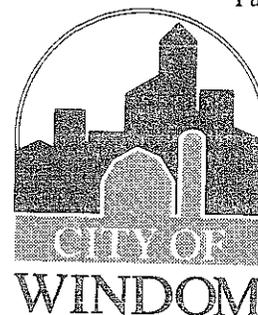


**City Council Meeting
Tuesday, February 20, 2007
Windom City Council Chambers
7:30 p.m.**



AGENDA

Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – February 6, 2007
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Civil Service Commission – February 5, 2007
 - Telecom Commission – February 8, 2007
 - EDA – February 12, 2007
 - Park & Recreation Commission – February 12, 2007
 - Planning Commission – February 13, 2007
 - Library Board – February 13, 2007
 - Correspondence
 - 2006 EDA Annual Report
3. Department Heads
4. License Application
 - Exempt Gambling Permit- Windom Area Chamber of Commerce
5. Planning & Zoning
 - Conditional Use Permit – 645 Hale Place
6. CMMPA Project Participation – Brookings/Twin Cities High Voltage Transmission Line
7. Ratification of Fire Department Elections
8. Community Assistance for Law Enforcement Agencies (CALEA) Recommendation
9. EDA –DEED Grant Release
10. Planning Commission Appointment
11. Resolution for Completion of Highway 60 Expansion
12. 311 Phone Number for Non-Emergency City Services
13. City Hall Council Chamber-Rental Fees



14. Regular Bills
15. Unfinished Business
16. New Business
17. Council Concerns
18. Adjourn

City Council Meeting
Windom City Hall, Council Chambers
February 6, 2007
7:30 p.m.

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Bob Messer,
Bradley Powers and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Dennis
Johnson, City Engineer; Bruce Caldwell,
Street Superintendent; Mike Haugen,
Water\Wastewater Superintendent; Al
Baloun, Recreation Director; Terry Glidden,
Telecom; and Craig Mueller, Wenck
Engineering

Public: Rahn Larsen

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Ray, second by Powers, to approve the Council minutes from
January 16, 2007. Motion carried 5 - 0.**

5. Consent Agenda:

- Receipt of Board & Commission Minutes
 - a. Telecommunications Commission – January 11, 2007
 - b. EDA – January 12, 2007
 - c. Community Center Commission – January 22, 2007
 - d. Utility Commission – January 24, 2007
 - e. Street Committee – January 24 & 31, 2007
- Correspondence
 - a. Amo Township – Fire Coverage Area
 - b. Dick Olson Motors

Ray said that there was a typo in the Street Committee minutes regarding the Carl Schneider Industrial Park.

Motion by Fast, second by Messer, to approve the Consent Agenda with the correction. Motion carried 5 - 0.

6. Department Heads:

Baloun said that Windom had been chosen as the site for the 2007 District Hershey's Track Meet. He said that approximately 80 youth participate in the event from SW Minnesota. Baloun noted that this event is a good fundraiser for the Recreation Department as Windom gets proceeds from admissions and concessions. Baloun said that community volunteers are needed to help with registrations, meet operations and concessions.

Baloun announced the 2007 Bus Trip on July 14 to Minneapolis for a game between the Minnesota Twins and Oakland A's. He said that there are 100 tickets available for this event available and the cost would be \$26\person, which includes the ticket, transportation and a \$5 food-beverage coupon. This is being promoted as a 'family' event and he is working with local service organizations to find sponsors.

Messer asked if the sponsors were for the Minnesota Twin's ticket costs. Baloun said the local sponsors were being sought for the transportation costs.

7. License Application:

Riordan said that this was for the Windom Community Center Consumption and Display Permit.

Motion by Kruse, second by Ray, to approve the Consumption and Display Permit for the Windom Community Center. Motion carried 5 - 0.

8. 2007 Street Improvement Project:

Johnson, Caldwell, Haugen and Mueller were present to provide information and answer questions. Johnson said that he had a PowerPoint presentation to review the project.

Johnson noted that this project primarily includes water, sewer and street improvements on 4th Avenue, Prospect Avenue, 16th Street, 13th Street, and Miller Avenue. Johnson then reviewed all of the Plans and Specification sheets with the City Council.

Johnson said that there had been considerable discussion with business owners, the Street Committee and Utility Commission regarding access to businesses on 4th Avenue in between 9th and 10th Streets. In response to these concerns the plan for the sidewalk is to back-fill the areas where water and sewer service lines are connected so that the sidewalk is not out for more than a day or two. Once all of

the services in this block are done then the entire sidewalk will be removed and replaced. This sequencing of events should minimize the disruption to local businesses.

Riordan asked about the condition of the sidewalk outside of the Eagle's Club. Messer said it was discussed and checked by City staff and found to be in substantial compliance. Messer noted that this topic had also been a point of considerable discussion with the Street Committee and that City staff had spoken to the Eagle's Club about replacing the sidewalk. It was estimated that the cost to address the slope in the sidewalk would be \$15,000, which would be a cost to the Eagle's Club.

Nasby asked Johnson to briefly talk about the incentive plan for the completion of 4th Avenue. Johnson said that the 4th Avenue phase of the project (6th to 10th Streets) had been reduced to a 50-working day completion window to minimize disruption downtown and an incentive plan had been built into the specifications that would provide the contractor with a \$1,200\day bonus for early completion. Johnson also noted that a penalty of \$1,200\day is a part of the specs in the event the contractor exceeded 50 working days. Johnson said that the entire 2007 Street Project had a 75-working day completion schedule.

Johnson said that 16th Street will continue to be a heavy duty road as it carries a high traffic volume. Powers asked what 'ton' road it would be. Johnson said approximately a 7-ton road. Messer noted that 5-ton is the standard for City streets and that the City would cover the additional costs to maintain it as a 7-ton street.

On Miller Avenue, Johnson said that there is a City option to extend sanitary sewer by 400 feet included in the plan, as an alternate that could be selected.

Johnson said that on 13th Street there were considerations made in the plans to address excess storm water and run-off issues. The plans call for a berm to be constructed which would help direct water into the catch basin.

Material storage is anticipated to be on the south end of the Liquor Store site or in the industrial park off 16th Street.

Johnson said that the bid letting date needs to be changed and it will be March 9th not March 2nd as shown in the plans. He would make that correction.

Powers asked if there are a required minimum number of bidders. Johnson said that the Council can evaluate the response, but if a bid is close to the estimate then there have been times the Council has accepted a single bid. Johnson said that this project is going out early so there will be many plans going out and that he expected a good number of sub-contractors and possibly four or five prime contractors bidding.

Council member Messer introduced the Resolution No. 2007-07, entitled “RESOLUTION APPROVING PLANS AND SPECIFICATIONS AND ORDERING ADVERTISEMENT FOR BIDS FOR THE 2007 STREET IMPROVEMENT PROJECT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Kruse, Messer, Powers, Ray and Fast. Nay: None. Resolution passed 5 - 0.

9. 2007 Seal Coat Project – Call for Plans and Specifications:

Caldwell said that the list of streets for 2007 was included in the Council packet and he is anticipating that all of them can be done for the budgeted amount. He is requesting that the Council call for plans and specifications.

Powers asked if any of the streets listed were coming up for water or sewer improvements. Caldwell said that none of them were coming up in the near future. Powers asked how long the seal coat lasts. Caldwell said we are scheduling a seven year rotation.

Motion by Messer, seconded by Powers, to approve call for plans and specifications for the 2007 Seal Coat Project. Motion passed 5 – 0.

10. Resolution Accepting Donation – Daisy Jacob Estate:

Riordan said that Daisy Jacob had remembered the City of Windom in her estate in the amount of \$30, 199.57, which is dedicated to the Community Center “Make It Happen” project. Riordan said that the money would be placed in a fund and not into operations.

Kruse said the Community Center Commission was aware of the donation and had several ideas.

Fast asked if a foundation could be established for gifts to the Community Center and the interest could be used to make improvements.

Nasby said a savings account had been established for the Community Center and these funds would be deposited for use on capital projects. The Community Center Commission and City Council could look at a foundation and would be making the decisions on these funds.

Council member Kruse introduced the Resolution No. 2007-08, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM THE DAISY JACOB ESTATE FOR THE WINDOM COMMUNITY CENTER” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Messer, Powers, Ray, Fast and Kruse. Nay: None. Resolution passed 5 - 0.

11. Authorization for Disposition of Surplus Equipment:

Caldwell said that the new truck will be received in the next week or so and he is asking the Council for permission to sell the 1989 International truck and snow attachments. He said that the equipment would be advertised locally and with the League of Minnesota Cities.

Motion by Powers, seconded by Fast, to approve the disposition of the 1989 International truck and snow attachments. Motion carried 5 – 0.

12. Regular Bills:

Motion by Messer, seconded by Fast, to approve the regular bills. Motion carried 5 – 0.

13. Contractor Bills:

Riordan said that there were two bills for the 2005 4th Avenue Project.

- Svoboda Excavating for \$38,194.99
- Svoboda Excavating for \$11,062.06

Powers asked if these were the final bills for that project. Nasby and Caldwell confirmed that these should be the final fills.

Motion by Messer, seconded by Ray, to approve the bill for Svoboda Excavating for \$38,194.99. Motion carried 5 – 0.

Motion by Powers, seconded by Fast, to approve the bill for Svoboda Excavating for \$11,062.06. Motion carried 5 – 0.

14. Unfinished Business:

None

15. New Business:

Messer said that the City will be needing fill for the northern section of the 4th Avenue project and requested that anyone doing construction consider giving excess fill to the City. He asked if it could be a requirement within the City of Windom. Staff is to follow-up.

16. Council Concerns:

Powers asked if a reason was given by Amo Township for them opting out of the Fire contract and why they left only one section remaining with Windom. Nasby

said that he had not discussed the matter with the township, but he had talked with the Fire Chief, but the township had not discussed it with him either. Riordan asked Nasby to contact Amo Township.

17. Adjourn:

Motion by Powers, seconded by Fast, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 8:17 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

Windom Police Department

Jeff Shirkey, Chief of Police
444 9th St., P.O. Box 38
Windom, MN 56101

Phone 507-831-6134

Fax 507-831-1957

DATE: February 5, 2007

SUBJECT: **Windom Police Civil Service Commission Meeting**

Attendance: Dean Schoeb
Keith Lohse
Kathleen Kretsch
Chief Jeff Shirkey

Absent: Mayor Tom Riordan

Meeting was called to order at 5:15 p.m.. The reason for the meeting, was the annual election of officers. Kathleen Kretsch asked how we did it last year, and Chief Shirkey informed them that Keith Lohse had recommended that the positions remain the same as last year. Kathleen Kretsch then said lets do that again. Keith Lohse, seconded the motion and Dean Schoeb agreed. The positions will remain the same as last year.

President - Dean Schoeb
Secretary - Keith Lohse
Member - Kathleen Kretsch
Council Contact - Mayor Tom Riordan

Keith Lohse asked how things were going. Chief Shirkey then expressed his desire to hire another officer, so that he could have a Full Time Investigator. Chief Shirkey had some figures showing departments that use to have the same number of officers as the Windom Police Department (8 Officers), Cottonwood County Sheriffs Office now have 9.5 Deputies. Redwood Falls Police Department now have 11 Officers, Worthington Police and Marshall Police have went from 2 Investigators to 4 Investigators each.

Due to the increase in activity, calls and mandates by the State and Federal Government, the increased work force at PM Windom, that has brought in an increase of Identity Theft and other crimes, along with the increase in Burglaries and Thefts, there is a need for a Full Time Investigator.

Chief Shirkey then explained to them, that he did not foresee any other problems needing their time, except for the possibility of needing to go through the hiring process, due to one officer looking to move back up north.

Meeting was adjourned at 5:31 p.m..

Telecommunication Commission Minutes
February 8, 2007

1. Call to Order: The meeting was called to order by Chair Wendell Woodcock.

2. Roll Call:
Commission Members Present: Robert Messer, Jean Fast, Wendell Woodcock and Forrest Fosheim.

Commission Members Absent: Paul Voth Jr.

City Staff Present: Steve Nasby, City Administrator; Dan Olsen, Telecom Operations Manager and Sally Oltmanns, Telecom Sales.

Public: Tom Riordan.

3. Approval of Minutes:

Motion by Messer, seconded by Fosheim, to approve the January 11, 2007, Minutes as written. Motion carried 4-0.

4. CALEA Reporting
Communication Assistance for Law Enforcement Agencies (CALEA) is the collection of information for law enforcement agencies. WindomNet is required to submit a CALEA Certification of Compliance by February 12, 2007. Part of the compliance is to appoint an individual as the CALEA contact. This individual or backup person must be available 24/7 and would also need to have authorization to spend \$100,000 to implement a CALEA request.

Motion by Fosheim, seconded by Messer, to appoint Dan Olsen as the main CALEA contact person and Jeff Dahna as the backup if Olsen is not available. Motion carried 4-0.

5. Internet Speed Review and Rate Discussion
Last month, Olsen suggested increasing the internet speeds in basic and super basic packages to 5 mg to match Qwest's rates and speeds. The current WindomNet pricing structure does not include a business rate. Olsen provided residential and commercial rate and speed comparisons of five companies. There was discussion by the Commission regarding rate structure and internet speed. This matter will be discussed further at a future meeting.

6. PPV/VOD
Olsen reported to the Commission regarding research he had conducted for Pay-Per-View (PPV) and Video on Demand (VOD). Olsen will continue to obtain more information on these items.

7. Billing System

Earlier this month Midwest Data provided a presentation to City staff concerning their utility billing system software and services offered. The purpose of the presentation was to explore an alternative billing system that could reduce the cost currently incurred by the City for utility billings. Olsen reported that he has received their proposal and is in the process of reviewing it.

8. Director's Report

Telecom Operations Manager Dan Olsen provided the monthly subscriber report. The number of subscribers continue to increase.

Olsen reviewed with the Commission the new contracts and the increase in programming costs for A & E and the History Channel. There will be a small increase in the programming costs for the new contracts.

Olsen discussed the hiring of a new staff member for the Customer Service Sales Representative/Marketing Associate position and the progress in the remodeling of the building to better accommodate telecom staff.

Olsen reported that there have been very few problems this winter with the outside plant equipment. Only one 1x32 coupler froze this year.

Several marketing campaigns will be implemented including: Riverfest medallion hunt and float, the Farm and Home Show and the KDOM Auction Block. The medallion hunt clues will be placed on Channel 3, advertised on KDOM and on flyers. WindomNet will provide a prize for the hunt. WindomNet will also have a booth on March 10th at the Farm and Home Show. WindomNet is considering participating in the KDOM Auction Block. Details will need to be worked out.

WindomNet was featured in an article in the Star Tribune. Olsen has received several inquiries about the article and the WindomNet system.

9. Other Business:

An inquiry has been received regarding adding the Catholic Channel, but no formal request has been presented. Research will be conducted to find out costs for equipment and programming to add this channel if approved.

The Commission discussed past UHF Township billings and collections. Past attempts to gain support for the UHF system has included running ads requesting that citizens contact their Township Supervisors and request they financially support the system.

The Commission agreed that a letter should be sent with the annual bill. The letter should explain the aging of the existing equipment and the costs for maintenance. If the City does not receive enough interest and financial support from the Townships, the City will review its options for continuing the UHF service. It was also agreed that a short

survey should be included requesting information from each Township regarding their interest and usage of the UHF channels.

10. Public Agenda Items:

None

11. Next Meeting Date:

The next meeting will be held on Wednesday, March 21st, at 11:30 a.m.

Adjourn:

Motion by Messer, seconded by Fosheim, to adjourn the meeting. Motion carried 4-0.

Wendell Woodcock, Chairman

Attest:

Steven Nasby, City Administrator\Clerk

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
FEBRUARY 12, 2007**

1. Call to Order: The meeting was called to order by President Erickson at 12:07 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Nestor Palm, Bob Messer and Trevor Slette.
(Absent: Kirby Kruse)

Also Present: EDA Staff – George Howell, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Mayor Tom Riordan; Joel Luitjens – WADC Liaison; Pat Halbe (United Prairie Bank); Rahn Larson (Citizen), Doyle Mattson (Mike Foley Agency), Neil Hansen, and Gary Vanderwerf (Clark Properties, II).

3. Approval of Minutes:

Motion by Commissioner Slette, seconded by Commissioner Messer, to approve the Minutes of the EDA Meeting held on January 12, 2007. Motion carried 4-0.

4. Public Hearings – 12:10 P.M.

A. Sale of Land – Lot 9, Block 1, Riverbluff Estates Subdivision: President Erickson opened the public hearing at 12:10 p.m. George Howell advised that the purpose of the public hearing was to consider the sale of property owned by the EDA. The property is legally described as Lot 9, Block 1 of Riverbluff Estates Subdivision, and locally known as: 345 River Bluff Drive. The EDA has received a bona fide purchase offer from Neil C. Hansen. President Erickson asked if there was anyone present who wished to comment on the proposed sale. No comments were made, and the public hearing was closed at 12:11 p.m.

B. Sale of Land – Lot 10, Block 1, Riverbluff Estates Subdivision: President Erickson opened the public hearing at 12:11 p.m. George Howell advised that interest had been expressed in this lot and an offer had been anticipated. To meet publication requirements, a public hearing notice was published concerning this property. However no offer had been received by the time of the meeting. President Erickson closed the public hearing at 12:12 p.m.

5. Board Action

A. Follow-up Action to Public Hearing:

1) Resolution No. 2007-02 (Re: Sale of Land – Lot 9, Block 1 of Riverbluff Estates Subdivision): The Board recessed into Executive Session for the purpose of discussing the purchase offer at 12:12 p.m. The President re-convened the meeting at 12:21 p.m.

Resolution introduced and motion by Commissioner Messer, seconded by Commissioner Slette, to adopt EDA Resolution No. 2007-02, entitled “Resolution Approving Sale of Property Described as Lot 9, Block 1 of Riverbluff Estates Subdivision to the City of Windom, Cottonwood County, Minnesota.”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Messer, Slette, Palm and Erickson; the following voted against the same: None; the following were absent: Commissioner Kruse.

B. Windom Industrial Park Subdivision – Lot 5, Block 2 – Lot Split: George Howell advised that a request had been received for a smaller parcel in Lot 5. The Property Management Committee reviewed the proposal and made a recommendation concerning splitting of the lot. The zoning ordinance only allows the EDA to split this lot three times. The proposed split would divide the lot into three tracts—Tracts A & B contain buildable areas of approximately 157 feet by 345 feet. Tract C is a retention pond and a non-buildable area. George recommended that the proposed split be approved and filing of the survey be contingent upon receipt of a bona fide offer to purchase one of the tracts in Lot 5. There was a discussion as to whether the dividing line should be extended to divide the entire lot. This would incorporate half of Tract C with Tract A and the other half of Tract C with Tract B. Discussion on this matter was tabled pending further information from the engineer concerning the design of the retention pond and what lots are served by the pond, etc. and investigation into easements. There was a brief discussion concerning the leveling of Tract A or both tracts. Further discussion was tabled pending receipt of additional information.

