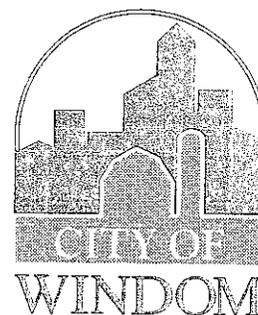


City Council Meeting
Tuesday, February 19, 2008
City Council Chambers
7:30 p.m.
AGENDA



Call to Order
Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – February 5, 2008
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - EDA Commission – February 4, 2008
 - Civil Service Commission – February 4, 2008
 - Park & Recreation Commission – February 11, 2008
 - EDA Commission – February 11, 2008
 - Street Committee – February 12, 2008
 - Telecommunication Commission – February 12, 2008
 - Library Board – February 12, 2008
3. Proclamation – School Board Recognition Week
4. Department Heads
5. Alliant Service Agreement
6. License Application
 - Laker Grill - Authorization to Dispense Liquor
7. 2008 Seal Coating Plans and Specifications
8. Ratification of Fire Department Elections
9. Resolution for Donation
10. Personnel Committee Recommendations
 - City Office - Part-time Receptionist/Administrative Assistant
 - Police Department – Temporary Police Officer
11. Resolution for Completion of Highway 60 Expansion
12. 2007 Annual Report
13. Regular Bills
14. Unfinished Business
15. New Business
16. Council Concerns



Adjourn

**Council Meeting
Windom City Hall, Council Chamber
February 5, 2008
5:00 p.m.**

1. Call to Order: The meeting was called to order by Mayor Riordan at 5:00 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer,
Bradley Powers and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Brigitte
Olson, Assistant City Administrator; Marv
Grunig, Electric Utility Manager; Bruce
Caldwell, Street Superintendent; Mike
Haugen, Water\Wastewater Superintendent;
Aaron Backman, EDA Director; Brad
Bussa, Community Center Director and
Jeremy Rolfes, Telecom;

Public Present: Dirk Abraham and Rahn Larsen

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Kruse, second by Powers, to approve the January 15, 2008 minutes. Motion carried 5 – 0.

5. Approval of the Consent Agenda:

Motion by Powers second by Fast, to approve the Consent Agenda. Motion carried 5 – 0.

6. License Applications:

Riordan said that there was a liquor consumption and display permit for the Windom Community Center.

Motion by Ray second by Kruse, to approve the Liquor Consumption and Display Permit for the Windom Community Center. Motion carried 5 – 0.

7. 2008 Seal Coat Project:

Street Superintendent Caldwell reviewed the list of streets proposed to be included in the 2008 project. He said the Street Committee had reviewed and recommended the list of streets, parking areas and alleys.

Motion by Messer second by Ray, to call for Plans and Specifications to be completed for the 2008 Seal Coat Project. Motion carried 5 – 0.

Powers asked if the parking areas included in the project needed to be done as some may not have high usage. Caldwell said that the parking areas proposed are in need of repair and that parking areas are done on an as needed basis and not as part of the normal seven-year rotation like streets.

Riordan asked about the seal coat problems we had last year. Caldwell said the issues were with the contractor two years ago and the issues have been satisfactorily resolved.

8. Department Heads:

Electric Utility Manager Grunig invited the City Council to attend the 2008 CMMPA Energy Summit in Mankato on March 20. This is an annual meeting and would cover topics such as contracts, energy issues, legislation and project updates. The RSVP for the event is February 22 and the Council members can let Brigitte at the City Hall office know if they would like to attend. Transportation will be arranged.

Water\Wastewater Superintendent Haugen said that the City received a Notice of Violation from the Minnesota Department of Health regarding the sampling of drinking water. The City missed the submission of the December 2007 samples and the Minnesota Department of Health missed sending a reminder notice to Windom. Information on the City's water was sent in January. January's tests were passed and the February samples have been taken. According to the Minnesota Department of Health's requirements a public notice on the missed December samples must be published in the newspaper and this notice will be in the Cottonwood County Citizen on February 6, 2008.

Riordan noted that this violation was not that the drinking water failed to pass the required tests, but that the samples were not sent in. Haugen said that was correct and the prior and subsequent tests all were within the state requirements.

EDA Director Backman said that the EDA has sold the small office building on 3rd Avenue. The EDA has had this property since 1999 and the sale was to a local attorney for office use. The EDA is also working on five additional property sales in River Bluff Estates. Four of the properties are vacant lots being sold to

adjacent property owners and the other sale is the model home at 325 6th Street. Public hearings on these sales will start on February 11, 2008.

Fast noted that the office building on 3rd Avenue is the former PBR office building.

9. Personnel Committee Recommendation – Professional Service Agreement:

Riordan said that the Personnel Committee was recommending a professional services agreement for the operation and maintenance of the new utility billing systems. Having these services under a contract would provide the City with additional flexibility and more easily allow for changes in duties and tasks.

Motion by Messer, seconded by Fast, to approve a Professional Services contract with Denise Houston for billing services. Motion carried 5 – 0.

10. Community Center Resolution – Senior Center Room Fee:

Riordan noted that the Senior Center contributes \$1,000 annually to the operations of the Community Center, which they have been using the room since 1999 as a senior center and no fees have been charged in prior years.

Kruse said that the contribution to the Community Center in 2007 was \$750 and is proposed to be \$1,000 in 2008.

Council member Kruse introduced the Resolution No. 2008-01, entitled “A RESOLUTION WAIVING FEES FOR DAILY SENIOR CITIZEN ACTIVITIES HELD IN THE SENIOR CITIZEN CENTER ROOM AT THE WINDOM COMMUNITY CENTER” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Kruse, Messer, Powers, Ray and Fast. Nay: none. Absent: none. Resolution passed 5-0.

11. Emergency Management Planning:

City Administrator Nasby said that Cottonwood County is working with the Southwest Regional Development Commission (SRDC) on an “All Hazard Mitigation Plan”. This planning process is being undertaken primarily by Cottonwood County, but that information and cooperation will be needed from the City. The resolution in the Council packet allows the City to participate in this plan, but it is subject to final approval by the Council. The resolution also preserves the City’s option to complete and adopt its own plan.

Council member Kruse introduced the Resolution No. 2008-02, entitled “RESOLUTION TO REASONABLY PARTICIPATE IN A HAZARD MITIGATION PLANNING PROCESS” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Messer,

Powers, Ray, Fast and Kruse. Nay: none. Absent: none. Resolution passed 5-0.

Powers asked if the plan would cost the City. Nasby said his understanding it that it is grant funded. Fast asked if the City could use information that had already been collected as part of other plans such as the Comprehensive Plan. Nasby said that the City has an emergency management plan, which needs updating, but that information from it and the Comprehensive Plan likely could be used.

12. Regular Bills:

Motion by Fast, seconded by Ray, to approve the Regular Bills. Motion carried 5 – 0.

13. Unfinished Business:

None.

14. New Business:

None.

15. Council Concerns:

Fast asked about the time table for the completion of the Comprehensive Plan. Second, Fast wanted to ask the public to be aware of storing things in alleys. She asked that residents please keep the alleys clean.

16. Adjourn:

Motion by Fast, seconded by Powers, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 5:20 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
SPECIAL MEETING
FEBRUARY 4, 2008**

1. Call to Order: The meeting was called to order by President Erickson at 4:02 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Trevor Slette, Nestor Palm, and Bob Messer.
(Absent: Kirby Kruse)

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Mayor Tom Riordan; Mike Foley and Nathan Busch.

3. Approval of Minutes:

Motion by Commissioner Messer, seconded by Commissioner Slette, to approve the Minutes of the EDA Meeting held on January 14, 2008. Motion carried 4-0.

4. Public Hearing – Sale of Land – North 39 Feet of Lot 15, Block 14, Windom Original Townsite:

A. President Erickson opened the public hearing at 4:05 p.m. The Commissioners had received copies of the Purchase Agreement, notice of hearing, and proposed resolution. Nathan Busch and Mike Foley were present for the hearing. Director Backman advised that Nathan Busch was interested in purchasing the property at 1022 3rd Avenue and has submitted a Purchase Agreement. The sales price of \$13,125 includes the amount of \$625 for the realtor's commission which the Buyer has agreed to pay. Subject to action by the EDA Board, closing on the sale of this property is slated for February 5th.

President Erickson asked if there were any other questions or comments from anyone in the audience. Mike Foley indicated no additional comments beyond the contents of the purchase agreement. Nathan Busch briefly outlined his plans for use of the building. All public testimony was completed. President Erickson closed the public hearing and referred the matter to the EDA Board for consideration at 4:07 p.m.

B. Resolution No. 2008-01 (Re: Sale of Land):

Resolution introduced and motion by Commissioner Palm, seconded by Commissioner Messer, to adopt EDA Resolution No. 2008-01, entitled "Resolution Approving Sale of Property Described As the North 39 Feet of Lot 15, Block 14 of the Windom Original Townsite to the City of Windom, Cottonwood County, Minnesota".

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Palm, Messer, Slette and Erickson; the following voted against the same: None; the following were absent: Commissioner Kruse.

5. Unfinished/New Business: Director Backman advised that there are additional public hearings scheduled for February 11th concerning several unimproved lots in Riverbluff Estates Subdivision and a purchase offer for the house located at 325 Sixth Avenue.

Director Backman also advised that as part of the marketing campaign, the EDA sent out 607 letters to business prospects on January 25-26. Emily Matchey of 3D Strategies is making follow-up calls and scheduling appointments. Meetings with three prospects have already been scheduled. Appointments with prospects will be scheduled over the next two months.

Commissioners requested that an item be placed on the next agenda concerning a discussion regarding the remaining lots for sale in the Windom Industrial Park Subdivision.

6. Adjourn: On motion, President Erickson adjourned the meeting at 4:16 p.m.

Nestor Palm, Secretary-Treasurer

Attest:

Aaron Backman, Executive Director

Windom Police Department

Jeff Shirkey, Chief of Police
444 9th St., P.O. Box 38
Windom, MN 56101

Phone 507-831-6134

Fax 507-831-1957

DATE: February 4, 2008

SUBJECT: **Windom Police Civil Service Commission Meeting**

Attendance: Dean Schoeb
Mayor Tom Riordan
Chief Jeff Shirkey

Absent: Kathleen Kretsch/Vacation
Keith Lohse

Meeting was called to order at 5:06 p.m.. The reason for the meeting, was the annual election of officers. Kathleen Kretsch had called and stated that she would be on vacation, and asked that I relay to the other members that she would like it to remain the same as last year. Keith Lohse called and stated that he was sick and could not make the meeting, he also stated that what ever was decided would be alright with him. Dean Schoeb then made the motion that we keep the officer positions the same as last year.

President - Dean Schoeb
Secretary - Keith Lohse
Member - Kathleen Kretsch
Council Contact - Mayor Tom Riordan

I once again expressed my desire to hire another officer, so that we could add a position of a Full Time Investigator.

I then briefed Mayor Riordan and Mr. Schoeb on the past year's work that the department had accomplished and the fact that we had an extremely high increase in calls from the previous year, which was also a record breaking year, and that things were not slowing down as we enter 2008, with an increase of violent assaults.

I then explained the amount of time that it takes to investigate a number of crimes that we are now dealing with, and even the amount of time that we spend on investigating accusations that people make against some one else, even if we know that they will not be sustainable. The increase in mandates by the Courts, and State and Federal governments has become excessively complicated, putting the burden on the local police departments. The time spent on violent assaults, internet or computer crimes, Identity Theft, Burglaries and Thefts, and the Predatory Offender Tracking, etc., I believe justifies the need for a Full Time Investigator.

Chief Shirkey then explained to them, that he did not foresee any other problems needing their time.

Meeting was adjourned at 5:36 p.m..

**PARK AND RECREATION COMMISSION MEETING
MINUTES FEBRUARY 11, 2008**

1. Call to Order: The meeting was called to order by Al Baloun due to Chairman Terry Fredin and Co-Chair Kay Clark's absence at 7:15 p.m. in the Council Chambers.

2. Roll Call: Commission Present: Jeff LaCanne, Brenda Muller, Steph Schwalbach & Sherri Zimmerman
Commission Absent: Kay Clark, Terry Fredin & Angie Blanshan
City Staff Present: Recreation Director Al Baloun & Park Director Bruce Caldwell
Council Liaisons: Brad Powers & Jean Fast, both absent
Public: Mary Theesfeld Relay for Life Representatives

3. Approve Agenda as with additions Zimmerman Motion, seconded by Muller
Motion Carried 4-0

4. Approve Minutes January 14, 2008: Zimmerman Motion, seconded by Schwalbach
Motion Carried 4-0

5. Park Director Report: Bruce Caldwell
 - a. Relay for Life Request; the commission reviewed the itemized list of options and fees for the 2008 Rally. The commission stated to Mary Theesfeld that if their group desires to add or delete any of the items on the list that could be arranged, they would be charged accordingly for items they use during the event. (Note- no-deductions on rates, they will pay the same fees as all user groups).
Motion by Muller, seconded by Zimmerman
Approve fees for the Relay for Life Rally at Tegel's Park on July 27, 2008.
Motion Carried 4-0

 - b. 2008 Ball Field & Sand Volleyball Court Usage Rates
Men's Softball League Annual Rate per/team;
2007 \$100.00, increase to \$150.00 for 2008
Co-ed Softball League Annual Rate per/team;
2007 \$100.00, increase to \$150.00 for 2008
Sunday Church League Annual Rate per/team
(Infield grooming or lines not required)
2007 \$40.00, increase to \$50.00 for 2008
New 2008
Sand Volleyball Court Special Events
Non-League Special Events Rate for entire complex regardless how many courts used. City will prepare courts prior during week days only unless prearranged.
2008 Rate per/day \$125.00

Motion by LaCanne, Seconded by Zimmerman to Approve Rates for 2008 for Adult league softball, church softball league and rental of the sand volleyball courts as listed above.

Motion Carried 4-0

c. Tennis Court Resurfacing Update

Caldwell stated that he has been in contact with Bob Lindaman representative of the tennis court adult user group. Their group would like to take care of the labor part of the new resurfacing. By doing so they figure we could then resurface two courts with a rubberized material which would cost more than what we have budgeted for if a contractor would do them. Caldwell has concerns about any warrantee if volunteers do the labor portion. The user group stated that they would like to wait on the resurfacing until the summer months so that we can do more research on different product lines then discuss our options. The committee will be updated when bids come in late March and make a recommendation.

6. Recreation Directors Budget Report Al Baloun

a. Summer Programming

1. Swimming Lesson Registration Policy

At the January meeting, Baloun was asked to bring back a policy for swimming lesson registration. Commission members had heard complaints about individuals arriving to registration early, doing multiple registrations for numerous families and taking up most of the swimming lesson spots for certain classes. The new policy will be posted on the entrances of the community center on registration night, the information on the new policy will be put on the registration page, and information will be given to the media regarding the new policy. The following policy was presented by Baloun:

On swimming lesson registration night, one person may register their own immediate family and one other family. Any additional registrations will not be accepted and you will be expected to go to the back of your session's registration lines. Multiple registrations will be accepted after registration night is complete. All seats at registration are first come, first served. No reserving spots for other individuals.

