

City Council Meeting
Tuesday, February 6, 2007
Windom City Council Chambers
7:30 p.m.



AGENDA

Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – January 16, 2007
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Telecom Commission– January 11, 2007
 - EDA – January 12, 2007
 - Community Center Commission – January 22, 2007
 - Utility Commission – January 24, 2007
 - Street Committee – January 24 & 31, 2007
 - Correspondence
 - Amo Township
 - Dick Olson Motors
3. Department Heads
4. License Application
 - Annual Renewal of Consumption and Display Permit – Community Center
5. 2007 Street Improvement Project
 - Resolution Approving Plans and Specifications and Ordering Advertisement for Bids
6. 2007 Seal Coat Project
 - Call for Plans and Specifications
7. Resolution Accepting Donation
 - Daisy Jacob's Estate
8. Authorization for Disposition of Surplus Equipment - Street Department
9. Regular Bills
10. Contractor Bills
 - Fourth Avenue - Svoboda Excavating Inc. - \$38,194.99
 - CSAH 13, Between 12th & 13th Street – Svoboda Excavating Inc. -\$11,062.06
11. Unfinished Business
12. New Business
13. Council Concerns
14. Adjourn



**City Council Meeting
Windom City Hall, Council Chambers
January 16, 2007
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Bob Messer,
Bradley Powers and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator

Public: Jerry Shannon and Rahn Larsen

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Ray, second by Fast, to approve the Council minutes from January 2, 2007. Motion carried 5 - 0.

5. Consent Agenda:

- Receipt of Board & Commission Minutes
 - a. EDA – January 8, 2007
 - b. Park & Recreation Commission – January 8, 2007
 - c. Planning Commission – January 9, 2007
 - d. Library Board – January 9, 2007

**Motion by Kruse, second by Messer, to approve the Consent Agenda.
Motion carried 5 - 0.**

6. Department Heads:

None

7. 2007 Engineering Services Master Agreement:

Nasby said that in October 2006 the City Council had selected Wenck and Associates for 2007 engineering services and this master agreement is for that firm to provide engineering services to the City.

Messer noted that Nasby had worked with the City Attorney and Joe Grabowski, Wenck, on the completion of this agreement and the process went well.

Motion by Kruse, second by Ray, to approve the 2007 Engineering Services Master Agreement with Wenck Engineering. Motion carried 5 – 0.

8. 2007 Street Project Authorization – Engineering Services:

Nasby said that each time the City engages Wenck Engineering on a large project there would be a ‘project authorization’ containing the specific requirements. This agreement is for the 2007 Street Project.

Motion by Powers, second by Ray, to approve the 2007 Street Project Authorization for engineering services. Motion carried 5 – 0.

9. 2006 Audit Agreement – Dennis Rick LTD:

Nasby said that this agreement is to provide auditing services to the City for the 2006 calendar year.

Motion by Messer, seconded by Fast, to approve the 2006 Audit Agreement with Dennis Rick LTD. Motion passed 5 – 0.

10. Telecom Bond Reimbursement Resolutions:

Council member Messer introduced the Resolution No. 2007-05, entitled “RESOLUTION ESTABLISHING PROCEDURES RELATING TO COMPLIANCE WITH REIMBURSEMENT BOND REGULATIONS UNDER THE INTERNAL REVENUE CODE” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Ray, Fast, Kruse and Powers. Nay: None. Resolution passed 5 - 0.

Nasby said this resolution establishes procedures for the City to reimburse itself out of bond proceeds.

Council member Messer introduced the Resolution No. 2007-06, entitled “RESOLUTION PROVIDING FOR THE ISSUANCE, SALE AND DELIVERY OF \$2,635,000 GENERAL OBLIGATION TEMPORARY EQUIPMENT CERTIFICATES, SERIES 2007A OF THE CITY OF WINDOM, MINNESOTA, TO PAY A PORTION OF THE ACQUISITION COSTS OF TERMS OF CAPITAL EQUIPMENT; ESTABLISHING THE TERMS AND CONDITIONS THEREFOR; CREATING A PROJECT ACCOUNT AND A DEBT SERVICES ACCOUNT THEREFOR; AND AWARDED SALE THEREOF” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Fast, Kruse, Messer, Powers and Ray. Nay: None. Resolution passed 5 - 0.

Jerry Shannon, Ehlers and Associates, reviewed the bids on the proposed bond sale and recommended the sale to Northland Securities. Shannon said that the

bids came in close to the estimates and due to the advantageous bid terms offered by Northland Securities, the overall amount of the bond issue could be reduced from \$2.390 million to \$2.365 million which is a principal savings of \$25,000.

11. 2006 Pay Equity Implementation Report:

Nasby said that the State requires the City to submit a pay equity report every five years and this information included both the City employees and the Hospital employees. He said that staff has prepared the report presented to the City Council and that the report is due to the State by January 31. He noted that in a self-test Windom's plan passed the State's thresholds. He noted that since the plan appeared to easily pass the self-test staff had decided not to engage a consultant to review the information, thus saving the City money.

Motion by Kruse, seconded by Ray, to approve the 2006 Pay Equity Implementation Plan and submit it to the State of Minnesota. Motion carried 5 – 0.

12. Regular Bills:

Motion by Fast, seconded by Powers, to approve the regular bills. Motion carried 5 – 0.

13. Unfinished Business:

None

14. New Business:

None

15. Council Concerns:

None

16. Adjourn:

Motion by Ray, seconded by Powers, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 7:55 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**Telecommunication Commission Minutes
January 11, 2006**

1. Call to Order: The meeting was called to order by Chair Forrest Fosheim.

2. Roll Call:

Commission Members Present: Robert Messer, Paul Voth Jr., Wendell Woodcock, Forrest Fosheim.

Commission Members Absent: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Denise Nichols, Finance Assistant; Dan Olsen, Telecom Operations Manager.

Public: None

3. Oath of Office:

City Administrator Steve Nasby administered the Oath of Office to the Commission members.

4. Appointment of Officers:

Motion by Messer, seconded by Fosheim, to nominate Wendell Woodcock as Chairman. Motion carried 4-0.

Motion by Woodcock, seconded by Voth, to nominate Forrest Fosheim as Vice-Chairman. Motion carried 4-0.

Motion by Fosheim, seconded by Voth, to nominate Robert Messer as Secretary. Motion carried 4-0.

5. Approval of Minutes:

Motion by Messer, seconded by Voth, to approve the December 7, 2006, Minutes as written. Motion carried 4-0.

6. Directors Report

Telecom Operations Manager Dan Olsen distributed a monthly subscriber report. The 2006 annual net gain in services sold was four hundred services. In December there were twenty new internet subscribers. Olsen also reported that there are 1,619 ONT's located on premises throughout the city that have been turned up.

The Fox News programming contract was reviewed. The new contract rate for 2007 increased from 40¢ to 65¢. Olsen noted that the trend for most programming contracts has been a large increase the first year and the rate leveling out in the following years. Indications are that the industry will change to al la carte and the consumer will select the channels they prefer directly from the provider. The Commission discussed continuing the contract with FOX News and programming costs. The Commission requested a report of programming rates for their review at their March meeting. It was also suggested and agreed that the Commission should receive a programming cost report for review each quarter.

Motion by Messer, seconded by Fosheim, to continue to offer FOX News in the channel lineup and to approve the contract with FOX News. Motion carried 4-0.

Olsen reported that WindomNet has been certified with the Fiber-To-The-Home (FTTH) Council as a FTTH Community. Their logo will be used informing the public that homes and business using WindomNet Internet are fiber connected and that Windom is a Fiber Community.

The Commission discussed the costs for a new weather station. The options discussed included buying a new weather station, or a monthly subscription to a service that links to a web page and is refreshed every 30 seconds, or leaving the equipment as it is. No action was taken.

Olsen updated the Commission on the hiring process for the Customer Service Sales Representative/Marketing Associate position. Applications are being reviewed and interviews will be setup.

Alternative billing systems are being reviewed in an effort to reduce annual costs for the Primal billing system. License and support fees for Primal are approximately \$60,000 per year. Midwest Data will make a presentation on January 25th at 9:30 a.m. They are proposing that two companies should be used for billing telephone and utilities separately.

7. Internet Speed Review and Request for Larger Bandwidth

Olsen suggested increasing the internet speeds in basic and super basic packages to 5 mg to match Qwest's rates and speeds. Fosheim was concerned with cost to provide service if this speed and rate are offered to businesses.

Motion by Fosheim, to double the download bandwidth speed on basic and super basic internet for residential customers. Motion died for a lack of a second.

The current pricing structure does not include a business rate. Following discussion, Olsen was instructed to provide a recommendation for rates and speeds at the next meeting.

8. Disposition of Old Coax Plant Inventory

Olsen requested that the Commission consider disposing of the old coax plant inventory. He indicated that the equipment is obsolete and the cost to ship the equipment would be more than would be recouped if it was sold.

Motion by Fosheim, seconded by Voth, to direct Olsen to scrap the equipment and dispose of the Coax plant inventory. Motion carried 4-0.

9. Website Update

Denise Nichols reviewed with the Commission the new website and requested suggestions for changes. An amendment to the Website Design Agreement was executed by Nasby to extend the completion date until February 28. The website address will be sent to the Department Heads so they can review their WebPages and submit requested changes.

10. Other Business:

None

11. Public Agenda Items:

None

12. Next Meeting Date:

The next meeting will be held on Thursday, February 8th, at 11:30 a.m.

Adjourn:

Motion by Messer, seconded by Voth, to adjourn the meeting. Motion carried 4-0.

Wendell Woodcock, Chairman

Attest: _____
Steven Nasby, City Administrator\Clerk

Community Center Commission Minutes
Monday January 22, 2007

1. Call to Order: The meeting was called to order by President Bruce Olson at 5:30 p.m.

2. Roll Call: President: Bruce Olson
CC Director: Brad Bussa
Commission Members: Mark Stevens
Wayne Maras
La Vonne Swenson
Connie Knorr
Commission Liaisons: Kirby Kruse
Bruce Caldwell - absent
Jo Ann Ray
George Howell - absent
Public: Ron Becker
Byron Richter

3. Swearing in of new members and election of new officers.

President – Bruce Olson
Vice-President – Wayne Maras
Secretary – Mark Stevens

4. Approval of Minutes:

**Motion by Maras, seconded by Swenson to approve the December 27, 2006
Community Center Commission Minutes. Motion carried 4-0**

5. Additions to the agenda:

None

6. Correspondence:

None

7. President's Report:

Appointment of sub-committees.
Rates & Events: La Vonne & Connie
Liquor & Catering: Mark & Wayne
Policies: Mark & Wayne
Seniors: La Vonne & Connie

8. Director's Report:

- a. Bridal Show had a better crowd then last year. Good show.
- b. New appliances – the refrigerator is here. We are waiting for the popcorn popper.
- c. Daytona 500 Party is set for Sunday February 18th. Looking at lowering the price at the door.
- d. Looked over the policy for weekend weddings, no changes were made.
- e. Men's Night Out – checking with Jeff Shirkey, Steve Nasby and the City Attorney.
- f. Start Ag Stag again? Looking into this.

9. Resource Management:

Schedule of Events: Still booking events.

Income & Expense: Much better than previous years.

10. Miscellaneous:

Connie suggested having a Super Bowl Party and Once Upon a Table Party. Will look into this.

Taste of Home returning again next fall.

11. Open Forum:

Welcome Connie Knorr to the board.

12. Next Meeting:

Monday February 26, 2007. 5:30 pm

Sub Committee: 5:00 pm – Seniors – La Vonne & Connie.

Adjourn:

Motion by Knorr, seconded by Maras, to adjourn the meeting at 6:30 pm. Motion carried 4-0.

Bruce Olson, CCC President

Attest: _____

Brad Bussa, Community Center Director

UTILITY COMMISSION MINUTES

January 24, 2007

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m. in the City Council Chambers on January 24, 2007 in Windom, Minnesota.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Chris Johnson
Keith Bloomgren

City Council Liaison: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Superintendent; Mike Haugen, Water/Wastewater Superintendent; Bruce Caldwell, Street Superintendent

Others Present: Dennis Johnson, City Engineer; Craig Mueller, Engineer; Doug Stemm, Jim Krueger, Representatives for BARC;

APPROVAL OF MINUTES: Motion by Bloomgren, seconded by Johnson and carried to approve the minutes of the December 27, 2006 Utility Commission Minutes as presented. Motion carried 3-0.

2007 STREET IMPROVEMENT PROJECT: Dennis Johnson, City Engineer reviewed with the Utility Commission specific items as they pertain to water/wastewater in the 2007 Street Improvement Project.

