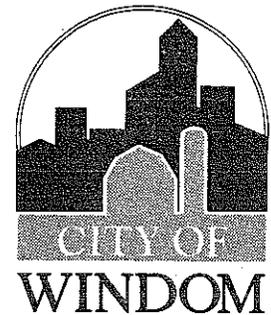


**City Council Meeting**  
**Tuesday, February 17, 2009**  
**City Council Chambers**  
**6:00 p.m.**  
**AGENDA**



6:00 p.m. - Budget Work Session

7:30 p.m. – Regular City Council Meeting

Call to Order  
Pledge of Allegiance

1. Approval of Minutes
  - Council Minutes – February 3, 2009
2. Consent Agenda
  - Receipt of Board & Commission Minutes
    - EDA Commission – February 9, 2009
    - Library Board – February 10, 2009
    - Street Committee – February 12, 2009
3. Public Comment
  - Frank Dorpinghaus
4. Department Heads
5. License Application
  - Liquor License
    - Windom Country Club
  - Authorization to Dispense Intoxicating Liquor – Windom Community Center
    - Windom Eagles Club – Deer Hunters Banquet
6. EDA 2008 Annual Report
7. Call for 2009 Seal Coating/Crack Filling Plans and Specifications
8. Fees & Charges Schedule
9. Regular Bills
10. Unfinished Business
11. New Business
12. Council Concerns
13. Adjourn



# MEMORANDUM



**CITY OF WINDOM**  
444 9th Street  
Windom, MN 56101  
Phone: 507-831-6129  
Fax: 507-831-6127  
www.windom-mn.com

**TO:** City Council

**FROM:** City Administrator & Assistant City Administrator 

**DATE:** February 11, 2009

**RE:** 2009 Budget – Possible Revisions (Cuts) to General Fund & Special Revenue Fund

The Governor's proposed cut to 2009 Local Government Aid (LGA) would translate into a reduction for the City of Windom of about \$144,000. In the revised 2009 City Budget we had anticipated a cut of about \$90,000. As such, we would be approximately \$54,000 out of balance if all of our other anticipated revenues are realized and expenses remain within the budgeted levels.

A number of factors are still undecided that will significantly impact our 2009 – 2011 budgets. Two key factors are the State of Minnesota's worsening economic condition and budget deficit that directly impacts LGA and the other is settlement of our labor contracts. The Council does not have control over the State economy and budget deficits; so we will need to concentrate on where the Council can have an impact. Negotiations on the labor contracts are continuing and we are working with the unions to reach an agreement. Where the Council does have immediate control is the City budget. The goals of this workshop are two-fold. First, the Council needs to address the anticipated 2009 budget gap. Second, is to start planning for the 2010 – 2011 budgets and the changes that will be needed to meet a larger LGA cut.

Below are a number of proposed line item reductions for the 2009 City Budget:

<u>Department</u>	<u>Description of Expense</u>	<u>Amount of Reduction</u>
City Office	Salaries, FICA, PERA & Medicare	\$ 495
City Office	Workers Compensation Insurance (budget high vs. actual)	\$ 1,790
City Office	Supplies	\$ 500
P & Z	Workers Compensation Insurance (budget high vs. actual)	\$ 65
P & Z	Supplies	\$ 100
P & Z	Motor Fuel (less inspections and cost of fuel lower)	\$ 750
City Hall	Structure Maintenance	\$ 300
City Hall	Heat (budget high vs. actual)	\$ 3,000
Police	Workers Compensation Insurance (budget high vs. actual)	\$11,155
Police	Printing and Publication	\$ 500
Police	Books and Periodicals	\$ 400
Police	Data Processing	\$ 500
Police	Uniforms	\$ 2,000
Police	Community Policing	\$ 500

Fire	Salaries (budget high vs. actual)	\$ 4,000
Fire	Workers Compensation Insurance (budget high vs. actual)	\$ 580
Streets	Street Lighting (budget high vs. actual)	\$ 1,000
Streets	Heat (budget high vs. actual)	\$ 2,000
Streets	Workers Compensation Insurance (budget high vs. actual)	\$ 2,500
Streets	Insect Control (budget high vs. actual)	\$ 1,200
Parks	Part-time Salaries, FICA, PERA & Medicare	\$21,375
Parks	Workers Compensation Insurance (budget high vs. actual)	\$ 480
Library	Workers Compensation Insurance (budget high vs. actual)	\$ 800
Library	Data Processing	\$ 500
Library	Other Supplies\Services	\$ 500
Library	Conferences and Registrations	\$ 200
Airport	Salaries, FICA, PERA & Medicare	\$ 2,280
Airport	Electric (budget high vs. actual)	\$ 1,000
Pool	Salaries, FICA, PERA & Medicare	\$ 1,000
Comm Ctr	Overtime	\$ 1,000
Comm Ctr	Electric (budget high vs. actual)	\$ 800
Arena	Part-time Salaries (budget high vs. actual)	\$ 5,000
Arena	Workers Compensation Insurance (budget high vs. actual)	\$ 645
Arena	Refuse Disposal	\$ 1,000
Arena	Other Supplies\Services	\$ 600
EDA	Workers Compensation Insurance (budget high vs. actual)	\$ 215
EDA	Fire and EC Insurance (budget high vs. actual)	\$ 1,500
<b>TOTAL</b>		<b>\$72,230</b>

The goal of these reductions is to maintain adequate service levels and minimize impacts to permanent staffing. As you can see \$21,375 of the reduction is within the Parks Department where all seasonal, part-time help has been eliminated. Existing Street Department staff will be needed to make up as much of these duties as possible; however, reductions in maintenance activities must be made to compensate for lost staffing. The other big savings was \$18,230 in the cost of Worker's Compensation Insurance due to a good 3-year history. The expense for this insurance is not known at the time of budgeting so we budget based on the highest cost in our 3-year actual history. In 2009 we were fortunate to have a lower cost. The remaining smaller reductions are generally areas that were budgeted a little higher than the 3-year actuals to account for anticipated increases in costs.

In 2010 the Governor's proposed LGA reduction would further reduce Windom's LGA by about another \$160,000. If this number holds, the total amount of LGA cuts to Windom from the certified 2009 LGA amount would be \$302,000 or 22.6%.

Addressing this level of loss in LGA revenue will require the Council to evaluate all City services and prioritize them within the anticipated budget parameters. Ideas for these possible changes need to be raised for discussion so adequate research may be done and viable alternatives developed for consideration no later than July 2009 for possible implementation in January 2010. The Coalition of Greater Minnesota Cities (please see attached) has strongly suggested the development of citizen task forces and public meetings to solicit input into what direction cities should take to meet these economic realities.

If you need any additional information regarding the City's budget, finances or organizational structure please contact Brigitte or I anytime at 831-6129.

**Council Meeting  
Windom City Hall, Council Chamber  
February 3, 2009  
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Jean Fast, Corey Maricle, Robert Messer and  
Bradley Powers

Council Members Absent: JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Brigitte  
Olson, Assistant City Administrator; Mike  
Pankonin, City Mechanic and Jeremy Rolfes,  
Telecom

Public Present: Frank Dorpinghaus

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Fast, second by Maricle, to approve the January 20, 2009 minutes.  
Motion carried 4 – 0.**

5. Consent Agenda:

Kruse said the Consent agenda contained the minutes from the following Boards  
and/or Commissions:

- Utility Commission – January 16, 2009
- Park & Recreation Commission – January 26, 2009
- Community Center Commission – January 26, 2009
- Economic Development Authority – January 26, 2009

**Motion by Powers, second by Fast, to approve the Consent Agenda. Motion  
carried 4 – 0.**

6. Department Heads:

None

7. Resolution of Appreciation – Mike Pankonin:

Kruse read the Resolution of Appreciation for Mike Pankonin's 35 1/2 years of service to the City of Windom. He presented Mr. Pankonin with a copy of the resolution. The City Council thanked Mr. Pankonin for his excellent service to the City.

**Council member Powers introduced the Resolution No. 2009-05, entitled "A RESOLUTION EXPRESSING SINCERE APPRECIATION TO MIKE PANKONIN FOR THIRTY-FIVE 1/2 YEARS OF FAITHFUL SERVICE TO THE CITY OF WINDOM and moved its adoption. The resolution was seconded by Messer and on roll call vote: Aye: Maricle, Messer, Powers and Fast. Nay: None. Absent: Ray. Resolution passed 4 – 0.**

8. License Applications:

Kruse stated that an application for the renewal of a Consumption and Display permit was received from the Windom Community Center.

**Motion by Powers, seconded by Maricle, to approve the renewal of the Consumption and Display permit for the Windom Community Center. Motion carried 4 – 0.**

9. Spring Clean-up Dates:

Kruse noted that the Spring Clean-up dates for 2009 are planned for April 25<sup>th</sup> and May 2<sup>nd</sup>. Nasby said these dates had been reserved with the service provider and the Spring Clean-up would be handled as in the past with one weekend for the Thursday garbage pick up route and the other date for the Friday pick up route. Advertisements and announcements would be made.

10. 2nd Reading of Ordinance No. 131 2<sup>nd</sup> Series Establishing Fees for Annual City-wide Clean-up Services:

Nasby noted that the Council had sought to off-set the cost of the clean-up with a small fee on residential properties. This ordinance enacts this program and the Council would be setting the fee by resolution.

**Motion by Messer, seconded by Powers, to approve the 2nd Reading of Ordinance No. 131 2<sup>nd</sup> Series Establishing Fees for Annual City-wide Clean-up Services. Motion carried 4 – 0.**

11. Resolution Setting a Fee for Annual City-wide Clean-up Services:

Kruse said the fee is \$1.00 per month for all residential properties.

**Council member Fast introduced the Resolution No. 2009-06, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR ANNUAL CITY WIDE CLEANUP SERVICES and moved its adoption. The resolution was seconded by Maricle and on roll call vote: Aye: Messer, Powers, Fast and Maricle. Nay: None. Absent: Ray. Resolution passed 4 – 0.**

12. 2nd Reading of Ordinance No. 132 2<sup>nd</sup> Series – Leaf Burning:

Kruse said there was a typographical error on page two so the corrected version was handed out. The change was having a correct title “City Clerk” was to be “City Administrator”.

**Motion by Powers, seconded by Maricle, to approve the 2nd Reading of Ordinance No. 132 2<sup>nd</sup> Series – Leaf Burning. Motion carried 4 – 0.**

13. Resolution Amending Fire Service District Coverage Fee:

Nasby said that the Fire Department had a meeting with the townships and municipalities covered by the Windom Fire District. The meeting reviewed Fire Department activities for 2008 and fire district coverage costs. A model agreement developed by the Minnesota Association of Townships and the Minnesota League of Cities was presented as a method to fairly allocate fire protection costs. This model uses a formula including population, valuation and incidence of fire calls to determine the percent of expense each jurisdiction should pay based on actual expenses. The current fire coverage fee is a flat \$150 per section charge and has been in place since 1998. The consensus of the group was to implement the model agreements which would be done in 2009. The 2009 fire coverage fees proposed allow for a two-year phase in of the new structure.

**Council member Fast introduced the Resolution No. 2009-07, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR ANNUAL CITY WIDE CLEANUP SERVICES and moved its adoption. The resolution was seconded by Messer and on roll call vote: Aye: Powers, Fast, Maricle and Messer. Nay: None. Absent: Ray. Resolution passed 4 – 0.**

14. Regular Bills:

**Motion by Messer, seconded by Fast, to approve the regular bills. Motion carried 4 – 0.**

15. Unfinished Business:

Kruse requested the appointment of Tina Peiffer to the Library Board.

**Motion by Fast, second by Maricle, to approve the appointment of Tina Peiffer to the Library Board. Motion carried 4 – 0.**

Kruse said that there is a credit financing document that needs to be approved to complete the purchase of the pay loader that the Council approved in the 2009 budget. Nasby said that the City Attorney requested approval of this specific financing document as the City budget is a one-year approval and this pay loader is financed over five years.

**Motion by Messer, second by Fast, to approve the John Deere financing agreement for the pay loader. Motion carried 4 – 0.**

16. Council Concerns:

Kruse said that he would like to schedule a budget workshop for February 17<sup>th</sup> at 6:00 p.m. which is the next City Council meeting. Fast noted that she would be out of town and unable to attend. Messer said he had a scheduling conflict and would not be able to attend the budget workshop.

17. Adjourn:

**Kruse adjourned the meeting by unanimous consent.**

Meeting adjourned at 7:45 p.m.

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Kirby Kruse, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM  
MINUTES  
FEBRUARY 9, 2009**

1. Call to Order: The meeting was called to order by President Slette at 12:03 p.m.
2. Roll Call & Guest Introductions:  
EDAWN Commissioners: Trevor Slette, Juhl Erickson, Nestor Palm, and Bob Messer.  
Absent: Corey Maricle.  
  
Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Kirby Kruse, Mayor; Sally Larson, WADC Liaison; Vern Swing (RLK) and Jodi Ruehle (Tinklenberg Group), and Greg Hanefeld.
3. Approval of Minutes:  
  
**Motion by Commissioner Palm, seconded by Commissioner Erickson, to approve the Minutes of the EDA Meeting held on January 12, 2009, and the EDA Special Meeting held on January 26, 2009. Motion carried 4-0.**
4. RLK-Kuusisto/Tinklenberg Group Introduction: Vern Swing & Jodi Ruehle:  
A. Infrastructure Options: Director Backman introduced Vern Swing from RLK-Kuusisto and Jodi Ruehle from the Tinklenberg Group. RLK-Kuusisto is a Minnetonka-based company that provides development engineering assistance for municipalities. The Tinklenberg Group, based in Blaine, provides assistance to governmental entities to identify and apply for local, state, and federal grants for utilities, infrastructure, transportation, etc. Vern Swing and Jodi Ruehle each presented an overview of the services provided by their respective companies and examples of projects in which their firms have participated.
5. North Windom Industrial Park: The Board received copies of a summary of the expenses incurred to date and the Windom Zoning Map. Director Backman reviewed the expenses incurred to date (approximately \$358,000) for the North Windom Industrial Park, the various sites considered prior to selection of the current industrial park site, the availability of water and sewer service connections and options, highway proximity, and the time invested in the industrial park to date. The property has already been platted, zoned, and undergone extensive infrastructure engineering. If a different location is selected, the EDA would need to go through the entire process again and incur substantial additional expense. In addition, the North Windom Industrial Park was designated as a JOBZ subzone. Following further discussion, the Board's consensus was to proceed with the development of the North Windom Industrial Park in its present location.
6. River Bluff Estates  
A. Lot Proposal: The Board received copies of the plat map for the subdivision showing available lots, the development policy, and the proposal submitted by Greg Hanefeld of Hanefeld Custom Builders Inc. Mr. Hanefeld's clients propose to purchase Lot 6 and one-half of Lot 5, Block 2, of Riverbluff Estates Subdivision for the purpose of construction a rambler-style home with a double-car garage. The proposed purchase would result in a tract with a lot frontage of 105 feet. The combination of the remaining one-half of Lot 5, together with Lot 4, in Block 2 would also have a frontage of 105 feet. The reason for the request is to provide ample space for the construction of two homes on these three contiguous lots. Director Backman reviewed the proposal with the Board and Greg Hanefeld answered questions from the Commissioners. After further discussion, the following action was taken.

**Motion by Commissioner Messer, seconded by Commissioner Palm, to waive the EDA's lot sales policy concerning Lots 4, 5, and 6 of Block 2 of Riverbluff Estates Subdivision to allow a potential sale of Lot 6 and one-half of Lot 5, Block 2 as a single tract for the purpose of construction of a residential home; to designate the sales price for the potential purchase of this tract as \$15,000 plus fifty percent of the costs incurred for the lot split; and to designate an identical sales price for the tract comprised of Lot 4 and the remainder of Lot 5. Motion carried 4-0.**

The Board advised Mr. Hanefeld that his clients would need to submit a purchase offer for the property and a public hearing would be required prior to the EDA's approval of the sale.

7. 2008 Annual Report: The Board received a copy of the proposed 2008 EDA Annual Report. Director Backman reviewed the report with the Board.

**Motion by Commissioner Palm, seconded by Commissioner Erickson, approving the 2008 EDA Annual Report and authorizing the EDA Executive Director to present the report to the Windom City Council on February 17, 2009. Motion carried 4-0.**

8. 2009 EDA Goals: The Board received a copy of the revised 2009 goals which included the additions suggested at the January 12, 2009, EDA Meeting. After review of the goals by Director Backman and further discussion, the Board took the following action.

**Motion by Commissioner Messer, seconded by Commissioner Erickson, to approve the EDA's 2009 Strategic Goals. Motion carried 4-0.**

9. Prospect Update: Director Backman updated the Board concerning discussions with a local business regarding potential water and sewer infrastructure costs and alternative sites and other prospect contacts.
10. Unfinished Business: Commissioner Messer inquired concerning the possibility for the EDA and the Telecom to work together on a marketing brochure. Commissioner Slette is currently working on a sample for a potential brochure.
11. New Business
  - A. Business Visits Report: Director Backman updated the Board concerning business visits, area contacts, meetings and events since the January meeting.
12. Miscellaneous Information
  - A. Monthly Budget Recap: The Board received copies of the monthly budget report for the period ending January 31, 2009.
  - B. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending December 31, 2008.
  - C. EDA Board Roster: The Board received a copy of the 2009 EDA Board Roster.
13. Adjourn: By consensus, President Slette adjourned the meeting at 1:06 p.m.

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Nestor Palm, Secretary

Attest: \_\_\_\_\_  
Aaron Backman, Executive Director

Windom Library Board Meeting  
Windom Library  
February 10, 2009  
5:05 p.m.

1. Call to order: The meeting was called to order by Jan Johnson at 5:05 p.m..
2. Roll Call:  
Members Present: Kathy Hiley, Anita Winkel, Charles Reid, Mary Erickson, Jan Johnson, Tina Peiffer and John Duscher  
  
Members Absent: None  
  
Library Staff Present: Joan Hunter  
  
City Council Member Present: Corey Maricle

3. Agenda and Minutes:

Motion by Anita Winkel, seconded by Charles Reid to approve the Agenda and Minutes.

4. Financial Report

Joan noted that the payments to Plum Creek Library are annual fees.

Motion by John Duscher seconded by Mary Erickson to approve the Financial Report.

5. Librarians Report:

Joan reported that she and Dawn are interviewing 3 candidates to work part-time starting either Feb. 23 or March 9. The library received 30 applications for this position.

The adult winter reading program is going strong with about 65 people picking up reading logs.

Joan does not know yet how the LGA cuts will affect the library. The City Council will meet next week to discuss the issue.

It is Fine Free Month at the library

The state reports are due April 1st. Joan will be reporting that circulation for 2008 is up over 10,000 books and that computer usage is up.

Motion by Charles Reid and seconded by John Duscher to approve the librarian's report.

6. Old Business:

The Friends of the library hosted the 2nd graders from Winfair school who had their dinosaur dioramas on display at the library on Feb. 7. A large crowd attended.

7. New Business:

Joan will be asking the Friends to purchase new computers for the library.

8. New Book Suggestions

The board presented their suggestions.

9. Adjourn:

Motion by John Duscher, seconded by Anita Winkel to adjourn.

Meeting adjourned at 5:20 p.m..

Respectfully submitted,

Kathy Hiley, recording secretary

**STREET DEPARTMENT COMMITTEE  
MINUTES FEBRUARY 12, 2009**

Call to Order: The meeting was called to order at 4:05 P.M. in the City Hall Council Chambers

Members Attending: Committee Member: Brad Powers

Members Absent: JoAnn Ray (ill)

City Staff Present: Street Superintendent Bruce Caldwell, Wenck Reps Dennis Johnson & Craig Mueller, City Administrator Steve Nasby & Mayor Kirby Kruse

Public: None

Items Discussed:

Old Business

1. 2007 Project Problems Concerning 4th ave Sidewalk Complaint by Peterson Jewelry.  
The group talked about who is responsible for the repairs. If it's a defect due to construction Hjerpe will take care of it. Wenck will contact the contractor and discuss the matter further and also the group stated that the repairs must be completed by the end of May and the work must be done after normal store hours if at all possible.
2. 2009 Project Update and Discussion
  - a. Richard Seydel easement on 4th ave bridge area. Nasby stated to the group that he discussed some options with Mr. Seydel on this date. Mr. Seydel said he desires a temporary easement during the reconstruction of the bridge. The group agreed to this option but we need to add wording in the contract stating the temporary easement would be executed within a three year period due to the uncertainty of when the project will be begin.
  - b. Tanglewood Apartments, revised purchase agreement the owners counter-offered for a higher price and the Street Committee requested that Wenck continue to negotiate but give them a deadline on a decision no later than February 27<sup>th</sup>, 2009.
  - c. Toro storm sewer; Nasby stated that he talked to Ron Gray, manager of the Windom plant concerning the cities purchase of their storm sewer for the reconstruction of Langley ave. Nasby gave Mr. Gray the documents but told him the City would not execute the purchase until the Council decides to move forward with the project. If the Council says "no" then we are not going to pursue the acquisition of the storm sewer at this time in which the group attending agreed.
  - d. Stimulus package for state funding on projects, Nasby has contacted Ron Greg from Cottonwood County and discussed the possibility of a join partnership with them for our reconstruction projects in order to get some of the stimulus moneys from the state. The 4<sup>th</sup> ave bridge would most likely be included but more discussion needs to happen on how we would handle the other areas for reconstruction. There could be barriers concerning prevailing wages on the project etc. More information will be coming in concerning this option in the near future.
  - e. Wenck handed out a report stating they have issued 34 sets of plans for bidding of the 2009 Street Reconstruction Project.

New Business

1. Discussion on 2009 Street Seal Coat/Crack Repair Project

Wenck staff Craig Mueller discussed the advantages if we would do some crack seal repair on the asphalt streets that we reconstructed since 2002. Caldwell & Mueller had previously inspected many of the streets and found several areas of concern. It was decided to reduce the amount of streets to be seal coated for this year and concentrate more on crack sealing on these newer asphalt streets. The streets that were dropped for seal coating this year will be added to the 2010 list.

List of Streets proposed to be Seal Coated in 2009.

Street	From	To
8 <sup>th</sup> street	4 <sup>th</sup> ave	5 <sup>th</sup> street
5 <sup>th</sup> ave	8 <sup>th</sup> street	10 <sup>th</sup> street
8 <sup>th</sup> ave	River Road	Arena
7 <sup>th</sup> ave	11 <sup>th</sup> street	Fairgrounds/Winfair School
9 <sup>th</sup> ave	20 <sup>th</sup> street	17 <sup>th</sup> street
20 <sup>th</sup> street	9 <sup>th</sup> ave	northwest dead end
Service Road by Lamperts/Co-op	South Windom	
Des. Moines Drive	½ block west of Fairview	Winnie
Center Stop Parking Lot	North Lot Only	
Cottonwood Lake Park	All	

Streets to be considered for crack sealing are as follows:

22<sup>nd</sup> street, 21<sup>st</sup> street, June Court, Grant Court, 7<sup>th</sup> ave, 8<sup>th</sup> ave, 17<sup>th</sup> street, 4<sup>th</sup> ave, Des. Moines Drive, Highland Road, Verona, Winnie, Plum, 1<sup>st</sup> street, Bonnie, Buckwheat & Cindy

The Windom School District asked if they could be added on the bidding for the 2009 Seal Coat Project. They want to seal the Windom Area High School and Winfair asphalt lots. This would be a separate bid request and all costs for their portion would be their responsibility.

