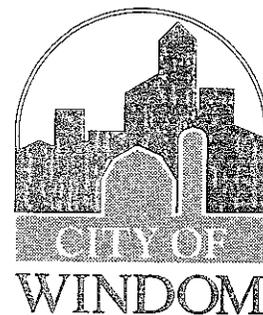


City Council Meeting
Tuesday, February 5, 2008
City Council Chambers
5:00 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – January 15, 2008
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - EDA Commission – January 14, 2008
 - Park & Recreation Commission – January 14, 2008
 - Street Committee – January 22, 2008
 - Utility Commission – January 23, 2008
 - Community Center Commission – January 28, 2008
 - Correspondence
 - Marc Flygare – Hwy 60 Speed Limit Data (staff response included)
 - Minnesota Department of Health – Lead & Copper Rule Short-Term Revisions
3. License Applications
 - Renewal of Liquor License – Consumption & Display
 - Windom Community Center
4. 2008 Seal Coat Project
 - Call for Plans and Specs
5. Department Heads
6. Personnel Committee Recommendation
 - Billing and Information Technology Contract
7. Community Center Resolution – Senior Center Room Fee
8. Emergency Management Planning
9. Regular Bills
10. Unfinished Business
11. New Business
12. Council Concerns
13. Adjourn



**Council Meeting
Windom City Hall, Council Chamber
January 15, 2008
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Kirby Kruse, Robert Messer and Bradley Powers

Council Members Absent: Jean Fast and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Bruce Caldwell, Street Superintendent; Terry Glidden, Telecom; Craig Mueller and Paul Eickenberg of Wenck Associates, City Engineering Firm

Public Present: Dirk Abraham

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Messer, second by Powers, to approve the January 2, 2008 minutes. Motion carried 3 – 0.

5. Approval of the Consent Agenda:

Motion by Kruse second by Messer, to approve the Consent Agenda. Motion carried 3 – 0.

6. License Applications:

Riordan said that there were two requests for exempt gaming permits. Both are for upcoming raffles.

Motion by Messer second by Powers, to approve an exempt gaming permit for the Des Moines Valley Deer Hunter's Association. Motion carried 3 – 0.

Motion by Powers second by Messer, to approve an exempt gaming permit for the Des Moines Valley Duck Unlimited Chapter. Motion carried 3 – 0.

7. 2008 Mayor Appointments and Reappointments:

Riordan said that he is proposing the appointment of Mary Erickson to the Library Board.

Motion by Kruse second by Powers, to approve the appointment of Mary Erickson to the Library Board. Motion carried 3 – 0.

8. Windom Dam Structural Assessment – Proposal:

Craig Muller and Paul Eickenberg from Wenck Associates introduced themselves and outlined their firm's proposal for providing the City of Windom with a structural assessment of the Windom dam and its current condition. Mueller noted that Eickenberg is a structural engineer with a specialty in geo-tech. Eickenberg said that the proposal would include a records search on plans, construction, inspections, etc. and on-site inspections and observations.

Messer asked how the dam would be evaluated. Eickenberg said that they would get out to the site and use a boat to get to the dam. Soundings would be done and inspections of the dam, wing-walls and bank would be done. The inspections would be both upstream and downstream, include general condition of the concreted and safety.

Riordan asked if this inspection could tell if water is under-cutting the dam structure. Eickenberg said that he would be able to get a good idea if that were happening, but he would not be diving.

Mueller said that the reporting phase will include work specs to bring the dam up to DNR standards. However, this is not a feasibility study so there will not be options or cost estimates for future actions. This assessment is to focus on current conditions, which is a first step.

Riordan said the cost is estimated to be \$2,500 or less. Mueller said that was correct.

Messer asked Caldwell if he had any issues with the proposal. Caldwell said that he is in agreement with undertaking this as a first step.

Powers asked about de-lamination. Eickenberg said that would probably be a part of a feasibility study and not this assessment. Powers asked about the time frames for the project. Eickenberg said it would be about one day of field work, but he did not know how long the documentation phase and plan review would take.

Caldwell said that the Parks budget had \$14,000 available for expenses related to the Windom dam. Riordan acknowledged that this was likely a source to pay for the assessment. Caldwell clarified that the \$14,000 was originally arrived at as

the cost for a potential bank stabilization project involving the re-positioning of rip rap.

Powers asked if the assessment report was a standard format. Eickenberg said that the reports are individualized since each dam has different characteristics. Eickenberg clarified his earlier comment about de-lamination, as it is generally not done at this time but it would be noted if it is apparent when they do the inspection. If problems are spotted then follow-up investigation can be done later.

Motion by Kruse, seconded by Messer, to approve the Windom Dam Structural Assessment Proposal, as presented. Motion carried 3 – 0.

Powers asked if there was a second bid. Nasby said that contracts under \$10,000 do not require more than one quote, but another quote could easily be obtained.

Messer said he does not agree with having only one quote. Riordan said the staff could get a second quote and have it ready for the next meeting. Messer said that it was not necessary at this stage. Riordan said because the cost of this is \$2,500 or less, another quote would probably only be slightly different.

9. Department Heads:

None

10. Regular Bills:

Motion by Powers, seconded by Kruse, to approve the regular bills. Motion carried 3 – 0.

11. Unfinished Business:

None.

12. New Business:

Riordan said that the Governor's Bonding proposal did not include money for local projects. Windom's request for funding for the fire hall and dam were among those not funded. Nasby said that we would continue to pursue the projects through the legislators.

13. Council Concerns:

None.

14. Adjourn:

Motion by Powers, seconded by Messer, to adjourn. Motion carried 3 – 0.

Meeting adjourned at 7:50 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JANUARY 14, 2008**

1. Call to Order: The meeting was called to order by President Erickson at 12:03 p.m.
2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Trevor Slette, Kirby Kruse, and Bob Messer.
(Absent: Nestor Palm.)

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Mayor Tom Riordan; Joel Luitjens, WADC Liaison; Mike Foley and Rahn Larson.
3. Welcome Re-Appointed Board Member: Director Backman welcomed re-appointed Board Member Trevor Slette.
4. Oath of Office: Director Backman administered the oath of office to Trevor Slette.
5. Election of Officers:
 - A. President – 1 Year Term:

Motion by Commissioner Messer, seconded by Commissioner Slette, to elect Juhl Erickson as President. Motion carried 3-0. (Commissioner Erickson abstained from voting.)
 - B. Vice President – 1 Year Term:

Motion by Commissioner Messer, seconded by Commissioner Kruse, to elect Trevor Slette as Vice President. Motion carried 3-0. (Commissioner Slette abstained from voting.)
 - C. Secretary-Treasurer – 1 Year Term:

Motion by Commissioner Messer, seconded by Commissioner Slette, to elect Nestor Palm as Secretary-Treasurer. Motion carried 4-0.
6. Approval of Minutes:

Motion by Commissioner Slette, seconded by Commissioner Messer, to approve the Minutes of the EDA Meeting held on December 10, 2007. Motion carried 4-0.
7. 1022 Third Avenue – Closed Session: Mike Foley was present for the discussion concerning the proposed offer. Director Backman advised that the closed session pertains to an offer related to property owned by the EDA and described as 1022 3rd Avenue in the City of Windom. The guests left the room and the Board reviewed the proposed offer. After the meeting was re-opened to the public, there was discussion concerning the realtor's proposed fee for this transaction. The consensus of the Board was to authorize Director Backman to continue negotiations with the realtor concerning this property.
8. River Bluff Estates
 - A. 325 & 427 Sixth Avenue – Update: Director Backman reviewed with the Board the

construction costs for the homes, current list prices, buyer assistance programs offered by the EDA, and uses for the River Bluff revolving loan fund. Following discussion, the consensus of the Board was to leave the list price for each of these homes at \$139,900 at this time. There was also discussion concerning a request to buy only half of an undeveloped lot. The EDA had adopted a policy in July, 2007, concerning the sale of undeveloped lots in Riverbluff Estates Subdivision and also set the purchase price as \$10,000 per lot. After discussion, the Board reiterated its positions that (1) the price of a lot remains at \$10,000; (2) a buyer can purchase a partial lot provided the adjoining property owner(s) purchase the remainder of that lot; and (3) the buyers are responsible for all expenses in connection with any lot split.

9. River Bend Development – Update: Director Backman provided an update concerning the construction project.

10. United Packaging – Proposed Project: To avoid any conflict of interest, Commissioner Erickson excused himself from the meeting for this agenda item. Director Backman provided background concerning United Packaging Inc.'s (UPI) history in Windom. In February, 2005, the EDA Board approved a three-year loan guaranty in the amount of \$15,000. WADC Liaison Luitjens advised that the WADC had also executed a loan guaranty for UPI. The balloon payment on this loan is currently due. UPI is working with Bank Midwest concerning a renewal/extension of the loan for the remaining amount of \$6,900 for a period of 24 months.

Motion by Commissioner Slette, seconded by Commissioner Messer, authorizing the EDA to enter into a loan guaranty to Bank Midwest on behalf of United Packaging, Inc. in the amount of \$6,900 for the period of 24 months, and further authorizing Vice President Slette to execute all required documentation. Motion carried 3-0. (Commissioner Erickson was not present for the vote.)

Director Backman further advised that United Packaging has completed the transaction for the purchase of its building site and has also obtained the necessary easements to allow access to a proposed 5,000 square foot addition. Further information on this proposed addition will be provided to the Board at the February meeting.

11. Commercial Rehab Loan Program
 - A. Project Review: The Board had received a copy of project recap for Project C-3. After review of the materials, the following action was taken.

Motion by Commissioner Kruse, seconded by Commissioner Slette, to approve Commercial Rehab Project C-3; to approve the release of SCDP repayment funds totaling \$11,188, for contractor payments in this project, upon Western Community Action's submission to the EDA of appropriate documentation verifying the owner's approval of the work completed; and to approve payment from the SCDP repayment funds of administration fees to Western Community Action of up to \$1,600.00 for this project upon submission of appropriate invoice(s). Motion carried 4-0.

12. 3D Strategies – Update: Director Backman advised that he had received the direct marketing list from 3D Strategies which contains information concerning over 600 contacts. EDA Staff will be mailing letters to these companies the week of January 22nd.

Representatives of 3D Strategies will then be making follow-up calls the last week of January and first week in February. The EDA has paid half of the approved fee and will pay the remainder upon completion of the project.

13. Prospect Update: Director Backman updated the Board concerning prospect contacts since the December meeting.
14. 2008 EDA Goals: The Board had received a copy of the "2008 Strategic Goals for the Economic Development Authority of Windom" which set forth five strategic goals and outlined steps to accomplish these goals. After a brief discussion, the following action was taken.

Motion by Commissioner Slette, seconded by Commissioner Kruse, to adopt the 2008 Strategic Goals for the Economic Development Authority of Windom as submitted by the EDA Executive Director. (A copy is attached and incorporated into these Minutes.) Motion carried 4-0.

15. New Business

A. Business Visits Report: Director Backman updated the Board concerning business visits and other meetings since his report at the December 10th meeting.

B. Legislative Breakfast: Director Backman invited the Board to attend a Legislative Breakfast scheduled for Saturday, January 26, 2008, at 9:30 a.m. at the Happy Chef. Senator Jim Vickerman and Representatives Rod Hamilton and Doug Magnus have been invited to participate. The event is sponsored by the Windom Area Chamber and is open to the public. By consensus, the Board authorized the EDA to act as a co-sponsor of the event.

16. Miscellaneous Information:

A. Monthly Budget Recap: The year-end recap will be provided to the Board at the February meeting.

B. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending November 30, 2007.

C. Schedule of 2008 Meetings – The Board received a copy of the proposed meeting schedule for 2008.

17. Adjourn: On motion, President Erickson adjourned the meeting at 1:35 p.m.

Juhl Erickson, President

Attest:

Aaron Backman, Executive Director

2008 STRATEGIC GOALS FOR THE ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

In 2008 the Windom EDA will continue to actively promote economic growth and vitality in the Windom area. By supporting the expansion of existing businesses and attracting targeted new businesses, we help to expand the community's tax base and job opportunities. The following are the EDA's strategic goals for the new year:

Strategic Goal 1: Implement marketing activities directed towards businesses in the region to create interest and heighten awareness of the community's opportunities and potential.

Action Steps:

1) The EDA will continue to evaluate the effectiveness of signage pertaining to its buildings and land and the placement of advertising on billboards.

2) The Authority will update its sign along Highway 60 that fronts the Windom Area Hospital, and will consider the placement of a new entrance sign for the community on the north side of town.

3) The EDA signed an outbound direct marketing contract with 3D Strategies, Inc. of Eau Claire, Wisconsin, on 12/12/07. The EDA will develop and finalize a prospect letter for initial contacts.

4) The consultant, 3D Strategies, will develop and provide a list of at least 550 businesses, with contact names, to the EDA by 1/18/08. The EDA will conduct the mailing to the businesses by the fourth week of January. 3D Strategies will make follow-up phone calls to all the businesses beginning at the end of January going into February.

5) The EDA and 3D Strategies will set up appointments with the business prospects beginning mid-February. The EDA will continue to pursue the most viable and interested business prospects.

6) The EDA will continue to respond to local businesses, inbound telephone calls, Internet inquiries and referrals.

Strategic Goal 2: Sell or lease the EDA's Spec Building in the Carl Schneider Industrial Park to a business or businesses.

Action Steps:

1) The Authority will update information concerning the EDA's Spec Building on the City's website and related information on the state's MNPRO website.

2) The EDA signed a listing agreement with Cirrus Commercial Realty Services of Sioux Falls on 12/17/07. The EDA will work closely with the broker, Neil Schmid, to promote the building to businesses in the region. The Executive Director will periodically discuss ads and other marketing activities with the broker.

3) The EDA will continue to work with prospects that were garnered prior to the execution of the listing agreement, and set up meetings accordingly.

4) The Authority will work closely with the Minnesota Department of Employment & Economic Development (DEED) regarding prospects they provide to the Windom EDA.

Strategic Goal 3: Sell at least one of the Spec Homes in the River Bluff Estates Subdivision.

Action Steps:

1) Early in 2008 the EDA will review the status of the spec homes at 325 and 427 Sixth Avenue.

2) The EDA will continue its promotion of the properties and communications with realtors to improve marketing of the homes.

3) The Authority will continue to respond to inquiries concerning the spec homes and staff will also show the homes to prospective buyers.

Strategic Goal 4: Recruit a manufacturing or other commercial business to locate in the North Windom Industrial Park.

Action Steps:

1) During January a new advertising sign will be installed on the east side of Highway 71 along the southwest corner of the new industrial park.

2) The EDA will use the marketing campaign (see Strategic Goal #1) to target prospects for the industrial park.

3) The Authority will periodically review marketing efforts to assess the effectiveness of these activities.

4) The EDA will continue to respond to local businesses, inbound telephone calls, Internet inquiries, and referrals.