Replace Sidewalk between 9th & 10th Street on 4th Avenue

- Discussion was also held on the removal of sidewalk from 9th Street to 10th Street on 4th Avenue, or cutting in the individual properties with sewer and water service lines. It was unanimously decided to replace the entire sidewalk for a more uniform appearance

Replace Sidewalk in front of Eagles Club

- Also discussed was the sidewalk in front of the Eagles Club, whether it should be replaced at this time to make it ADA accessible. It was decided by the commission to have Jim Kartes, Planning/Zoning officer determine if it meets Federal Standards.

Option to extend Sewer on Miller Avenue - 400ft

- This item will remain open for further discussion

Replacement of Water main on Prospect Avenue

- Utility Commission determined that the water main should be replaced on Prospect Avenue to manhole, also the valve will be replaced on 12th Street.

Riverside Laundry Sewer Main

- Discussion was held on who bears the cost of replacement for the private sewer main that services the Riverside Laundry, Dan Ortmann and Jens Hansen residences. It was determined that the

sewer should be replaced at the time of the 2007 Street Improvement Project, and that the cost of replacing this service will be determined by the City Council.

Cost of Penalty and Incentives for Early Completion of Project

- **Motion by Bloomgren, seconded by Johnson, to implement a \$1,200 per day penalty for non-completion of the business district in the 4th Avenue project within the 50 day time period, and a \$1,200 per day incentive for completion before the 50 day time period, with a maximum of fifteen (15) day incentive.** Motion carried 3-0.

ELECTRIC ITEMS:

BARC Proposal for Rate Adjustment – Doug Stemm and Jim Krueger presented documentation indicating that they are considered a public charity a 501C3 with the State of Minnesota. They are considered a non-profit organization as are churches in the City of Windom. At the present time churches in the City of Windom are rated as a residential service, and Business Arts and Recreational Center (BARC) is rated as a commercial service. Johnson indicated that they are a Public Charity and tax exempt. Grunig indicated that churches are billed as residential as the majority of their demand is on Sundays, when we are usually off peak demand, so therefore they do not drive up the demand.

Johnson indicated that the Utility Commission would take the request under consideration and have Nasby develop a draft policy for this type of exemption, which would require BARC to supply the City of Windom with yearly documentation as to their tax status.

WATER/WASTEWATER ITEMS: Haugen informed the Utility Commission that Svoboda Excavating supplied the City of Windom Utilities with the low bid in the amount of \$35,825.00 to replace the water main from Wells 3, 4 & 5 to New Filter Plant.

During the above replacement of water main it was discovered that the City of Windom Utilities had a rental agreement between them and Harold Bosshardt (Windom Ready Mix) in 1976. The Utility Commission requested to have Nasby work on obtaining an easement to protect Well 6, the park entrance, utilities, water line to the Filter Plant, and a portion of the road to Cottonwood Lake.

MULTI FAMILY DWELLING BILLINGS – SEWER & WATER MINIMUMS: Discussion on the sewer rates for Perkins Creek and River Bluff Town homes was held on whether to bill per meter minimums, or one minimum per apartment. **Motion by Johnson, seconded by Bloomgren and carried, to implement the Sewer minimums to a rate times the number of units. This rate will be put into effect on the Utility bills for March 1, 2007, once letters have been sent to notify the landlords of this action.** Motion carried 3-0.

Sewer Line for Dicks Welding & New Vision Co Op

- Nasby provided Ordinance #263, dated March 4, 1974. Paragraph #2.4 which states that “The owner of all houses, building and properties used for human occupancy, employment, recreation, or other purpose, situated within the municipality and abutting on any street, alley or right-of-way in which there is now located or may in the future be located a public sanitary sewer of the municipality, is hereby required at his expense to install suitable toilet facilities therein, and to connect such facilities directly with the proper municipal sewer in accordance with the provisions of this ordinance, within ninety (90) days after date of official notice to do so, provided that said municipal sewer is within one hundred (100) feet of the property line: provided, however, that a

maximum period of three hundred sixty-five (365) days for the date of adoption of this ordinance shall be allowed for compliance with this section.”

Johnson request that Haugen acquire data from the State of Minnesota regarding state mandates for footages on sewer line accesses.

ELECTRIC ITEMS: Grunig read the Global Warming Mitigation Act of 2007 to the Utility Commission that was being introduced at this Minnesota legislative session to address issues on greenhouse gas emissions.

Another item that is being address at the Minnesota Legislative Session is Renewable Energy Objective. The current Renewable Energy Objective (REO) is 10% to be in effect by 2015, this will be replaced by a (RES) 25% Renewable Energy Standard by 2025. (if proposed legislation passes and becomes law).

Merit Pay Increase – Grunig requested clarification on procedures for Department Heads to receive Merit Pay consideration and suitable title for position.

Johnson, who is part of the Personnel Committee, indicated that the Department Heads need to be evaluated by the City Administrator with input from the commission chair, and then a proposal from the Department Head be submitted to the Personnel Committee for review, and take into consideration any requests for additional merit pay increases and job description or title changes.

OATH OF OFFICE: City Administrator Steve Nasby administered the oath of office to Mike Schwalbach, Keith Bloomgren and Chris Johnson.

OLD BUSINESS: None

NEW BUSINESS: Date was set for the next Utility Commission meeting for March 7, 2007 at 10:00 a.m.

On motion meeting was adjourned at 1:10 p.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

**STREET DEPARTMENT COMMITTEE
MINUTES JANUARY 24, 2007**

1. Call to Order: The meeting was called to order at 6:30 a.m. in the City Hall Council Chambers.
2. Attending: Committee Members: Robert Messer & JoAnn Ray

 City Staff Present: Street Superintendent Bruce Caldwell, Steve Nasby City Administrator, WWTP Superintendent Mike Haugen and Wenck Representatives; Dennis Johnson & Craig Mueller

 Public: None
3. Items Discussed
 - a. Plans & Spec for the 2007 Street Improvement Project.

The committee reviewed the plans and specs with Johnson. Several items were discussed. The majority of discussion related to the work on 4th ave. The committee discussed several scenarios that could help eliminate long term inconveniences for the customers during construction. The committee stated that we need to have a fifty working day deadline the entire 4th ave portion. Cash incentives or bonuses may also be paid to the contractor if this portion of the project is completed prior to the deadline. The remainder of the 2007 project would be 75 working days. The committee will review the plans & spec following the changes made during this meeting sometime during the week of January 29th. Caldwell & Johnson will talk to the Eagles Club and see if they would be interested in paying for a complete sidewalk renovation.
Estimate time for the project; February 6th approval of plans & specs and call for bids by city council. March 2nd bid opening then Commissions & committees review and approve bids to council.
 - b. Seal Coat Project 2007. Caldwell handed out the scheduled streets for the 2007 seal coat project. The majorities of the streets listed were new in 2004 and need to be done.
Motion by Messer to approve list of streets for the 2007 Seal Coat Project and make recommendation to call for plans & specs
Motion Carried 2-0.
 - c. JoAnn Ray had to leave the meeting due to a prior engagement.
 - d. Johnson requested that we pay Svoboda Excavating the retainer for the 2005 project.
Motion: by Messer to approve payment of \$49,257.04
Motion Carried 1-0
 - e. Sale of Used Surplus Equipment 1989 International 2 ½ Ton Truck with snow equipment
Motion by Messer to Approve Advertisement of Used Equipment
Motion Carried 1-0

Meeting adjourned at 8:45 a.m.

• **STREET DEPARTMENT COMMITTEE**
MINUTES JANUARY 31, 2007

1. Call to Order: The meeting was called to order at 4:30 p.m. in the City Hall Council Chambers.

2. Attending: Committee Members: Robert Messer & JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator Steve Nasby, WWTP Superintendent Mike Haugen and Wenck Representative Dennis Johnson

Public: None

3. Items Discussed

a. Plans & Specs for the 2007 Street Improvement Project Final Review.

The committee reviewed the Project Manual, Plans and Specs with Johnson. There were a few minor changes which will be made before the council receives it on Feb 6, 07 for approval. Some of the items discussed as follows;

- a. Due to the possibility of a conflict with our temporary stock pile site located on the EDA property next to the Liquor Store, we will insert an alternate site in the Carl Snider Business Park.
- b. Watering the seeded grass on the boulevards. It was determined that the contractor must hydro seed with mulch the boulevards then the property owners would be responsible for watering. The city will send memos to the property owners stating this.
- c. Customer sign posting for the business in the construction zone. The city will provide some signage stating street open for customers and where parking will be permitted during construction.
- d. Overnight parking for construction vehicles will not be permitted on abutting streets. A special site for parking of construction trailers will be made by the street superintendent. Construction vehicles can not block any street access or driveways overnight except for safety issues.

Motion by Ray, second by Messer to approve the plans & specs for the 2007 Street improvements following corrections that will be approved prior to the City Council meeting on Feb 6th, 2007 by Steve Nasby & Bruce Caldwell. Motion Carried 2-0

Meeting adjourned 5:45 p.m.

AMO TOWNSHIP
Box 281
Storden, MN 56174

December 11, 2006

Windom Fire Department
PO Box 38
Windom, MN 56101

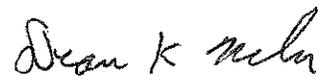
Attention: Dan Fossing

We are switching our fire coverage to the Storden Fire Department on sections 13, 23, 24, 25, 26, 34, 35. Section 36 will remain in your coverage. This will take effect on 1/1/2007.

Sincerely,


Arthur Steere
Township Supervisor


Curtis Olson
Township Supervisor


Dean Nelson
Township Supervisor

Cc: Jason Purrington, Cottonwood County Sheriff



84601 Olson Drive
Highway 60
P.O. Box 248
Madelia, MN 56062
(507)642-8888

Dick Olson Motors

January 12, 2007

City of Windom
815 – 16th Street
Windom, MN 56101

Dear Council Members,

Please consider Dick Olson Motors, Inc. for your municipal vehicle needs including police cars, pickups, vans and sport utility vehicles. We are a full service franchised new vehicle dealer offering Buicks, Pontiacs and Chevrolets. In addition to this we are a GM Certified Used Vehicle Dealer making it possible for our Fleet department to give you vehicle price quotes on new or used vehicles. After the sale you can rely on our service department to take care of all your vehicle warranty and maintenance issues. We will apply for any available fleet discounts and factory bid assistance on your behalf and can match the state bidder on any of our franchised products.

Please give us an opportunity to bid on any of your upcoming vehicle needs. Our website address is www.dickolson.com and our toll free phone number is (800) 247-0977.

Sincerely,



Kris Offerdahl
Sales

Over 30 Years Providing Quality GM Sales & Service!!





MEMO: Hershey's Track District Meet & Twins Trip

TO: Windom City Council

From: Al Baloun
Park & Recreation Director

The Windom Park & Recreation Department has been awarded the 2007 District II Hershey's Track Meet. We previously hosted this event in 2005 with 188 participants. The District Meet will be held on Saturday June 16, 2007. The Windom Park & Recreation Department will receive revenue from admissions and concession sales.

The Windom Park & Recreation Department and Windom Community Education will be hosting the Twins baseball trip again for the summer of 2007. This will take place on Saturday July 14, 2007. Seventy-three people participated in 2006.

cc: Windom Park & Recreation Commission





Minnesota Department of Public Safety
ALCOHOL & GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 133, St. Paul MN 55101-5133
 (651) 296-6439 TTY (651) 282-6555
 www.dps.state.mn.us/alcgamb/alcgamb.html



RENEWAL OF CONSUMPTION & DISPLAY PERMIT

Permit Fee \$250 (Renewal Date: April 1)

MAKE CHECKS PAYABLE TO: ALCOHOL & GAMBLING ENFORCEMENT DIVISION

2855	PUBLIC
City of Windom Windom Community Center 1750 Cottonwood Lake Dr Windom, MN 56101	

IF NAME AND ADDRESS SHOWN ARE NOT CORRECT, MAKE CHANGES BELOW

Worker's Comp Ins. Co. LMCIT Policy No. _____ Policy Period 11/07-1/08

City/County where permit Approved: WINDOM MN. COTTONWOOD Co.

Permit Name: CITY OF WINDOM

Trade Name: Windom Community Center

Location address: 1750 COTTONWOOD LAKE DR. SAME

City, State, ZIP Code: Windom MN. 56101

Business Phone: 507-831-6149

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five year it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that Workers Compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held
6. Applicant confirms business premises are separate from any other business establishment.

Applicants Signature Bruce Bussa Date 1/24/07
 (Signature certifies all above information to be correct and permit has been approved by city/county.)