C. SCDP Commercial Rehab – Loan Payoff (956 4th Avenue): This property has been sold by Alan French. Gary Vanderwerf (the realtor for the transaction) was present at the meeting and answered questions concerning the transaction. The purchaser intends to use the property as a business incubator. The repayable portion of the SCDP loan in the amount of \$5,762.17 has been paid to the City. Due to the length of time the property had been on the market and in order to facilitate new business in the property, a compromise was negotiated in which the EDA agreed to forgive the remaining portion of the ten-year forgivable loan (\$3,473.29). The transaction closed on February 5, 2007, and a Satisfaction of the SCDP Mortgage was required at that time. Following further discussion, the Board took the following action.

Motion by Commissioner Slette, seconded by Commissioner Palm, approving the forgiveness of the balance of the forgivable loan in the amount of \$3,473.29 on property located at 956 4th Avenue, and further ratifying the execution by the Mayor and delivery of a Satisfaction of the SCDP mortgage on said property. Motion carried 4-0.

D. EDA Annual Report: Pursuant to Minnesota Statutes, the EDA is to provide an annual written report to the City Council. The Board received a copy of the proposed annual report recapping the activities in 2006 concerning the goals and priorities established by the EDA Board.

Motion by Commissioner Palm, seconded by Commissioner Slette, authorizing the presentation of the 2006 EDA Annual Report to the City Council. Motion carried 4-0.

E. Certificate of Appreciation: Jean Fast served as an EDA Commissioner for five years and also as Secretary-Treasurer of the Economic Development Authority of Windom during her term on the Board.

Motion by Commissioner Palm, seconded by Commissioner Messer, authorizing the execution and delivery of a Certificate of Appreciation to Jean Fast for her service on the EDA Board.

6. President's Report - Standing Committee Assignments: President Erickson advised that he was working with the City Attorney on this matter and this item was tabled.

7. Executive Director's Report

A. River Bluff Estates – Covenants: The Board received copies of correspondence from Dan McDonald concerning the covenants. The purpose of the proposed modifications is to remove the restriction that a home must be constructed on each individual lot and allow the sale of lots to adjoining property owners. Modification of the covenants requires the approval of 100% of the property owners and lenders in the subdivision. President Erickson indicated that he had spoken with the City Attorney concerning the covenants. Thereafter he reviewed the proposed modifications with the Board.

Motion by Commissioner Messer, seconded by Commissioner Slette, authorizing the EDA to review the covenants with the Building Official and prepare appropriate modifications as discussed by the EDA Board and City Attorney; and thereafter present the proposed modifications to the property owners for approval. Motion carried 4-0.

B. North Windom Industrial Park – Update: In June, 2005, the City received notification of the awarding of a \$450,000 grant from DEED as a part of the Greater Minnesota Business Development Public Infrastructure Grant Program. The deadline for securing matching funds and substantial completion of the project is June 30, 2007. George Howell presented the Board with a copy of correspondence from DEED and related information concerning conversations with officials from DEED, including Reed Erickson. After further discussion, the following action was taken.

Motion by Commissioner Palm, seconded by Commissioner Slette, recommending to the City Council that the \$450,000 grant from the Greater Minnesota Business Development Public Infrastructure Grant Program be released to the Department of Employment & Economic Development in exchange for their assurances of favorable consideration of future grant applications by the City for industrial park infrastructure projects. Motion carried 4-0.

C. Business Retention Surveys: George Howell advised that he had used a business retention survey generated by the Minnesota Chamber of Commerce in several visits he had made to businesses in Windom. He indicated that the response to the outreach has been favorable. One of the main concerns expressed by these businesses was that the ability to attract quality employees is problematic for them. The businesses indicated that they would be willing to work with the EDA and DEED to design a training program. George had contacted DEED and received a response from Connie Ireland concerning training programs for prospective employees. She had indicated that they will help set up workforce training programs.

D. Outreach/New Business: George Howell advised that the EDA has begun the outreach to existing businesses. The EDA has also begun the outreach to prospective businesses through contacts and providing of information to them.

E. River Bend: George Howell advised that things are proceeding and indicated that when it happens, the Board will be advised.

F. Marketing Update/2007 Project Planning: George Howell advised the Board that the Business Prospect Research & Development Committee was planning to meet to discuss the action grid provided in the Strategic Marketing Plan and recommend priorities. George provided the Board with an outline of the EDA website map. Commissioner Slette advised that "Windom Connects" had been reserved for the EDA in 2006. There was a discussion concerning the links to the EDA site.

G. EDA Properties Recap: The Board received a copy of the loan recap on the EDA properties.

8. Unfinished Business: Commissioner Messer advised that the Utility Commission had approved changing the water and sewer rate structure for apartment and townhome complexes to charge each unit in a complex for the minimum water and sewer rates. This change will go into effect on March 1, 2007. The EDA will be contacting the management company concerning this increase for the rental rate and will verify that the increased rental rates will be within the rates allowed by MHFA for these units.

9. Miscellaneous Information

A. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the report from VanBinsbergen & Associates for the month ending December 31, 2006.

B. Monthly Budget Recap: The Board received a copy of the Budget Recap Year-To-Date thru December 31, 2006.

10. New Business: President Erickson advised that George Howell had turned in his resignation on Friday, February 9th, with an effective final date of Friday, February 16, 2007. George Howell advised the Board that the reason for his leaving was due to personal financial reasons concerning out-of-pocket expenses for travel, lodging and meals in connection with this position. He advised that there is a lot of opportunity for Windom and that Windom is a strong entity for the EDA to continue to build upon. He advised that he began a mechanism to reach out to local businesses and encouraged the EDA to continue that effort. He advised that the EDA has a strong strategic marketing plan and encouraged the Board to review the action grid, set priorities and implement them. Windom has the assets and the tools. George recommended that Anne Hunter (the author of the plan) be contacted concerning her knowledge and assistance in marketing. President Erickson thanked George for all he had done and the direction he had given the EDA. The Board scheduled a special meeting for noon on February 15th to discuss the EDA's direction concerning the hiring process and also to receive an update on current projects from George Howell.

11. Adjourn: On motion, President Erickson adjourned the meeting at 1:55 p.m.

Trevor Slette, Secretary-Treasurer

Attest:

Juhl Erickson, President

**PARK AND RECREATION COMMISSION SPECIAL 2007 BUDGET MEETING
MINUTES FEBRUARY 12, 2007**

1. Call to Order: The meeting was called to order by Chairman Terry Fredin at 7:02 p.m. in the Council Chambers.
2. Swearing in Park & Recreation Commission Members;
Sherri Zimmerman & Jeff LaCanne
3. Roll Call:

Chair,	Terry Fredin
Commission:	Brenda Muller, Steph Schwalbach, & Angie Blanshan, Jeff LaCanne, Sherri Zimmerman
City Staff Present:	Recreation Director, Al Baloun, Park Director Bruce Caldwell & Council Liaisons; Brad Powers & Jean Fast
Public:	None
4. Approve Agenda: Blanshan Motion, seconded by Schwalbach
Motion Carried 5-0
5. Approve Minutes January 8, 2007: Schwalbach Motion with correction on board appointment for Racquetball/Wallyball to Sherri Zimmerman, seconded by Muller
Motion Carried 5-0
6. Park Director Report: Bruce Caldwell
 - a. Witt Park; Caldwell handed out the February 1, 1995 skate rink project report. It stated that the park & recreation commission paid \$5000 cash on the project and other contributions came from private businesses, fundraisers, private parties & civic organizations totaling an additional \$5000. The intent of this rink was for inline skate usage & skate boards. The hockey assoc did support the project by adding rink boards and donated labor and funding for that portion. The city added basketball items. Currently several groups use the facility for soccer and basketball with some inline skating activities. Caldwell also updated new members on the tennis courts. The courts will have to be resurfaced in 2008 if the courts are not relocated.
 - b. Windom Recreational Park Ball Field Dugouts; Caldwell stated that he has been contacted by Eric Hanson from the school concerning the construction of new dugouts. He stated that they would prefer cement block walls with slabs rather than chain link fencing surrounding the benches and a roof structure. Caldwell stated that we do not have the funding for this type of improvement. Hanson stated that perhaps he could try and get funding for this project. Caldwell & Hanson will get estimates on what it would cost for their request and report back to the board.

8. Recreation Directors Budget Report Al Baloun
 - a. Ice Scheduling due to School Hockey Tournaments; Baloun stated that he is doing his best to work on the rescheduling the figure skating organization practice time due a conflict with the tournaments. He has sent out notices to the users concerning this situation. As we get closer to the tournament date, he will have a better handle on what the changes will need to be.
 - b. Revision on By-Laws; Fredin stated that due to previous members not coming to several meetings he would like to see some changes in our by-laws that would state the attendance rules for the commission members. Blanshan said that we are to follow Robert's Rules of Order and in those guidelines the attendance issue is defined. The commission will evaluate these guidelines and report back at the next monthly meeting.
 - c. Pool Study Report; Baloun stated that he has contacted Gerry Burmeister about the possibility of having a new spa and fitness center connected to the new swimming pool feasibility study. She stated that their board will be meeting and they will discuss this item and get back will Baloun accordingly. Baloun also updated new members on what we are currently looking at concerning this study.
 - d. The arena is now using a portable phone as requested. So far it seems to be working good.
 - e. Group Usage of Arena; Baloun stated that several groups will be using the facility in the next couple of weeks.
 - f. Hershey's Track Meet will be returning to Windom this summer. This event will bring in a lot of revenue to the recreation department and volunteers will be needed to work during the event.
 - g. Twins Game July 14th. Twins vs Oakland Athletics will be on this date with great seats and low prices. Arrangements will be made for transportation etc. As time gets closer Baloun will report back on details and he is promoting this through community education. This is a great event for the entire family.
9. Open Mike:
 - Schwalbach; she has been contacted by a member of the K.A.U.S.E. Tobacco-Free group. They stated that they would like to see a new policy for tobacco free parks within our system. The commission will discuss this issue in the near future.
 - LaCanne/Fast; they both stated that he is looking forward working with the commission.
 - Fredin; Terry said that he will be getting the supervisors evaluation forms from city hall. Within the next few weeks the commission will have to fill them out and then a small group will review them with the supervisors.

Adjourn at 8:30 p.m.

**CITY OF WINDOM
PLANNING COMMISSION
MINUTES
FEBRUARY 13, 2007**

1. Oath of Office: Zoning Administrator Jim Kartes administered the oath of office to Gary Hunter and Greg Holt.
2. Call to Order: The meeting was called to order by Vice Chairman Cartwright at 7:11 p.m. and he welcomed new and returning members.

3. Roll Call & Guest Introductions:

Planning Commission: Lindsey Cartwright, Loie Grandprey, Greg Holt, Gary Hunter, Marilyn Wahl.
Absent: Renee Giefer and Tim Hacker, Brad Powers (Council Liaison).
Note: At the time of this meeting, the last vacant seat from Ward I had not been filled.

Also Present: Planning/Zoning Staff-James Kartes (Zoning Administrator), Mary Hensen (Adm. Asst.).

Public Present: Sonya Johnson, Eulalia Grunig, Scott Veenker, Aimee Veenker, Greg Pfeffer, Dan Horky, Becky Streiff.

4. Approval of Minutes:

Motion by Commissioner Grandprey, seconded by Commissioner Wahl, and carried to approve the Planning Commission Minutes for the meeting held on January 9, 2007. Motion carried 5-0.

5. Election of Officers: Chairman and Vice Chairman

Motion by Commissioner Grandprey, seconded by Commissioner Wahl, and carried electing Gary Hunter as Chairman of the Planning Commission for 2007 and until his successor is duly elected and qualified. Motion carried 5-0.

Motion by Commissioner Grandprey, seconded by Commissioner Hunter, and carried electing Lindsey Cartwright as Vice Chairman of the Planning Commission for 2007 and until his successor is duly elected and qualified. Motion carried 5-0.

6. Public Hearing – 7:15 P.M.: Conditional Use Permit – 645 Hale Place (Applicant: Scott Veenker)

Chairman Hunter opened the public hearing at 7:15 p.m.

Zoning Administrator Jim Kartes advised that Scott Veenker is applying for a conditional use permit to construct two commercial storage buildings in an R-2 District. The larger building would have two purposes—first as rental space for vehicles, boats, RV's, and other large items and second to store Scott's snow removal equipment. The smaller building would be used to store salt and salt/sand mix. Scott purchased property (30' in width) to use as a driveway from Miller Avenue if he is not able to access the property from Hale Place. Jim advised that he had received a call from a neighbor who had no problem with the building but had a question as to where the buildings would be located on the site. Jim also advised that he received a call from another neighbor who stated that there is too much traffic as it is, they already have a business in the neighborhood, it's a dead-end street, her mother lives in that area and has a bad heart, and there are a lot of kids in the neighborhood. Jim explained that a conditional use is a permitted use with conditions; if all the conditions in our ordinance are met, we cannot deny the application; and everything in our ordinance has been met. The conditional use will go with the property. However, if the use changes, this conditional use permit would end. The property is not in a flood plain. Jim advised that he had spoken with Street Superintendent Bruce Caldwell who didn't see any problem with Scott using Hale Place to access his property. The Street Department already plows snow in that area and will just plow it a little further

south. That area of Hale Place will not be improved unless Scott does it himself. Hale Place is a gravel road and has no curb or gutter and is used as an access to a small house located in that area. Scott would be required to fence the property where it abuts residential property. The property would need to be fenced on three sides, but not on the side facing the railroad. If he had any outside storage, that area would also need to be fenced. The property is approximately 100 feet from the railroad. He could fence that side also if he chose. The existing plan complies with the setbacks. He can change the layout of the buildings on the property if he complies with the code requirements.

In response to questions, Scott Veenker advised: The larger building would be a pole building and look nice with overhangs, soffitt, fascia, wainscot; and the smaller would be an enclosed steel shed, both constructed of new materials with gravel or crushed rock for the floors. His snow removal equipment consists of a tractor, two pickups, and a small skid loader. He would not be plowing snow as he left, so the only noise would be that of the pickup or tractor leaving. He felt that the rental storage would be seasonal with items brought in and removed probably every 6 months. There would be nothing small stored, so there would be no garbage blowing. He would come and get the pickup or tractor to plow snow when the City goes out. He indicated that he may make a small gravel road south to the building and he would maintain that. He would prefer not to put in a driveway off Miller if he can access the property from Hale Place. He would put gravel or crushed rock in front of the buildings and probably put a small concrete pad in front of the small building. His purchase of the property was not contingent on whether the conditional use permit was approved. He has no plans for Lots 4 and 5 unless he had some outside storage of boats, etc. if that was allowed.

Public Comments from those present in the audience: There was a theft of a motor from a boat parked outside in that neighborhood. Will they have to worry about people coming into that area at night? What time will the snow removal begin? Some of the neighbors are acclimated to the train noise, but these would be new sounds to the neighborhood and might disturb their sleep. A neighbor was concerned that the new sounds would make her dog bark and didn't want to receive complaints because of the dog barking. Another individual expressed concerns as to whether Hale Place would hold up to additional traffic as it gets soft in the spring. He was concerned that Scott's vehicles might "eat up the road". He also expressed concerns regarding the noise and that there would be a lot of people in and out of that road. He would rather not see it there. Scott's Responses: Yes he will have security lights. He would be in and out at different times so people wouldn't know when he's coming. Knowing that, people shouldn't be as apt to be in that area after dark. If the snow is through in the afternoon, he'll probably start at 11:00 p.m. or midnight and won't be back until 9:00 or 10:00 the next morning. His equipment is in good condition and the sound should only be that of a tractor or pickup leaving. He will maintain the road and haul in gravel and blade it off if it needs it.

Another neighbor wondered why two people who wanted to build houses in that area a few years back were told they couldn't because there was no access and yet these buildings could come in now? Jim's Response: Scott has purchased property to provide an access from Miller Avenue. Question: Will their property values go down and will the property be rezoned? Jim's Response: The property is not being rezoned. It will remain residential with a conditional use allowed.

Chairman Hunter asked if there were any other questions or comments from anyone in the audience. No other comments were received from anyone present. All public testimony was completed and Chairman Hunter referred the matter to the Planning Commission for consideration at 7:28 p.m. Following further discussion, the Commissioners felt that the property would be well kept and would add to the tax base. Thereafter the following action was taken.

Motion by Commissioner Cartwright, seconded by Commissioner Wahl, and carried to recommend to the City Council the approval of the conditional use permit application, submitted by Scott Veenker, to allow the construction of two commercial storage buildings on property situated in an R-2 District. The property is located at 645 Hale Place and is described as: The West Half of the South 18 Feet of Lot 3; the West Half of Lots 4 and 5; and portions of

Lot 6, all in Block 31, East Addition to the City of Windom, Cottonwood County, Minnesota.
(Abbreviated Description.) (New Parcel No. 25.821.0531.)

The motion includes that the jurisdictional documents and the findings of fact be made a part of the hearing record.

Findings of Fact:

- 1. As stated in the narrative herein.**
- 2. That the proposed use is not in conflict with the Comprehensive Plan.**
- 3. That the proposed use is not in conflict with the stated intent of the Zoning District in which it is to be located.**
- 4. That the proposed use will not unreasonably harm the public health, safety, and welfare, create a nuisance, or create unreasonable congestion injurious to nearby properties.**
- 5. That the proposed use does not interfere with the creation of a beneficial environment within its own property boundaries and on adjoining properties.**
- 6. That the proposed use will not interfere with the provision of a reasonable economic benefit to the community.**
- 7. That the provisions for interrelationship between the proposed development and contiguous and noncontiguous adjacent properties will not adversely affect pedestrian and vehicular movement and will not adversely affect the buffering of the service facilities and parking areas.**

Motion was declared carried (5-0).

Chairman Hunter advised that these recommendations will now come before the Windom City Council at its meeting next Tuesday night, February 20; and the Council will make the final decision concerning this application.

7. Other Business/Reports & Unfinished Business: None.
8. New Business: Jim Kartes made reference to the cover memo in the Commissioners' packets advising of a special meeting that has been scheduled for Tuesday, February 27, 2007, at 7:00 p.m. A public hearing is scheduled for 7:10 that evening to consider a zoning application for a conditional use permit to bring fill into a flood plain. Jim briefly outlined the purpose for the application.
9. Planning Commission Comments, Concerns, Suggestions: None.
10. Adjourn: On motion by Commissioner Wahl, seconded by Commissioner Grandprey, and carried, the meeting was adjourned at 7:52 p.m.

Gary Hunter, Chairman

Attest: _____
James Kartes, Zoning Administrator

Windom Library Board Meeting
Windom Library
February 13, 2007
5:05 p.m.

1. Call to order: The meeting was called to order by chairman Jan Johnson at 5:10 p.m..

2. Roll Call: Members Present: Jan Johnson, Charles Reid, John Duscher,
Freddie Hoppert, Kathy Hiley and Anita Winkel.

Members Absent: Tina Peiffer

Library Staff Present: Dawn Aamot and Joan Hunter

City Council Member Absent: Joann Ray

3. Agenda and Minutes:

The word "internet" was added to the Librarian's report to complete the last sentence so it reads:
"Windomnet will help in the hook-ups to the internet."

Motion by Anita Winkel, seconded by Charles Reid to approve the Agenda and Minutes.

4. Financial Report:

Joan reported that she renewed a large number of magazine subscriptions in January. A new vacuum was purchased for the library.