Strategic Goal 5: Explore the possibility of undertaking an additional Small Cities Development Program Grant Application that may include housing and/or commercial components.

Action Steps:

1) The EDA will contact the Southwest Minnesota Housing Partnership regarding the opportunity to submit a new grant application for Small Cities Development Program funding.

2) If SCDP funding may be available and the application process is feasible, the EDA will work with the SWMN Housing Partnership to gather information, conduct public meetings, and provide necessary assistance in the completion of the grant application.

**PARK AND RECREATION COMMISSION MEETING
MINUTES JANUARY 14, 2008**

1. Call to Order: The meeting was called to order by Chairman Terry Fredin at 7:05 p.m. in the Council Chambers.
2. Roll Call: Chair, Terry Fredin
Commission Present: Jeff LaCanne, Brenda Muller, Steph Schwalbach, Sherri Zimmerman & Angie Blanshan
Commission Absent: Kay Clark, Council Liaison Jean Fast
City Staff Present: Recreation Director Al Baloun & Park Director Bruce Caldwell
Council Liaisons: Brad Powers
Public: Mary Theesfeld & Kathy McWilliams Relay for Life Representatives
3. Approve Agenda as amended Blanshan Motion, seconded by Zimmerman
Motion Carried 5-0
4. Approve Minutes November 26, 2007: Schwalbach Motion, seconded by Blanshan
Motion Carried 5-0
5. Election of Officers
 - a. Chair- Terry Fredin
 - b. Vice-Chair Kay Clark
 - c. Secretary Blanshan
6. Appointment of Sub-Committees:
 - a. Ice Hockey- Kay Clark
 - b. Racquetball/Wallyball- Sherri Zimmerman
 - c. Archery-OPEN
 - d. High School- Steph Schwalbach
 - e. Summer Programs- Kay Clark
 - f. Fall Programs- Jeff LaCanne
 - g. Swim Lessons/Swimming Pool- Angie Blanshan
 - h. Horse Shows- Kay Clark
 - i. Building and Grounds- Terry Fredin & Jeff LaCanne
 - j. Figure Skating- Brenda Muller**Motion to Approve: LaCanne Motion, seconded by Muller**
Motion Carried 5-0
7. Park Director Report: Bruce Caldwell
 - a. Relay for Life Request; Mary Theesfeld & Kathy McWilliams requested the usage of Tegel's Park on July 25, 2008. They would also like to use the large shelter house ten extra picnic tables, place two large tent on grounds & they may want to use of the sand volleyball courts for a tourney.

2008 will be the fourth year they have used the park for this function and they feel it is the best spot to host it. Caldwell stated some issues from the 2007 function and related costs due to non-compliance. The majority of the complaints were related to garbage refuge throughout the park following the rally. Following the Relay event we had other park shelter house reservations, Caldwell had to call in extra staff to help clean up the park. Theesfeld stated that these issues have been addressed and they don't expect any problems at this years rally. Rates were discussed and the commission instructed Caldwell & Baloun to put together an estimate and time line when these items need to be completed during the Relay for Life event. The commission will review the fees at the February 11th meeting for approval. The commission stated that the city needs to cover our expenses and the fees need to be the same as all user groups.

Motion by Blanshan, seconded by Schwalbach to permit the Relay for Life group to host their function at Tegel's Park on July 25, 2008 with fees to be approved at the February 11, 2008 commission meeting.

Motion Carried 5-0

- b. Tennis Courts; Caldwell stated that he has sent letters to six different companies asking for price quotes for the resurfacing of the courts. They are due in late March.
 - c. New Staff Member; Caldwell stated that Tom Voth has been working out really good since he has come on board in early December. Tom will be working with another staff member doing playground inspections prior to usage this spring.
8. Recreation Directors Budget Report Al Baloun
- a. Arena Doors we are in the process of getting price quotes from several companies (Quality Glass-Windom. Fairmont Glass, and Worthington Glass) to replace some of the old doors at the arena. Baloun said we need to replace the southwest exit doors by the racquetball courts, the northeast double doors and the community room door. He will get estimates for all steel construction and glass.
 - b. New Skid Steer Loader Update
The new unit and attachments will be ordered within the week and it is expected to arrive here by mid to late March. The unit was purchased through state contract at our local dealership in Windom at a cost of \$26,012.63. We will be selling the old unit after the new unit arrives. Once the old unit is sold the price of the new unit will be under budgeted replacement numbers.
 - d. Summer Recreation Programming Dates:
Baloun stated that Summer programming will begin on June 9th. From June 9th through the 12th the kids will play in the late afternoon and evenings to avoid conflicts with Vacation Bible School, and then on the

Continued page 3

13th scheduling will be during the day. Start times for activities would be the same as they were in the past after this date.
Playoffs will be held the week of July 21-25, 2008.
Annual Park & Recreation cookout will be hosted on July 22nd at the Windom Recreation Area.

- e. Pool: The pool will open the week of May 27th. Closing date will be lengthened to late August if staff can be retained. The only maintenance items for this season will be to get the contractor to finish the crack sealant.
The commission stated that we need to design a better way for individuals to sign up for swimming lessons. Baloun will report back at the next meeting concerning changes.
- f. Hockey: Baloun said due to Windom's tournament seeding, there is a good possibility that we will have a game at the arena during the playoffs on Tuesday February 19. The figure skating group will need to adjust their schedule accordingly if this happens. Al will talk to Cory Christopher, Windom Schools Athletic Director, about the teams taking the ice for warm-ups at 7:30 PM

9. Open Mike:

Powers: asked who are the persons or group responsible to take gate fees during hockey games. Baloun said that would be the hockey assoc. Powers said at a game recently that he went to several persons showed up following the first period and wanted to pay to enter but no one was available to take their money so they just walk in to watch. Powers stated that the hockey assoc needs to be contacted about this and let them know that they are losing funding because no one is at the gate.

Adjourn at 8:30 p.m.

**STREET DEPARTMENT COMMITTEE
RECOMMENDATION JANUARY 22, 2008**

1. Members Contacted Via Email for Recommendation:
2. Decision by: Committee Members: Robert Messer & JoAnn Ray
City Staff: Street Superintendent Bruce Caldwell
Public: None

3. 2008 Seal Coat Streets

Caldwell discussed the streets that are proposed for the 2008 seal coat via email.

City of Windom 2008 Seal Coat Project

2008 Seal Coat Street	1/9/2008 From	To
1st Ave	16th Street	Pamida
Lakeview Ave	County Road 13	16th Street
16th Street	Lakeview Ave	1st Ave
17th Street	6th Ave	9th Ave
18th Street	6th Ave	9th Ave
6th Ave	(X Avier Church) 17th Street	19th Street
6th Ave	19th Street	Pflughaupt North end Red Leaf
18th Ave	River Road	18th Street
Red Leaf Court	18th Street	18th Street
Norway Ave	4th Ave	North End
Bonnie	Buckwheat	West End
Plum	South Seal	North End

Public Parking

Lots

CCDAC East Lot

Westgor/Fairland Lot

Center Stop Lot

South Lot Only

Alleys Down Town Square

10th Street North

Alley

5th Ave

4th Ave

3rd Ave

4th Ave

3rd Ave

hwy

9th Street South

Alley

4th Ave

3rd Ave

3rd Ave

hwy

Recommendation to approve list of streets for the 2008 Seal Coat and call for plans and specifications by city engineer.

Motion Approved 2-0

UTILITY COMMISSION MINUTES
City Hall
January 23, 2008
10:00 A.M.

Call Meeting to Order: The Utility Commission meeting was called to order at 10 a.m., on January 23, 2008 in the City Hall Council Chambers.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Chris Johnson
Keith Bloomgren

City Council Liaison: Jean Fast, Absent

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Utility Manager; and Mike Haugen, Water/Wastewater Superintendent

Others Present: Kevin Stevens, Property owner on Plum Avenue

APPROVAL OF MINUTES:

Motion by Johnson, seconded by Schwalbach, to approve the December 28, 2007 minutes as presented. Motion carried 3-0.

WATER WASTEWATER ITEMS:

- *Kevin Stevens Hook-Up to Plum Avenue* – Stevens requested permission to connect to City of Windom Utilities approximately 300 feet west of Lot 2 in Plum Avenue. He is requesting to use the existing services for water and sewer that are stubbed into Lot 2. Lot 2 belongs to Stevens, and he has already paid for the services to be stubbed into that lot. This lot is next to his present home at 680 Plum Avenue, in the City of Windom. Stevens indicated that he has previously spoken with Grunig regarding electric utilities, who has informed him that this area is in the City of Windom service area, and that providing electric service should not be an issue. Nasby said that he and Stevens spoke regarding the possibility of Stevens building a house in the 4.79 acres behind his present home. And Nasby requested that this be reviewed by the Utilities Commission. Stevens had indicated that he would need to sell his present home before building another home, but wanted to make sure that the processes for obtaining services were in place. Nasby indicated that a covenant should be attached to the abstract. This covenant should state that only one service will be hooked-up to Lot 2, to avoid problems should Stevens sell this property in the future.

Motion by Bloomgren, seconded by Johnson to allow Kevin Stevens to use the services stubbed into Lot 2. This is to be contingent on language in a covenant that will be attached to the abstract, stating that only one single family dwelling may be serviced by this connection. Motion carried 3-0.

- *MESSERB (Minnesota Environmental Service & Economic Review Board)* – Haugen informed the Utility Commission that MESSERB'S fiscal year is from July 2008 to June 2009. The membership fees to belong to this organization are 75 cents per hook-up.

The Utility Commission requested that Haugen put this on the agenda in June 2008, and they can discuss the merits of belonging to this organization.

- *Bolton Menk Inc. Analysis* – Haugen said that the analysis for income and expense for the City of Windom Water and Wastewater is being prepared by Bob Brown from Bolton Menk Inc. This analysis should be completed by the February 2008 meeting.
- *December 2007 Sampling to MN Dept of Pollution Control* – Haugen informed the Utility Commission that the December 2007 wastewater sampling was inadvertently not sent to the MN Dept. of Health. However the January 2008 sampling has been sent in and test results were received and no problems were reported. Haugen said that MN Dept of Health will be sending a letter to the department which will need to be published informing the customers that the December 2007 sampling was not submitted to the MN Department of Health.

Electric Items

- *CMMPA/City of Windom* – Grunig informed the Utility Commission that the CMMPA Regional Presentation Meeting would be in Mankato on March 18th and March 20th. Each session will have the same agenda, and more details on the meeting will be coming.

Grunig said that the contract between CMMPA and the City of Windom is in the process of being developed for all of the services being provided by CMMPA currently and in the future.

- *Alliant Transmission* - Grunig said that the Windom Switch Station that was to be built by Alliant in 2007 will go forward in spring of 2008. The cost of this project has had an inflationary cost increase of 9.5% since its inception; the cost will be split into three (3) equal payments of approximately \$54,923.33. Project was put on delay in 2007 because of the last year ice storms in Iowa and Nebraska, and all available funds were sent in that direction. According to the contract there were no requirements to complete the project. Grunig said that this project is still very vital to the City of Windom Utilities and Alliant.

Motion by Bloomgren, seconded by Johnson, to agree to the adjustments in the contract between Alliant and Windom Utilities for the Windom Switch Station, pending legal advice and agreement. Motion carried 4-0.

- *Energy Conservation Improvement (CIP)* – Grunig said that the conservation program has to provide incentive from the Utility to the customer so that the customer is willing to make the investment, and recover his investment in the short term. The project to reduce consumption has to be cost effective for the Utility based on the electrical rate, and has to be measured and verifiable by engineering.

The 2008 CIP filing is due in June, and will be prepared by CMMPA staff based on aggregate numbers from 2006 and 2007 of the twelve CMMPA members. Also required is a plan to meet the 2010 1.5% of the energy savings.

It was decided by general consensus that Grunig get a representative from Wenck Associates to give a presentation on CIP.

- *Electrical Fire* – Grunig informed the commission that there was a fire that was electric in nature at 1011 and 1011 ½ 3rd Avenue that caused a fire. He said that the utilities have been disconnected to those apartments at this time, and that extensive electrical works needs to be done before the apartments can be energized.

Old Business

Johnson requested that some of the statistic information in the unaudited report that the Utility Commission receives on a monthly basis be cleaned up.

Grunig asked that the Utility Commission not set the next meeting for the 27th of February, as he will not be in town. It was decided to set the next meeting by coordinating schedules on the internet.

On motion meeting was adjourned at 11:10 a.m.

Mike Schwalbach, Chairperson

Attest: _____
Steve Nasby, City Administrator

Community Center Commission Minutes
Monday January 28, 2008

1. Call to Order: The meeting was called to order by Vice-President Wayne Maras at 5:35p.m.

2. Roll Call:

Vice President:	Wayne Maras
CC Director:	Brad Bussa
Commission Members	LaVonne Swenson Connie Knorr-Absent Kelly Woizeschke Kathryn Nemitz
Commission Liaisons:	Kirby Kruse Bruce Caldwell JoAnn Ray-Absent Steve Nasby Aaron Backman-Absent
Public:	Ron Becker

3. Wayne Maras introduced and welcomed new members Kelly Woizeschke and Kathryn Nemitz.

4. New members were sworn in according to Minn. Stat. 358.05, Article V, Sec.6.

5. Election of new officers: President: Wayne Maras
Vice-President: LaVonne Swenson
Secretary: Kathryn Nemitz

6. Approval of Minutes:

Motion by L. Swenson /2nd K. Nemitz to approve the November 26, 2007 Community Center Commission Minutes. Motion carried 4-0.

7. Additions to Agenda: Letter from Mary Theesfeld - Relay For Life Committee
(#12 Miscellaneous)

8. Correspondence: :

Rental Surveys (3) were reviewed all received positive remarks.

9. President's Report:

Appointments of sub-committees: As follows.
Rates/Events: Kelly Woizeschke/Kathryn Nemitz
Liquor/Catering: Kelly Woizeschke/Kathryn Nemitz

Seniors/Special Interest Groups: Connie Knorr/La Vonne Swenson
Policies: Connie Knorr/La Vonne Swenson

Subcommittee meetings are held at 5:00 p.m. before Commission meetings.

10. Director's Report:

- a. Reviewed 2007 events.
- b. Reviewed current policy on closing of building etc. due to inclement weather.
- c. Bridal show recap-attendance doubled this year approx. (150) with approx. 20 vendors.
- d. Senior Center being open during holidays was discussed due to the request to use the center during the Martin Luther King Holiday. Commission recommends policy to stay as is in compliance with City of Windom Offices holiday hours and at the discretion of the Director.
- e. Reviewed the current Resolution concerning the Senior Center usage to wave rate for the upcoming 2008 year. The Seniors Club contributes \$250.00 per quarter for a total of \$1000.00 per year for use of the building. As of 12/31/07 total received was \$750.00. Last payment of \$250.00 was received 1/3/08. W. Maras made a motion to wave rate for 2008 and omit the year date in Resolution /2nd K.Woizeschke with the understanding that the Resolution may be revised at any time. Motion carried 3-1.
- f. Daytona 500- Commission decided against due to low numbers last year .