Motion by Schwalbach, seconded by Muller to recommend adoption of the new registration policy for swimming lesson registration.

Motion carried 4-0.

2. Summer Fees

a. Pool

Baloun recommended a fifty cent increase in daily adult and student admission, a \$10 increase in annual family pass rates and a \$5 increase in individual pass rates. Swimming lesson rates would remain the same. The new recommended rates are as follows:

Continued page 3

| | |
|-----------------------------|--------|
| Student Daily Admission- | \$3.00 |
| Adult Daily Admission- | \$3.50 |
| Family Pass- | \$85 |
| Family Pass-After 5/31 | \$95 |
| Individual Pass- | \$50 |
| Individual Pass- After 5/31 | \$55 |

Motion by Zimmerman, seconded by LaCanne to recommend increasing the Admission and pass rates as listed above.

Motion Carried 4-0.

b. Recreation Programs

Baloun recommended a \$5 increase in all Summer Recreation program fees. The increase was necessary because of increased program costs and maintenance costs associated with the Windom Recreation Area. Commission members felt it was not necessary to increase Hershey's Track fees because fees were already \$5 higher than other summer recreation programs and maintenance costs with this program are not associated with the Windom Recreation Area. The High School Track is where practices are held. The new recommended rates are as follows:

| | |
|--|------|
| Tykes, Kindergarten T-Ball, T- Ball and Overhand | \$35 |
| Nite Baseball (30/60 League) | \$25 |
| Softball K – 6 th Grade | \$35 |
| Fastpitch (Girls) | |
| 12 & Under | \$35 |
| 14 & Under | \$55 |
| 18 & Under | \$60 |

Motion by LaCanne, seconded by Zimmerman to approve rate increases as listed above.

Motion Carried 4-0

3. New Skid Steer Loader Update

The new unit has arrived and will be delivered shortly. The commission approved the recommendation to advertise the inventory reduction sale of the 1989 Case Model 1825 Skid Loader.

Motion by Schwalbach, seconded by LaCanne to approve the inventory reduction sale of the 1989 Case 1825 Skid Loader following delivery of the new unit.

Motion Carried 4-0

7. Open Mike:

Zimmerman; Fox Sports Network donated 8 tickets to Windom Telecommunications. A silent auction was held and \$151 was raised for youth baseball and softball. Baloun will talk to Steve Nasby about the guidelines that need to be followed to accept the donation.

Baloun; Squirt B District Tourney February 22-24 & Sectional Tourney Game February 19

Next Park & Recreation Meeting March 10, 2008 7:00 p.m. Council Chambers
Adjourn at 8:53 p.m.

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
FEBRUARY 11, 2008**

1. Call to Order: The meeting was called to order by President Erickson at 12:04 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Trevor Slette, Nestor Palm, Kirby Kruse, and Bob Messer.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Joel Luitjens, WADC Liaison; Preston Rossow and Rahn Larson.

3. Approval of Minutes:

Motion by Commissioner Slette, seconded by Commissioner Messer, to approve the Minutes of the EDA Special Meeting held on February 4, 2008. Motion carried 4-0. (Commissioner Kruse was not present for the vote.)

4. PUBLIC HEARINGS – 12:10 P.M.

A. Sale of Land

1) Lot 7, Block 2, Riverbluff Estates Subdivision: President Erickson opened the public hearing at 12:10 p.m. This property is locally described as 395 River Bluff Drive. A purchase agreement has been submitted by Jeremy and Jodi Johnson. Director Backman pointed out the location of the lot and noted that the purchase price is \$10,000. He advised that this is a proposed sale of an unimproved lot to current property owners and the sum of \$10,000 is the sales price established by the Board for these lots. President Erickson asked if there were any other questions or comments from anyone in the audience. No other comments were received from anyone present. All public testimony was completed. President Erickson closed the public hearing and referred the matter to the EDA Board for consideration at 12:11 p.m.

2) Follow-up Action to Public Hearing: Resolution No. 2008-02

Resolution introduced and motion by Commissioner Kruse, seconded by Commissioner Slette, to adopt EDA Resolution No. 2008-02, entitled “Resolution Approving Sale of Property Described As Lot 7, Block 2 of Riverbluff Estates Subdivision to the City of Windom, Cottonwood County, Minnesota”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Kruse, Erickson, Palm, Messer and Slette; the following voted against the same: None; the following were absent: None.

B. Sale of Land

1) Lot 7, Block 1, Riverbluff Estates Subdivision: President Erickson opened the public hearing at 12:11 p.m. This property is locally described as 385 Sixth Avenue. A purchase agreement has been submitted by Mark and Donna Marcy. Director Backman pointed out the location of the lot and advised that this is a sale of an unimproved lot to current property owners. President Erickson asked if there were any other questions or comments from anyone in the audience. No other comments were received from anyone present. All public testimony was completed. President Erickson closed the public hearing and referred the matter to the EDA Board for consideration at 12:12 p.m.

2) Follow-up Action to Public Hearing: Resolution No. 2008-03:

Resolution introduced and motion by Commissioner Kruse, seconded by Commissioner Palm, to adopt EDA Resolution No. 2008-03, entitled “Resolution Approving Sale of Property Described As Lot 7, Block 1 of Riverbluff Estates Subdivision to the City of Windom, Cottonwood County, Minnesota”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Slette, Messer, Palm, Erickson and Kruse; the following voted against the same: None; the following were absent: None.

C. Sale of Land

1) Lot 16, Block 1, Riverbluff Estates Subdivision: President Erickson opened the public hearing at 12:12 p.m. This property is locally described as 370 River Bluff Drive. A purchase agreement has been submitted by Preston and Brandi Rossow. Director Backman pointed out the location of the lot and advised that this is a sale of an unimproved lot to current property owners. President Erickson asked if there were any other questions or comments from anyone in the audience. Preston Rossow commented that since the time of their purchase of the property in 2003, it has always been in the back of their minds to purchase the adjoining lot; and he was glad that now they are able to purchase the lot. No other comments were received from anyone present. All public testimony was completed. President Erickson closed the public hearing and referred the matter to the EDA Board for consideration at 12:13 p.m.

2) Follow-up Action to Public Hearing: Resolution No. 2008-04:

Resolution introduced and motion by Commissioner Kruse, seconded by Commissioner Messer, to adopt EDA Resolution No. 2008-04, entitled “Resolution Approving Sale of Property Described As Lot 16, Block 1 of Riverbluff Estates Subdivision to the City of Windom, Cottonwood County, Minnesota”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Messer, Palm, Erickson, Kruse, and Slette; the following voted against the same: None; the following were absent: None.

D. Sale of Land

1) Lots 10 & 11, Block 1, Riverbluff Estates Subdivision: President Erickson opened the public hearing at 12:14 p.m. This property is locally described as 325 Sixth Avenue (Lot 10) and 270 River Bluff Drive (Lot 11). A purchase agreement has been submitted by Kimberly Kay Symens. Director Backman pointed out the location of the lots and advised that this is a sale of the home on Lot 10 and an unimproved lot (Lot 11). He noted that the purchase price is \$127,500 which represents \$117,500 for Lot 10 and \$10,000 for Lot 11, and that no financial assistance from the River Bluff Estates Revolving Loan Fund is planned at this time. President Erickson asked if there were any other questions or comments from anyone in the audience. No other comments were received from anyone present. All public testimony was completed. President Erickson closed the public hearing and referred the matter to the EDA Board for consideration at 12:15 p.m.

2) Follow-up Action to Public Hearing: Resolution No. 2008-05

Resolution introduced and motion by Commissioner Kruse, seconded by Commissioner Messer, to adopt EDA Resolution No. 2008-05, entitled “Resolution Approving Sale of Property Described As Lots 10 and 11, Block 1 of Riverbluff

Estates Subdivision to the City of Windom, Cottonwood County, Minnesota”.

Upon roll call vote being taken, the following voted in favor thereof:

Commissioners Palm, Erickson, Kruse, Messer and Slette; the following voted against the same: None; the following were absent: None.

5. Land Sales Update/Allocation of Proceeds: Director Backman reported that the closing on the sale of 1022 3rd Avenue to Nathan Busch was held on February 5th. The sales price was \$13,125.00. The net after expenses was \$12,456.69. This building has been owned by the EDA since September, 1999. Director Backman then reviewed with the Board the anticipated proceeds following the closings on all of the above property. Of this amount, \$40,000 from the sale of the unimproved lots must be retained. This amount must be used for payment on the bond obligations originally incurred for the subdivision's infrastructure improvements. City Administrator Nasby advised that the first opportunity the bond allows for a principal payment on the EDA's portion of the obligation is February, 2009.
6. Sign Update
 - A. Rotational Billboard Sign: The Board received copies of a spotted map showing various billboard locations between St. Peter and Windom. Director Backman advised that as a part of the EDA's marketing campaign, he has been investigating the possibility of utilizing an additional billboard to market Windom to business prospects, developers and other travelers from the Twin Cities Metro area who are proceeding west on Highway 60. The sign face would utilize poster flex material and could be changed on a periodic schedule throughout the year. The sign faces can be re-used depending on their condition. Director Backman advised that he has obtained a proposal from Lamar Outdoor Advertising for a rotational billboard that would be moved to a new location every 3 months. The proposed billboard locations are (1st Quarter) St. Peter, (2nd Quarter) Madelia, (3rd Quarter) Mt. Lake, and (4th Quarter) Madelia. Director Backman outlined the rental costs for each location. The total cost would be \$5,230 which includes monthly rental and production costs for four poster flex faces. It is anticipated that the sign could be installed by the first part of March.

Motion by Commissioner Kruse, seconded by Commissioner Messer, authorizing the EDA to contract with Lamar Outdoor Advertising for the leasing of billboard space located adjacent to Highway 60 near St. Peter, Madelia, and Mt. Lake, with the sign location to be rotated among these sites (identified as Locations #3, #5 and #7) every three months for a one-year period, at a total cost of \$5,230 which includes monthly rental and production costs for four poster flex sign faces. Motion carried 5-0.

The consensus of the Board was to authorize Director Backman to work with Lamar Outdoor Advertising concerning the content of the sign faces and seek input as he deemed appropriate.

B. Electronic (LED) Sign: Director Backman updated the Board concerning the LED community events sign which was delivered to the Windom site on February 1st. The panels were installed the same day by Troy from Snick's Signs with assistance from the Electric Department staff. Director Backman conveyed to Preston Rossow, from the Electric Department, the EDA's appreciation for their assistance. Last Thursday and Friday, electricians from Ron's Electric completed the electrical connections and the sign has been energized. A representative from Daktronics will be training the Chamber Office on the use of the software to operate the sign. It is anticipated that messages will appear on the sign in the near future.

C. North Windom Industrial Park Sign: Director Backman advised that on February 7th Troy from Snick's Signs was installing the cross beams on the north face of the industrial park sign.

7. River Bluff Estates – 427 Sixth Avenue – Status Update: Director Backman reviewed with the Board the features of this home and the construction costs. The Board also discussed the financial assistance options available through the River Bluff Estates Revolving Loan Fund. The consensus of the Board was to leave the sales price for this home at \$139,900 allowing the Board the option to review all submitted offers.

8. Commercial Rehab Loan Program

A. Project Review: Director Backman advised that several additional applications are being processed by Western Community Action. There are no recaps to review at this meeting.

9. Carl Schneider Business Park – Property Review: The Board received a copy of the plat map for the Windom Industrial Park Subdivision which identified the lots on which businesses and city facilities are located. The Board reviewed the lots available for sale, existing easements, the boundary lines of the properties, the number of acres marketed to prospects, and whether to wait pending further developments concerning these prospects. Board members requested that EDA Staff provide a satellite photo showing the locations of the buildings for next meeting. One Commissioner requested verification of the boundary pins for Lot 6, Block 2 and a showing of the location of the spec building on the plat. Director Backman was asked to check with City Engineer Dennis Johnson concerning Lot 6.

10. Prospect/3D Strategies Update: Director Backman advised that he met with Neil Schmidt from Cirrus Commercial on January 25th for a discussion concerning the marketing activities for the spec building. Director Backman also advised that letters to 607 prospects were mailed on January 25-26. Staff from 3D Strategies has been making follow-up calls and appointments with five prospects have already been scheduled during the next two months.

11. Continuation of Discussion on Use of Sales Proceeds: Director Backman reviewed the amount of anticipated proceeds from land sales and proposed two options for the use of these proceeds.

Motion by Commissioner Kruse, seconded by Commissioner Slette, authorizing the use of proceeds from the sales of improved and unimproved property, upon receipt of said funds, for the following purposes: \$40,000 to be segregated and retained for payment of principal on bond obligations; \$5,230 for the rotational billboards on Highway 60 East; \$25,000 as a principal payment on the loan for the spec home at 427 6th Avenue; \$90,000 as a principal payment on the commercial spec building loan; and the balance to be retained in reserve. Motion carried 5-0.

12. Unfinished Business: The Board requested that Director Backman provide recommendations at the next meeting concerning updating of the EDA's billboard located near the hospital.

President Erickson commended Director Backman for his work on the WECC project.

Director Backman gave a brief report on the Legislative Breakfast held on January 26.

13. Prospect Update: Director Backman updated the Board concerning prospect contacts since the January meeting and the status of prior prospects.

14. New Business

A. Business Visits Report: Director Backman updated the Board concerning business visits, meetings and events since the January meeting.

B. Job Information: Director Backman briefly reviewed with the Board information obtained concerning jobseekers and Southwestern Minnesota Counties' abilities to attract a skilled workforce for specific occupations.

15. Miscellaneous Information:

A. Monthly Budget Recap: The Board received a copy of the year-end recap for 2007.

B. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending December 31, 2007.

C. EDA Board Roster: The Board received a copy of the 2008 EDA Board roster. Corrections concerning phone numbers were noted.

16. Adjourn: On motion, President Erickson adjourned the meeting at 1:22 p.m.

Nestor Palm, Secretary

Attest:

Aaron Backman, Executive Director

**STREET DEPARTMENT COMMITTEE
MINUTES FEBRUARY 12, 2008**

1. Call to Order: Called to order at 6:30 a.m. at the Street Shop Office
2. Attending: Committee Members: JoAnn Ray & Bob Messer

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator
Steve Nasby, Wenck Representatives Dennis Johnson &
Craig Mueller

- Public: None

3. Items Discussed

a. 2008 Street Seal Coat Improvements Project

The committee reviewed the Plans & Specifications for 2008 Seal Coat Project with Dennis Johnson & Craig Mueller from Wenck. The committee stated that there were a couple of items that needed to be changed or corrected in the first draft. It was also decided not to go with the CRS-2P oil due to no long term durability information. The committee recommended to stay with MC-800 or RC-800 oil which has been used prior in Windom with good long-term results. Wenck will make the corrections accordingly.

Motion to approve plans and specifications with corrections for the 2008 Street Seal Coat Improvements and call for bids. Motion carried 2-0

b. Parking Issues -- 600 Block of 1st Avenue

The department had received several complaints concerning large, non-customer vehicles parking in front of the entrance of Jerry's Repair located at 671 1st Avenue. During an inspection at this location, Caldwell witnessed several truck trailer rigs parking in the area of Jerry's Repair entrance. It is believed that the drivers of these trucks were parking at this location then walking over to McDonald's. Caldwell contacted owner Jerry Thom and discussed the issue. It was decided to post "No Parking in Driveway" signs in the south boulevard to hopefully help reduce the problem.

c. Staffing

The committee discussed current staffing issues and the possibility of changes in the near future.