Motion by John Duscher seconded by Freddie Hoppert to approve the Financial Report

5. Librarians Report:

Joan reported that the library received only 1 bid to do the electrical work for the new computer hook-ups. The library will be closed on Monday, Feb.19 for President's Day. Hopefully Ron's electric will do their work (loud and messy) that morning and Dawn and Joan can hook-up the new computers that afternoon. The winter reading program is going well. About 10 adults have completed their book logs already.

Dawn reported that she went to New Ulm with other librarians to preview the software that New Ulm is trying to catalog and check out books. Dawn and the the other librarians were not completely sold on the one they previewed. The New Ulm library was part of an early launch of this software and had to deal with a lot of bugs that had to be worked out. Plum Creek is looking at different library programs to replace their existing system. Surprisingly there are not a lot to choose from. The library in Duluth is trying yet another cataloging program and trial packages of this program will be setup to try elsewhere. Joan would really like a program that she could run different reports from, like a list of books that are overdue.

On Saturday, the Friends of the library hosted "Dinosaur Day". The second graders displayed their dinosaur dioramas and the Friends provided treats for the kids and their parents.

Motion by Kathy Hiley and seconded by Anita Winkel to approve the librarian's report.

6. Old Business:

Freddie asked that the reference to magazine subscriptions in the January minutes be clarified. Joan explained that she is examining records of the number of times magazines are checked out to determine which ones would be renewed. Students aren't checking out magazines for articles as much because they are using the internet instead.

7. New Business:

None

8. New Book Suggestions

9. Adjourn:

Motion by Charles Reid, seconded by John Duscher to adjourn.

Meeting adjourned at 5:30 p.m..



MEMO

DATE: FEBRUARY 16, 2007
TO: MAYOR AND CITY COUNCIL
FROM: ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
(Juhl Erickson, EDA President)
SUBJECT: EDA 2006 ANNUAL REPORT

Pursuant to statutory requirements, each year the EDA is required to prepare an annual report of its activities for the prior year.

Attached is the EDA's 2006 Annual Report, which has been approved by the EDA Board, and is presented to the Windom City Council.

mah

ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

2006 ANNUAL REPORT

TO: MAYOR AND CITY COUNCIL

FROM: ECONOMIC DEVELOPMENT AUTHORITY

DATE: FEBRUARY 16, 2007

The year ending December 31, 2006, has been a very challenging year for the Economic Development Authority with the loss of its Executive Director on January 5, 2006. Staff, the EDA Board, and City Administrator Steve Nasby continued the day-to-day operations of the Authority. The EDA Board served as the search committee and participated in all phases of the interview process; and on December 4, 2006, George Howell began work as the new Executive Director.

The EDA officers were elected on January 9, 2006. The Members of the Authority during 2006 were:

President -	Virgil Meier	(City Council Representative)
Vice President -	Kirby Kruse	(City Council Representative)
Secretary/Treasurer -	Jean Fast	(At-Large Member)
Commissioner -	Nestor Palm	(At-Large Member)
Commissioner -	Juhl Erickson	(At-Large Member)
WADC Liaison -	Joel Luitjens	(Non-Voting Member)
Mayor (Council Liaison) -	Tom Riordan	(Non-Voting Member)

The Authority continued to work on projects begun in prior years. The Authority established the following list of priorities for 2006 (in no specific order):

North Windom Industrial Park Subdivision:

- A. Applications for funding of infrastructure improvements in North Windom Industrial Park Subdivision-Public Infrastructure Grant, USDA Loan**
- B. Construction of Phase I infrastructure improvements**
- C. Marketing - Business Development Opportunities in North Windom Industrial Park**

Redefine Master Plan for River Bend Center & Develop Marketing Plan

- A. Strip Center & Family Restaurant**

JOBZ Program – Adopt and begin implementation of Strategic Marketing Plan

Small Cities Development Program – Single Purpose Grant Application

Tech Spec Building – Lease or Sale

Planning for New Spec Building

River Bluff Estates:

- A. Sale of current housing projects and construction of new homes**
- B. Promote Developer - Spec Lot Sale & Home Building Program**

River Bluff Townhomes – Strategies for Goal of 100% Occupancy

Redevelopment:

- A. 1022 3rd Avenue – Sale or Lease**

PM Windom - Odor Control Compliance Monitoring.

NORTH WINDOM INDUSTRIAL PARK SUBDIVISION:

A. Applications for Funding of Infrastructure Improvements in North Windom Industrial Park Subdivision – Public Infrastructure Grant, USDA Loan: In the Summer of 2005, the EDA received a grant through the Department of Employment and Economic Development in the amount of \$450,000 for infrastructure improvements. An application for funding through the USDA Rural Development had been filed in late 2004. The application remained on file for the first quarter of 2006. During 2006, possibilities for additional funding sources were researched and the Board received a presentation from AgStar in September, 2006. However, no applications were filed pending employment of the new Executive Director.

B. Construction of Phase I Infrastructure Improvements: In 2004, the EDA made a decision to pursue infrastructure improvements in two phases. Phase I would encompass construction of the turn lanes and entrance at the intersection of Highway 71 and 410th Street and improvements to Lots 1 & 2 in Block 1 and Lots 1, 2, 3, 4, and Outlot A, in Block 2, including site grading, storm drains and detention pond, tile repairs, construction of streets (gravel base) to serve these lots, paving, curb and gutter, city water main extension, and on-site hydrants. In the Fall of 2005, revised specifications were approved to include plans for sanitary sewer extensions and lighting. On January 3, 2006, the City Council adopted a Resolution authorizing the filing of an application for state bond funding for the North Windom Wastewater Improvement Project. The project had also received support from the County Zoning Officer because of the non-compliant sewer systems in that area. Representatives of the EDA appeared before a Joint Senate-House Committee in January to request state bond funding of this project for the extension of sanitary sewer service from the Hospital north on Highway 71. This project, together with other projects in the area, did not receive bond funding this round. The bids were opened on January 20, 2006. However, no award was made pending outcome of applications for match financing.

C. Marketing – Business Development Opportunities in North Windom Industrial Park: In January, 2006, the EDA Board selected “Windom Connects” as the tag line for the marketing plan. In the Winter of 2006, Anne Hunter of Marketing Source USA presented a draft plan for review by the EDA’s Business Prospect Research & Development Committee. Following the revisions requested by the Committee, the Strategic Marketing Plan, entitled “2006-07 Marketing Plan II”, was submitted to the EDA Board in its final form; and the Board approved the plan on April 10, 2006.

REDEFINE MASTER PLAN FOR RIVER BEND CENTER & DEVELOP MARKETING PLAN:

A. Strip Center & Family Restaurant – Communications continued with a potential developer. A new development opportunity arose and negotiations began in 2006 and have been ongoing since that time concerning this development.

JOBZ PROGRAM – ADOPT AND BEGIN IMPLEMENTATION OF STRATEGIC MARKETING PLAN: Information concerning this priority is listed under the section entitled: “Marketing – Business Development Opportunities in North Windom Industrial Park”.

SMALL CITIES DEVELOPMENT PROGRAM – SINGLE PURPOSE GRANT APPLICATION: The previous grant round was closed out as of December 31, 2005. After consideration of

the possibility of filing a new application in the Fall of 2006, the Board chose to delay the decision to file a grant application until 2007.

TECH SPEC BUILDING – LEASE OR SALE: The tech spec building has been completed to the extent possible pending further direction from a prospective tenant or owner concerning interior improvements. In the Winter of 2006, the construction loan from the Utility Commission was refinanced with Bank Midwest. At the present time, approximately one-half of the building is leased and utilized by a local business in its distribution operation. Additional marketing of the building has focused on companies that may be interested in expanding their current operations and could receive the benefits of this JOBZ subzone. The property is being marketed through MNPRO, which is a database that lists all available property in Minnesota, and also through FastFacility, which is a national website listing sites available for commercial and industrial development. Additional marketing resources are also being investigated.

PLANNING FOR NEW SPEC BUILDING: This matter was put on hold pending the sale of the tech spec building.

RIVER BLUFF ESTATES:

A. Sale of Current Housing Projects and Construction of New Homes: Construction of two new model homes began in late 2005. Under the direction of the EDA Board, EDA Staff continued to oversee the construction projects; and the homes were completed in the Summer of 2006. An open house was held in June, 2006, and advertising of the homes continued throughout the year. The loan with Greater Minnesota Housing Fund (for the home at 345 Sixth Avenue) was refinanced in December, 2006, with United Prairie Bank. All sums owing GMHF have been paid and their mortgage covering multiple lots in Riverbluff Estates Subdivision has been released. Now there are no income restrictions on the sale of any of the model homes. In September, 2006, the Board approved the creation of the "River Bluff Estates Revolving Loan Fund" with funds received from the payoff of deferred loans by the owner of one of the first EDA model homes. In October, 2006, the Board approved the use of the River Bluff Estates RLF funds for an increase in the realtors' commission and down payment assistance for potential homebuyers in River Bluff Estates, authorized creation of a "silent second" mortgage program, and ratified a plan to offer a package option to contractors/developers for purchase of the three homes.

B. Promote Developer-Spec Lot Sale & Home Building Program: The EDA continued to offer this program to provide opportunities for local licensed homebuilding contractors to purchase lots and build spec homes for re-sale.

RIVER BLUFF TOWNHOMES – STRATEGIES FOR GOAL OF 100% OCCUPANCY: The EDA has been working with Van Binsbergen & Associates of Montevideo, Minnesota, (the management company for the townhomes). EDA Staff and the EDA Board responded to policy questions from the management company and received reports concerning the status of the townhomes. Occupancy fluctuated during the year with full occupancy in the summer and the first part of 2007. The Board will be considering other marketing options in 2007.

REDEVELOPMENT:

A. 1022 3rd Avenue – Sale or Lease: The Board approved remodeling upgrades to the property, including a new furnace, new carpeting, new storm door, painting, etc.

PM WINDOM – ODOR CONTROL COMPLIANCE MONITORING: Representatives of the EDA and the City met with a representative from PM Windom in January, 2006, concerning preliminary proposals for remediation of the odor concerns. The EDA will be revisiting this matter in 2007.

In 2007, the EDA will be re-evaluating its priorities and implementing marketing strategies.

mh



303 9TH ST
Windom, MN 56101
Phone 507-831-2752
Fax 507-831-2755
1-800-794-6366

February 15, 2007

The Honorable Tom Riordan
and City Councilpersons
% City Administrator Steve Nasby
PO Box 38
Windom, MN. 56101

Dear Mayor Riordan, Honorable Members of the Windom City Council and City Administrator Nasby,

On behalf of the Windom Riverfest Committee, I would respectfully ask you to consider approval of the Committee's application for an Exempt Permit for Lawful Gambling from the State of Minnesota at your next meeting. The application is attached.

As has been the past practice, the Windom Riverfest Committee once again plans to conduct a raffle as part of the City's annual summer festival. However, the raffle will take on a new look this year, with just one item being raffled, an Artic Spa from GDF Enterprise, valued at \$ 8,700. It is the Committee's plan to sell the tickets at \$ 20 per ticket.

The Committee hopes to begin sales upon approval by the State of Minnesota and continue up to the time of the drawing on the afternoon of Sunday, June 10 on the Courthouse Square.

Unfortunately, due to prior commitments, I won't be able to attend your Council Meeting on Tuesday evening. But if anyone has any questions, please feel free to contact me at the Chamber Office, 831-2752, or at my home, 831-5880.

Thank you for your consideration.

Sincerely,

Cheryl Hanson
Administrative Officer
Windom Riverfest Committee

enclosure

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization conducting lawful gambling activity on five or fewer days, and awarding less than \$50,000 in prizes during a calendar year.

**Fee \$50
for each event**

For Board Use Only

Fee Paid _____

Check No. _____

ORGANIZATION INFORMATION

Organization name RIVERFEST CELEBRATION WINDOM AREA CHAMBER OF COMMERCE Previous lawful gambling exemption number X-05127

Type of nonprofit organization. Check (✓) one.

- Fraternal Religious
 Veteran Other nonprofit organization

Mailing address 303 9TH STREET City WINDOM State/Zip Code MN 56101 County COTTONWOOD

Name of chief executive officer (CEO)
 First name CHERYL Last name HANSON Daytime phone number 507-831-2752

PROOF OF NONPROFIT STATUS

Type of proof of nonprofit status. Check (✓) one. Attach a copy (see below)

- Nonprofit Articles of Incorporation or Certificate of Good Standing - Minnesota Secretary of State's Office
 Internal Revenue Service
 Affiliate of parent nonprofit organization (charter)
 Proof previously submitted and on file with the Gambling Control Board

Sales tax exempt status or federal ID employer numbers are not proof of income tax exempt status.

Minnesota Secretary of State
Certificate of Good Standing or
Nonprofit Articles of Incorporation
 Attach a copy of your organization's Certificate of Good Standing (317A) showing incorporation as a nonprofit organization.

OR

This certificate can be obtained from:
 Minnesota Secretary of State
 Business Services Division
 180 State Office Building
 St. Paul, MN 55155
 Phone: 651-296-2803

IRS Income Tax Exemption
Under a national organization - If your organization falls under a national organization, attach both of the following:
 1. a copy of the IRS letter showing that your national organization has been a registered nonprofit 501(c) organization and carries a group ruling, and
 2. a copy of the charter, or letter from your national organization, recognizing your organization as a subordinate.

Not under a national organization - If your organization does not fall under a national organization, attach a copy of the IRS income tax exemption [501(c)] letter in your organization's name. To obtain a copy of your federal income tax exempt letter, send your federal ID number and the date your organization initially applied for tax exempt status to:
 IRS
 P.O. Box 2508
 Room 4010
 Cincinnati, OH 45201

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)
COTTONWOOD COUNTY COURTHOUSE SQUARE

Address (do not use PO box) 900 THIRD AVENUE City WINDOM Zip Code 56101 County COTTONWOOD

Date(s) of activity (for raffles, indicate the date of the drawing)
SUNDAY, JUNE 10, 2007

Check the box or boxes that indicate the type of gambling activity your organization will be conducting:

- *Bingo Raffles *Paddlewheels *Pull-Tabs *Tipboards

***Gambling equipment** for pull-tabs, tipboards, paddlewheels, and bingo (bingo paper, hard cards, and bingo number selection device) must be obtained from a distributor licensed by the Gambling Control Board. To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors. Or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, the city must sign this application.

Check (✓) the action that the city is taking on this application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print name of city _____
On behalf of the city, I acknowledge this application.
Signature of city personnel receiving application _____

Title _____ Date ____/____/____

If the gambling premises is located in a township, both the county and township must sign this application.

Check (✓) the action that the county is taking on this application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print name of county _____
On behalf of the county, I acknowledge this application.
Signature of county personnel receiving application _____

Title _____ Date ____/____/____

TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within the township limits. [A township has no statutory authority to approve or deny an application (Minnesota Statute 349.213, subd. 2).]

Print name of township _____

Signature of township official acknowledging application _____

Title _____ Date ____/____/____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature *Cheryl Hanson*

Name (please print) CHERYL HANSON Date 02/15/2007

Complete an application for each gambling activity:

- one day of gambling activity
- two or more consecutive days of gambling activity
- each day a raffle drawing is held

Send with the completed application:

- a copy of your proof of nonprofit status, and
- \$50 application fee. Make check payable to "State of Minnesota".

To: Gambling Control Board
1711 West County Road B, Suite 300 South
Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit. Within 30 days of your date of activity the financial report form must be completed and returned to the Gambling Control Board.

Questions?

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

If you use a TTY, call the Board by using the Minnesota Relay Service and ask to place a call to 651-639-4000. Or, check our web site at www.gcb.state.mn.us.

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested, the Board will be able to process your application.

Your name and your organization's name and address will be public information when received by the Board. All the other information that you provide will be private data about you until the Board issues your permit. When the Board issues your permit, all of the information that you have provided to the Board in the process of applying for your permit will become public. If the Board does not issue you a permit, all the information you have provided in the process of applying for a permit remains private, with the exception of your name and your organization's name and address which will remain public. Private data about you are available only to the following:

Board members, staff of the Board whose work assignment requires that they have access to the information; the Minnesota Department of Public Safety; the Minnesota Attorney General; the Minnesota Commissioners of Administration, Finance, and Revenue; the Minnesota Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.



MEMO

To: Mayor and City Council
From: James Kartes, Zoning Administrator
Date: February 16, 2007
Re: Planning Commission – Meeting – February 13, 2007

At its meeting on February 13, 2007, the Planning Commission held a public hearing and made the following recommendations concerning the application which came before the meeting:

1. CONDITIONAL USE PERMIT APPLICATION:

Applicant: Scott Veenker

Address of Property: 645 Hale Place

Legal Description: South 18' of Lot 3, West Half of Lots 4 & 5, and portions of Lot 6, all in Block 31, East Addition to the City of Windom, Cottonwood County, Minnesota. (abbreviated description)

Parcel ID#: 25.821.0531

The Applicant desires to construct two commercial storage buildings in an R-2 District. Pursuant to the Code for an R-2 District, he is required to have a conditional use permit for this type of use.

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application for a conditional use permit, as submitted by Scott Veenker, to allow construction of two commercial storage buildings on property situated in an R-2 District and located at 645 Hale Place.

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

[Please refer to the Planning Commission Minutes (IN THE CONSENT AGENDA SECTION) for further details and discussion on these matters.]

I will be present at the City Council Meeting on February 20th to address any questions the Council may have at that time.

Prior to that time if there are any questions, please contact me at the Planning and Zoning Office at 831-6125.

JK:mah

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
CONDITIONAL USE PERMIT APPLICATION**

Pursuant to City of Windom, City Code Sections 11.58 and 11.59, notice is hereby given that the Applicant, Scott Veenker of 46381 County Road 22, Windom, Minnesota, has submitted an application for the granting of a conditional use permit for property located in Block 31, East Addition to the City of Windom. The Applicant requests a conditional use permit to allow the construction of commercial storage buildings on property in an R-2 Urban Residential District (Section 11.19), and specifically on property located at 645 Hale Place, Windom, Minnesota. The Code provides that neighborhood commercial use is a conditional use in an R-2 District.

A public hearing to consider this zoning application requesting a conditional use permit will be held before the Planning Commission in the **City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, February 13, 2007, at 7:15 p.m.**

Those persons wishing to be heard on this application for consideration of a zoning request for a conditional use permit are requested to be at this meeting. Copies of the application and plot plan and additional information may be reviewed in the Building & Zoning Office at City Hall prior to the Public Hearing.

Legally described as follows: Real Estate located in the City of Windom, described as: The West Half of the South 18 Feet of Lot 3; the West Half of Lots 4 and 5; and portions of Lot 6, all in Block 31, East Addition to the City of Windom, Cottonwood County, Minnesota.
(Abbreviated Description)

Parcel ID #: 25.821.0530 (This Parcel No. covers other land also.)