**Recommendation by Powers to approve the request and the list for street seal coating & crack repairs for 2009 and recommend to City Council call for the preparation of the plans and specs for the project.**

2. The group went into closed session to discuss personnel matters.

Meeting Adjourned at 5:55 p.m.

Date/Time received: 2-12-09 2:37 p.m.

Agenda Request Form

(This form can be used only once a month by the same individual(s). It is not a venue to bypass policies and procedures of city commissions and committees.)

Name: Frank Doringhaus Telephone No: 507 832 8184

Address: 573 Queuli Ave Windom MN 56101

Date of Council Meeting: 2-17-2009 (Agenda item must be turned into the city office by Friday noon preceding the Tuesday meeting.)

Subject: Ask council to consider resolution similar to St. Paul's resolution against "Patriot Act" (Pages 1-4); Point of Interest on Military Commissions Act (Pages 5-6), John Warner Defense Authorization Act 2007 (Pages 7-11), States reclaiming sovereignty (Pages 12-16), Real ID Act (Pages 17-19) ?  
Have you brought this to the attention of the appropriate department head? ?  
Committee? ?

Hand-outs, audio-visual materials (These must be simple and set up directly before you speak and taken down directly afterward): \_\_\_\_\_

Handouts - 19 pages

This format gives citizens an opportunity to express concerns to the council without expectation of discussion or action. No more than two (2) people should speak on the same topic at one meeting. Remarks should not exceed five (5) minutes per person. They should be directed to the council as a whole and not to any individual member or department head.

FK Doringhaus  
Signature





## Saint Paul, Minnesota

**City/Town:** Saint Paul  
**County:** Ramsey  
**State:** Minnesota  
**Congressional District:** (click to contact Rep.) 4

**Population (2000 Census):** 287,151  
**Date Passed:** 01/21/04

### **Saint Paul City Council Bill of Rights Defense Resolution Affirming the Principles of Federalism and Civil Liberties Adapted from the National League of Cities Bill of Rights Defense Resolution**

**Approved by:** Saint Paul City Council

WHEREAS, the Council of the City of St. Paul believes there is no inherent conflict between national security and the preservation of liberty, and affirms its strong support of the rights of Americans to be both safe and free; and

WHEREAS, the Council of the City of St. Paul recognizes the Constitution of the United States as our nation's charter of liberty, and that the Bill of Rights enshrines the fundamental and inalienable rights of America, including the freedoms of speech, religion, assembly, privacy; and

WHEREAS, the Council of the City of St. Paul has a distinguished record of upholding the Constitution, and the Bill of Rights, and safeguarding the freedoms and rights of American residents; and

WHEREAS, on September 11, 2001 terrorists from abroad attacked the United States by commandeering four commercial airliners, and destroyed the World Trade Center in New York, significantly damaged the Pentagon, and caused a jetliner crash resulting in significant civilian casualties; and

WHEREAS, the terrorist attack was an attack on a nation that is home to a diverse population and plunged the nation into deep concern regarding its national security and vulnerability to future attacks; and

WHEREAS, the Council of the City of St. Paul condemns all terrorist acts wherever occurring; and

WHEREAS, the St. Paul City Charter believes that efforts to prevent and respond to acts of terrorism require extensive coordination, cooperation, and accountability among the federal, state, and local level; and

WHEREAS, the St. Paul City Charter recognizes that protecting our citizens against future terrorist attacks requires the federal government to aggressively pursue potential terrorists but these efforts to combat terrorism should not disproportionately infringe on the essential civil rights and liberties of the people of the United States; and

WHEREAS, the prevention of future terrorists attacks is a critical national priority, but it is equally important to preserve the fundamental civil liberties and personal freedoms embodied in the Bill of Rights over 200 years ago, and which have been preserved through a constant vigilance against periodic threats to its principles; and

WHEREAS, in response to the terrorist attacks, on October 26, 2001, the United States Congress passed, and President Bush signed into law, the USA PATRIOT Act, an acronym for "Uniting and Strengthening America by Providing Appropriate Tools Required to Intercept and Obstruct Terrorism," by a Senate vote of 98-1 and House of Representative vote of 357-66; and

WHEREAS, the Council of the City of St. Paul believes that a number of provisions of the USA PATRIOT Act threaten fundamental rights and civil liberties, including:

§ Section 206 which effectively eliminates judicial supervision of telephone and internet surveillance;  
§ Section 213 which permits law enforcement to perform searches with no one present and to delay notification of the search of a citizen's home;  
§ Section 215 which permits the FBI Director to seek records from bookstores and libraries including books of patrons based on minimal evidence of wrongdoing and prohibits librarians and bookstore employees from disclosing the fact that they have been ordered to produce such documents;  
§ Section 218 which amends the "probable cause" requirement before conducting secret searches or surveillance to obtain evidence of a crime;  
§ Sections 215, 218, 358, and 508 which permit law enforcement authorities to have broad access to sensitive mental health, library, business, financial, and educational records despite the existence of previously adopted state and federal laws which were intended to strengthen the protection of these types of records;  
§ Sections 411 and 412 which give the Secretary of State broad powers to designate domestic groups as "terrorist organizations" and the Attorney General power to subject immigrants to indefinite detention or deportation even if no crime has been committed and may encourage ethnic, religious and racial profiling; and  
§ Sections 507 and 508 which impose an unfunded mandate on state and local public universities who must collect information on students that may be of interest to the Attorney General;

WHEREAS, municipal governments' budgets across the nation are strained and these added duties constitute unfunded mandates on cities' police Departments, libraries, universities, etc. that cities cannot financially absorb; and

WHEREAS, new legislation has been drafted entitled the Domestic Security Enhancement Act (DSEA) (also known as PATRIOT II) which contains numerous new sweeping law enforcement and intelligence gathering powers, many of which are not related to terrorism, and which would severely dilute, if not undermine, many basic constitutional rights; and

WHEREAS, in response to the threats against civil liberties embodied in certain provisions of the PATRIOT ACT, legislation has been introduced in the House and Senate that would roll back certain provisions of the PATRIOT ACT.

THEREFORE BE IT RESOLVED, that the Council of the City of St. Paul supports the United States' campaign against terrorism,

but the St. Paul City Charter affirms its commitment to the United States Constitution and respective state constitutions;

BE IT FURTHER RESOLVED, that the Council of the City of St. Paul urges the President, and executive branch members to review, revise and rescind executive orders and policies adopted since the terrorist attacks, that limit or compromise the liberties guaranteed by the Constitution and the Bill of Rights, such as E.O. 13228; M.O. 11/13/01; 28 CFR 501.3; Attorney General's Guidelines, May 30, 2002; and Attorney General's Memorandum, Oct. 12, 2001;

BE IT FURTHER RESOLVED, that the Council of the City of St. Paul urges Congress to review and revise particular provisions of the Homeland Security Act that limit or compromise the liberties guaranteed by the Constitution and the Bill of Rights, such as Title II; Title VIII, Subtitle I; and Section 214.

BE IT FURTHER RESOLVED, that the Council of the City of St. Paul strongly urges the United States Congress to amend the PATRIOT ACT in order to restore and protect our nation's fundamental and inalienable rights and liberties;

BE IT FURTHER RESOLVED, that the Council of the City of St. Paul supports the "Freedom to Read Protection Act of 2003" that would reinstate legal standards for libraries and bookstores and the Protecting the Rights of Individuals Act which would require a court order before conducting electronic surveillance;

BE IT FURTHER RESOLVED, the Council of the City of St. Paul supports the sunset of key provisions of the PATRIOT Act and increased Congressional oversight over the role of the agencies responsible for enforcing the law;

BE IT FURTHER RESOLVED, the Council of the City of St. Paul calls on Congress, the Department of Homeland Security, and other related agencies to partner with cities to protect our hometowns while simultaneously preserving the liberties of Americans;

BE IT FURTHER RESOLVED, the Council of the City of St. Paul reaffirms the efforts of the St. Paul Police Department to prevent racial profiling according to the policy adopted on July 11, 2001 and consistent with the mediated agreement executed on June 20, 2001 between the St. Paul Police Department and St. Paul Chapter of the NAACP.

BE IT FURTHER RESOLVED, that the City Clerk transmit a copy of this resolution to the

- (1) Secretary of the United States Senate,
- (2) Secretary of the United States House of Representative,
- (3) President of the United States,
- (4) Attorney General of the United States,
- (5) Secretary of the Homeland Security Department of the United States,
- (6) Presiding Officers of the Senate and House of Representatives of the Legislature of the State of Minnesota,
- (7) Attorney General of the State of Minnesota,
- (8) Governor of the State of Minnesota,
- (9) United States Senators representing the State of Minnesota,
- (10) United States Representatives representing the residents of St. Paul,
- (11) St. Paul Chief of Police,
- (12) Sheriff of Ramsey County,
- (13) Director of the St. Paul Library, and
- (14) Mayor of St. Paul.

**On May 5, 2004, the Saint Paul City Council also passed an ordinance.**

**An administrative ordinance establishing procedures for city employees relative to the immigration status of persons seeking city employment or services.**

THE COUNCIL OF THE CITY OF SAINT PAUL DOES ORDAIN:

Section 1.

That the Saint Paul Administrative Code be amended by adding thereto a new Chapter 44 to read as follows:

#### CHAPTER 44. EMPLOYEE AUTHORITY IN IMMIGRATION MATTERS

44.01. Purpose and policy statement. This ordinance clarifies the communication and enforcement relationship between the city and the United States Department of Homeland Security ("Homeland Security") and other federal agencies with respect to the enforcement of civil immigration laws. The city works cooperatively with Homeland Security, as it does with all state and federal agencies, but the city does not operate its programs for the purpose of enforcing federal immigration laws. Homeland Security has the legal authority to enforce immigration laws in the United States, in Minnesota and in the city. It is the policy of the city to respect the role of Homeland Security by avoiding pro-active enforcement of civil immigration laws. This ordinance is not intended to inhibit the proper enforcement of generally applicable laws. It is the policy of the City of St. Paul that all residents are equally entitled to protection and that all residents should be able to access city services to which they are entitled, without regard to their immigration status under federal law.

#### 44.02. General city services.

(a) To the extent permitted by law, in determining eligibility for, and providing general city services, city employees shall be governed by the following requirements:

1. City employees are to carry out their regular duties for the purpose of administering general city services and program. Employees may complete 1-9 forms, may question a person regarding the 1-9 form and documents supporting the 1-9 form, and may allow Homeland Security to audit the 1-9 forms as allowed by law. With the exception of inquiries allowed by law or as necessary for law enforcement purposes, no St. Paul city officer or employee should inquire into the immigration status of any person or request any documents or information verifying the immigration status of any individual. Employees shall comply with any properly issued subpoena for the production of documents or witnesses, even if related to immigration issues or issues of Homeland Security.

2. City employees shall follow general city, state and federal guidelines to assess eligibility for services. City employees shall only solicit immigration information or inquire about immigration status when specifically required to do so by law or program guidelines as a condition of eligibility for the service sought. City employees may require evidence of a person's identity and may ask to see a person's personal identifying documents only when specifically authorized and required to do so by the

employee's work duties. Information about immigration status in the possession of or known to City employees and representatives, however received, shall not be maintained or recorded except as otherwise specifically required by law. The confidentiality of such information shall be maintained to the fullest extent permitted by the laws of the United States and the State of Minnesota, including the obligation to maintain the confidentiality of personal information under the Minnesota Government Data Practices Act. City employees shall not discriminate against any current or potential service users on the basis of any of the protected categories listed in the city's human rights ordinance, Legislative Code Chapter 183.02 (5), or on the basis of immigration status.

3. Other than complying with lawful subpoenas, city employees and representatives shall not use city resources or personnel solely for the purpose of detecting or apprehending persons whose only violation of law is or may be being undocumented, being out of status, or illegally residing in the United States (collectively "undocumented").

4. Where presentation of a Minnesota driver's license is customarily accepted as adequate evidence of identity, presentation of a photo identity document issued by the person's nation of origin, such as a driver's license, passport, or matricula consular (consulate-issued document), or of a photo identity document issued by any Minnesota county, shall not subject the person to an inquiry into the person's immigration status. This paragraph does not apply to 1-9 forms.

(b) General city services defined. General city services shall mean all city services excepting those services specifically listed as public safety services in section 44.03.

(c) Supervisors of general city services employees shall include information regarding the City's policy and expectations as set forth in this ordinance in the orientation of new employees and as part of their employees' on-going in-service training.

(d) City attorney's office - civil division employees may investigate and inquire about immigration status when relevant to potential or actual litigation or an administrative proceeding.

#### 44.03. Public safety services.

(a) To the extent permitted by law, in providing public safety services, employees of the police and fire departments, and the city attorney's office - criminal division, (collectively, public safety officials), shall be governed by the following requirements:

1. Public safety officials may not undertake any law enforcement action for the sole purpose of detecting the presence of undocumented persons, or to verify immigration status, including but not limited to questioning any person or persons about their immigration status.

2. City attorney's office - criminal division employees shall be permitted to:

a. Inform persons of the possible immigration consequences of a guilty plea.

b. Question and conduct cross-examination of a witness or defendant regarding immigration status.

c. Inquire about immigration status for purposes of bail or conditional release.

d. Investigate and inquire about immigration status when relevant to the potential or actual prosecution of the case or when immigration status is an element of the crime.

e. Take immigration status and collateral effects of possible deportation into consideration during discussions held for the purpose of case resolution.

3. Public safety officials may not question, arrest or detain any person for violations of federal civil immigration laws except when immigration status is an element of the crime or when enforcing 8 U.S.C. 1324(c).

4. Nothing in this ordinance shall prohibit public safety personnel from assisting federal law enforcement officers in the investigation of criminal activity involving individuals present in the United States who may also be in violation of federal civil immigration laws.

5. Nothing in this ordinance prohibits public safety personnel from adequately identifying criminal suspects or assessing the risk of flight of criminal suspects.

6. Where presentation of a Minnesota driver's license is customarily accepted as adequate evidence of identity, presentation of a photo identity document issued by the person's nation of origin, such as a driver's license, passport, or matricula consular (consulate-issued document), or of a photo identity document issued by any Minnesota county, shall not subject the person to an inquiry into the person's immigration status.

(b) All such use of city public safety personnel under 44.03(a)(3) and (a)(4) shall be documented, including any applicable Homeland Security mission statement and operational guidelines, the reason for the dispatch of personnel, the name of the Homeland Security agent in charge, and the name of the officer authorizing the use of city personnel.

(c) Supervisors of public safety officials shall include information regarding the City's policy and expectations as set forth in this ordinance, in the orientation of new employees and as part of their employees' on-going in-service training.

#### 44.04. Complaints and discipline.

(a) An employee of the city who violates this ordinance may be subject to disciplinary action, such as oral reprimands, written reprimands, suspension without pay, and discharge, under the appropriate union contract, civil service commission rules, or department work rules.

(b) Complaints of a violation by an employee of the St. Paul Police Department shall be received and investigated by the Police Internal Integrity Assurance Unit and forwarded to the Police Civilian Review Commission. Complaints of a violation of this ordinance by an employee of any other city department shall be received and investigated by the Director of the Office of Human Resources. The results of any such investigation shall be provided to the complainant in writing within 90 days of receipt of the complaint. Complainants and witnesses shall not be asked to provide their immigration status at any point during the complaint process, and no investigation of the immigration status of the complainant and witnesses shall be made by any city personnel in the investigation of such a complaint or thereafter.

(c) It shall not be a violation of this ordinance to require the completion of 1-9 forms.

(d) The St. Paul Office of Human Resources, in consultation with the Police Civilian Internal Affairs Review Commission and affected communities, shall prepare and file in April of each year with the City Council and the Mayor an annual report and recommendations regarding the implementation of this ordinance.

44.05. Subpoena. Nothing in this ordinance prohibits city employees from responding to a properly issued subpoena.

44.06. No Intent to Create Private Cause of Action. Nothing in this ordinance is intended to create a private cause of action for violations of this ordinance.

44.07. Severability. If a section of this ordinance is found to be invalid for any reason, the remaining sections of the ordinance shall continue in full force and effect.

Section 2.

That this ordinance shall become effective thirty (30) days after passage, approval and publication.

**Community Group / Coalition:** Minnesota Bill of Rights Defense Committee

**Contact Information:**

P.O. Box 4233

Saint Paul, MN 55104

612-305-1232

<http://www.mn-billofrights.org>

[info@mn-billofrights.org](mailto:info@mn-billofrights.org)

**Additional Info:**

<http://www.pulsetc.com/article.php?sid=890>

Bill of Rights Defense Committee - All Rights Reserved - [info@bordc.org](mailto:info@bordc.org)  
8 Bridge St., Suite A - Northampton, MA 01060 - (413) 582-0110

[www.bordc.org](http://www.bordc.org)

Last Updated: March 21, 2008 8:08 PM

## Fact Sheet: Military Commissions Act

The Military Commissions Act of 2006 gives the president absolute power to decide who is an enemy of our country and to imprison people indefinitely without charging them with a crime.

### Eliminates due process.

This law removes the Constitutional due process right of habeas corpus for persons the president designates as unlawful enemy combatants. It allows our government to continue to hold hundreds of prisoners more than four years without charges, with no end in sight.

### Rejects core American values.

Habeas corpus, the basic right to have a court decide if a person is being lawfully imprisoned, is what separates America from other countries. To do away with this American value makes us more like those we are fighting against. It is time to restore due process, defend the Constitution, and protect what makes us Americans.

### The last Congress was asleep at the wheel.

The only thing scarier than a government that would take away our basic freedoms is a Congress that would let it happen. Congress must correct that mistake and restore habeas corpus and due process, and define enemy combatants as only those who engage in hostilities against the United States.

### Permits coerced evidence.

The act permits convictions based on evidence that was literally beaten out of a witness, or obtained through other abuse by either the federal government or by other countries.

### Turns a blind eye to past abuses.

Government officials who authorized or ordered illegal acts of torture and abuse would receive retroactive immunity for their crimes, providing them with a 'get out of jail free' card.

### Makes the president his own judge and jury.

Under the Military Commissions Act, the president has the power to define what is — and what is not — torture and abuse, even though the Geneva Conventions already provide us with a guide.

### Congress must fix the Military Commissions Act.

By giving any president the unchallenged power to decide which non-citizen is an enemy of our country — and eliminating habeas corpus due process for them, we allow the government to imprison people indefinitely without charging them with a crime. It is time for Congress to restore due process, defend the Constitution and protect what makes us Americans.

#### MILITARY COMMISSIONS ACT FACTS

- > Printable Version (pdf)
- > Download: ACLU Legislative Priorities: 2007 (pdf)



Restore Habeas Tool Kit / Resources >>

#### LEARN MORE

- > The Military Commissions Act and Habeas Corpus
- > Habeas Corpus FAQs

#### NEWS

- > ACLU Continues Monitoring Illegitimate Guantánamo Hearings This Week (3/12/2008)
- > ACLU to Monitor Guantánamo Military Hearing Wednesday (12/4/2007)
- > ACLU Names Inside-the-Beltway 'Best and Worst' for Civil Liberties in 2007 (1/3/2008)
- > Military Commission Judge Rebuffs Bush Administration and Applies Geneva Conventions to Guantánamo Detainee (12/18/2007)
- > Special U.N. Rapporteur on Human Rights Calls for Granting of Habeas Corpus Rights to Prisoners and an End to Indefinite Detentions (12/12/2007)
- > Citing Destruction of Torture Tapes, ACLU Asks Court to Hold CIA in Contempt (12/12/2007)
- > ACLU Cheers House and Senate Intel Bill Conferees for Including Provision Prohibiting Torture and Abuse (12/6/2007)
- > ACLU Responds to CIA's Destruction of Harsh Interrogation Tapes (12/6/2007)

#### GET INVOLVED

Day of Action: Watch a Webcast of the Rally >>  
FINDHABEAS.COM >>

#### THE FACTS

- > About the Military Commissions Act
- > About Detention

## Military Commissions Must Obey President's Directive, Official Says

By Gerry J. Gilmore  
American Forces Press Service

WASHINGTON, Jan. 29, 2009 – The military commissions system created in 2006 to try accused terrorists held at the U.S. detention center at Guantanamo Bay, Cuba, must comply with President Barack Obama's directive to suspend all legal proceedings there, Pentagon Press Secretary Geoff Morrell said at a news conference today.

A reporter asked for Morrell's reaction concerning news reports that say a military judge at Guantanamo today ordered that legal proceedings be continued against accused al-Qaida terrorist Abd al-Rahim al-Nashiri.

Nashiri is charged with planning the Oct. 12, 2000, bombing of the U.S. Navy destroyer USS Cole that was berthed in Aden, Yemen. Seventeen U.S. sailors died as a result of the attack.

All legal proceedings at Guantanamo are "on hold," Morrell said. A series of assessments and reviews of detainee operations at Guantanamo are now being conducted as part of Obama's Jan. 22 executive order to shut down the detention facility within the year.

Obama instructed Defense Secretary Robert M. Gates on Jan. 20 to cease referring any new cases through the military-commissions process at Guantanamo Bay and to request 120-day continuances on all ongoing active cases there. Two days later, the president issued three executive orders, one of which directs the closure of the U.S. detention center at Guantanamo Bay within the year.

Resolving the issue concerning Nashiri's legal proceedings at Guantanamo, Morrell said, is a matter for the military commissions convening authority.

"But the bottom line is, we all work for the president of the United States in this chain of command, and he has signed an executive order which has made it abundantly clear that until these reviews are done all [legal activity at Guantanamo] is on hiatus," Morrell said.

Obama signed three executive orders Jan. 22, one of which directs the closure of the U.S. detention center at Guantanamo Bay within the year. Another order signed by the president directs the stand up of a special interagency task force that will study the future disposition of present Guantanamo detainees who cannot be transferred to other countries and who pose a serious danger to the United States.

The third executive order signed by the president that day directs the U.S. military and other U.S. agencies to follow the Army Field Manual, which bans torture when interrogating detainees "to promote the safe, lawful and humane treatment of individuals in United States custody."

"This department will be in full compliance with the president's executive order," Morrell said at the news conference.

The Military Commissions Act of 2006 established procedures governing the use of military commissions to try alien unlawful enemy combatants engaged in hostilities against the United States for violations of the law of war and other offenses that can be tried by military commission, according to a military commissions fact sheet.

The detention center at Guantanamo Bay has housed nearly 800 suspected terrorists captured in Afghanistan, Iraq and other places since the start of the global war on terrorism that followed the Sept. 11, 2001, terrorist attacks on the United States.

About 250 people are being held at Guantanamo today, including Khalid Sheikh Mohammad, the alleged mastermind of the 9/11 attacks.