Meeting adjourned at 7:10 a.m.

Telecommunication Commission Minutes
February 12, 2008

1. Call to Order: The meeting was called to order by Chair Wendell Woodcock.

2. Roll Call:

Commission Members Present: Wendell Woodcock, Robert Messer,
Jean Fast, Forrest Fosheim.

Commission Members Absent: Paul Voth Jr.

City Staff Present: Dan Olsen, Telecom Operations Manager, Sally Oltmanns,
Marketing Specialist, Steve Nasby, City Administrator, Tom Riordan, Mayor

Public Present: none

3. Approval of Minutes:

Motion made by Fast, seconded by Fosheim to approve the January 9, 2008 minutes. Motion carried 4-0.

4. RFD Contract:

RFD channel contract is due and it will include the high-definition channel when it becomes available. Cost increase of .10 with CPI. There was a discussion on renewing the contract.

Motion made by Messer, seconded by Fast to sign the new contract. Motion carried 4-0.

5. ISP Contract Support:

Heartland ISP Contract is up for renewal, looking at other options for support. A meeting in the near future will be held on the issue.

6. Dark Fiber Lease:

An entity would like to enter into a dark fiber lease. This would be a 5 year contract with 2 more 5 year contracts to follow.

Motion made by Messer, seconded by Fosheim to lease 4 dark fibers to entity. Motion carried 4-0.

7. Director's Report:

The City of Lakefield has been in contact with Dan Olsen on looking into receiving our cable services. This is being reviewed and will be looked at in the future.

The cable guide does not currently cover all channels due to not enough room in the guide. We are looking into how this issue can be resolved. Windomnet is also looking at possibly mailing out the cable guide to the current customers.

8. Other Business:

Woodcock recommended that Windom Cable Communications adds the Blue Highways TV to the lineup. Cost is .03 per customer monthly recurring charge.

Motion made by Woodcock, seconded by Messer, that Windom Cable Communications adds the Blue Highways TV to the lineup. Motion carried 4-0.

9. Next Meeting Date:

The next meeting will be held on Tuesday March 11, 2008 at 11:30 a.m.

10. Adjourn:

Motion made by Fosheim, seconded by Messer, to adjourn the meeting. Motion Carried 4-0.

Wendell Woodcock, Chairman

Attest: _____
Steven Nasby, City Administrator\Clerk

Windom Library Board Meeting
Windom Library
Feb 12, 2008
5:05 p.m.

1. Call to order: The meeting was called to order by Chairman Jan Johnson at 5:10 p.m.

2. Roll call: Members Present: Jan Johnson, Charles Reid, Freddie Hoppert,
John Duscher and Anita Winkel

Members Absent: Kathy Hiley and Mary Erickson

Library Staff Present: Joan Hunter and Dawn Aamot

City Council Member Present: Jo Ann Ray

3. Agenda and Minutes:

Motion by Charles Reid, seconded by Anita Winkel to approve the agenda and minutes.

5. Financial Report:

Motion by Anita Winkel, seconded by Freddy Hoppert to approve the Financial report

6. Librarians Report:

Joan reported that February is Fine Free Month. Windom 2nd graders will be displaying their Dino-Ramas in the children's library. In conjunction with that, the Friends of the Library will host Dinosaur Day on Saturday, February 23. They will be serving refreshments.

Motion by John Duscher and seconded by Anita Winkel to approve the librarian's report.

7. Old Business:

None

8. New Business:

None

9. New Book suggestions:

The board presented new book suggestions

10. Adjourn:

Motion by Freddie Hoppert and seconded by John Duscher to adjourn.

Meeting adjourned at 5:20 p.m.



WINDOM AREA SCHOOLS

PO Box C-177
Windom, MN 56101-0177

Phone (507) 831-6901
Fax (507) 831-6919

website: www.windom.k12.mn.us

School Board Recognition Week set for February 25-29

The Minnesota School Boards Association has set February 25-29 as School Board Recognition Week in Minnesota as a time to build awareness and understanding of the vital function an elected board of education plays in our society.

The Windom Board of Education is joining with other districts throughout the state to recognize the important contributions board members make to communities.

"Minnesotans benefit every day from the dedicated energies and countless hours devoted by these public servants. School board members unselfishly contribute their time and talents toward the advancement of public education. They represent a continuing commitment to local citizen control and decision making in public education," said John Widvey, Interim Superintendent.

The men and women serving our district and their years of service are as follows:

| | |
|----------------------------|-----------------------|
| Don Brugman Treasurer | 12 th year |
| Dale Friesen, Director | 2 nd year |
| Barb Jones, Clerk | 2 nd year |
| Joe LaCanne, Chairman | 2 nd year |
| Chris Rademacher, Director | 1 st year |
| Matthew Smith, Director | 1 st year |
| Doug Westerman, Vice-chair | 2 nd year |

On February 20th, Education Minnesota-Windom (teachers association) will provide pizza for the school board and MSEA (paraprofessionals/secretaries) will provide beverages and other related activities in recognition of school board members.

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

SCHOOL BOARD RECOGNITION WEEK PROCLAMATION

WHEREAS, the mission of public schools is to meet the educational needs of all children and empower them to become competent, productive contributors to a democratic society and an ever-changing world; and

WHEREAS, local school board members are committed to children and believe that all children can be successful learners and that the best education is tailored to the individual needs of the child; and

WHEREAS, the local school board members work with parents, education professionals and other community members to create the educational vision we want for our students; and

WHEREAS, local school board members are responsible for ensuring the structure that provides a solid foundation for our school system; and

WHEREAS, local school board members assure the educational program is accountable to the community; and

WHEREAS, local school board members are strong advocates for public education and responsible for communicating the needs of the school district to the public and the public's expectations to the district.

NOW, THEREFORE, WE, the Mayor of the City of Windom and the Windom City Council do hereby declare our appreciation to the members of the Windom School Board and proclaim the week of February 25 – 29, 2008, as **“SCHOOL BOARD RECOGNITION WEEK”**.

FURTHER, BE IT RESOLVED THAT, I, MAYOR RIORDAN, Mayor of the City of Windom, do hereby call upon all citizens of Windom, to join in and support Windom's **“SCHOOL BOARD RECOGNITION WEEK”** the week of February 25 – 29, 2008. I urge all citizens to join me in recognizing the dedication and hard work of local school board members. Furthermore, I urge all citizens to work with the School Board to build an education system that meets the needs of both today's and tomorrow's children.

Adopted by the Council this 19th day of February, 2008.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**FACILITIES SERVICES AGREEMENT
(PROJECT – ELECTRIC FACILITIES)**

COPY

THIS AGREEMENT is made by and between **Interstate Power and Light Company**, a n Iowa corporation, with offices at 200 First Street S.E., Cedar Rapids, Iowa 52401-1409 (“Company”), and **City of Windom**, a Minnesota municipality with offices at 444 Ninth St. Windom, MN 56101 (“Customer”) and contains the terms and conditions under which Company will perform Work.

1. SCOPE OF WORK

Company will furnish the required labor, tools, equipment, materials, parts, transportation, and supervision necessary for the performance of work on electric facilities owned by the Customer, as described in Exhibit A of this Agreement (the "Work"). No Work will be performed until the parties have agreed upon the specific scope of work and pricing. The Work will be performed during times that are mutually satisfactory to the parties.

2. TERM AND TERMINATION

Unless otherwise terminated upon five (5) days prior written notice, this Agreement will be in effect through completion of the Work, in accordance with the schedule set forth in Exhibit A.

In the event of delay, Company and Customer will as soon as practicable establish a revised Work schedule and a revised completion date. The pricing will be adjusted for reasonable and necessary expenses resulting from the delay.

In the event of termination prior to completion of the Work, payment to Company will be based on that portion of the Work performed to the effective date of termination including reimbursement for reasonable overhead and profit on such completed Work, plus reasonable and necessary Company expenses resulting from the termination.

3. CHANGE ORDERS

This Agreement may be changed only by a modification or change order signed by both parties. Upon mutual agreement to change the Work, the Company will issue a modification or change order for Customer acceptance and signature prior to performing the changed Work.

Changes in the Work may affect provisions of this Agreement including, without limitation, any adjustments to price, schedule, and payment terms. All such changes to this Agreement will be specified in the modification or change order.

4. COMPENSATION AND PAYMENT

- a. Pricing. Customer agrees to pay Company for Work performed hereunder as set forth on Exhibit A to this Agreement.
- b. Payment. Unless otherwise stated in Exhibit A, Customer shall pay all invoices within thirty (30) days following receipt of the invoice. Payments may be made through the use of Electronic Funds Transfer.
- c. In addition to the pricing described above, Customer will be responsible for any applicable taxes imposed as a result of the Work performed by Company under this Agreement.

5. SUBCONTRACTING

Company agrees that it is an independent contractor and not an employee of Customer. This Agreement may not be altered in any manner so as to change the relationship of Company from that of independent contractor. Company may subcontract any portion of the Work. Company agrees that it will remain solely responsible for satisfactory completion of the Work.

6. CONFIDENTIAL INFORMATION

The parties recognize and acknowledge that certain information considered to be confidential may be disclosed by one party to the other hereunder, including but not limited to, proposals, specifications, statements of work, drawings, facility information, energy usage information, trade secrets or other information marked as Confidential or Proprietary ("Confidential Information"). Neither party will use such Confidential Information of the other party for any purpose other than performance of this Agreement nor disclose such Confidential Information to any third party except as required by state or federal law. In the event of breach of this clause, the non-breaching party shall be entitled to injunctive relief without bond, in addition to any other remedies available in equity or at law.

7. HAZARDOUS MATERIALS

Nothing in this Agreement will require Company to take ownership of or be responsible for hazardous materials that which exist on Customer's work site(s) prior to, or are discovered during, the performance of Company's Work. In the event that Company encounters circumstances indicating the release of hazardous materials from Customer's facilities, Company agrees to undertake reasonable efforts to promptly contain such materials and to notify Customer for the purpose of Customer's compliance with reporting and remediation obligations pursuant to applicable laws or regulations. Customer shall provide Company with 24-hour contact information for such notifications. Customer acknowledges and agrees that it bears sole and absolute liability for any reporting or remediation required as a result of such releases and it agrees to indemnify and hold harmless Company from and against such liability. Company agrees to comply with all reporting and remediation obligations with regard to any hazardous materials it brings onto Customer's site. For purposes of this Agreement, hazardous materials

include, without limitation, asbestos or any substance containing asbestos, polychlorinated biphenyls, explosives, radioactive materials, chemicals known or suspected to cause cancer or reproductive toxicity, pollutants, effluents, contaminants, emissions, infectious wastes, any petroleum or petroleum-derived waste or product or related materials and any items defined as hazardous, special or toxic materials, substances or waste under any hazardous material law.

8. INDEMNIFICATION

Customer hereby agrees to assume all risk of loss and to defend, indemnify and hold Company, its officers, directors, employees, subcontractors and agents harmless against any and all claims, liabilities, damages, losses, costs or expenses of whatever nature or character, including but not limited to, damage of any type to any person or property, including injuries or damage to third parties or employees of both parties or of anyone directly or indirectly employed by Customer for whose acts any of them may be liable, that result from or arise out of this Agreement, except to the extent such claims, liabilities, damages, losses, costs or expenses arise directly out of the negligent acts or omissions of Company, its officers, directors, employees or agents.

9. WARRANTY

Any warranties of the products and equipment sold hereby are those of the manufacturer. Company will provide documentation of any manufacturer's warranties to Customer upon completion of the Work, unless Customer requests such information at an earlier date and assuming that such information is available at the time of request.

Company warrants to Customer that the Work will be performed by qualified and competent personnel in accordance with industry practice and the professional standards of care and practice appropriate to the nature of the Work rendered. For a period of ninety (90) days after the Work is completed by Company and upon the written request of the Customer, Company will re-perform any Work that does not conform to the requirements of this Agreement at no additional cost to the Customer.

COMPANY DISCLAIMS ALL OTHER WARRANTIES, WHETHER EXPRESSED OR IMPLIED, INCLUDING ANY WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.

10. LIMITATION OF LIABILITY

Company shall not in any event or under any circumstance, whether in contract, in tort (including negligence), strict liability or under any warranty or any other legal theory, be liable for special, indirect, incidental, exemplary, punitive or consequential damages, including but not limited to, claims of any third party. The sum total liability of Company to Customer with respect to this Agreement will be limited to total amount paid to Company under this Agreement.

Customer expressly waives the liability limits described in Minnesota Statute Section 466.04 (as contemplated by Minnesota Statute Section 466.06) to the extent that the valid and collectible

Customer insurance identified in the Customer's Certificate of Liability Insurance exceeds the liability limitations defined in Section 466.04.

For the avoidance of doubt, Customer irrevocably waives, to the fullest extent permitted by applicable law, with respect to itself and its assets (irrespective of its use or intended use), all immunity on the grounds of sovereignty (or any similar grounds available to a governmental entity or instrumentality) from (i) suit, (ii) jurisdiction of any court, (iii) relief by way of injunction, order for specific performance or for recovery of its assets, (iv) attachment of its assets (whether before or after judgment) and (v) execution or enforcement of any judgment to which it or its revenues or assets might otherwise be entitled in any proceeding in the courts of any jurisdiction and irrevocably agrees, to the fullest extent permitted by applicable law, that it will not claim any such immunity in any proceeding.

11. INSURANCE

Company will provide and maintain insurance in connection with the Work that is the subject of this Agreement. Company will furnish to Customer, upon request, certificates of insurance or evidence of self-insurance.

Customer will provide and maintain Public Liability and Property Damage Insurance so as to provide protection and indemnification against any and all such claims or suits in connection with the Work that is the subject of this Agreement. Customer will furnish to Company certificates of insurance or evidence of self-insurance acceptable to Company showing the policies carried and the limits of coverage as follows:

- a. Workers' Compensation Insurance to the extent of statutory limits and Employer's Liability Insurance for not less than \$500,000.
- b. Commercial General Liability Insurance, including Contractual Liability, with limits not less than \$2,000,000 per occurrence for bodily injury and property damage.
- c. Automobile Liability Insurance with limits not less than \$1,000,000 each accident for bodily injury and property damage.

Certificates of insurance or evidence of self-insurance will be on file with Company prior to execution, will remain in effect for the duration of this Agreement and shall name Company as an additional insured. All certificates of insurance or evidence of self-insurance will contain a standard thirty (30) day written notice of cancellation clause. Failure of Company to enforce the minimum insurance requirements listed above will not relieve Customer of responsibility for maintaining these coverages.

12. REMEDIES

Upon discovering any breach of this Agreement, the non-breaching party will give the party in breach thirty (30) days written notice to cure such breach. In the event the party does not cure

such breach within this time period, the non-breaching party may, subject to Article 10, pursue any and all remedies available under this Agreement, at law or in equity, including termination of this Agreement.