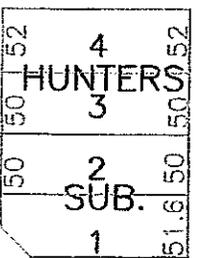
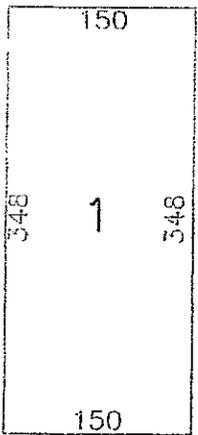
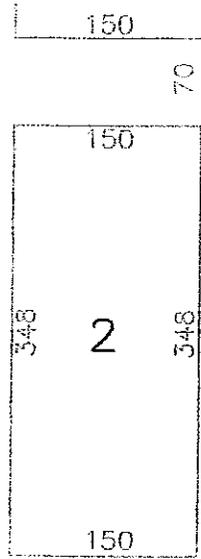
Address of the Property is: 645 Hale Place, Windom, MN 56101

By Order of the City of Windom:

James Kartes, Zoning Administrator

Published: Cottonwood County Citizen (January 31, 2007)

SECOND AVENUE

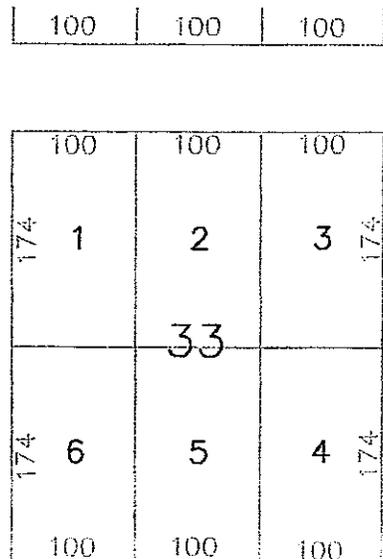
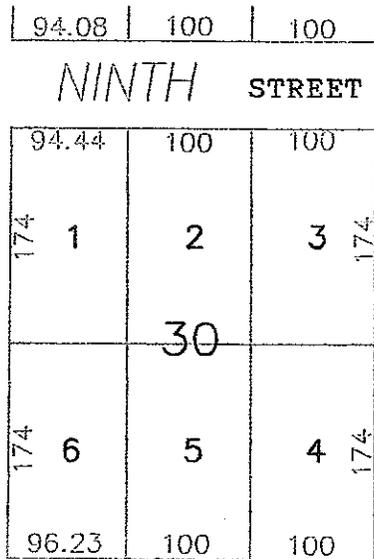


FIRST AVENUE

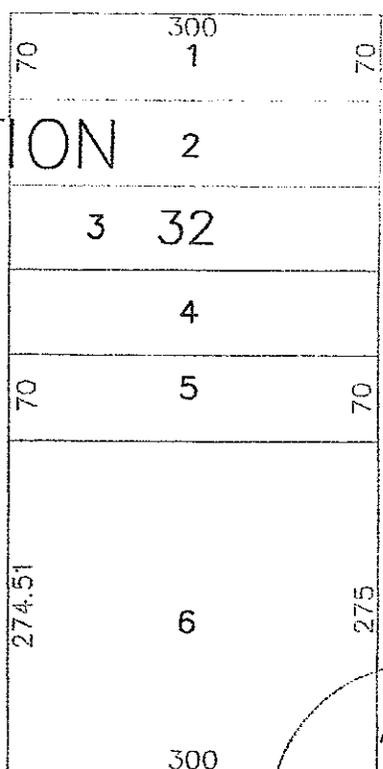
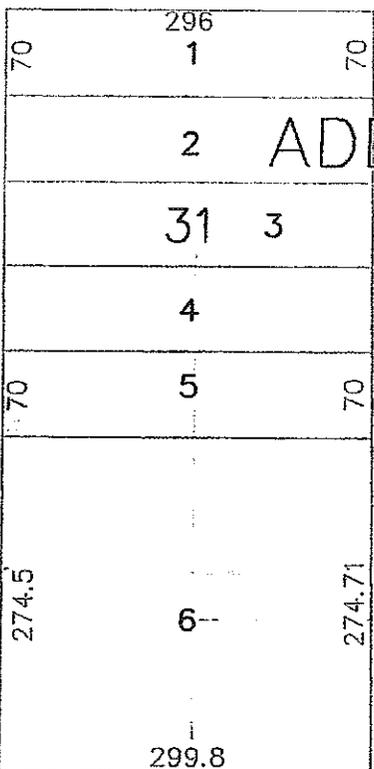
UNION F

(Railroad)

124.5'



EIGHTH STREET



ADDITION

MILLER AVENUE

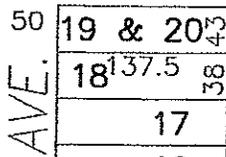
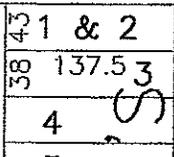
AVENUE

PROSPECT

SIXTH STREET

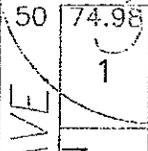
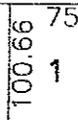
WY. 60-71

200



200

STATE



25

30

150

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

Case No.: _____
Parcel No.: _____
Fee: \$ 150.00
Paid: Ck. _____ Date: _____
Date Filed: 1-25-07

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Scott Veenker
Address 46381 Cty Rd. 22
City Windom State MN Zip 56101 (Phone: 507 830 1664)

Owner(s): (If other than Applicant)
Name(s) _____
Address _____
City _____ State _____ Zip _____ (Phone: _____)

Property Address: 645 Hale Place Road,

Legal Description of Property: Lot(s) _____ Block(s) _____ Addition _____
See Attached Exhibit "A+B"
(If metes and bounds, attach description.)

Existing Use of Property: Single & Two Family Present Zoning: R-2

Action Requested: Conditional Use Permit Variance _____
Subdivision (Sketch Plat) _____ Preliminary Plat _____ Final Plat _____
Planned Unit Development (PUD) _____
Amendment (Text, Rezoning, Comprehensive Plan) – SPECIFY: _____
Other (Specify): _____

Description and Reason for Request (Attach Additional Information if necessary and required)

See next page.

In signing this Application, I/we hereby acknowledge that I/we have read and fully understand the applicable provisions of the Zoning and Subdivision Ordinances and current administrative procedures. I/we further acknowledge the fee explanation, as outlined in the application procedures, and hereby agree to pay the required fee and all statements received from the City pertaining to additional application expenses.

X  Date: 1-24-07
[Signature(s) of Applicant(s)]

On this property I would like to build a storage building. This building would have two purposes. The first would be renting out spaces for vehicles, boats, RV's, and other large items. The second would be for storing my snow removal equipment.
(Exhibit "C")

I would also like to build a second building for storing salt and salt/sand mix.
(Exhibit "D")

Exhibit "A"

Parcel No. 1:

The West One-half of the South 18 feet of Lot 3 in Block 31, in the East Addition to the City of Windom, Cottonwood County, Minnesota.

Parcel No. 2:

The West One-half of Lot 4 in Block 31 in the East Addition to the City of Windom, Cottonwood County, Minnesota.

Parcel No. 3:

The West One-half of Lot 5 in Block 31 in the East Addition to the City of Windom, Cottonwood County, Minnesota.

Parcel No. 4:

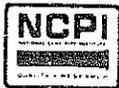
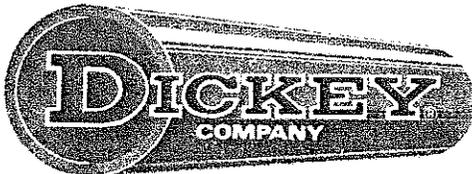
All that part of Lot 6 in Block 31 in the East Addition to the City of Windom, Cottonwood County, Minnesota, described as follows:

Commencing at the Northwest corner of said Lot 6; thence South on and along the West line of said Lot 6 a distance of 124.5 feet, more or less, to the Northwest corner of "Tract 1", described in that certain Warranty Deed, which was recorded at the Cottonwood County, Minnesota, Recorder's Office in File 176 on Card 29; thence East on and along the North line of both "Tract 1" and "Tract 2" described in said Warranty Deed recorded in File 176 on Card 29, a distance of 150.00 feet, more or less, to the Northeast corner of "Tract 2", described in said Warranty Deed recorded in File 176 on Card 29; thence North a distance of 124.5 feet, more or less, to a point on the North line of said Lot 6, which is 150.00 feet East of the Northwest corner of said Lot 6; thence West on and along the North line of said Lot 6 to the point of beginning.

Parcel No. 5:

All that part of Lot 6, Block 31 in the East Addition to the City of Windom, Cottonwood County, Minnesota, described as follows:

Commencing at the Northwest corner of said Lot 6; thence East on and along the North line of said Lot 6 a distance of 150.00 feet, which is the starting point of "Line A"; thence South a distance of 124.5 feet, more or less, to the Northeast corner of "Tract 2" described in that certain *Warranty Deed*, which was recorded at the Cottonwood County, Minnesota, Recorder's Office in File 176 on Card 29, and at that point said "Line A" ends; thence North retracing said "Line A" a distance of 50 feet, which is the point of beginning of the tract of real estate being conveyed; thence South on and along said "Line A" a distance of 50 feet, more or less, to the Northeast corner of "Tract 2" described in said Warranty Deed recorded in File 176 on Card 29; thence South on and along the East line of "Tract 2" described in said Warranty Deed recorded in File 176 on Card 29 a distance of 30 feet, more or less, to the Southeast corner of said "Tract 2". thence East on and along a line parallel with the South line of said Lot 6 a distance of 150 feet, more or less, to the East line of said Lot 6; thence North on and along the East line of said Lot 6 a distance of 30 feet; thence West on and along a line parallel with the South line of said Lot 6 a distance of 110 feet; thence Northwesterly to the point of beginning of the tract of real estate being conveyed.



LOCATION Scott Veenker

PROJ. NO. _____

DATE _____

DESIGNER _____

PAGE _____

CLAY PIPE NEVER WEARS OUT!

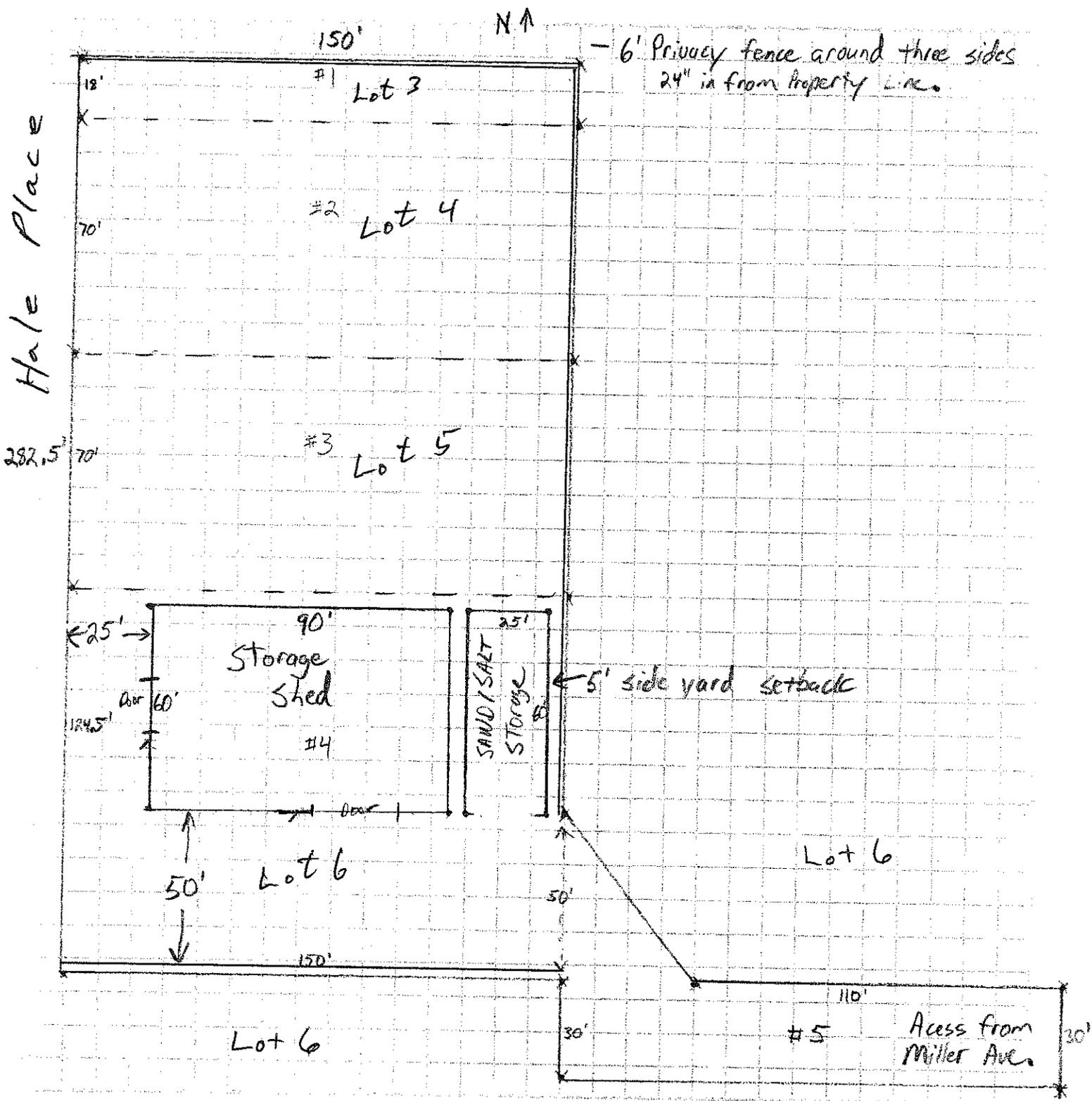
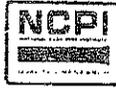


Exhibit 211



LOCATION Scott Veenker

PROJ. NO. _____

DATE _____

DESIGNER _____

PAGE _____

CLAY PIPE NEVER WEARS OUT!

N ↑

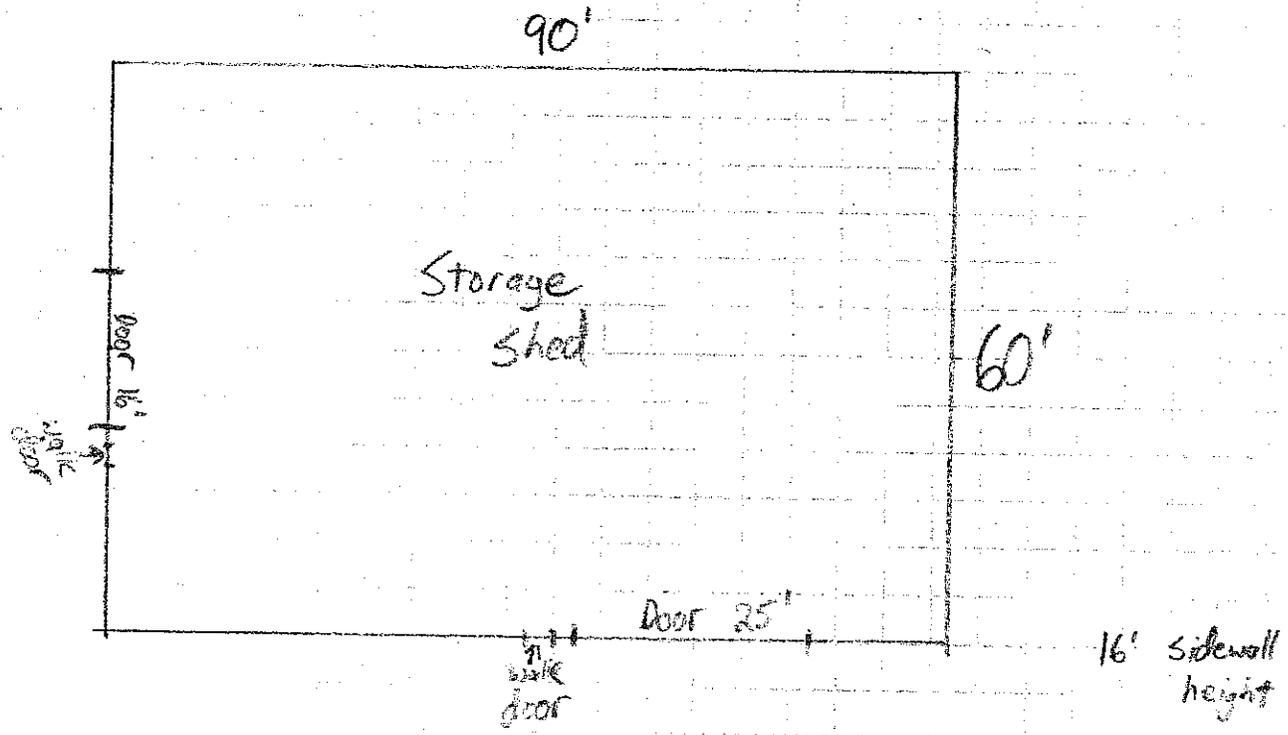
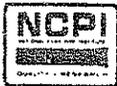


Exhibit "0"



LOCATION Scott Veenker

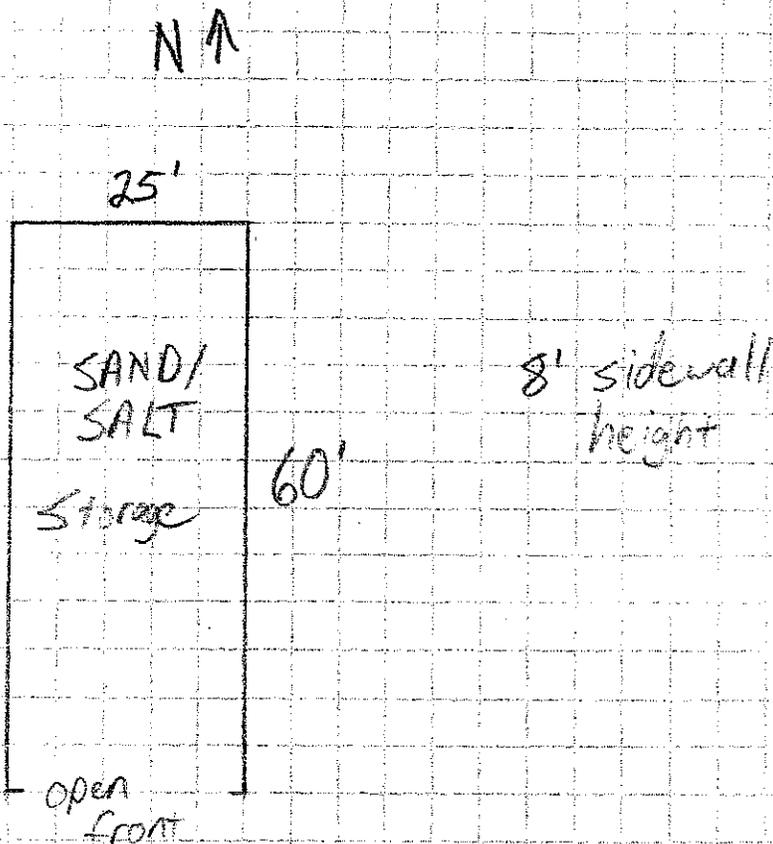
PROJ. NO. _____

DATE _____

DESIGNER _____

CLAY PIPE NEVER WEARS OUT!

PAGE _____



RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**RESOLUTION TO APPROVE
THE CENTRAL MINNESOTA MUNICIPAL POWER AGENCY "CMMPA"
BROOKINGS-TWIN CITIES PROJECT DEVELOPMENT AGREEMENT**

WHEREAS, CMMPA is offering its members participation in the following project:

Brookings-Twin Cities High Voltage Transmission Line

and has presented Windom Public Utility Commission and Windom City Council an agreement for Windom's participation; and

WHEREAS, the Windom Public Utility Commission, by its own resolution, has approved the Brookings-Twin Cities Project Development Agreement with CMMPA; and

WHEREAS, the City Council finds it is in the best interest of the City to participate in said project and enter into said agreement with CMMPA and financing thereof, if any.