Written by Frank Morales

Thursday, 26 October 2006



In a stealth maneuver, President Bush has signed into law a provision which, according to Senator Patrick Leahy (D-Vermont), will actually encourage the President to declare federal martial law (1). It does so by revising the Insurrection Act, a set of laws that limits the President's ability to deploy troops within the United States. The Insurrection Act (10 U.S.C.331 -335) has historically, along with the Posse Comitatus Act (18 U.S.C.1385), helped to enforce strict prohibitions on military involvement in domestic law enforcement. With one cloaked swipe of his pen, Bush is seeking to undo those prohibitions.

Public Law 109-364, or the "John Warner Defense Authorization Act of 2007" (H.R.5122) (2), which was signed by the commander in chief on October 17th, 2006, in a private Oval Office ceremony, allows the President to declare a "public emergency" and station troops anywhere in America and take control of state-based National Guard units without the consent of the governor or local authorities, in order to "suppress public disorder."

President Bush seized this unprecedented power on the very same day that he signed the equally odious Military Commissions Act of 2006. In a sense, the two laws complement one another. One allows for torture and detention abroad, while the other seeks to enforce acquiescence at home, preparing to order the military onto the streets of America. Remember, the term for putting an area under military law enforcement control is precise; the term is "martial law."

Section 1076 of the massive Authorization Act, which grants the Pentagon another \$500-plus-billion for its ill-advised adventures, is entitled, "Use of the Armed Forces in Major Public Emergencies." Section 333, "Major public emergencies; interference with State and Federal law" states that "the President may employ the armed forces, including the National Guard in Federal service, to restore public order and enforce the laws of the United States when, as a result of a natural disaster, epidemic, or other serious public health emergency, terrorist attack or incident, or other condition in any State or possession of the United States, the President determines that domestic violence has occurred to such an extent that the constituted authorities of the State or possession are incapable of ("refuse" or "fail" in) maintaining public order, "in order to suppress, in any State, any insurrection, domestic violence, unlawful combination, or conspiracy."

For the current President, "enforcement of the laws to restore public order" means to commandeer guardsmen from any state, over the objections of local governmental, military and local police entities; ship them off to another state; conscript them in a law enforcement mode; and set them loose against "disorderly" citizenry - protesters, possibly, or those who object to forced vaccinations and quarantines in the event of a bio-terror event.

The law also facilitates militarized police round-ups and detention of protesters, so called "illegal aliens," "potential terrorists" and other "undesirables" for detention in facilities already contracted for and under construction by Halliburton. That's right. Under the cover of a trumped-up "immigration emergency" and the frenzied militarization of the southern border, detention camps are being constructed right under our noses, camps designed for anyone who resists the foreign and domestic agenda of the Bush administration.

An article on "recent contract awards" in a recent issue of the slick, insider "Journal of Counterterrorism & Homeland Security International" reported that "global engineering and technical services powerhouse KBR [Kellogg, Brown & Root] announced in January 2006 that its Government and Infrastructure division was awarded an Indefinite Delivery/Indefinite Quantity (IDIQ) contract to support U.S. Immigration and Customs Enforcement (ICE) facilities in the event of an emergency." "With a maximum total value of \$385 million over a five year term," the report notes, "the contract is to be executed by the U.S. Army Corps of Engineers," "for establishing temporary detention and processing capabilities to augment existing ICE Detention and Removal Operations (DRO) - in the event of an emergency influx of immigrants into the U.S., or to support the rapid development of new programs." The report points out that "KBR is the engineering and construction subsidiary of Halliburton." (3) So, in addition to authorizing another \$532.8 billion for

the Pentagon, including a \$70-billion "supplemental provision" which covers the cost of the ongoing, mad military maneuvers in Iraq, Afghanistan, and other places, the new law, signed by the president in a private White House ceremony, further collapses the historic divide between the police and the military: a tell-tale sign of a rapidly consolidating police state in America, all accomplished amidst ongoing U.S. imperial pretensions of global domination, sold to an "emergency managed" and seemingly willfully gullible public as a "global war on terrorism."

Make no mistake about it: the de-facto repeal of the Posse Comitatus Act (PCA) is an ominous assault on American democratic tradition and jurisprudence. The 1878 Act, which reads, "Whoever, except in cases and under circumstances expressly authorized by the Constitution or Act of Congress, willfully uses any part of the Army or Air Force as a posse comitatus or otherwise to execute the laws shall be fined under this title or imprisoned not more than two years, or both," is the only U.S. criminal statute that outlaws military operations directed against the American people under the cover of 'law enforcement.' As such, it has been the best protection we've had against the power-hungry intentions of an unscrupulous and reckless executive, an executive intent on using force to enforce its will.

Unfortunately, this past week, the president dealt posse comitatus, along with American democracy, a near fatal blow. Consequently, it will take an aroused citizenry to undo the damage wrought by this horrendous act, part and parcel, as we have seen, of a long train of abuses and outrages perpetrated by this authoritarian administration.

Despite the unprecedented and shocking nature of this act, there has been no outcry in the American media, and little reaction from our elected officials in Congress. On September 19th, a lone Senator Patrick Leahy (D-Vermont) noted that 2007's Defense Authorization Act contained a "widely opposed provision to allow the President more control over the National Guard [adopting] changes to the Insurrection Act, which will make it easier for this or any future President to use the military to restore domestic order WITHOUT the consent of the nation's governors."

Senator Leahy went on to stress that, "we certainly do not need to make it easier for Presidents to declare martial law. Invoking the Insurrection Act and using the military for law enforcement activities goes against some of the central tenets of our democracy. One can easily envision governors and mayors in charge of an emergency having to constantly look over their shoulders while someone who has never visited their communities gives the orders."

A few weeks later, on the 29th of September, Leahy entered into the Congressional Record that he had "grave reservations about certain provisions of the fiscal Year 2007 Defense Authorization Bill Conference Report," the language of which, he said, "subverts solid, longstanding posse comitatus statutes that limit the military's involvement in law enforcement, thereby making it easier for the President to declare martial law." This had been "slipped in," Leahy said, "as a rider with little study," while "other congressional committees with jurisdiction over these matters had no chance to comment, let alone hold hearings on, these proposals."

In a telling bit of understatement, the Senator from Vermont noted that "the implications of changing the (Posse Comitatus) Act are enormous". "There is good reason," he said, "for the constructive friction in existing law when it comes to martial law declarations. Using the military for law enforcement goes against one of the founding tenets of our democracy. We fail our Constitution, neglecting the rights of the States, when we make it easier for the President to declare martial law and trample on local and state sovereignty."

Senator Leahy's final ruminations: "Since hearing word a couple of weeks ago that this outcome was likely, I have wondered how Congress could have gotten to this point. It seems the changes to the Insurrection Act have survived the Conference because the Pentagon and the White House want it."

The historic and ominous re-writing of the Insurrection Act, accomplished in the dead of night, which gives Bush the legal authority to declare martial law, is now an accomplished fact.

The Pentagon, as one might expect, plays an even more direct role in martial law operations. Title XIV of the new law, entitled, "Homeland Defense Technology Transfer Legislative Provisions," authorizes "the Secretary of Defense to create a Homeland Defense Technology

Transfer Consortium to improve the effectiveness of the Department of Defense (DOD) processes for identifying and deploying relevant DOD technology to federal, State, and local first responders."

In other words, the law facilitates the "transfer" of the newest in so-called "crowd control" technology and other weaponry designed to suppress dissent from the Pentagon to local militarized police units. The new law builds on and further codifies earlier "technology transfer" agreements, specifically the 1995 DOD-Justice Department memorandum of agreement achieved back during the Clinton-Reno regime.(4)

It has become clear in recent months that a critical mass of the American people have seen through the lies of the Bush administration; with the president's polls at an historic low, growing resistance to the war Iraq, and the Democrats likely to take back the Congress in mid-term elections, the Bush administration is on the ropes. And so it is particularly worrying that President Bush has seen fit, at this juncture to, in effect, declare himself dictator.

Source:

(1) <http://leahy.senate.gov/press/200609/091906a.html> and <http://leahy.senate.gov/press/200609/092906b.html> See also, Congressional Research Service Report for Congress, "The Use of Federal Troops for Disaster Assistance: Legal Issues," by Jennifer K. Elsea, Legislative Attorney, August 14, 2006

(2) <http://www.govtrack.us/congress/bill.xpd?bill+h109-5122>

(3) Journal of Counterterrorism & Homeland Security International, "Recent Contract Awards", Summer 2006, Vol. 12, No.2, pg.8; See also, Peter Dale Scott, "Homeland Security Contracts for Vast New Detention Camps," New American Media, January 31, 2006.

(4) "Technology Transfer from defense: Concealed Weapons Detection", National Institute of Justice Journal, No 229, August, 1995, pp.42-43.

**Section 1076 -**

Revises federal provisions allowing the President to utilize the Armed Forces in connection with interference with federal and state law to allow the President to employ the Armed Forces and National Guard in federal service to restore public order in cases of natural disaster, epidemic or other public health emergency, terrorist attack or incident, or domestic violence. Requires the President to notify Congress within 14 days of the exercise of such authority. Authorizes the President, when exercising such authority, to direct the Secretary to provide supplies, services, and equipment to persons affected by the situation.

**Section 333 -**

Amends the Bob Stump NDAA for Fiscal Year 2003 (Stump Act) to extend through FY2009 the temporary authority to contract for increased performance of security guard functions. Provides FY2007-FY2009 limits on the total number of personnel authorized to perform such functions. Requires a report from the Secretary to the defense committees on contractor performance of security guard functions under such Act, and prohibits any such contract from being entered into after September 30, 2007, until the report is submitted.

**HCR 6 – AS INTRODUCED**

2009 SESSION

09-0274

09/01

**HOUSE CONCURRENT RESOLUTION 6**

**A RESOLUTION affirming States' rights based on Jeffersonian principles.**

**SPONSORS:** Rep. Itse, Rock 9; Rep. Ingbretson, Graf 5; Rep. Comerford, Rock 9;  
Sen. Denley, Dist 3

**COMMITTEE:** State-Federal Relations and Veterans Affairs

**ANALYSIS**

**This house concurrent resolution affirms States' rights based on Jeffersonian principles.**

09-0274

09/01

**STATE OF NEW HAMPSHIRE**

*In the Year of Our Lord Two Thousand Nine*

**A RESOLUTION affirming States' rights based on Jeffersonian principles.**

**Whereas the Constitution of the State of New Hampshire, Part 1, Article 7 declares that the people of this State have the sole and exclusive right of governing themselves as a free, sovereign, and independent State; and do, and forever hereafter shall, exercise and enjoy every power, jurisdiction, and right, pertaining thereto, which is not, or may not hereafter be, by them expressly delegated to the United States of America in congress assembled; and**

**Whereas the Constitution of the State of New Hampshire, Part 2, Article 1 declares that the people inhabiting the territory formerly called the province of New Hampshire, do hereby solemnly and mutually agree with each other, to form themselves into a free, sovereign and independent body-politic, or State, by the name of The State of New Hampshire; and**

**Whereas the State of New Hampshire when ratifying the Constitution for the United States of America recommended as a change, "First That it be Explicitly declared that all Powers not expressly & particularly Delegated by the aforesaid are reserved to the several States to be, by them Exercised;" and**

**Whereas the other States that included recommendations, to wit Massachusetts, New**

York, North Carolina, Rhode Island and Virginia, included an identical or similar recommended change; and

Whereas these recommended changes were incorporated as the ninth amendment, the enumeration in the Constitution, of certain rights, shall not be construed to deny or disparage others retained by the people, and the tenth amendment, the powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the people, to the Constitution for the United States of America; now, therefore, be it

Resolved by the House of Representatives, the Senate concurring:

That the several States composing the United States of America, are not united on the principle of unlimited submission to their General Government; but that, by a compact under the style and title of a Constitution for the United States, and of amendments thereto, they constituted a General Government for special purposes, -- delegated to that government certain definite powers, reserving, each State to itself, the residuary mass of right to their own self-government; and that whensoever the General Government assumes undelegated powers, its acts are unauthoritative, void, and of no force; that to this compact each State acceded as a State, and is an integral party, its co-States forming, as to itself, the other party: that the government created by this compact was not made the exclusive or final judge of the extent of the powers delegated to itself; since that would have made its discretion, and not the Constitution, the measure of its powers; but that, as in all other cases of compact among powers having no common judge, each party has an equal right to judge for itself, as well of infractions as of the mode and measure of redress; and

That the Constitution of the United States, having delegated to Congress a power to punish treason, counterfeiting the securities and current coin of the United States, piracies, and felonies committed on the high seas, and offences against the law of nations, slavery, and no other crimes whatsoever; and it being true as a general principle, and one of the amendments to the Constitution having also declared, that "the powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the people," therefore all acts of Congress which assume to create, define, or punish crimes, other than those so enumerated in the Constitution are altogether void, and of no force; and that the power to create, define, and punish such other crimes is reserved, and, of right, appertains solely and exclusively to the respective States, each within its own territory; and

That it is true as a general principle, and is also expressly declared by one of the amendments to the Constitution, that "the powers not delegated to the United States by the Constitution, nor prohibited by it to the States, are reserved to the States respectively, or to the people;" and that no power over the freedom of religion, freedom of speech, or freedom of the press being delegated to the United States by the Constitution, nor prohibited by it to the States, all lawful powers respecting the same did of right remain, and were reserved to the States or the people: that thus was manifested their determination to retain to themselves the right of judging how far the licentiousness of speech and of the press may be abridged without lessening their useful freedom, and how far those abuses which cannot be separated from their use should be tolerated, rather than the use be destroyed. And thus also they guarded against all abridgment by the United

States of the freedom of religious opinions and exercises, and retained to themselves the right of protecting the same. And that in addition to this general principle and express declaration, another and more special provision has been made by one of the amendments to the Constitution, which expressly declares, that "Congress shall make no law respecting an establishment of religion, or prohibiting the free exercise thereof, or abridging the freedom of speech or of the press:" thereby guarding in the same sentence, and under the same words, the freedom of religion, of speech, and of the press: insomuch, that whatever violated either, throws down the sanctuary which covers the others, and that libels, falsehood, and defamation, equally with heresy and false religion, are withheld from the cognizance of federal tribunals. That, therefore, all acts of Congress of the United States which do abridge the freedom of religion, freedom of speech, freedom of the press, are not law, but are altogether void, and of no force; and

That the construction applied by the General Government (as is evidenced by sundry of their proceedings) to those parts of the Constitution of the United States which delegate to Congress a power "to lay and collect taxes, duties, imports, and excises, to pay the debts, and provide for the common defense and general welfare of the United States," and "to make all laws which shall be necessary and proper for carrying into execution the powers vested by the Constitution in the government of the United States, or in any department or officer thereof," goes to the destruction of all limits prescribed to their power by the Constitution: that words meant by the instrument to be subsidiary only to the execution of limited powers, ought not to be so construed as themselves to give unlimited powers, nor a part to be so taken as to destroy the whole residue of that instrument: that the proceedings of the General Government under color of these articles, will be a fit and necessary subject of revisal and correction; and

That a committee of conference and correspondence be appointed, which shall have as its charge to communicate the preceding resolutions to the Legislatures of the several States; to assure them that this State continues in the same esteem of their friendship and union which it has manifested from that moment at which a common danger first suggested a common union: that it considers union, for specified national purposes, and particularly to those specified in their federal compact, to be friendly to the peace, happiness and prosperity of all the States: that faithful to that compact, according to the plain intent and meaning in which it was understood and acceded to by the several parties, it is sincerely anxious for its preservation: that it does also believe, that to take from the States all the powers of self-government and transfer them to a general and consolidated government, without regard to the special delegations and reservations solemnly agreed to in that compact, is not for the peace, happiness or prosperity of these States; and that therefore this State is determined, as it doubts not its co-States are, to submit to undelegated, and consequently unlimited powers in no man, or body of men on earth: that in cases of an abuse of the delegated powers, the members of the General Government, being chosen by the people, a change by the people would be the constitutional remedy; but, where powers are assumed which have not been delegated, a nullification of the act is the rightful remedy: that every State has a natural right in cases not within the compact, (*casus non foederis*), to nullify of their own authority all assumptions of power by others within their limits: that without this right, they would be under the dominion, absolute and unlimited, of whosoever might exercise this right of judgment for them: that nevertheless, this State, from motives of regard and respect for its co-States, has wished to communicate with them on the subject: that with them alone it is proper to communicate, they alone being parties

to the compact, and solely authorized to judge in the last resort of the powers exercised under it, Congress being not a party, but merely the creature of the compact, and subject as to its assumptions of power to the final judgment of those by whom, and for whose use itself and its powers were all created and modified: that if the acts before specified should stand, these conclusions would flow from them: that it would be a dangerous delusion were a confidence in the men of our choice to silence our fears for the safety of our rights: that confidence is everywhere the parent of despotism -- free government is founded in jealousy, and not in confidence; it is jealousy and not confidence which prescribes limited constitutions, to bind down those whom we are obliged to trust with power: that our Constitution has accordingly fixed the limits to which, and no further, our confidence may go. In questions of power, then, let no more be heard of confidence in man, but bind him down from mischief by the chains of the Constitution. That this State does therefore call on its co-States for an expression of their sentiments on acts not authorized by the federal compact. And it doubts not that their sense will be so announced as to prove their attachment unaltered to limited government, whether general or particular. And that the rights and liberties of their co-States will be exposed to no dangers by remaining embarked in a common bottom with their own. That they will concur with this State in considering acts as so palpably against the Constitution as to amount to an undisguised declaration that that compact is not meant to be the measure of the powers of the General Government, but that it will proceed in the exercise over these States, of all powers whatsoever: that they will view this as seizing the rights of the States, and consolidating them in the hands of the General Government, with a power assumed to bind the States, not merely as the cases made federal, (casus foederis,) but in all cases whatsoever, by laws made, not with their consent, but by others against their consent: that this would be to surrender the form of government we have chosen, and live under one deriving its powers from its own will, and not from our authority; and that the co-States, recurring to their natural right in cases not made federal, will concur in declaring these acts void, and of no force, and will each take measures of its own for providing that neither these acts, nor any others of the General Government not plainly and intentionally authorized by the Constitution, shall be exercised within their respective territories; and

That the said committee be authorized to communicate by writing or personal conferences, at any times or places whatever, with any person or person who may be appointed by any one or more co-States to correspond or confer with them; and that they lay their proceedings before the next session of the General Court; and

That any Act by the Congress of the United States, Executive Order of the President of the United States of America or Judicial Order by the Judicatories of the United States of America which assumes a power not delegated to the government of United States of America by the Constitution for the United States of America and which serves to diminish the liberty of the any of the several States or their citizens shall constitute a nullification of the Constitution for the United States of America by the government of the United States of America. Acts which would cause such a nullification include, but are not limited to:

- I. Establishing martial law or a state of emergency within one of the States comprising the United States of America without the consent of the legislature of that State.
- II. Requiring involuntary servitude, or governmental service other than a draft during a declared war, or pursuant to, or as an alternative to, incarceration after due process of law.

1065 15

III. Requiring involuntary servitude or governmental service of persons under the age of 18 other than pursuant to, or as an alternative to, incarceration after due process of law.

IV. Surrendering any power delegated or not delegated to any corporation or foreign government.

V. Any act regarding religion; further limitations on freedom of political speech; or further limitations on freedom of the press.

VI. Further infringements on the right to keep and bear arms including prohibitions of type or quantity of arms or ammunition; and

That should any such act of Congress become law or Executive Order or Judicial Order be put into force, all powers previously delegated to the United States of America by the Constitution for the United States shall revert to the several States individually. Any future government of the United States of America shall require ratification of three quarters of the States seeking to form a government of the United States of America and shall not be binding upon any State not seeking to form such a government; and

That copies of this resolution be transmitted by the house clerk to the President of the United States, each member of the United States Congress, and the presiding officers of each State's legislature.

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May 13, 2008 10:00 pm US/Central

## MN Senate, House Both Reject Real ID

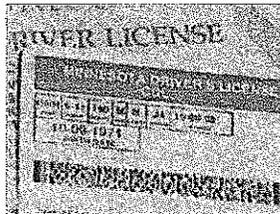
ST. PAUL (AP) — The House and Senate have approved a bill that would bar state driver's license authorities from implementing the federal Real ID regulations.

Governor Pawlenty vetoed an earlier attempt to require that conditions be met before the state could change licenses to meet federal rules. But both chambers passed the bill by veto-proof margins: 50-16 in the Senate and 103-30 in the House.

The Real ID mandate would require every citizen to carry a U.S. government-approved card to board a plane or enter a federal facility.

Critics say it will be costly to implement and that too much of people's personal information will be added to a national database.

Supporters argue that a more secure identification card will help in homeland security and immigration control efforts.



Click to enlarge

Supporters argue that a more secure identification card will help in homeland security and immigration control efforts. CBS

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(CNN) – The Department of Homeland Security insists the Real ID Act is an essential tool to fight the war on terror, but critics say it's an overly intrusive measure that raises privacy concerns.

The act aims to weave driver's licenses and state ID cards into a sort of national identification system. States must begin issuing new federal licenses by May 11, 2008, unless they receive an extension. The cards would be mandatory for all "federal purposes." People in states that don't comply with the new rules will have to use passports for federal purposes.

The following provides requirements of the act, signed in 2005:

### Don't Miss

Tidy price tag, privacy concerns for federal IDs

### Who must get one?

Anyone with a driver's license or state ID who is an American citizen or legal alien, or who has permanent resident status, a nonimmigrant visa, protected status, asylum or pending application for asylum.

### What must federal driver's licenses contain?

Name, address, date of birth, gender, driver's license or state ID number, photo, signature and security features to prevent tampering and counterfeiting. The data must be stored on a bar code.

### When do they go into effect?

May 11, 2008, but states can request an extension to January 1, 2010.

### Where will the information be kept?

States are charged with storing your personal information and digital photo for seven to 10 years. The states also are charged with protecting the information and running security clearances.

### Why do I have to get one?

The Real ID Act of 2005 passed as part of an emergency military spending and tsunami relief bill. The act is aimed at "improved security for driver's licenses and personal identification cards."

### How do I get one?

Complying states' department of motor vehicle offices will require you to show up before May 10, 2013, and provide a photo ID, birth certificate, proof of Social Security account and proof of residence.

### What if I live in a noncompliant state?

No federal agency will accept your state-issued driver's license as a valid form of ID. You will need to use a passport at federal buildings and parks, and for domestic air travel. E-mail to a friend

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## Top News



**Zoos, casinos could be shut out of stimulus plan**



**Octuplets breathing on their own, doctors say**

**Rep. Ronald Paul [R-TX]:** Mr. Speaker, I thank the gentleman for yielding me time.



Mr. Speaker, I rise in support of the rule. I rise also in support of the Sessions amendment. But I also would like to take this time to make a few comments about why I will be voting against the bill.

With the utmost sincerity and a deep conviction, I am quite confident that this bill, if you vote for it, you will be voting for a national ID card. I know some will argue against that and they say this is voluntary, but it really cannot be voluntary. If a State opts out, nobody is going to accept their driver's license. So this is not voluntary.

As a matter of fact, even the House Republican Conference, which sent a statement around with some points about this bill, said "the Federal Government should set standards for the issuance of birth certificates and sources of identification such as driver's licenses."

This is nationalization of all identification. It will be the confirmation of the notion that we will be carrying our papers.