13. FORCE MAJEURE

It is understood that at times unavoidable delays result from causes which may reasonably be presumed to be beyond the control of either Company or Customer such as acts of God, acts of Customer, embargo or other governmental act, regulation or request, fire, floods, accident, strike, lockout, slowdown, war, riot, terrorism, delay in transportation, inability to obtain necessary labor, material or manufacturing facilities, or any event which results in Company's inability to enter the premises which are the subject of the this Agreement. Both parties will in good faith use such effort as is reasonable under all the circumstances known to that party at the time to remove or remedy the cause(s) and mitigate the damages.

14. GOVERNING LAW

The laws of the state of Iowa (without regard to its conflicts of laws principles) will govern claims or disputes arising out of or related to this Agreement.

15. SAVINGS CLAUSE/INDEPENDENT TERMS

Each term and condition of this Agreement is deemed to have independent effect and the invalidity of any partial or whole paragraph or section will not invalidate the remaining paragraphs or articles.

16. NONWAIVER

The failure of a party to insist on or enforce, in any instance, strict performance by the other of any of the terms of this Agreement or to exercise any rights herein conferred will not be construed as a waiver or relinquishment to any extent of its right to assert or rely upon any such terms or rights on any future occasion.

17. COMMUNICATION BETWEEN THE PARTIES

All communications related to the project under this Agreement will be to the persons listed below or to such other persons as the parties may specify in Exhibit A:

CUSTOMER:

CITY OF WINDOM
Attention: Marv Grunig
Address: 444 Ninth Street
Address: Windom, MN 56101

COMPANY:

INTERSTATE POWER AND LIGHT COMPANY

Attention: David Wentzel

Address: 100 North Broadway

Address: Albert Lea, MN 56007

18. SURVIVAL

The clauses of this Agreement which are, by their nature, intended to survive termination of this Agreement shall survive, notwithstanding any termination of this Agreement, in full or in part, but specifically Articles 6, 8 and 10.

19. CONTRACT DOCUMENTS

This Agreement and the attachments and schedules hereto represent the complete understanding of the parties and will govern over all other documents and oral representations with regard to the subject matter hereof. The terms and conditions of this Agreement will govern the following documents, and will control over any conflicting term or condition found in any Schedules or Exhibits attached hereto or in any Customer purchase order or other Customer-required authorization document. The following documents are part of this Agreement:

- Exhibit A - Scope of Work, Price and Payment
- Signed modifications or change orders

This Agreement is executed the day and year last written below at Cedar Rapids, Iowa.

**Windom Municipal Utilities
(CUSTOMER)**

**Interstate Power and Light Company
(COMPANY)**

By: _____

By: _____

Name: _____

Name: _____

Title: _____

Title: _____

Date: _____

Date: _____

EXHIBIT A
SCOPE OF WORK, PRICE AND PAYMENT

1. SCOPE OF WORK

A. Company shall perform Work on Customer-owned electric facilities as follows:

Company will be completing the engineering, procurement, installation, and commissioning activities to install a breaker for the City of Windom in Company's Windom Substation. Included in the engineering for the breaker are the relay settings for the 2 new SEL 311B relays. Company shall take care of the procurement of all necessary parts for the installation of the breaker including the breaker, switches, CVT, arresters and jumpers. Company will also furnishing the product specifications needed to order all of the equipment. Included with installation of the equipment and jumpers Company will be procuring and installing all of the needed foundations, conduit and control cable. Finally at the time of commissioning all the associated relays the control the breaker, including those owned by Company, and the breaker will be function tested.

Following the proposed work the equipment listed below will be owned by the City of Windom:

1. 1 – 69 kV 2000A breaker and foundation
2. 2 – SEL 311B relays
3. 1 – Panel in the control house to mount the relays and meter
4. 3 – 48 kV MCOV Lightning Arresters
5. 1 – 69 kV CVT (350/600:1)
6. 1 – Instrument transformer stand with associated foundation
7. 3 – 69 kV 600A hook stick operated disconnect switches
8. All associated control cable for the breaker and CVT
9. All associated jumpers for installing equipment owned by Windom

B. Work is estimated to be completed within five months after Company received this signed Agreement, assuming all Customer-furnished information and materials are timely received:

2. PRICE AND PAYMENT SCHEDULE

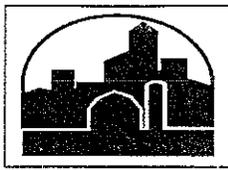
A. The fixed price for Company's Work under this Agreement is \$164,770.00 exclusive of taxes.

B. Company will invoice Customer as follows:

| Project Amount | Payments |
|----------------|---|
| \$54,923.33 | 1/3 after design and/or material ordered |
| \$54,923.33 | 1/3 after mutually agreed upon major construction milestone |
| \$54,923.33 | 1/3 after project completion |
| | |
| | |
| | |

C. Customer will pay Company invoices as set forth in Section 4.b above.

D. The prices stated herein are based on vendor quotes available when Company prepared this Agreement. Prices may require adjustment after signing to reflect price changes from vendors at the time of order placement with the vendor for materials.



City of Windom
Windom, Minnesota

Application

For Authorization to Dispense Intoxicating Liquor

To the Windom City Council :

The undersigned hereby applies for authorization to dispense intoxicating liquor on City owned property during a City sponsored event in the City of Windom in accordance with the information given below, City of Windom Code Chapter 5 and Minnesota Statute 340A.404:

Location of Event COMMUNITY CENTER

Date of Event SAT. APRIL 5TH

Hours 4-11

Type of Event DUCKS UNLIMITED BANQUET

LAKER GRILL
Name of Individual/Organization

[Signature]
Licensee Officers Signature

999 2ND AVE
Street Address

MTI LAKE MN
City State

427-2450
Telephone Number

Application Approved Disapproved
this _____ day of _____, 20_____.

City Administrator

| | |
|-------------------------------------|---|
| License Fee - None \$0.00 | |
| <input checked="" type="checkbox"/> | Copy of On-sale license attached |
| <input checked="" type="checkbox"/> | Proof of insurance attached |
| <input checked="" type="checkbox"/> | City named as additional insured |
| <input checked="" type="checkbox"/> | Licensee has signed the Hold Harmless Agreement |

Hold Harmless and Indemnification Agreement

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the 5TH day of APRIL, 2008. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorneys' fees in defending any such action for claims and damages.

[Signature]
Licensee Officers Signature

2-10-08
Date

SECTION 00500

CONTRACT AGREEMENT

THIS AGREEMENT is made and executed the _____ day of _____, 2008, by and between the City of Windom, Minnesota, hereinafter referred to as the "OWNER", and _____, hereinafter referred to as the "CONTRACTOR",

WITNESSETH;

OWNER and CONTRACTOR, for the consideration hereinafter stated, agree as follows:

1. **CONTRACTOR's Duties:** The CONTRACTOR shall provide the equipment and construction services specified in the Contract Documents, and shall do everything required by this Agreement and the Contract Documents. CONTRACTOR shall fully and satisfactorily comply with the conditions of the Contract Documents and complete the work contemplated by this Agreement in accordance with the Contract Documents.
2. **Bonds:** Prior to issuance of the NOTICE TO PROCEED, the CONTRACTOR shall furnish to OWNER a performance bond in the amount 100% of the Contract and a payment bond in the amount of 100% of the Contract both in form and substance satisfactory to the OWNER.
3. **Price:** This is a firm price contract wherein the OWNER agrees to pay the CONTRACTOR the amount of \$ _____ as full and complete payment for the labor, materials and services rendered pursuant to this Agreement.
4. **Payment:** Payments to the CONTRACTOR by the OWNER shall be made as provided in the Contract Documents. OWNER will retain an amount not to exceed 5% of the amount of each payment. Upon completion of 95% of the contract, the OWNER may reduce, in its discretion, the amount of retainage on a payment if, in the OWNER's opinion, the work is progressing satisfactorily.
5. **Contract Documents:** The Contract Documents consist of all documents listed in paragraph 1.1.1 of the General Conditions of Contract and Supplementary Conditions. The Contract Documents are hereby incorporated with this Agreement and are as much a part of this Agreement as if fully set forth herein. This Agreement and the Contract Documents are the Contract.
6. **Completion:** The CONTRACTOR shall deliver all equipment and substantially complete all construction on or before August 31, 2008 in accordance with MNDOT Section 2356.3 and the terms and conditions set forth in the Contract Documents. Work may begin after May 31, 2008 and will not be allowed June 9-16, 2008. Substantial completion is defined as completion of sealcoating on 1st Avenue, Lakeview Avenue, 16th Street, 17th Street, 18th Street, 6th Avenue, Red Leaf Court, Norway Avenue, Bonnie Street, Plum Street, city alleys and parking lots.

Time being an essential element of this Contract, it is hereby agreed that the OWNER will be entitled to damages for non-completion of construction within the prescribed time limits. If the CONTRACTOR should fail to complete the work within the time limit specified in this section and the Contract Documents, the CONTRACTOR will be assessed a daily charge as described in the Supplementary General Conditions section 00800 plus OWNER's expenses, engineering and legal costs. All charges will be on a working day basis for each working day on which any work remains uncompleted after expiration of the contract times. The above charges, if any, will be deducted from payment due to the CONTRACTOR not as a penalty, but as liquidated damages for breach of contract.

7. **Data Practices Act:** The CONTRACTOR shall at all times abide by the Minnesota Government Data Practices Act, Minn. Statutes § 13.01, et seq., to the extent that the Act is applicable to data and documents in the hands of the CONTRACTOR.

8. **Audits:** The books, records, documents, and accounting procedures and practices of the CONTRACTOR or other parties relevant to this agreement are subject to examination by the OWNER and either Legislative Auditor or the State Auditor for a period of six years after the effective date of this Contract.

9. **Income Tax Withholding:** No final payment shall be made to the CONTRACTOR until the CONTRACTOR has provided satisfactory evidence to the OWNER that the CONTRACTOR and each of its subcontractors have complied with the provisions of Minn. Statutes § 290.92 relating to withholding of income taxes upon wages. A certificate by the Department of Revenue shall satisfy this requirement. Note: This section applies to contractors who undertake to supply labor or a combination of labor and materials for specific construction, repairs, rehabilitation or improvements. It does not apply to contractors for maintenance services or dealers, merchants and suppliers who supply materials only.

10. **Worker's Compensation:** CONTRACTOR represents and warrants that it has and will maintain during the performance of this agreement worker's compensation insurance coverage required pursuant to Minn. Statute § 176.181, subd. 2 and that the certificate of insurance or the written order of the Department of Commerce permitting self insurance of worker's compensation insurance coverage provided to the OWNER prior to execution of this agreement is current and in force and effect.

11. **Discrimination:** In performance of this contract, the CONTRACTOR shall not discriminate on the grounds of or because of race, color, creed, religion, national origin, sex, marital status, status with regards to public assistance, disability, sexual orientation, or age against any employee of the CONTRACTOR, any subcontractor of the CONTRACTOR, or any applicant for employment. The CONTRACTOR shall include a similar provision in all contracts with subcontractors to this contract. The CONTRACTOR further agrees to comply with all aspects of the Minnesota Human Rights Act, Minn. Statutes § 363.01, et seq., Title VII of the Civil Rights Act of 1964, and the Americans with Disabilities Act of 1990.

12. **Conflicts:** No salaried officer or employee of the OWNER and no officer of the OWNER shall have a financial interest, direct or indirect, in this contract. The violation of this provision renders the Contract void. Any federal regulations and applicable state statutes shall not be violated

13. **Claims:** To receive any payment on this Contract, the invoice or bill must include the following signed and dated statement: "I declare under penalty of perjury that this account, claim, or demand is just and correct and that no part of it has been paid."

14. **CONTRACTOR's Prompt Payment of Subcontractors:** The CONTRACTOR shall pay to any subcontractor within ten (10) days of the CONTRACTOR's receipt of payment from the OWNER for undisputed services provided by the subcontractor. The CONTRACTOR shall pay interest of one and a half percent (1 ½%) per month or any part of a month to a subcontractor on any undisputed amount not paid on time to the subcontractor. The minimum monthly interest penalty payment for an unpaid balance of \$100.00 or more is \$10.00. For an unpaid balance of less than \$100.00, the CONTRACTOR shall pay the actual amount due to the subcontractor.

15. **Counterparts:** This Agreement may be executed in multiple counterparts each of which shall be considered an original.

16. **Whole Agreement:** This Agreement and the Contract Documents constitute the final and complete agreement of the parties and shall supersede and replace any prior oral or written agreements between OWNER and CONTRACTOR. Any subsequent modification must be in writing signed by both parties.

17. **Governing Law:** This Agreement shall be governed and construed under the laws of the State of Minnesota.

IN WITNESS WHEREOF, the parties to this Agreement have hereunto set their hands as of the date set forth above.

CITY OF WINDOM

BY _____

ITS _____

BY _____

ITS _____

CONTRACTOR [INSERT NAME]

BY _____

ITS _____

BY _____

ITS _____

SCHEDULE OF PRICES

BIDDER agrees to perform all of the work described in the
CONTRACT DOCUMENTS for the following unit prices or lump sums:

NOTE: BIDS shall include sales tax and all applicable taxes and fees.

BIDDER must fill in unit prices in numerals, make extension
for each item and total.

| <u>ITEM</u> <u>NO.</u> | <u>ITEM</u> | <u>UNIT</u> | <u>UNIT</u> <u>PRICE</u> | <u>ESTIMATED</u> <u>QUANTITY</u> | <u>AMOUNT</u> |
|-------------------------------|--|-------------|-----------------------------|-------------------------------------|---------------|
| <u>BASE BID I – RED ROCK:</u> | | | | | |
| 2356.505 | Bituminous material for seal coat RC-800 or MC-800 | GAL. | \$ _____ | 13,700 | \$ _____ |
| 2356.507 | Seal coat aggregate "red rock" | TON | \$ _____ | 600 | \$ _____ |
| | | | | TOTAL: | \$ _____ |

CITY OF WINDOM
2008 Seal Coat

| Street | From | To | Length | Width | Area, S.F. | Area S.Y. |
|--------------------------------|-----------------------------|------------------------|-----------------|-------|------------|-----------|
| 1st Avenue | 16th Street | Pamida | Measured by BAC | | 69350 | 7,706 |
| Lakeview Avenue | County Road 13 | 16th Street | 435 | 25 | 10875 | 1,208 |
| 16th Street | Lakeview Avenue | 1st Avenue | 1950 | 25 | 48750 | 5,417 |
| 17th Street | 6th Avenue | 9th Avenue | 1214 | 41.6 | 50502.4 | 5,611 |
| 18th Street | 6th Avenue | 9th Avenue | 1125 | 32 | 36000 | 4,000 |
| 6th Avenue | (Xavier Church) 17th Street | 19th Street | 844 | 32 | 27008 | 3,001 |
| 6th Avenue | 19th Street | Pflughau | 435 | 25 | 10875 | 1,208 |
| 18th Avenue | River Road | North End Red Leaf Ct. | 1400 | 28 | 39200 | 4,356 |
| Red Leaf Court | 18th Street | 18th Street | 1370 | 32 | 43840 | 4,871 |
| Norway Avenue | 4th Avenue | North End | Measured by BAC | | 12244 | 1,360 |
| Bonnie | Buckwheat | West End | 500 | 32 | 16000 | 1,778 |
| Plum | South Seal | North End | 677 | 32 | 21664 | 2,407 |
| Parking Lots | | | | | | |
| CCDAC Lot | | | 150 | 65 | 9750 | 1,083 |
| Westgor Lot | | | 116 | 56 | 6496 | 722 |
| Center Stop Lot | South Lot Only | | 103 | 125 | 12875 | 1,431 |
| Alleys Down Town Square | | | | | | |
| 10th Street North Alley | 5th Avenue | 4th Avenue | 300 | 22 | 6600 | 733 |
| | 4th Avenue | 3rd Avenue | 300 | 22 | 6600 | 733 |
| | 3rd Avenue | Highway | 300 | 22 | 6600 | 733 |
| 9th Street South Alley | 4th Avenue | 3rd Avenue | 300 | 22 | 6600 | 733 |
| | 3rd Avenue | Highway | 300 | 22 | 6600 | 733 |
| | | | | | 448429.4 | 49,824 |

WINDOM FIRE DEPARTMENT

444 9th St.
WINDOM MN 56101

MINUTES for February 7, 2008 Elections

1st Asst. Chief Monty Rabbe called the Windom Fire Department Officer Election Meeting to order at 8:00 PM.