11. Resource Management:

Scheduled Events:

Calendar enclosed with 19 weddings booked for the coming months.

Income & Expense:

Report enclosed.

12. Miscellaneous:

Letter from the Relay for Life Committee
Mary Theesfeld
July 25-26, 2008

Commission tabled the request for use of the buildings parking lots, front lobby and the bathrooms until next meeting. Director will research the total expenses, plus supervision and liability concerns.

13. Next Meeting:

Monday February 25, 2008 @ 5:30 p.m.
Sub-Committee : Seniors/ Special Interest Groups
Policies @ 5:00 p.m.

14. Open Forum:

No new business.

15. Adjourn:

Motion to Adjourn L. Swenson/2nd K. Woizeschke. Motion carried 4-0.
Meeting adjourned 6:18 p.m.

1/23/08

To Steve Nasby

From Marc Flygare

Speed Limit in Windom

If you recall, in the letter of Nov 29, 2006 I stated that we would survey motorists' speeds to see how effective the speed limit change was. We have done that, and results are attached....you will note only 2 significant speed changes:

- On Hwy 60 by Toro, as a result of the change from 40 to 30 the % of drivers exceeding the speed limit went from about 30% to about 80%
- On Hwy 60 by the Veterinary Clinic entrance, motorists started slowing down slightly resulting in better compliance with the 40 mph speed limit at that point.

The 30mph speed limit was authorized as an "experimental speed limit" by MNDOT's St Paul Traffic Office...pending results of the study we are conducting. In fact, the speed limit is authorized only until January 31, 2008..any tickets written after that date may not be upheld if challenged.

So...as we discussed in late 2006 I need the listing of all crashes on Hwy 60 in Windom in the last 3 months of 2006 and all of 2007 by date and crash report number. (according to our records there were 49 in the three years 2004-2006..so coming up with the list for the last 3 months of 2006 and all of 2007 should be only about 20-25 crashes) For the same periods, I also need the number of citations written on Hwy 60 by date and location. I will use that information to supplement the traffic speed data and discuss with St. Paul the appropriate actions.

Please furnish the requested data as soon as possible. If you are not able to supply the information, this spring we will have to change the speed limit back to what it was prior to Jan. 2007.

STATE OF MINNESOTA
DEPARTMENT OF TRANSPORTATION

TRUNK HIGHWAY SPEED LIMIT AUTHORIZATION

Control Section 1703		Date December 11, 2006
T.H. No. T.H. 60	Order No. 2006-7W-01	
County Cottonwood	Dist. No. 7-W	
Location Windom		

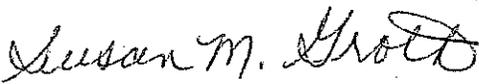
As authorized in Minnesota Statutes, Section 169.14, it is hereby ordered that the following speed limits are approved and shall be put into effect on the described roadway or sections thereof.

EXPERIMENTAL SPEED ZONE

This authorization shall expire on January 31, 2008 and a new authorization shall be placed into effect at or before that time.

30 miles per hour between RP 040+00.542 (a point approximately 500 feet south of Sixth Street) and RP 041+00.608 (a point approximately 500 feet north of the north junction with TH 71 in Windom).

Authorized Signature

Please Sign Here	
------------------------	--

Date traffic control devices changed implementing this authorization

Date	Signature	Title

White, Yellow, Green & Gold -- District Traffic Engineer
Pink -- Central Office Traffic
Green -- State Patrol

NOTE: Reference points (RP) shown above are for state reference system.
P:\ATLD100\speedzone\SPPEEDFORM.doc

Site: At Entrance to Veterinary Clinic

Date	Posted Speed	Average Speed	Speed Exceeded by 15% drivers	Speed Exceeded by 5% drivers	% Exceed speed limit
12/1/06	40	43 mph	49 mph	52 mph	57% 77%
<hr/>					
3/27/07	40	41 mph	46 mph	49 mph	58%
6/13/07	40	42 mph	49 mph	53 mph	69%
9/20/07	40	41 mph	46 mph	52 mph	53%
12/4/07	40	40 mph	45 mph	49 mph	49% 58%

Site: By Toro

Date	Posted speed	Average speed	Speed Exceeded by 15% drivers	Speed Exceeded by 5% drivers	% Exceeded speed Limit
12/1/06	30/40	37mph	42mph	46mph	30%
12/1/06					
10/27/07	30	36	41	42	88
10/13/07	30	34	39	43	77
10/20/07	30	35	40	43	88
12/4/07	30	36	39	44	83

Site: By Dairy Queen

Date	Posted speed	Average speed	Speed Exceeded by 15% drivers	Speed Exceeded by 5% drivers	% Exceed speed Limit
12/1/06	30	34	38	42	90%
3/27/07	30	37	36	40	76%
6/13/07	30	37	37	39	83%
9/20/07	30	37	37	38	73%
12/4/07	30	37	37	40	81%

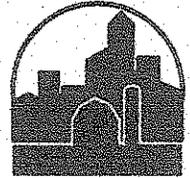
Site: By Subway

	Posted speed	Average speed	Speed Exceeded by 15% drivers	Speed Exceeded by 5% drivers	% Exceed speed Limit
12/1/06	45 mph	44 mph	49 mph	55 mph	47% 48%
3/27/07	45	40	47 mph	50 mph	24%
6/13/07	45	44 mph	49 mph	52 mph	39%
9/20/07	45	43 mph	48 mph	51 mph	32%
12/4/07	45	42 mph	48 mph	52 mph	28%



WINDOM POLICE DEPARTMENT

444 9th St., P. O. Box 38
Windom, MN 56101
(507) 831-6134
Fax: (507) 831-1957



Jeffrey A. Shirkey, Chief

January 30, 2008

Mark Flygare
Mn/DOT District Office
Mankato, MN

MNDOT/St.Paul Traffic Office

Dear Sirs;

In 2006 you granted a request by myself and the City of Windom to lower the speed limit on MN Hwy. 60, from 40 mph to 30 mph, due to a dangerous intersection, where US 71 and MN Hwy. 60 intersect. We were having several serious accidents at that intersection every year, resulting in very serious injuries.

Since, the lowering of the speed limit and with some strict enforcement we have been successful in slowing down the traffic going through this dangerous intersection. Since the changing of the speed limit, we have only had 4 accidents at that intersection and only one had injuries, of which those injuries were very minor.

I believe that we have proven, that the slower speed limit is working, thus keeping all of the motorists that travel Hwy. 60 safer. It would be a great disservice to the citizens and their safety to change the speed limit back to 40 mph, thus once again endangering their lives.

Thank You for your attention to this matter and if you have any questions feel free to call me.

Respectfully;

Jeffrey A. Shirkey, Chief
Windom Police Department



Windom Police Department

Jeff Shirkey, Chief of Police
444 9th St., P.O. Box 38
Windom, MN 56101

Phone 507-831-6134
Email: jshirkey@windom-mn.com
Cell: 507-830-0512

Fax 507-831-1957

INFORMATION

Before the lower speed limit was put into effect we were responding to several severe accidents every year. Of those accidents, there were several very serious injuries incurred.

Since the inception of the lower speed limit we have had only 4 accidents at that dangerous intersection, and have had only 2 minor injuries. Also, each accident has been less severe as far as damage, due to the lower speed limit and the motorists actually driving slower in that area.

Enforcement to slow the traffic down had to be strict at first. We handed out a lot of Warning citations for approximately the first month or so, so that the motorists could get use to the new speed limit.

We then changed gears and started to strictly enforce the speed limit, and even then all of the citations were to people traveling 40 mph or faster in the 30 mph zone and a great deal of them were over 45 mph., but remember this was a 40 mph. speed zone.
(These are the ones causing the accidents)

As time went by and people got use to the new speed limit the speeds of the motorists dropped drastically and the number of citations issued also dropped, due to the fact that the motorists were driving slower. Thus, we accomplished our goal.

As everyone knows, it is the nature of motorists to try and cheat the speed limit 4 to 5 miles an hour over. We have accomplished our goal, by getting the great majority of them down to this speed, instead of driving 10 to 15 and even 20 mph. over the speed limit in the area of this dangerous intersection.

Windom Police Department

Jeff Shirkey, Chief of Police
444 9th St., P.O. Box 38
Windom, MN 56101

Phone 507-831-6134
Email: jshirkey@windom-mn.com
Cell: 507-830-0512

Fax 507-831-1957

Speed Survey's

July 17, 2007

Checking traffic, both east and westbound on Hwy. 60 between 13th Street and 16th Street.

Under 30 mph. - 3% of all vehicles

30 mph. to 36 mph. - 89% of all vehicles

36 mph. to 40 mph. - 6% of all vehicles

40 mph. and above - 2% of all vehicles

January 28, 2007

Checking traffic, both east and westbound on Hwy. 60 between 13th Street and 16th Street.

Under 30 mph. - 4% of all vehicles

30 mph. to 36 mph. - 92% of all vehicles

36 mph. to 40 mph. - 3% of all vehicles

40 mph. and above - 1% of all vehicles

The speeds have come down, from the **fact** of being able to go out and write numerous citations for 45 - 50 mph in a 30 mph. zone, **down to** where we have a hard time writing a citation for going over 40 mph in a 30 mph zone.

* All speed study's will change from **day to day**, considering time of day, day of week and whether it is a Holiday weekend or not, **fact is that** we only had a few accidents and due to slower speed, there was only 2 reports of minor injuries at the North Junction of US 71 and MN Hwy. 60. (Where as prior to changing the speed limit we had several Severe Injury accidents)

JANUARY – DECEMBER, 2007

ACCIDENTS

TOTAL ... 141

INJURIES ... 24

2006 comparisons: 129 accidents – 14 injuries

2005 comparisons: 140 accidents – 33 injuries

2004 comparisons: 140 accidents – 26 injuries

2003 comparisons: 150 accidents – 23 injuries

2002 comparisons: 139 accidents – 24 injuries

WINDOM POLICE DEPARTMENT

2007 ACCIDENT INFORMATION ON HWY. 60

ACCIDENT NO.	DATE	LOCATION
09-07	01/25/07	6 th St. at US Hwy. 71-struck telephone junction box
10-07	01/26/07	Hwy. 60 at 11 th Street
15-07	02/11/07	Hwy. 60 at 10 th Street
27-07	03/08/07	Hwy. 60 at 16 th Street
28-07	03/08/07	Hwy. 60 at 15 th Street
29-07	03/09/07	US Hwy. 71/Hwy. 60 N. Jct
30-07	03/12/07	Hwy. 60 at 9 th Street
32-07	03/14/07	Hwy. 60-200' N. of US #71
33-07	03/27/07	Hwy. 60 at 10 th Street
34-07	03/29/07	Hwy. 60 at 10 th Street
42-07	03/31/07	US Hwy. 71/Hwy. 60 N. Jct
47-07	04/16/07	Hwy. 60 at 12 th Street
49-07	04/19/07	Hwy. 60-150' S. of 11 th St.
55-07	05/11/07	Hwy. 60 at 12 th Street
57-07	05/13/07	Hwy. 60 at 15 th Street
64-07	05/26/07	Hwy 60 at US Hwy. 71 S. Jct.
70-07	06/08/07	Hwy. 60 at 10 th Street
72-07	06/09/07	Hwy. 60 at 11 th Street
75-07	06/18/07	Hwy. 60 at 9 th Street
90-07	07/27/07	Hwy. 60-1000' No. of US Hwy. 71 S. Jct.
95-07	08/08/07	Hwy. 60 at 9 th Street
105-07	09/07/07	Hwy 60-200' No. of 7 th St.
107-07	09/12/07	Hwy 60-200' West of 24 th St.
116-07	10/01/07	Hwy. 60 at US Hwy. 71 S. Jct.
118-07	10/07/07	Hwy. 60 at 16 th Street
125-07	10/15/07	Hwy. 60 at Hwy. 62
127-07	10/17/07	Hwy. 60-25' No. of US Hwy. 71 N. Jct.
128-07	10/18/07	Hwy. 60-100' No. of 10 th St.
129-07	10/18/07	Hwy. 60 at 6 th Street
132-07	11/02/07	Hwy. 60 at 6 th Street
133-07	11/04/07	US Hwy. 71/Hwy. 60 N. Jct
143-07	12/20/07	Hwy. 60-100' No. of 8 th St.
145-07	12/27/07	Hwy. 60-struck McDonalds

WINDOM POLICE DEPARTMENT

2007 SPEED CITATIONS ON HWY. 60

CITATION NO.	DATE	LOCATION
11528	10/25/07	Hwy. 60 at 16 th Street
11529	10/26/07	Hwy. 60 at 16 th Street
11530	10/26/07	Hwy. 60 at 16 th Street
11676	11/09/07	Hwy. 60-1300 Block
11678	11/23/07	Hwy. 60-1400 Block
11469	11/09/07	Hwy. 60 at 16 th Street
11468	10/29/07	Hwy. 60 at 16 th Street
11463	09/13/07	Hwy. 60 at So. Jct.
11462	09/13/07	Hwy. 60 at 15 th Street
11457	09/02/07	Hwy. 60 at 15 th Street
11456	09/01/07	Hwy. 60 at So. Jct.
11455	09/01/07	Hwy. 60 at So. Jct.
11454	08/23/07	Hwy. 60 at 16 th Street
11453	08/21/07	Hwy. 60 at 16 th Street
11452	08/10/07	Hwy. 60 at 16 th Street
11451	08/09/07	Hwy. 60 at 15 th Street
11437	10/21/07	Hwy. 60-1900 Block
11398	10/18/07	Hwy. 60-1400 Block
11397	10/12/07	Hwy. 60-1500 Block
11394	09/03/07	Hwy. 60-1500 Block
11393	09/03/07	Hwy. 60-So. Jct.
11392	09/03/07	Hwy. 60-1500 Block
11391	09/03/07	Hwy. 60-1400 Block
11390	09/03/07	Hwy. 60-1300 Block
11388	08/31/07	Hwy. 60-1400 Block
11387	08/31/07	Hwy. 60-1400 Block
11386	08/31/07	Hwy. 60-1300 Block
11385	08/31/07	Hwy. 60-1500 Block
11384	08/31/07	Hwy. 60-1400 Block
11382	08/20/07	Hwy. 60-800 Block
11380	07/14/07	Hwy. 60-1400 Block
11379	07/04/07	Hwy. 60-1400 Block
11378	07/04/07	Hwy. 60-1600 Block
11377	07/04/07	Hwy. 60-1600 Block
11376	07/04/07	Hwy. 60 at So. Jct.
11361	11/11/07	Hwy. 60-1500 Block
11358	10/29/07	Hwy. 60-1500 Block
11357	10/09/07	Hwy. 60-1400 Block
11354	10/01/07	Hwy. 60-1600 Block
11353	08/07/07	Hwy. 60-1700 Block
11338	11/07/07	Hwy. 60-1500 Block
11337	10/29/07	Hwy. 60-14 th Street
11336	10/26/07	Hwy. 60-14 th Street
11331	07/31/07	Hwy. 60-16 th Street
11330	07/31/07	Hwy. 60-1300 Block
11326	06/21/07	Hwy. 60-1500 Block
11295	11/07/07	Hwy. 60-14 th Street
11294	10/30/07	Hwy. 60-16 th Street