As a matter of fact, I think it might be worse than just carrying our papers and showing our papers, because in this bill there are no limitations as to the information that may be placed on this identification card. There are minimum standards, but no maximum limitations.

The Secretary of the Department of Homeland Security can add anything it wants. So if they would like to put on our driver's license that you belong to a pro-gun group, it may well become mandatory, because there may be an administration some day that might like to have that information.

But there is no limitation as far as biometrics and there is no limitation as far as radio frequency identification. That technology is already available and being used on our passports. This means that you do not have to show your papers. All you have to do is walk by somebody that has a radio frequency ability to read your passport or read your driver's license. There is no limitation as to what they can put on these documents.

This bill also allows the definition of "terrorism" to be re-defined. There are no limitations.

In many ways I understand how well intentioned this is, but to me it is sort of like the gun issue. Conservatives always know that you do not register guns, that is just terrible, because the criminals will not register their guns. But what are we doing with this bill? We are registering all the American people, and your goal is to register the criminals and the thugs and the terrorists.

Well, why does a terrorist need a driver's license? They can just steal a car or steal an airplane or steal a bus or whatever they want to do. So you are registering all the American people because you are looking for a terrorist, and all the terrorist is going to do is avoid the law. But we all, the American people, will have to obey the law. If we do not, we go to prison.

So I rise in strong objection to this bill. I hope there will be a few that will oppose H.R. 418.



Minnesota Department of Public Safety

Alcohol and Gambling Enforcement

444 Cedar Street, Suite 133

St. Paul, MN 55101-5133

651-201-7507 • TTY 651-282-6555 • Fax 651-297-5259



Paid 1129108  
CK # 23110  
\$2,200  
# 75297

### RENEWAL OF LIQUOR, WINE, CLUB OR 3.2% LICENSES

No license will be approved or released until the \$20 Retailer ID Card fee is received by MN Liquor Control • (3.2% Licenses exempt)

**Licensee:** Please verify your license information contained below. Make corrections if necessary and sign. City Clerk/County Auditor should submit this signed renewal with completed license and licensee liquor liability for the new license period. City Clerk/County Auditor are also required by M.S. 340A.404 S. 3 to report any license cancellation.

License Code DNSS License Period Ending 12/31/2008 ID# 5049  
City/County where license approved. Windom

Licensee Name Windom Country Club Inc.

Trade Name Windom Country Club

Licensed Location address 2025 Country Club Rd/PO Box 74

City, State, Zip Code Windom, MN 56101

Business Phone 507/831-3489

**LICENSE FEES:** Off Sale \$ 0.00 On Sale \$ 2000.00 Sunday \$ 200.00

By signing this renewal application, applicant certifies that there has been no change in ownership on the above named licensee. For changes in ownership, the licensee named above, or for new licensees, full applications should be used. See back of this application for further information needed to complete this renewal.

**Applicant's signature on this renewal confirms the following: Failure to report any of the following will result in fines.**

1. Licensee confirms it has no interest whatsoever, directly or indirectly in any other liquor establishments in Minnesota. If so, give details on back of this application.
2. Licensee confirms that it has never had a liquor license rejected by any city/township/county in the state of Minnesota. If ever rejected, please give details on the back of this renewal, then sign below.
3. Licensee confirms that for the past five years it has not had a liquor license revoked for any liquor law violation (state or local). If a revocation has occurred, please give details on the back of this renewal, then sign below.
4. Licensee confirms that during the past five years it or its employees have not been cited for any civil or criminal liquor law violations. If violations have occurred, please give details on back of this renewal, then sign below.
5. Licensee confirms that during the past license year, a summons has not been issued under the Liquor Liability Law (Dram Shop) MS 340A.802. If yes, attach a copy of the summons, then sign below.
6. Licensee confirms that Workers Compensation insurance is in effect for the full license period.

Licensee has attached a liquor liability insurance certificate that corresponds with the license period in city/county where license is issued. \$100,000 in cash or securities or \$100,000 surety bond may be submitted in lieu of liquor liability. (3.2% liquor licenses are exempt if sales are less than \$25,000 at on sale, or \$50,000 at off sale).

Licensee Signature Paula Ender Date 1-29-09  
(Signature certifies all above information to be correct and license has been approved by city/county.)

City Clerk/County Auditor Signature \_\_\_\_\_ Date \_\_\_\_\_  
(Signature certifies that renewal of a liquor, wine or club license has been approved by the city/county as stated above.)

County Attorney Signature \_\_\_\_\_ Date \_\_\_\_\_

County Board issued licenses only (Signature certifies licensee is eligible for license).

Police/Sheriff Signature Jeffrey A. Shubert Date 2-11-09  
(Signature certifies licensee or associates have not been cited during the past five years for any state/local liquor law violations (criminal/civil). Report violations on back, then sign here.)

**Indicate below changes of corporate officers, partners, home addresses or telephone numbers:**

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**Indicate below any interest whatsoever, directly or indirectly in other liquor establishments:**

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**Report below details of liquor law violations (civil or criminal) that have occurred within the last five years. (Dates, offenses, fines or other penalties, including Liquor Control Penalties):**

may 27<sup>th</sup> 2004 caught serving minors  
Civil Penalty + Criminal Charge to  
employee that served the minors

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**Report below details involving any license rejections or revocations:**

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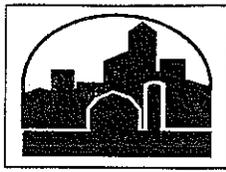
**City/County Comments:**

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City of Windom  
Windom, Minnesota

Application

For Authorization to Dispense Intoxicating Liquor

To the Windom City Council :

The undersigned hereby applies for authorization to dispense intoxicating liquor on City owned property during a City sponsored event in the City of Windom in accordance with the information given below, City of Windom Code Chapter 5 and Minnesota Statute 340A.404:

Location of Event Windom Community Center

Date of Event Feb 28

Hours 5:00 PM - 12:00 AM

Type of Event Deer hunters banquet

Eagles Club  
Name of Individual/Organization

Tony Gulab  
Licensee Officers Signature

821 4th Ave  
Street Address

Windom MN 56101  
City State

507-831-3891  
Telephone Number

Application  Approved  Disapproved  
this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_.

\_\_\_\_\_  
City Administrator

<b>License Fee - None \$0.00</b>	
<input checked="" type="checkbox"/>	Copy of On-sale license attached
<input checked="" type="checkbox"/>	Proof of insurance attached
<input checked="" type="checkbox"/>	City named as additional insured
<input checked="" type="checkbox"/>	Licensee has signed the Hold Harmless Agreement

**Hold Harmless and Indemnification Agreement**

IN CONSIDERATION OF authorization by the Windom City Council to dispense intoxicating liquor on City-owned property or during a City sponsored event, the undersigned licensee hereby agrees to hold harmless the City of Windom, its employees and its agents, from any and all claims for any damages whatsoever arising out of the licensee providing intoxicating liquor under said authorization on the 28 day of Feb, 2009. Further, the undersigned licensee agrees to indemnify the City of Windom for any such claims for damages whatsoever arising out of licensee's dispensing of said intoxicating liquor, including the reimbursement of the City of Windom's costs and disbursements, including reasonable attorneys' fees in defending any such action for claims and damages.

Tony Gulab  
Licensee Officers Signature

2-11-09  
Date



## City of Windom Staff Report

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**To:** Mayor and Windom City Council  
**From:** Aaron Backman, EDA Executive Director  
**Date:** February 10, 2009  
**Council Meeting Date:** February 17, 2009  
**Item Title/Subject:** 2008 EDA ANNUAL REPORT

Pursuant to Minnesota Statutes, the EDA is required to provide a report of its activities for each calendar year.

The EDA Board of Commissioners has approved the 2008 EDA Annual Report and has directed me to submit this report to the City Council.

Attached is the 2008 Annual Report of the Economic Development Authority of Windom for your review.

Should you have any questions, please do not hesitate to contact me. I will also be present at the February 17, 2009, City Council Meeting to answer any further questions you may have concerning the report.

Requested Action: Accept the EDA's 2008 Annual Report.

Respectfully submitted,

A handwritten signature in cursive script that reads "Aaron A. Backman".

---

Aaron A. Backman, EDA Executive Director

AAB:mah

Attachments

# ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM

## 2008 ANNUAL REPORT

TO: MAYOR AND CITY COUNCIL

FROM: AARON BACKMAN, EDA EXECUTIVE DIRECTOR

DATE: FEBRUARY 10, 2009

The year ending December 31, 2008, was a very active year for the Economic Development Authority. In 2008, the Windom EDA continued to actively promote economic growth and vitality in the Windom area through its support of the expansion of existing businesses and its efforts in marketing the area to business prospects. A major highlight for the EDA was the leasing of the Spec Building to The Toro Company. The building at 1925 North Redding Avenue is now fully leased for the first time since construction in 2001.

The EDA officers were elected on January 14, 2008. The Members of the Authority during 2008 were:

President -	Juhl Erickson	(At-Large Member)
Vice President -	Trevor Slette	(At-Large Member)
Secretary/Treasurer -	Nestor Palm	(At-Large Member)
Commissioner -	Kirby Kruse	(City Council Representative)
Commissioner -	Bob Messer	(City Council Representative)
WADC Liaison -	Joel Luitjens	(Non-Voting Member)
	Sally Larson	(Liaison – Term began 12/08)
Mayor (Council Liaison) -	Tom Riordan	(Non-Voting Member)

On January 14, 2008, the EDA Board approved the following Strategic Goals for 2008:

**Strategic Goal 1: Implement marketing activities directed towards businesses in the region to create interest and heighten awareness of the community's opportunities and potential.**

Action Steps:

- 1) The EDA will continue to evaluate the effectiveness of signage pertaining to its buildings and land and the placement of advertising on billboards.
- 2) The Authority will update its sign along Highway 60 that fronts the Windom Area Hospital, and will consider the placement of a new entrance sign for the community on the north side of town.
- 3) The EDA signed an outbound direct marketing contract with 3D Strategies, Inc. of Eau Claire, Wisconsin, on 12/12/07. The EDA will develop and finalize a prospect letter for initial contacts.
- 4) The consultant, 3D Strategies, will develop and provide a list of at least 550 businesses, with contact names, to the EDA by 1/18/08. The EDA will conduct the mailing to the businesses by the fourth week of January. 3D Strategies will make follow-up phone calls to all the businesses beginning at the end of January going into February.
- 5) The EDA and 3D Strategies will set up appointments with the business prospects beginning mid-February. The EDA will continue to pursue the most viable and interested business prospects.
- 6) The EDA will continue to respond to local businesses, inbound telephone calls, Internet inquiries and referrals.

Actions Taken in 2008: The EDA utilized several billboards, including one on I-90 near Adrian and a set of billboards on Highway 60 (which rotated between three locations--Mountain Lake, Madelia, and St. Peter). The messages on these billboards were used to promote either the spec building or the North Windom Industrial Park. In September, 2008, a "For Sale" sign was installed south of the liquor store advertising Phase II of the River Bend Center area.

In January, 2008, 3D Strategies compiled a list of approximately 600 business prospects. EDA Staff sent letters to each of these prospects and follow-up calls were made by 3D Strategies. Director

Backman visited seven of the most promising prospects and five of these visits were made jointly with Neil Schmid of Cirrus Commercial. EDA Staff has also responded to numerous contacts received via phone and referrals from DEED and continues to follow-up on leads.

**Strategic Goal 2: Sell or lease the EDA's Spec Building in the Carl Schneider Industrial Park to a business or businesses.**

**Action Steps:**

1) The Authority will update information concerning the EDA's Spec Building on the City's website and related information on the state's MNPRO website.

2) The EDA signed a listing agreement with Cirrus Commercial Realty Services of Sioux Falls on 12/17/07. The EDA will work closely with the broker, Neil Schmid, to promote the building to businesses in the region. The Executive Director will periodically discuss ads and other marketing activities with the broker.

3) The EDA will continue to work with prospects that were garnered prior to the execution of the listing agreement, and set up meetings accordingly.

4) The Authority will work closely with the Minnesota Department of Employment & Economic Development (DEED) regarding prospects they provide to the Windom EDA.

Actions Taken in 2008: EDA Staff continued to promote the spec building on various websites including the City's website and MNPRO. The EDA worked with Neil Schmid of Cirrus Commercial Realty Services of Sioux Falls regarding contacts with potential business prospects and marketing of the spec building in Cirrus' promotional materials. Director Backman and Neil Schmid met with five business contacts received from the mass mailing. The spec building was shown to four additional prospects. A purchase offer from Kevin Frodermann of Magnolia Wood Creations was accepted by the EDA Board on May 27, 2008. Finishing costs exceeded Mr. Frodermann's expectations and his offer was withdrawn. After initial contacts with a local Toro supplier, a contact was received from Toro and the negotiation process began for the leasing of the spec building. On October 27, 2008, the EDA Board approved the lease of the spec building to Toro. Construction of improvements began after the lease was signed on November 10, 2008. Improvements were completed and possession was turned over to Toro on December 22, 2008. Shortly thereafter, Orbis, a Toro supplier, commenced operations in the building. Toro executed a one-year lease with an option to renew the lease for two additional one-year terms. Both Orbis and Toro are pleased with the building and related improvements.

**Strategic Goal 3: Sell at least one of the Spec Homes in the River Bluff Estates Subdivision.**

**Action Steps:**

1) Early in 2008 the EDA will review the status of the spec homes at 325 and 427 Sixth Avenue.

2) The EDA will continue its promotion of the properties and communications with realtors to improve marketing of the homes.

3) The Authority will continue to respond to inquiries concerning the spec homes and staff will also show the homes to prospective buyers.

Action Steps Taken in 2008: On February 11, 2008, the EDA Board approved the sale of the home at 325 Sixth Avenue to Kimberly Symens for the sum of \$117,500 and the sale of the adjoining lot (Lot 11, Block 1 of Riverbluff Estates Subdivision) for the sum of \$10,000.

In 2007, the property owners and mortgagees approved the modification of the restrictive covenants for Riverbluff Estates Subdivision. On July 9, 2007, the EDA Board modified its development policy for Riverbluff Estates Subdivision to allow for the sale of undeveloped lots as soon as the subdivision's restrictive covenants had been modified. The modified restrictive covenants were recorded on December 13, 2007, which opened up the sale of undeveloped lots. On February 11, 2008, the EDA Board approved the sale of three additional undeveloped lots to property owners in the subdivision. On September 8, 2008, the EDA Board approved the sale of an additional undeveloped lot in Riverbluff Estates Subdivision.

The EDA has continued to market the home at 427 Sixth Avenue. This home was shown several times in 2008 by EDA Staff and has also been shown by local realtors.

**Strategic Goal 4: Recruit a manufacturing or other commercial business to locate in the North Windom Industrial Park.**

Action Steps:

- 1) During January a new advertising sign will be installed on the east side of Highway 71 along the southwest corner of the new industrial park.
- 2) The EDA will use the marketing campaign (see Strategic Goal #1) to target prospects for the industrial park.
- 3) The Authority will periodically review marketing efforts to assess the effectiveness of these activities.
- 4) The EDA will continue to respond to local businesses, inbound telephone calls, Internet inquiries, and referrals.

Action Steps Taken in 2008: A new lighted billboard sign was erected at the entrance to the North Windom Industrial Park in March, 2008. The EDA engaged in a marketing campaign (as set forth under Strategic Goal 1). Throughout 2008, the EDA has continued to market the industrial park to business prospects, both local and those identified by the direct marketing campaign. Also in March of 2008, a real estate study was undertaken by Cirrus Commercial to ascertain market values for the North Windom Industrial Park lots.

**Strategic Goal 5: Explore the possibility of undertaking an additional Small Cities Development Program Grant Application that may include housing and/or commercial components.**

Action Steps:

- 1) The EDA will contact the Southwest Minnesota Housing Partnership regarding the opportunity to submit a new grant application for Small Cities Development Program funding.
- 2) If SCDP funding may be available and the application process is feasible, the EDA will work with the SWMN Housing Partnership to gather information, conduct public meetings, and provide necessary assistance in the completion of the grant application.

Actions Taken in 2008: The Southwest Minnesota Housing Partnership (the "Partnership") presented an overview of the Small Cities Development Program and discussed a possible grant application with the EDA Board on April 14, 2008. The EDA Board approved a joint grant application with Mountain Lake on May 12, 2008. Thereafter the Windom City Council approved a grant development agreement with the Partnership. On July 17, 2008, a public informational meeting was held at the Windom Community Center and information was mailed to all property owners in the target area. In September, 2008, the Partnership submitted a preliminary grant application to the Department of Employment and Economic Development (DEED). The City received a letter from DEED, dated October 17, 2008, authorizing the City to proceed with the filing of a final application. On November 18, 2008, a public hearing was held and the City Council approved the Cooperative Agreement with Mountain Lake (for purposes of the grant) and authorized the filing of the final application. EDA Staff worked with the Partnership throughout the application process. The final application was filed by the Partnership prior to the January 15, 2009, filing deadline. Notification concerning any grant award will be made in March or April, 2009.

In addition, during 2008 the EDA used SCDP program income (which is comprised of repayments from prior commercial rehab loans) for another round of commercial rehab projects. Six businesses participated in this program.

The EDA is looking forward to a productive 2009.

AAB:mh

2009 Seal Coat 2/12/2009 3rd draft with crack seal

Parking Lots	From	To	Length	Width	Area, S.F.	Area S.Y.	Last Done
Center Stop Lot	North		193	44	8492	944	
<b>Streets</b>	<b>From</b>	<b>To</b>	<b>Length</b>	<b>Width</b>	<b>Area, S.F.</b>	<b>Area S.Y.</b>	<b>Last Done</b>
8th street	4th ave	west side Historical B	139	48	6672	741	2001
8th street	west side Historical B	5th ave	163	32	5216	580	2001
5th ave	8th street	10th street	900	32	28800	3200	2001
8th ave	River Road	Arena	1080	32	34560	3840	2001
7th ave	River Road	School/fairgrounds	1080	32	34560	3840	2001
9th ave	20th street	17th street	850	32	27200	3022	2001
20th street	9th ave	west dead end	1344	32	43008	4779	2001
Service Road Lamperts	hwy 60	Bowling Alley	1300	30	39000	4333	2001
Des. Moines Drive	1/2 block west of Fairview	Winnie	452	32	14464	1607	new in 05
Tegel Park	All				80001	8889	
<b>Above Streets That Must be Seal Coated in 2009 Due to Conditions</b>			<b>Total</b>		<b>321973</b>	<b>35775</b>	

Red Rock Total	UNIT	UNIT	EST	AMOUNT
Bituminous Material for Seal	Gallon	\$22.50	9000	\$22,500.00
Red Rock	Ton	\$32.00	400	\$12,800.00
	Subtotal			<b>\$35,300.00</b>
	Total with Engineering			<b>\$38,124.00</b>

<b>Seal Coat Streets "Hold Over to 2010 Due to Crack Filling in 2009"</b>							
10th street	4th ave	6th ave	750	32	24000	2667	2001
9th street	4th ave	west dead end	650	32	20800	2311	2001
10th street	hwy 60/71	3rd ave	525	32	16800	1867	2001
13th street	Hwy 71/60	4th ave	900	32	28800	3200	2001
14th street	Hwy 71/60	6th ave	1810	32	57920	6436	2001
3rd ave (south Windom)	1st street (by Subway)	south end hwy 60	2100	30	63000	7000	2001
		Total			211320	23480	

Red Rock Total	UNIT	UNIT	EST	AMOUNT
Bituminous Material for Seal	Gallon	\$2.50	6100	\$15,250.00
Red Rock	Ton	\$32.00	275	\$8,800.00
	Subtotal			<b>\$24,050.00</b>
	Total with Engineering			<b>\$25,974.00</b>

Streets	From	To	Crack Length
<b>Crack Fill Streets 2009</b>			
22nd Street	6th ave	7th ave	96
21st Street	20th Street/Abby Park	8th ave	128
June Court	8th ave	west dead end	448
Grant Court	21st Street	North dead end	320
7th Street	21st Street	North dead end	96
8th Street	20th Street	21st Street	160
17th Street	9th ave	15th ave	2164
4th ave	10th Street	12th ave	256
	13th ave	16th Street	384
Des. Moines Drive	1/2 block west of Fairview	Winnie	256
Highland Road	1/2 block west of Fairview	Winnie	160
Verona	Highland Road	6th Street/Hwy 62	160
Winnie	Des. Moines Drive	6th Street/Hwy 62	224
Plum	New north 1/2		256
1st Street	3rd ave/Subway	west dead end	192
Bonnie	Buckwheat	west dead end	64
Buckwheat	1st Street	south dead end	416
Cindy	3rd ave/Hardee's	1/2 block west of Buckw	288
	Total length		<b>6068</b>
ITEM	UNIT	UNIT	EST
Crack Filling	L.F.	PRICE	QUANT.
		\$1.90	6068
	Subtotal		\$11,529.20
	Total with Engineering		\$12,451.54

**RESOLUTION #2009-**

**INTRODUCED:**

**SECONDED:**

**VOTED: Aye:**

**Nay:**

**Absent:**

**CITY OF WINDOM**

**RESOLUTION ESTABLISHING  
FEES AND CHARGES AND APPROVING SCHEDULE**

**WHEREAS**, the City Council has the authority to establish fees and charges for municipal services, admissions and rentals; and

**WHEREAS**, the City Council periodically establishes fees and charges for municipal services; and

**WHEREAS**, a "Fees and Charges Schedule" has been created to consolidate the service fees and charges for all city departments into one document; and

**WHEREAS**, City Staff have reviewed current fees and charges for their departments and have, if applicable, included recommended adjustments of such fees and charges in the schedule; and

**WHEREAS**, it is in the best interests of the City of Windom and its citizens to operate the city in a cost-effective manner.

**NOW, THEREFORE, BE IT RESOLVED** by the City Council of Windom, Minnesota, as follows:

The "Fees and Charges Schedule" dated February 17, 2009, is hereby adopted and all fees and charges are amended as set forth in said schedule.

Adopted this 17th day of February, 2009.