Election chairpersons Corey Maricle and Nestor Palm led the meeting.

Election of Officers is as Follows:

***3rd Assistant Chief:** There were no nominations made from the floor. A motion was made to cease nominations from the floor and to cast a unanimous ballot for Dan Ortmann. The motion carried.

***2nd Assistant Chief:** There were no nominations made from the floor. A motion was made to cease nominations from the floor and to cast a unanimous ballot for Craig Wolter. The motion carried.

***1st Assistant Chief:** Nominations for 1st Asst. Chief are Tom Zimmerman and Mark Stevens. A motion was made to cease nominations from floor. Pieces of paper were handed out for everyone to vote, Mark Stevens was elected as 1st Asst. Fire Chief.

***Fire Chief:** There were no nominations made from the floor. A motion was made to cease nominations from the floor and to cast a unanimous ballot for Dan Fossing. The motion carried.

2008 Fire Chiefs Are:

| | |
|---------------------------------|--------------|
| Chief: | Dan Fossing |
| 1 st Assistant Chief | Mark Stevens |
| 2 nd Assistant Chief | Craig Wolter |
| 3 rd Assistant Chief | Dan Ortmann |

1st Asst. Chief Monty Rabbe adjourned the meeting at 8:15 pm.

Respectfully submitted:

Dan Ortmann (3rd Asst. Chief)
Windom Fire Department



February 11, 2008

To: Windom Park and Recreation Commission

From: Sally Oltmanns & Dan Olsen
Windomnet *SO*

RE: Summer Baseball/Softball Donation

On January 15th the Twins Caravan made a stop in Windom at Hardees. The Twins and Fox Sports North donated 2 sets of 4 tickets to Windomnet to either be given away or auctioned off for a fundraiser. Windomnet decided to do an auction and donate the money that was raised to the local summer youth baseball/softball program.

On behalf of the Twins, Fox Sports North and Windomnet, we would like to present these checks for \$151.00 to the summer baseball/softball program. It is requested that this is **not** used for items that are budgeted for, rather items that are needed or have been wished for over the past years. We have been in contact with Jeff Huska, summer coordinator, and he is looking at how this money could be used in the program.

The winners of the auction were Sandy Bartosh and Mike Hogan.

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

**AUTHORIZATION TO ACCEPT A DONATION FROM
FOX SPORTS NETWORK AND THE MINNESOTA TWINS
FOR THE SUMMER RECREATION BASEBALL PROGRAM**

WHEREAS, Minnesota State Statute §465.03 requires that any city accepting a grant or gift of real or personal property shall accept such by resolution of the governing body expressing the terms prescribed by the donor; and

WHEREAS, Fox Sports Network is a programming vendor of the City of Windom Telecommunications; and

WHEREAS, the City of Windom Telecommunications has recently received from Fox Sports Network and the Minnesota Twins a donation of two sets of four Minnesota Twin tickets with a retail value of \$240.00; and

WHEREAS, the donor approved the auctioning of the tickets during the Twins Caravan visit to Windom as part of a promotion for Fox Sports Network and the Minnesota Twins; and

WHEREAS, the silent auction sales proceeds of \$151.00 will be used for the Summer Recreation Baseball Program.

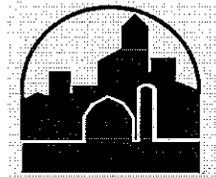
NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the City Council hereby accepts the donation of tickets given by Fox Sports Network and the Minnesota Twins.

Adopted by the Council this 19th day of February, 2008.

Tom Riordan, Mayor

Attest: _____
Steven Nasby, City Administrator

MEMORANDUM



CITY OF WINDOM
444 9th Street
P. O. Box 38
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127

TO: City Council
FROM: Personnel Committee
DATE: February 12, 2008
RE: Recommendations

The Personnel Committee met on February 7, 2008 to discuss several personnel issues. The following are the affirmative recommendations of the Personnel Committee.

- Approve the hiring of a permanent, part-time Receptionist/Administrative Assistant for City Hall. This position would be for approximately 20 hours per week at Grade 2 of the IBEW pay plan.
- Approve the Police Chief to hire temporary help as needed during an anticipated leave of absence for one of the existing City of Windom officers. This position would be compensated at the starting officer pay rate as defined in the AFSCME pay plan.

If you have any questions please contact Steve Nasby or Brigitte Olson at 831-6129.

RESOLUTION #2008 - _____

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Abstained:
 Absent:

CITY OF WINDOM

RESOLUTION IN SUPPORT OF THE COMPLETION OF THE EXPANSION OF TRUNK HIGHWAY 60 TO A FOUR-LANE FROM THE CITY OF WINDOM TO THE CITY OF ST. JAMES

WHEREAS, the City of Windom is committed to the best interest of the citizens of Windom and the surrounding communities; and

WHEREAS, Trunk Highway 60 is a major transportation artery for the commerce in southwestern Minnesota and provides a vital economic link from the Twin Cities metropolitan area to Interstate 90 and communities adjacent to it; and

WHEREAS, the Minnesota Department of Transportation Southwest Minnesota Regional Freight Study (September 2007) covering Trunk Highway 60 states that “If current agricultural trends continue, freight traffic in Southwest Minnesota will potentially grow by 200 percent by 2030, or double the statewide rate”; and

WHEREAS, energy development of ethanol and wind power is a vital state and national interest and these industries are economic engines for Southwest Minnesota; and

WHEREAS, the Minnesota Department of Transportation states that Trunk Highway 60 from Iowa to Mankato is a key roadway due to its importance to the region’s and State’s economy for ethanol plants and shuttle elevators; and

WHEREAS, the two-lane to four-lane switch over between St. James, Butterfield, Mountain Lake, Bingham Lake and Windom has caused significant safety issues for motorists, and

WHEREAS, the Minnesota Department of Transportation acknowledges that most traffic fatalities occur in rural Minnesota; and

WHEREAS, 15 traffic fatalities have occurred on Truck Highway 60 between Windom and St. James, which is more than the fatalities caused by the tragic collapse of the I – 35 W bridge in 2007; and

WHEREAS, the reconstruction of Trunk Highway 60 to a four-lane highway has been identified as a priority in the State of Minnesota for over 40 years, and the Minnesota Department of Transportation has designated Trunk Highway 60 as Regional Transportation Corridor in the State of Minnesota; and

WHEREAS, the four-lane section of Trunk Highway 60 between the cities of Worthington and Windom was completed in 2004 and significant portions of the highway between the Cities of Windom and St. James have already been converted into a four-lane highway; and

WHEREAS, the transportation network serving this area is a lifeline connecting many farm and businesses to outside suppliers and customers; and

WHEREAS, it is in the best interests of the City of Windom, and the State of Minnesota, to complete the expansion of Trunk Highway 60 to four lanes between the City of Windom and the City of St. James.

NOW, THEREFORE, BE IT RESOLVED, AS FOLLOWS:

The City Council of Windom Minnesota, on behalf of the citizens of Windom, supports the prioritization of completing Trunk Highway from the City of Windom to the City of St. James as a four-lane highway; and further requests that the funding be immediately allocated by the State of Minnesota for the completion of this highway.

ADOPTED this _____ day of _____, 2008.

Mayor

ATTEST: _____
City Administrator\Clerk

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|----------------------|--------------------------|------------|
| CITY OFFICE | MII LIFE | VEBA | 194.30 |
| CITY OFFICE | SELECTACCOUNT | ADM FEE | 87.84 |
| | | Total for Department 103 | 282.14* |
| P & Z / BUILDING OFF | MII LIFE | VEBA | 145.72 |
| | | Total for Department 106 | 145.72* |
| CITY HALL | SANDRA HERDER | CLEANING | 334.40 |
| CITY HALL | MELISSA PENAS | CLEANING | 334.40 |
| | | Total for Department 115 | 668.80* |
| POLICE | MII LIFE | VEBA | 1,372.76 |
| POLICE | VOYAGER FLEET SERVIC | GAS | 80.97 |
| | | Total for Department 120 | 1,453.73* |
| STREET | MII LIFE | VEBA | 923.22 |
| STREET | VOYAGER FLEET SERVIC | GAS | 249.82 |
| | | Total for Department 140 | 1,173.04* |
| PARKS | MII LIFE | VEBA | 182.23 |
| PARKS | MN STATE RETIREMENT | HEALTH CARE PLAN-JERRY F | 8,960.00 |
| | | Total for Department 165 | 9,142.23* |
| | | Total for Fund 01 | 12,865.66* |
| LIBRARY | SANDRA HERDER | CLEANING | 334.40 |
| LIBRARY | MELISSA PENAS | CLEANING | 334.40 |
| | | Total for Department 171 | 668.80* |
| | | Total for Fund 03 | 668.80* |
| AIRPORT | RED ROCK RURAL WATER | WATER | 22.00 |
| AIRPORT | SO. CENTRAL ELECTRIC | POWER COST | 649.07 |
| | | Total for Department 174 | 671.07* |
| | | Total for Fund 11 | 671.07* |
| AMBULANCE | BLUE CROSS/BLUE SHIE | REFUND | 215.19 |
| | | Total for Department 176 | 215.19* |
| | | Total for Fund 13 | 215.19* |
| MULTI-PURPOSE BUILDI | MII LIFE | VEBA | 376.53 |
| MULTI-PURPOSE BUILDI | VOYAGER FLEET SERVIC | GAS | 78.10 |
| | | Total for Department 177 | 454.63* |
| | | Total for Fund 14 | 454.63* |
| LIQUOR | BEVERAGE WHOLESALERS | MERCHANDISE | 6,761.15 |
| LIQUOR | GRIGGS COOPER | MERCHANDISE | 3,820.25 |
| LIQUOR | HAGEN DISTRIBUTING | MERCHANDISE | 8,754.45 |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|--------------------------|--------------------------|------------|
| LIQUOR | HOLINKA DISTR. CO. | MERCHANDISE | 134.00 |
| LIQUOR | MII LIFE | VEBA | 364.46 |
| LIQUOR | PHILLIPS WINE & SPIR | MERCHANDISE | 3,541.26 |
| LIQUOR | QUALITY WINE SPIRITS | MERCHANDISE | 6,264.97 |
| LIQUOR | WINE MERCHANTS | MERCHANDISE | 662.00 |
| | Total for Department 180 | | 30,302.54* |
| | Total for Fund 60 | | 30,302.54* |
| WATER | DNR - DIVISION OF WA | ANNUAL WA REPORT | 3,608.00 |
| WATER | H P SUDS | BILLING CONTRACT SERVICE | 127.15 |
| WATER | MII LIFE | VEBA | 549.72 |
| WATER | VOYAGER FLEET SERVIC | GAS | 214.12 |
| | Total for Department 181 | | 4,498.99* |
| | Total for Fund 61 | | 4,498.99* |
| ELECTRIC | MARV GRUNIG | EXPENSE | 91.19 |
| ELECTRIC | H P SUDS | BILLING CONTRACT SERVICE | 127.14 |
| ELECTRIC | MII LIFE | VEBA | 1,029.43 |
| ELECTRIC | BRAD BUSSA | CLEANING | 184.60 |
| ELECTRIC | VOYAGER FLEET SERVIC | GAS | 175.55 |
| ELECTRIC | BANK MIDWEST | NSF CHECK | 200.00 |
| | Total for Department 182 | | 1,807.91* |
| | Total for Fund 62 | | 1,807.91* |
| SEWER | H P SUDS | BILLING CONTRACT SERVICE | 127.14 |
| SEWER | MII LIFE | VEBA | 914.14 |
| SEWER | VOYAGER FLEET SERVIC | GAS | 80.47 |
| | Total for Department 183 | | 1,121.75* |
| | Total for Fund 63 | | 1,121.75* |
| ARENA | MII LIFE | VEBA | 182.23 |
| | Total for Department 184 | | 182.23* |
| | Total for Fund 64 | | 182.23* |
| ECONOMIC DEVELOPMENT | MCDONALD & SCHRAMEL | LEGAL SUPPLIES | 110.00 |
| ECONOMIC DEVELOPMENT | MARK MARCY | SNOW REMOVAL | 560.00 |
| ECONOMIC DEVELOPMENT | MII LIFE | VEBA | 230.81 |
| | Total for Department 187 | | 900.81* |
| | Total for Fund 67 | | 900.81* |
| RIVERBLUFF ESTATES | MARK MARCY | SNOW REMOVAL | 275.00 |
| | Total for Department 166 | | 275.00* |
| | Total for Fund 68 | | 275.00* |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|--------------------|----------------------|--------------------------|------------|
| TELECOMMUNICATIONS | DISH NETWORK | SERVICE | 3,400.00 |
| TELECOMMUNICATIONS | H P SUDS | BILLING CONTRACT SERVICE | 381.45 |
| TELECOMMUNICATIONS | MII LIFE | VEBA | 652.90 |
| TELECOMMUNICATIONS | VOYAGER FLEET SERVIC | GAS | 79.82 |
| | | Total for Department 199 | 4,514.17* |
| | | Total for Fund 69 | 4,514.17* |
| | | Grand Total | 58,478.75* |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|----------------------|------------------------------------|------------|
| MAYOR & COUNCIL | HOUSING & REDEVELOPM | 2006 MARKET VALUE CREDIT | 2,480.00 |
| | | Total for Department 101 | 2,480.00* |
| CITY OFFICE | EHLERS & ASSOC., INC | REGISTRATION | 230.00 |
| CITY OFFICE | ELECTRIC FUND | UTILITY BILLS | 146.13 |
| CITY OFFICE | SW/WC SERVICE COOPER | REGISTRATION | 25.00 |
| | | Total for Department 103 | 401.13* |
| P & Z / BUILDING OFF | ELECTRIC FUND | UTILITY BILLS | 82.14 |
| P & Z / BUILDING OFF | VET'S WHOA N'GO | GAS | 134.55 |
| | | Total for Department 106 | 216.69* |
| CITY HALL | JUSTIN DERICKSON | SNOW REMOVAL | 125.00 |
| CITY HALL | ELECTRIC FUND | MAINTENANCE | 16.58 |
| CITY HALL | ELECTRIC FUND | UTILITY BILLS | 675.36 |
| | | Total for Department 115 | 816.94* |
| POLICE | ELECTRIC FUND | UTILITY BILLS | 79.00 |
| POLICE | VET'S WHOA N'GO | GAS | 51.89 |
| | | Total for Department 120 | 130.89* |
| FIRE DEPARTMENT | ELECTRIC FUND | UTILITY BILLS | 26.06 |
| FIRE DEPARTMENT | QUEST | TELEPHONE | 58.66 |
| | | Total for Department 125 | 84.72* |
| STREET | ELECTRIC FUND | UTILITY BILLS | 4,324.45 |
| STREET | ERICKSON OIL CO | GAS | 767.36 |
| STREET | MIDWEST WIRELESS | TELEPHONE | 97.17 |
| STREET | QUEST | TELEPHONE | 58.66 |
| STREET | VET'S WHOA N'GO | GAS | 2,108.91 |
| | | Total for Department 140 | 7,356.55* |
| PARKS | ELECTRIC FUND | UTILITY BILLS | 166.77 |
| PARKS | UNIVERSITY OF MINNES | TEST - RECERTIFICATION | 50.00 |
| PARKS | MN RECREATION & PARK | DUES | 50.00 |
| | | Total for Department 165 | 266.77* |
| | | Total for Fund 01 | 11,753.69* |
| | | MN PUBLIC FACILITIES BOND PAYMENTS | 20,570.85 |
| | | Total for Department | 20,570.85* |
| EQUIPMENT/F.A. | | MN PUBLIC FACILITIES BOND PAYMENTS | 2,579.72 |
| | | Total for Department 170 | 2,579.72* |
| | | Total for Fund 02 | 23,150.57* |
| LIBRARY | ELECTRIC FUND | UTILITY BILLS | 323.75 |
| LIBRARY | READERS DIGEST - AUD | SUBSCRIPTION | 27.96 |
| | | Total for Department 171 | 351.71* |