City Clerk/County Auditor [Signature] Date 1-24-07
 (Signature certifies that a consumption and display permit has been approved by the city/county as stated above.)

Approved By <u>Bruce Bussa</u>	1000	1/24/07
Account #'s <u>14-177-4899</u>	Amount <u>250.00</u>	

PS09097 (01/00)

Amount Received 250.00

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2007 STREET IMPROVEMENT PROJECT

WHEREAS, pursuant to a resolution adopted by the City Council on December 19, 2006, City Engineer Dennis Johnson with Wenck and Associates has prepared plans and specifications for the proposed 2007 Street Improvement Project and has presented such plans and specifications to the Council for approval.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, AS FOLLOWS:

1. Such plans and specifications, which are made a part hereof by reference as if fully set forth herein, are hereby approved and shall be filed in the office of the City Clerk.
2. The City Clerk shall prepare an advertisement for bids for the making of such improvements, pursuant to the approved plans and specifications, and cause such advertisement to be published in the official paper.
3. Bids will be received and accepted by the City Clerk until 2:00 p.m. on March 2, 2007. At said time, the bids will be publicly opened by the City Clerk and City Engineer in the City Hall Council Chambers. Bids will then be tabulated and will thereafter be considered by the City Council. Any bidder whose responsibility is questioned during consideration of the bid will be given an opportunity to address the Council on the issue of responsibility. The bid for such improvements will be awarded on or before April 3, 2007, at the City Council Meeting scheduled for 7:30 p.m.

Adopted by the Council this 6th day of February, 2007.

Tom Riordan, Mayor

Attest: _____
Steven Nasby, City Administrator

SECTION 00020

ADVERTISEMENT FOR BIDS

CITY OF WINDOM

2007 Street Improvements

Class of Work: Street and Utility Improvements

NOTICE TO CONTRACTORS

Sealed Bid Proposals for work indicated above will be received at the City of Windom Offices, 444 9th Street, Windom, Minnesota 56101 until 2:00 PM, March 2, 2007 after which time such bids will be publicly opened and read aloud at the City Hall Office. The decision for Award of Contract will be made by the City Council during a regular meeting on or before April 3, 2007 at 7:30 PM.

The work, in accordance with drawings and technical specifications prepared by Wenck Associates, Inc., 440 10th Street, P.O. Box 453, Windom, Minnesota 56101, consists of all labor, materials, tools, permits, bonds, machinery, equipment, and services including utility and street services necessary for approximately 3000 LF 6" watermain, 2400 LF water services, 3000 LF 8" sanitary sewer and 2400 LF 4" services, 14000 SY of bituminous milling, 5500 LF curb and gutter, 1250 LF of 12" and 18" storm sewer, 5300 TON of gravel base, 4000 TON of bituminous wear and base or 13000 SY of concrete pavement and 2600 CY of structural concrete, and related items.

Schedule is for substantial completion is 75 working days from the date of the Notice to Proceed.

Each bid proposal shall be accompanied by a "Bid Security" in the form of a certified check made payable to "CITY OF WINDOM" (OWNER) in the amount not less than five percent (5%) of the total bid, or a surety bond in the same amount, running to the OWNER, with the surety company thereon duly authorized to do business in the State of Minnesota, such Bid Security to be a guarantee that the bidder will not, without the consent of the OWNER, withdraw his bid for a period of ninety (90) days after the opening of bids, and, if awarded a contract, will enter into a contract with CITY OF WINDOM; and the amount of the certified check will be retained or the bond enforced by the OWNER in case the bidder fails to do so. All bid securities except those of the three lowest bidders will be returned within fifteen days after the opening of bids.

Bid Proposals shall be submitted on forms furnished for that purpose. Bids shall be submitted in sealed envelopes with the following clearly inscribed on the outside: "Bids for City of Windom Street Improvements." No bidder shall withdraw his bid, without the consent of the OWNER, for a period of ninety (90) days after the date for the opening thereof. The OWNER, however, reserves the right to reject any or all bids and to waive any minor irregularities, informalities or discrepancies. A work history detailing qualifications and past experience must be provided upon request.

Plans and specifications are on file for inspection at the City of Windom, City Hall Office; and the office of Wenck Associates, Inc., 440 10th Steet, P.O. Box 453, Windom, Minnesota, 56101.

Bidders desiring drawings and specifications for personal use may secure a complete set from:

Wenck Associates, Inc.

440 10th Street
P.O. Box 453
Windom, Minnesota 56101
Telephone: (507) 831-2703
Facsimile: (507) 831-5271

Non-refundable deposits in the form of a check shall be made payable to:
"Wenck Associates, Inc." The deposit shall be in the amount of **\$50.00** per set of contract documents.

END OF SECTION

SECTION 00800

OWNER'S SUPPLEMENTAL GENERAL CONDITIONS

PART 1 - GENERAL LIABILITY

1.01 INSURANCE

A. An insurance certificate showing that insurance is in force during the project for the following amounts:

Worker's Compensation: Coverage to be provided per state status.

Product Liability: The supplier will, during the life of the contract, purchase and maintain product liability coverages for the full contract price.

General Liability: The contractor will, during the life of the contract, purchase and maintain insurance coverages and limits as follows:

1. Comprehensive General Liability and Automobile Coverage with Limits of:

\$250,000.00	Each Bodily Injury
\$500,000.00	Aggregate Bodily Injury
\$250,000.00	Each Occurrence Property Damage
\$500,000.00	Aggregate Property Damage

1.02 COMPLETION DATE AND LIQUIDATED DAMAGES

A. The project can begin after Notice to Proceed. The entire project shall be completed within 75 WORKING DAYS.

B. 4th Avenue is to be completed within 50 working days. Should 4th Avenue be completed in less than 50 working days, an incentive payment of \$1,200 per day will be paid to the contractor for early completion with a maximum of 15 days. Should 4th Avenue not be completed within 50 working days, \$1,200 per calendar day will be deducted from the money due or coming due, to the contractor.

C. Entire Project - Should the contractor fail to complete work on or before the dates set for completion or by the dates set by extension of time for completion, the CITY may permit the Contractor to proceed, and in such case, there shall be deducted from the money due or coming due, to the contractor, the amount based on the following schedule:

<u>Original Contract Amount</u>		<u>Charge Per Calendar Day</u>
<u>From More Than</u>	<u>To and Including</u>	
\$ 0	\$ 50,000	\$150
50,000	100,000	250
100,000	500,000	400
500,000	1,000,000	500
1,000,000	2,000,000	600
2,000,000	-----	900

The charges per day shall be the amount per day agreed upon as liquidated damages, and not as a penalty in lieu of actual damages occasioned by such damages.

1.03 WEIGHING OF GRAVEL BASE AND BITUMINOUS

A. The contractor shall provide weigh tickets for all gravel base and bituminous materials brought to the project site. This shall be incidental to these items.

1.04 CRUSHING CONCRETE

A. All concrete materials shall be taken to Windom Ready Mix for crushing. The concrete must be crushed to 1" (inch) minus. The Contractor shall clean the site of steel to the satisfaction of the Engineer and Owner.

1.05 TEMPORARY STOCKPILE SITES

- A. The contractor may use the area south and east of the Windom Area Liquor Store or in Industrial Park on North Redding Avenue, 4 Blocks north of 16th Street for
- B. temporarily stockpiling salvaged gravel and milled bituminous. All this material must be removed by the completion of the Project.

1.06 TEMPORARY SIGNAGE

All temporary detour signs and barricades are the responsibility of the contractor.

1.07 COMMON EXCAVATION STOCKPILE

A. Excess excavation from the various streets shall be taken to the right-of-way north of the 4th Avenue Bridge on Perkins Creek. The contractor shall remove the existing topsoil to the west side of the recently purchased right-of-way, compact the excavation to 95% of proctor density, and reinstall the topsoil over the fill at the end of the project. The contractor shall reseed this area and provide silt fence as necessary.

1.08 HAND PLACING CURB AND GUTTER AT HISTORICAL SOCIETY

A. The curb and gutter in the area of the rail at the Historical Society (curve on 4th Avenue & 8th Street) shall be placed by hand. Any damage to the rail shall be at the contractor's expense.

END OF SECTION

SCHEDULE OF PRICES

BIDDER agrees to perform all of the work described in the
CONTRACT DOCUMENTS for the following unit prices or lump sums:

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in unit prices in numerals, make extension
for each item and total.

BASE BID 1 - BITUMINOUS

WATERMAIN:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
0504.603	Furnish & install 6" PVC watermain C900	L.F.	\$ _____	3100	\$ _____
0504.602	Furnish & install 6" valve & box	EA.	\$ _____	23	\$ _____
0504.602	Furnish & install 4" cap	EA.	\$ _____	4	\$ _____
0504.602	Furnish & install 6" cross	EA.	\$ _____	1	\$ _____
0504.602	Furnish & install 12" x 6" tee	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" tee	EA.	\$ _____	12	\$ _____
0504.602	Furnish & install 6" 90 deg. bend	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" 45 deg. bend	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" cap	EA.	\$ _____	4	\$ _____

WATERMAIN CONTINUED:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
0504.602	Furnish & install 6" x 4" reducer	EA.	\$ _____	8	\$ _____
0504.602	Furnish & install 6" x 1" reducer	EA.	\$ _____	1	\$ _____
0504.602	Furnish & install 4" sleeve	EA.	\$ _____	8	\$ _____
0504.602	Furnish & install 6" sleeve	EA.	\$ _____	2	\$ _____
0504.602	Furnish 1" corp stop	EA.	\$ _____	64	\$ _____
0504.602	Furnish 2" corp stop	EA.	\$ _____	4	\$ _____
0504.602	Furnish 1" curb stop	EA.	\$ _____	64	\$ _____
0504.602	Furnish 2" curb stop	EA.	\$ _____	4	\$ _____
0504.602	Furnish hydrant	EA.	\$ _____	5	\$ _____
0504.603	Furnish 1" Type K copper service	L.F.	\$ _____	2400	\$ _____
0504.603	Furnish 2" Type K copper service	L.F.	\$ _____	180	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y	\$ _____	300	\$ _____
0504.602	Furnish & install 12" x 6" livetap	EA.	\$ _____	2	\$ _____
WATERMAIN SUBTOTAL:					\$ _____

SANITARY SEWER:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
Furnish & Install 8" PVC Sewer Pipe SDR 35:					
2503.511	8 - 10' deep	L.F.	\$ _____	2500	\$ _____
2503.511	10-12' deep	L.F.	\$ _____	500	\$ _____
2506.506	Furnish & install manhole Type 4007	L.F.	\$ _____	110	\$ _____
2506.516	Furnish & install manhole casting	EA.	\$ _____	11	\$ _____
0503.602	Furnish & install 8" x 4" sewer wye	EA.	\$ _____	76	\$ _____
2503.511	Furnish & install 4" sewer services	L.F.	\$ _____	2500	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	300	\$ _____
2104.501	Remove sewer pipe	L.F.	\$ _____	3000	\$ _____
2104.501	Remove service	L.F.	\$ _____	2500	\$ _____
2104.509	Remove manhole	EA.	\$ _____	11	\$ _____
SANITARY SUBTOTAL:					\$ _____

STORM SEWER:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
2503.541	Furnish & install 12" storm sewer	L.F.	\$ _____	1250	\$ _____
2503.541	Furnish & install 18" storm sewer	L.F.	\$ _____	90	\$ _____
2506.507	Furnish & install catch basin	L.F.	\$ _____	50	\$ _____
2506.516	Furnish & install catch basin casting	EA.	\$ _____	14	\$ _____
2506.506	Furnish & install manhole	L.F.	\$ _____	30	\$ _____
2506.516	Furnish & install manhole casting	EA.	\$ _____	4	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	150	\$ _____
0543.516	Connect to catch basin	EA.	\$ _____	2	\$ _____
2104.501	Remove pipe	L.F.	\$ _____	1200	\$ _____
2104.509	Remove catch basin	EA.	\$ _____	13	\$ _____
2104.509	Remove manhole	EA.	\$ _____	3	\$ _____
				STORM SUBTOTAL:	\$ _____

STREETS:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>PRICE</u>	<u>QUANTITY</u>	<u>AMOUNT</u>
	Traffic control	L.S.	\$ _____	1	\$ _____
2104.501	Remove curb and gutter	L.F.	\$ _____	5600	\$ _____
2104.505	Remove sidewalk	S.Y.	\$ _____	800	\$ _____
2104.505	Remove concrete drive	S.Y.	\$ _____	200	\$ _____
2104.505	Remove and recycle concrete	C.Y.	\$ _____	2300	\$ _____
2105.501	Common excavation	C.Y.	\$ _____	5200	\$ _____
2105.526	Select topsoil borrow	C.Y.	\$ _____	1200	\$ _____
2211.501	Aggregate base Class 5	TON	\$ _____	5800	\$ _____
2232.501	Mill 3" bituminous surface (CV)	S.Y.	\$ _____	14000	\$ _____
2331.508	Wearing course mixture	TON	\$ _____	1450	\$ _____
2331.415	Base course mixture	TON	\$ _____	2900	\$ _____
2357.502	Bituminous material for tack coat	GAL.	\$ _____	3000	\$ _____
2506.522	Adjust manhole	EA.	\$ _____	1	\$ _____
2521.501	4" Sidewalk	S.F.	\$ _____	7100	\$ _____
2531.501	Curb & gutter, B-618	L.F.	\$ _____	5600	\$ _____

STREETS CONTINUED:

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
2531.507	6" concrete driveway	S.F.	\$ _____	2000	\$ _____
	Remove & reinstall Sign	EA.	\$ _____	70	\$ _____
2575.501	Seeding-turf type	ACRE	\$ _____	2	\$ _____
2575.502	Seeding-turf type	L.B.	\$ _____	200	\$ _____
2575.511	Mulch-type 1	TON	\$ _____	3	\$ _____
2575.511	Commercial Fertilizer (12-12-12)	L.B.	\$ _____	700	\$ _____
	Erosion control	L.S.	\$ _____	1	\$ _____

STREET SUBTOTAL: \$ _____

BASE BID 1, BITUMINOUS - TOTAL: \$ _____

SCHEDULE OF PRICES

BIDDER agrees to perform all of the work described in the
CONTRACT DOCUMENTS for the following unit prices or lump sums:

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in unit prices in numerals, make extension
for each item and total.