11292	09/14/07	Hwy. 60-1 st Avenue
11290	09/08/07	Hwy. 60-Dino's Diner
11288	09/07/07	Hwy. 60-Dino's Diner
11285	08/24/07	Hwy. 60/15 th Street
11278	07/19/07	Hwy. 60-16 th Street
11225	06/21/07	Hwy. 60-16 th Street
11224	06/20/07	Hwy. 60-1400 Block
11222	06/07/07	Hwy. 60-1300 Block
11221	06/05/07	Hwy. 60-1300 Block
11220	05/31/07	Hwy. 60-1500 Block
11219	05/31/07	Hwy. 60-1500 Block
11217	05/23/07	Hwy. 60-16 th Street
11215	05/14/07	Hwy. 60-1200 Block
11213	05/10/07	Hwy. 60-1500 Block
11212	05/10/07	Hwy. 60-800 Block
11211	05/10/07	Hwy. 60-15 th Street
11210	05/08/07	Hwy. 60-1500 Block
11209	05/08/07	Hwy. 60-1500 Block
11208	05/08/07	Hwy. 60-1500 Block
11206	05/03/07	Hwy. 60-16 th Street
11205	05/03/07	Hwy. 60-1500 Block
11204	05/03/07	Hwy. 60-1500 Block
11203	04/27/07	Hwy. 60-1100 Block
11199	06/30/07	Hwy. 60-1600 Block
11198	06/29/07	Hwy. 60-at So. Jct.
11197	06/22/07	Hwy. 60-1400 Block
11196	06/17/07	Hwy. 60-1900 Block
11194	05/28/07	Hwy. 60 at So. Jct.
11192	05/27/07	Hwy. 60-100 Block
11191	05/27/07	Hwy. 60 at So. Jct.
11190	05/26/07	Hwy. 60-1500 Block
11186	05/05/07	Hwy. 60-1000 Block
11184	05/03/07	Hwy. 60-1500 Block
11183	04/28/07	Hwy. 60 at So. Jct.
11182	04/27/07	Hwy. 60 at 1400 Block
11181	04/27/07	Hwy. 60 at 1500 Block
11180	04/14/07	Hwy. 60-1500 Block
11179	04/13/07	Hwy. 60-1500 Block
11178	04/05/07	Hwy. 60-6 th Street
11177	04/05/07	Hwy. 60-1300 Block
11176	03/30/07	Hwy. 60-1600 Block
11172	03/26/07	Hwy. 60-1300 Block
11169	03/22/07	Hwy. 60-1500 Block
11168	03/22/07	Hwy. 60-1500 Block
11166	03/14/07	Hwy. 60-1300 Block
11165	03/14/07	Hwy. 60-1500 Block
11164	03/13/07	Hwy. 60-1500 Block
11163	03/13/07	Hwy. 60-1400 Block
11162	03/12/07	Hwy. 60-1600 Block
11161	03/12/07	Hwy. 60-1600 Block
11160	03/12/07	Hwy. 60-1500 Block
11159	03/12/07	Hwy. 60-1300 Block
11158	03/12/07	Hwy. 60-1500 Block

11151	02/21/07	Hwy. 60-1500 Block
11150	08/07/07	Hwy. 60-16 th Street
11149	07/15/07	Hwy. 60-16 th Street
11147	07/13/07	Hwy. 60-16 th Street
11146	07/12/07	Hwy. 60-16 th Street
11144	05/28/07	Hwy. 60-16 th Street
11140	05/27/07	Hwy. 60-16 th Street
11139	05/27/07	Hwy. 60-15 th Street
11136	04/28/07	Hwy. 60-15 th Street
11131	03/19/07	Hwy. 60-15 th Street
11130	02/28/07	Hwy. 60-at No. Jct.
11127	02/22/07	Hwy. 60 at So. Jct.
11049	02/23/07	Hwy. 60-1300 Block
11048	02/22/07	Hwy. 60-1500 Block
11047	02/15/07	Hwy. 60-1500 Block
11045	02/09/07	Hwy. 60-1500 Block
11044	02/08/07	Hwy. 60-1400 Block
11043	02/06/07	Hwy. 60 at No. Jct.
11042	02/06/07	Hwy. 60-1600 Block
11040	02/02/07	Hwy. 60-1300 Block
11039	02/01/07	Hwy. 60-16 th Street
11038	01/31/07	Hwy. 60-1300 Block
11036	01/30/07	Hwy. 60-11 th Street
11035	01/25/07	Hwy. 60-1600 Block
11033	01/24/07	Hwy. 60-16 th Street
11032	01/22/07	Hwy. 60-1200 Block
11031	01/19/07	Hwy. 60-1300 Block
11030	01/19/07	Hwy. 60-1600 Block
11029	01/18/07	Hwy. 60-1500 Block
11028	01/12/07	Hwy. 60-11 th Street
11000	05/25/07	Hwy. 60-16 th Street
10999	05/25/07	Hwy. 60-16 th Street
10989	04/11/07	Hwy. 60-16 th Street
10984	02/14/07	Hwy. 60-12 th Street
10983	02/13/07	Hwy. 60-16 th Street
10982	01/31/07	Hwy. 60-16 th Street
10975	03/30/07	Hwy. 60-1400 Block
10974	03/11/07	Hwy. 60-600 Block
10972	02/19/07	Hwy. 60-1600 Block
10971	02/12/07	Hwy. 60-1600 Block
10969	02/11/07	Hwy. 60-6 th Street
10968	02/09/07	Hwy. 60-1500 Block
10967	02/05/07	Hwy. 60/71 at So. Jct.
10966	02/04/07	Hwy. 60-800 Block
10964	01/29/07	Hwy. 60-700 Block
10962	01/19/07	Hwy. 60-1300 Block
10961	01/19/07	Hwy. 60-1400 Block
10960	01/09/07	Hwy. 60-1400 Block
10675	06/27/07	Hwy. 60-1500 Block
10673	05/23/07	Hwy. 60 at No. Jct.
10671	03/26/07	Hwy. 60 at 16 th Street
10670	03/18/07	Hwy. 60-1500 Block
10667	02/13/07	Hwy. 60-1500 Block

10663	01/14/07	Hwy. 60-1200 Block
10665	01/22/07	Hwy. 60-1400 Block
10662	01/13/07	Hwy. 60-1500 Block
10661	01/08/07	Hwy. 60-1400 Block
10500	02/14/07	Hwy. 60 at So. Jct.
10499	02/07/07	Hwy. 60 at 16 th Street
10498	02/01/07	Hwy. 60 at Pamida (East)
10497	01/31/07	Hwy. 60 at No. Jct.
9849	08/09/07	Hwy. 60 at 16 th Street
9848	06/26/07	Hwy. 60 at 12 th Street
9846	06/24/07	Hwy. 60 at 16 th Street
9845	05/05/07	Hwy. 60 at 24 th Street
9844	04/03/07	Hwy. 60 at No. Jct.
9843	04/30/07	Hwy. 60 at 9 th Street
8999	09/21/07	Hwy. 60 at 10 th Street
8997	08/14/07	Hwy. 60 at 9 th Street
8625	01/09/07	Hwy. 60 at 13 th Street
8624	01/05/07	Hwy. 60 at 7 th Street
7524	08/27/07	Hwy. 60 at No. Jct.
7523	08/05/07	Hwy. 60 at 16 th Street
7522	05/31/07	Hwy. 60 at 14 th Street
7521	05/31/07	Hwy. 60 at 14 th Street
7518	04/04/07	Hwy. 60 at 14 th Street
7516	03/28/07	Hwy. 60 at 15 th Street
7515	03/14/07	Hwy. 60 at ?
7514	03/13/07	Hwy. 60 at No. Jct.
7512	01/04/07	Hwy. 60 at ?
9842	04/24/07	Hwy. 60 at 6 th Street
7513	03/11/07	Hwy. 60 at ?
11470	11/10/07	Hwy. 60 at 11 th Street
11458	09/02/07	Hwy. 60 at 14 th Street
11383	08/22/07	Hwy. 60-1400 Block
11340	11/09/07	Hwy. 60-1300 Block
11332	09/28/07	Hwy. 60 at 13 th Street
11328	06/26/07	Hwy. 60 at 13 th Street
11327	06/21/07	Hwy. 60 at 13 th Street
11189	05/11/07	Hwy. 60-1500 Block
11187	05/05/07	Hwy. 60 at So. Jct.
11175	03/30/07	Hwy. 60-1400 Block
11174	03/30/07	Hwy. 60-1500 Block
11173	03/29/07	Hwy. 60-1500 Block
11167	03/15/07	Hwy. 60-1500 Block
11152	02/28/07	Hwy. 60 at So. Jct.
11148	07/15/07	Hwy. 60 at ?
11141	05/28/07	Hwy. 60 at 15 th Street
11128	02/27/07	Hwy. 60 at No. Jct.
11037	01/31/07	Hwy. 60-1500 Block
10970	02/12/07	Hwy. 60-1600 Block

TOTAL 2007 SPEED CITATIONS ON HWY. 60 - 202

(Above total does not include Warning Tickets)

WINDOM POLICE DEPARTMENT

2007 SPEED WARNINGS ON HWY. 60

CITATION NO.	DATE	LOCATION
3363	08/07/07	Hwy. 60-1700 Block
3362	07/29/07	Hwy. 60 at No. Jct.
3361	02/12/07	Hwy. 60 at ?
3408	11/24/07	Hwy. 60 at ?
3407	11/22/07	Hwy. 60-1000 Block
3406	11/22/07	Hwy. 60-1500 Block
3405	11/18/07	Hwy. 60 at ?
3403	11/18/07	Hwy. 60 at ?
3402	11/17/07	Hwy. 60 at ?
3401	11/15/07	Hwy. 60 at 14 th Street
3389	12/15/07	Hwy. 60 at 16 th Street
3388	12/12/07	Hwy. 60 at 14 th Street
3387	11/23/07	Hwy. 60 at 6 th Street
3386	11/23/07	Hwy. 60-1500 Block
3385	11/23/07	Hwy. 60-1400 Block
3384	11/22/07	Hwy. 60 at 6 th Street
3383	11/16/07	Hwy. 60 at 16 th Street
3382	11/15/07	Hwy. 60 at 16 th Street
3379	11/02/07	Hwy. 60 at 16 th Street
3378	10/30/07	Hwy. 60 at 16 th Street
3377	10/27/07	Hwy. 60 at 16 th Street
3375	11/09/07	Hwy. 60 at 16 th Street
3374	11/02/07	Hwy. 60 at 14 th Street
3373	10/31/07	Hwy. 60 at 16 th Street
3372	10/30/07	Hwy. 60 at 16 th Street
3371	10/29/07	Hwy. 60 at 14 th Street
3370	10/27/07	Hwy. 60 at 16 th Street
3369	10/27/07	Hwy. 60 at 16 th Street
3367	10/26/07	Hwy. 60 at 16 th Street
3366	10/26/07	Hwy. 60 at 16 th Street
3365	10/26/07	Hwy. 60 at 16 th Street
3364	10/26/07	Hwy. 60 at 16 th Street
3360-1	02/07/07	Hwy. 60-1400 Block
3359-1	01/29/07	Hwy. 60 at 16 th Street
3360	10/12/07	Hwy. 60 at 12 th Street
3359	10/12/07	Hwy. 60 at ?
3357	10/08/07	Hwy. 60 at Hardee's
3355	09/30/07	Hwy. 60-800 Block
3354	09/30/07	Hwy. 60-1600 Block
3352	09/19/07	Hwy. 60 at 15 th Street
3329	08/27/07	Hwy. 60 at ?
3351	09/15/07	Hwy. 60 at So. Jct.
3328	08/24/07	Hwy. 60 at ?
3327	08/24/07	Hwy. 60 at 16 th Street
3325	10/26/07	Hwy. 60 at 15 th Street
3323	10/25/07	Hwy. 60 at 8 th Street
3321	10/05/07	Hwy. 60 at 13 th Street
3319	09/29/07	Hwy. 60-1500 Block

3318	09/23/07	Hwy. 60 at 12 th Street
3315	09/21/07	Hwy. 60 at Cindy St.
3314	09/14/07	Hwy. 60 at 16 th Street
3313	09/13/07	Hwy. 60 at So. Jct.
3312	09/07/07	Hwy. 60 at 16 th Street
3311	09/07/07	Hwy. 60 at So. Jct.
3310	09/07/07	Hwy. 60 at So. Jct.
3309	09/06/07	Hwy. 60 at ?
3308	09/06/07	Hwy. 60 at So. Jct.
3306	08/15/07	Hwy. 60 at Pamida
3326	08/22/07	Hwy. 60 at ?
3305	08/09/07	Hwy. 60 at Pamida
3303	08/09/07	Hwy. 60 at ?
3302	08/08/07	Hwy. 60 at ?
3301	08/08/07	Hwy. 60 at ?
3287	12/18/07	Hwy. 60-1600 Block
3286	11/17/07	Hwy. 60-1500 Block
3283	11/09/07	Hwy. 60 at 16 th Street
3280	11/05/07	Hwy. 60 at 16 th Street
3279	10/29/07	Hwy. 60 at 1 st Street
3278	10/25/07	Hwy. 60 at 16 th Street
3277	10/25/07	Hwy. 60 at 16 th Street
3276	10/25/07	Hwy. 60 at 16 th Street
3274	10/30/07	Hwy. 60-1600 Block
3269	09/02/07	Hwy. 60 at ?
3268	09/02/07	Hwy. 60 at 14 th Street
3267	09/02/07	Hwy. 60 at 14 th Street
3266	09/02/07	Hwy. 60 at ?
3265	09/02/07	Hwy. 60 at 14 th Street
3264	09/02/07	Hwy. 60 at ?
3263	09/02/07	Hwy. 60 at 14 th Street
3262	09/01/07	Hwy. 60 at 14 th Street
3261	09/02/07	Hwy. 60 at 15 th Street
3260	09/02/07	Hwy. 60 at ?
3259	09/01/07	Hwy. 60 at Pamida
3258	09/01/07	Hwy. 60 at 16 th Street
3257	09/01/07	Hwy. 60 at 16 th Street
3256	09/01/07	Hwy. 60 at 14 th Street
3255	09/01/07	Hwy. 60 at 16 th Street
3254	09/01/07	Hwy. 60 at 16 th Street
3253	08/31/07	Hwy. 60 at 6 th Street
3251	08/16/07	Hwy. 60 at Toro
3237	09/03/07	Hwy. 60-1500 Block
3236	09/03/07	Hwy. 60-1500 Block
3235	09/03/07	Hwy. 60-1400 Block
3234	09/03/07	Hwy. 60-900 Block
3233	08/31/07	Hwy. 60-1500 Block
3232	07/04/07	Hwy. 60-1500 Block
3228	07/03/07	Hwy. 60-1500 Block
3227	07/03/07	Hwy. 60-1400 Block