NOW, THEREFORE, BE IT RESOLVED BY THE WINDOM CITY COUNCIL AS FOLLOWS:

The CMMPA Brookings-Twin Cities Project Development Agreement is hereby approved in the form presented at this meeting. The Mayor and City Administrator are hereby authorized and directed to execute such Project Development Agreement for and on behalf of the City, the same to be exclusively evidenced by such execution.

Adopted the 20th day of February, 2007.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

CERTIFICATE

I, Steve Nasby, the City Administrator of the Windom City Council, do hereby certify that attached hereto is a true and correct copy of a resolution (other than the exhibits thereto) duly adopted by the City Council at a meeting held on 20th day of February, 2007, notice of such meeting having been given in accordance with law and at which meeting a quorum was present and acting throughout.

I also do hereby certify that such resolution has not been amended in any way from the date of such adoption to the date hereof.

IN WITNESS WHEREOF, I have hereunto set my hand this 20th day of February, 2007.

Steve Nasby, City Administrator

BROOKINGS-TWIN CITIES DEVELOPMENT PROJECT AGREEMENT

ATTACHMENT 2

ESTIMATED DEVELOPMENT PROJECT COSTS

The following estimate of the Development Project Costs associated with the Development Project was prepared by the CapX Development Manager as of February __, 2007. Allocable CMMPA costs have been estimated by CMMPA as of February 9, 2007.

Estimated Cost in 2006

1. Estimated Development Project Costs	\$28,000,000
2. Estimated CMMPA Brookings Share	2.2%
3. Estimated CMMPA Brookings Share	\$616,000
4. Estimated Allocable CMMPA Costs	\$1,340,000
5. Total CMMPA Estimated Development Project Costs	\$1,956,000

This total will be spread over a period of 3-5 years and each Participant shall be responsible for their Election Share of Development Project Costs.

BROOKINGS-TWIN CITIES DEVELOPMENT PROJECT AGREEMENT

ATTACHMENT 3 PARTICIPANTS AND PARTICIPANT ELECTION SHARES

There are sixteen Participants that have entered into Brookings-Twin Cities Development Project Agreements with CMMPA for the Development Project. Ten of the sixteen Participants are Agency Participants and six are Open Participants. The Participants and the Participant Election Shares are listed below:

CapX Participant	Participant Election Share (\$)	Participant Election Share (%)
<i>Agency Participants</i>		
1. Blue Earth Light & Water	\$2,591,732	19.70%
2. Delano Municipal Utilities	695,952	5.29
3. Fairfax City of	177,606	1.35
4. Granite Falls, City of	415,730	3.16
5. Janesville Utilities	184,184	1.40
6. Kenyon Municipal Utility	331,531	2.52
7. Mountain Lake Municipal Utilities	285,485	2.17
8. Sleepy Eye Public Utilities	997,225	7.58
9. Springfield Public Utilities Commission	368,368	2.80
10. Windom, City of	<u>878,821</u>	<u>6.68</u>
Subtotal Agency Participants	<u>\$6,926,634</u>	<u>52.65%</u>
<i>Open Participants</i>		
11. Elk River	\$1,993,134	15.15%
12. Independence Light & Power	248,648	1.89
13. Indianola Municipal Utilities	498,612	3.79
14. Montezuma Municipal Light & Power	99,986	0.76
15. Waverly Light & Power	99,986	0.76
16. Willmar Municipal Utilities	<u>3,289,000</u>	<u>25.00</u>
Subtotal Open Participants	<u>\$6,229,366</u>	<u>47.35%</u>
Total All Participants	<u>\$13,156,000</u>	<u>100%</u>

The Participant Election Share may be subject to adjustment pursuant to the conditions set forth in the following three paragraphs.

1. The Participant Election Share is subject to adjustment pursuant to Section 802 Participant Default, as set forth in this Agreement, and as further provided for in this Attachment 3.

WINDOM FIRE DEPARTMENT

444 9th St.
WINDOM MN 56101

MINUTES for February 1, 2007 Elections

The Windom Fire Department Officer Election Meeting was called to order by Chief Dan Fossing at 8:05 PM.

Election chairperson Corey Maricle led the meeting.

Election of Officers is as Follows:

***3rd Assistant Chief:** There were no nominations made from the floor. Kjell Turner made a motion to cease nominations from the floor and to cast a unanimous ballot for Dan Ortmann. Tom Zimmerman seconded the motion. The motion carried.

***2nd Assistant Chief:** There were no nominations made from the floor. Kjell Turner made a motion to cease nominations from the floor and to cast a unanimous ballot for Craig Wolter. Tom Zimmerman seconded the motion. The motion carried.

***1st Assistant Chief:** There were no nominations made from the floor. Kjell Turner made a motion to cease nominations from the floor and to cast a unanimous ballot for Monty Rabbe. Tom Zimmerman seconded the motion. The motion carried.

***Fire Chief:** There were no nominations made from the floor. Kjell Turner made a motion to cease nominations from the floor and to cast a unanimous ballot for Dan Fossing. Tom Zimmerman seconded the motion. The motion carried.

2007 Fire Chiefs Are:

Chief:	Dan Fossing
1 st Assistant Chief	Monty Rabbe
2 nd Assistant Chief	Craig Wolter
3 rd Assistant Chief	Dan Ortmann

A motion was made by Wayne Maras and seconded by Gene Lovell to adjourn. Chief Dan Fossing adjourned the meeting at 8:15 pm.

Respectfully submitted:
Dan Ortmann (3rd Asst. Chief)
Windom Fire Department

WINDOM FIRE DEPARTMENT

444 9th St
WINDOM, MIN. 56181

2007 OFFICER / TRUCK CAPTAIN LISTING

<u>2004 OFFICERS</u>			<u>HOME</u>	<u>WORK</u>	<u>CELL</u>
55	CHIEF	Dan Fossing	831-1401	831-1401	822-1098
54	1st ASST.	Monte Rabbe	831-1767		848-1061
53	2nd ASST.	Craig Wolter	831-2042	831-6910	822-1594
52	3rd ASST.	Dan Ortmann	831-1364	831-3050	
<u>2004 TRUCK CAPTAINS</u>					
	UNIT 20	Mark Stevens	831-2165	831-1233	822-2593
	UNIT 21	Eric Ward	831-5401	831-6138	822-1378
	UNIT 22	Mark Marcy	831-2594	831-1375	822-0885
	UNIT 23	Preston Rossow	831-1670	831-6151	822-1456
	UNIT 24	Roger Winker	831-3857	831-2793	822-1605
	UNIT 25	Jordon Bussa	831-5542		612-790-0955
	UNIT 26	Lonny Vollan	831-5381	831-3131	
<u>BOAT RESCUE</u>					
	Capt.	Jay Grandprey	831-1461	831-2290	822-1314
<u>SIX WHEELER</u>					
	Capt.	Jay Grandprey	831-1461	831-2290	822-1314
<u>S.C.B.A.</u>					
	Lead	Cory Maricle	831-5630	831-6129	830-1209
		Jordon Bussa	831-5542		612-790-0955
		Mark Marcy	831-2594	831-1375	822-0885
		Lonny Vollan	831-5381	831-3131	
		Roger Winker	831-3857	831-2793	822-1605
<u>HazMat/Light Trailers</u>					
	Capt.	Mark Marcy	831-2594	831-1375	822-0885



Memo

To: Mayor and Council Members

From: Telecommunications Commission

CC: Steve Nasby

Date: 2/16/2007

Re: Communication Assistance for Law Enforcement Agencies (CALEA)
Recommendation

The Telecommunications Commission held a meeting on February 8, 2007. The Commission was provided information on CALEA Certification requirements.

A requirement of the compliance is to appoint an individual as the CALEA contact. This individual or backup person must be available 24/7 and would be required to have authorization to spend \$100,000 to implement a CALEA request.

The Commission recommended that Dan Olsen be appointed as the main CALEA contact person and Jeff Dahna as the backup if Olsen is unavailable.

Requested Action: Approve the Telecommunication Commission's recommendation to appoint Dan Olsen as the main CALEA contact person and Jeff Dahna as the backup if Olsen is unavailable.

MEMO



DATE: FEBRUARY 16, 2007

TO: MAYOR AND CITY COUNCIL

FROM: ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
(Juhl Erickson, EDA President)

SUBJECT: GREATER MINNESOTA BUSINESS DEVELOPMENT PUBLIC
INFRASTRUCTURE GRANT PROGRAM

On February 15, 2005, the City Council adopted Resolution #2005-08 authorizing participation in the Greater Minnesota Business Development Public Infrastructure Grant Program.

The EDA filed an application with the Department of Employment and Economic Development. Thereafter, the City received a letter dated June 27, 2005, from Matt Kramer, DEED Commissioner, advising that the application had been approved for funding in the amount of \$450,000. The City was to complement this amount with \$496,000 of leveraged funds from local resources. These amounts were to be used for the construction of the Phase I infrastructure improvements in the North Windom Industrial Park Subdivision.

Since that time, numerous contacts and funding applications have been made. However, a suitable match has not been secured to date. The EDA has been informed that a match must be secured and the project substantially completed by June 30, 2007. The EDA has also been informed that failure to meet this deadline will result in release of the grant funds to DEED and will hinder the City's chances for future grant awards from DEED. Representatives of DEED have also indicated that if the City releases the 2005 grant funds for use in other projects, DEED will look favorably upon a subsequent grant application should a suitable match be secured.

George Howell reviewed this matter with the EDA Board on Monday, February 12, 2007. The EDA Board approved a motion recommending to the City Council that the \$450,000 grant from the Greater Minnesota Business Development Public Infrastructure Grant Program be released to the Department of Employment & Economic Development in exchange for their assurances of favorable consideration of future grant applications by the City for such project.

Recommendation: The EDA requests that the City Council release the \$450,000 Greater Minnesota Business Development Public Infrastructure Grant funds to the Department of Employment & Economic Development in exchange for assurances of favorable consideration of future grant applications by the City for industrial park infrastructure projects.

mh

January 23, 2007

George Howell, Executive Director
City of Windom EDA
444 9th Street, P. O. Box 38
Windom, MN 56101-0038

Dear Mr. Howell:

This letter is a follow up to our meeting on January 19, 2007, concerning the status of the Business Development Public Infrastructure (BDPI) Grant, #BDPI-05-0005-O-FY05, for the City of Windom.

As discussed, DEED is suggesting that the city of Windom consider cancelling the grant agreement due to two factors:

- Lack of progress on this project;
- Lack of matching funds which is a mandatory program requirement.

The cancellation of the agreement would result in the city not being able to access the \$450,000 that was awarded to DEED.

If in the future, the city wishes to reapply for these funds, DEED would welcome an application under the following circumstances:

- The project is ready to proceed – start date within 8 months of the award date;
- There are Program funds available to fund the application;
- The proposed project remains consistent with the requirements of the program;
- The application is competitive;
- There is a firm commitment of leveraged resources.

DEED is requesting a response to our suggestion no later than January 31, 2007. If you have any questions, please feel free to contact me at either 651-297-1940 or via email at Christine.schieber@state.mn.us.

Sincerely,



Christine Schieber
Business and Community Development Representative

Business and Community Development

1st National Bank Building • 332 Minnesota St., • Suite E200 • Saint Paul, MN 55101-1351 • USA
651-297-1291 • 800-657-3858 • Fax 651-296-5287 • TTY/TDD: 651-296-3900 • 800-366-2906 • www.deed.state.mn.us

An equal opportunity employer and service provider.

George Howell

From: Reed Erickson [Reed.Erickson@state.mn.us]
Sent: Wednesday, January 31, 2007 9:27 AM
To: ghowell@windom-mn.com
Subject: city of windom BDPI Award

George, as a follow-up to our conversation today in regards to the above referenced award, as you are aware, DEED initiated a meeting with you the past month, to discuss the lack of progress with this project.

Background

This project was awarded to the city in October 2005 in the amount of \$450,000. To date, nothing has progressed and it appears the match requirement is not there at this time, thus the reason for the meeting.

Requested Action

DEED would very much like to see this project proceed, but there is no indication it will in 2007, so, from DEEDs standpoint there is no reason to keep the funds tied to the city for this year especially since we have other projects that we could fund.

As mentioned in Chris Schieber's letter, DEED would welcome another application from the city of Windom for the same activity and I can safely say that if the city so chooses to submit an application in the future, I see no reason why DEED wouldn't give it as strong consideration as we did in 2005 as it's a very good project, but things happen to good projects that no one can foresee, that being the case here.

It would be irresponsible on my part to make a funding guarrantee to the city - I just can't do that. But, as I mentioned, if the city resubmits the application, it meets our program requirements, and DEED has sufficient funds available, I see no reason why it wouldn't be funded in the future.

If you have any questions, please contact me directly.

Thank you and we look forward to working with the city on future endeavors.

Reed Erickson
Small Cities Programs Director
1st National Bank Bldg
332 MN Street, Suite E200
St. Paul, MN 55101-1351
651-297-1980
Fax # 651-296-1290
reed.erickson@state.mn.us

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

CITY OF WINDOM

RESOLUTION IN SUPPORT OF THE COMPLETION OF THE EXPANSION OF TRUNK HIGHWAY 60 TO A FOUR-LANE HIGHWAY FROM THE MINNESOTA-IOWA STATE LINE TO THE CITY OF ST. JAMES

WHEREAS, the City of Windom is committed to the best interests of the citizens of Windom; and

WHEREAS, Trunk Highway 60 is a major transportation artery for commerce in southwestern Minnesota and provides a vital economic link from the State of Iowa to communities adjacent to Highway 60 and ultimately to Minnesota's metropolitan centers; and

WHEREAS, the State of Iowa will be completing the reconstruction of its portion of Trunk Highway 60 to a four-lane roadway by 2008; and

WHEREAS, the reconstruction of Trunk Highway 60 to a four-lane highway has been identified as a priority in the State of Minnesota for over 40 years, and the Minnesota Department of Transportation has designated Trunk Highway 60 as a Regional Transportation Corridor in the State of Minnesota; and

WHEREAS, the four-lane section of Trunk Highway 60 between the Cities of Worthington and Windom was completed in 2004 and significant portions of the highway between the Cities of Windom and St. James have already been converted into a four-lane highway; and

WHEREAS, the traffic volume of passenger vehicles and semi-trucks, as evidenced by traffic counts conducted by the Minnesota Department of Transportation, is more than sufficient to warrant such an expansion; and

WHEREAS, it is in the best interests of the City of Windom and the State of Minnesota to complete the expansion of Trunk Highway 60 to four lanes between the Minnesota-Iowa State Line to the City of St. James.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

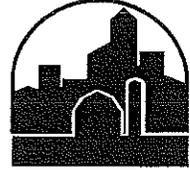
The City Council of Windom, Minnesota, on behalf of the citizens of Windom, supports the completion of Trunk Highway 60 from Iowa to the City of Worthington as a four-lane highway, supports efforts to complete the expansion of Trunk Highway 60 from the City of Windom to the City of St. James as a four-lane highway; and further requests that funding be allocated by the State of Minnesota for the completion of this highway in 2007.

ADOPTED this 20th day of February, 2007.

Tom Riordan, Mayor

ATTEST: _____
Steve Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council

FROM: City Administrator
Telecommunications Manager

DATE: February 14, 2007

RE: 311 Phone Number for Non-Emergency City Services

Windomnet currently offers a 611 number to reach the service repair line for telecom. At present, the 611 number is only available to Windomnet telephone customers.

A 311 number could be implemented within our system and used to contact City Hall for utility service questions and other non-emergency calls. Like the 611 number, this feature would only work on the Windomnet phone service. It could become city-wide, if Qwest decided to add it to their system.

The convenience of the 311 and 611 numbers could enhance our marketing efforts. "Windomnet Telephone -- **Dial 311** for City Hall or **611** for Telecom Repair". The cost to implement the 311 number into our Windomnet service is minimal.

Staff is requesting City Council direction on this matter.

DISPATCH

Monthly Magazine

311 Non-Emergency Systems

Besides the three-digit 911 emergency number, America's telephone companies and the FCC have adopted other three-digit numbers, including 311. It was first implemented locally by the Baltimore (Md.) Police Department on Oct. 2, 1996 to handle non-emergency police calls. The 311 number was then approved for nationwide use by the FCC on Feb. 19, 1997 after President Bill Clinton endorsed the idea during a 1996 Sacramento (Calif.) campaign speech as part of his community-involved policing program. updated 2/1/07 ~~Recommend~~

Prior to 311, Baltimore had **no** non-emergency 7-digit police number for citizens to report non-emergency incidents--citizens dialed 911 for **everything**. BPD officials reported (naturally) that up to 60% of their 911 calls were non-emergency incidents, which burdened their police calltakers. After installing 311, BPD experienced a dramatic drop in 911 calls, and a resulting decline in abandoned 911 calls, answer times, etc. After the FCC's ruling that reserved 311 nationwide, organizations such as APCO and NENA opposed so-called N-1-1 telephone numbers (311, 511, 711, etc.), fearing they would confuse the public when they encountered an emergency situation.



Since then, 311 implementation has been very slow, and has been focused in one of two areas:

- **Operated by the police department** to field non-emergency calls, to help reduce the number of non-emergency 911 calls received (Baltimore, Md.; San Jose, Calif.; Bethel, Alas.; Oklahoma State University; Detroit, Las Vegas)
- **Operated by the city** (public works, independent service agency, etc.) to field so-called "city service" calls such as potholes, fallen trees, noise complaints, street or traffic signals not working, etc. (Chicago, New York, Houston and Dallas)

So, in some cases 311 is allied with the local police or fire comm center. In other cases, the number has no connection whatsoever to emergency communications, and is handled by a separate call center administered by the city or county.

News: On **July 5, 2006** Charlotte-Mecklenburg (NC) opened its 311 center using a separate staff of 94 persons, and operating from a special facility. The center handles city-service calls for 7 city departments. On **July 12th** Denver (Colo.) went live with 311, 6 a.m. to 11 p.m. daily and on-line, covering the city and county region. On **Sept. 12th** the city of Hartford (Conn.) turned on its 311 system to take city service calls.

Read the [opinion of one person on 311...](#)

How Does It Work?

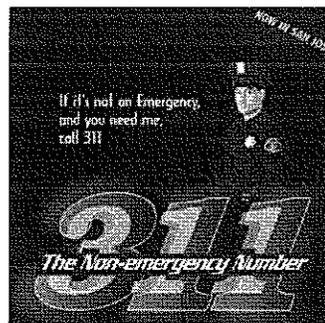
Calls to 311 are routed either to a separate center and handled by non-public safety personnel, or routed to the same center where 911 and other public safety calls are handled. As well, a 311 call might actually be an emergency, and a 911 might actually be a non-emergency. This set of circumstances creates several possibilities for call handling.

A non-emergency 311 call routed to a separate center is answered, entered into a computer, and the information is routed to the proper city/county agency for handling. A 311 call routed to the 911 center is usually queued **behind** any unanswered 911 calls. Only when there are **no** pending 911 calls do the 311 calls ring in to the calltakers.

If a 311 call routed to separate center turns out to be an emergency, there is usually some method for transferring the call to the associated 911 center. In some cases, the 311 calltakers are trained to handle 911 calls, and enter them into their computer, and the information is immediately visible in the 911 center for dispatch.