BASE BID 2 - CONCRETE

WATERMAIN:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
0504.603	Furnish & install 6" PVC watermain C900	L.F.	\$ _____	3100	\$ _____
0504.602	Furnish & install 6" valve & box	EA.	\$ _____	23	\$ _____
0504.602	Furnish & install 4" cap	EA.	\$ _____	4	\$ _____
0504.602	Furnish & install 6" cross	EA.	\$ _____	1	\$ _____
0504.602	Furnish & install 12" x 6" tee	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" tee	EA.	\$ _____	12	\$ _____
0504.602	Furnish & install 6" 90 deg. bend	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" 45 deg. bend	EA.	\$ _____	2	\$ _____
0504.602	Furnish & install 6" cap	EA.	\$ _____	4	\$ _____

WATERMAIN CONTINUED:

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
0504.602	Furnish & install 6" x 4" reducer	EA.	\$ _____	8	\$ _____
0504.602	Furnish & install 6" x 1" reducer	EA.	\$ _____	1	\$ _____
0504.602	Furnish & install 4" sleeve	EA.	\$ _____	8	\$ _____
0504.602	Furnish & install 6" sleeve	EA.	\$ _____	2	\$ _____
0504.602	Furnish 1" corp stop	EA.	\$ _____	64	\$ _____
0504.602	Furnish 2" corp stop	EA.	\$ _____	4	\$ _____
0504.602	Furnish 1" curb stop	EA.	\$ _____	64	\$ _____
0504.602	Furnish 2" curb stop	EA.	\$ _____	4	\$ _____
0504.602	Furnish hydrant	EA.	\$ _____	5	\$ _____
0504.603	Furnish 1" Type K copper service	L.F.	\$ _____	2400	\$ _____
0504.603	Furnish 2" Type K copper service	L.F.	\$ _____	180	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	300	\$ _____
0504.602	Furnish & install 12" x 6" livetap	EA.	\$ _____	2	\$ _____
WATERMAIN SUBTOTAL:					\$ _____

SANITARY SEWER:

<u>ITEM</u> <u>NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT</u> <u>PRICE</u>	<u>ESTIMATED</u> <u>QUANTITY</u>	<u>AMOUNT</u>
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Furnish & Install 8" PVC Sewer Pipe SDR 35:

2503.511	8 – 10' deep	L.F.	\$ _____	2500	\$ _____
2503.511	10 – 12' deep	L.F.	\$ _____	500	\$ _____
2506.506	Furnish & install manhole Type 4007	L.F.	\$ _____	110	\$ _____
2506.516	Furnish & install manhole casting	EA.	\$ _____	11	\$ _____
0503.602	Furnish & install 8" x 4" sewer wye	EA.	\$ _____	76	\$ _____
2503.511	Furnish & install 4" sewer services	L.F.	\$ _____	2500	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	300	\$ _____
2104.501	Remove sewer pipe	L.F.	\$ _____	3000	\$ _____
2104.501	Remove service	L.F.	\$ _____	2500	\$ _____
2104.509	Remove manhole	EA.	\$ _____	11	\$ _____

SANITARY SUBTOTAL: \$ _____

STORM SEWER:

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
2503.541	Furnish & install 12" storm sewer	L.F.	\$ _____	1250	\$ _____
2503.541	Furnish & install 18" storm sewer	L.F.	\$ _____	90	\$ _____
2506.507	Furnish & install catch basin	L.F.	\$ _____	50	\$ _____
2506.516	Furnish & install catch basin casting	EA.	\$ _____	14	\$ _____
2506.506	Furnish & install manhole	L.F.	\$ _____	30	\$ _____
2506.516	Furnish & install manhole casting	EA.	\$ _____	4	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	150	\$ _____
0543.516	Connect to catch basin	EA.	\$ _____	2	\$ _____
2104.501	Remove pipe	L.F.	\$ _____	1200	\$ _____
2104.509	Remove catch basin	EA.	\$ _____	13	\$ _____
2104.509	Remove manhole	EA.	\$ _____	3	\$ _____
STORM SUBTOTAL:					\$ _____

STREETS:

ITEM NO.	ITEM	UNIT	PRICE	QUANTITY	AMOUNT
	Traffic Control	L.S.	\$ _____	1	\$ _____
2104.501	Remove curb and gutter	L.F.	\$ _____	5600	\$ _____
2104.505	Remove sidewalk	S.Y.	\$ _____	800	\$ _____
2104.505	Remove concrete drive	S.Y.	\$ _____	200	\$ _____
2104.505	Remove and recycle concrete	C.Y.	\$ _____	2300	\$ _____
2105.526	Select topsoil borrow	C.Y.	\$ _____	1200	\$ _____
2211.501	Aggregate base Class 5	TON	\$ _____	1600	\$ _____
2232.501	Mill 3" bituminous surface (CV)	S.Y.	\$ _____	14000	\$ _____
2301.501	Concrete pavement	S.Y.	\$ _____	14000	\$ _____
2301.511	Structural concrete	C.Y.	\$ _____	2700	\$ _____
2301.529	Rein. Bars (epoxy coated)	LB.	\$ _____	10500	\$ _____
2331.508	Wearing course mixture	TON	\$ _____	150	\$ _____
2331.415	Base course mixture	TON	\$ _____	150	\$ _____
2357.502	Bituminous material for tack coat	GAL.	\$ _____	50	\$ _____
2506.522	Adjust manhole	EA.	\$ _____	1	\$ _____

STREETS CONTINUED:

ITEM NO.	ITEM	UNIT	UNIT PRICE	ESTIMATED QUANTITY	AMOUNT
2521.501	4" Sidewalk	S.F.	\$ _____	7100	\$ _____
	Remove & install Sign	EA.	\$ _____	70	\$ _____
2531.501	Curb & gutter, B-618	L.F.	\$ _____	5600	\$ _____
2531.507	6" concrete driveway	S.F.	\$ _____	2000	\$ _____
2575.501	Seeding-turf type	ACRE	\$ _____	2	\$ _____
2575.502	Seeding-turf type	L.B.	\$ _____	200	\$ _____
2575.511	Mulch-type 1	TON	\$ _____	3	\$ _____
2575.511	Commercial Fertilizer (12-12-12)	L.B.	\$ _____	700	\$ _____
	Erosion control	L.S.	\$ _____	1	\$ _____
STREET SUBTOTAL:					\$ _____
BASE BID 2, CONCRETE - TOTAL:					\$ _____

MILLER AVENUE OPTION:

SANITARY SEWER:

<u>ITEM NO.</u>	<u>ITEM</u>	<u>UNIT</u>	<u>UNIT PRICE</u>	<u>ESTIMATED QUANTITY</u>	<u>AMOUNT</u>
Furnish & Install 8" PVC Sewer Pipe SDR 35:					
2503.511	8 – 10' deep	L.F.	\$ _____	200	\$ _____
2503.511	10 – 12' deep	L.F.	\$ _____	266	\$ _____
2506.506	Furnish & install manhole Type 4007	L.F.	\$ _____	12	\$ _____
2506.516	Furnish & install manhole casting	EA.	\$ _____	1	\$ _____
0503.602	Furnish & install 8" x 4" sewer wye	EA.	\$ _____	2	\$ _____
2503.511	Furnish & install 4" sewer services	L.F.	\$ _____	10	\$ _____
0451.601	Rock Subfoundation (CV)	C.Y.	\$ _____	47	\$ _____
2211.501	Aggregate base Class 5	TON	\$ _____	550	\$ _____
MILLER AVENUE TOTAL:					\$ _____

Street	From	To
18th ave	River Road	North end Red Leif
Red Leif Court	18th street	18th street
17th street	15th street	9th ave
8th ave	20th street	Grant Court
Grant Court	21st Street	North End
June Court	8th ave	West End
Pflughau (Abby Park)	4th ave	20th street
7th ave	21st Street	N. End
22nd Street	4th ave	7th ave
Plum	South Seal	North End
Winnie	Hwy 62	Des. Moines Drive
Verona	Hwy 62	Des. Moines Drive
Highland Road	Winnie	1/2 block West of Fairview
Fairview Lane	Des. Moines	Highland Road
Cindy	1/2 B W of Buckwheat	Service Road
Buckwheat ave	South End	1st Street
1st Street	West End	(Subway) Service Road
Bonnie	Buckwheat	Service Road
Bonnie	Buckwheat	West End

Bold Print Indicates Never Done

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

AUTHORIZATION TO ACCEPT A DONATION FROM THE DAISY JACOB ESTATE FOR THE WINDOM COMMUNITY CENTER

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, the City of Windom has received a donation from the Daisy Jacob Estate in the amount of \$30,199.57 for the Windom Community Center; and

WHEREAS, the donation requires that the funds be used for the "Make it Happen" Community Center Project.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council accepts the donation in the amount of \$30,199.57 offered by the Daisy Jacob Estate for use by the Windom Community Center for capital improvements.

Adopted by the Council this 6th day of February, 2007.

Tom Riordan, Mayor

Attest: _____
Steven Nasby, City Administrator

Muske, Muske & Suhrhoff, Ltd.

Attorneys at Law
112 North Cass Ave.
P.O. Box 143
Springfield, MN 56087
Phone (507) 723-6221
Fax (507) 723-6224

Paul N. Muske
Josephine L. Muske*
Maryellen Suhrhoff*†

Windom: (507) 831-5575
Mt. Lake: (507) 427-3706
Comfrey: (507) 877-6801

January 12, 2007

City of Windom
444 9th Street
Windom, MN 56101

Re: Daisy Jacobs Estate

Dear City of Windom:

We are now able to distribute the proceeds from the annuity specifically bequeathed in Article III of Daisy Jacob's Last Will and Testament. The original investment in 1989 was \$60,000.00, but over the years this annuity has accumulated to \$181,197.42. Therefore, each beneficiary's share is three times more than the figure recited in the Will.

As your organization is entitled to 16.67% you will find enclosed a check in the amount of \$30,199.57. Under the terms of Daisy's Will this is "to be used for the "Make it Happen" Community Center project."

If you have any questions or concerns, please do not hesitate to contact me.