3226	07/03/07	Hwy. 60-1300 Block
3225	07/29/07	Hwy. 60 at ?
3224	07/29/07	Hwy. 60 at ?
3223	07/27/07	Hwy. 60 at 16 th Street
3222	07/20/07	Hwy. 60 at ?
3219	07/15/07	Hwy. 60 at 16 th Street
3218	07/14/07	Hwy. 60 at 16 th Street
3217	07/13/07	Hwy. 60 at 16 th Street
3216	07/12/07	Hwy. 60 at 16 th Street
3214	07/01/07	Hwy. 60-1500 Block
3213	06/26/07	Hwy. 60-1400 Block
3212	06/25/07	Hwy. 60 at No. Jct.
3211	06/25/07	Hwy. 60 at No. Jct.
3210	06/24/07	Hwy. 60 at 16 th Street
3208	06/24/07	Hwy. 60 at No. Jct.
3207	06/24/07	Hwy. 60 at 15 th Street
3206	06/22/07	Hwy. 60 at No. Jct.
3205	06/22/07	Hwy. 60 at So. Jct.
3204	07/20/07	Hwy. 60 at 16 th Street
3203	06/16/07	Hwy. 60 at No. Jct.
3202	06/10/07	Hwy. 60 at 14 th Street
3201	06/07/07	Hwy. 60 at So. Jct.
3200	05/27/07	Hwy. 60 at ?
3199	05/27/07	Hwy. 60 at ?
3197	05/24/07	Hwy. 60-1500 Block
3195	05/08/07	Hwy. 60 at 15 th Street
3194	05/06/07	Hwy. 60 at 15 th Street
3193	05/06/07	Hwy. 60 at Cindy Street
3192	04/28/07	Hwy. 60-1500 Block
3188	04/15/07	Hwy. 60-1600 Block
3186	04/12/07	Hwy. 60 at 10 th Street
3182	03/27/07	Hwy. 60-1400 Block
3181	03/25/07	Hwy. 60-1500 Block
3180	03/25/07	Hwy. 60-1500 Block
3179	03/15/07	Hwy. 60-1300 Block
3178	03/16/07	Hwy. 60-East
3174	08/06/07	Hwy. 60 at ?
3173	07/26/07	Hwy. 60 at So. Jct.
3172	07/26/07	Hwy. 60 at So. Jct.
3171	07/25/07	Hwy. 60 at 16 th Street
3170	07/13/07	Hwy. 60-1500 Block
3169	07/13/07	Hwy. 60-1600 Block
3168	07/07/07	Hwy. 60 at ?
3167	07/07/07	Hwy. 60 at ?
3166	07/07/07	Hwy. 60 at ?
3164	06/08/07	Hwy. 60 at 16 th Street
3163	05/28/07	Hwy. 60 at So. Jct.
3162	05/28/07	Hwy. 60 at 16 th Street
3161	05/28/07	Hwy. 60 at ?
3160	05/28/07	Hwy. 60 at ?

3159	05/28/07	Hwy. 60 at 15 th Street
3157	04/03/07	Hwy. 60-1400 Block
3156	02/29/07	Hwy. 60 at 1 st Street
3153	02/28/07	Hwy. 60-1300 Block
3150	08/08/07	Hwy. 60 at 16 th Street
3149	08/05/07	Hwy. 60 at ?
3147	07/31/07	Hwy. 60 at 16 th Street
3146	07/17/07	Hwy. 60 at Pamida
3145	07/16/07	Hwy. 60 at ?
3144	07/16/07	Hwy. 60 at ?
3143	07/11/07	Hwy. 60 at 16 th Street
3142	07/11/07	Hwy. 60 at No. Jct.
3140	03/13/07	Hwy. 60 at ?
3139	03/09/07	Hwy. 60 at 12 th Street
3137	03/08/07	Hwy. 60 at No. Jct.
3136	02/06/07	Hwy. 60 at 13 th Street
3134	02/19/07	Hwy. 60-1400 Block
3131	02/18/07	Hwy. 60 at ?
3130	02/14/07	Hwy. 60-1600 Block
3129	02/14/07	Hwy. 60-1600 Block
3123	08/31/07	Hwy. 60 at 16 th Street
3120	08/19/07	Hwy. 60 at 16 th Street
3115	07/21/07	Hwy. 60 at 16 th Street
3111	06/14/07	Hwy. 60 at So. Jct.
3110	05/24/07	Hwy. 60 at 14 th Street
3109	05/24/07	Hwy. 60 at 12 th Street
3108	05/23/07	Hwy. 60 at 11 th Street
3104	05/15/07	Hwy. 60 at No. Jct.
3103	05/04/07	Hwy. 60-1500 Block
3077	04/03/07	Hwy. 60 at Guardian Inn
3065	04/26/07	Hwy. 60 at No. Jct.
3064	04/09/07	Hwy. 60-1600 Block
3062	03/24/07	Hwy. 60 at 9 th Street
3058	03/21/07	Hwy. 60 at No. Jct.
3056	01/25/07	Hwy. 60 at 13 th Street
3055	01/23/07	Hwy. 60 at 16 th Street
3054	01/22/07	Hwy. 60-1500 Block
3053	01/19/07	Hwy. 60 at 16 th Street
3052	01/17/07	Hwy. 60 at 10 th Street
3051	01/17/07	Hwy. 60 at Vet's
3050	07/29/07	Hwy. 60 at ?
3049	05/31/07	Hwy. 60 at 14 th Street
3048	05/30/07	Hwy. 60 at 15 th Street
3047	05/27/07	Hwy. 60-1500 Block
3046	05/27/07	Hwy. 60 at 15 th Street
3043	05/27/07	Hwy. 60-1500 Block
3042	05/25/07	Hwy. 60 at 16 th Street
3041	05/25/07	Hwy. 60 at 16 th Street
3040	05/25/07	Hwy. 60 at 16 th Street
3038	05/25/07	Hwy. 60 at 16 th Street
3037	05/25/07	Hwy. 60 at 16 th Street

3035	05/03/07	Hwy. 60 at Pamida
3034	01/17/07	Hwy. 60-1600 Block
3032	01/17/07	Hwy. 60-14 th Street
3028	01/03/07	Hwy. 60 at ?
3012	03/05/07	Hwy. 60 at 24 th Street
3011	03/28/07	Hwy. 60-1200 Block
3009	03/15/07	Hwy. 60 at So. Jct.
3004	02/12/07	Hwy. 60-1600 Block
3003	01/29/07	Hwy. 60 at 8 th Street
3002	01/20/07	Hwy. 60-1400 Block
2975	01/02/07	Hwy. 60 at ?
2974	01/02/07	Hwy. 60 at ?
2973	01/02/07	Hwy. 60 at ?
2972	01/02/07	Hwy. 60 at ?
2971	01/02/07	Hwy. 60 at No. Jct.
2970	01/02/07	Hwy. 60 at No. Jct.
2950	03/20/07	Hwy. 60 at 16 th Street
2948	03/19/07	Hwy. 60-1600 Block
2947	03/06/07	Hwy. 60 at 16 th Street
2945	03/02/07	Hwy. 60 at Pamida
2943	02/27/07	Hwy. 60 at 13 th Street
2942	02/27/07	Hwy. 60 at 16 th Street
2941	02/19/07	Hwy. 60 at ?
2939	02/19/07	Hwy. 60 at ?
2935	02/13/07	Hwy. 60 at No. Jct.
2932	01/22/07	Hwy. 60-1400 Block
2929	01/11/07	Hwy. 60 at 15 th Street
2928	01/10/07	Hwy. 60 at 15 th Street
2927	01/04/07	Hwy. 60 at ?
2926	01/04/07	Hwy. 60 at ?
2925	09/14/07	Hwy. 60 at 16 th Street
2921	08/28/07	Hwy. 60 at ?
2920	08/20/07	Hwy. 60 at ?
2919	08/17/07	Hwy. to at ?
2917	08/15/07	Hwy. 60-700 Block
2916	08/10/07	Hwy. 60 at No. Jct.
2915	08/10/07	Hwy. 60 at 16 th Street
2914	08/10/07	Hwy. 60 at 16 th Street
2913	08/07/07	Hwy. 60 at 15 th Street
2912	08/07/07	Hwy. 60 at 16 th Street
2911	07/14/07	Hwy. 60-1400 Block
2909	05/27/07	Hwy. 60 at 15 th Street
2887	06/29/07	Hwy. 60-1400 Block
2884	01/11/07	Hwy. 60 at ?
2883	01/11/07	Hwy. 60 at ?
2875	07/11/07	Hwy. 60 at 16 th Street
2872	06/21/07	Hwy. 60 at 9 th Street
2868	06/07/07	Hwy. 60 at So. Jct.
2866	05/25/07	Hwy. 60 at 16 th Street
2863	01/04/07	Hwy. 60 at Vet Clinic
2850	07/04/07	Hwy. 60-1500 Block

WINDOM POLICE DEPARTMENT

2006 SPEED WARNINGS ON HWY. 60
BETWEEN DATES OF 10/01/06 – 12/31/06

CITATION NO.	DATE	LOCATION
3027	12/30/06	Hwy. 60 at 14 th Street
3026	12/30/06	Hwy. 60 at 14 th Street
3000	12/23/06	Hwy. 60-1400 Block
2998	12/23/06	Hwy. 60-1400 Block
2999	12/23/06	Hwy. 60 at 6 th Street
2997	12/23/06	Hwy. 60-1200 Block
2996	12/23/06	Hwy. 60-900 Block
2995	12/23/06	Hwy. 60-1000 Block
2994	12/22/06	Hwy. 60 at No. Jct.
2993	12/22/06	Hwy. 60-1500 Block
2992	12/22/06	Hwy. 60-1500 Block
2991	12/22/06	Hwy. 60-1400 Block
2990	12/22/06	Hwy. 60 at So. Jct.
2983	12/18/06	Hwy. 60 at 15 th Street
2977	12/16/06	Hwy. 60 at ?
2976	12/16/06	Hwy. 60 at ?
2958	12/15/06	Hwy. 60 at 15 th Street
2956	12/14/06	Hwy. 60 at 15 th Street
2955	12/14/06	Hwy. 60 at 15 th Street
2954	12/14/06	Hwy. 60 at 15 th Street
2953	12/14/06	Hwy. 60 at 16 th Street
2951	12/13/06	Hwy. 60 at 8 th Street
2905	12/27/06	Hwy. 60 at Pamida
2904	12/27/06	Hwy. 60 at 14 th Street
2903	12/27/06	Hwy. 60 at 14 th Street
2902	12/26/06	Hwy. 60 at So. Jct.
2989	12/20/06	Hwy. 60 at 13 th Street
2988	12/19/06	Hwy. 60 at 1 st Street
2987	12/19/06	Hwy. 60 at 13 th Street
2986	12/19/06	Hwy. 60 at 11 th Street
2969	12/29/06	Hwy. 60 at Pamida
2968	12/29/06	Hwy. 60 at 14 th Street
2908	12/28/06	Hwy. 60 at Pamida
2907	12/28/06	Hwy. 60 at 14 th Street
2906	12/28/06	Hwy. 60 at 14 th Street
2882	12/12/06	Hwy. 60 at ?
2881	12/12/06	Hwy. 60 at No. Jct.
2880	12/12/06	Hwy. 60 at ?
2879	11/24/06	Hwy. 60 at 1500 Block
2876	10/31/06	Hwy. 60 at 16 th Street
2855	10/08/06	Hwy. 60 at ?
2828	12/23/06	Hwy. 60 at So. Jct.
2827	11/02/06	Hwy. 60 at 1400 Block
2825	12/18/06	Hwy. 60-1400 Block
2823	12/12/06	Hwy. 60 at 16 th Street
2822	12/12/06	Hwy. 60 at So. Jct.
2821	12/12/06	Hwy. 60 at 11 th Street



Protecting, maintaining and improving the health of all Minnesotans

DATE: January 14, 2008

TO: Community Water Supply System Owners/Superintendents

FROM: Karla Peterson, P.E., Supervisor
Community Public Water Supply Unit
Section of Drinking Water Protection

K-P-P

SUBJECT: Lead and Copper Rule Short-Term Revisions

The U.S. Environmental Protection Agency finalized the Lead and Copper Rule Short-Term Revisions on October 10, 2007.

This final rule aims to strengthen the implementation of the Lead and Copper Rule in the following areas: monitoring, treatment processes, public education, customer awareness, and lead service line replacement. It affects all community water systems and non-transient, non-community water systems.

The new requirements must be met by April 8, 2008. Specifics of the new requirements, and the Minnesota Department of Health's (MDH) approach to assisting your system meet the new requirements are detailed below.

Monitoring

Water systems on an annual or triennial monitoring schedule that exceed the lead action level cannot remain on a reduced schedule based on the results of their water quality parameter monitoring.

Treatment Processes - Notification and Approval for Source or Long-Term Treatment Change.

All systems on reduced lead and copper tap monitoring making a long-term treatment change, adding, or changing to a new water source must notify the MDH in writing and obtain approval prior to implementing the change(s). Long-term treatment changes, include but are not limited to, the addition of a new treatment process, modifications of existing treatment processes such as switching secondary disinfectants, coagulants or corrosion inhibitor products, and/or long-term dose changes to existing chemicals that would have long-term impacts on water quality.

MDH Contact for Notification/Approval: Ms. Lih-in Rezania, 651-201-4661; fax: 651-201-4701; or e-mail lih-in.rezania@health.state.mn.us

Public Education (PE) - Requiring Lead Education Language in Consumers Confidence Reports (CCR), and Revising the Content of Lead PE Message.

All systems are required to put lead education language in their CCR which includes statements about lead in drinking water, health effects on children, and a flushing recommendation of 30 seconds to 2 minutes.

For systems exceeding the lead action level the PE materials must contain mandatory language consisting of an opening statement, health effects language, and sources for additional information. The new health effects language provides greater specificity on lead health effects, e.g., IQ impacts. Delivery of the PE materials must also be made to additional organizations such as childcare facilities and pre-schools.

MDH Action to Achieve Compliance: The required CCR language will be provided in the CCR that the MDH sends to you. In addition, the MDH fact sheets on lead/copper in drinking water, and lead PE materials have been revised to meet the new language requirements.

Customer Awareness - Notification of Lead Results to Residents who participated in Lead/Copper Testing.

Systems must provide lead/copper test results, within 30 days upon receipt of results, to the occupants at the sites that were tested. Content of the notification must include results for the tap that was tested, health effects, actions to reduce exposure, utility contact, maximum contaminant level goal (MCLG), and action level (AL). Systems are also required to certify to the MDH that notification requirements have been met.