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|--|----------------------|--------------------------|------------|
| Total for Fund 03 | | | 351.71* |
| AMBULANCE | ELECTRIC FUND | UTILITY BILLS | 23.11 |
| AMBULANCE | KRIS JANSSEN | EXPENSE | 22.09 |
| AMBULANCE | BUCKWHEAT JOHNSON | EXPENSE | 21.26 |
| AMBULANCE | MIDWEST WIRELESS | TELEPHONE | 92.78 |
| AMBULANCE | QUEST | TELEPHONE | 58.66 |
| AMBULANCE | KIM POWERS | EXPENSE | 52.24 |
| AMBULANCE | ALLAN REMPEL | EXPENSE | 14.96 |
| AMBULANCE | VET'S WHOA N'GO | GAS | 1,258.23 |
| Total for Department 176 | | | 1,543.33* |
| Total for Fund 13 | | | 1,543.33* |
| MULTI-PURPOSE BUILDI | ELECTRIC FUND | MAINTENANCE | 79.20 |
| MULTI-PURPOSE BUILDI | ELECTRIC FUND | UTILITY BILLS | 1,181.09 |
| MULTI-PURPOSE BUILDI | LIQUOR FUND - RIVER | MERCHANDISE | 256.20 |
| MULTI-PURPOSE BUILDI | MIDWEST WIRELESS | TELEPHONE | 13.77 |
| Total for Department 177 | | | 1,530.26* |
| Total for Fund 14 | | | 1,530.26* |
| LIQUOR | BEVERAGE WHOLESALERS | MERCHANDISE | 3,127.05 |
| LIQUOR | ELECTRIC FUND | UTILITY BILLS | 1,553.43 |
| LIQUOR | HAGEN DISTRIBUTING | MERCHANDISE | 11,313.60 |
| LIQUOR | HOLINKA DISTR. CO. | MERCHANDISE | 67.00 |
| LIQUOR | JOHNSON BROS. | MERCHANDISE | 1,759.70 |
| LIQUOR | PHILLIPS WINE & SPIR | MERCHANDISE | 2,779.44 |
| LIQUOR | QUALITY WINE SPIRITS | MERCHANDISE | 2,171.00 |
| Total for Department 180 | | | 22,771.22* |
| Total for Fund 60 | | | 22,771.22* |
| WATER | ELECTRIC FUND | UTILITY BILLS | 6,113.27 |
| WATER | H P SUDS | BILLING CONTRACT SERVICE | 201.27 |
| WATER | MIDWEST WIRELESS | TELEPHONE | 43.08 |
| WATER | MN PUBLIC FACILITIES | BOND PAYMENTS | 35,989.10 |
| WATER | QUEST | TELEPHONE | 58.66 |
| Total for Department 181 | | | 42,405.38* |
| Total for Fund 61 | | | 42,405.38* |
| DENIS STALBOERGER REFUND - UTILITY PREPAYM | | | 125.00 |
| Total for Department | | | 125.00* |
| ELECTRIC | ELECTRIC FUND | UTILITY BILLS | 259.32 |
| ELECTRIC | MARV GRUNIG | EXPENSE | 20.88 |
| ELECTRIC | H P SUDS | BILLING CONTRACT SERVICE | 201.28 |
| ELECTRIC | QUEST | TELEPHONE | 55.21 |
| ELECTRIC | DEPARTMENT OF ENERGY | POWER COST | 67,866.54 |

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|----------------------|--------------------------|-------------|
| ELECTRIC | WINDOM PUBLIC SCHOOL | ENERGY REBATE | 11,244.60 |
| | | Total for Department 182 | 79,647.83* |
| | | Total for Fund 62 | 79,772.83* |
| | MN PUBLIC FACILITIES | BOND PAYMENTS | 101,996.93 |
| | | Total for Department | 101,996.93* |
| SEWER | ELECTRIC FUND | MAINTENANCE | 78.34 |
| SEWER | ELECTRIC FUND | UTILITY BILLS | 16,503.26 |
| SEWER | ERICKSON OIL CO | GAS | 104.64 |
| SEWER | H P SUDS | BILLING CONTRACT SERVICE | 201.27 |
| SEWER | MIDWEST WIRELESS | TELEPHONE | 43.09 |
| SEWER | MN PUBLIC FACILITIES | BOND PAYMENTS | 24,508.72 |
| SEWER | QUEST | TELEPHONE | 259.69 |
| | | Total for Department 183 | 41,699.01* |
| | | Total for Fund 63 | 143,695.94* |
| ARENA | ELECTRIC FUND | MAINTENANCE | 163.09 |
| ARENA | ELECTRIC FUND | UTILITY BILLS | 6,944.85 |
| ARENA | VET'S WHOA N'GO | GAS | 42.52 |
| | | Total for Department 184 | 7,150.46* |
| | | Total for Fund 64 | 7,150.46* |
| RIVERBLUFF TOWNHOMES | ELECTRIC FUND | UTILITY BILLS | 48.51 |
| | | Total for Department 186 | 48.51* |
| | | Total for Fund 66 | 48.51* |
| ECONOMIC DEVELOPMENT | AARON BACKMAN | EXPENSE | 13.92 |
| ECONOMIC DEVELOPMENT | JUSTIN DERICKSON | SNOW REMOVAL | 30.00 |
| ECONOMIC DEVELOPMENT | ELECTRIC FUND | UTILITY BILLS | 273.90 |
| ECONOMIC DEVELOPMENT | SIJAMBO CAFE | EXPENSE | 41.32 |
| ECONOMIC DEVELOPMENT | CAPITAL GROUP OF COM | SERVICE | 1,700.00 |
| | | Total for Department 187 | 2,059.14* |
| | | Total for Fund 67 | 2,059.14* |
| RIVERBLUFF ESTATES | UNITED PRAIRIE BANK | LOAN | 799.11 |
| | | Total for Department 166 | 799.11* |
| | | Total for Fund 68 | 799.11* |
| | MN 9-1-1 PROGRAM | 911 SERVICE | 768.69 |
| | DENIS STALBOERGER | REFUND - CABLE TAX | 2.25 |
| | | Total for Department | 770.94* |
| TELECOMMUNICATIONS | ELECTRIC FUND | UTILITY BILLS | 1,407.81 |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|--------------------|-------------------|--------------------------|-------------|
| TELECOMMUNICATIONS | H P SUDS | BILLING CONTRACT SERVICE | 603.81 |
| TELECOMMUNICATIONS | QWEST | TELEPHONE | 332.83 |
| TELECOMMUNICATIONS | JEREMY ROLFES | SERVICE INTERNET | 51.20 |
| TELECOMMUNICATIONS | SIJAMBO CAFE | EXPENSE | 41.32 |
| TELECOMMUNICATIONS | VET'S WHOA N'GO | GAS | 152.59 |
| TELECOMMUNICATIONS | DENIS STALBOERGER | REFUND - CABLE | 32.70 |
| | | Total for Department 199 | 2,622.26* |
| | | Total for Fund 69 | 3,393.20* |
| | | Grand Total | 340,425.35* |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|--------------------------|--------------------------|-----------|
| MAYOR & COUNCIL | CITIZEN PUBLISHING C | ADVERTISING | 604.80 |
| MAYOR & COUNCIL | MCDONALD & SCHRAMMEL | LEGAL FEES | 85.50 |
| MAYOR & COUNCIL | PAMIDA | SUPPLIES | 106.49 |
| MAYOR & COUNCIL | RIVERSIDE LAUNDRY | MAYORS MEDAL CLEANING TA | 68.16 |
| | Total for Department 101 | | 864.95* |
| CITY OFFICE | DAN'S OFFICE SUPPLY | SUPPLIES | 303.25 |
| CITY OFFICE | HEARTLAND TECHNOLOGY | BILLING SYSTEM FIRE WALL | 40.00 |
| CITY OFFICE | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.78 |
| CITY OFFICE | PAMIDA | SUPPLIES | -10.64 |
| CITY OFFICE | DENNIS L. RICK LTD | AUDIT SERVICE | 500.00 |
| CITY OFFICE | BANK MIDWEST INSURAN | LICENSE | 98.68 |
| | Total for Department 103 | | 937.07* |
| P & Z / BUILDING OFF | DAN'S OFFICE SUPPLY | SUPPLIES | 1.11 |
| P & Z / BUILDING OFF | HEARTLAND TECHNOLOGY | BILLING SYSTEM FIRE WALL | 40.00 |
| P & Z / BUILDING OFF | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.78 |
| | Total for Department 106 | | 46.89* |
| LEGAL | MCDONALD & SCHRAMMEL | LEGAL SUPPLIES | 70.13 |
| | Total for Department 110 | | 70.13* |
| CITY HALL | AMERIGAS - WORTHINGT | WATER TREATMENT | 23.38 |
| CITY HALL | COTTONWOOD COUNTY SO | RECYCLING PICK UP | 12.00 |
| CITY HALL | WASTE MANAGEMENT OF | HAUL GARBAGE | 79.09 |
| CITY HALL | SUNSHINE FOODS | SUPPLIES | 28.12 |
| CITY HALL | SCHWALBACH HARDWARE | MAINTENANCE | 595.39 |
| CITY HALL | WINDOM FIRE SAFETY | MAINTENANCE | 15.00 |
| | Total for Department 115 | | 752.98* |
| POLICE | CITIZEN PUBLISHING C | ADVERTISING | 126.00 |
| POLICE | CITIZEN PUBLISHING C | COMP REPAIR | 150.93 |
| POLICE | COTTONWOOD CO TREASU | DISPATCHING | 275.00 |
| POLICE | COTTONWOOD CO TREASU | RENT | 1,200.00 |
| POLICE | WINDOM AUTO VALU | MAINTENANCE | 13.21 |
| POLICE | MCDONALD & SCHRAMMEL | LEGAL FEES | 4,398.50 |
| POLICE | MANKATO MOBIL RADIO | MAINTENANCE | 312.50 |
| POLICE | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 22.50 |
| POLICE | PAMIDA | SUPPLIES | 38.31 |
| POLICE | SCHWALBACH HARDWARE | MAINTENANCE | 6.38 |
| POLICE | STREICHER'S | EQUIPMENT | 523.92 |
| POLICE | CARQUEST AUTO PARTS | MAINTENANCE | 48.19 |
| | Total for Department 120 | | 7,115.44* |
| FIRE DEPARTMENT | COTTONWOOD CO TREASU | DISPATCHING | 212.50 |
| FIRE DEPARTMENT | HEIMAN FIRE EQUIP. C | MAINTENANCE | 200.00 |
| FIRE DEPARTMENT | MCDONALD & SCHRAMMEL | LEGAL FEES | 28.50 |
| FIRE DEPARTMENT | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.78 |
| FIRE DEPARTMENT | WINDOM FARM SERVICE | MAINTENANCE | 241.70 |
| | Total for Department 125 | | 688.48* |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|--------------------------|--------------------------|------------|
| EMERGENCY MANAGEMENT | COTTONWOOD CO | TREASU DISPATCHING | 12.50 |
| EMERGENCY MANAGEMENT | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 200.00 |
| | Total for Department 130 | | 212.50* |
| ANIMALS | COTTONWOOD-SLAYTON V | VETERINARY SERVICE | 194.20 |
| ANIMALS | SUNSHINE FOODS | SUPPLIES | 4.03 |
| | Total for Department 135 | | 198.23* |
| STREET | CITIZEN PUBLISHING C | ADVERTISING | 176.40 |
| STREET | COTTONWOOD COUNTY LA | GARBAGE | 40.00 |
| STREET | COTTONWOOD CO TREASU | DISPATCHING | 125.00 |
| STREET | WASTE MANAGEMENT OF | HAUL GARBAGE | 121.31 |
| STREET | GEMPLER'S | SERVICE | 195.30 |
| STREET | WINDOM AUTO VALU | MAINTENANCE | 334.84 |
| STREET | JERRY'S REPAIR | MAINTENANCE | 13.31 |
| STREET | JOHNSON HARDWARE | MAINTENANCE | 179.60 |
| STREET | KEMNA-ASA AUTO PLAZA | MAINTENANCE | 251.84 |
| STREET | LUCAN COMMUNITY TV I | MAINTENANCE | 362.10 |
| STREET | MCDONALD & SCHRAMEL | LEGAL FEES | 47.50 |
| STREET | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.78 |
| STREET | MESSER MACHINE & MFG | MAINTENANCE | 672.12 |
| STREET | MMUA | DRUG TESTING | 32.50 |
| STREET | M-R SIGNS CO., INC | MAINTENANCE | 106.86 |
| STREET | NAPA AUTO PARTS | MAINTENANCE | 7.18 |
| STREET | NORTHLAND CHEMICAL C | SUPPLIES | 54.03 |
| STREET | PRAXAIR DISTRIBUTION | SERVICE | 131.05 |
| STREET | QUALITY GLASS | MAINTENANCE | 51.62 |
| STREET | RDO EQUIPMENT | MAINTENANCE | 23.15 |
| STREET | RUNNING'S SUPPLY | MAINTENANCE | 120.51 |
| STREET | SCHWALBACH HARDWARE | MAINTENANCE | 376.28 |
| STREET | SW DIESEL & ELECTRIC | MAINTENANCE | 165.88 |
| STREET | TITAN MACHINERY | MAINTENANCE | 270.91 |
| STREET | WENCK ASSOCIATES, IN | SEAL COAT | 140.00 |
| STREET | WINDOM FARM SERVICE | MAINTENANCE | 7.39 |
| STREET | WINDOM FIRE SAFETY | MAINTENANCE | 90.00 |
| STREET | CARQUEST AUTO PARTS | MAINTENANCE | 51.86 |
| | Total for Department 140 | | 4,154.32* |
| RECREATION | DAN'S OFFICE SUPPLY | SUPPLIES | 290.94 |
| RECREATION | WINDOM AREA CHAMBER | CONTRIB TO COMM EVENTS S | 125.00 |
| | Total for Department 150 | | 415.94* |
| PARKS | COTTONWOOD CO TREASU | DISPATCHING | 37.50 |
| | Total for Department 165 | | 37.50* |
| | Total for Fund 01 | | 15,494.43* |
| LIBRARY | AMAZON.COM | BOOKS | 43.43 |
| LIBRARY | AMERICAN DIABETES AS | MEMBERSHIP | 28.00 |
| LIBRARY | BBC AUDIO | BOOK | 169.26 |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|------------|--------------------------|--------------------------|-----------|
| LIBRARY | CENTER POINT LARGE P | BOOKS | 40.14 |
| LIBRARY | CITIZEN PUBLISHING C | ADVERTISING | 189.00 |
| LIBRARY | COTTONWOOD COUNTY SO | RECYCLING PICK UP | 12.00 |
| LIBRARY | DAN'S OFFICE SUPPLY | SUPPLIES | 217.58 |
| LIBRARY | DEMCO | SUPPLIES | 42.04 |
| LIBRARY | JUSTIN DERICKSON | SNOW REMOVAL | 195.00 |
| LIBRARY | GALE | BOOKS | 200.65 |
| LIBRARY | INGRAM | BOOKS | 1,198.18 |
| LIBRARY | J & K WINDOWS | 031714414 | 15.00 |
| LIBRARY | KIPLINGER'S | SUBSCRIPTION | 23.95 |
| LIBRARY | MICROMARKETING | BOOKS & AUDIO | 217.08 |
| LIBRARY | NATL GEOGRAPHIC SOCI | SUBSCRIPTION | 34.00 |
| LIBRARY | PLUM CREEK LIBRARY | BOOKS | 30.80 |
| LIBRARY | PLUM CREEK LIBRARY | DELIVERY SYS MOTION PIC | 1,080.40 |
| LIBRARY | PLUM CREEK LIBRARY | SYSTEM UPGRADE | 1,596.43 |
| LIBRARY | RECORDED BOOKS, LLC | AUDIO BOOKS | 367.70 |
| LIBRARY | READERS SERVICE | BOOKS | 35.66 |
| LIBRARY | READERS DIGEST - AUD | AUDIO CASSETTE | 23.40 |
| LIBRARY | SCHWALBACH HARDWARE | MAINTENANCE | 25.52 |
| LIBRARY | TASTE OF HOME | SUBSCRIPTION | 18.00 |
| LIBRARY | WINDOM FIRE SAFETY | MAINTENANCE | 6.00 |
| LIBRARY | COUNTRY LIVING | SUBSCRIPTION | 19.97 |
| LIBRARY | ESPN THE MAGAZINE | SUBSCRIPTION | 26.00 |
| LIBRARY | GAMES FOR WINDOWS | SUBSCRIPTION | 29.97 |
| LIBRARY | DISNEY MOVIE CLUB | VIDEO | 31.90 |
| | Total for Department 171 | | 5,917.06* |
| | Total for Fund 03 | | 5,917.06* |
| MOTOROLA | SQUAD RADIO | | 4,271.25 |
| | Total for Department | | 4,271.25* |
| | Total for Fund 04 | | 4,271.25* |
| POOL | CENTRAL MINNESOTA MU | RENEWAL FEE | 25.00 |
| POOL | WINDOM AREA CHAMBER | CONTRIB TO COMM EVENTS S | 125.00 |
| POOL | BANK MIDWEST INSURAN | LICENSE | 20.00 |
| | Total for Department 175 | | 170.00* |
| | Total for Fund 12 | | 170.00* |
| AMBULANCE | BOUND TREE | EQUIPMENT | 157.34 |
| AMBULANCE | COTTONWOOD CO TREASU | DISPATCHING | 200.00 |
| AMBULANCE | EMERGENCY MEDICAL PR | SUPPLIES | 211.73 |
| AMBULANCE | WINDOM AUTO VALU | MAINTENANCE | 17.47 |
| AMBULANCE | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.78 |
| AMBULANCE | PRAXAIR DISTRIBUTION | SERVICE | 549.98 |
| AMBULANCE | MN WEST COMMUNITY | REGISTRATION | 625.92 |
| AMBULANCE | MN WEST COMMUNITY | TRAINING | 2,548.76 |
| AMBULANCE | WINDOM AREA HOSPITAL | SERVICE | 1,998.10 |