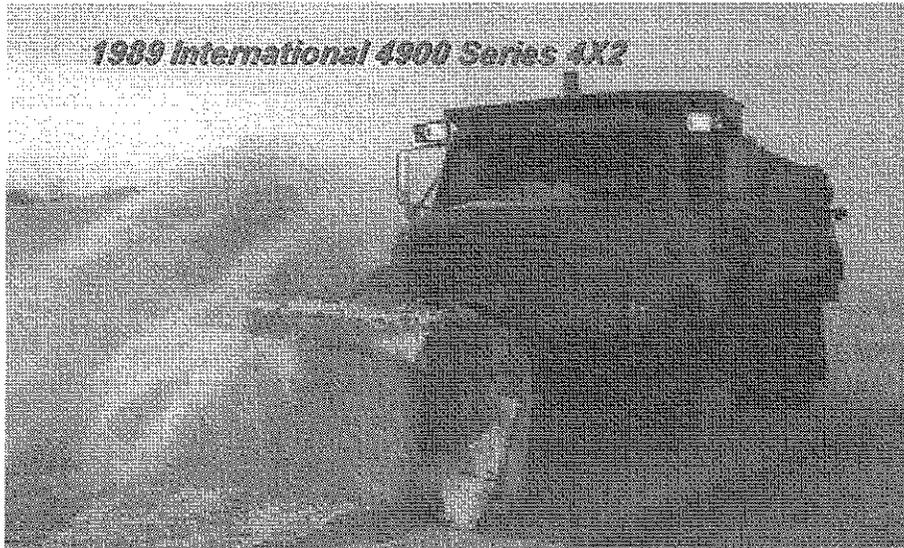
Yours very truly,



Paul N. Muske

rlk
enclosure

City of Windom Fleet Reduction Sale



1989 International 4900 Series Single Axle Dump Truck with Snow Removal Equipment Included

Serial No# IHTSDTVPOLH238590

Engine 466 International 6 Cylinder 73,000 Miles

5 Speed Allison Automatic Transmission

Hyd Disk Brakes

Husting Quick Coupler Plow Hitch

Am-Fm-CD Radio Manuals & Service Records Included

Dump Body

Crysteel 5 Yard Steel Box 30" Height X 8' Long & Cab Guard

Crysteel Combo Hoist Manual Tail Gate Box Vibrator

Snow Plows

11' Frink One-way Trip Edge 57" Discharge

11' Frink Reversible Poly Plow Trip Edge 45" Discharge

OHMSTEEL Model MP12 V Plow 80" Discharge

With Husting Quick Coupler Hitch

Sander

8' Monroe with 2-4" Augers & Poly Spinner

Send Sealed Bid to City of Windom P.O. Box 38 Windom, Mn 56101

Dead Line 5:00 p.m. March 16, 2007

Questions Call Street Department Shop 507-8312-6137

City of Windom Retains the Ability to Reject Any or All Bids

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	PAT WEIRES	BARS FOR MAYOR'S MEDAL	18.00
		Total for Department 101	18.00*
CITY OFFICE	STEVE NASBY	FUEL FOR BLANDIN WORKSHO	147.25
CITY OFFICE	QUILL CORP	SUPPLIES	132.53
		Total for Department 103	279.78*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.38
		Total for Department 115	23.38*
POLICE	CELLULARONE - ALLTEL	TELEPHONE	212.23
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	MN BUREAU OF CRIMINA	REGISTRATION	225.00
POLICE	TRAVEL MANAGEMENT	LEASE CAR	2,419.86
POLICE	DANA WALLACE	EXPENSE	95.02
		Total for Department 120	4,427.11*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	DAN'S OFFICE SUPPLY	SUPPLIES	15.96
FIRE DEPARTMENT	QUEST	TELEPHONE	58.67
		Total for Department 125	287.13*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
		Total for Department 130	12.50*
ANIMALS	MN DEPT OF EMPLOY & E	UNEMPLOYMENT	6.18
		Total for Department 135	6.18*
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	MIDWEST WIRELESS	TELEPHONE	69.51
STREET	QUEST	TELEPHONE	58.67
STREET	MN ENERGY RESOURCES	HEATING	1,495.90
		Total for Department 140	1,749.08*
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	MN DEPT OF EMPLOY & E	UNEMPLOYMENT	1,130.00
		Total for Department 165	1,167.50*
		Total for Fund 01	7,970.66*
UHF TV	BANK MIDWEST INSURAN	UHF TOWER INSURANCE	288.34
		Total for Department 173	288.34*
		Total for Fund 10	288.34*
AMBULANCE	ARROW MANUFACTURING	MAINTENANCE	18.42
AMBULANCE	CELLULARONE - ALLTEL	TELEPHONE	74.70
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	LEWIS FAMILY DRUG #5	SUPPLIES	12.00
AMBULANCE	BUCKWHEAT JOHNSON	EXPENSE	10.97

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	QUEST	TELEPHONE	58.66
AMBULANCE	WINDOM AREA HOSPITAL SERVICE		2,507.41
	Total for Department 176		2,882.16*
	Total for Fund 13		2,882.16*
MULTI-PURPOSE BUILDI	EVER-GREEN	SERVICE	224.61
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	12.39
MULTI-PURPOSE BUILDI	TOWN 'N COUNTRY	MAINTENANCE	63.25
	Total for Department 177		300.25*
	Total for Fund 14		300.25*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	589.40
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	1,667.55
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	99.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	349.55
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	3,274.74
LIQUOR	THE AMERICAN BOTTLIN	MERCHANDISE	56.70
	Total for Department 180		6,037.44*
	Total for Fund 60		6,037.44*
WATER	COTTONWOOD CO TREASU	DISPATCHING	87.50
WATER	GOPHER STATE ONE CAL	LOCATE	1.94
WATER	QUEST	TELEPHONE	58.66
	Total for Department 181		148.10*
	Total for Fund 61		148.10*
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	1.94
ELECTRIC	MARV GRUNIG	EXPENSE	44.62
ELECTRIC	QUEST	TELEPHONE	55.20
ELECTRIC	BANK MIDWEST	NSF CHECK - ALIS ROCHA	188.45
ELECTRIC	MARLYN BARTSCH	ENERGY REBATE	100.00
ELECTRIC	HAROLD BAUER	ENERGY REBATE	100.00
ELECTRIC	ROBERT BOOMGARDEN	ENERGY REBATE	100.00
ELECTRIC	CHARLES BRANDT	ENERGY REBATE	350.00
ELECTRIC	MARREL BUSH	ENERGY REBATE	100.00
ELECTRIC	ALVIN CARTER	ENERGY REBATE	200.00
ELECTRIC	JORGE A CASTILLO	ENERGY REBATE	100.00
ELECTRIC	CHUCK DEAVILA	ENERGY REBATE	200.00
ELECTRIC	LINDA EISENMENGER	ENERGY REBATE	100.00
ELECTRIC	MARGARET GRUNIG	ENERGY REBATE	200.00
ELECTRIC	JOYCE HEFFLE	ENERGY REBATE	100.00
ELECTRIC	JUDITH HINTZE	ENERGY REBATE	100.00
ELECTRIC	JEFF HUSKA	ENERGY REBATE	100.00
ELECTRIC	CHRIS JOHNSON	ENERGY REBATE	300.00
ELECTRIC	SANDRA KNIGGE	ENERGY REBATE	100.00

CITY OF WINDOM
PM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

ELECTRIC	JOE LACANNE	ENERGY REBATE	50.00
ELECTRIC	JOEL LACANNE	ENERGY REBATES	200.00
ELECTRIC	DAVID LIGHTNER	ENERGY REBATE	100.00
ELECTRIC	KEITH LOHSE	ENERGY REBATE	100.00
ELECTRIC	DIANE MAU	ENERGY REBATE	100.00
ELECTRIC	DANIEL MCDONALD	ENERGY REBATE	100.00
ELECTRIC	STEVE NASBY	ENERGY REBATE	50.00
ELECTRIC	DUANE NELSON	ENERGY REBATE	100.00
ELECTRIC	DARWIN PIGMAN	ENERGY REBATE	100.00
ELECTRIC	ARLAND POLZIN	ENERGY REBATE	100.00
ELECTRIC	BRUCE RETTKE	ENERGY REBATE	100.00
ELECTRIC	JESSICA RIORDAN	ENERGY REBATE	200.00
ELECTRIC	JACK ROGERS	ENERGY REBATE	200.00
ELECTRIC	CAROL ROSS	ENERGY REBATE	100.00
ELECTRIC	JAQUELINE SCHMIDT	ENERGY REBATE	100.00
ELECTRIC	JEFF SHIRKEY	ENERGY REBATE	200.00
ELECTRIC	ANNA SMITH	ENERGY REBATE	200.00
ELECTRIC	DOUG STEMM	ENERGY REBATE	100.00
ELECTRIC	HILARY TAUER	ENERGY REBATE	100.00
ELECTRIC	LOMNY VOLLAN	ENERGY REBATE	200.00
ELECTRIC	STACIE WINKER	ENERGY REBATE	50.00
	Total for Department 182		5,277.71*
	Total for Fund 62		5,277.71*
SEWER	COTTONWOOD CO TREASU	DISPATCHING	87.50
SEWER	GOPHER STATE ONE CAL	LOCATE	1.93
SEWER	QUEST	TELEPHONE	259.68
SEWER	MN ENERGY RESOURCES	HEATING	1,042.86
SEWER	WINDOM AREA HOSPITAL	TESTING	-14.00
	Total for Department 183		1,377.97*
	Total for Fund 63		1,377.97*
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	53.18
	Total for Department 187		53.18*
	Total for Fund 67		53.18*
TELECOMMUNICATIONS	COTTONWOOD CO TREASU	DISPATCHING	25.00
TELECOMMUNICATIONS	MN DEPT OF EMPLOY & E	UNEMPLOYMENT	143.70
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	5.79
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	221.94
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	203.66
	Total for Department 199		600.09*
	Total for Fund 69		600.09*
	AFSCME	UNION DUES	214.50
	LOCAL UNION #949	UNION DUES	1,509.81

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

		Total for Department	1,724.31*
		Total for Fund 70	1,724.31*
		Grand Total	26,660.21*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	LEAGUE OF MN CITIES	CONFERENCE REGISTRATION	530.00
		Total for Department 101	530.00*
CITY OFFICE	BEIM CONSULTING	WEBSITE DISIGN	4,700.00
CITY OFFICE	COALITION OF GREATER	MEETING EXPENSE	50.00
CITY OFFICE	QUILL CORP	SUPPLIES	5.21
		Total for Department 103	4,755.21*
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	19.84
P & Z / BUILDING OFF	MN DEPT OF ADMINISTR	TELEPHONE	3.25
		Total for Department 106	23.09*
CITY HALL	MN ENERGY RESOURCES	HEATING	1,582.04
		Total for Department 115	1,582.04*
POLICE	DEPUTY REGISTRAR #54	LICENSE TABS	9.50
		Total for Department 120	9.50*
FIRE DEPARTMENT	MN DEPT OF ADMINISTR	TELEPHONE	20.27
		Total for Department 125	20.27*
		Total for Fund 01	6,920.11*
LIBRARY	MN DEPT OF ADMINISTR	TELEPHONE	20.27
LIBRARY	MN ENERGY RESOURCES	HEATING	1,187.37
		Total for Department 171	1,207.64*
		Total for Fund 03	1,207.64*
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	20.27
		Total for Department 174	20.27*
		Total for Fund 11	20.27*
AMBULANCE	JIM SKARPHOL	EXPENSE	90.16
AMBULANCE	JIM SKARPHOL	THERMOMETER	34.92
		Total for Department 176	125.08*
		Total for Fund 13	125.08*
MULTI-PURPOSE BUILDI	CREATIVE DESIGN	MAINTENANCE	25.00
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	9.92
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR	TELEPHONE	20.27
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	1,854.07
		Total for Department 177	1,909.26*
		Total for Fund 14	1,909.26*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	1,223.70
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	1,809.45
LIQUOR	GRIGGS COOPER	MERCHANDISE	3,118.82