MDH Action to Achieve Compliance: Beginning in 2008, the MDH lead/copper tap monitoring reporting package to your water system will include: a report of your system's lead/copper monitoring results; a sample letter(s) for you to send to the residents who participated in lead/copper testing; a revised fact sheet about lead/copper; and a Certification form for you to complete and send back to the MDH along with a sample copy of the notification.

Lead Service Line Replacement - Re-evaluation of Tested-out Lead Service Lines.

Lead service lines that tested below 15 ppb would not be considered permanently replaced and would have to be re-evaluated if a system later re-exceeds the action level. Re-evaluation could consist of either testing the line again or physical replacement of the line because a previous sample may no longer be representative of the lead service line lead concentrations.

Please refer to www.epa.gov/safewater/lcrrm for additional info.

If you have any questions, please contact me at 651-201-4679.

KRP:LR:cmp



Minnesota Department of Public Safety
ALCOHOL & GAMBLING ENFORCEMENT DIVISION
 444 Cedar St., Suite 133, St. Paul, MN 55101-5133
 (651) 201-7512 TTY (651) 282-6555
 www.dps.state.mn.us/alcgamb/alcgamb.html



RENEWAL OF CONSUMPTION & DISPLAY PERMIT

Permit Fee \$250 (Renewal Date: April 1)

MAKE CHECKS PAYABLE TO: ALCOHOL & GAMBLING ENFORCEMENT DIVISION

EB03 PUBLIC
 City of Windom
 Windom Community Center
 1750 Cottonwood Lake Dr
 Windom, MN 56101

**IF NAME AND ADDRESS
 SHOWN ARE NOT CORRECT,
 MAKE CHANGES BELOW**

Worker's Comp Ins. Co. LMCIT Policy No. _____ Policy Period 1/1/08-1/1/09

City/County where permit Approved: Windom, MN Cottonwood Co

Permit Name: City of Windom

Trade Name: Windom Community Center

Location address: 1750 Cottonwood Lake Dr.

City, State, ZIP Code: Windom, MN 56101

Business Phone: 507-831-6149

By signing this renewal application, applicant certifies that there has been no change in ownership, corporate officers, bylaws, membership, partners, home addresses, or telephone numbers. If changes have occurred during the past 12 months, please give details on the back of this renewal, then sign below.

Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.

1. Applicant confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
2. Applicant confirms that for the past five year it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
3. Applicant confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on the back of this renewal, then sign below.
4. Applicant confirms that Workers Compensation insurance is in effect for the full license period.
5. Applicant confirms, no club on-sale intoxicating liquor license is held
6. Applicant confirms business premises are separate from any other business establishment.

Applicants Signature *Brad Benson* Date 1/23/08
 (Signature certifies all above information to be correct and permit has been approved by city/county.)

City Clerk/County Auditor _____ Date _____
 (Signature certifies that a consumption and display permit has been approved by the city/county as stated above.)

Amount Received _____

ACORD CERTIFICATE OF LIABILITY INSURANCE

OP ID: 00 CITYO-8 12/05/07

PRODUCER Bank Midwest Insurance Windom PO Box 189 Windom MN 56101 Phone: 507-831-1322 Fax: 507-831-5859	THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW.	
	INSURERS AFFORDING COVERAGE	NAIC #
INSURED City Of Windom Steve Nasby 444 9th St Windom MN 56101	INSURER A: League of MN Cities	
	INSURER B:	
	INSURER C:	
	INSURER D:	
	INSURER E:	

COVERAGES

THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. AGGREGATE LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR ADD'L LTR INSR	TYPE OF INSURANCE	POLICY NUMBER	POLICY EFFECTIVE DATE (MM/DD/YY)	POLICY EXPIRATION DATE (MM/DD/YY)	LIMITS
A	GENERAL LIABILITY <input type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS MADE <input type="checkbox"/> OCCUR <input checked="" type="checkbox"/> LIQUOR LIABILITY GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO JECT <input type="checkbox"/> LOC	CMC TBD	01/01/08	01/01/09	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ 1,000,000 PRODUCTS - COMP/OP AGG \$
	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS				COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
	GARAGE LIABILITY <input type="checkbox"/> ANY AUTO				AUTO ONLY - EA ACCIDENT \$ OTHER THAN AUTO ONLY: EAACC \$ AGG \$
	EXCESS/UMBRELLA LIABILITY <input type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS MADE DEDUCTIBLE RETENTION \$				EACH OCCURRENCE \$ AGGREGATE \$ \$ \$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? If yes, describe under SPECIAL PROVISIONS below				WC STATU-TORY LIMITS <input type="checkbox"/> OTH-ER <input type="checkbox"/> E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$
	OTHER				

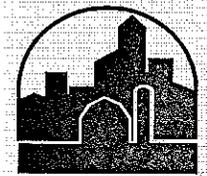
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES / EXCLUSIONS ADDED BY ENDORSEMENT / SPECIAL PROVISIONS

LOCATION OF COVERED PREMISES:

- 575 2ND AVE., WINDOM, MN 56101
- 1750 COTTONWOOD LAKE DRIVE, WINDOM, MN 56101

CERTIFICATE HOLDER City of Windom 444 9th Street Windom MN 56101	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, THE ISSUING INSURER WILL ENDEAVOR TO MAIL 10 DAYS WRITTEN NOTICE TO THE CERTIFICATE HOLDER NAMED TO THE LEFT, BUT FAILURE TO DO SO SHALL IMPOSE NO OBLIGATION OR LIABILITY OF ANY KIND UPON THE INSURER, ITS AGENTS OR REPRESENTATIVES.
	AUTHORIZED REPRESENTATIVE Ken Hoffmann

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: Personnel Committee
DATE: January 30, 2008
RE: Personnel Committee Recommendation – Utility Billing

On January 9 and 16, 2008 the Personnel Committee met to discuss several items. One of the items pertained to operation and maintenance of the new utility billing systems. Due to the billing system conversion some of the duties previously done in-house by City staff are now being done by Midwest Data Systems (telecom billing) and Eric Merritt (utility billing).

At this time the Personnel Committee is recommending that the City enter into a professional services agreement for the operation and maintenance of the billing systems (see attached). This one-year arrangement for services provides the City with a greater flexibility to respond to changes in duties, procedures and tasks. Cross-training on the billing systems will continue for City staff as well.

If you have any questions or would like additional information please contact Steve Nasby at 831-6129.

Contract Agreement

Date: January 14, 2008

From: Denise Houston, Suds²
956 4th Avenue, PO Box 145
Windom, MN 56101

To: Steve Nasby, City Administrator, City of Windom
444 9th Street
Windom, MN 56101

Dear Mr. Nasby:

In the following Contract Agreement, I have included the items that we have discussed and agreed upon. They are as follows:

Purpose of Contract

The City of Windom has an existing contract with Denise Houston for information technology, data processing and operation of utility billing systems. The City of Windom is herein extending this contractual arrangement for the provision of these services.

Independent Contractor

Parties hereby acknowledge and agree that this contract does not constitute an employment agreement. Because of the uniqueness of Denise Houston's services the City is contracting with her as an independent contractor.

Contract Period

It has been agreed upon by both parties that this contract will be for a 1-year term with the opportunity to discuss further working arrangements at the end of the contract period. The start date for this contract is January 14, 2008 thru January 14, 2009.

Termination Agreement

It has been agreed upon by both parties that the contract can be terminated at any time with a 60 day written notice. The party requesting an early termination will pay an early termination fee of \$5,000.

Cost and Professional Fees

It has been agreed upon by both parties that the hourly rate will be \$20.00 per hour for the first 40 hours in a week (Sunday – Saturday) with additional hours at \$25.00 per hour for any hours over 40 hours per week. Prior written approval by the City of Windom will be required for any week anticipated to be in the excess of 50 hours.

Job Responsibilities

It has been agreed upon by both parties that Denise Houston will perform the following list of Job Responsibilities on the behalf of the City of Windom. These duties will be performed on daily basis and will not be restricted to an 8 a.m. to 5 p.m., but will be performed and accomplished on a varied schedule, as determined by Denise Houston, for the purpose of optimum office proficiency. They are as follows:

- EM UTILITY BILLING SYSTEM
 - First point of contact for vendor issues
 - Customer Finalization
 - Administer closings of customer accounts and services
 - Manage all moves of customer accounts and services
 - Close and maintain all snowbird accounts and services
 - Responsible to update utility account information in the MWD System
 - Update the EM system with all meter change out information
 - New Customer Accounts
 - Create all new accounts
 - Add services
 - Meter Reader's Hand Helds
 - Create customer utility meter usage files
 - FTP, synchronize and download customer utility meter usage for meter reader's ITRON Systems
 - Receive, Synchronize and Upload all utility meter usages gathered from customer's premises
 - Import all data files into MVRS systems
 - Create and generate missing reads, zero usage, high and low reads reports
 - FTP all data into the EM System for the billing process
 - Research and correct all meter issues
 - Labels
 - Sequencing
 - Serial Numbers
 - Maintain and back-up MVRS Systems
 - Prepare Customer Bills
 - Back-Up and maintain the EM system
 - Create and maintain billing messages
 - Run and balance the EM system
 - Run bills
 - Review billing
 - Generate billing file for MWD System
 - Post bills to customer accounts
 - Post Billing and Penalty Processes
 - Generate and print all late notices
 - Generate shut off list
 - System Maintenance
 - Purge Final Customer Information
 - Run system Back-ups
 - Rate Maintenance
 - Update all rate structures and changes passed by the City Counsel
 - Maintain a rate history file
 - Update and maintain all rate descriptions of services and classifications
 - ACH Files
 - Generate and FTP ACH File and pass to appropriate city employee for transfer to the financial intuition
 - Reports
 - Responsible for writing all system queries that are needed for reporting
- MWD TELECOM BILLING SYSTEM
 - First point of contact for vendor issues

- Rates and Service Codes
 - Update all rate structures and changes passed by the City Counsel
 - Maintain a rate history file
 - Update and maintain all rate descriptions of services
- Create and maintain billing messages
- Toll
 - Run unbillable toll report
 - Update customer billing errors
- FTP ACH files
 - Generate and FTP ACH File and pass to appropriate city employee for transfer to the financial intuition
- Create acquire reports
- ETI SYSTEM (or Similar Equivalent System)
 - Maintain the integrity of the ETI data by:
 - Running reports and verify data against billing
 - Correct all discrepancies
 - Updating customer services
- CITY OF WINDOM
 - Maintain and balance the trial balance report
 - Responsible for reconciling and correcting all billing errors
 - Responsible to back-up city employees when answering the phones
 - Responsible to creating and maintain the methods and procedures of billing
 - Maintain and create cycle reports (Monthly, Quarterly, Annually)
 - Create and maintain miscellaneous Department Head reports
 - Other duties, and task as reasonable and logically related to the City of Windom's Billing, Utility and Financial Systems.

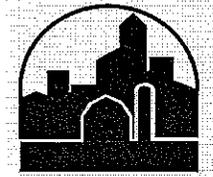
Sincerely,

Denise Houston, Contractor
 Suds²
 956 4th Avenue, PO Box 145
 Windom, MN 56101
 507.573.4409

Accepted by:

Steve Nasby, City Administrator
 City of Windom, Minnesota

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: Community Center Commission

DATE: January 29, 2008

RE: Senior Center – Waiver of Usage Fee

On January 28, 2008 the Community Center Commission discussed the continued use of the Community Center by the Senior Center group. This group has used a room at the Community Center for their activities since the center was completed in 1999.

The Senior Center group is not currently charged for rental, but it contributes to the operation of the Community Center in the amount of \$1,000 in 2007 and has proposed \$1,000 for 2008. The Community Center has not entered into a formal agreement with the Senior Center regarding use, but the Senior Center group must operate according to the policies, terms and conditions set forth by the Community Center Commission.

The Community Center Commission is recommending that the Senior Center group be allowed to continue their existing activities and that no set fees be charged. Minutes of the Commission's January 28, 2008 meeting are included in this Council packet for your information and reference.

RESOLUTION 2008-

INTRODUCED:

SECONDED:

VOTED: Aye:

 Nay:

 Absent:

**A RESOLUTION WAIVING FEES FOR DAILY SENIOR CITIZEN
ACTIVITIES HELD IN THE SENIOR CITIZEN CENTER ROOM
AT THE WINDOM COMMUNITY CENTER**

WHEREAS, the Windom Community Center was designed to incorporate a Senior Center in the facility; and

WHEREAS, the Senior Center provides daily activities for senior citizens; and

WHEREAS, the Senior Center group carries insurance and contributes to the operation of the Community Center; and

WHEREAS, the Community Center Commission met on January 28th and recommends Council approval to waive the fees for daily activities held in the Senior Center room pursuant to the Community Center Policy and Guideline for Key; and

WHEREAS, it is in the public interest that no additional fee be charged for daily activities held in the Senior Center room by the Senior Citizens group.

**NOW, THEREFORE BE IT RESOLVED BY THE WINDOM CITY COUNCIL,
WINDOM, MINNESOTA, AS FOLLOWS:**

That Senior Citizens who use the Senior Center room for daily activities during the week pursuant to the Community Center Policy and Guideline for Key will not be charged for usage of that facility.

Adopted this 5th day of February, 2008.

Tom Riordan, Mayor

Attest: _____

Steve Nasby, City Administrator



Southwest Regional Development Commission

Serving the Counties of

Cottonwood • Jackson • Lincoln • Lyon • Murray • Nobles • Pipestone • Redwood • Rock

2401 Broadway Avenue
Suite 1
Slayton, MN 56172-1142
(507) 836-8547
Fax: (507) 836-8866
E-Mail: srdc@swrdc.org / Website: www.swrdc.org

Gary Sorenson, Chairman
David Benson, Vice-Chairman
Larry Hansen, Treasurer
Robert Byrnes, Secretary

28 January 2008

Steve Nasby
Windom City Administrator
PO Box 38
Windom, MN 56101

Dear Mr. Nasby:

The Southwest Regional Development Commission and Cottonwood County Emergency Management are developing an *All-Hazard Mitigation Plan*, under a grant from the Federal Emergency Management Administration (FEMA) and the Minnesota Department of Homeland Security and Emergency Management (HSEM).

Local units of government that wish to receive federal funding for hazard mitigation projects are required to involve their communities in developing an approved local hazard mitigation plan. What types of project might qualify for funding? Acquisition, relocation or elevation of structures in floodplains, protective measures for utility lines, or stormwater management projects typically use mitigation funding. Pre-disaster mitigation, in a nutshell, helps reduce the overall risk to people and property, before disaster hits.

SRDC and Cottonwood County Emergency Management invite your community to participate in developing our local plan. A sample Resolution to Participate in a Hazard Mitigation Planning Process is attached for your consideration. Please return completed resolutions to SRDC at the earliest opportunity, so that we can provide them to HSEM.

