also make changes to both county and city statutes related to variance authority to eliminate as many differences between them as possible. This should reduce confusion for both property owners and local governments.

Employment. Given the anticipated emphasis on reform and redesign, the League is assembling personnel mandate relief proposals. Changes in House and Senate leadership may provide opportunities for the League to advance longstanding policies related to the Minnesota Public Employment Labor Relations Act and other employment laws that impose costs on employers and impede local control.

Taxes. With the severe state deficit, the House and Senate Taxes committees will likely be reviewing programs within their jurisdiction such as local government aid and county program aid not only for potential budget reductions but also for systemic reforms. In addition, the Taxes committees will almost certainly consider bills that will authorize local option sales taxes.

The Taxes committees will also likely spend time discussing the 2008 and 2009 changes to the Green Acres law. The Green Acres Program provides property tax relief for owners of productive agricultural property in areas where the market value of land is being affected by development pressure, sales of recreational land, or other non-agricultural factors. Under the 2008 and 2009 changes, the Legislature restricted the property that could qualify for the Green Acres property tax benefits to property classified as class 2a productive agricultural land. Rural vacant land (class 2b) can no longer qualify for the Green Acres tax benefits. As a result of these changes, many property owners have experienced significant increases in their property taxes.

Can they finish on time?

The Legislature must adjourn by the first Monday after the third Saturday in May, which this year is May 23. This year's adjournment date is the latest possible under the state Constitution, and many believe they will need every one of those days to finish their work.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Contact intergovernmental relations (IGR) staff if you have questions about legislative issues.

Connect with IGR staff (*Link to: <http://www.lmc.org/page/1/IGR-Staff.jsp>*)



15-Minute Advocate: Get Informed, Take Action, Stay Involved

As a new session gets underway, look to The 15-Minute Advocate for ideas on how to get involved.
(Published Jan 5, 2011)

1. Get Informed

The 15-Minute Advocate is a timely tool for city officials who wish to advocate on behalf of their communities. Each week during the legislative session, the 15-Minute Advocate provides key information on a current issue at the state Capitol.

The information presented is designed to encourage members to quickly share the impact of public policy on Minnesota cities with legislators, the media, and others. Members will be encouraged to personalize and localize the impacts of an issue on their residents and city, and then to take a specific action. Regardless of the issue, the goal is to provide information that members can read, consider, and take action on in 15 minutes or less.

2. Take Action

Here is a straightforward action to start off the 2011 session on the right foot. Take a minute to call (yes, call) your state senator and representative to introduce (or re-introduce) yourself and your city, and to offer yourself as a resource on local issues. Be sure to provide legislative staff with your name, phone number, and e-mail address for convenient correspondence.

You can follow up by sending a brief note or e-mail to your legislator to say “our city is looking forward to working with you”—especially if you have a new legislator. Don’t forget the members of the Minnesota congressional delegation in Washington, D.C.

Legislative directories and contact information are available on the **Minnesota State Legislature website** (*Link to: <http://www.leg.mn>*).

3. Stay Involved

Now that you’ve taken the first steps and reconnected with your legislators, consider these other tools to help you stay up-to-date on the issues that impact your city:

- Subscribe to an **LMC member forum** (*Link to: <http://www.lmc.org/page/1/member-forums.jsp>*) (listserv).
- Watch for the Friday Fax, a weekly roundup of legislative events with a directory of upcoming hearings.
- Subscribe to the free **Cities Bulletin e-newsletter** (*Link to: <http://www.lmc.org/page/1/resource-library.jsp?pageId=1588>*).
- Attend the League’s annual Legislative Conference on March 24.
- Review the **LMC 2011 City Policies (pdf)** (*Link to: <http://www.lmc.org/media/document/1/2011citypolicies.pdf>*) publication.

- View **Tell Your City Story (pdf)** (*Link to: <http://www.lmc.org/media/document/1/advocacyguide.pdf>*), the advocacy guide for Minnesota cities.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

Your LMC Resource

Contact intergovernmental relations (IGR) staff if you have questions about legislative issues or getting involved with city advocacy efforts.

Connect with IGR staff (*Link to: <http://www.lmc.org/page/1/IGR-Staff.jsp>*)

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Federal Bill Proposes New Pension Reports

Reps. Devin Nunes (R-Calif.), Paul Ryan (R-Wis.), and Darrell Issa (R-Calif.) introduced the Public Employee Pension Transparency Act in early December. According to the authors, the bill is intended to provide enhanced transparency related to state and local pensions and also to establish a clear federal prohibition on any future public pension bailouts by the federal government.

In a press release, Rep. Ryan stated, "We need to ensure that state and local governments are accurate and honest in detailing their financial liabilities, including the cost of pension plans for public employees."

Rep. Issa, the incoming Chairman of the Oversight and Government Reform Committee, stated, "The American people have a right to know the truth about the unfunded liabilities being run up by state and local pensions. Quite frankly, if they have nothing to hide, there's no reason why the states and local governments who control public employee pensions should not embrace this effort to ensure that the taxpayers have a more transparent accounting of the true nature of pension liabilities."