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	4,507.80
LIQUOR	JOHNSON BROS.	MERCHANDISE	3,511.00
LIQUOR	PAUSTIS & SONS	MERCHANDISE	193.00
LIQUOR	MN ENERGY RESOURCES	HEATING	150.67
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	12,427.68
		Total for Department 180	26,942.12*
		Total for Fund 60	26,942.12*
WATER	MN ENERGY RESOURCES	HEATING	887.18
		Total for Department 181	887.18*
		Total for Fund 61	887.18*
ELECTRIC	MN DEPT OF ADMINISTR	TELEPHONE	.02
ELECTRIC	MN ENERGY RESOURCES	HEATING	319.06
ELECTRIC	SCHWAAB, INC	SUPPLIES	35.93
		Total for Department 182	355.01*
		Total for Fund 62	355.01*
SEWER	MN ENERGY RESOURCES	HEATING	105.54
		Total for Department 183	105.54*
		Total for Fund 63	105.54*
ARENA	MIDWEST WIRELESS	TELEPHONE	50.00
ARENA	MN ENERGY RESOURCES	HEATING	1,966.02
		Total for Department 184	2,016.02*
		Total for Fund 64	2,016.02*
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	67.76
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	165.90
		Total for Department 187	233.66*
		Total for Fund 67	233.66*
TELECOMMUNICATIONS	ONVOY	TELEPHONE CALL COMP LD	6,247.50
		Total for Department 199	6,247.50*
		Total for Fund 69	6,247.50*
	AFLAC	INSURANCE	154.02
	MN BENEFIT ASSOCIATI	INSURANCE	96.18
		Total for Department	250.20*
		Total for Fund 70	250.20*
		Grand Total	47,219.59*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
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CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	STEVE NASBY	EXPENSE	54.32
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	112.00
		Total for Department 103	166.32*
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
		Total for Department 106	24.00*
POLICE	MN NCPERS LIFE INSUR	INSURANCE	144.00
		Total for Department 120	144.00*
FIRE DEPARTMENT	MIDWEST WIRELESS	TELEPHONE	25.17
		Total for Department 125	25.17*
STREET	AMOCO OIL COMPANY	GAS	502.08
STREET	MN NCPERS LIFE INSUR	INSURANCE	89.00
		Total for Department 140	591.08*
PARKS	MN NCPERS LIFE INSUR	INSURANCE	16.00
		Total for Department 165	16.00*
		Total for Fund 01	966.57*
AMBULANCE	TIM HACKER	EXPENSE	33.08
AMBULANCE	KIM POWERS	EXPENSE	19.77
AMBULANCE	ALLAN REMPEL	EXPENSE	49.21
AMBULANCE	DOUG WESTERMAN	EXPENSES	78.28
		Total for Department 176	180.34*
		Total for Fund 13	180.34*
	UNITED PRAIRIE BANK	D JACOBS CONTRIB TO SAVI	30,199.57
		Total for Department	30,199.57*
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	88.00
MULTI-PURPOSE BUILDI	WINDOM AREA CHAMBER	REIME FOR 06 FALL CRAFT	83.23
MULTI-PURPOSE BUILDI	WORTHINGTON DAILY GL	SUBSCRIPTION	147.25
		Total for Department 177	318.48*
		Total for Fund 14	30,518.05*
PM REVOLVING LOAN FU	BANK MIDWEST	LOAN PAYMENT	3,830.79
		Total for Department 172	3,830.79*
		Total for Fund 15	3,830.79*
LIQUOR	BELLBOY CORP	MERCHANDISE	687.99
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	1,001.70
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	2,040.30
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	1,313.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	818.00
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	28.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	PHILLIPS WINE & SPIR MERCHANDISE		3,025.60
	Total for Department 180		8,915.09*
	Total for Fund 60		8,915.09*
WATER	AMERICAN PAYMENT CEN SERVICE		16.50
WATER	FEDERAL EXPRESS CORP TRANSPORTATION		26.99
WATER	MN NCPERS LIFE INSUR INSURANCE		40.00
	Total for Department 181		83.49*
	Total for Fund 61		83.49*
	SHARON THOMPSON REFUND - UTILITY PREPAYM		125.00
	Total for Department		125.00*
ELECTRIC	AMERICAN PAYMENT CEN SERVICE		16.50
ELECTRIC	AMOCO OIL COMPANY GAS		513.60
ELECTRIC	MIDWEST WIRELESS TELEPHONE		78.03
ELECTRIC	MN NCPERS LIFE INSUR INSURANCE		89.00
ELECTRIC	CHARLENE CARLSON ENERGY REBATE		100.00
ELECTRIC	LAVONNE DONAHUE ENERGY REBATE		100.00
ELECTRIC	DRYL ELSTON ENERGY REBATE		100.00
ELECTRIC	SYLVIA FREDERICKSON ENERGY REBATE		100.00
ELECTRIC	MARY ANN LETOURNEAU ENERGY REBATE		100.00
ELECTRIC	NESTOR PALM ENERGY REBATE		450.00
ELECTRIC	GREG PFEFFER ENERGY REBATE		200.00
ELECTRIC	HEATHER ROSENKRANZ ENERGY REBATE		100.00
ELECTRIC	MATTHEW C SMITH ENERGY REBATE		50.00
	Total for Department 182		1,997.13*
	Total for Fund 62		2,122.13*
SEWER	AMERICAN PAYMENT CEN SERVICE		16.50
SEWER	AMOCO OIL COMPANY GAS		140.78
SEWER	FEDERAL EXPRESS CORP TRANSPORTATION		204.72
SEWER	MN NCPERS LIFE INSUR INSURANCE		72.00
SEWER	QUEST TELEPHONE		27.42
	Total for Department 183		461.42*
	Total for Fund 63		461.42*
ARENA	MN NCPERS LIFE INSUR INSURANCE		33.00
	Total for Department 184		33.00*
	Total for Fund 64		33.00*
	BANK MIDWEST LOAN PAYMENT		4,585.50
	Total for Department		4,585.50*
ECONOMIC DEVELOPMENT	GEORGE HOWELL EXPENSE		417.57

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	MN NCPERS	LIFE INSUR INSURANCE	8.00
		Total for Department 187	425.57*
		Total for Fund 67	5,011.07*
RIVERBLUFF ESTATES	BANK MIDWEST	LOAN PAYMENT	1,873.78
		Total for Department 166	1,873.78*
		Total for Fund 68	1,873.78*
TELECOMMUNICATIONS	AMERICAN PAYMENT CEN +		49.50
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	4,670.16
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	594.44
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	MIDWEST WIRELESS	TELEPHONE	185.18
TELECOMMUNICATIONS	MN NCPERS	LIFE INSUR INSURANCE	-16.00
		Total for Department 199	5,513.28*
		Total for Fund 69	5,513.28*
	MN NCPERS	LIFE INSUR INSURANCE	48.00
		Total for Department	48.00*
		Total for Fund 70	48.00*
		Grand Total	59,557.01*

USDA-FmHA
Form FmHA 1924-18
(Rev. 2/87)

PARTIAL PAYMENT ESTIMATE
(FOURTH AVENUE)

CONTRACT NO. C04-07C

PARTIAL PAYMENT ESTIMATE NO.

FINAL

PAGE 1 OF 4

OWNER:

CITY OF WINDOM

CONTRACTOR:

SVOBODA EXCAVATING INC.

PERIOD OF ESTIMATE

FROM 6/13/05 TO 1/23/07

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No.	Approval Date	Amount			
		Additions	Deductions		
1.	June, 2005		\$ 79,275.49	1. Original Contract	\$ 807,370.00
2.	July, 2005	\$ 12,418.00		2. Change Orders	66,857.49
				3. Revised Contract (1 + 2)	\$ 740,512.51
				4. Work Completed *	\$ 729,022.55
				5. Stored Materials *	0.00
				6. Subtotal (4 + 5)	\$ 729,022.55
				7. Retainage *	\$ 0.00
				8. Previous Payments	690,827.56
				9. Amount Due (6-7-8)	\$ 38,194.99
TOTALS				* Detailed breakdown attached	
NET CHANGE			\$ 66,857.49		

CONTRACT TIME

Original (days) _____
Revised _____
Remaining _____

On Schedule

Yes
 No

Starting Date JUNE 13, 2005
Projected Completion _____

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

Contractor SVOBODA EXCAVATING INC.

By [Signature]

Date 1-24-07

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer DENNIS J. JOHNSON & ASSOCIATES INC.

By [Signature]

Date 2/2/07

APPROVED BY OWNER:

Owner CITY OF WINDOM

By _____

Date _____

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By _____

Date _____

2005 STREET IMPROVEMENTS										
WINDOM, MINNESOTA 56101										
PAY REQUEST #7										
CONTRACT				THIS PERIOD		PREVIOUS TOTAL		TOTAL TO DATE		
ITEM	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
WATERMAIN										
F & 16" PVC WATERMAIN	400	L.F.	\$ 27.37	\$ 10,948.00	0	\$ -	151	\$ 4,132.87	151	\$ 4,132.87
F & 18" PVC WATERMAIN	2400	L.F.	\$ 25.15	\$ 60,360.00	0	\$ -	2371	\$ 59,630.65	2371	\$ 59,630.65
F & 110" PVC WATERMAIN	70	L.F.	\$ 41.40	\$ 2,898.00	0	\$ -	73	\$ 3,022.20	73	\$ 3,022.20
F & 16" VALVE & BOX	12	EACH	\$ 585.00	\$ 7,020.00	0	\$ -	8	\$ 4,680.00	8	\$ 4,680.00
F & 18" VALVE & BOX	6	EACH	\$ 845.00	\$ 5,070.00	0	\$ -	4	\$ 3,380.00	4	\$ 3,380.00
F & 110" VALVE & BOX	2	EACH	\$ 1,271.00	\$ 2,542.00	0	\$ -	2	\$ 2,542.00	2	\$ 2,542.00
F & 18" CROSS	1	EACH	\$ 535.00	\$ 535.00	0	\$ -	0	\$ -	0	\$ -
F & 18" X 6" TEE	8	EACH	\$ 262.50	\$ 2,100.00	0	\$ -	6	\$ 1,575.00	6	\$ 1,575.00
F & 110" X 8" TEE	1	EACH	\$ 363.00	\$ 363.00	0	\$ -	2	\$ 726.00	2	\$ 726.00
F & 1 6" TEE	1	EACH	\$ 222.00	\$ 222.00	0	\$ -	4	\$ 888.00	4	\$ 888.00
F & 18" TEE	1	EACH	\$ 300.00	\$ 300.00	0	\$ -	0	\$ -	0	\$ -
F & 18" X 6" REDUCER	4	EACH	\$ 164.25	\$ 657.00	0	\$ -	2	\$ 328.50	2	\$ 328.50
F & 16" X 4" REDUCER	4	EACH	\$ 112.25	\$ 449.00	0	\$ -	1	\$ 112.25	1	\$ 112.25
F & 110" SLEEVE	1	EACH	\$ 231.00	\$ 231.00	0	\$ -	1	\$ 231.00	1	\$ 231.00
F & 14" SLEEVE	3	EACH	\$ 108.00	\$ 324.00	0	\$ -	1	\$ 108.00	1	\$ 108.00
F & 16" SLEEVE	2	EACH	\$ 267.50	\$ 535.00	0	\$ -	3	\$ 802.50	3	\$ 802.50
F & 11" CORP STOP	60	EACH	\$ 208.50	\$ 12,510.00	0	\$ -	63	\$ 13,135.50	63	\$ 13,135.50
F & 11 1/2" CORP STOP	1	EACH	\$ 510.00	\$ 510.00	0	\$ -	0	\$ -	0	\$ -
F & 11" CURB STOP	60	EACH	\$ 192.90	\$ 11,574.00	0	\$ -	57	\$ 10,995.30	57	\$ 10,995.30
F & 11 1/2" CURB STOP	1	EACH	\$ 466.00	\$ 466.00	0	\$ -	0	\$ -	0	\$ -
F & 1 HYDRANT	6	EACH	\$ 2,416.00	\$ 14,496.00	0	\$ -	5	\$ 12,080.00	5	\$ 12,080.00
F & 11" COPPER SERVICE	2200	L.F.	\$ 14.55	\$ 32,010.00	0	\$ -	1854	\$ 26,975.70	1854	\$ 26,975.70
F & 11 1/2" COPPER SERVICE	45	L.F.	\$ 22.00	\$ 990.00	0	\$ -	0	\$ -	0	\$ -
ROCK SUBFOUNDATION	250	C.Y.	\$ 19.50	\$ 4,875.00	0	\$ -	250	\$ 4,875.00	250	\$ 4,875.00
F & 112" X 8" LIVE TAP	1	EACH	\$ 2,545.00	\$ 2,545.00	0	\$ -	1	\$ 2,545.00	1	\$ 2,545.00
F & 112" X 6" LIVE TAP	1	EACH	\$ 2,345.00	\$ 2,345.00	0	\$ -	0	\$ -	0	\$ -
WATERMAIN SUBTOTAL				\$ 176,875.00		\$ -		\$ 152,765.47		\$ 152,765.47
SANITARY SEWER										
F & 18" SEWER PIPE										
8-10' DEEP	650	L.F.	\$ 32.00	\$ 20,800.00	0	\$ -	374	\$ 11,968.00	374	\$ 11,968.00
F & 110" SEWER PIPE										
8-10' DEEP	1220	L.F.	\$ 23.70	\$ 28,914.00	0	\$ -	1568	\$ 37,161.60	1568	\$ 37,161.60
10-12' DEEP	750	L.F.	\$ 26.70	\$ 20,025.00	0	\$ -	750	\$ 20,025.00	750	\$ 20,025.00
F & 1 MANHOLE	75	L.F.	\$ 202.00	\$ 15,150.00	0	\$ -	54.5	\$ 11,009.00	54.5	\$ 11,009.00
F & 1 MANHOLE CASTING	8	EACH	\$ 492.00	\$ 3,936.00	0	\$ -	0	\$ -	0	\$ -
F & 110" X 4" WYE	52	EACH	\$ 410.50	\$ 21,346.00	0	\$ -	50	\$ 20,525.00	50	\$ 20,525.00
F & 18" X 4" WYE	8	EACH	\$ 367.25	\$ 2,938.00	0	\$ -	7	\$ 2,570.75	7	\$ 2,570.75
F & 14" SERVICE	2200	L.F.	\$ 18.06	\$ 39,732.00	0	\$ -	1881	\$ 33,970.86	1881	\$ 33,970.86
ROCK SUBFOUNDATION	250	C.Y.	\$ 19.50	\$ 4,875.00	0	\$ -	250	\$ 4,875.00	250	\$ 4,875.00
REMOVE SEWER PIPE	2600	L.F.	\$ 1.00	\$ 2,600.00	0	\$ -	2600	\$ 2,600.00	2600	\$ 2,600.00
REMOVE SERVICE	2100	L.F.	\$ 1.00	\$ 2,100.00	0	\$ -	1881	\$ 1,881.00	1881	\$ 1,881.00
REMOVE MANHOLE	8	EACH	\$ 325.00	\$ 2,600.00	0	\$ -	5	\$ 1,625.00	5	\$ 1,625.00
SANITARY SEWER SUBTOTAL				\$ 165,016.00		\$ -		\$ 148,211.21		\$ 148,211.21
STORM SEWER										
F & 112" PIPE SEWER	924	L.F.	\$ 20.08	\$ 18,553.92	0	\$ -	924	\$ 18,553.92	924	\$ 18,553.92
F & 115" PIPE SEWER	0	L.F.	\$ 25.10	\$ -	0	\$ -	20	\$ 502.00	20	\$ 502.00
F & 118" PIPE SEWER	680	L.F.	\$ 27.08	\$ 18,414.40	0	\$ -	700	\$ 18,956.00	700	\$ 18,956.00
CONSTRUCT CATCH BASIN	57.8	L.F.	\$ 190.80	\$ 11,028.24	0	\$ -	58	\$ 11,066.40	58	\$ 11,066.40
F & 1 CATCH BASIN CASTING	19	EACH	\$ 497.00	\$ 9,443.00	0	\$ -	19	\$ 9,443.00	19	\$ 9,443.00
F & 1 MANHOLE	33.2	L.F.	\$ 191.50	\$ 6,357.80	0	\$ -	36	\$ 6,894.00	36	\$ 6,894.00
F & 1 MANHOLE CASTING	6	EACH	\$ 484.00	\$ 2,904.00	0	\$ -	6	\$ 2,904.00	6	\$ 2,904.00
ROCK SUBFOUNDATION	169	C.Y.	\$ 19.50	\$ 3,295.50	0	\$ -	190	\$ 3,705.00	190	\$ 3,705.00
CONNECT TO CATCH BASIN	6	EACH	\$ 200.00	\$ 1,200.00	0	\$ -	6	\$ 1,200.00	6	\$ 1,200.00