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Kirby G. Kruse, Mayor

ATTEST:

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Steven Nasby, City Administrator

# CITY OF WINDOM FEES & CHARGES SCHEDULE

February 17, 2009

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
<b>GENERAL GOVERNMENT</b>			
	<b>Liquor License</b> On Sale Sunday	2,000.00 200.00	
	<b>Wine License</b> On Sale	150.00	
	<b>Beer License</b> On-Sale (3.2 Only) Temporary On-Sale Liquor – Per Day	100.00 25.00	
	<b>Set-Up License</b>	250.00	
	<b>Spring Cleanup</b>		1.00/per month/all residential utility customers
	<b>Other Business Licenses/Permits</b> Dance Permit – Per Day Police fee for Dance – Per Hour/Per Officer Cigarette Game of Skill Peddler/Solicitor/Transient Merchant – Annual Initial Investigation fee	10.00 40.00 20.00 50.00 first game 15.00 each additional game 40.00 20.00	
	<b>Sales of Maps, etc.</b> 8 1/2"x11" Map - 24"x24"	.00 2.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Photo Copies Letter size – each page Legal size – each page 11" x 17" size – each page Color copies – each page Fax Charges Sending: 1 <sup>st</sup> page Each additional page Receiving Each page Paper punch/binding - per page Set of address labels from utility customer listing (water/sewer only) Utility customer detail (as allowed by law)	.25 .25 .35 1.00  1.00 .50 .50 .05 50.00  100.00	
	<b>Assessment Certificates</b>	20.00	
	<b>Filing Fees:</b>		
	City Council Seat Annexation Petition Fee	5.00 25.00	MN Statutes
	<b>Security Light Charge</b>	5.00/per month	
	<b>Miscellaneous</b> City Code Updates NSF Charge, per occurrence Information retrieve/records search City Charter Overdue Book Fine	\$25.00 \$25.00 Hrly. pay rate of staff 5.00 10¢ per day	
<b>PLANNING &amp; ZONING:</b>			
	<b>Building Permits:</b>		
	<b>Total Valuation</b>		Resolution #2001-34
	\$1-\$500	\$21.00	
	\$501-\$2,000	\$21.00 for the first \$500, plus \$2.75 for each additional \$100 or fraction thereof, to and including \$2,000.	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
\$2,001-\$25,000	\$62.25 for the first \$2,000, plus \$12.50 for each additional \$1,000 or fraction thereof, to and including \$25,000.		
\$25,001-\$50,000	\$349.75 for the first \$25,000, plus \$9.00 for each additional \$1,000 or fraction thereof, to and including \$50,000.		
\$50,001-\$100,000	\$574.75 for the first \$50,000, plus \$6.25 for each additional \$1,000 or fraction thereof, to and including \$100,000.		
\$100,001-\$500,000	\$887.25 for the first \$100,000, plus \$5.00 for each additional \$1,000 or fraction thereof, to and including \$500,000.		
\$500,001-\$1,000,000	\$2,887.25 for the first \$500,000 plus \$4.25 for each additional \$1,000 or fraction thereof, to and including \$1,000,000.		
\$1,000,001+	\$5012.25 for the first \$1,000,000 plus \$2.75 for each additional \$1,000 or fraction thereof.		
State Surcharge Fee	.0005 x total value of construction		
Plan Review Fee	65% of City's building permit fee for Commercial 35% of City's building permit fee for Residential		
Connection Fees	Sewer Connection: \$75.00 Water Connection: \$75.00 + 4.88 sales tax = \$79.88		
Refunds	Written request; refunds at discretion of Building Official. <u>If project not started</u> : Within 5 days of application date - City's permit fee, state surcharge and 80% of plan review fee; within thirty (30) days of application date --80% of City's permit fee, no refund of state surcharge or plan review fee.		
Manufactured Home Installation Fee	\$150.00		
Inspection Fee	Outside City (Minimum Charge = 2hrs)	45.00/hour	
	<b>Conditional Use Permits/Variances (Includes Recording Fee)</b> Appeals	150.00 25.00	
	<b>Zoning &amp; Subdivision Fees</b> Subdivision (Chapter 12) -- Platting (Developer responsible for recording fees) P.U.D. (includes recording fees) Minor Subdivisions (Developer responsible for recording fees) Preliminary Staff Review Amendment to Zoning Ordinance (Rezoning) (includes recording fee) Zoning Amendment (Re: Text) (does not include recording fees) Vacation of Public Way (includes recording fee)	120.00 120.00 50.00 0.00 150.00 70.00 70.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>Other Permits</b> Excavation in City black top or concrete street Wall Signs Ground and pedestal signs/billboard signs Portable signs/temporary signs/misc. Demolition Permit Moving Permit Fireworks (sales & storage)	300.00 9.50 (each) 9.50 (each/per period) .00 25.00 50.00 50.00	
	<b>Reimbursements</b> Weed Control	Labor cost + \$10 administration fee	
	Recording/Satisfaction Fees	Actual cost	
	Document Preparation & Attorney Review for Initial Loan, Assumptions, Subordinations and Refinancing	Actual cost	
<b>PUBLIC SAFETY:</b>			
	<b>Animal License (Cat &amp; Dog)</b> Unspayed Female All others	8.00 5.00	
	<b>Accident &amp; investigation Report</b> First copy (if not directly involved party) Each additional picture Mail	5.00 + .25 per page (after 2 pages) .25 Actual cost	
	<b>Parking Tickets</b> General Parking – No Parking (2:00 a.m- 6:00 a.m.) No Parking in Alley Parking over 36 hours Time Limit on Parking Truck Parking Vehicle Repair on Street Parking for Advertising or Selling	33.00 33.00 33.00 33.00 33.00 30.00 33.00	Section 9.02 Section 9.20 Section 9.20(1) Section 9.20(2) Section 9.21 Section 9.25 Section 9.26

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Parking Restrictions on Co. Rd. 13 Snow Emergency	33.00 30.00	Section 9.27 Section 9.30
	<b>Animal (Cat &amp; Dog) Impound, Boarding</b> Impound No License With License Boarding No License With License	40.00 20.00  15.00 (per day) 10.00 (per day)	
	<b>Administrative Fees:</b> Vehicle Impound storage	15.00/day	
	<b>Fire Department</b> Fire Call	500.00	
<b>PUBLIC WORKS:</b>			
	<b>Street Use Permits</b> (service cuts) - work performed by city staff Cold mix bituminous Hot mix bituminous Main Street and all state-aid streets	Actual cost Actual cost Actual cost	
	<b>Street Equipment Labor &amp; Rental Rates</b> (Equipment rentals are 1-hour min.) Labor rate Unit 50 - 2004 Bobcat Loader w/attach - 2004 Bobcat & Asphalt Milling Attachment - 2004 Bobcat & Sweeper Broom Attachment Unit 42 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 43 - 2004 International Dump Truck - Falls Snow Plow, Falls Sander & Dump Body Unit 44 - 2007 International Dump Truck - Falls Reversible Snow Plow, Sander & Dump Body Unit 45 - 1987 Case W-30 Front end Loader Unit 81 - 2004 Sno-Go Snow Blower for Unit 45 Unit 46 - 1987 Fiat Grader	50.00/hour 80.00/per hr 100.00/per hr 100.00/per hr 90.00/per hr 135.00/per hr 90.00/per hr 135.00/per hr 90.00/per hr 135.00/per hr 125.00/per hr 185.00/per hr 150.00/per hr	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Unit 47 - 544G Front End Loader w/2.25 Yard 4 in 1 Bucket - Snow Ranger plow for Unit 47 Unit 48 - Portable Air Compressor w/attachments Unit 49 - 2005 Elgin Street Sweeper 328D Toro Grounds Master 72" mower 4000D Toro Grounds Master 11" Mower 3520 John Deere Utility Tractor John Deere 3 Point Hitch 72" Mower w/Tractor Homemade Barricade Trailer 75 - 10-12' wood homemade barricades 200 - 12" to 3' tall traffic cones 300 lin feet orange construction plastic fencing Homemade 6x20 Trailer Road Boss 3-point grader Homemade portable welder/generator Jonsered 20" chainsaw Jonsered 14" chainsaw	125.00/per hr 160.00/per hr 95.00/per hr 125.00/per hr 60.00/per hr 85.00/per hr 75.00/per hr 90.00/per hr 50.00/daily 10.00 each/daily 1.00 each/daily \$10.00 per 50' /daily 35.00/per hr 280.00/dly 45.00/per hr 360.00/dy 35.00/per hr 250.00/dly 25.00/per hr 250.00/dly 25.00/per hr 150.00/dly	
	<b>Street Materials Sold to Public</b> Recycled bituminous Recycled crushed concrete Material Gravel Class 5 Blacktop (cold mix/hot mix) Black Dirt Winter salt/sand mix	10.00/ton 12.00/ton 20.00/ton 110.00/ton 25.00/ton 30.00/ton	
<b>COMPOST &amp; LEAF BURNING PERMIT FEES:</b>			
	Commercial Compost Permit-Annual	58.58	Res #2007-15
	Resident Compost Permit-Annual	15.98	Res #2007-15
	Leaf Burning Permit	5.00	
<b>CULTURE &amp; RECREATION:</b>			
	Commercial Tent Usage	25.00/daily	
	Shelter House Rental Cottonwood Lake or Island Park	80.00/daily	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	Island Park Campgrounds Nightly	8.00	
	Picnic Table Rental – Within City Parks	10.00/per/table per day	
	Picnic Table Rental – City hauls Additional day usage rate Non-Profit Group Rental – City hauls Non-Profit Additional day usage rate	20.00/per/table per-day 10.00/per/table per-day 10.00/per/table per-day 5.00/per/table per-day	
	Picnic Table Rental - Permit holder hauls Additional day usage rate Non-Profit Group Rental – Permit holder hauls Non-Profit Additional day usage rate	15.00/per/table per-day 10.00/per/table per-day 5.00/per/table per-day 5.00/per/table per-day	
	Bleacher Rental – City hauls Bleacher Rental – Renter hauls	50.00/each/per day 35.00/each/per day	
	Labor Cost Sweeper Dump Truck Sidewalk snow removal	50.00/hour 100.00/hour 85.00/hour 100.00/hour	1 hour minimum
	<b>COMMUNITY CENTER RATES</b> Room 105 – Small Multi Use Room Room 117 – Senior Center/Kitchenette (1 to 4 hrs) 5 hrs After 5 hrs  Room 120 – Senior Dining Room 5 hrs After 5 hrs  Half Room Rates 5 hrs	20.00/hr 45.00/hr (1 to 4 hrs) 200.00 \$40/hr for each hr after 5 hrs  35.00/hr (1 to 4 hrs) 150.00 \$30/hr for each hr after 5 hrs 20.00/hr (1 to 4 hrs) 75.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	After 5 hrs	\$15/hr for each hr after 5 hrs	
	Room 127/128 - Large Multi-Purpose Room 9-10 hrs After 10 hrs	60.00/hr (1 to 8 hrs) 500.00 50.00/hr for each hr after 10 hrs	
	Half Room Rates 9-10 hrs After 10 hrs	40.00/hr (1 to 8 hrs) 350.00 35.00/hr for each hr after 10 hrs	
	Caterer Kitchen – Partial Kitchen Use	\$100.00	
	<b>EQUIPMENT FEE PER EVENT/PER DAY</b>		
	Podium	N/C with room rental	
	Podium/Microphone (Room 127/128)	5.00	
	Portable Sound System (Room 120)	Sm 25.00 Large 125.00	
	Grease Board/Flip Chart (Dry Erase markers & Eraser included)	5.00	
	Overhead Projector (Screen included Rooms 105 & 120)	20.00	
	Portable Projector Screen	15.00	
	TV/VCR	25.00	
	Power Point Projector	St 100.00 or HD200.00	
	12x16 screen	50.00	
	Portable Bar – 2 available	25.00/bar	
	Dance Floor	75.00	
	Stage	100.00	
	Piano	25.00	
	Lattice Arches	1-25.00 3-50.00	
	Dumpster Fee (rooms 127 & 128)		
	Up to 300 people	25.00	
	301-600 people	50.00	
	601-1000 people	75.00	
	45 cup Coffee Pot (includes coffee, cups, napkins, cream & sugar)	15.00	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<p>100 cup Coffee Pot (includes coffee, cups, napkins, cream &amp; sugar)</p> <p>Set-up &amp; Take Down Fees (Chairs &amp; Tables)</p> <p>Multi-Use Room (Half room)</p> <p>Multi-Use Room Large - Less than 500 people</p> <p>Multi-Use Room Large - More than 500 people</p> <p>Fax fee</p> <p>Photocopies</p> <p>Lattice panels (4 available)</p> <p>Bar Tables (set of 5)</p> <p>8' pillar (set of 4)</p> <p>4' pillar (set of 4)</p> <p>Wooden Post (set of 6)</p> <p>Potted sticks</p> <p>Sm. children table w/benches</p> <p>Ceiling swag</p> <p>Full room</p> <p>1/2 room</p>	<p>25.00</p> <p>75.00</p> <p>125.00</p> <p>150.00</p> <p>2.00/per page</p> <p>25¢ per page</p> <p>10.00 each</p> <p>40.00</p> <p>40.00</p> <p>20.00</p> <p>15.00</p> <p>10.00</p> <p>10.00</p> <p>300.00</p> <p>150.00</p>	
	<p><b>ARENA RATES</b></p> <p>Season Skating Pass</p> <p>Family</p> <p>Individual</p> <p>Old-Timers Hockey (Sundays)</p> <p>Daily Admission</p> <p>Individual</p> <p>Old-Timers Hockey</p> <p>Skate Rental</p> <p>Daily</p> <p>Seasonal</p> <p>Hourly Ice Rate (over 100 hrs during ice season)</p> <p><b>STORAGE</b></p> <p>Units under 20 ft</p> <p>Units between 20-30 feet</p> <p>Units over 30 feet</p>	<p>60.00</p> <p>35.00</p> <p>60.00</p> <p>3.00</p> <p>6.00</p> <p>2.50</p> <p>40.00</p> <p>100.00</p> <p>100.00</p> <p>125.00</p> <p>150.00</p>	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>BUILDING RENT</b> 1 <sup>st</sup> Day 2 <sup>nd</sup> Day 3 <sup>rd</sup> Day Additional Days	350.00 325.00 200.00	
	<b>STALL RENT</b> 1 <sup>st</sup> Day 2 <sup>nd</sup> Day 3 <sup>rd</sup> Day Additional Days	16.00 12.50 10.00	
	<b>RACQUETBALL/WALLY BALL/BASKETBALL COURT FEES</b> Non-Member Adult hrly racquetball Non-Member Youth hrly racquetball Wally ball Basketball	3.00 per person/per hr 1.50 per person/per hr 20.00 per hour/court 12.50 per hour	
	<b>POOL FEES</b> <b>Pool Passes</b> Season Pass Family after May 31 Individual after May 31 Wading Pool/Non-Swimmer Individual pass	85.00 95.00 50.00 55.00 25.00 3.00 3.50 5.00 28.00	
	Student Daily Admission Adult Daily Admission Family Hour Swimming Lessons Private Pool Rental	75.00 minimum (up to party of 40 additional fee based on number in party/hour	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<p><b>RECREATION FEES</b></p> <p>Tykes, Kindergarten T-Ball, T-Ball and Overhand Nite Baseball (30/60 League)</p> <p>Softball K-6<sup>th</sup> Grade</p> <p>Fast pitch (Girls)</p> <p>    12 &amp; Under</p> <p>    14 &amp; Under</p> <p>    18 &amp; Under</p> <p>Pony League</p> <p>Fall Flag Football &amp; Soccer</p> <p>Hershey's Track &amp; Field Games</p> <p>Sand Volleyball Team Entry Fee</p> <p>Ball Field Usage Rates</p> <p>    Men's Softball League Annual Rate per/team</p> <p>    Co-Ed Softball League Annual Rate per/team</p> <p>    Sunday Church League Annual Rate per/team</p> <p>Sand Volleyball Court – Non-League Special Events Rate for entire complex regardless of how many courts used. City will Prepare courts during week days only prior to event unless pre-arranged</p>	<p>35.00</p> <p>25.00</p> <p>35.00</p> <p>35.00</p> <p>55.00</p> <p>60.00</p> <p>50.00</p> <p>30.00</p> <p>35.00</p> <p>150.00</p> <p>150.00</p> <p>150.00</p> <p>50.00</p> <p>150.00</p>	
<b>PUBLIC UTILITIES - WATER/SEWER FUND:</b>			
	<p><b>Residential Charges</b></p> <p>Water – Monthly minimum</p> <p>    300-1000</p> <p>    Excess 1000</p> <p>Sewer – Monthly minimum</p> <p>    1<sup>st</sup> 1500 cu. ft</p> <p>    2<sup>nd</sup> 1500 cu. ft</p> <p>Sewer Only –</p>	<p>\$12.13</p> <p>\$2.48/100 cu ft</p> <p>\$2.76/100 cu. ft</p> <p>\$21.44</p> <p>.84¢/100 cu. ft</p> <p>.42¢/100 cu. ft</p> <p>\$21.44</p>	

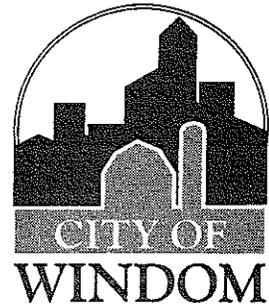
FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>Commercial Charges</b> Water – Monthly minimum 300-1000 Excess 1000 Sewer – Monthly minimum (includes the first 800 cu. ft)	\$12.13 \$2.48/100 cu ft \$2.76/100 cu. ft \$22.86 \$2.86/100 cu. ft	
	<b>Request for Utility Account Info</b> Picked up – (1 month) 12 months Mailed Faxed	5.00 30.00 5.50 6.00	
	<b>Service Charges</b> Late Fee per unpaid water/sewer bill Meter Bottom Replacement 3/4" 1" Labor Cost Retrieval of Information/Records Search Reconnect Fee Reconnect After Hrs Water at pump house Jetter & Operator Vac Unit	5% 75.00 100.00 50.00/hour Hourly rate of staff 40.00 each 75.00 each 4.00/1,000 gallons 150.00/hour 150.00/hour	\$15.00 minimum
	<b>Sales Tax (Commercial accounts only)</b>	6.5%	
<b>ELECTRIC FUND</b>			
	<b>Meter Pre-Payment-</b> Required of all renters before utilities can be transferred into renter's name	125.00	
	<b>Residential:</b> All Kwh's @.0699/kwh City Customer Charge Out of City Charge Security Light Charge - 100 watt HPS - 400 watt MH	3.52/month 10.54/month 5.00/month 10.00/month	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>Commercial Charges:</b> 2,000 KWH's @ .0807/kwh Next 6,000 KWH's @ .0753/kwh Excess KWH's @ .0699/kwh Customer charge	11.74/month	
	<b>Industrial:</b> 30,000 KWH's @ .0591/kwh Excess KWH's @ .0559/kwh Demand charge @4.87/kw		
	<b>Municipal:</b> All KWH's @.0655/kwh		
	<b>Green Power Rate:</b> Per 100 kwh's (1 block)	3.50/tag	
	<b>Service Charges</b> Late Fee Reconnect Fee Reconnect Fee After Hrs Restocking Fee	5% 25.00 75.00 20%	
	Electric Dept Labor and Rental Equipment Rates Labor rate Overtime labor rate Unit 30 Pickup Truck Unit 31 Line Truck Unit 32 Bucket Truck Unit 33 Digger Truck Unit 34 Flatbed Truck Unit 35 Small Bucket Truck Unit 35A Case Trencher Unit 36 Ditch Witch Trencher Boring Tool Lifting Units to roof top or light bulb replacement	42.64/per hr 63.96/per hr 10.00/per hr 20.00/per hr Minimum 100.00 per hr Minimum 100.00 per hr 20.00/per hr 50.00/per hr 50.00/per hr 50.00/per hr 8.00 a foot 50.00 plus ½ of labor rate charge 21.32	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
<b>AIRPORT FUND</b>			
	Hangar Rental Fee	25.00-80.00/month	
<b>TELECOM FUND</b>			
	<b>TELEPHONE *</b> Residential Basic Service Business Basic Service Non-published Non-listed <b>DOUBLE PLAY</b> – Telephone/Expanded Video <b>TRIPLE PLAY</b> – Telephone/Expanded Video/Basic Internet <small>* additional items are included in the telephone tariff</small>	14.45 26.45 2.50 1.25 55.95 91.95	
	<b>VACATION RATE – Absence exceeding 90 days</b> Telephone Internet TV	10.00/month + taxes and US fee 5.00 per month + tax – No reconnection fee .00/month – 20.00 reconnect fee	
	<b>ENHANCED CALLING FEATURES</b> Voice Mail Caller ID Call Waiting Call Forwarding Speed Dialing Selective Call Rejection Busy Call Transfer Sim Ring  <b>LONG DISTANCE CALLING</b> Basic Long-Distance Calling Rate Long Distance Pkg 1-800	3.50 3.00 2.00 2.00 2.00 2.00 2.00 2.00 4.00  10¢/min \$1.99/month + 6¢/min \$3.95/month 6¢/min	

FUND NO.	DESCRIPTION	FEE	AUTHORITY FOR FEE/CITY CODE REFERENCE/COMMENT
	<b>INTERNET SERVICES</b>		
	Dial-up Internet	21.95	
	Internet Lite	31.95	
	Internet Basic	37.95	
	Internet Super	67.95	
	<b>CABLE TV SERVICES</b>		
	Basic	23.20	
	Expanded	43.95	
	Silver	53.20	
	Gold	64.20	
	<b>Featured Plans</b>		
	HD	12.95	
	Sports	6.95	
	HBO	12.95	
	Showtime/TMC/Flix	12.95	
	Starz/Encore	12.95	
	Spanish	4.95	
	Additional Set-Top Box	2.99	
	HD Box	4.99	
	DVR	14.99	
	Remote	20.00	
	Commercial Multi-Unit Facilities with 10 or more units and a common connection as established December 29, 2008	8.00 per unit 4.50 per unit	
	Expanded Basic		
	HBO		
	<b>MISC. SERVICES</b>		
	Wire Maintenance Plan – Monthly rate	2.95 per service or 7.95 for all three services	
	New customer installation fee (Installation fee is waived for all competitor services that switch to WindomNet)	15.00 per service	
	Additional Outlet	55.00	
	Service Call	55.00	





January 29, 2009

Memo: Pool and Recreation Fee Changes

To: Windom City Council

CC: Steve Nasby, City Administrator

From: Al Baloun, Recreation Director

The following are recommendations made at the January 26, 2009 Parks & Recreation Commission Meeting for the following fee increases:

1. Pool Fees- Recommended to raise swimming lessons fees from \$25.00 to \$28.00 for the 2009 season.
2. Recreation Fees- Recommended to raise the adult sand volleyball league rates from \$100 a team to \$150.00 per team which would be the same as the adult softball league rates.

Also included for your information is the memo to commission members and sheets showing the history of the fees charged for the pool and recreation.

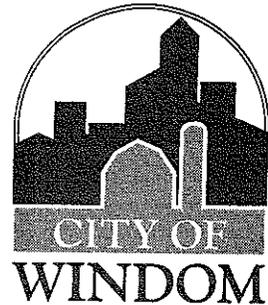


January 23, 2009

Memo: Pool and Recreation Fees

To: Windom Parks and Recreation Commission

From: Al Baloun  
Recreation Director



The following are my recommendations for 2009 Pool and Recreation Rates:

1. Due to the possibility of the Summer Pool season being decreased (Mid June-Mid August) I recommend no increases in daily or season pass rates at the Windom Pool. Rates were increased in 2008 on daily and pass rates. I do recommend an increase in swimming lesson rates from \$25 to \$30. Rates on swimming lessons have not been increased since 2005. In that time labor and Red Cross fees have increased. See the enclosed, "History of Pool Rates by Year" sheet for pool fees since 1992.
2. In 2008, Summer Program rates were increased in most of our programs. Fall programming was not increased. The following are my recommendations for 2009 Recreation programs:
  - a. Keep Summer 2009 programs at the 2008 rate.
  - b. Increase Sand Volleyball fee from \$100 to \$125. This will bring this rate more in line with the rates charged for Men's and Coed Softball. Last increase was in 2007.
  - c. Increase Programming rate for Soccer and Flag Football from \$30 to \$35. This was not increased in 2008.
  - d. See the Enclosed "Recreation Fees Charged" sheet that shows fee history since 1992.