Proposed requirements

The proposed legislation would require pension plans to report their existing financial data and also to report their methods and assumptions. Public employee pension plans would also have to report their liabilities using a uniform accounting standard that the bill's authors state "will provide realistic rates of return and tie assets to more reasonable fair market valuations."

Under the proposal, state and local units of government can choose not to comply with the new pension reporting rules, however, there would be a cost to do so. Failure to satisfy the new reporting requirements would deny the unit of government federal tax benefits with respect to any specified bond issued by the noncompliant state or political subdivision, or by any bonding authority acting on behalf or for the benefit of such state or political subdivision during the noncompliance period.

Municipal groups voice opposition

The National League of Cities, the U.S. Conference of Mayors, and other government associations reacted strongly to the introduction of the legislation. In a joint press release, the groups stated, "This legislation represents a fundamental lack of understanding regarding the strong accounting rules and strict legal constraints already in place that require open and transparent governmental financial reporting and processes.

"The organizations urge Congress to oppose the legislation because it conflicts with existing governmental accounting standards, increases state and local government costs, and undermines investor confidence in the municipal bond market."

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

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Deadline Approaching for Local Government Innovation Award Nominations

Apply for the 2011 Local Government Innovation Awards to give your city a chance to be recognized for the innovative work it is doing.

The Hubert H. Humphrey Institute of Public Affairs at the University of Minnesota is partnering with the League of Minnesota Cities, Association of Minnesota Counties, and Minnesota School Boards Association for the fifth annual Local Government Innovation Awards.

The awards recognize and honor outstanding cities, counties, and schools in Minnesota that demonstrate results in improving local services.

This year's awards focus on service redesign. Up to 18 awards will be given out (six to cities, six to counties, and six to schools). The deadline for entries is **Feb. 4**.

Learn more and submit an application (*Link to: <http://www.incommons.org/localgovernmentinnovation>*)

For more information, e-mail **heapx004@umn.edu** (*Link to: <mailto:heapx004@umn.edu>*) or call (612) 625-5093.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

For More Information

E-mail: **heapx004@umn.edu** (*Link to: <mailto:heapx004@umn.edu>*)

Phone: (612) 625-5093



American Recovery and Reinvestment Act

ARRA update: Fund recipient reports due Jan. 10

While most of the funds allocated under the American Recovery and Reinvestment Act of 2009 (ARRA) have been awarded and many projects are underway, reporting requirements are ongoing.

ARRA fund recipients must submit their reports by **Jan. 10** for the current reporting cycle. However, **FederalReporting.gov** (*Link to: <http://www.FederalReporting.gov>*) will remain open from Jan. 11 to Jan. 14. Reports entered into the system during this time will not be flagged as late.

Learn more and get new guidance from the Office of Management and Budget (*Link to: <http://www.federalreporting.gov>*)

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

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2010 Census: First Data Release

According to the U.S. Census Bureau, Minnesota will *not* lose a congressional seat. The Census Bureau reported national and state level population counts to President Obama on Dec. 21.

The 2010 Census reveals that the population of the United States is 308,745,538. State and city level population data will be available in the coming months.

This first data release of the 2010 Census is used to apportion seats in the U.S. House of Representatives. If Minnesota had lost a seat as was feared, the Legislature and governor would have had to embark on a redistricting process for the 2012 elections.

Future data releases will help cities get a better understanding of demographic changes. Population figures guide the distribution of \$400 billion in federal funding each year. At the local level, census data is used in the distribution formula for local government aid. Cities frequently use census data in planning developments and when applying for grant funding.

Access the first release of 2010 census data from the U.S. Census Bureau website (*Link to:*

<http://www.census.gov/>)

ACS data also now available

The American Community Survey (ACS) data is also now available. The ACS goes to about 3 million randomly selected households every year. The ACS replaces the long-form version of the decennial census—the one that asked about things like household income, housing type, education level, etc.

On Dec. 14, five-year population estimates for census tracts in all counties, cities, and townships was released. The data in this release covers the years 2005 through 2009. The ACS is a new way to collect the old long-form data, and the Census Bureau urges caution when using the data.

The **ACS website** (*Link to: <http://www.census.gov/acs/www/>*) contains guidance on how to use the data as well as an **interactive look-up tool**. (*Link to: <http://factfinder.census.gov/home/saff/main.html>*)

Your LMC Resource

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lgould@lmc.org (*Link to: <mailto:lgould@lmc.org>*)

Local Census Contacts

If you have questions about the 2010 Census, call your local census or the Minnesota state census office:

- Bemidji—(218) 955-3050

- Coon Rapids—(763) 852-1540
- Duluth—(218) 872-3940
- Edina—(952) 513-2170
- Minneapolis—(612) 216-6150
- Rochester—(507) 206-5050
- St. Paul—(612) 216-5950
- Shakopee—(952) 252-3310
- State of MN—(651) 201-2473

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