REMOVE PIPE	1544	L.F.	\$ 1.00	\$ 1,544.00	0	\$ -	1720	\$ 1,720.00	1720	\$ 1,720.00
REMOVE CATCH BASIN	20	EACH	\$ 100.00	\$ 2,000.00	0	\$ -	20	\$ 2,000.00	20	\$ 2,000.00
REMOVE MANHOLE	6	EACH	\$ 200.00	\$ 1,200.00	0	\$ -	5	\$ 1,000.00	5	\$ 1,000.00
STORM SEWER SUBTOTAL				\$ 75,940.86		\$ -		\$ 77,944.32		\$ 77,944.32
STREET										
REMOVE CURB & GUTTER	3810	L.F.	\$ 1.00	\$ 3,810.00	0	\$ -	4052	\$ 4,052.00	4052	\$ 4,052.00
REMOVE SIDEWALK	302	S.Y.	\$ 7.00	\$ 2,114.00	0	\$ -	455	\$ 3,185.00	455	\$ 3,185.00
REMOVE CONCRETE DRIVE	219	S.Y.	\$ 7.00	\$ 1,533.00	0	\$ -	230	\$ 1,610.00	230	\$ 1,610.00
REMOVE & RECYCLE CON.	2204	C.Y.	\$ 30.50	\$ 67,222.00	0	\$ -	2310	\$ 70,455.00	2310	\$ 70,455.00
COMMON EXCAVATION	3020	C.Y.	\$ 4.00	\$ 12,080.00	700	\$ 2,800.00	3020	\$ 12,080.00	3720	\$ 14,880.00
SELECT TOPSOIL BORROW	240	C.Y.	\$ 12.00	\$ 2,880.00	0	\$ -	350	\$ 4,200.00	350	\$ 4,200.00
AGGREGATE BASE CL.5	2535	TON	\$ 7.75	\$ 19,646.25	55	\$ 426.25	2438	\$ 18,894.50	2493	\$ 19,320.75
AGGREGATE BASE CL.3	35	TON	\$ 7.40	\$ 259.00	0	\$ -	1058	\$ 7,829.20	1058	\$ 7,829.20
MILL BITUMINOUS SURFACE	7960	S.Y.	\$ 2.00	\$ 15,920.00	0	\$ -	9601	\$ 19,202.00	9601	\$ 19,202.00
WEAR COURSE MIXTURE	1000	TON	\$ 39.25	\$ 39,250.00	0	\$ -	850	\$ 33,362.50	850	\$ 33,362.50
BASE COURSE MIXTURE	2500	TON	\$ 39.25	\$ 98,125.00	0	\$ -	2850	\$ 111,862.50	2850	\$ 111,862.50
WEAR COURSE MIXTURE	10	TON	\$ 43.00	\$ 430.00	0	\$ -	0	\$ -	0	\$ -
BASE COURSE MIXTURE	20	TON	\$ 43.00	\$ 860.00	0	\$ -	0	\$ -	0	\$ -
BIT. MAT'L FOR TACK	1020	GAL	\$ 1.25	\$ 1,275.00	0	\$ -	0	\$ -	0	\$ -
ADJUST CATCH BASIN	6	EACH	\$ 175.00	\$ 1,050.00	0	\$ -	6	\$ 1,050.00	6	\$ 1,050.00
ADJUST MANHOLE	1	EACH	\$ 350.00	\$ 350.00	0	\$ -	1	\$ 350.00	1	\$ 350.00
4" SIDEWALK	2790	S.F.	\$ 3.20	\$ 8,928.00	284	\$ 908.80	4056	\$ 12,979.20	4340	\$ 13,888.00
CURB AND GUTTER, B-618	3940	L.F.	\$ 8.55	\$ 33,687.00	0	\$ -	4052	\$ 34,644.60	4052	\$ 34,644.60
6" CONCRETE DRIVE	2000	S.F.	\$ 3.22	\$ 6,440.00	150	\$ 483.00	1850	\$ 5,957.00	2000	\$ 6,440.00
CUTTING SIDEWALK - C.O. #2	660	L.F.	\$ 3.50	\$ 2,310.00	0	\$ -	660	\$ 2,310.00	660	\$ 2,310.00
DOWELS - C.O. #2	660	L.F.	\$ 1.00	\$ 660.00	0	\$ -	660	\$ 660.00	660	\$ 660.00
SEEDING	0.8	ACRE	\$ 2,478.00	\$ 1,982.40	0	\$ -	0	\$ -	0	\$ -
SEEDING	80	LB	\$ 3.00	\$ 240.00	0	\$ -	0	\$ -	0	\$ -
MULCH	1.6	TON	\$ 200.00	\$ 320.00	0	\$ -	0	\$ -	0	\$ -
FERTILIZER	400	LB	\$ 0.60	\$ 240.00	0	\$ -	0	\$ -	0	\$ -
EROSION CONTROL	1	L.S.	\$ 800.00	\$ 800.00	0	\$ -	1	\$ 800.00	1	\$ 800.00
STREET SUBTOTAL				\$ 322,411.65	0	\$ 4,618.05		\$ 345,483.50		\$ 350,101.55
MATERIAL ON SITE										
						\$ -		\$ -		\$ -
BASE BID TOTAL				\$ 740,243.51				\$ 724,404.50		\$ 729,022.55

OMIS NO. 0575-0042

USDA-FmHA
Form FmHA 1924-18
(Rev. 2/87)

**PARTIAL PAYMENT ESTIMATE
(FOURTH AVENUE)**

CONTRACT NO. 004-07C
PARTIAL PAYMENT ESTIMATE NO. FINAL
PAGE 1 OF 3

OWNER:
CITY OF WINDOM

CONTRACTOR:
SVOBODA EXCAVATING

PERIOD OF ESTIMATE
FROM 10/14/05 TO 3/21/06

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

No.	FmHA Approval Date	Amount			
		Additions	Deductions		
				1. Original Contract	\$ 117,779.25
				2. Change Orders	0.00
				3. Revised Contract (1 + 2)	\$ 117,779.25
				4. Work Completed *	\$ 124,873.31
				5. Stored Materials *	0.00
				6. Subtotal (4 + 5)	\$ 124,873.31
				7. Retainage *	\$ 0.00
				8. Previous Payments	113,811.25
				9. Amount Due (6-7-8)	\$ 11,062.06
TOTALS					
NET CHANGE					

* Detailed breakdown attached

CONTRACT TIME

Original (days) _____
Revised _____
Remaining _____

On Schedule

Yes
 No

Starting Date JUNE 13, 2005
Projected Completion _____

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work for which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Contractor SVOBODA EXCAVATING INC.

By [Signature]

Date 3-21-06

Architect or Engineer DENNIS J. JOHNSON & ASSOCIATES INC.

By [Signature]

Date 3/21/06

APPROVED BY OWNER:

Owner CITY OF WINDOM

By _____

Date _____

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.

By _____

Date _____

FmHA 1924-18 (Rev. 2/87)



COTTONWOOD COUNTY HIGHWAY DEPARTMENT

Ronald Gregg, County Engineer
1355 9TH • WINDOM, MN 56101

Ph. (507) 831-1389

Fax (507) 831-2367

FINAL QUANTITIES - S.A.P. 17-613-39

Project location: On C.S.A.H. 13, between Jct. 12th Street and Jct. 13th Street, City of Windom.

Type of Project: Grading, base & surfacing, curb & gutter.

ITEM NO.	ITEM DESCRIPTION AND UNIT OF MEASURE	FINAL QUANTITY	UNIT PRICE	AMOUNT
1 2104.501	REMOVE CURB & GUTTER LIN. FT.	808	3.00	\$2,424.00
2 2104.501	REMOVE PIPE CULVERT LIN. FT.	215	3.00	\$645.00
3 2104.507	REMOVE SIDEWALK SQ. YD.	106.4	8.00	\$851.20
4 2104.521	REMOVE CONCRETE DRIVEWAY SQ. YD.	7.3	8.00	\$58.40
5 2104.509	REMOVE MANHOLE EACH	2	400.00	\$800.00
6 2104.509	REMOVE CATCH BASIN EACH	6	200.00	\$1,200.00
7 2104.523	SALVAGE CASTING ASSEMBLY EACH	1	300.00	\$300.00
8 2104.604	SALVAGE BITUMINOUS PAVEMENT (P) SQ. YD.	2128	4.00	\$8,512.00
9 2104.604	SALVAGE CONCRETE PAVEMENT (P) SQ. YD.	1828	5.50	\$10,054.00
10 2105.501	COMMON EXCAVATION (E.V.) (P) CU. YD.	875	8.00	\$7,000.00
11 2105.526	SELECT TOPSOIL BORROW CU. YD.	80	16.00	\$1,280.00
12 2211.501	AGGREGATE BASE CLASS 5 TON	2144.07	9.00	\$19,296.63
13 2360.501	TYPE SP 12.5 WEAR COURSE MIX (2,B) TON	802.29	42.5	\$34,097.33

14 2360.502	TYPE 12.5 NON WEAR COURSE MIX (2,B)	TON	0	0	\$0.00
15 2357.502	BITUMINOUS MATERIAL FOR TACK COAT	GALLON	185	1.25	\$231.25
16 2451.507	1 ½ CRUSHED ROCK BEDDING	CU. YD.	0	0	\$0.00
17 2503.511	12" C.P PIPE SEWER (SMOOTH)	LIN. FT.	205	28.00	\$5,740.00
18 2503.511	15" C.P PIPE SEWER (SMOOTH)	LIN. FT.	5	33.00	\$165.00
19 2503.511	18" C.P PIPE SEWER (SMOOTH)	LIN. FT.	5	35.00	\$175.00
20 2506.501	CONST. DRAIN STRUCTURE DES. 48-4020	LIN. FT.	20	325.00	\$6,500.00
21 2506.515	CASTING ASSEMBLY	EACH	7	600.00	\$4,200.00
22 2506.521	INSTALL CASTING ASSEMBLY	EACH	1	300.00	\$300.00
23 2521.501	4" CONCRETE SIDEWALK	SQ. FT.	1059.4	5.00	\$5,297.00
24 2531.501	CONCRETE CURB & GUTTER	LIN. FT.	808	10.00	\$8,080.00
25 2531.507	6" CONCRETE DRIVEWAY PAVEMENT	SQ. FT.	65.3	5.00	\$326.50
26 2531.618	TRUNCATED DOMES	SQ. FT.	88	55.00	\$4,840.00
27 2563.601	TRAFFIC CONTROL	LUMP SUM	1	1500.00	\$1,500.00
28 2575.555	TURF ESTABLISHMENT	LUMP SUM	1	1000.00	\$1,000.00

S.A.P. 17-613-39
FINAL QUANTITY TOTAL

\$124,873.31



Greater Minnesota Transit

Seeking efficient transportation solutions for Greater Minnesotans.