If you have any questions on any of my fee recommendations, feel free to contact me before Monday's meeting.





## Recreation Fees Charged

### 1992

No Fees Charged- Only program held was Summer Baseball

### 1993, 1994 and 1995

1<sup>ST</sup> and 2<sup>ND</sup> Child /Program \$8

3<sup>RD</sup> and 4<sup>TH</sup> Child/ Program \$6

5<sup>TH</sup> or More Child/Program \$4

### 1996, 1997

1<sup>ST</sup> and 2<sup>ND</sup> Child/Program \$10

3<sup>RD</sup> and 4<sup>TH</sup> Child/Program \$ 8

5<sup>TH</sup> or More Child/Program \$ 6

### 1998, 1999, and 2000

\$ 12 Child/Program

### 2001

Summer Fast Pitch

Jr. High- \$30

Sr. High- \$35

All Other Programs \$12 Child/Program

### 2002

Flag Football \$12

Soccer \$12

Summer Fast Pitch

Jr. High \$35

Sr. High \$40

Summer Softball, Summer Baseball, Tykes, K T-Ball \$15

Hershey's Track \$25

### 2003

Flag Football \$17

Soccer \$17

Summer Fast Pitch

Jr. High- \$40

Sr. High- \$45

Summer Softball, Summer Baseball, Tykes, K T Ball \$20

Hershey's Track- \$25

**2007**

Baseball- \$30                      Friday Night Baseball- \$20  
    T Ball & Overhand- Meets 5 days a week for an hour- \$30  
    Pony League- \$50  
Softball- K – 6<sup>th</sup> Grade- \$30 Meets daily for an hour  
Fastpitch- (Girls)  
    Jr. High- \$50  
    Sr. High- \$55  
    12 & Under- \$30  
Hershey's Track- \$35  
Spring & Fall Soccer- K- 6<sup>th</sup> Grade- \$30- meets twice weekly  
Flag Football - \$30 practice once weekly with coach- play 5 to 6 games  
    2<sup>nd</sup> & 3<sup>rd</sup> Grade  
    4<sup>th</sup> – 6<sup>th</sup> Grade  
Adult Sand Volleyball- \$100

**2008**

Baseball- \$35                      Night Baseball- \$25  
    T Ball & Overhand- Meets 5 days a week for an hour- \$35  
    Pony League- \$50  
Softball- K – 6<sup>th</sup> Grade- \$35 Meets daily for an hour  
Fastpitch- (Girls)  
    Jr. High- \$50  
    Sr. High- \$55  
    12 & Under- \$35  
Hershey's Track- \$35  
Spring & Fall Soccer- K- 6<sup>th</sup> Grade- \$30- meets twice weekly  
Flag Football - \$30 practice once weekly with coach- play 5 to 6 games  
    2<sup>nd</sup> & 3<sup>rd</sup> Grade  
    4<sup>th</sup> – 6<sup>th</sup> Grade  
Adult Sand Volleyball- \$100

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	SECR REV FUND/CITY O	EXPENSE	1.00
MAYOR & COUNCIL	SEH	TRAFFIC INTEGRATION STUD	5,887.08
	Total for Department 101		5,888.08*
CITY OFFICE	DAVIS TYPEWRITER	MAINTENANCE CONTRACT	67.05
CITY OFFICE	ELECTRIC FUND	UTILITY BILLING	171.77
CITY OFFICE	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	30.00
CITY OFFICE	MII LIFE	VEBA	198.40
CITY OFFICE	STEVE NASBY	EXPENSE	66.50
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	80.00
CITY OFFICE	SECR REV FUND/CITY O	EXPENSE	40.64
	Total for Department 103		654.36*
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITY BILLING	47.92
P & Z / BUILDING OFF	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	30.00
P & Z / BUILDING OFF	MII LIFE	VEBA	148.80
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 106		250.72*
CITY HALL	JUSTIN DERICKSON	SNOW REMOVAL	180.00
CITY HALL	ELECTRIC FUND	MAINTENANCE	84.94
CITY HALL	ELECTRIC FUND	UTILITY BILLING	629.14
CITY HALL	SANDRA HERDER	CLEANING	330.32
CITY HALL	MELISSA PENAS	CLEANING	330.33
	Total for Department 115		1,554.73*
POLICE	ELECTRIC FUND	UTILITY BILLING	76.15
POLICE	MII LIFE	VEBA	1,398.96
POLICE	MN NCPERS LIFE INSUR	INSURANCE	144.00
POLICE	VOYAGER FLEET SERVIC	GAS	61.43
	Total for Department 120		1,680.54*
FIRE DEPARTMENT	ELECTRIC FUND	UTILITY BILLING	65.83
FIRE DEPARTMENT	MIDWEST WIRELESS	TELEPHONE	26.88
FIRE DEPARTMENT	SMOKE EATERS	SUBSCRIPTION	174.00
FIRE DEPARTMENT	VOYAGER FLEET SERVIC	GAS	2.47
FIRE DEPARTMENT	WINDOM FIRE SAFETY	MAINTENANCE	30.00
	Total for Department 125		299.18*
STREET	ELECTRIC FUND	UTILITY BILLING	3,980.72
STREET	BARRY MARCY	EXPENSE	40.03
STREET	MII LIFE	VEBA	755.44
STREET	MN NCPERS LIFE INSUR	INSURANCE	80.00
STREET	VOYAGER FLEET SERVIC	GAS	103.52
	Total for Department 140		4,959.71*
PARKS	ELECTRIC FUND	MAINTENANCE	1.10
PARKS	ELECTRIC FUND	UTILITY BILLING	28.09
PARKS	MII LIFE	VEBA	185.68
PARKS	MN NCPERS LIFE INSUR	INSURANCE	32.00
PARKS	SEH	WINDOM DAM PROJECT	1,403.33

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department 165	1,650.20*
		Total for Fund 01	16,937.52*
	MN PUBLIC FACILITIES BOND PAYMENTS		21,076.95
		Total for Department	21,076.95*
EQUIPMENT/F.A.	MN PUBLIC FACILITIES BOND PAYMENTS		2,073.62
		Total for Department 170	2,073.62*
		Total for Fund 02	23,150.57*
LIBRARY	ELECTRIC FUND	UTILITY BILLING	326.05
LIBRARY	SANDRA HERDER	CLEANING	330.33
LIBRARY	JOAN HUNTER	POSTAGE	33.32
LIBRARY	MELISSA PENAS	CLEANING	330.32
		Total for Department 171	1,020.02*
		Total for Fund 03	1,020.02*
	JOHN DEERE CREDIT	PRINCIPAL PAY	22,467.13
		Total for Department	22,467.13*
		Total for Fund 04	22,467.13*
AIRPORT	ELECTRIC FUND	MAINTENANCE	9.17
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	108.24
AIRPORT	MN REVENUE	07 STORM WATER PERMIT FE	400.00
AIRPORT	RED ROCK RURAL WATER	WATER	23.00
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	859.01
		Total for Department 174	1,399.42*
		Total for Fund 11	1,399.42*
AMBULANCE	ELECTRIC FUND	UTILITY BILLING	23.16
AMBULANCE	MN AMBULANCE ASSOC	DUES	660.00
		Total for Department 176	683.16*
		Total for Fund 13	683.16*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITY BILLING	1,186.05
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	284.88
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR	TELEPHONE	108.24
MULTI-PURPOSE BUILDI	MN DEPT OF PUBLIC SA	CONSUMPTION & DISPLAY	250.00
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
MULTI-PURPOSE BUILDI	VOYAGER FLEET SERVIC	GAS	27.61
		Total for Department 177	1,888.78*
		Total for Fund 14	1,888.78*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	7,280.95
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	299.02
LIQUOR	ELECTRIC FUND	UTILITY BILLING	767.12
LIQUOR	GRIGGS COOPER	MERCHANDISE	2,325.23
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	4,305.55
LIQUOR	JOHNSON BROS.	MERCHANDISE	8,279.71
LIQUOR	MII LIFE	VEBA	371.36
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	32.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	460.10
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	480.00
LIQUOR	WINE MERCHANTS	MERCHANDISE	80.00
LIQUOR	7-UP BOTTLING	MERCHANDISE	80.12
	Total for Department 180		24,761.16*
	Total for Fund 60		24,761.16*
	MN PUBLIC FACILITIES BOND PAYMENTS		23,708.25
	Total for Department		23,708.25*
WATER	ELECTRIC FUND	MAINTENANCE	95.04
WATER	ELECTRIC FUND	UTILITY BILLING	4,330.29
WATER	H P SUDS	BILLING CONTRACT SERVICE	150.00
WATER	MIDWEST DATA, INC	SPECIAL SERVICES	8.32
WATER	MII LIFE	VEBA	560.22
WATER	MN PUBLIC FACILITIES BOND PAYMENTS		9,480.60
WATER	MN NCPERS LIFE INSUR	INSURANCE	40.00
WATER	SECR REV FUND/CITY O	POSTAGE	6.10
WATER	VOYAGER FLEET SERVIC	GAS	106.13
	Total for Department 181		14,776.70*
	Total for Fund 61		38,484.95*
	SECR REV FUND/CITY O	REFUND-UTILITY PREPAYMEN	570.00
	SECR REV FUND/CITY O	REFUNDS-UTILITY PREPAYME	535.00
	JENNY GLIDDEN	REFUND-UTILITY PREPAYMEN	10.00
	VERA GLIDDEN	REFUND - UTILITY PREPAYM	10.00
	JAMIE HAUGEN	REFUND - UTILITY PREPAYM	125.00
	LANCE HOLMEN	REFUND - UTILITY PREPAYM	20.00
	KEN KRAEMER	REFUND - UTILITY PREPAYM	10.00
	KEVIN LOAF	REFUND - UTILITY PREPAYM	125.00
	AUSTINETTE NERHUS	ELEC REFUND - 12/1 TO 12	.44
	Total for Department		1,405.44*
ELECTRIC	ELECTRIC FUND	UTILITY BILLING	267.76
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	150.00
ELECTRIC	MIDWEST DATA, INC	SPECIAL SERVICES	8.32
ELECTRIC	MII LIFE	VEBA	1,049.86
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	96.00
ELECTRIC	SECR REV FUND/CITY O	EXPENSE	6.00
ELECTRIC	SECR REV FUND/CITY O	POSTAGE	5.73

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	VOYAGER FLEET SERVIC	GAS	54.08
ELECTRIC	BANK MIDWEST	NSF CHECK	293.84
ELECTRIC	PRISCILLA BONDE	ENERGY REBATE	100.00
ELECTRIC	AMY FUCHS	ENERGY REBATE	100.00
ELECTRIC	MARY HOLMEN	ENERGY REBATE	100.00
ELECTRIC	RON KUECKER	ENERGY REBATE	100.00
ELECTRIC	JOEL LUITJENS	ENERGY REBATE	100.00
ELECTRIC	BRUCE RAY	ENERGY REBATE	100.00
ELECTRIC	AUSTINETTE NERHUS	ELEC REFUND - 12/1 TO 12	6.96
	Total for Department 182		2,538.55*
	Total for Fund 62		3,943.99*
	MN PUBLIC FACILITIES BOND PAYMENTS		104,779.77
	Total for Department		104,779.77*
SEWER	ELECTRIC FUND	UTILITY BILLING	14,429.32
SEWER	H P SUDS	BILLING CONTRACT SERVICE	150.00
SEWER	MIDWEST DATA, INC	SPECIAL SERVICES	8.32
SEWER	MII LIFE	VEBA	931.58
SEWER	MN PUBLIC FACILITIES	BOND PAYMENTS	21,725.88
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
SEWER	VOYAGER FLEET SERVIC	GAS	86.99
	Total for Department 183		37,404.09*
	Total for Fund 63		142,183.86*
ARENA	ELECTRIC FUND	MAINTENANCE	256.19
ARENA	ELECTRIC FUND	UTILITY BILLING	5,397.54
ARENA	MII LIFE	VEBA	371.36
ARENA	MN NCPERS LIFE INSUR	INSURANCE	32.00
	Total for Department 184		6,057.09*
	Total for Fund 64		6,057.09*
	BANK MIDWEST	LOAN PAYMENT	4,000.00
	Total for Department		4,000.00*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	294.80
ECONOMIC DEVELOPMENT	AARON BACKMAN	SUPPLIES	10.00
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITY BILLING	125.76
ECONOMIC DEVELOPMENT	GODFATHER'S PIZZA	EXPENSE	33.78
ECONOMIC DEVELOPMENT	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	30.00
ECONOMIC DEVELOPMENT	LAMAR COMPANIES	SIGN	325.00
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	235.28
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	24.00
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	EXPENSE	5.00
ECONOMIC DEVELOPMENT	SO. CENTRAL ELECTRIC	POWER COST	39.42
ECONOMIC DEVELOPMENT	WINDOM FIRE SAFETY	MAINTENANCE	293.62
	Total for Department 187		1,416.66*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 67			5,416.66*
	MN 9-1-1 PROGRAM	911 SERVICE	998.26
	KELSIE JURGENS	REFUND - STATEMENT CREDI	3.24
Total for Department			1,001.50*
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,574.57
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	9.75
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITY BILLING	1,437.20
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	5,058.90
TELECOMMUNICATIONS	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	30.00
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	450.00
TELECOMMUNICATIONS	KARE 11 TELEVISION	SUBSCRIBER	422.10
TELECOMMUNICATIONS	MIDWEST DATA, INC	SPECIAL SERVICES	24.95
TELECOMMUNICATIONS	MIDWEST WIRELESS	TELEPHONE	364.87
TELECOMMUNICATIONS	MII LIFE	VEBA	665.78
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	22,722.75
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	64.00
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	NEUSTAR, INC.	MAINTENANCE	398.77
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	10.00
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	18.15
TELECOMMUNICATIONS	TASHA JOHNSON	REFUND - STATEMENT CREDI	29.82
TELECOMMUNICATIONS	KELSIE JURGENS	REFUND - STATEMENT CREDI	49.81
Total for Department 199			33,366.42*
Total for Fund 69			34,367.92*
	MN NCPERS LIFE INSUR	INSURANCE	32.00
Total for Department			32.00*
Total for Fund 70			32.00*
Grand Total			322,794.23*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	COREY MARICLE	EXPENSE	192.49
		Total for Department 101	192.49*
CITY OFFICE	U S POSTAL SERVICE	POST OFFICE BOX	13.16
		Total for Department 103	13.16*
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	59.87
		Total for Department 106	59.87*
FIRE DEPARTMENT	HEIMAN FIRE EQUIP. C	MAINTENANCE	386.05
FIRE DEPARTMENT	QUEST	TELEPHONE	58.66
FIRE DEPARTMENT	U S POSTAL SERVICE	POST OFFICE BOX	13.07
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	23.54
		Total for Department 125	481.32*
STREET	ERICKSON OIL CO	GAS	2,062.20
STREET	MN STATE RETIREMENT	MIKE PANKONIN HCSP	9,959.47
STREET	QUEST	TELEPHONE	58.66
STREET	U S POSTAL SERVICE	POST OFFICE BOX	13.07
STREET	VET'S WHOA N'GO	GAS	648.69
		Total for Department 140	12,742.09*
PARKS	MTI DISTRIBUTING, IN	REGISTRATION	250.00
		Total for Department 165	250.00*
		Total for Fund 01	13,738.93*
LIBRARY	JUSTIN DERICKSON	SNOW REMOVAL	185.00
		Total for Department 171	185.00*
		Total for Fund 03	185.00*
POOL	U S POSTAL SERVICE	POST OFFICE BOX	13.07
		Total for Department 175	13.07*
		Total for Fund 12	13.07*
AMBULANCE	QUEST	TELEPHONE	58.66
AMBULANCE	KIM POWERS	EXPENSE	15.47
AMBULANCE	U S POSTAL SERVICE	POST OFFICE BOX	13.07
AMBULANCE	VET'S WHOA N'GO	GAS	867.82
		Total for Department 176	955.02*
		Total for Fund 13	955.02*
MULTI-PURPOSE BUILDI	U S POSTAL SERVICE	POST OFFICE BOX	13.07
		Total for Department 177	13.07*
		Total for Fund 14	13.07*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,503.60

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	8,944.10
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,649.59
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,070.07
LIQUOR	U S POSTAL SERVICE	POST OFFICE BOX	13.07
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	5,317.65
	Total for Department 180		20,498.08*
	Total for Fund 60		20,498.08*
WATER	H P SUDS	BILLING CONTRACT SERVICE	150.00
WATER	MIDWEST DATA, INC	UTILITY BILL-SERVICES	1,566.73
WATER	MIDWEST WIRELESS	TELEPHONE	49.23
WATER	QUEST	TELEPHONE	58.66
WATER	U S POSTAL SERVICE	POST OFFICE BOX	13.07
	Total for Department 181		1,837.69*
	Total for Fund 61		1,837.69*
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	150.00
ELECTRIC	MIDWEST DATA, INC	UTILITY BILL-SERVICES	759.61
ELECTRIC	QUEST	TELEPHONE	55.21
ELECTRIC	U S POSTAL SERVICE	POST OFFICE BOX	13.07
ELECTRIC	BRAD BUSSA	CLEANING	184.60
	Total for Department 182		1,162.49*
	Total for Fund 62		1,162.49*
SEWER	ERICKSON OIL CO	GAS	86.84
SEWER	H P SUDS	BILLING CONTRACT SERVICE	150.00
SEWER	MIDWEST DATA, INC	UTILITY BILL-SERVICES	759.61
SEWER	MIDWEST WIRELESS	TELEPHONE	49.23
SEWER	QUEST	TELEPHONE	259.69
SEWER	U S POSTAL SERVICE	POST OFFICE BOX	13.07
	Total for Department 183		1,318.44*
	Total for Fund 63		1,318.44*
ARENA	U S POSTAL SERVICE	POST OFFICE BOX	13.07
ARENA	VET'S WHOA N'GO	GAS	34.65
	Total for Department 184		47.72*
	Total for Fund 64		47.72*
ECONOMIC DEVELOPMENT	HANEFELD CUSTOM BUIL	SPEC BLDG PROJECT	1,109.00
ECONOMIC DEVELOPMENT	U S POSTAL SERVICE	POST OFFICE BOX	13.07
	Total for Department 187		1,122.07*
	Total for Fund 67		1,122.07*
RIVERBLUFF ESTATES	MARK MARCY	SNOW REMOVAL	240.00

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN PAYMENT	641.47
		Total for Department 166	881.47*
		Total for Fund 68	881.47*
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	450.00
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILL-SERVICES	1,661.64
TELECOMMUNICATIONS	U S POSTAL SERVICE	POST OFFICE BOX	13.07
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	215.80
TELECOMMUNICATIONS	VET'S WHOA N'GO	GAS	50.68
		Total for Department 199	2,391.19*
		Total for Fund 69	2,391.19*
	COLONIAL LIFE INSURA	INSURANCE	22.05
		Total for Department	22.05*
		Total for Fund 70	22.05*
		Grand Total	44,186.29*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	1,078.18
MAYOR & COUNCIL	LAMPERTS YARDS, INC.	MAINTENANCE	224.01
MAYOR & COUNCIL	MCDONALD & SCHRAMEL	LEGAL FEES	157.50
	Total for Department 101		1,459.69*
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	26.62
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	23.05
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
CITY OFFICE	PAMIDA	SUPPLIES	34.06
CITY OFFICE	DENNIS L. RICK LTD	AUDIT SERVICE	500.00
	Total for Department 103		589.51*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	11.50
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
P & Z / BUILDING OFF	PAMIDA	SUPPLIES	11.82
	Total for Department 106		29.10*
CITY HALL	COLE PAPER INC.	SUPPLIES	115.56
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.38
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	CULLIGAN	SERVICE	12.50
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
CITY HALL	HEARTLAND PAPER COMP	SUPPLIES	72.68
CITY HALL	M&G DISTRIBUTORS	MAINTENANCE	373.85
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	2,834.63
	Total for Department 115		3,526.07*
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	MCDONALD & SCHRAMEL	COPYING FEES	10.00
POLICE	MCDONALD & SCHRAMEL	LEGAL FEES	3,496.50
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	FLEET SERVICES DIVIS	LEASE CAR	2,581.06
POLICE	WINDOM AREA HOSPITAL	TESTING	34.54
POLICE	WINDOM TOWING CO	TOWING	216.73
	Total for Department 120		7,836.33*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	WASTE MANAGEMENT OF	HAUL GARBAGE	11.51
FIRE DEPARTMENT	DAN'S OFFICE SUPPLY	SUPPLIES	47.93
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
FIRE DEPARTMENT	WINDOM AREA HOSPITAL	TESTING	138.16
FIRE DEPARTMENT	CARQUEST AUTO PARTS	MAINTENANCE	14.87
	Total for Department 125		430.75*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		212.50*
ANIMALS	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	230.01
	Total for Department 135		230.01*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
STREET	AMUNDSON DIG	MAINTENANCE	212.50
STREET	CITIZEN PUBLISHING C	ADVERTISING	193.50
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	124.94
STREET	DAN'S OFFICE SUPPLY	SUPPLIES	38.84
STREET	DICKS WELDING	MAINTENANCE	154.00
STREET	LEWIS FAMILY DRUG #5	MEDICINE CABINET	39.67
STREET	FOX BROTHERS	MAINTENANCE	233.85
STREET	GCC CRMI	MAINTENANCE	1,735.00
STREET	GRAINGER	MAINTENANCE	407.13
STREET	LUCAN COMMUNITY TV I	MAINTENANCE	290.13
STREET	MCDONALD & SCHRAMM	LEGAL FEES	304.50
STREET	MACQUEEN EQUIP. CO.	MAINTENANCE	1,116.74
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
STREET	MESSER MACHINE & MFG	MAINTENANCE	778.25
STREET	MILLS & MILLER, INC	SALT	3,581.01
STREET	PRAXAIR DISTRIBUTION	SERVICE	88.02
STREET	RDO EQUIPMENT	MAINTENANCE	829.84
STREET	RUNNING'S SUPPLY	MAINTENANCE	70.81
STREET	SCHWALBACH HARDWARE	MAINTENANCE	94.08
STREET	WINDOM AREA HOSPITAL	TESTING	34.54
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	1,941.42
STREET	WINDOM FARM SERVICE	MAINTENANCE	3.12
STREET	CARQUEST AUTO PARTS	MAINTENANCE	464.04
STREET	WINTER EQUIPMENT CO.	MAINTENANCE	520.93
	Total for Department 140		13,387.64*
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	WINDOM AREA HOSPITAL	TESTING	17.27
	Total for Department 165		54.77*
	Total for Fund 01		27,756.37*
LIBRARY	BETTY CROCKER	SUBSCRIPTION	14.95
LIBRARY	CENTER POINT LARGE P	BOOKS	82.68
LIBRARY	CITIZEN PUBLISHING C	ADVERTISING	458.40
LIBRARY	COLE PAPER INC.	SUPPLIES	115.56
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DAN'S OFFICE SUPPLY	SUPPLIES	165.77
LIBRARY	DEMCO	SUPPLIES	81.86
LIBRARY	GALE	BOOKS	232.49
LIBRARY	GOOD HOUSEKEEPING	SUBSCRIPTION	15.00
LIBRARY	HEARTLAND PAPER COMP	SUPPLIES	41.26
LIBRARY	INGRAM	BOOKS	1,202.84
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	KIPLINGER'S	SUBSCRIPTION	23.95
LIBRARY	LIFE BOOKS	BOOK	39.90
LIBRARY	MAXIMUM PC	SUBSCRIPTION	12.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	265.72
LIBRARY	NATL GEOGRAPHIC SOCI	SUBSCRIPTION	34.00