Conversely, if a 911 call turns out to be a non-emergency, the call-taker usually has some method of transferring the call to the 311 center.

The New York City's 311 system is particularly instructive on how such a system is used for large cities-- the city's Taxi & Limosine Commission received 123,349 service calls on 311 during fiscal 2004, which is more calls than most cities receive in an entire year for all types of municipal service. Also note that "CFD & Freon Removal" is consistently among the top three reasons for dialing 311, a situation that smaller cities just may not experience. [Download](#) (pdf) the Mayor's Management Report 2004, and check each city agency for the number of 311 calls attributed to them, and the Top 5 types of calls for each agency.



Resources

- Here is our [map of the cities with 311](#) that we know about--[e-mail us](#) if you have additions or changes.
- The company [Winbourne & Costas](#) has a collection of information about 311 operations.
- We have chronicled the evolution of 311 in our publication over the past years since Baltimore implemented the first system. Check our [story archive](#) for a full list of stories about 311.
- AT&T first [introduced a toll-free 10-digit telephone number](#) for reporting non-emergency incidents. However, that plan was soon dropped in favor of using 311.
- We also wrote about a 311 [committee report](#) during the 1999 Association of Public-Safety Communications

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Service Dispatch Software designed for service/contracting industries
[www.shafers.com](#)

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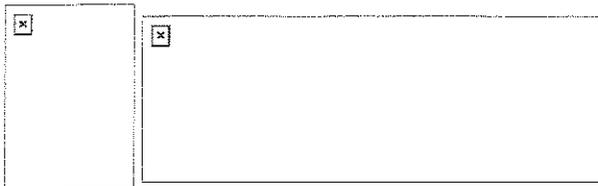
Officials (APCO) annual conference. APCO published a [position statement](#) on so-called N-1-1 number, including 311, a summary of 311 [issues](#), and a summary of their [committee report](#).

- The International Association of Fire Chiefs (IAFC) and the International Municipal Signal Association (IMSA) opposed the assignment of 311 in [comments they filed](#) with the FCC.
- The Department of Justice's COPS program has information about their [grant program](#) for 311. They also have a [Web page](#) on the subject, and have published an [evaluation](#) of 311 for handling non-emergency calls, and a [fact sheet](#). [Acrobat, pdf format]
- APCO organized [Project 35](#) to study the use of N-1-1 telephone numbers.
- NENA wrote President Bill Clinton a [letter](#) after Clinton's campaign speech supported 311.
- The Las Vegas Metro Police Department's [Web site page](#) on their 311 system for basic information
- The [San Jose Police Web site](#) for "When to Call 311" information
- The Washington (DC) 311 [Web page](#)
- Read our coverage of the 2001 APCO conference, during which there was a [seminar on 311](#).
- **Hot!** California took four years to study the effectiveness of 311 and 7-digit non-emergency numbers in San Jose and San Diego respectively. They issued a [61-page report](#) that concludes...well, the data didn't support a definitive conclusion. [Acrobat, pdf format 345k]
- California's legislature passed a local funding bill in Fall 2001, but it was vetoed by Gov. Gray Davis. Read the [bill](#) and Davis's [veto message](#).
- Here is some [tariff information](#) about 311 from Southern Bell. [Acrobat, pdf format]
- The U.S. Conference of Mayors issued a "[National Action Plan for Safety and Security](#)" that included 311 recommendations. [Acrobat, pdf format]
- The city of Los Angeles intends to implement 311 in Sept. 2002 for non-emergency city services--check their [Web page](#) for some (slightly outdated) information on the implementation process.
- **Hot!** The University of Cincinnati has published a [310-page study](#), "Managing Citizen Calls to the Police: An Assessment of Non-Emergency Call Systems," which looks at Baltimore, Buffalo (NY), Dallas and Phoenix. The study was funded by the COPS Office and administered by the National Institute of Justice. 6-3-2003 [Acrobat, pdf format, Warning: 13.5 Mb!]
- In 2002 the city of Oakland (Calif.) considered a [proposal](#) by the city manager to create a 311, non-emergency city services center. It includes a comparison of systems from five other cities, and detailed plans on converting the Oakland Assistance Center operation to handling 311 calls. (Acrobat, pdf)
- A "[process and impact evaluation](#)" performed by Austin (Tex.) on a proposed 311 system, published by the DOJ. [pdf]
- New York City's 311 information privacy policy [pdf]
- Study of Baltimore's CitiStat (311) program [pdf]
- Baltimore's on-line city [service request form](#)
- New York City 311 system [background](#) from Accenture
- New York City 311 system annual and monthly call [statistics](#), and [Mayor's Management Report](#) (pdf) detailing 311 calls attributable to each city agency.
- **Hot!** Department of Justice publication, "Managing Calls to the Police With 911/311 Systems." [pdf]
- **Hot!** Department of Justice publication, "Calling 311: Guidelines for Policymakers." [pdf]
- Charlotte-Mecklenburg (NC) debuts its 311 center [news story #1 #2] [Powerpoint presentation to council]
- Detroit 311 [brochure](#) (pdf)
- In Sept. 2005 an independent auditor released a [study](#) of Houston's 311 system. [pdf]



Source of 311 Software

- [Motorola](#) markets a software program that manages 311 operations, including answering questions, entering work orders, and performing follow-ups.
- The [Govt.com](#) Web site markets its "i311" software to manage answering questions, with a downloadable demo version available. It also markets a separate application to manage work orders (OurTown2000), and to offer on-line fees, licenses, permits, etc. (ECitizen).
- [SunTrack](#) markets software to track government services reported on 311.
- [Publisafe](#) markets 311 Reports for handling 311 calls and related incidents
- [Siebel Systems Inc.](#) provides a Citizen Response Solution that provides analysis, case and incident management, and citizen targeted outreach.
- [Automated Business Systems & Services Inc.](#), markets EREACT software originally developed for Mobile (Ala.)
- [Lagan Technologies Ltd.](#) - CRM for public and private-sector operations



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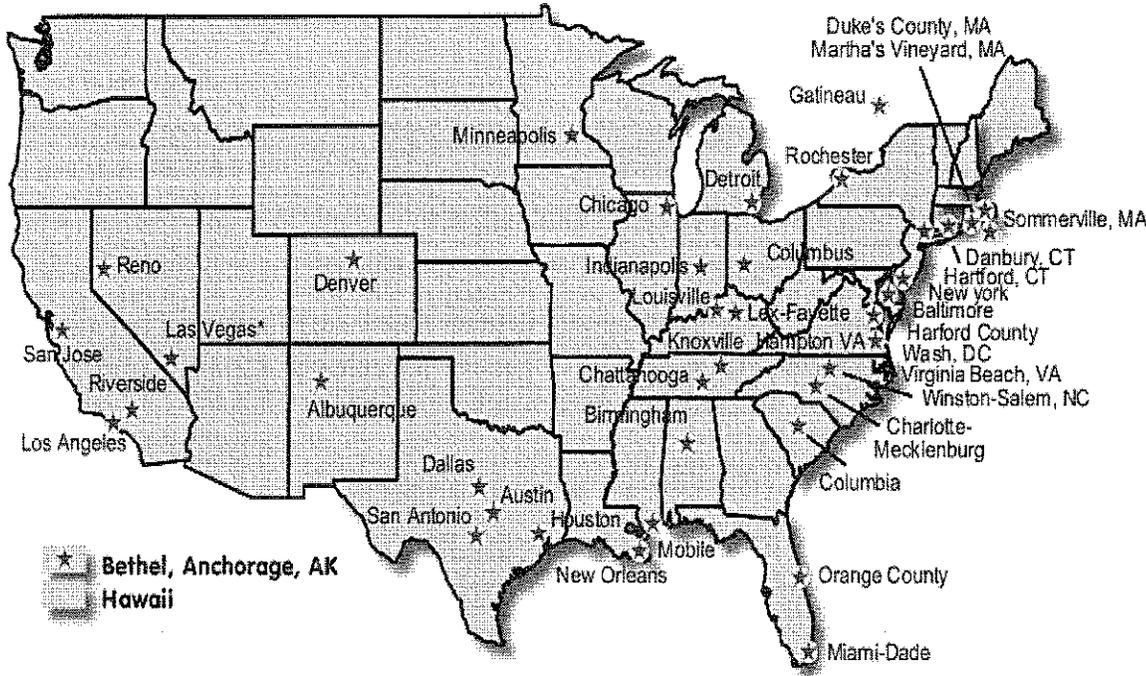
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Cities With 311 Non-Emergency Telephone Service



City	Answered By...	Handles...
Akron, OH	pending	city service calls, using Motorola CSR software
Albuquerque, NM	311 calltakers	city service calls using Oracle-PeopleSoft CRM version 8.9; monthly service graph posted; started July 2005
Austin, TX	police calltakers	non-emergency police incidents since 2001, city service calls starting Feb. 2004; Motorola CSR software
Baltimore, MD	311 calltakers	non-emergency police incidents, city service calls, using Motorola CSR software
Bethel, AK	police calltakers	non-emergency police incidents, city service calls
Birmingham, AL	311 calltakers	city service, using Motorola CSR software
Broward County, FL	sheriff's calltakers	being implemented, non-emergency sheriff's calls
Calgary (Alberta, Canada)		city service calls
Charlotte-Mecklenburg, NC	311 calltakers	city service calls, 7 departments
Chattanooga, TN	311 calltakers	city service, using Motorola CSR software
Chicago	311 calltakers	city service calls, using Motorola CSR software
Columbia, SC	311 calltakers	city service calls
Dallas	fire dept. calltakers	city service calls, using Motorola CSR software
Danbury, CT ^{NEW!}		city service calls, using QAlert software from QScend Technologies Inc.
Dekalb County, GA		city service calls, will implement in 2007 using Oracle software
Denver	311 calltakers	city service calls, 6a-11p and on-line using Oracle software
Detroit	311 calltakers	city service calls

Dukes County, MA	sheriff calltakers	implemented June 16, 2003 for non-emergency police services and town information (6 towns and the county Sheriff's office)
Fort Wayne, IN		Lagan's Frontlink Software for 3-1-1
Gatineau, Quebec (Canada)	311 calltakers	began June 2005
Hampton, VA	311 calltakers	city service calls using Lagan Frontlink software; started Sept. 1999;
Harford County, MD	311 calltakers	non-emergency city service calls using EREACT software
Hartford, CT	311 calltakers	non-emergency city service calls using Lagan Frontlink software
Houston, TX	311 calltakers	city service calls, using Motorola CSR software
Indianapolis, IN		city service calls, using Siebel software
Kansas City, MO	311 calltakers	city service calls from "ActionCenter" using Oracle software
Knoxville, TN	311 calltakers	city service
Las Vegas*	police calltakers	non-emergency police incidents
Los Angeles	311 calltakers	city service calls
Lexington-Fayette County, KY	311 calltakers	city-county service calls
Louisville, KY	311 calltakers	non-emergency city service calls
Miami-Dade, FL	pending	pending, using Motorola CSR software; started Sept. 2005
Minneapolis, MN	311 calltakers	City service calls and requests for information (FAQ's), police general information and police non-emergency calls using Lagan Frontlink system; started Jan. 2006
Mobile, AL	311 calltakers	non-emergency city service calls using EREACT software
New Orleans	311 calltakers	non-emergency city service calls; started Oct. 2005
New York City	311 calltakers	non-emergency city service calls using Siebel software, operators work for the city's Department of Information, Technology and Telecommunications; started March 2003
Orange County, FL +	county calltakers	county service calls (being implemented)
Ottawa (Ont., Canada)		city service calls; on-line in Sept. 2005
Quebec (Ont., Canada)		city service calls; in planning stage
Reno, NV.	311 calltakers	non-emergency city service calls; dropped their original EREACT software in Oct. 2006 for QAlert software [council agenda item, pdf] updated
Riverside, CA	311 calltakers	non-emergency city service calls using EREACT software
Rochester, NY	police calltakers	non-emergency police calls
San Antonio, TX	311 calltakers	city service calls (since 2000)
San Francisco ^{NEW!}		goes live March 11, 2007 [video] with Lagan's Frontlink Software for 3-1-1
San Jose, CA	police calltakers	non-emergency police incidents, using Motorola CSR software
Savannah, GA ^{NEW!}	311 calltakers	city service calls since 2006
Somerville, MA	311 calltakers	city service calls using iDC's 4gov software in separate City Hall call center; debuted Dec. 19, 2005
Virginia Beach, VA	311 calltakers	city service calls. Began April 22, 2006.
Washington, DC	police calltakers	non-emergency police calls
Windsor (Ont. Canada)		city service calls
Winston-Salem, NC	311 calltakers	pending, using Motorola CSR software
Yonkers, NY		Lagan's Frontlink Software for 3-1-1

Please [e-mail us](#) if you have additions or changes.

*Besides Las Vegas, the adjacent cities of Henderson, North Las Vegas and University of Nevada-Las Vegas have implemented 311 service.

+ Orange county is handling code enforcement, animal services and government information calls at 836-3111 until 311 is implemented

Wake Forest University (NC), Oklahoma State University, Florida State University, and the University of Maine all have 311 available on their campus telephone systems.

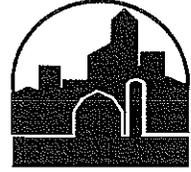
In progress: Charlotte-Mecklenburg (NC), Pasadena/South Pasadena (CA), Anchorage (AK), Columbus (OH), Allentown (PA),

updated 2/16/07

[\[back to main 311 page\]](#)

[Home](#)

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: City Administrator
DATE: February 14, 2007
RE: Use of City Council Chamber – Non-Resident Usage Fee

From time to time the City Council Chamber is used as a meeting place for various groups. Predominately these requests are for local groups, governmental entities or other Windom residents. Our practice is to allow the request if the Chamber are not booked for City use. There is currently no charge or fee associated with use during business hours.

Recently we received a request by a metro area law firm to use the City Council Chamber. My understanding is that a couple of years ago this firm was allowed use of the City Council Chamber at no charge. In this instance, the party requesting use of the City Council Chamber could rent space at the Community Center. By providing “free” space at City Hall we are taking potential business away from the Community Center.

Because private businesses or organizations located outside of the City\County do not contribute to the local tax base or provide a benefit to the citizens of Windom, staff is requesting that the City Council consider the implementation of a nominal fee for use of the City Council Chambers by these parties.

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	MII LIFE	VEBA	186.16
CITY OFFICE	MII LIFE	VEBA GRANT	275.00
		Total for Department 103	461.16*
P & Z / BUILDING OFF	MII LIFE	VEBA	139.62
		Total for Department 106	139.62*
CITY HALL	ELECTRIC FUND	MAINTENANCE	94.37
CITY HALL	SANDRA HERDER	CLEANING	304.00
CITY HALL	MELISSA PENAS	CLEANING	304.00
		Total for Department 115	702.37*
POLICE	MII LIFE	VEBA	1,312.27
		Total for Department 120	1,312.27*
STREET	MII LIFE	VEBA	963.93
		Total for Department 140	963.93*
PARKS	ELECTRIC FUND	MAINTENANCE	11.37
PARKS	MII LIFE	VEBA	174.17
		Total for Department 165	185.54*
		Total for Fund 01	3,764.89*
		MN PUBLIC FACILITIES BOND PAYMENTS	23,150.57
		Total for Department	23,150.57*
		Total for Fund 02	23,150.57*
LIBRARY	SANDRA HERDER	CLEANING	304.00
LIBRARY	MELISSA PENAS	CLEANING	304.00
		Total for Department 171	608.00*
		Total for Fund 03	608.00*
		JUSTIN AUGUSTIN / JO ERNEST MONEY FOR PROP-4T	100.00
		Total for Department	100.00*
		Total for Fund 07	100.00*
UHF TV	FEDERATED RURAL ELEC	ELECTRIC	131.14
		Total for Department 173	131.14*
		Total for Fund 10	131.14*
AIRPORT	RED ROCK RURAL WATER	WATER	18.90
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	577.47
		Total for Department 174	596.37*
		Total for Fund 11	596.37*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	JOLYNN NERHUS	EXPENSE	8.50
		Total for Department 176	8.50*
		Total for Fund 13	8.50*
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	360.33
		Total for Department 177	360.33*
		Total for Fund 14	360.33*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	4,424.30
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	1,285.30
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	9,109.25
LIQUOR	MII LIFE	VEBA	348.34
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	7,503.68
		Total for Department 180	22,670.87*
		Total for Fund 60	22,670.87*
	MN PUBLIC FACILITIES	BOND PAYMENTS	38,726.50
		Total for Department	38,726.50*
WATER	MII LIFE	VEBA	569.04
		Total for Department 181	569.04*
		Total for Fund 61	39,295.54*
ELECTRIC	MII LIFE	VEBA	1,028.47
ELECTRIC	MARY LOU PETERSON	ENERGY REBATE	100.00
		Total for Department 182	1,128.47*
		Total for Fund 62	1,128.47*
	MN PUBLIC FACILITIES	BOND PAYMENTS	126,505.65
		Total for Department	126,505.65*
SEWER	MII LIFE	VEBA	917.39
		Total for Department 183	917.39*
		Total for Fund 63	127,423.04*
ARENA	ELECTRIC FUND	MAINTENANCE	185.65
ARENA	MII LIFE	VEBA	174.17
		Total for Department 184	359.82*
		Total for Fund 64	359.82*
ECONOMIC DEVELOPMENT	AVERY OUTDOOR	RENT	375.00
ECONOMIC DEVELOPMENT	ECON DEV ASSOC OF MI	MEMBERSHIP	220.00
ECONOMIC DEVELOPMENT	MARK MARCY	SNOW REMOVAL	575.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	139.62
		Total for Department 187	1,309.62*
		Total for Fund 67	1,309.62*
	MN 9-1-1 PROGRAM	911 SERVICE	675.98
		Total for Department	675.98*
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	19.00
TELECOMMUNICATIONS	MII LIFE	VEBA	668.12
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	21,108.26
TELECOMMUNICATIONS	QUEST	TELEPHONE	97.84
		Total for Department 199	21,893.22*
		Total for Fund 69	22,569.20*
	AFSCME	UNION DUES	214.50
	LOCAL UNION #949	UNION DUES	1,509.81
		Total for Department	1,724.31*
		Total for Fund 70	1,724.31*
		Grand Total	245,200.67*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	SECR REV FUND/CITY O	SUPPLIES	5.33
	Total for Department 101		5.33*
CITY OFFICE	ELECTRIC FUND	UTILITIES	375.80
CITY OFFICE	SECR REV FUND/CITY O	SUPPLIES	1.09
	Total for Department 103		376.89*
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	96.86
	Total for Department 106		96.86*
CITY HALL	ELECTRIC FUND	UTILITIES	484.43
	Total for Department 115		484.43*
POLICE	ELECTRIC FUND	UTILITIES	106.94
	Total for Department 120		106.94*
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	17.78
	Total for Department 125		17.78*
STREET	ELECTRIC FUND	UTILITIES	4,398.19
STREET	MN DEPT OF PUBLIC SA	MOTOR VEHICLES INSP STIC	18.00
STREET	VET'S WHOA N'GO	GAS	1,137.14
	Total for Department 140		5,553.33*
PARKS	ELECTRIC FUND	UTILITIES	67.38
	Total for Department 165		67.38*
	Total for Fund 01		6,708.94*
LIBRARY	ELECTRIC FUND	UTILITIES	258.28
	Total for Department 171		258.28*
	Total for Fund 03		258.28*
UHF TV	ELECTRIC FUND	UTILITIES	24.72
	Total for Department 173		24.72*
	Total for Fund 10		24.72*
POOL	ELECTRIC FUND	UTILITIES	48.79
	Total for Department 175		48.79*
	Total for Fund 12		48.79*
AMBULANCE	VET'S WHOA N'GO	GAS	1,377.30
	Total for Department 176		1,377.30*
	Total for Fund 13		1,377.30*
	BANK MIDWEST	D JACOB'S EST CONTRIB TO	30,199.57
	Total for Department		30,199.57*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITIES	1,083.17
	Total for Department 177		1,083.17*
	Total for Fund 14		31,282.74*
LIQUOR	ELECTRIC FUND	MAINTENANCE	86.94
LIQUOR	ELECTRIC FUND	UTILITIES	805.94
LIQUOR	GRIGGS COOPER	MERCHANDISE	3,570.41
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,445.13
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	6,092.76
	Total for Department 180		12,001.18*
	Total for Fund 60		12,001.18*
WATER	ELECTRIC FUND	UTILITIES	4,920.13
WATER	SECR REV FUND/CITY O	POSTAGE	5.60
	Total for Department 181		4,925.73*
	Total for Fund 61		4,925.73*
	SECR REV FUND/CITY O	UTILITY PREPAY REFUND	375.00
	Total for Department		375.00*
ELECTRIC	ELECTRIC FUND	UTILITIES	264.08
ELECTRIC	SECR REV FUND/CITY O	POSTAGE	13.90
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	VET'S WHOA N'GO	GAS	33.74
	Total for Department 182		496.32*
	Total for Fund 62		871.32*
SEWER	ELECTRIC FUND	UTILITIES	9,531.80
SEWER	SECR REV FUND/CITY O	POSTAGE	3.50
	Total for Department 183		9,535.30*
	Total for Fund 63		9,535.30*
ARENA	COMMUNITY CENTER	SUPPLIES	6.39
ARENA	ELECTRIC FUND	UTILITIES	6,756.21
ARENA	VET'S WHOA N'GO	GAS	56.02
	Total for Department 184		6,818.62*
	Total for Fund 64		6,818.62*
RIVERBLUFF TOWNHOMES	ELECTRIC FUND	UTILITIES	89.51
	Total for Department 186		89.51*
	Total for Fund 66		89.51*
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITIES	134.11