January 30, 2007

CGMC Mayors, City Managers/Administrators, and Greater Minnesota Transit Authorities:

You are invited to the inaugural meeting of the Greater Minnesota Transit subcommittee of the Coalition of Greater Minnesota Cities. Please join us February 7th from 6 p.m. to 7 p.m. for a presentation of our goals, planned bill introductions, and legislative strategy to protect and enhance transit in greater Minnesota. After the presentation, dinner will be made available for \$15.

The Greater Minnesota Transit subcommittee is made up of solely greater Minnesota transit organizations, counties, and cities. To this end, the group will be an independent voice at the Capitol to fight for greater Minnesota's fair share of transit funding. We will work with MPTA, but we will also work to promote the transit interests of greater Minnesota. Just as the Metro Council and Metro Cities lobby for their share of transit funding, we will lobby for greater Minnesota's share.

Our group should not be seen as a rival to MPTA, but as a complementary ally dedicated to increasing transit in greater Minnesota.

This group will look at new ways to fund transit in greater Minnesota, including legislative authorization of local option sales taxes. The group will seek state funding for long-term planning and feasibility studies for regional rail between greater Minnesota's regional centers and the Twin Cities.

The meeting and dinner will be held at the offices of Flaherty & Hood, P.A., 525 Park Street, Suite 470, St. Paul, MN. The offices are located one block north of the State Capitol. Members and prospective members are encouraged to attend our inaugural meeting.

Please do not hesitate to contact me at 651-296-1922 or smpeterson@flaherty-hood.com with questions. To RSVP, contact Shelly Walsh at 651-259-1913 or slwalsh@flaherty-hood.com.

This legislative session could be a big session for transit. The MVST revenue will be dedicated and we must ensure our voices are heard loud and clear; greater Minnesota transit has great needs and it's greatly under funded. Please join us February 7th.

ladies and gentlemen-

Cottonwood County Emergency Management will be holding a meeting for area law enforcement, public utilities, first responders, fire, ems, school officials, elected officials, etc on February 23rd, in the basement of the LEC beginning at 1pm. Please plan on attending this important meeting, as many representatives will be there from your local area. School officials, fire, ems, police, public works and elected officials are **highly encouraged** to attend.

There will be several presenters, including Sheriff Purrington, Chief Deputy Jorgensen, Chief of Police Jeff Shirkey, Deputy Mark Marcy, area school officials, etc. there will be several power points, videos and informational materials for your review.

Emphasis will be placed on planning for an active shooter- not just planning inside of the building during an incident, but thinking "outside the box" to include public works, fire, ems, law enforcement, staging areas, danger areas, etc. We will also cover shooting scenarios, and various other topics.

Please pass this email on to any officials related to government, emergency responders, fire, ems, elected officials, city managers, and school officials, as there are many, many people whom I do not have contact with.

Please see the attached document for further details, and also please register with me by replying to mark.marcy@co.cottonwood.mn.us to reserve a seat.

Thank you- and hope to see you all there.

No virus found in this incoming message.

Checked by AVG Free Edition.

Version: 7.1.410 / Virus Database: 268.17.15/659 - Release Date: 1/30/2007

2/1/2007

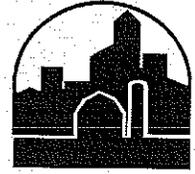
**ACTIVE SHOOTER
PREP/PLANNING MEETING
FEB. 23RD 1:00 P.M.
BASEMENT OF THE LEC IN
WINDOM**

Cottonwood County Emergency Management, in cooperation with the Cottonwood County Sheriff's Office; Mt. Lake, Windom and Westbrook Police Departments are proud to announce a preparation and planning meeting for "Active shooter" incident response, to be held in the basement of the Cottonwood County Sheriff's Office, on Friday, February 23rd, 2007, at 1 pm until approximately 4pm.

This meeting is for school officials, fire/rescue, EMS, law enforcement, hospital staff, public works officials, elected officials, etc. and is meant to gather officials from Cottonwood County in one place to discuss plans for an active shooter incident in your local school. Officials will be on hand from the High risk Entry and Arrest Team (H.E.A.T.- tactical SWAT team), as well as local emergency management and law enforcement, to offer suggestions and answer questions. Presenters will include Jeff Shirkey, Jason Purrington, Mark Marcy, Jim Jorgensen, school officials, etc. There will be several informative and interesting videos, power points and lectures, time for question and answers, as well as time to break into groups to discuss amongst each other, options and response operations with your local people.

A strong emphasis will be placed on "pre-incident planning" such as designating procedures for lock downs, placement and staffing of command posts (and alternates); what to expect from law enforcement; responsibilities of fire and EMS; where public works fits in and what they can/should do; building evacuation; staging areas for vehicles and equipment; shelter for evacuated students; triage areas; perimeter/containment; press/media containment; mutual aid compacts with other agencies- EMS, Fire, Law Enforcement, public works, busses; and future training missions with law enforcement. Please RSVP to: mark.marcy@co.cottonwood.mn.us as soon as possible, with your name, phone, agency/company and number attending. Any questions should be directed to Mark Marcy, of the Cottonwood County Sheriff's Office/Emergency Management at 507-831-1375.

MEMORANDUM



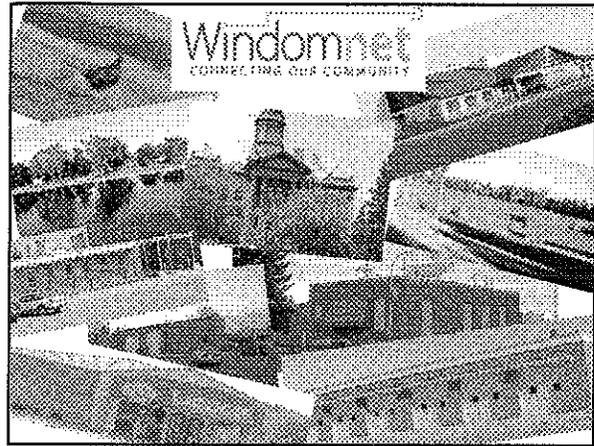
CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: City Administrator
DATE: January 29, 2007
RE: State House of Representatives Telecommunications Committee Presentation

The City of Windom was asked by the League of Minnesota Cities (LMC) to provide testimony to the Minnesota House Committee on Telecommunications. On January 26 Mayor Riordan and I traveled to St. Paul to address the Telecommunications Committee. Attached are copies of the information we presented.

As the legislature moves further into the 2007 session I anticipate that the City of Windom will be called upon again to address issues surrounding telecommunications. If you have comments or suggestions please let me know.

Attachment



Overview

- Population of 4,504
 - Population has been holding steady or slightly increasing over the last 20 years
 - Higher proportion of elderly
- Two large employers
 - TORO – Lawnmower and snow thrower manufacturing
 - PM Windom – Livestock processing facility
- County offices, school system, hospital and elderly care facilities also employ a substantial number

This slide includes a small city skyline icon in the top left corner. The title "Overview" is centered at the top. The content is a bulleted list of demographic and economic information.



City Layout



This slide features a small city skyline icon in the top left corner. The title "City Layout" is centered at the top. Below the title is an aerial photograph of the city of Windom, Iowa, showing its street grid and surrounding landscape.



Telecom - History

- Community driven project – Petition from citizens to get the option on the Nov ballot
- The Vote (Nov 2000) – 67% majority approved that “Should the city of Windom be authorized to construct, purchase or proceed to acquire a telephone exchange within its own borders?”
- Telecommunications Committee was formed to investigate options, evaluate products, make recommendations and Learn, Learn, Learn.



Telecom Market Research

- Focus Groups
 - Business and Community leaders
 - Interested Citizens
- Phone Interviews
 - Vectren Communications
- Overview
 - Windom public utilities have a reputation for quality services, and exceptional customer service
 - Community was confident that the City of Windom could successfully build and operate a Telecom Utility



Telecom Options

- Upgrade current coax cable system
 - Still stuck with old technology
 - Limited life and services
- Hybrid Systems
 - Fiber in the Loop, coax to the home
 - Limited bandwidth
 - Fiber is not the driving cost factor – labor is
- Fiber to the Home
 - Longest life
 - Technology can deliver any service we wish to offer



Telecom - Business Plan

- Construction Costs
 - Fiber to the Home (FTTH)
- Operating Costs
 - Additional Staff, billing systems, equipment
- Services and Rates
 - Channel lineups, packaging

Telecom - Construction

- Finley Engineering designed a storm proof system, all fiber would be run in conduit for easy maintenance
- Bids were let – local companies were encouraged to be used whenever possible
- Construction was completed in 2003
- First customers were brought online

Telecom - Operations

- Current outlook
 - Take rates are looking good
 - Opportunities to become a whole sale provider to surrounding communities
 - Higher than planned startup costs
- More income... More Debt
- Need to leverage our Telecom infrastructure to drive economic development

Telecom Take Rates

Residential Phone Take Rates

Internet Take Rates

Commercial Phone Take Rates

Current "Take" Percentages

- 25% Residential Phone Service
- 20% Commercial Phone Service
- 55% Internet Service
- 70% Television Service

Telecom - Hindsight

- Building
 - Could have used an existing building, with renovation
 - Will serve our needs well into the future, room for expansion
- Additional Installs
 - Good to get more potential customers
 - Large fiscal outlay to cover the equipment needed
- Billing System



Telecom – State’s Role



Questions?

- Contacts...
- Tom Riordan - Mayor
 - windommayor@windomnet.com
- Steve Nasby – City Administrator
 - snasby@windom-mn.com



CITY OF WINDOM

444 9th Street, PO Box 38

Windom, MN 56101

Phone: 507-831-6129

Fax: 507-831-6127

Role of the State of Minnesota In Telecommunications

1. Regulatory

- a. Oppose Efforts to Prohibit Local Units of Government from Establishing Telecommunications Systems
 - i. Experience Exists in Minnesota -- many communities have established municipal enterprises for electric and telephone
 - ii. Public is involved in process to determine community goals and needs
 - iii. Municipal providers will serve areas that are un-serviced or under-serviced
- b. Streamline E911 Regulations & Review E911 Fees Paid by Telephone Companies
- c. Modify State Building Codes for Telecommunications
 - i. Part of the Urban Infrastructure (i.e. streets, water, electricity, gas, and sanitary & storm sewer)
 - ii. Standards or Requirements for Conduit and/or Wiring in New Buildings

2. Promotion of Telecommunications

- a. Encourage Regional Telecommunications Collaborations
 - i. One Central Hub with Connections to Other Communities
 - ii. Reduction of Costs for Telecom Expansion vs. New Systems
 - iii. Economy of Scale (labor, hardware, etc.)
 - iv. Source of Revenue for Hub Systems

**Role of the State of Minnesota
In Telecommunications
Page Two**

- b. Marketing Minnesota as a "Technology State"
- c. DEED Emphasis on Telecommunications Industries & High Data Users
 - i. Targeting Software, Financial, Medical and Graphics Industries
 - ii. Business Attraction & Expansion Focus on "Smart Cities"

3. Support

- a. Grants or Low Interest Loans for Establishing "Smart Cities"
 - i. Funds for connecting low-income areas – these are typically underserved
 - ii. Funds for the construction of "Smart Buildings" in rural areas
 - iii. Funds for infrastructure upgrades in government buildings as demonstrations for telecommunications products and services
 - iv. Rural technology grants for small businesses for servers, web sites, etc.
 - v. Lower the cost of building telecom systems through the forgiveness of sales taxes on telecommunication construction costs and services