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	PLUM CREEK LIBRARY	SUPPLIES	1,027.27
LIBRARY	PLUM CREEK LIBRARY	SYSTEM UPGRADE	3,748.00
LIBRARY	QUILTER'S WORLD	SUBSCRIPTION	19.97
LIBRARY	RECORDED BOOKS, LLC	AUDIO	5.95
LIBRARY	READERS SERVICE	BOOKS	44.14
LIBRARY	READERS DIGEST - AUD	SUBSCRIPTION	29.96
LIBRARY	TIME LIFE BOOK	BOOK	44.90
LIBRARY	WORLD ALMANAC EDUCAT	SUBSCRIPTION	9.95
LIBRARY	PACK-O-FUN	SUBSCRIPTION	21.97
LIBRARY	PILLSBURY	SUBSCRIPTION	19.95
LIBRARY	DISNEY MOVIE CLUB	MOVIES	38.72
	Total for Department 171		7,824.16*
	Total for Fund 03		7,824.16*
	REED BUSINESS INFORM	ADVERTISING	317.34
	WENCK ASSOCIATES, IN	09 STREE IMP (4TH)	57,105.20
	Total for Department		57,422.54*
	Total for Fund 09		57,422.54*
AIRPORT	MESSER MACHINE & MFG	MAINTENANCE	59.54
AIRPORT	RUNNING'S SUPPLY	MAINTENANCE	7.65
AIRPORT	CARQUEST AUTO PARTS	MAINTENANCE	52.92
	Total for Department 174		120.11*
	Total for Fund 11		120.11*
POOL	K.R. SCHOELER ENTERP	SUPPLIES	2,283.77
	Total for Department 175		2,283.77*
	Total for Fund 12		2,283.77*
AMBULANCE	BOUND TREE MEDICAL,	EQUIPMENT	33.22
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	78.92
AMBULANCE	GODFATHER'S PIZZA	EXPENSE	57.49
AMBULANCE	HIGLEY FORD SALES	MAINTENANCE	22.96
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	20.69
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	572.33
AMBULANCE	RUNNING'S SUPPLY	MAINTENANCE	8.38
AMBULANCE	JIM SKARPHOL	EXPENSE	108.98
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	962.35
AMBULANCE	WINDOM AREA HOSPITAL	TESTING	69.08
AMBULANCE	WINDOM FARM SERVICE	MAINTENANCE	74.26
AMBULANCE	ZOLL MEDICAL CORPORA	SUPPLIES	455.82
	Total for Department 176		2,664.48*
	Total for Fund 13		2,664.48*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MULTI-PURPOSE BUILDI	CITIZEN PUBLISHING C	ADVERTISING	175.00
MULTI-PURPOSE BUILDI	COLE PAPER INC.	SUPPLIES	326.88
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	54.23
MULTI-PURPOSE BUILDI	DAN'S OFFICE SUPPLY	SUPPLIES	39.94
MULTI-PURPOSE BUILDI	SUNSHINE FOODS	SUPPLIES	64.08
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	456.55
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	140.80
MULTI-PURPOSE BUILDI	LIVEWIRE PRINTING	ADVERTISING	225.75
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	MERCHANDISE	129.77
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	37.76
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	83.94
MULTI-PURPOSE BUILDI	WINDOM AREA HOSPITAL	TESTING	34.54
	Total for Department 177		1,769.24*
	Total for Fund 14		1,769.24*
	RON'S ELECTRIC	CONSTR FOR HAMMERS FURN-	3,441.00
	SCHWALBACH HARDWARE	SERVICE TO WD CHAMBER FO	3,924.00
	Total for Department		7,365.00*
	Total for Fund 17		7,365.00*
LIQUOR	ADRIAN'S PLUMBING	MAINTENANCE	68.16
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	43.00
LIQUOR	CULLIGAN	SERVICE	7.67
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	45.79
LIQUOR	DAN'S OFFICE SUPPLY	SUPPLIES	170.39
LIQUOR	GOPHER ALARMS	SERVICE	51.12
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	362.15
LIQUOR	KDOM RADIO	ADVERTISING	70.00
LIQUOR	PEPSIAMERICAS	MERCHANDISE	244.90
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	874.29
LIQUOR	DENNIS L. RICK LTD	AUDIT SERVICE	1,500.00
LIQUOR	S&K LINES	FREIGHT	516.15
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	149.25
	Total for Department 180		4,142.28*
	Total for Fund 60		4,142.28*
WATER	AMERICAN PAYMENT CEN	SERVICE	16.50
WATER	COTTONWOOD CO TREASU	DISPATCHING	100.00
WATER	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
WATER	DAN'S OFFICE SUPPLY	SUPPLIES	60.32
WATER	HAWKINS, INC	CHEMICALS	1,601.66
WATER	GCC CRMI	MAINTENANCE	80.83
WATER	GOPHER STATE ONE CAL	LOCATE	19.08
WATER	SUNSHINE FOODS	SUPPLIES	15.26
WATER	JIFFY-JR. PRODUCTS	SUPPLIES	93.48
WATER	MCDONALD & SCHRAMEL	LEGAL FEES	126.00

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

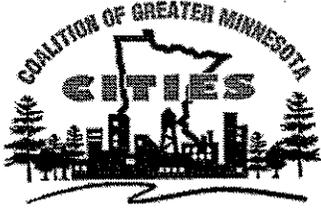
Department	Vendor Name	Description	Amount
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	NORTHLAND CHEMICAL C	SUPPLIES	79.57
WATER	QUALITY GLASS	MAINTENANCE	181.05
WATER	DENNIS L. RICK LTD	AUDIT SERVICE	1,000.00
WATER	RUNNING'S SUPPLY	MAINTENANCE	85.19
WATER	SCHWALBACH HARDWARE	MAINTENANCE	78.96
WATER	SVOBODA EXCAVATING,	MAINTENANCE	2,055.00
WATER	WERNER ELECTRIC	MAINTENANCE	115.40
	Total for Department 181		5,851.80*
	Total for Fund 61		5,851.80*
	BORDER STATES ELECTR	INVENTORY	4,272.87
	J. H. LARSON	MAINTENANCE	376.37
	RESCO	INVENTORY	916.97
	WERNER ELECTRIC	MAINTENANCE	417.89
	WESCO DISTRIBUTION,	MAINTENANCE	818.15
	Total for Department		6,802.25*
ELECTRIC	AMERICAN PAYMENT CEN	SERVICE	16.50
ELECTRIC	BURMEISTER ELECTRIC	MAINTENANCE	1,059.68
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	209.10
ELECTRIC	COLE PAPER INC.	SUPPLIES	83.76
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	WASTE MANAGEMENT OF	HAUL GARBAGE	81.08
ELECTRIC	DAKOTA SUPPLY GROUP	MAINTENANCE	208.24
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	19.10
ELECTRIC	KDOM RADIO	ADVERTISING	751.30
ELECTRIC	LAMPERTS YARDS, INC.	MAINTENANCE	15.51
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
ELECTRIC	M&G DISTRIBUTORS	MAINTENANCE	492.01
ELECTRIC	MN MUNICIPAL UTILITI	SERVICE	250.00
ELECTRIC	NORTHLAND CHEMICAL C	SUPPLIES	233.46
ELECTRIC	RADIANT HEAT	MAINTENANCE	211.10
ELECTRIC	DENNIS L. RICK LTD	AUDIT SERVICE	1,000.00
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	15.21
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	65.47
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	67.96
ELECTRIC	WERNER ELECTRIC	MAINTENANCE	25.83
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM AREA HOSPITAL	TESTING	104.08
ELECTRIC	WINDOM AREA HOSPITAL	UTILITY AGREEMENT	7,200.00
ELECTRIC	WINDOM QUICK PRINT	SUPPLIES	644.17
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	30.35
	Total for Department 182		14,177.19*
	Total for Fund 62		20,979.44*
SEWER	AMERICAN PAYMENT CEN	SERVICE	16.50

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	COTTONWOOD CO TREASU	DISPATCHING	100.00
SEWER	DAN'S OFFICE SUPPLY	SUPPLIES	75.33
SEWER	ELECTRIC PUMP	MAINTENANCE	101.18
SEWER	GOPHER STATE ONE CAL	LOCATE	19.08
SEWER	GRAHAM TIRE	TIRES	219.94
SEWER	GRAINGER	MAINTENANCE	89.44
SEWER	JIFFY-JR. PRODUCTS	SUPPLIES	93.48
SEWER	KRUEGER BODY SHOP	TIRES	48.00
SEWER	MCDONALD & SCHRAMBL	LEGAL FEES	52.50
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
SEWER	MESSER MACHINE & MFG	MAINTENANCE	6.34
SEWER	MN VALLEY TESTING	TESTING	3,459.60
SEWER	QUALITY GLASS	MAINTENANCE	181.05
SEWER	DENNIS L. RICK LTD	AUDIT SERVICE	1,000.00
SEWER	RUNNING'S SUPPLY	MAINTENANCE	68.16
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	144.24
SEWER	STAPLES OIL CO	FUEL	789.42
SEWER	WINDOM AREA HOSPITAL	TESTING	34.54
SEWER	CARQUEST AUTO PARTS	MAINTENANCE	22.17
SEWER	WINDOM TOWING CO	TIRES	1,321.05
	Total for Department 183		7,847.79*
	Total for Fund 63		7,847.79*
ARENA	AMERIPRIDE LINEN CO	SERVICE	95.92
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	125.33
ARENA	FERRELLGAS	GAS	144.75
ARENA	A H HERMEL CANDY & T	MERCHANDISE	198.18
ARENA	JANITOR'S CLOSET, LT	SUPPLIES	137.53
ARENA	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
ARENA	NORTHLAND CHEMICAL C	SUPPLIES	74.70
ARENA	R & R SPECIALTIES	MAINTENANCE	206.73
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	191.66
ARENA	STONER INDUSTRIAL, I	SERVICE	9.52
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	27.29
ARENA	WINDOM PAINTING	MAINTENANCE	69.23
	Total for Department 184		1,286.61*
	Total for Fund 64		1,286.61*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	90.00
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	155.26
ECONOMIC DEVELOPMENT	SUNSHINE FOODS	SUPPLIES	50.70
ECONOMIC DEVELOPMENT	LUCAN COMMUNITY TV I	MAINTENANCE	21.30
ECONOMIC DEVELOPMENT	MCDONALD & SCHRAMBL	RECORDING FEES	92.00
ECONOMIC DEVELOPMENT	PAMIDA	SUPPLIES	20.11
	Total for Department 187		429.37*
	Total for Fund 67		429.37*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	AMERICAN PAYMENT CEN	SERVICE	49.50
TELECOMMUNICATIONS	WASTE MANAGEMENT OF	HAUL GARBAGE	77.81
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	57.24
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	1,455.35
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	PREMISE INSTALL MATERIAL	2,645.73
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	88.00
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	246.07
TELECOMMUNICATIONS	ONVOY, INC	BANDWIDTH BILLING	3,680.19
TELECOMMUNICATIONS	DENNIS L. RICK LTD	AUDIT SERVICE	2,000.00
TELECOMMUNICATIONS	RFD TV	SUBSCRIBERS	203.67
TELECOMMUNICATIONS	JEREMY ROLFES	SERVICE INTERNET	51.20
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SERVICE	833.33
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.14
TELECOMMUNICATIONS	WINDOM ARENA	SIGN RENTAL	200.00
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	ZAYO BANDWIDTH	BANDWIDTH BILLING	3,410.81
TELECOMMUNICATIONS	NECA	SERVICE	150.00
	Total for Department 199		15,373.71*
	Total for Fund 69		15,373.71*
AFSCME	UNION DUES		234.90
LOCAL UNION #949	UNION DUES		1,461.46
	Total for Department		1,696.36*
	Total for Fund 70		1,696.36*
	Grand Total		164,813.03*



Coalition of Greater Minnesota Cities  
**CGMC in Brief**

February 12, 2009

Contact: Tim Flaherty  
651-225-8840

**CGMC members  
engage media, public  
in fight for LGA**

CGMC would like to commend our members who have recently been interviewed by their local media regarding LGA and budget cuts. The statewide media attention has demonstrated to the public and legislators that further reductions in LGA will have profound and lasting effects on the economic health of our cities. News stories from Owatonna and Granite Falls are attached as examples.

In other communications efforts, **the City of Austin prepared an excellent presentation** for its residents that explains the importance of LGA in an effective, accessible way. This presentation and an accompanying handout are attached. We encourage you to create a similar presentation for your residents that outlines why the state has an LGA program, how it funds essential services in your city, and what will happen to services and tax rates if the program's funding is cut. Your presentation could be delivered at a council meeting, town hall forum, or at a meeting of your Citizens Task Force (if you haven't started a Citizens Task Force yet, see the attached handout with directions for doing so).

**UPDATE: Legislators  
coming to a city near  
you, sign up to speak**

As announced last week, legislators will be touring the state to discuss the governor's budget proposal. Tour stops are scheduled for February 19<sup>th</sup> and 20<sup>th</sup>. Attached is a list of specific locations and times. Please note that there is a time change for the Alexandria tour stop, and an address correction for the Rochester tour stop.

The House is also inviting anyone interested in attending these forums to sign up for a chance to speak in front of the attending legislators. You can sign up to speak on the House website here:

<http://www.house.leg.state.mn.us/budgettownhallmeetings.asp>

While signing up is not a guarantee (based on turnout) that someone will get a chance to speak, House and Senate staff will make an effort to prioritize those that sign up ahead of time. Be sure to sign up today!



## **LGA press tour hits Bemidji, Moorhead**

This week, CGMC President Wayne Wolden, Mayor of Wadena, made stops in Bemidji and Moorhead to hold press conferences with the local mayors to discuss the importance of LGA. Participating cities included Bemidji, Moorhead, Breckenridge, Dilworth, and Fergus Falls. Television crews and news reporters did an excellent job of covering our story, which you can read about in the attached news round-up.

## **Stimulus Bill Update**

Late Wednesday night, U.S. House and Senate negotiators settled on an approximately \$790 billion economic stimulus bill. Senate passage of the conference bill could come as early as today, with the House expected to follow suit over the weekend. The President will likely sign the bill before President's day on Monday. The White House estimates the stimulus bill will create or save 66,000 jobs in Minnesota.

Although specific details are not yet available, a few items of significance to greater Minnesota are known, including (all figures are national):

- \$29 billion for modernizing roads and bridges, ½ of which must be obligated within 120 days (an additional \$5.5 billion grant program for infrastructure appears to have been cut in conference)
- \$8.4 billion for investments in transit and \$8 billion for investment in high-speed rail (includes funds for new construction, modernization, and purchasing)
- \$7 billion for extending broadband services to underserved communities
- \$18 billion for clean water, flood control, and environmental restoration
- \$8 billion to state governments ("state stabilization") for public safety and other government services. It is unclear at this time whether this money will flow through the governor's office or the state Legislature.

Two interesting procedural questions were raised by Minnesota lawmakers during a Legislative Commission on Planning and Fiscal Policy: first, whether money allocated to state governments must flow through the state Legislature due to constitutional grounds, and second, whether any federal stimulus money must first be used to refill the state budget reserve (presently at \$0) as required by Minnesota law. The governor and state lawmakers will discuss these issues in the coming days.



## **General Fund Reductions for Greater MN Transit**

The governor's 2010-2011 budget proposal cuts the general fund appropriation for greater Minnesota transit by approximately \$7.24 million for the biennium, with one-time and on-going reductions. The 2010-2011 total amount proposed by the governor for greater Minnesota transit is \$33,720,000. In contrast, the general fund appropriation for metropolitan area transit remains constant between 2009 and the 2010-2011 biennium at \$73,324,000/year (or \$146,648,000 for the 2010-2011 biennium). Projected MVST revenues (through the Transit Assistance Account) for greater Minnesota are up by over \$18.2 million from the 2008-2009 biennium.

Of concern to many cities in greater Minnesota is the timing of disbursements to greater Minnesota transit systems from the state's Office of Transit. According to testimony at a House hearing, some greater Minnesota transit systems are facing challenges with their transit cash flow accounts due to delays in payments from the state. According to MnDOT, 40 contracts with greater Minnesota transit offices have been executed, with 25 remaining.

## **Sign up to attend LMC's Joint Legislative Conference**

The League of Minnesota Cities is inviting cities to sign up for its annual Joint Legislative Conference for Cities, Counties, Schools and Townships, which will be held April 29, 2009 at the Crowne Plaza in St. Paul and at the Capitol.

Event highlights include:

- Updated information about the League's 2009 legislative priorities & top issues affecting city governments
- Panel session with legislative leaders
- Opportunity to lobby your legislators

**Register online starting March 6 at [www.lmc.org](http://www.lmc.org)**

Registration fee: \$80 (includes breakfast, lunch and transportation to and from the Capitol)

Questions? Contact Cathy Dovidio at (651) 281-1250, 800-925-1122 or [cdovidio@lmc.org](mailto:cdovidio@lmc.org)

Lodging Information (lodging not included in fee)

Crowne Plaza Hotel St. Paul—Riverfront  
11 East Kellogg Blvd., St. Paul, MN 55101  
(651) 292-1900 or (866) 422-3185  
[www.crowneplaza.com/stpaul](http://www.crowneplaza.com/stpaul)

## **CGMC casting call**

As part of our LGA media campaign, CGMC is looking for several greater Minnesota families with young children to join us in St. Paul for a press conference on the importance of strong cities. If you know a family that is concerned about funding for public safety, libraries, parks, and fire protection, and could join us later in February, please contact [Erin Flaherty](#).



Printed 2/4/09 in the Owatonna People's Press

**City anticipates impact of another state deficit**  
CLARE KENNEDY

OWATONNA — City Administrator Kris Busse warned the Owatonna City Council members Tuesday that cuts in state aid the city has received may grow worse if another projected short-term deficit becomes a reality rather than a prediction.

To cope with the looming \$4.8 billion state deficit, the City of Owatonna definitely will lose \$700,000 in Local Government Aid this year, Busse said. And the city is likely staring down a \$1.4 million loss in 2010.

But, she said, there's more.

The state may be facing another short-term budget deficit, Busse told the council during its Tuesday meeting, that will require immediate action by the state. And that, she said, may mean larger cuts than previously thought for the city.

"That's going to put us in a position of dire straits," said Council President Bill Thompson. "And all indications are that these numbers are going to get larger, not smaller."

If this is indeed the case, the city is in for a grim repeat of the events of December 2008, when the state discovered a \$426 million budget shortfall just halfway through its fiscal year, which ends in June 2009.

To make up for the shortfall, Gov. Tim Pawlenty decided to "unallot" LGA funds that were due on Dec. 15, 2008, less than two weeks before the city's budget year ended.

The City of Owatonna took a sizable loss as the governor slashed \$535,000 from the \$2 million LGA payment. With no time to make up for the cut, the city council had to dip into reserves to fill the sudden hole.

Now, cities and counties across the state may be in for round two.

"The \$535,000 they cut may have been too little," Busse said. "But unlike December, there's nowhere left to cut."

In anticipation of losses in LGA for 2009, in early January, Busse and Owatonna Finance Director Brad Svenby began working on a list of city services and programs they could eliminate to cut the budget down to size. Their original intent was to shear \$500,000 from the 2009 budget. After the governor released a proposed budget last week, it was revealed that Pawlenty intended to cut more — \$700,000. Busse and Svenby began to re-vamp their plan accordingly.

But now it appears the city will probably have to go even further.

"At what point will we have to look at cutting essential services?" Council Member John Moen asked.

"I think we're already there," Thompson said.

Busse said state officials have not yet put a number to the impending deficit, but they should have specific information after the state releases another budget forecast on March 3.

Nevertheless, Busse advised the council to wait to act until exact figures come out.

Printed 2/5/09 in the Granite Falls Tribune

## LGA cuts mean cuts to local city services

Kathy Velde Staff Writer

Granite Falls Mayor Dave Smiglewski led the members of the Granite Falls City Council through the realities of the most recent budget proposal presented by Governor Tim Pawlenty.

"We know the governor has to come up with the money from somewhere. It would be nice if it were fair," said the mayor. The cities are facing cuts because the state has a deficit. One way the governor is proposing to address the deficit is for the state to withhold promised Local Government Aid (LGA) and Market Value Homestead Credit (MVHC).

Mayor Smiglewski was referring to inequities in the amounts being withheld from the cities. "Is anyone looking at that?" He went on to explain that the City of Minnetonka will see no loss in LGA funds but will see a loss of \$931,398 over two years in MVHC while the City of Marshall will see no loss in MVHC they will see a total cut in LGA funds of \$1,210,734 over the two years. "It's just not fair. Marshall loses over \$1.2 million while a city five times its size sees a reduction of under \$1 million. The proposal takes more away from stand alone communities and less from the metro suburbs."

The most recent forecast shows a \$4.8 billion deficit for the biennium. The city's cut could be larger than the governor's proposal, because the state could have another \$1 to \$2 billion deficit in the next forecast which is expected to be released on March 4.

Unlike the unallotment of LGA payments the governor held back in December of 2008, all cities will be effected by the 2009 and 2010 LGA cuts. Last year, cities with populations of under 1,000 were exempt.

Statewide the facts of the governor's budget proposal includes a 15 percent reduction in funds - \$77,800,000 - in 2009 and a 31 percent reduction in funds - \$168,000,000 in 2010.

"The worst part of this whole situation is that we can't levy any increases for 2009 to off-set the unallotment in 2008 or the cuts in 2009. By law, the city was mandated to set it's tax levy before the governor unallotted the LGA funds and cut the funds for this year," said Granite Falls City Manager Bill Lavin. Lavin went on to explain that the ways to make up for the loss of LGA funds are to take money from the General Fund, to reduce services or wait to see if the legislature will allow cities to increase their tax levy for 2009.

According to information released by the Coalition of Greater Minnesota Cities (CGMC), the legislature is not proposing changes in levy limits which means in 2010 cities can levy back the amount lost in LGA in 2008 and the aid lost in 2010, but not the aid lost in 2009.

With Pawlenty's unallotment of \$79,007 last December; the proposed cuts in 2009 of \$102,994 and the cuts in 2010 of \$215,069 the City of Granite Falls will see a reduction of 19 percent from the original amounts.

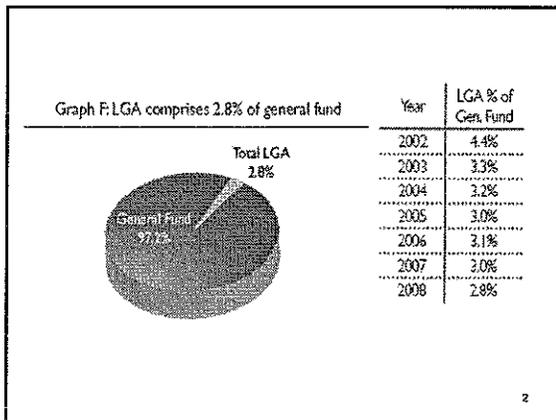
The harsh reality is that the City will be forced to make up the loss in revenue of \$397,070. Lavin has requested that department heads review their individual budgets and be prepared to recommend budget reductions to the City Council for consideration at the March 2 council meeting.