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	GEORGE HOWELL	EXPENSE	28.62
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	SUPPLIES	13.65
		Total for Department 187	176.38*
		Total for Fund 67	176.38*
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITIES	1,422.62
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	5.00
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	MARION HARDIN	PROMOTION - THEATRE	35.00
		Total for Department 199	1,649.29*
		Total for Fund 69	1,649.29*
		Grand Total	75,768.10*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX	1,710.50
MAYOR & COUNCIL	TOM RIORDAN	EXPENSE	173.63
	Total for Department 101		1,884.13*
POLICE	CELLULARONE - ALLTEL	TELEPHONE	211.71
POLICE	CONOCO PHILLIPS FLEE	GAS	44.36
	Total for Department 120		256.07*
FIRE DEPARTMENT	QUEST	TELEPHONE	58.67
	Total for Department 125		58.67*
STREET	ERICKSON OIL CO	GAS	115.18
STREET	QUEST	TELEPHONE	58.67
STREET	CONOCO PHILLIPS FLEE	GAS	469.91
	Total for Department 140		643.76*
	Total for Fund 01		2,842.63*
	DEPUTY REGISTRAR #54	LICENSE - TAX	6,042.50
	FOX BROTHERS	TRUCK	49,950.00
	J-CRAFT	TRUCK	42,245.36
	Total for Department		98,237.86*
	Total for Fund 04		98,237.86*
	SVOBODA EXCAVATING,	4TH AVE PROJECT	49,257.04
	Total for Department		49,257.04*
	Total for Fund 06		49,257.04*
AMBULANCE	CELLULARONE - ALLTEL	TELEPHONE	76.36
AMBULANCE	TIM HACKER	EXPENSE	68.35
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	128.94
AMBULANCE	QUEST	TELEPHONE	58.66
AMBULANCE	PAULA RAVERTY	EXPENSE	9.97
AMBULANCE	ALLAN REMPEL	EXPENSE	54.49
AMBULANCE	JIM SKARPHOL	EXPENSE	61.71
AMBULANCE	JIM SKARPHOL	LAP TOP COMP	639.86
	Total for Department 176		1,098.34*
	Total for Fund 13		1,098.34*
MULTI-PURPOSE BUILDI	MN DEPT OF PUBLIC SA	LICENSE	250.00
MULTI-PURPOSE BUILDI	CONOCO PHILLIPS FLEE	GAS	56.11
	Total for Department 177		306.11*
	Total for Fund 14		306.11*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,394.80
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	1,364.20
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	4,553.95

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Department	Vendor Name	Description	Amount
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	64.00
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	43.11
	Total for Department 180		8,420.06*
	Total for Fund 60		8,420.06*
WATER	DNR - DIVISION OF WA	2006 APPROPRIATION FEE	3,371.65
WATER	DNR - DIVISION OF WA	2006 APPROPRIATION FEE -	101.00
WATER	MIDWEST WIRELESS	TELEPHONE	39.51
WATER	QUEST	TELEPHONE	58.66
WATER	CONOCO PHILLIPS FLEE	GAS	264.00
WATER	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	4,391.67
	Total for Department 181		8,226.49*
	Total for Fund 61		8,226.49*
	BRIDGETTE FAST	REFUND UTILITY PREPAYMEN	125.00
	TRAVIS NELSON	REPUND - UTILITY PREPAYM	125.00
	Total for Department		250.00*
ELECTRIC	QUEST	TELEPHONE	55.20
ELECTRIC	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	4,391.66
	Total for Department 182		4,446.86*
	Total for Fund 62		4,696.86*
SEWER	MIDWEST WIRELESS	TELEPHONE	39.51
SEWER	QUEST	TELEPHONE	259.68
SEWER	CONOCO PHILLIPS FLEE	GAS	58.22
SEWER	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	4,391.66
	Total for Department 183		4,749.07*
	Total for Fund 63		4,749.07*
ARENA	CONOCO PHILLIPS FLEE	GAS	26.34
	Total for Department 184		26.34*
	Total for Fund 64		26.34*
	BANK MIDWEST	LOAN PAYMENT	1,041,777.77
	Total for Department		1,041,777.77*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	5.06
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	14.93
TELECOMMUNICATIONS	DISCOVERY HEALTH CHA	SUBSCRIBER	6.82
TELECOMMUNICATIONS	CONOCO PHILLIPS FLEE	GAS	80.67
TELECOMMUNICATIONS	PRIMAL SOLUTIONS INC	MAINTENANCE CONTRACT	13,175.01
	Total for Department 199		13,282.49*
	Total for Fund 69		1,055,060.26*

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Department	Vendor Name	Description	Amount
	COLONIAL LIFE INSURA	INSURANCE	22.05
		Total for Department	22.05*
		Total for Fund 70	22.05*
		Grand Total	1,232,943.11*

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Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	885.00
MAYOR & COUNCIL	MCDONALD & GUDMESTAD	LEGAL FEES	369.00
	Total for Department 101		1,254.00*
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	39.25
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
CITY OFFICE	MN REGION V EMERGENC	2007 DUES	15.00
CITY OFFICE	UNIVERSITY OF MINNES	REGISTRATION	450.00
CITY OFFICE	PITNEY BOWES	SUPPLIES	45.25
CITY OFFICE	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
CITY OFFICE	RUNNING'S SUPPLY	MAINTENANCE	-4.68
CITY OFFICE	STOREY KENWORTHY	SUPPLIES	9.39
	Total for Department 103		1,059.41*
P & Z / BUILDING OFF	CARL'S REPAIR	TIRES	132.84
P & Z / BUILDING OFF	CITIZEN PUBLISHING C	ADVERTISING	85.80
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	2.98
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
P & Z / BUILDING OFF	PAMIDA	SUPPLIES	15.11
P & Z / BUILDING OFF	STOREY KENWORTHY	SUPPLIES	9.37
	Total for Department 106		251.30*
CITY HALL	COLE PAPER INC.	SUPPLIES	70.95
CITY HALL	AMERICAS - WORTHINGT	WATER TREATMENT	23.38
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	76.05
CITY HALL	JUSTIN DERICKSON	SNOW REMOVAL	170.00
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	1,034.03
	Total for Department 115		1,386.41*
POLICE	CITIZEN PUBLISHING C	ADVERTISING	49.20
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	62.85
POLICE	WINDOM AUTO VALU	MAINTENANCE	4.14
POLICE	MCDONALD & GUDMESTAD	LEGAL FEES	2,376.00
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	NEW STAR SALES & SER	COPIER MAINTENANCE	1,317.58
POLICE	SOUTHWEST CHIEFS OF	2007 DUES	30.00
POLICE	STREICHER'S	EQUIPMENT	102.23
POLICE	UNIFORM UNLIMITED	SUPPLIES	198.33
POLICE	WINDOM FIRE SAFETY	MAINTENANCE	30.00
POLICE	WINDOM TOWING CO	MAINTENANCE	181.06
POLICE	WINDOM TOWING CO	TOWING	90.53
	Total for Department 120		5,939.42*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	WINDOM AUTO VALU	MAINTENANCE	32.35
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
FIRE DEPARTMENT	MN WEST COLLEGE - CA	TRAINING	620.00
	Total for Department 125		870.05*

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Department	Vendor Name	Description	Amount
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		212.50*
ANIMALS	COTTONWOOD-SLAYTON V	VET SERVICE	134.20
	Total for Department 135		134.20*
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	117.00
STREET	DAN'S OFFICE SUPPLY	SUPPLIES	164.49
STREET	FOX BROTHERS	MAINTENANCE	339.61
STREET	GRUNEWALD GRAVEL	SERVICE	765.00
STREET	WINDOM AUTO VALU	MAINTENANCE	196.34
STREET	LAMPERTS YARDS, INC.	MAINTENANCE	47.65
STREET	MCDONALD & GUDMESTAD	LEGAL FEES	198.00
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
STREET	MESSER MACHINE & MFG	MAINTENANCE	115.74
STREET	M-R SIGNS CO., INC	MAINTENANCE	1,263.79
STREET	PAMIDA	SUPPLIES	18.09
STREET	PRAXAIR DISTRIBUTION	SERVICE	145.65
STREET	RUNNING'S SUPPLY	MAINTENANCE	780.72
STREET	SCHWALBACH HARDWARE	MAINTENANCE	65.52
STREET	TOWLERTON MOTOR CO	MAINTENANCE	7.08
STREET	WENCK ASSOCIATES, IN	JUNE COURT IMP SEAL COAT	260.00
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	75.33
STREET	CARQUEST MOTOR PARTS	MAINTENANCE	68.11
STREET	WINDOM WRECKING	MAINTENANCE	26.50
STREET	STAN HOUSTON EQUIP C	SUPPLIES	29.14
	Total for Department 140		4,813.96*
HEALTH & SANITATION	CITIZEN PUBLISHING C	ADVERTISING	279.00
	Total for Department 145		279.00*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE	159.76
	Total for Department 150		159.76*
PARKS	CITIZEN PUBLISHING C	ADVERTISING	49.20
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	WINDOM AUTO VALU	MAINTENANCE	88.50
PARKS	LAMPERTS YARDS, INC.	MAINTENANCE	47.38
PARKS	SCHWALBACH HARDWARE	MAINTENANCE	271.74
	Total for Department 165		494.32*
	Total for Fund 01		16,854.33*
LIBRARY	MICROMARKETING	BOOKS	165.40
LIBRARY	BBC AUDIO	BOOK	57.00
LIBRARY	CENTER POINT LARGE P	BOOKS	39.54
LIBRARY	CITIZEN PUBLISHING C	ADVERTISING	184.50
LIBRARY	COLE PAPER INC.	SUPPLIES	70.95

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Department	Vendor Name	Description	Amount
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DAN'S OFFICE SUPPLY	SUPPLIES	264.40
LIBRARY	JUSTIN DERICKSON	SNOW REMOVAL	170.00
LIBRARY	ELECTRIC FUND	MAINTENANCE	36.85
LIBRARY	THOMSON GALE	BOOKS	220.16
LIBRARY	INGRAM	BOOKS	1,880.26
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	NATL GEOGRAPHIC SOCI	SUBSCRIPTION	34.00
LIBRARY	PLUM CREEK LIBRARY	SYSTEM UPGRADE	2,497.20
LIBRARY	POPULAR MECHANICS	SUBSCRIPTION	26.00
LIBRARY	DENNIS L. RICK LTD	AUDIT SERVICE	250.00
LIBRARY	RECORDED BOOKS, LLC	AUDIO CASSETTE	119.40
LIBRARY	READERS SERVICE	BOOKS	35.16
LIBRARY	READER'S DIGEST	AUDIO CASSETTE	22.33
LIBRARY	READER'S DIGEST	SUBSCRIPTION	28.98
LIBRARY	SCHWALBACH HARDWARE	MAINTENANCE	191.69
LIBRARY	SEBCO BOOKS	BOOKS	771.14
LIBRARY	SPORTS ILLUSTRATED	SUBSCRIPTION	89.04
LIBRARY	TIME LIFE BOOK	BOOK	44.90
LIBRARY	UPSTART	SUPPLIES	64.52
LIBRARY	DISNEY MOVIE CHANNEL	VIDEOS	55.27
LIBRARY	WOODWORKER'S JOURNAL	SUBSCRIPTION	19.95
LIBRARY	ESPN THE MAGAZINE	SUBSCRIPTION	26.00
LIBRARY	GLAMOUR	SUBSCRIPTION	15.00
LIBRARY	HOOKE ON CROCHET	SUBSCRIPTION	19.97
LIBRARY	LADIES HOME JOURNAL	SUBSCRIPTION	16.97
LIBRARY	MN MONTHLY	SUBSCRIPTION	29.95
LIBRARY	MN POLITICAL PRESS I	BOOK	44.90
LIBRARY	MODEL AVIATION	SUBSCRIPTION	16.00
LIBRARY	MOTOR TREND	SUBSCRIPTION	25.00
LIBRARY	OLIVER PRESS, INC	BOOKS	124.75
LIBRARY	PACK O FUN	SUBSCRIPTION	36.97
LIBRARY	QUILTERS WORLD	SUBSCRIPTION	17.97
LIBRARY	POPULAR SCIENCE	SUBSCRIPTION	39.95
LIBRARY	SMITHSONIAN	SUBSCRIPTION	32.00
LIBRARY	SOUTHERN LIVING	SUBSCRIPTION	36.00
	Total for Department 171		7,847.07*
	Total for Fund 03		7,847.07*
	KUSTOM SIGNALS, INC	RADAR & MAINTENANCE CONT	2,180.52
	Total for Department		2,180.52*
EQUIPMENT/F.A.	DENNIS L. RICK LTD	AUDIT SERVICE	250.00
	Total for Department 170		250.00*
	Total for Fund 04		2,430.52*
	WENCK ASSOCIATES, IN	ENGINEERING 07 ST PROJEC	39,554.09
	Total for Department		39,554.09*

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Department	Vendor Name	Description	Amount
Total for Fund 07			39,554.09*
AIRPORT	DENNIS L. RICK LTD	AUDIT SERVICE	250.00
AIRPORT	SCHWALBACH HARDWARE	MAINTENANCE	85.69
Total for Department 174			335.69*
Total for Fund 11			335.69*
POOL	A & B BUSINESS EQUIP	MAINTENANCE	159.76
POOL	AMERICAN RED CROSS	RENEWAL FEE	25.00
POOL	WATER TECHNOLOGY, IN	POOL FEASIBILITY	4,500.00
POOL	K.R. SCHOELER ENTERP	SUPPLIES	1,767.85
Total for Department 175			6,452.61*
Total for Fund 12			6,452.61*
AMBULANCE	ARROW MANUFACTURING	MAINTENANCE	297.68
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	CREATIVE DESIGN	SERVICE	42.60
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	159.80
AMBULANCE	GODFATHER'S PIZZA	EXPENSE	63.34
AMBULANCE	HIGLEY FORD	MAINTENANCE	34.76
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
AMBULANCE	PRO CELLULAR	CELL PHONE SUPPLIES	127.74
AMBULANCE	SCHWALBACH HARDWARE	MAINTENANCE	9.14
AMBULANCE	MN WEST COMMUNITY	TRAINING	2,264.24
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	136.50
AMBULANCE	WINDOM FARM SERVICE	MAINTENANCE	69.54
Total for Department 176			3,410.54*
Total for Fund 13			3,410.54*
MULTI-PURPOSE BUILDI	CITIZEN PUBLISHING C	ADVERTISING	228.00
MULTI-PURPOSE BUILDI	COLE PAPER INC.	SUPPLIES	141.90
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	93.60
MULTI-PURPOSE BUILDI	LEWIS FAMILY DRUG #5	SUPPLIES	6.63
MULTI-PURPOSE BUILDI	GORDY'S FOODS	SUPPLIES	6.01
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	651.29
MULTI-PURPOSE BUILDI	WINDOM AUTO VALU	MAINTENANCE	8.19
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	146.00
MULTI-PURPOSE BUILDI	LAMPERTS YARDS, INC.	MAINTENANCE	19.01
MULTI-PURPOSE BUILDI	J. H. LARSON	MAINTENANCE	59.09
MULTI-PURPOSE BUILDI	LOOPY'S	SUPPLIES	6.40
MULTI-PURPOSE BUILDI	LIVEWIRE PRINTING	ADVETISING	147.00
MULTI-PURPOSE BUILDI	MCDONALD & GUDMESTAD	LEGAL FEES	432.00
MULTI-PURPOSE BUILDI	PAMIDA	SUPPLIES	12.51
MULTI-PURPOSE BUILDI	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
MULTI-PURPOSE BUILDI	RUNNING'S SUPPLY	MAINTENANCE	66.66
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	53.40
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	82.94