All local units of government, cities and townships, are also invited to provide information for the plan, and participate on the County Task Force which will be evaluating hazards, selecting mitigation goals and prioritizing implementation actions for hazard mitigation.

If you would like somebody to visit your next meeting, please contact me at 507/836-8547 x.103 or by email to jshepard@swrdc.org. We can also provide the Resolution in Word.Doc format by email.

Sincerely,

John C. Shepard, AICP
Development Planner

Enc.: Cottonwood County Resolution #08-01-08A
Sample Resolution to Participate



Board of County Commissioners Cottonwood County

900 Third Avenue

Windom, Minnesota 56101

Phone: 507.831.5669

FAX: 507.831.3675

E-mail: cottonwood.commissioners@co.cottonwood.mn.us

Website: www.co.cottonwood.mn.us

Chairperson:

John Oeltjenbruns
Fifth District
PO Box 584
Mt. Lake, MN 56159
507-427-2191

Vice-Chairperson:

Gary Sorenson
First District
4016 United States Ave.
Storden, MN 56174
507-445-3224

Members:

Ron Kuecker
Second District
650 21st Street
Windom, MN 56101
507-831-4363

Tom White
Third District
2075 Cottonwood Lake
Windom, MN 56101
507-831-2572

Norman Holmen
Fourth District
28606 County Road 1
Comfrey, MN 56019
507-877-3243

**Administrative
Assistant**
Kelly Thongvivong
900 Third Ave.
Windom, MN 56101
507-831-5669

COTTONWOOD COUNTY BOARD OF COMMISSIONERS RESOLUTION #08-01-08A

WHEREAS, the **Southwest Regional Development Commission and Cottonwood County Emergency Management** are developing an All-Hazard Mitigation Plan that will satisfy the requirements of the Disaster Mitigation Act of 2000 and 44CFR 201.6. The plan will identify, analyze, and prioritize significant disasters that may impact our county. The plan will also outline mitigation strategies to effectively lessen the impacts of those disasters; and

WHEREAS, local units of government that wish to receive funding for hazard mitigation projects from the Hazard Mitigation and Pre-Disaster Mitigation Grant Programs will be required (by the Federal Emergency Management Agency) to create or participate in the creation of an approved local hazard mitigation plan satisfying the requirements of the Disaster Mitigation Act of 2000; and

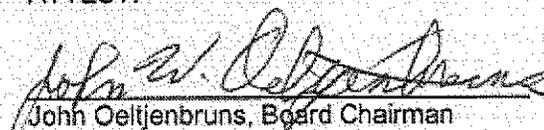
WHEREAS, the **Southwest Regional Development Commission and Cottonwood County Emergency Management** will develop a plan that reflects the needs and concerns of the community and the local units of government within the county. In addition, mitigation strategies may need to be implemented at the local level or with cooperation from the local government. To achieve these objectives, local input is an essential element of the planning process;

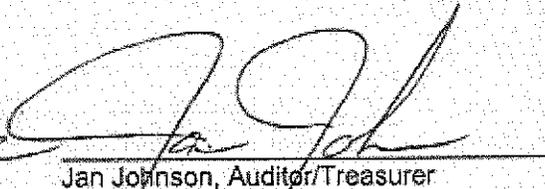
NOW, THEREFORE, BE IT RESOLVED that the Cottonwood County Board of Commissioners will support the County's efforts in developing the All-Hazard Mitigation Plan. The Cottonwood County Board of Commissioners will participate in the hazard mitigation planning process by doing the following:

- Allow County staff to participate in plan development and present the draft plan at a Board meeting;
- Provide comments and suggestions on the draft plan to ensure that the plan reflects the needs of the County;
- And consider adopting by resolution the final approved All-Hazard Mitigation Plan.

Approved and adopted on January 8, 2008

ATTEST:


John Oeltjenbruns, Board Chairman


Jan Johnson, Auditor/Treasurer

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

RESOLUTION TO REASONABLY PARTICIPATE IN A HAZARD MITIGATION PLANNING PROCESS

WHEREAS, the Southwest Regional Development Commission and the County of Cottonwood are participating in a hazard mitigation planning process as established under the Disaster Mitigation Act of 2000; and

WHEREAS, the Act establishes a framework for the development of a county all-hazard mitigation plan; and

WHEREAS, the Act as part of the planning process requires public involvement and local coordination among neighboring local units of government and businesses; and

WHEREAS, the plan must include a risk assessment including past hazards, hazards that threaten the county, maps of hazards, an estimate of structures at risk, estimate of potential dollar losses for each hazard, a general description of land uses and development trends; and

WHEREAS, the plan must include a mitigation strategy including goals and objectives and an action plan identifying specific mitigation projects and costs; and

WHEREAS, the plan must include a maintenance or implementation process including plan updates, integration of plan into other planning documents and how the Cottonwood County will maintain public participation and coordination; and

WHEREAS, the draft plan will be shared with Minnesota Division of Homeland Security and Emergency Management (HSEM) for coordination of state agency review and comment on the draft; and

WHEREAS, approval of the all hazard mitigation plan will make Cottonwood County eligible to receive Hazard Mitigation Grant Program (HMGP) project grants; and

WHEREAS, the City of Windom may utilize this plan upon final approval by the City Council; and

WHEREAS, this resolution does not preclude the City of Windom from preparing its own plan sometime in the future should it desire to do so.

NOW THEREFORE BE IT RESOLVED, that the City of Windom supports the County's all-hazard mitigation planning effort.

Adopted by the Council this 5th day of February, 2008.

Tom Riordan, Mayor

Attest: _____
Steven Nasby, City Administrator

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	284.00
MAYOR & COUNCIL	PETERSON JEWELRY	SUPPLIES - MAYORS MEDAL	10.00
	Total for Department 101		294.00*
CITY OFFICE	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	1,788.00
	Total for Department 103		1,788.00*
P & Z / BUILDING OFF	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	669.00
	Total for Department 106		669.00*
POLICE	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	11,171.00
POLICE	TRAVEL MANAGEMENT	LEASE CAR	2,511.00
	Total for Department 120		13,682.00*
FIRE DEPARTMENT	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	4,236.00
FIRE DEPARTMENT	QUEST	TELEPHONE	58.66
	Total for Department 125		4,294.66*
ANIMALS	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	10.00
	Total for Department 135		10.00*
STREET	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	11,050.00
STREET	MIDWEST WIRELESS	TELEPHONE	97.01
STREET	QUEST	TELEPHONE	58.66
STREET	MN ENERGY RESOURCES	HEATING	2,100.04
	Total for Department 140		13,305.71*
RECREATION	COCA-COLA BOTTLING C	MERCHANDISE JUNE 07 INVO	344.00
	Total for Department 150		344.00*
PARKS	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	3,253.00
	Total for Department 165		3,253.00*
	Total for Fund 01		37,640.37*
AIRPORT	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	284.00
	Total for Department 174		284.00*
	Total for Fund 11		284.00*
POOL	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	1,485.00
	Total for Department 175		1,485.00*
	Total for Fund 12		1,485.00*
AMBULANCE	TIM HACKER	EXPENSE	8.24
AMBULANCE	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	5,018.00
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	92.78
AMBULANCE	QUEST	TELEPHONE	58.66
AMBULANCE	ALLAN REMPEL	EXPENSE	6.74
AMBULANCE	DOUG WESTERMAN	EXPENSE	31.88

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department 176			5,216.30*
Total for Fund 13			5,216.30*
MULTI-PURPOSE BUILDI	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	1,323.00
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	13.77
Total for Department 177			1,336.77*
Total for Fund 14			1,336.77*
LIQUOR	BELLBOY CORP	MERCHANDISE	688.00
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,746.00
LIQUOR	GRIGGS COOPER	MERCHANDISE	1,485.79
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	5,109.90
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,257.11
LIQUOR	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	2,799.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	790.60
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	4,416.63
Total for Department 180			19,293.03*
Total for Fund 60			19,293.03*
WATER	DATA-PAC MAILING SYS	MAIL METER RENTAL	52.25
WATER	GOPHER STATE ONE CAL	LOCATE	2.18
WATER	H P SUDS	BILLING CONTRACT SERVICE	147.34
WATER	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	5,587.00
WATER	QUEST	TELEPHONE	58.66
Total for Department 181			5,847.43*
Total for Fund 61			5,847.43*
LELAND LAUTERBACH REFUND - UTILITY PREPAYM			125.00
Total for Department			125.00*
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	273,187.35
ELECTRIC	DATA-PAC MAILING SYS	MAIL METER RENTAL	52.25
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	2.18
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	147.34
ELECTRIC	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	10,660.00
ELECTRIC	QUEST	TELEPHONE	55.21
ELECTRIC	BANK MIDWEST	NSF CHECK	150.00
ELECTRIC	BANK MIDWEST	SURETY BOND	100.00
Total for Department 182			284,354.33*
Total for Fund 62			284,479.33*
SEWER	DATA-PAC MAILING SYS	MAIL METER RENTAL	52.25
SEWER	GOPHER STATE ONE CAL	LOCATE	2.18
SEWER	H P SUDS	BILLING CONTRACT SERVICE	147.33
SEWER	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	5,538.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	QUEST	TELEPHONE	259.69
SEWER	MN ENERGY RESOURCES	HEATING	1,286.85
		Total for Department 183	7,286.30*
		Total for Fund 63	7,286.30*
ARENA	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	1,425.00
		Total for Department 184	1,425.00*
		Total for Fund 64	1,425.00*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	164.72
ECONOMIC DEVELOPMENT	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	669.00
ECONOMIC DEVELOPMENT	LAMAR	RENT OF SIGN	325.00
		Total for Department 187	1,158.72*
		Total for Fund 67	1,158.72*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	6.24
TELECOMMUNICATIONS	DATA-PAC MAILING SYS	MAIL METER RENTAL	156.75
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	50.14
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	6.51
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	441.99
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	WORKMAN'S COMP PLAN	5,850.00
		Total for Department 199	6,511.63*
		Total for Fund 69	6,511.63*
		Grand Total	371,963.88*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	DEPUTY REGISTRAR #54	LICENSE	14.50
	Total for Department 101		14.50*
CITY OFFICE	SECR REV FUND/CITY O	POSTAGE	8.44
	Total for Department 103		8.44*
P & Z / BUILDING OFF	DEPUTY REGISTRAR #54	LICENSE	14.50
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	21.51
	Total for Department 106		36.01*
CITY HALL	MN ENERGY RESOURCES	HEATING	2,108.61
	Total for Department 115		2,108.61*
POLICE	DEPUTY REGISTRAR #54	LICENSE	14.50
POLICE	H.E.A.T. TACTICAL TE	DUES	500.00
POLICE	SECR REV FUND/CITY O	POSTAGE	41.00
POLICE	JEFFREY SHIRKEY	EXPENSE	8.39
POLICE	SOUTHWEST CHIEFS OF	DUES	30.00
POLICE	UNICEL	TELEPHONE	279.90
	Total for Department 120		873.79*
FIRE DEPARTMENT	DEPUTY REGISTRAR #54	LICENSE	14.50
FIRE DEPARTMENT	MN STATE FIRE DEPT A	DUES	208.00
FIRE DEPARTMENT	RIVERSIDE LAUNDRY	SERVICE	149.10
FIRE DEPARTMENT	SW REGIONAL FIRE DEP	DUES	50.00
	Total for Department 125		421.60*
STREET	DEPUTY REGISTRAR #54	LICENSE	101.50
STREET	MN DEPT OF PUBLIC SA	SUPPLIES	20.00
STREET	SOUTH CENTRAL COLLEG	REGISTRATION	75.00
	Total for Department 140		196.50*
PARKS	MN DEPT OF EMPLOY & E	UNEMPLOYMENT	1,439.00
PARKS	DEPUTY REGISTRAR #54	LICENSE	29.00
	Total for Department 165		1,468.00*
	Total for Fund 01		5,127.45*
	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	25,000.00
	U S BANK TRUST NATIO	BOND PAYMENT	20,000.00
	Total for Department		45,000.00*
EQUIPMENT/F.A.	BOND TRUST SERVICE C	2005 A ADM FEE	450.00
EQUIPMENT/F.A.	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	3,793.75
EQUIPMENT/F.A.	U S BANK TRUST NATIO	BOND PAYMENT	6,098.75
	Total for Department 170		10,342.50*
	Total for Fund 02		55,342.50*
	U S BANK TRUST NATIO	BOND PAYMENT	48,000.00
	Total for Department		48,000.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
2003 IMPROVEMENT BON	U S BANK TRUST NATIO	BOND PAYMENT	13,146.00
		Total for Department 169	13,146.00*
		Total for Fund 05	61,146.00*
	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	25,000.00
		Total for Department	25,000.00*
4TH AVE PROJECT	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	8,248.75
		Total for Department 168	8,248.75*
		Total for Fund 06	33,248.75*
2007 IMPROVEMENT PRO	BOND TRUST SERVICE C	2007 B ADM FEE	450.00
2007 IMPROVEMENT PRO	BOND TRUST SERVICE C	SERIES 2007B GENERAL OB	25,351.63
		Total for Department 164	25,801.63*
		Total for Fund 07	25,801.63*
2006A REFUNDING BOND	NORTHLAND SECURITIES	INTEREST ON ESCROW PAYME	26,143.00
		Total for Department 157	26,143.00*
		Total for Fund 08	26,143.00*
AIRPORT	DEPUTY REGISTRAR #54	LICENSE	14.50
		Total for Department 174	14.50*
		Total for Fund 11	14.50*
MULTI-PURPOSE BUILDI	DEPUTY REGISTRAR #54	LICENSE	14.50
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	3	3,039.30
		Total for Department 177	3,053.80*
		Total for Fund 14	3,053.80*
	U S BANK TRUST NATIO	BOND PAYMENT	15,000.00
		Total for Department	15,000.00*
TIF 1-13 RIVER BLUFF	U S BANK TRUST NATIO	BOND PAYMENT	7,458.75
		Total for Department 188	7,458.75*
		Total for Fund 33	22,458.75*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	5,425.25
LIQUOR	GRIGGS COOPER	MERCHANDISE	3,664.52
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	2,140.75
LIQUOR	JOHNSON BROS.	MERCHANDISE	710.04
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	2,776.09
		Total for Department 180	14,716.65*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 60			14,716.65*
	BOND TRUST SERVICE C SERIES 2005A GEN OBLIGAT		38,000.00
	U S BANK TRUST NATIO BOND PAYMENT		37,000.00
Total for Department			75,000.00*
WATER	BOND TRUST SERVICE C SERIES 2005A GEN OBLIGAT		8,464.10
WATER	BOND TRUST SERVICE C SERIES 2007B GENERAL OB		5,577.00
WATER	DEPUTY REGISTRAR #54 LICENSE		116.00
WATER	H P SUDS BILLING CONTRACT SERVICE		136.71
WATER	MN DEPT OF HEALTH WA SUR CHARGE		3,180.00
WATER	MN ENERGY RESOURCES 3		1,054.30
WATER	SECR REV FUND/CITY O POSTAGE		5.70
WATER	U S BANK TRUST NATIO BOND PAYMENT		11,130.25
WATER	WINDOM FIRE SAFETY MAINTENANCE		146.49
Total for Department 181			29,810.55*
Total for Fund 61			104,810.55*
	SECR REV FUND/CITY O REFUND UTILITY PREPAYMEN		500.00
Total for Department			500.00*
ELECTRIC	DEPUTY REGISTRAR #54 LICENSE		130.50
ELECTRIC	MARV GRUNIG EXPENSE		151.50
ELECTRIC	H P SUDS BILLING CONTRACT SERVICE		136.71
ELECTRIC	MIDWEST WIRELESS TELEPHONE		89.19
ELECTRIC	MN ENERGY RESOURCES 3		724.49
ELECTRIC	WINDOM FIRE SAFETY MAINTENANCE		103.00
ELECTRIC	WINDOM TOWING CO TIRES		20.00
Total for Department 182			1,355.39*
Total for Fund 62			1,855.39*
	BOND TRUST SERVICE C SERIES 2005A GEN OBLIGAT		12,000.00
	U S BANK TRUST NATIO BOND PAYMENT		20,000.00
Total for Department			32,000.00*
SEWER	BOND TRUST SERVICE C SERIES 2005A GEN OBLIGAT		4,193.40
SEWER	BOND TRUST SERVICE C SERIES 2007B GENERAL OB		5,148.00
SEWER	H P SUDS BILLING CONTRACT SERVICE		136.71
SEWER	MN ENERGY RESOURCES 3		161.50
SEWER	U S BANK TRUST NATIO BOND PAYMENT		5,477.50
SEWER	WINDOM FIRE SAFETY MAINTENANCE		146.50
Total for Department 183			15,263.61*
Total for Fund 63			47,263.61*
ARENA	DEPUTY REGISTRAR #54 LICENSE		43.50
ARENA	MIDWEST WIRELESS TELEPHONE		42.66
Total for Department 184			86.16*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 64			86.16*
ECONOMIC DEVELOPMENT	GODFATHER'S PIZZA	EXPENSE	28.47
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	46.92
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	3	206.54
ECONOMIC DEVELOPMENT	WORTHINGTON DAILY GL	SUBSCRIPTION	151.65
Total for Department 187			433.58*
Total for Fund 67			433.58*
SECR REV FUND/CITY O REFUND CONVERTER DEPOSIT			25.00
Total for Department			25.00*
TELECOMMUNICATIONS	BOND TRUST SERVICE C 2007A	GO/EQUIPMENT	47,300.00
TELECOMMUNICATIONS	DEPUTY REGISTRAR #54	LICENSE	92.00
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	410.12
TELECOMMUNICATIONS	SECR REV FUND/CITY O	BANK DRAFT	3.50
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	16.25
TELECOMMUNICATIONS	U S BANK TRUST NATIO	BOND PAYMENT	289,598.13
Total for Department 199			337,420.00*
Total for Fund 69			337,445.00*
AFSCME	UNION DUES		225.96
AFLAC	INSURANCE		457.38
JOHNSON COUNTY COURT	PAYROL DEDUCTION	CDDM013	1,302.00
LOCAL UNION #949	UNION DUES		1,539.54
MN BENEFIT ASSOCIATI	INSURANCE		96.18
Total for Department			3,621.06*
Total for Fund 70			3,621.06*
Grand Total			742,568.38*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	58.18
		Total for Department 103	58.18*
POLICE	DEPUTY REGISTRAR #54	LICENSE	103.50
POLICE	NATIONAL RIFLE ASSOC	REGISTRATION	525.00
		Total for Department 120	628.50*
STREET	JOHNSON HARDWARE	MAINTENANCE	1.14
		Total for Department 140	1.14*
		Total for Fund 01	687.82*
LIBRARY	MN DEPT OF ADMINISTR	TELEPHONE	23.13
LIBRARY	MN ENERGY RESOURCES	HEATING	1,562.27
		Total for Department 171	1,585.40*
		Total for Fund 03	1,585.40*
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	19.60
		Total for Department 174	19.60*
		Total for Fund 11	19.60*
AMBULANCE	TIM HACKER	EXPENSE	37.49
AMBULANCE	JOLYNN NERHUS	EXPENSE	21.84
AMBULANCE	KIM POWERS	EXPENSE	34.63
AMBULANCE	JIM SKARPHOL	EXPENSE	187.42
		Total for Department 176	281.38*
		Total for Fund 13	281.38*
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR	TELEPHONE	19.60
MULTI-PURPOSE BUILDI	MN DEPT OF PUBLIC SA	CONSUMPTION & DISPLAY RE	250.00
		Total for Department 177	269.60*
		Total for Fund 14	269.60*
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,166.50
LIQUOR	PAUSTIS & SONS	MERCHANDISE	246.50
LIQUOR	MN ENERGY RESOURCES	HEATING	25.95
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	457.25
LIQUOR	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	9.69
		Total for Department 180	1,905.89*
		Total for Fund 60	1,905.89*
WATER	AMERICAN PAYMENT CEN	SERVICE	16.50
WATER	H P SUDS	BILLING CONTRACT SERVICE	149.46
WATER	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	4.84
		Total for Department 181	170.80*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 61			170.80*
	WERNER ELECTRIC	MAINTENANCE	28.69
Total for Department			28.69*
ELECTRIC	AMERICAN PAYMENT CEN SERVICE		16.50
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	149.46
ELECTRIC	JOHNSON HARDWARE	MAINTENANCE	2.66
ELECTRIC	CHERYL LILLEGAARD	MILEAGE	73.00
ELECTRIC	CHERYL LILLEGAARD	MILEAGE/TAKE DRIVER TO C	254.52
ELECTRIC	HSBC BUSINESS SOLUTI	MAINTENANCE	218.80
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	184.43
ELECTRIC	MN ENERGY RESOURCES	HEATING	625.64
ELECTRIC	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	42.64
ELECTRIC	BANK MIDWEST	NSF CHECK	440.53
ELECTRIC	JIM & VICKI ANDERSON	ENERGY REBATE	200.00
ELECTRIC	JACKIE DOEDEN	ENERGY REBATE	100.00
ELECTRIC	MARIA GONZALEZ	ENERGY REBATE	100.00
ELECTRIC	MARLENE J SMITH	ENERGY REBATE	100.00
ELECTRIC	RANDY TORKELESON	ENERGY REBATE	100.00
Total for Department 182			2,608.18*
Total for Fund 62			2,636.87*
SEWER	AMERICAN PAYMENT CEN SERVICE		16.50
SEWER	H P SUDS	BILLING CONTRACT SERVICE	149.46
SEWER	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	4.84
Total for Department 183			170.80*
Total for Fund 63			170.80*
ARENA	MN ENERGY RESOURCES	HEATING	2,506.34
ARENA	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	4.84
Total for Department 184			2,511.18*
Total for Fund 64			2,511.18*
	BANK MIDWEST	LOAN PAYMENT	4,000.00
Total for Department			4,000.00*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	153.52
ECONOMIC DEVELOPMENT	EHLERS & ASSOC., INC	REGISTRATIOIN	230.00
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	14.67
ECONOMIC DEVELOPMENT	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	4.84
ECONOMIC DEVELOPMENT	LAND TITLE & ABSTRAC	ABSTRACT	165.00
Total for Department 187			568.03*
Total for Fund 67			4,568.03*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	237.26