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|--------------------------|---------------|-----------|
| AMBULANCE | WINDOM FARM SERVICE | MAINTENANCE | 71.44 |
| AMBULANCE | CARQUEST AUTO PARTS | MAINTENANCE | 23.42 |
| | Total for Department 176 | | 6,409.94* |
| | Total for Fund 13 | | 6,409.94* |
| | LAMPERTS YARDS, INC. | MAINTENANCE | 1,148.42 |
| | Total for Department | | 1,148.42* |
| MULTI-PURPOSE BUILDI | CITIZEN PUBLISHING C | ADVERTISING | 140.00 |
| MULTI-PURPOSE BUILDI | WASTE MANAGEMENT OF | HAUL GARBAGE | 52.65 |
| MULTI-PURPOSE BUILDI | FIRST FLORAL HALLMAR | SUPPLIES | 5.73 |
| MULTI-PURPOSE BUILDI | WINDOM AUTO VALU | MAINTENANCE | 22.83 |
| MULTI-PURPOSE BUILDI | KDOM RADIO | ADVERTISING | 147.40 |
| MULTI-PURPOSE BUILDI | J. H. LARSON | MAINTENANCE | 356.56 |
| MULTI-PURPOSE BUILDI | LIVEWIRE PRINTING | ADVERTISING | 193.20 |
| MULTI-PURPOSE BUILDI | PAMIDA | SUPPLIES | 37.19 |
| MULTI-PURPOSE BUILDI | SCHWALBACH HARDWARE | MAINTENANCE | 110.55 |
| MULTI-PURPOSE BUILDI | STONER INDUSTRIAL, I | SERVICE | 83.94 |
| MULTI-PURPOSE BUILDI | WORTHINGTON DAILY GL | ADVERTISING | 67.00 |
| | Total for Department 177 | | 1,217.05* |
| | Total for Fund 14 | | 2,365.47* |
| | TOTAL REGISTER SYSTE | SUPPLIES | 1,805.18 |
| | Total for Department | | 1,805.18* |
| LIQUOR | ENVIROMASTER, INC. | SERVICE | 39.41 |
| LIQUOR | CITIZEN PUBLISHING C | ADVERTISING | 84.00 |
| LIQUOR | COCA-COLA BOTTLING C | MERCHANDISE | 313.80 |
| LIQUOR | CULLIGAN | SERVICE | 13.90 |
| LIQUOR | FIELDSTONE VINEYARDS | MERCHANDISE | 123.84 |
| LIQUOR | GOPHER ALARMS | SERVICE | 51.12 |
| LIQUOR | A H HERMEL CANDY & T | MERCHANDISE | 338.84 |
| LIQUOR | HOLT'S CLEANING SERV | CLEANING | 265.00 |
| LIQUOR | J. H. LARSON | MAINTENANCE | 79.80 |
| LIQUOR | PEPSIAMERICAS | MERCHANDISE | 107.70 |
| LIQUOR | DENNIS L. RICK LTD | AUDIT SERVICE | 1,500.00 |
| LIQUOR | S&K LINES | FREIGHT | 592.65 |
| LIQUOR | SCHWALBACH HARDWARE | MAINTENANCE | 180.71 |
| LIQUOR | TOTAL REGISTER SYSTE | SUPPLIES | 1,213.84 |
| LIQUOR | WINDOM FIRE SAFETY | MAINTENANCE | 26.00 |
| LIQUOR | BANK MIDWEST INSURAN | LICENSE | 118.66 |
| | Total for Department 180 | | 5,049.27* |
| | Total for Fund 60 | | 6,854.45* |
| WATER | AMUNDSON DIG | SERVICE | 520.00 |
| WATER | AUTOMATIC SYSTEMS CO | SERVICE | 156.77 |
| WATER | CITIZEN PUBLISHING C | COMP SUPPORT | 50.63 |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|------------|--------------------------|------------------------|------------|
| WATER | COTTONWOOD CO TREASU | DISPATCHING | 100.00 |
| WATER | WASTE MANAGEMENT OF | HAUL GARBAGE | 79.09 |
| WATER | DAN'S OFFICE SUPPLY | SUPPLIES | 9.55 |
| WATER | HAWKINS, INC | CHEMICALS | 3,002.71 |
| WATER | GRUNEWALD GRAVEL | SERVICE | 691.50 |
| WATER | HACH COMPANY | SUPPLIES | 355.80 |
| WATER | MCDONALD & SCHRAMEL | LEGAL FEES | 57.00 |
| WATER | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.78 |
| WATER | MN VALLEY TESTING | TESTING | 56.25 |
| WATER | NORTHLAND CHEMICAL C | SUPPLIES | 54.03 |
| WATER | DENNIS L. RICK LTD | AUDIT SERVICE | 1,000.00 |
| WATER | RED ROCK RURAL WATER | WATER | 5,000.00 |
| WATER | SCHWALBACH HARDWARE | MAINTENANCE | 214.66 |
| WATER | TOOLS PLUS IND | SUPPLIES | 320.07 |
| WATER | WINDOM READY MIX | MAINTENANCE | 52.66 |
| | Total for Department 181 | | 11,726.50* |
| | Total for Fund 61 | | 11,726.50* |
| | BORDER STATES ELECTR | MAINTENANCE | 214.26 |
| | J. H. LARSON | MAINTENANCE | 220.29 |
| | WERNER ELECTRIC | MAINTENANCE | 359.97 |
| | Total for Department | | 794.52* |
| ELECTRIC | CITIZEN PUBLISHING C | ADVERTISING | 216.00 |
| ELECTRIC | CITIZEN PUBLISHING C | COMP SUPPORT | 50.63 |
| ELECTRIC | COLE PAPER INC. | SUPPLIES | 183.33 |
| ELECTRIC | COTTONWOOD CO TREASU | DISPATCHING | 187.50 |
| ELECTRIC | CULVER COMPANY | SUPPLIES | 547.37 |
| ELECTRIC | WASTE MANAGEMENT OF | HAUL GARBAGE | 78.72 |
| ELECTRIC | DHL EXPRESS | SERVICE | 20.30 |
| ELECTRIC | DUECO, INC. | MAINTENANCE | 6,257.06 |
| ELECTRIC | GDF ENTERPRISES, INC | MAINTENANCE | 38.01 |
| ELECTRIC | HEARTLAND PAPER COMP | SUPPLIES | 116.50 |
| ELECTRIC | WINDOM AUTO VALU | MAINTENANCE | 22.52 |
| ELECTRIC | JOHNSON HARDWARE | MAINTENANCE | 39.44 |
| ELECTRIC | KDOM RADIO | ADVERTISING | 758.20 |
| ELECTRIC | MCDONALD & SCHRAMEL | LEGAL FEES | 104.50 |
| ELECTRIC | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.78 |
| ELECTRIC | MESSER MACHINE & MFG | MAINTENANCE | 12.33 |
| ELECTRIC | MMUA | C.I.P. ASSISTANCE | 1,243.00 |
| ELECTRIC | NEW STAR SALES & SER | MAINTENANCE | 180.00 |
| ELECTRIC | DENNIS L. RICK LTD | AUDIT SERVICE | 1,000.00 |
| ELECTRIC | RESCO | INVENTORY | 36.21 |
| ELECTRIC | RUNNING'S SUPPLY | MAINTENANCE | 32.55 |
| ELECTRIC | SCHWALBACH HARDWARE | MAINTENANCE | 184.46 |
| ELECTRIC | STONER INDUSTRIAL, I | SERVICE | 67.96 |
| ELECTRIC | THE STAG CLOTHIERS | CLOTHING | 204.00 |
| ELECTRIC | WINDOM AREA DEVELOPM | INDUSTRIAL DEVELOPMENT | 1,200.00 |
| ELECTRIC | WINDOM QUICK PRINT | CONNECTOR | 763.50 |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|------------|--------------------------|--------------------------|------------|
| ELECTRIC | CARQUEST AUTO PARTS | MAINTENANCE | 47.41 |
| ELECTRIC | WINDOM PAINTING | SUPPLIES | 33.02 |
| ELECTRIC | BANK MIDWEST INSURAN | LICENSE | 98.66 |
| ELECTRIC | WINDOM TOWING CO | TIRES | 633.23 |
| ELECTRIC | MEYER & SONS TV & AP | MAINTENANCE | 115.39 |
| ELECTRIC | OAK GROVE FARM | SHIRTS | 147.00 |
| | Total for Department 182 | | 14,624.58* |
| | Total for Fund 62 | | 15,419.10* |
| SEWER | BORDER STATES ELECTR | MAINTENANCE | 38.34 |
| SEWER | CITIZEN PUBLISHING C | COMP SUPPORT | 50.63 |
| SEWER | COTTONWOOD CO TREASU | DISPATCHING | 100.00 |
| SEWER | DICKS WELDING | MAINTENANCE | 28.40 |
| SEWER | WINDOM AUTO VALU | MAINTENANCE | 73.15 |
| SEWER | MCDONALD & SCHRAMEL | LEGAL FEES | 57.00 |
| SEWER | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.77 |
| SEWER | MN VALLEY TESTING | TESTING | 2,576.40 |
| SEWER | NORTHLAND CHEMICAL C | SUPPLIES | 76.67 |
| SEWER | PRITTS ELECTRIC MOTO | MAINTENANCE | 93.72 |
| SEWER | DENNIS L. RICK LTD | AUDIT SERVICE | 1,000.00 |
| SEWER | RUNNING'S SUPPLY | MAINTENANCE | 58.60 |
| SEWER | SCHWALBACH HARDWARE | MAINTENANCE | 10.63 |
| SEWER | TOOLS PLUS IND | SUPPLIES | 208.36 |
| SEWER | WINDOM FARM SERVICE | MAINTENANCE | 64.09 |
| | Total for Department 183 | | 4,441.76* |
| | Total for Fund 63 | | 4,441.76* |
| ARENA | AMERIPRIDE LINEN CO | SERVICE | 65.18 |
| ARENA | BOB'S BIFFYS | SERVICE | 130.00 |
| ARENA | CITIZEN PUBLISHING C | ADVERTISING | 529.20 |
| ARENA | COCA-COLA BOTTLING C | MERCHANDISE | 305.15 |
| ARENA | CONTINENTAL RESEACH | SERVICE | 203.98 |
| ARENA | WASTE MANAGEMENT OF | HAUL GARBAGE | 121.68 |
| ARENA | DAN'S OFFICE SUPPLY | SUPPLIES | 39.94 |
| ARENA | FERRELLGAS | GAS | 350.66 |
| ARENA | SUNSHINE FOODS | SUPPLIES | 24.00 |
| ARENA | HEARTLAND PAPER COMP | SUPPLIES | 165.36 |
| ARENA | A H HERMEL CANDY & T | MERCHANDISE | 107.85 |
| ARENA | WINDOM AUTO VALU | MAINTENANCE | 124.14 |
| ARENA | KDOM RADIO | ADVERTISING | 70.00 |
| ARENA | LAMPERTS YARDS, INC. | MAINTENANCE | 23.86 |
| ARENA | MANKATO MOBIL RADIO | MAINTENANCE CONTRACT | 5.77 |
| ARENA | MILLER SELLNER EQUIP | MAINTENANCE | 108.67 |
| ARENA | RUNNING'S SUPPLY | MAINTENANCE | 41.18 |
| ARENA | SCHWALBACH HARDWARE | MAINTENANCE | 74.66 |
| ARENA | STONER INDUSTRIAL, I | SERVICE | 9.52 |
| ARENA | WINDOM AREA CHAMBER | CONTRIB TO COMM EVENTS S | 250.00 |
| ARENA | CARQUEST AUTO PARTS | MAINTENANCE | 2.33 |