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Department	Vendor Name	Description	Amount
MULTI-PURPOSE BUILDI	TOWLERTON MOTOR CO	MAINTENANCE	7.15
MULTI-PURPOSE BUILDI	WORTHINGTON DAILY GL	ADVERTISING	59.38
	Total for Department 177		2,727.16*
	Total for Fund 14		2,727.16*
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	95.60
LIQUOR	COCO COLA BOTTLING C	MERCHANDISE	252.30
LIQUOR	CULLIGAN	SERVICE	10.00
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	52.65
LIQUOR	FIELDSTONE VINEYARDS	MERCHANDISE	123.84
LIQUOR	GOPHER ALARMS	SERVICE	51.12
LIQUOR	HEARTLAND PAPER COMP	SUPPLIES	117.90
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	713.16
LIQUOR	HOLT'S CLEANING SERV	CLEANING	255.00
LIQUOR	PEPSIAMERICAS	MERCHANDISE	144.00
LIQUOR	QUALITY GLASS	MAINTENANCE	671.20
LIQUOR	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
LIQUOR	RUNNING'S SUPPLY	MAINTENANCE	-10.63
LIQUOR	S&K LINES	FREIGHT	806.00
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	14.33
LIQUOR	VERLO ADRIAN INC	MAINTENANCE	68.16
	Total for Department 180		3,904.04*
	Total for Fund 60		3,904.04*
WATER	CALIFORNIA CONTRACTO	SUPPLIES	128.43
WATER	COTTONWOOD CO TREASU	DISPATCHING	87.50
WATER	HAWKINS WATER TREATM	CHEMICALS	2,974.19
WATER	GODFATHER'S PIZZA	EXPENSE	8.87
WATER	GOPHER STATE ONE CAL	LOCATE	18.84
WATER	GRUNEWALD GRAVEL	SERVICE	660.50
WATER	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	20.00
WATER	WINDOM AUTO VALU	MAINTENANCE	17.19
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
WATER	RUNNING'S SUPPLY	MAINTENANCE	22.99
WATER	SCHWALBACH HARDWARE	MAINTENANCE	54.48
WATER	SIOUX PIPE & EQUIP.	MAINTENANCE	268.28
WATER	STOREY KENWORTHY	SUPPLIES	9.37
WATER	WINDOM READY MIX	MAINTENANCE	136.32
	Total for Department 181		4,968.41*
	Total for Fund 61		4,968.41*
	BORDER STATES ELECTR	MAINTENANCE	3,041.43
	DIRECT ELECTRIC SUPP	EQUIPMENT	241.68
	WINDOM AUTO VALU	MAINTENANCE	-686.85

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Department	Vendor Name	Description	Amount
	RESCO	EQUIPMENT	3,421.85
	STAPLES OIL CO	FUEL	854.52
	WERNER ELECTRIC	MAINTENANCE	285.96
	JEFF CONERS	REFUND UTILITY PREPAYMEN	20.00
	Total for Department		7,178.59*
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	210.60
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	GODFATHER'S PIZZA	EXPENSE	8.86
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	18.85
ELECTRIC	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	20.00
ELECTRIC	WINDOM AUTO VALU	MAINTENANCE	55.16
ELECTRIC	JOHNSON HARDWARE	SUPPLIES	18.37
ELECTRIC	KDOM RADIO	ADVERTISING	749.10
ELECTRIC	MCDONALD & GUDMESTAD	LEGAL FEES	90.00
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
ELECTRIC	MMUA	CONNECTOR LAYOUT	250.00
ELECTRIC	NEW STAR SALES & SER	COPIER MAINTENANCE	180.00
ELECTRIC	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
ELECTRIC	RETROPIT RECYCLING,	RECYCLING	2.89
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	89.91
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	19.75
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	66.96
ELECTRIC	STOREY KENWORTHY	SUPPLIES	9.37
ELECTRIC	TITAN MACHINERY	MAINTENANCE	3,261.15
ELECTRIC	TOWLERTON MOTOR CO	MAINTENANCE	63.25
ELECTRIC	UTILITIES PLUS	POWER COSTS	243,579.92
ELECTRIC	UTILITIES PLUS	POWER COSTS CAPACITY	11,354.94
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	56,392.18
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM FARM SERVICE	MAINTENANCE	122.82
ELECTRIC	CARQUEST MOTOR PARTS	MAINTENANCE	107.54
ELECTRIC	MIKE ANDERSON	ENERGY REBATE	100.00
ELECTRIC	ANGIE BLANSHAN	ENERGY REBATE	100.00
ELECTRIC	SHARON DIEMER	ENERGY REBATE	200.00
ELECTRIC	KEVIN JACKSON	ENERGY REBATE	100.00
ELECTRIC	SHARON MALCHOW	ENERGY REBATE	100.00
ELECTRIC	JOEL MICKELSON	ENERGY REBATE	200.00
ELECTRIC	LEE PETERSON	ENERGY REBATE	75.00
ELECTRIC	MARK TORKELSON	ENERGY REBATE	150.00
ELECTRIC	WENDELL WOODCOCK	ENERGY REBATE	100.00
	Total for Department 182		319,689.32*
	Total for Fund 62		326,867.91*
SEWER	AG BUILDER OF SOUTHE	MAINTENANCE	63.90
SEWER	CALIFORNIA CONTRACTO	SUPPLIES	47.70
SEWER	COTTONWOOD CO TREASU	DISPATCHING	87.50
SEWER	WASTE MANAGEMENT OF	HAUL GARBAGE	76.05
SEWER	DAN'S OFFICE SUPPLY	SUPPLIES	10.09

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Department	Vendor Name	Description	Amount
SEWER	ENVIRONMENTAL TOXICI	TESTING	650.00
SEWER	GODFATHER'S PIZZA	EXPENSE	8.87
SEWER	GOPHER STATE ONE CAL	LOCATE	18.84
SEWER	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	20.00
SEWER	WINDOM AUTO VALU	MAINTENANCE	299.64
SEWER	LAMPERTS YARDS, INC.	MAINTENANCE	15.79
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
SEWER	MESSER MACHINE & MFG	MAINTENANCE	271.16
SEWER	MN VALLEY TESTING	TESTING	2,067.60
SEWER	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	186.18
SEWER	STOREY KENWORTHY	SUPPLIES	9.37
	Total for Department 183		4,337.89*
	Total for Fund 63		4,337.89*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE	159.76
ARENA	AMERIPRIDE LINEN CO	SERVICE	89.20
ARENA	BECKER ARENA PRODUCT	SUPPLIES FROM INV 59335	10.17
ARENA	COCO COLA BOTTLING C	MERCHANDISE	152.50
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	117.00
ARENA	FERRELLGAS	GAS	385.80
ARENA	GORDY'S FOODS	SUPPLIES	25.56
ARENA	A H HERMEL CANDY & T	MERCHANDISE	203.98
ARENA	WINDOM AUTO VALU	MAINTENANCE	53.86
ARENA	JANITOR'S CLOSET, LT	SUPPLIES	78.87
ARENA	KDOM RADIO	ADVERTISING	66.50
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	3.72
ARENA	LARSON SHARPENING SE	MAINTENANCE	223.00
ARENA	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
ARENA	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
ARENA	R & R SPECIALTIES	MAINTENANCE	66.00
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	120.26
ARENA	SM IRON/SALES	MAINTENANCE	436.65
ARENA	STONER INDUSTRIAL, I	SERVICE	19.04
ARENA	STOREY KENWORTHY	SUPPLIES	9.37
ARENA	CARQUEST MOTOR PARTS	MAINTENANCE	12.74
	Total for Department 184		2,739.18*
	Total for Fund 64		2,739.18*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	164.10
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	92.32
ECONOMIC DEVELOPMENT	JUSTIN DERICKSON	SNOW REMOVAL	70.00
ECONOMIC DEVELOPMENT	GODFATHER'S PIZZA	EXPENSE	69.70
ECONOMIC DEVELOPMENT	MCDONALD & GUDMESTAD	LEGAL FEES	369.00
ECONOMIC DEVELOPMENT	PAMIDA	SUPPLIES	15.10
ECONOMIC DEVELOPMENT	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
ECONOMIC DEVELOPMENT	SUBWAY	EXPENSE	29.27
ECONOMIC DEVELOPMENT	STOREY KENWORTHY	SUPPLIES	9.37

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	ZIESKE LAND SURVEYIN	SERVICE	753.00
	Total for Department 187		2,071.86*
	Total for Fund 67		2,071.86*
RIVERBLUFF ESTATES	DENNIS L. RICK LTD	AUDIT SERVICE	250.00
	Total for Department 166		250.00*
	Total for Fund 68		250.00*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	165.00
TELECOMMUNICATIONS	ARENA FUND	SIGN RENTAL	200.00
TELECOMMUNICATIONS	COTTONWOOD CO TREASU	DISPATCHING	25.00
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE3	43.80
TELECOMMUNICATIONS	GODFATHER'S PIZZA		.00
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	56.52
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	733.26
TELECOMMUNICATIONS	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	60.00
TELECOMMUNICATIONS	HEARTLAND TECHNOLOGY	ISP PREPAY SUPPORT CONTR	2,189.00
TELECOMMUNICATIONS	KARE 11 TELEVISION	SUBSCRIBER	284.80
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	84.00
TELECOMMUNICATIONS	LAMPERTS YARDS, INC.	MAINTENANCE	183.30
TELECOMMUNICATIONS	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
TELECOMMUNICATIONS	MESSER MACHINE & MFG	MAINTENANCE	18.00
TELECOMMUNICATIONS	MIDWEST DATA, INC	CABS PROCESSING	576.11
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	EQUIPMENT	403.04
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	60.00
TELECOMMUNICATIONS	ONVOY	TELEPHONE CALL COMP LD B	2,997.78
TELECOMMUNICATIONS	ONVOY	TELEPHONE CALL COMP LD D	1,874.48
TELECOMMUNICATIONS	ONVOY	TELEPHONE CALL COMP LD S	1,304.24
TELECOMMUNICATIONS	CALIX	MAINTENANCE	4,785.00
TELECOMMUNICATIONS	PHILS SURPLUS	MAINTENANCE	88.50
TELECOMMUNICATIONS	RUNNING'S SUPPLY	MAINTENANCE	38.37
TELECOMMUNICATIONS	SCIENTIFIC ATLANTA	SERVICE	3,838.70
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	329.46
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	37.14
TELECOMMUNICATIONS	STOREY KENWORTHY	SUPPLIES	28.11
TELECOMMUNICATIONS	TURNER MEDIA GROUP	TRANSPORT REVENUE	1,708.00
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	2,010.45
	Total for Department 199		24,127.26*
	Total for Fund 69		24,127.26*
AFSCME	UNION DUES		214.50
LOCAL UNION #949	UNION DUES		1,539.86
	Total for Department		1,754.36*
	Total for Fund 70		1,754.36*
	Grand Total		450,632.92*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
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Memo

To: Mayor and City Council

From: Brigitte Olson

CC: Steve Nasby

Date: 2/15/2007

Re: Board of Review

A Special Meeting of the Windom City Council has been scheduled for Tuesday, May 8, 2007 at 4:30 p.m. to conduct the annual Board of Review meeting.

The City Council is required, by the State, to have a quorum and have in attendance at least one Council Member that has attended the required state training and has received certification.

NOTICE OF MEETING OF BOARD OF REVIEW

TO THE CLERK OF THE TOWNSHIP OR CITY OF **WINDOM**
COTTONWOOD COUNTY:

NOTICE IS HEREBY GIVEN, THAT THE 8th DAY OF MAY AT 4:30 to 5:00 O'CLOCK P.M.
HAS BEEN FIXED AS THE DATE FOR THE MEETING OF THE BOARD OF REVIEW IN YOUR TOWNSHIP OR
CITY FOR SAID YEAR. THIS MEETING SHOULD BE HELD IN YOUR OFFICE AS PROVIDED BY LAW.

PURSUANT TO THE PROVISIONS OF MINNESOTA STATUTES SECTION 274.03, YOU ARE
REQUIRED TO GIVE NOTICE OF SAID MEETING BY PUBLICATION AND POSTING, NOT LATER THAN TEN
DAYS PRIOR TO THE DATE OF SAID MEETING.

GIVEN UNDER MY HAND THIS 15 DAY OF FEBRUARY, 2007



COUNTY ASSESSOR

COTTONWOOD COUNTY, MINNESOTA

Main Identity

From: "Steve M. Peterson" <smpeterson@flaherty-hood.com>
Sent: Thursday, February 08, 2007 3:25 PM
Attach: Greater MN Transit dues 020807.pdf; GMT The Total Transit Act 0207071.pdf; Adopted 2007 transit policies 020707.pdf
Subject: CGMC - Greater MN Transit

CGMC Mayors, Administrators and Greater Minnesota Transit Organizations,

The Greater Minnesota Transit Committee held its first meeting Wednesday night. Many people who were unable to attend the meeting requested that I inform them on the evening's activities.

In attendance were representatives from Winona, Moorhead, Red Wing, Kandiyohi County, Tri-Valley Heartland Express and Paul Bunyan Transit. The meeting had three main goals: to look at the goals and legislation the group would like to pursue, to adopt a policy position, and to discuss the role that Greater Minnesota Transit and its dues structure.

The three main goals of Greater Minnesota Transit were determined to be to increase funding for greater Minnesota transit organizations, diversify revenue sources, and expand research and planning. We have put together legislation to accomplish these goals. Attached to this e-mail is a handout outlining our legislative agenda. In addition, the committee adopted policy positions reflecting the goals and legislative agenda, which are also attached to this email.

The committee had a lengthy discussion regarding the role it should play and the structure of its dues. No major action was taken on the dues structure, other than to reduce the maximum dues from \$10,000 to \$5,000 and offer transit organizations providing service to cities in the Coalition of Greater Minnesota Cities a reduced rate for membership in the Greater Minnesota Transit Committee. Attached to this email are the requested membership dues. The following cities already have joined the committee: Fergus Falls, Moorhead, Red Wing and Winona.

If you have questions or concerns, please do not hesitate to contact me.

Steve Peterson
Flaherty & Hood, P.A.
651-259-1922
smpeterson@Flaherty-hood.com

No virus found in this incoming message.
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2/9/2007



Greater Minnesota Transit

Seeking efficient transportation solutions for Greater Minnesotans.

Greater Minnesota Transit 2007 Policy Positions

The inadequacy and inequity of state funding between the metro area and greater Minnesota for transit has resulted in reduced services and property tax increases across greater Minnesota. The Minnesota Department of Transportation has created transit service goals unattainable under the state's current funding structure; therefore the Greater Minnesota Transit subcommittee of the Coalition of Greater Minnesota Cities supports the following transit positions:

1. Motor Sales Tax Dedication

Greater Minnesota Transit supports that at least five-percent of the motor vehicle sales tax constitutionally dedicated to transportation be used for greater Minnesota transit systems

2. Local Option Sales Taxes

Greater Minnesota Transit supports the use of local sales taxes to increase funding for transit operations and capital provided the sales tax is approved by a voter referendum.

3. Research and Planning

Greater Minnesota Transit supports a comprehensive study on the viability of regional rail/transit between regional centers and the metro area.



Greater Minnesota Transit

Seeking efficient transportation solutions for Greater Minnesotans.

The Total Transit Act

Motor Vehicle Sales Tax Dedication

- 5% of MVST to Greater Minnesota Transit
- 35% of MVST to Metro Transit

Greater Minnesota needs 5% of MVST by 2012 just to meet unfunded request and identified unmet need. MnDOT's Greater Minnesota Transit Plan projects a need for 16.7 million trips/year and current services are meeting only 57% of that need. To meet the Greater MN 2020 transit plan, Greater MN transit would need 9% of MVST.

Local Option Sales Taxes Dedicated to Transit Operation and Capital

- Any Greater Minnesota city, county, transit region, joint powers and/or the 7-county metro area may impose up to a ¼-cent sales tax
- The sales tax must have voter approval
- No locality, other than 1st class cities, can have a sales tax greater than ¾ of a cent higher than the state general sales tax

Not all communities value transit equally and local option sales taxes allow interested communities to expand their local transit system without state funding restrictions.

76% of all directly generated taxes dedicated at their source for transit operation in the U.S. come from sales taxes, including 87% of local revenue for small urbanized systems (under 200,000 in population).

A Comprehensive Study Regarding Regional Rail/Transit

Minnesota needs to look at the viability of adding rail or other high-speed transit services between regional centers and the metro area.

Regions with dedicated local sales taxes for transit come in all sizes:

- Chicago, IL
- Atlanta, GA
- Phoenix, AZ
- Denver, CO
- Charlotte, NC
- Laredo, TX
- Logan, UT
- Grand River, OH
- Yakima, WA
- Fort Smith, AR

**Greater Minnesota Transit
CGMC Transit Subcommittee Voluntary Assessments**

		CGMC Member Rate	Non- Member Rate	
	Rate	0.015	0.02	Per Rider
	Max	5000	5000	
	Min	500	500	
Transit System Name	2004 Ridership			
Albert Lea Transit	29,563	500	591	
Arrowhead Transit	353,669	5,000	5,000	
Austin-Mower County Area Transit	56,297	844	1,126	
Becker County Transit	67,613	1,014	1,352	
Benson Heartland Express	40,755	611	815	
Brainerd/Crow Wing County Transit	83,116	1,247	1,662	
Brown County Heartland Express	62,336	935	1,247	
Chisago-Isanti County Heartland Express	61,457	922	1,229	
Clay County Rural Transit (CCRT)	15,809	500	500	
Cloquet Public Transit	33,193	500	664	
Cottonwood County Transit	18,864	500	500	
Dawson Heartland Express	18,037	500	500	
Duluth Transit Authority (DTA) Regular	2,711,544	5,000	5,000	
East Grand Forks	18,585	500	500	
Far North Public Transit	26,413	500	528	
Faribault County Prairie Express	11,081	500	500	
Faribault Flyer	25,194	500	504	
Fosston Heartland Express	22,066	500	500	
Granite Falls Heartland Express	22,389	500	500	
Grant County Alpha Transit	15,957	500	500	
Hibbing Area Transit	51,353	770	1,027	
Hubbard County Heartland Express	22,042	500	500	
Kandiyohi Area Transit (KAT)	109,392	1,641	2,188	
La Crescent Apple Express	11,142	500	500	
LeSueur Heartland Express	26,113	500	522	
Lincoln County Heartland Express	10,664	500	500	
Mahnomen County Heartland Express	10,390	500	500	
Mankato Heartland Express	303,714	4,556	5,000	
Martin County Express	72,788	1,092	1,456	
Meeker County Public Transit	40,107	602	802	
Mille Lacs Public Transit	18,529	500	500	
Montevideo Heartland Express	20,005	500	500	
Moorhead Metropolitan Area Transit (MA	294,157	4,412	5,000	
Morris Transit	52,960	794	1,059	
MorrTrans	14,394	500	500	
Murray County Heartland Express	8,818	500	500	
Northfield Transit	40,795	612	816	
Ottertail Express				
Paul Bunyan Transit	79,042	1,186	1,581	

Pelican Rapids Transit	5,785	500	500
Pine River Ride With Us Bus	5,843	500	500
Pipestone County Transit	42,875	643	858
Prairie Five RIDES	70,909	1,064	1,418
Prairieland Transit System	38,871	583	777
Rainbow Rider Transit	114,034	1,711	2,281
Red Lake Transit	7,529	500	500
Red Wing RIDE	51,989	780	1,040
Renville County Heartland Express	24,598	500	500
RiverRider Public Transit	67,021	1,005	1,340
Rochester City Lines	1,217,229	5,000	5,000
Rock County Heartland Express	25,217	500	504
Saint Peter Transit	26,890	500	538
SEMCAC Transportation	38,390	576	768
St. Cloud Metro Bus	1,795,858	5,000	5,000
Steele County Area Transit (SCAT)	57,360	860	1,147
Stewartville Heartland Express	11,221	500	500
Three Rivers Hiawathaland Transit	83,318	1,250	1,666
Trailblazer Transit	70,026	1,050	1,401
Tri-CAP Transit Connection	36,819	552	736
Tri-Valley Heartland Express	69,661	1,045	1,393
Virginia Dial-A-Ride	39,748	596	795
Wadena County Friendly Rider	24,904	500	500
Watonwan Take Me There Transit	16,967	500	500
Western Community Action Transportat	104,872	1,573	2,097
Winona Transit Service	224,238	3,364	4,485