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	AMERICAN PAYMENT CEN	SERVICE	49.50
TELECOMMUNICATIONS	DISH NETWORK	SERVICE	340.00
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	47.60
TELECOMMUNICATIONS	GODFATHER'S PIZZA	EXPENSE	21.56
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	448.37
TELECOMMUNICATIONS	QUEST	TELEPHONE	98.02
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	228.78
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	335.19
TELECOMMUNICATIONS	HARLAND TECHNOLOGY S	MAINTENANCE CONTRACT	63.96
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION/PRINTING	1,957.20
TELECOMMUNICATIONS	WINDOM QUICK PRINT	PRINTING	118.22
		Total for Department 199	3,945.66*
		Total for Fund 69	3,945.66*
		Grand Total	18,753.03*



Coalition of Greater Minnesota Cities

CGMC in Brief

January 17, 2008

Contact: Sarah Kleppe
651.225.8840

Governor's bonding bill stirs up transportation debate

Gov. Pawlenty's \$1 billion bonding proposal contains \$416 million in borrowing for transportation projects, \$40 million for the Duluth Entertainment Convention Center, and \$258 million for projects at the University of Minnesota and Minnesota State Colleges and Universities systems. While the dollars committed to local bridges and roads are a positive thing, the proposal does nothing for state roads and bridges, which cannot be funded with General Obligation Bonds. Capitol insiders are speculating that the Legislature will try to pass a comprehensive transportation bill in the first few weeks of session.

The CGMC continues to support a comprehensive transportation bill that meets the needs of the entire state with an ongoing and consistent source of state revenue.

As part of his Strategic Entrepreneurial Economic Development (SEED) initiative, Gov. Pawlenty also has included \$20 million in his bonding bill for the *statewide* redevelopment grant program and \$20 million for the Greater Minnesota Business Development Infrastructure Grant Program. A detailed list of the governor's bonding proposal is online at: www.budget.state.mn.us/budget/capital/2008/governors_summary080114.pdf

Annexation Task Force begins work on legislative recommendations

The Municipal Boundary Adjustment Task Force met for the third time Tuesday. **Rochester Assistant City Administrator Gary Neumann, Sartell City Administrator Patti Gartland, and Waconia City Administrator Susan Arntz** represented the cities at the meeting.

The Task Force discussed the form and content of its forthcoming report to the Legislature, as well as items of agreement that will be presented to the Legislature in a technical/non-controversial bill.

The Task Force has yet to take up many of the more controversial annexation issues, such as:

- Townships' discontent with "balloon and string" annexations.
- Townships' desire to reinstate an election requirement for some annexations.
- Cities' request to expand options for annexation by ordinance.
- Cities' request of more extra-territorial planning abilities.

It is unlikely the Task Force will produce any substantive recommendations. Instead, those issues are likely to be addressed by the Legislature this year.



Board/Property Tax Committees to hold joint meeting

A joint meeting of the **CGMC Board of Directors and Property Tax/LGA Committee** will be held **Jan. 24 from 10 a.m. – Noon at the Flaherty & Hood, P.A. offices in St. Paul.** Steve Peterson, policy analyst for the CGMC, will present the two committees with formula and funding options to consider.

Please R.S.V.P. to Sarah Kleppe at skleppe@flaherty-hood.com or 651.259.1919 if you are able to attend.

Legislative Leaders and Tax Chairs confirmed for CGMC Legislative Action Day, February 20

We are pleased to announce that all legislative leaders will participate in the CGMC's Legislative Action Day on Feb. 20.

Senate Tax Chair Tom Bakk, DFL-Cook, and House Tax Chair Ann Lenczewski, DFL-Bloomington, will discuss LGA and property tax relief at Noon.

Later that afternoon, **Senate Majority Leader Larry Pogemiller, DFL-Minneapolis, House Speaker Margaret Anderson Kelliher, DFL-Minneapolis, House Minority Leader Marty Seifert, R-Marshall, and Senate Minority Leader David Senjem, R-Rochester,** will discuss CGMC issue areas and answer questions from our members.

Please book your hotel rooms! There is a high school hockey tournament at this time and hotel-motel accommodations are limited.

Rooms at the **Holiday Inn RiverCentre** (near Xcel Energy Center) are \$115 (plus tax) and are available by calling 651.225.1515. Parking is an additional charge, but the hotel offers a free shuttle to and from Mancini's. There are only five rooms left on the CGMC block for Wednesday night.

Rooms at the **Best Western Kelly Inn** (near the Capitol) are \$94 and are available by calling 651.227.8711.

The updated agenda and registration form are available on the CGMC website at: www.greatermncities.org/2008_LADregistration010208.pdf.

East Grand Forks City Administrator Bob Brooks dies

The CGMC is saddened by the death of **East Grand Forks City Administrator Bob Brooks.** He was the city administrator of Warren when that city joined the coalition in 2003 and was active in the CGMC. He will be greatly missed.

The funeral will be **Jan. 19 at 1:30 p.m. at St. Michael's Church, 524 5th Avenue North, Grand Forks, ND, 58201.**





Coalition of Greater Minnesota Cities

CGMC in Brief

January 25, 2008

Contact: Sarah Kleppe
651.225.8840

Welcome New Members!

The CGMC is proud to welcome the **City of Hinckley**, and the **City of Bagley** to the coalition! We look forward to meeting and working closely with our new members. With the addition of these two cities, the coalition now has **76** member cities!

CGMC Board of Directors Meeting

Thursday, CGMC board members met in St. Paul to discuss the coalition's position on LGA for the upcoming session. The meeting included:

- Appointment of **Mayor Steve Cook**, Hutchinson and **Mayor Bob Byrnes**, Marshall to the CGMC board of directors
- A vote to support *Progress in Motion*, a large group advocating for a comprehensive transportation bill this session. Their views on transportation parallel the coalition's.
- Update on the phosphorus lawsuit. Sufficient funds have been raised to proceed ahead with the lawsuit against the MPCA.

Property Tax/LGA Meeting

Steve Peterson, policy analyst with Flaherty & Hood, P.A. presented the board of directors with potential changes to the LGA formula. This presentation was followed by an animated discussion regarding CGMC strategy during the session. Peterson's presentation included:

- A review of the current LGA formula.
- Possible formula changes.
- Examination of how any potential compromise with competing groups could impact coalition cities.
- The board authorized CGMC staff and officers to negotiate changes to the LGA formula with other city associations. The Board set a Friday, February 4 deadline for agreement on any changes.

Committee for 2009 CGMC Summer Conference

CGMC president Tom Kuntz appointed the following members to a committee to select the site of the 2009 summer conference: **Mayor Wayne Wolden of Wadena, Mayor Ardell Brede of Rochester, Councilor Victoria Hallin of Princeton and Sarah Kleppe, of Flaherty & Hood P.A.** The committee members will choose between the candidate cities of **Brainerd, Fergus Falls, and International Falls.**



**Legislative Leaders
Will Attend CGMC's
Legislative Action
Day**

The following legislators have confirmed their attendance: **Senate Majority Leader Larry Pogemiller, (DFL-Minneapolis), Senate Minority Leader David Senjem, (R-Rochester), Speaker of the House Margaret Anderson Kelliher, (DFL-Minneapolis), House Minority Leader Marty Seifert, (R-Marshall), Senate Tax Chair Tom Bakk, (DFL-Cook), and House Tax Chair Ann Lenczewski, (DFL-Bloomington)**

**Make Reservations
for CGMC Legislative
Action Day –
February 20, 2008**

Just a reminder to book your hotel rooms! There is a high school hockey tournament that weekend and hotel-motel accommodations are limited.

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