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

| Department | Vendor Name | Description | Amount |
|----------------------|--------------------------|--------------------------|------------|
| ARENA | BANK MIDWEST INSURAN | LICENSE | 30.00 |
| ARENA | NADEN'S OFFICIAL REP | MAINTENANCE | 28.00 |
| | Total for Department 184 | | 2,811.13* |
| | Total for Fund 64 | | 2,811.13* |
| ECONOMIC DEVELOPMENT | CITIZEN PUBLISHING C | ADVERTISING | 258.00 |
| ECONOMIC DEVELOPMENT | DAN'S OFFICE SUPPLY | SUPPLIES | 287.77 |
| ECONOMIC DEVELOPMENT | HEARTLAND TECHNOLOGY | BILLING SYSTEM FIRE WALL | 40.00 |
| ECONOMIC DEVELOPMENT | MCDONALD & SCHRAMBL | LEGAL FEES | 114.00 |
| ECONOMIC DEVELOPMENT | WINDOM BAKERY | EXPENSE MAYORS MEDAL | 60.00 |
| | Total for Department 187 | | 759.77* |
| | Total for Fund 67 | | 759.77* |
| TELECOMMUNICATIONS | CITIZEN PUBLISHING C | COMP SUPPORT | 151.86 |
| TELECOMMUNICATIONS | DAN'S OFFICE SUPPLY | SUPPLIES | 39.94 |
| TELECOMMUNICATIONS | SUNSHINE FOODS | SUPPLIES | 42.08 |
| TELECOMMUNICATIONS | HEARTLAND TECHNOLOGY | ISP PREPAY SUPPORT CONTR | 4,400.00 |
| TELECOMMUNICATIONS | KARE 11 TELEVISION | SUBSCRIBER | 288.20 |
| TELECOMMUNICATIONS | KDOM RADIO | ADVERTISING | 238.00 |
| TELECOMMUNICATIONS | NEW STAR SALES & SER | MAINTENANCE | 30.00 |
| TELECOMMUNICATIONS | NEUSTAR, INC. | MAINTENANCE | 91.55 |
| TELECOMMUNICATIONS | CALIX | CONTRACT | 1,188.00 |
| TELECOMMUNICATIONS | DENNIS L. RICK LTD | AUDIT SERVICE | 2,000.00 |
| TELECOMMUNICATIONS | RUNNING'S SUPPLY | MAINTENANCE | 7.23 |
| TELECOMMUNICATIONS | RUSHMORE INDUSTRIES, | MAINTENANCE | 11.00 |
| TELECOMMUNICATIONS | SCHWALBACH HARDWARE | MAINTENANCE | 281.11 |
| TELECOMMUNICATIONS | STONER INDUSTRIAL, I | SERVICE | 38.14 |
| TELECOMMUNICATIONS | WINDOM AREA CHAMBER | BOOTH RENTAL AT 2008 FAR | 115.00 |
| TELECOMMUNICATIONS | WINDOM FIRE SAFETY | MAINTENANCE | 15.00 |
| TELECOMMUNICATIONS | WINDOM QUICK PRINT | SUPPLIES | 109.01 |
| TELECOMMUNICATIONS | WOODSTOCK TELEPHONE | SERVICE | 186.67 |
| | Total for Department 199 | | 9,232.79* |
| | Total for Fund 69 | | 9,232.79* |
| | COLONIAL LIFE INSURA | INSURANCE | 22.05 |
| | Total for Department | | 22.05* |
| | Total for Fund 70 | | 22.05* |
| | Grand Total | | 85,895.70* |

2/8/2008



MEMO TO:

City Council
Utility Commission
Legal Counsel
City Administration

RE: Invitation to CMMPA's Member Summit and Dinner

Dear Ladies and Gentlemen,

Please consider the following invitation as an opportunity to hear first hand the changes and the challenges facing the Windom Electric Utility, the City of Windom and our Agency, the Central Minnesota Municipal Power Agency as we move forward into a world that now focuses on energy at many levels. Whether it's energy conservation, global warming, renewable or green energy, carbon taxes and off-sets, coal power plants, nuclear energy, transmission, transmission ownership with financial rights and MISO, or Minnesota's Next Generation Energy Act of 2007, the next few years in the Electric Industry should prove to be quite challenging.

Although this invitation is on two alternative nights, and being the City Council meets on March 18th, the best option for Windom would be to attend the meeting on the 20th of March. Please return your filled out reservation form to Brigitte Olson by February 22, 2008 if you plan on attending. We will work on the travel arrangements once we have a head count.

Thank you,

Marv Grunig
Electric Utility Mgr.
1105 1st Ave.
Windom, MN. 56101

(507) 831-6151



2008 MEMBER SUMMIT AND DINNER

March 18th or 20th, 2008

in Mankato, Minnesota at the the Holiday Inn

6:00 – 9:00 PM

(Dinner served at 6:00 PM)

THE CMMPA STAFF EXTENDS AN INVITATION TO ALL
UTILITY COMMISSIONERS, CITY COUNCIL REPRESENTATIVES,
TOP LEVEL MUNICIPAL OFFICIALS AND LEGAL COUNSEL
OF OUR CMMPA MEMBER

WINDOM

RSVP By February 22, 2008

Be a part of this compelling event

At the 2008 CMMPA Member Summit you will.....

- **Network** with your city/utility colleagues, leaders and experts.
- **Learn** about the industry's changes & how your Agency is prepared to meet the challenges.
- **Gain** knowledge to face ever-changing market forces.
- **Hear** how your Agency's governance is being brought up-to-date.
- **Meet** with the experts behind your Agency.
- **Collaborate** to achieve the best practices.
- **Take away** the power of knowledge.

Register Now!
(see attached)

Speakers

CMMPA STAFF

Bob Schulte, *CEO*
Steve Thompson, *Director of Operations*
Larry Blaine, *CFO*
Lori Frisk-Thompson, *Member Services*

CMMPA ENGINEERING CONSULTANTS

Steve Stein, *R.W. Beck Principal and
Senior Director*
Donna Painter, *R.W. Beck Senior Director*

CMMPA FINANCIAL ADVISOR

Virginia Rutledge, *Senior Managing
Consultant, Public Financial Management
Group*

CMMPA GENERAL COUNSEL

Mike Gavin, Gavin, Olson & Winters, Ltd

CENTRAL MINNESOTA MUNICIPAL POWER AGENCY

2008 MEMBER SUMMIT AND DINNER

March 18, 2008 **OR** March 20, 2008
Holiday Inn
Mankato, Minnesota
6:00 - 9:00 PM
(Dinner served at 6:00 PM)

** Registration will be available until February 22, 2008 at 5:00 p.m.

Member City: _____

Name : _____

Position: _____

Please choose one of the two Summit nights:

CHOICE OF NIGHTS

Tuesday
March 18 2008

OR

Thursday
March 20 2008

Please choose one of the three available entrees:

CHOICE OF ENTRÉE

Prime Rib

Fresh Atlantic Salmon

Baked Chicken Breast

Return registration form by Friday, February 22, 2008:

BY MAIL: CMMPA
459 South Grove Street
Blue Earth, MN 56013

BY FAX: 507-526-2527

BY EMAIL: colleenk@utplus.com



Coalition of Greater Minnesota Cities

CGMC in Brief

February 7, 2008

Contact: Sarah Kleppe
651.225.8840

Tentative Agreement Reached with Metro Area on Local Government Aid (LGA) Formula Changes

CGMC Attorney/Lobbyist **Tim Flaherty** and Policy Analyst **Steve Peterson** reached a tentative agreement with representatives of the Metro Cities, North Metro Mayors Association, Minneapolis, and St. Paul on Local Government Aid (LGA) formula changes. We hope to have an agreement finalized early next week after the organizations seek authorizations from their boards.

Legislative Action Day – February 20!

Join the over 30 CGMC member cities and over 80 members attending our **Legislative Action Day Wednesday, February 20 in St. Paul!**

Senate Tax Chair Tom Bakk, DFL-Cook, and House Tax Chair Ann Lenczewski, DFL-Bloomington, will discuss LGA and property tax relief at noon. Later that afternoon, **Senate Majority Leader Larry Pogemiller, DFL-Minneapolis, Speaker of the House Margaret Anderson Kelliher, DFL-Minneapolis, House Minority Leader Marty Seifert, R-Marshall, and Senate Minority Leader David Senjem, R-Rochester,** will discuss CGMC issue areas and answer questions from members. Registration and hotel information is online at: www.greatermncities.org/2008_LADregistration010208.pdf.

Transportation Resolution

CGMC members should have received a sample transportation resolution to be passed by each city from **CGMC Lobbyist Tim Flaherty**.

The resolution states that a city supports the passage of a comprehensive transportation funding bill in the 2008 legislative session. It also states that the funding level should be greater than or equal to the amount approved by the Legislature and vetoed by the governor during the 2007 session.

Each member city is urged to pass the resolution as soon as possible and send an approved copy to Holly Biron Thompson at hjthompson@flaherty-hood.com. The sample resolution is attached.



Annexation

Sartell City Administrator Patti Gartland and Rochester Assistant City Administrator Gary Neumann represented the CGMC at the Municipal Boundary Adjustment Task Force meeting earlier this week. The group will meet at least one more time.

The good news is that there is a tentative agreement on the elements of a technical annexation bill. The bad news is that the bill does not address any of the substantive concerns that cities have about annexation and land use. CGMC staff is working on drafting bills to address some of these issues.

If you have any questions, please contact Bradley Peterson at bmpeterson@flaherty-hood.com or 651.259.1911.

Welcome to the City of Olivia!

A very warm welcome to the **City of Olivia**, the CGMC's newest member city! We now have 77 member cities in greater Minnesota!

CGMC Website Improvements

The CGMC website, www.greatermncities.org, is undergoing a massive overhaul and should be ready for use by next week. Please excuse any technical difficulties you may have during this transition period. Be on the lookout for advocacy documents, lobbyist contact information, and details about each issue area and committee.





Coalition of Greater Minnesota Cities

CGMC in Brief

February 14, 2008

Contact: Sarah Kleppe
651.225.8840



Legislative Action Day – Next Week!

The CGMC's Legislative Action Day on **Wednesday, February 20 in St. Paul** will include updates on property tax relief, Local Government Aid (LGA), transportation, and annexation issues. Members who attend the Legislative Action Day will receive talking points and additional materials for lobbying. House and Senate leadership will also be on hand to give members an inside look at the issues and to answer questions. Registration details are online: www.greatermncities.org/calendar.html.

The tentative agreement among city organizations on LGA formula changes should be finalized by next week and will be discussed by **CGMC Policy Analyst Steve Peterson and CGMC Lobbyist Tim Flaherty**. The CGMC is supporting three annexation bills (discussed below). Lastly, it is likely the comprehensive transportation bill will be voted on next week. A summary of the bill is on page 2.

CGMC Initiates Annexation Bills

CGMC is lobbying on behalf of the following annexation bills:

- **Fair financial practices for annexation** – Townships would no longer be able to demand per acre payments above and beyond the loss of property tax base in order to agree to orderly annexation agreements.
- **Designated growth areas promote good land use planning** – Cities would be able to designate a growth area extending zoning and subdivision regulations within 2 miles of the boundary of cities over 2,500 and 1 mile of cities under 2,500. Except for lakeshore development, zoning outside a designated growth area would be limited to no more than one dwelling unit per 40 acres.
- **Equal footing for competing annexations** – When one city files a notice of intent to annex with a township, it must wait 30 days before filing with the state. During that time period, the township and a neighboring city currently have the opportunity to stop the annexation process by agreeing to consolidate. Under this bill, the issue would have to go before an Administrative Law Judge (ALJ) to decide on competing claims.

Transportation Resolution

Thank you to the cities of **Bemidji, Cokato, and Rushford** for passing the transportation resolution. The comprehensive transportation bill will likely be heard next week, so **it is extremely important member cities pass the transportation resolution** from the CGMC or the League of Minnesota Cities. Both resolutions are similar, but the CGMC's is more specific. Once you pass a resolution, please send Holly Thompson a copy at hjthompson@flaherty-hood.com.



Comprehensive Transportation Funding Bill on Fast Track

The Legislature's \$8.4 billion transportation investment bill, S.F. 2521 (Murphy)/H.F. 2800 (Lieder), has been flying through committees on its way to the House and Senate floors for a full vote next week. CGMC supports the bill.

The bill includes:

- \$1.7 million appropriation to greater Minnesota transit
- Phased-in five cent gas tax increase with indexing
- 2.5 cent gas tax debt service surcharge
- \$2.2 billion in trunk highway and bridge bonding
- Creation of a state Trunk Highway Bridge Improvement Program with \$300 million allocated to the program in 2009 and 2010
- \$50 million in general obligation bonding to local bridges
- \$10 million to the local road improvement program (1/3 metro and 2/3 rest of state)
- Tab fee increases
- Emergency relief related to I-35 W bridge
- \$25 income tax credit for lowest income tax tier
- Phase-in of Motor Vehicle Lease tax to pay for income tax credit with excess to:
 - 50% greater MN transit
 - 25% metro transit
 - 17.25% to County and State Aid Highways
 - 7.75% to municipal streets
- Half-cent metro sales tax and \$20 vehicle excise tax for 7-county metro area
 - At least 50% to transit
 - At least 25% to highways
 - 25% to pedestrian and bicycle programs
- Option for a half-cent sales tax and \$20 vehicle excise tax in greater Minnesota
 - 1 or more counties under joint powers
 - Taxes must terminate after specific transportation project is completed
 - Must include referendum

CGMC Media Tour

CGMC Senior Media Advisor John Sundvor has started meeting with newspapers across the state. John will contact city officials in the cities he visits to see if you can accompany him on the editorial meetings. John will cover LGA and property tax relief, transportation issues, and economic development with the media.

Welcome to Elbow Lake!

A very warm welcome to the **City of Elbow Lake**, the 78th member city of the CGMC!