The CGMC fears that the cuts in LGA funds will translate directly into cuts in core services in communities like police and fire protection, libraries, parks, and road maintenance. In addition CGMC points out that there will be thousands of layoffs state wide and the middle class taxpayers will face tax increases to cover the LGA losses.

### The Problem: Reduction of State Local Government Aid (LGA)

- On December 26, 2008, Austin's last LGA payment of the budget year was reduced by \$452,110 (11.9%).
- The Governor's proposal reduces LGA by another \$579,374 in 2009, and by \$1,209,834 in 2010.

1



### Recent History

- Austin did not raise the local levy during much of the 1990s largely due to increases in LGA.
- In 2003 and 2004, Austin lost about \$1.3 million in LGA. After implementing a 5-year fiscal plan, the City has adjusted and recovered.
- Pay for 7 of the 8 city unions was set in 2007 for the years 2008 thru 2010 (typically at 3% each year), which seemed a reasonable settlement at the time.

3

### Why is the economic viability of outstate Minnesota dependent on distribution of Local Government Aid?

- Without LGA, quality and level of services will vary dramatically across the state.
- Without LGA, property tax rates will vary dramatically across the state.

4

### Why LGA?

Austin and other rural communities receive local government aid to help level the economic disparities across the state. There are many factors taken into account in the LGA formula. LGA Need Factors for Austin are:

- Pre-1940 housing, 26.79%
- Population decline (last ten years), 0
- Accidents/capita, .0161
- Household size, 2.248
- Non-metro city

5

### Property Tax Rates

City	With LGA	No LGA
Albert Lea	43%	95%
Austin	31%	102%
New Ulm	59%	114%
St. James	49%	135%
*	*	*
Blaine	29%	29%
Bloomington	32%	32%
Brooklyn Center	44%	49%
Eagan	26%	26%
St. Paul	30%	55%

6

### What could this mean to me?

This year the total tax bill on a \$120,000 home in Austin (covering city, county, and school district) would run about \$1,100.

The City share of that bill is about \$300.

To totally cover the loss of all LGA the City portion of the tax bill next year would be raised from \$300 to about \$1,100... the same as the total tax bill this year.

7

### The amount of Austin's proposed 2009 LGA cut is significant. For instance it is...

- Enough to pay for 7 police officers, or nearly 25% of our sworn officers in the Police Dept; or
- Enough to pay for 7 firefighters, or 70% of our Fire Dept; or
- About half the budget of the entire Austin Public Library, whose use has continued to increase in these tough economic times; or
- Equal to almost 50% of the Street Dept employee cost; or
- Greater than the entire budget to pay for street lighting, sidewalk repair, lane stripping, downtown public restrooms, parking lots, and the airport; or
- Greater than the entire budgets of the Nature Center and swimming pool.

8

### The amount of Austin's proposed 2010 LGA cut is even more significant. For instance it is...

- The entire budget of the Fire Department.
- More than the entire budget of the Library.
- Enough to pay for 14 police officers, or nearly 50% of our sworn officers in the Police Department.
- Equal to half of the budget to maintain and plow the streets.
- Twice the amount budgeted for street lighting, sidewalk repair, lane stripping, downtown public restrooms, parking lots, and airport combined.
- Equal to half of the entire budget of the Park and Recreation Department.

9

### Why it is important for Austin to maintain a high level of LGA?

- The average Austin home market value broke \$100,000 for the first time in 2008 (\$102,271) as reported in the most recent Citizen's League study.
- This is the 4th lowest of 22 rural regional centers.
- Austin city taxes on that average home is \$327 and is ranked 142 out of 226 in greater Minnesota according to the study.

10

### Why it is important for Austin to maintain a high level of LGA?

- In 2006, 18.2% of Austin's population was 65 years of age and older (12.1% in MN).
- 48.7% of total Austin School District enrollment receives free or reduced lunch.
- Over the last several decades, Austin has worked hard to reduce costs and improve efficiency of operations. The number of city employees has been reduced from 185 to 141.

### Why is LGA so critical for healthy cities across Minnesota?

- LGA is a long-standing, major statewide policy which equalizes city tax rates across the state. It is not a simple budget item to be easily cut.
- Outstate cities will suffer. With high taxes and poor services, rural communities will be much less attractive places to live, to work and to create jobs.
- As rural communities become less attractive, per-student state aid will likely decline as well.

12

### What can we do?

Contact the Governor and our legislators.

Ask that LGA funding levels be maintained or even increased.

Points to make and contact information are on a handout. Please help yourself.

13

**POINTS TO MAKE REGARDING LOCAL GOVERNMENT AID (LGA)  
REDUCTIONS PROPOSED FOR AUSTIN, MINNESOTA**

1. LGA is a long-standing, major state policy which equalizes city tax rates and helps level the economic disparities across the state. It is not simply a state program or budget line item to be cut.
2. Outstate cities suffer as LGA is decreased. With high taxes and poor services, rural communities will be much less attractive places to live, to work and to create jobs than property-rich, urban cities. Minnesota will be like so many other states with rich, urban cities and poor, rural communities.
3. Austin needs LGA to keep taxes down. We do not have the tax base of the urban area:
  - Austin's average home value is now just over \$100,000. In the urban area, many cities' average home values are \$300,000 to \$500,000. They have a much greater commercial tax base.
  - In 2006, 18.2% of Austin's population was 65 years of age and older (12.1% in Minnesota).
  - 48.7% of total Austin School District enrollment receives free or reduced lunch.
  - Nearly 27% of Austin's housing was built before 1940.
  - Over the last several decades, Austin has worked hard to reduce costs and improve efficiency of operations. The number of city employees has been reduced from 185 to 141.
4. There has already been a significant decrease in LGA funding. The percent of the state's general fund budget that goes to LGA has gone from 4.4% in 2002 to 2.8% in 2008.
5. Austin did what the State asked and did not raise its levy during much of the 1990s but has had to raise local property taxes since the 2003-2004 LGA cuts.

**LGA Cuts for Austin in the  
Governor's Budget Proposal**

YEAR	Certified LGA	Reduction	% cut
2008 (July payment)	\$3,810,488	0	0
2008 (December payment)	\$3,810,488	\$452,110	11.9%
2009	\$7,766,163	\$579,374	7.5%
2010	\$7,766,163*	\$1,209,834	15.6%

\* Not certified

## **Establish a Citizens Committee or Task Force to Evaluate Options for Cutting City Budgets**

### Goals:

- To inform city residents of the potential for loss in services and for property tax increases that will result from LGA cuts at various levels
- To bring together civic and business leaders and ordinary citizens to evaluate options for cuts so they can make recommendations to the city council
- To have media coverage so the public understands the importance of state legislative action and the impact it will have on their services and property taxes

### Implementation Steps:

- **Announce Committee Formation**
  - Purpose (advisory committee to recommend budget/service cuts)
  - Dates of meetings
    - First week in February (after governor's budget is released on January 27<sup>th</sup>)
    - Second week in March (after March revenue forecast)
    - Mid-April
  - Make it clear that no cuts will be made until after legislature decides amount of cuts in May, and recommendations are advisory
- Invite civic and business leaders and others to participate in committee and appoint a chair
- **First Meeting in February:** City staff lay out options to reach various cut levels (e.g. 13% cut, 50% cut, 100% cut). They will have to calculate savings from closing the library, reducing police & fire, etc. and how many employees will have to be laid off
- **Second Meeting in mid-March:** Committee zeroes in on likely cut scenarios
- **Third Meeting in mid-April:** Committee makes recommendations

## Legislative Tour Stops

Thursday, February 19 <sup>th</sup>			
<b>Mankato, 6:00PM</b> Mankato Intergovernmental Center- Mankato River Room 10 Civic Center Plaza	<b>Rochester, 6:00PM</b> Rochester Community and Technical College Heintz Center Commons 1926 Collegeview Road SE Note: This is an address correction.	<b>St Cloud, 6:00PM</b> St. Cloud City Hall- Council Chambers 400-2nd Street South	<b>Willmar, 6:00PM</b> Kennedy Elementary School 824- 7th Street W

Friday, February 20 <sup>th</sup>			
<b>Albert Lea, 10:00AM</b> Albert Lea City Hall Council Chambers 221 E. Clark Street	<b>Winona, 3:30PM</b> Winona City Hall- Council Chambers 207 Lafayette	<b>Marshall, 2:30PM</b> Southwest State Lecture Hall 1501 State Street	<b>Bemidji, 3:30PM</b> Bemidji State University- American Indian Resource Center Gathering Place 1620 Birchmont Drive
<b>Worthington, 10:30AM</b> Worthington City Hall Council Chambers 303 Ninth Street	<b>Little Falls, 9:30AM</b> Morrison County Government Center- Garden Level Meeting Room 213 -1st Avenue SE	<b>Alexandria, 4:00PM</b> Note: This is a time Change Alexandria City Hall 704 Broadway	<b>Moorhead, 12:30PM</b> Senate Tax Committee Minnesota State University Moorhead- Comstock Union 1104 - 7th Avenue S.
<b>Duluth, 9:30AM</b> Duluth City Hall-Council Chambers 411 W 1st Street	<b>Virginia, 1:30PM</b> Mesabi Range Community and Technical College- small auditorium 1001 Chestnut Street W.	<b>Brainerd, 10:30AM</b> Washington Educational Services Building- Board Room 804 Oak Street	

Metro Stops			
<b>Woodbury</b> Monday, Feb. 23 6:00 p.m. Central Park Amphitheater, 8595 Central Park Place	<b>Bloomington</b> Tuesday, Feb. 24 7:00 p.m. Bloomington City Hall, 1800 W Old Shakopee Rd	<b>Minneapolis</b> Tuesday, Feb. 24 6:00 p.m. Minneapolis Park Board, 2117 West River Road	<b>Burnsville</b> Wednesday, Feb. 25 7:30 p.m. Fairview Ridges Hospital, 201 E. Nicollet Blvd
<b>White Bear Lake</b> Wednesday, Feb. 25 6:30 p.m. White Bear Lake High School - South Campus, 3551 McKnight Rd N	<b>St. Paul</b> Thursday, Feb. 26 6:00 p.m. West Minnehaha Rec Center in Frogtown, 685 Minnehaha Ave W	<b>Plymouth</b> Thursday, Feb. 26 7:00 p.m. Plymouth City Hall, 3400 Plymouth Blvd.	<b>Coon Rapids</b> Thursday, Feb. 26 7:00 p.m. Coon Rapids City Hall, 11155 Robinson Drive
<b>Forest Lake</b> Thursday, Feb. 26 6:30 p.m. Forest Lake City Hall 220 N. Lake Street			

### **Talking Points for Legislative Tour**

It is critical that your city speak up about the governor's proposed LGA cuts at these tour stops. Legislators need to hear from you about the real impact these cuts would have on your ability to provide services, keep public workers employed, and ensure property taxes are affordable to your residents. CGMC has prepared the following talking points for you to use when speaking with legislators.

- 1. Cutting LGA will result in thousands of job losses across the state.** In order to balance budgets, many cities will have to cut services and lay off public employees. Because many cities will be delaying projects, private contractors will also lose work. Cities highly value their employees, and layoffs are always a last resort; however, the governor's proposed LGA cuts are too severe and, in many cases, layoffs are unavoidable.
- 2. Cutting LGA is a backhanded property tax increase from a "no new taxes" governor.** Cities will be unable to provide the current level and quality of services to residents without increasing levies. The purpose of the LGA program is to protect residents in all cities from huge spikes in property taxes; cutting LGA will unequally increase property taxes across the state, making some cities less affordable than others.
- 3. The governor's proposed LGA cuts WILL affect our city.** Provide specific examples of equivalent service cuts and possible service cuts. For an equivalent service cut, take your city's proposed LGA cut and compare it to an equivalent expenditure (i.e. "our cut equals closing all city parks"). For possible cuts, describe the actual actions your city is considering for making up the lost funds (i.e. freezing wages, reducing staff, closing library, etc).

## LGA Media Campaign Coverage

CGMC President Wayne Wolden, Mayor of Wadena and St. Paul Mayor Chris Coleman held several press conferences around the state with local mayors to discuss the governor's proposed cuts to LGA. Mayor Coleman visited Rochester and Mankato February 4, 2009, and Mayor Wolden visited Bemidji and Moorhead February 9, 2009. Below is a sampling of media coverage these press conferences received.

### Television Media

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Moorhead ABC WDAY TV

**Minnesota cities face crippling cuts**

<http://www.wday.com/news/index.cfm?id=8665>

Mankato ABC/FOX KEYC

**Mayors plead for more funding**

<http://www.keyc.tv/node/17156>

Rochester NBC KTTC

**Mayors unite to keep LGA**

[http://www.kttc.com/Global/category.asp?C=131445&nav=menu1348\\_7](http://www.kttc.com/Global/category.asp?C=131445&nav=menu1348_7)

Rochester ABC KAAL

**Mayors fight back against aid cuts**

<http://kaaltv.com/article/stories/S775491.shtml?cat=10226>

### Print Media

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Bemidji Pioneer

**Mayors: Proposed LGA Cuts Would Be Devastating**

<http://www.bemidjipioneer.com/articles/index.cfm?id=21411&section=homepage>

Fargo-Moorhead Forum

**Mayors: Aid cuts will gut budgets**

<http://www.inforum.com/event/article/id/230554/>

Mankato Free Press

**Mayors challenge city cuts**

[http://www.mankato-freepress.com/local/local\\_story\\_035174844.html](http://www.mankato-freepress.com/local/local_story_035174844.html)

Rochester Post Bulletin

**St. Paul, Rochester mayors: State aid cuts would ravage cities**

[http://www.postbulletin.com/newsmanager/templates/localnews\\_story.asp?z=16&a=383732](http://www.postbulletin.com/newsmanager/templates/localnews_story.asp?z=16&a=383732)

## Main Identity

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**From:** "Bach, Jeannette" <JBach@lmc.org>  
**To:** "Clerk/Administrators" <clerk-admins@listserv.lmc.org>  
**Sent:** Wednesday, February 11, 2009 1:14 PM  
**Subject:** [clerk-admins] Legislative Day for Cities-April 29 in St. Paul

This spring, Cities will converge in St. Paul for the Joint Legislative Conference for Cities, Counties, Schools and Townships. Make plans now to join this statewide gathering of local officials. The decisions the Legislature makes this session are critical to your city's future. This is a don't-miss opportunity for Minnesota cities to make their voices heard at the State Capitol during a crucial time in the legislative session.

Attend this event and you will:

- Get up-to-date information about the League's 2009 legislative priorities & top issues affecting city governments.
- Participate in a panel session with legislative leaders.
- Be informed and encouraged before you speak to your legislators.
- Have your city's voice heard at the State Capitol!

**Register online starting March 6 at [www.lmc.org](http://www.lmc.org)**

April 29, 2009  
 Crowne Plaza, St. Paul

Registration fee: \$80 (includes breakfast, lunch and transportation to and from the Capitol)

Questions? Contact Cathy Dovidio at (651) 281-1250, 800-925-1122 or [cdovidio@lmc.org](mailto:cdovidio@lmc.org)

Lodging Information:

Lodging is not included in the conference fee. Contact the hotel directly for rate information and availability. Be sure to mention you're with the "Joint Legislative Conference".

Crowne Plaza Hotel St. Paul—Riverfront  
 11 East Kellogg Blvd., St. Paul, MN 55101  
 (651) 292-1900 or (866) 422-3185  
[www.crowneplaza.com/stpaul](http://www.crowneplaza.com/stpaul)

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# -FridayFax-

*A weekly legislative update from the League of Minnesota Cities*

February 6, 2009

Page 1

## Wage freeze legislation proposed

On Monday, Sen. Geoff Michel (R-Edina) introduced a bill that imposes a freeze on state and local salaries through June 30, 2011. The bill, SF 372, is co-authored by Sen. David Hann (R-Eden Prairie), Sen. Chris Gerlach (R-Apple Valley), Sen. Dave Senjem (R-Rochester) and Sen. Joe Gimse (R-Willmar). There is currently no companion bill in the House.

Under the bill, cities and other units of government would be prohibited from increasing the rate of salary or wages for any employee including, but not limited to, across-the-board salary increases, cost-of-living adjustments, increases based on longevity, increases as a result of step and lane changes, increases in the form of lump-sum payments, increases in employer contributions to deferred compensation plans or any other pay grade adjustments of any kind.

The bill prevents an employer from skirting the freeze by moving compensation to medical and dental coverage. Specifically, salary or wages are defined to not include employer contributions toward the cost of medical or dental insurance premiums, as long as employee contributions to the costs of medical or dental insurance premiums are not decreased. Presumably, a reduction in the employee contribution requirement for health and dental benefits would prevent an employer contribution increase under the freeze.

The bill does not prohibit an increase in the rate of salary and wages for an employee who is promoted or transferred to a position with greater job responsibilities but the bill specifies that additional earned educational credits or

academic degrees, or a lane change, do not fit that definition.

The proposed bill does not prohibit a government employer from increasing the rate of salary or wages for employees if required by a contract or collective bargaining agreement that is in effect before the effective date of this section. However, during the wage freeze, a government employer may not enter into a new contract or collective bargaining agreement that increases salary or wages.

At this time, it is unclear how this wage freeze would affect compliance with the state's comparable worth (pay equity) statute Minn. Stat. 471.991 or how it would interact with PERA requirements under Minn. State. 179A. In addition, the bill does not specify a penalty if a city fails to comply with the freeze.

The bill has not yet been scheduled for a hearing and we have not heard of broad support for the concept of a state-mandated freeze. However, we do expect scrutiny of local government salary decisions throughout the legislative session.

*Questions? Contact either Gary Carlson at 651.281.1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org) or Laura Kushner at 651.281.1203 or [lkushner@lmc.org](mailto:lkushner@lmc.org).*

## City groups speak against governor's aid cuts

Both the House and Senate spent considerable committee time on Wednesday and Thursday hearing from the Commissioners of Finance and Revenue on the governor's proposed budget—specifically the property tax issues and aid cuts. The House Property and Local



# -FridayFax-

*A weekly legislative update from the League of Minnesota Cities*

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Page 2

Sales Tax Division took testimony, and the League and other city groups spoke to the severity of the cuts.

Gary Carlson testified on behalf of the League, reminding committee members that, under the proposal, cities would be taking two cuts with unallotment before being able to levy back any of the LGA or MVHC cuts. He also spoke against the levy limits now in place. The governor has not shown a willingness to compromise on levy limits in his proposed budget. The Metro Cities (AMM), the Coalition of Greater Minnesota Cities, and North Metro Mayors weighed in as well with history on the 2003 cuts, and highlighted the importance of the state-local fiscal relationship.

Other groups testifying in the House on Wednesday included the Council of Non-Profits, regarding cuts to the renter's credit, and the county and township associations. One of the key messages from the townships was that when city budgets are cut, townships often see a cost increase for some of their shared service contracts with cities, such as fire and ambulance service. The counties are dealing with proposed aid cuts as well, but also need to react to a 15-regional service delivery concept that Governor Pawlenty has proposed. Like other areas, there have not been many details released on the proposal and bills have not been introduced yet.

The Senate Tax Committee discussion on Thursday morning lasted almost three hours with Finance Commissioner Tom Hanson and Revenue Commissioner Ward Einess pressed hard for answers about the governor's budget, and what his other proposals would be in the weeks ahead with another expected shortfall. Members questioned the three commissioners

about what the governor's proposed business tax breaks meant for different sized businesses, and the best way to grow and keep jobs in the state given the slumping economy. No testimony was taken; and the commissioners were invited back next week to finish their presentations.

A more detailed article will appear in next week's *Cities Bulletin*.

*Questions? Contact Jennifer O'Rourke at 651.281.1261 or [jorourke@lmc.org](mailto:jorourke@lmc.org).*

## **On the road with the governor's budget**

While the various committees have been hearing from agency heads on the details of the governor's budget, the Legislature wants more input. Over the next few weeks, the House and Senate will be on the road to hear from Minnesotans. The Greater Minnesota location details have just been released (see below). There are nine metro locations for the week of February 23, but the details have not been finalized.

The House staff contact for this event is Andy Pomroy at 651-296-4180 or [andy.pomroy@house.mn](mailto:andy.pomroy@house.mn). If you want more information on how cities are affected, contact any member of the IGR department

### **Thursday, February 19th**

*Mankato*

6:00 PM

Mankato Intergovernmental Center- River Room

10 Civic Center Plaza



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## *Rochester*

6:00 PM

Rochester Community and Technical College-  
Heintz Center Commons Area  
1926 Collegeview Road SE

## *St Cloud*

6:00 PM

St. Cloud City Hall-Council Chambers  
400-2nd Street South

## *Willmar*

6:00 PM

Kennedy Elementary School  
824- 7th Street W

## **Friday, February 20th**

### *Albert Lea*

10:00 AM

Albert Lea City Hall Council Chambers  
221 E. Clark Street

### *Winona*

3:30 PM

Winona City Hall- Council Chambers  
207 Lafayette

### *Marshall*

2:30 PM

Southwest State Lecture Hall  
1501 State Street

### *Worthington*

10:30 AM

Worthington City Hall Council Chambers  
303 Ninth Street

### *Little Falls*

9:30 AM

Morrison County Government Center  
Garden Level Meeting Room  
213 -1st Avenue SE

## *Alexandria*

2:00 PM

Alexandria City Hall  
704 Broadway

## *Duluth*

9:30 AM

Duluth City Hall-Council Chambers  
411 W 1st Street

## *Virginia*

1:30 PM

Mesabi Range Community and Technical  
College-Small Auditorium  
1001 Chestnut Street W, Virginia

## *Brainerd*

10:30 AM

Washington Educational Services Building  
Board Room  
804 Oak Street

## *Bemidji*

3:30 PM

Bemidji State University-American Indian  
Resource Center Gathering Place  
1620 Birchmont Drive

## *Moorhead*

12:30 PM

Senate Tax Committee  
Minnesota State University Moorhead-  
Comstock Union  
1104 - 7th Avenue South

*Questions? Contact Jennifer O'Rourke at  
651.281.1261 or [jorourke@lmc.org](mailto:jorourke@lmc.org).*



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## League seeks compromise on use of administrative fines for traffic enforcement

The League is one of a number of stakeholder organizations whose representatives have been meeting with the goal of resolving the longstanding battle in the Legislature over whether to explicitly allow or explicitly prohibit local units of government to use administrative fines for traffic enforcement. For a number of years, the League has worked with the Minnesota Chiefs of Police Association (MCPA) and the Minnesota Sheriffs' Association (MSA) to secure this authority. At the same time, the Minnesota Police and Peace Officers Association (MPPOA) have supported legislation requiring that local officers issue only state traffic tickets. Both sides have strong advocates in the Legislature, and that has made it impossible to advance either bill to the governor's desk.

Currently, some cities and counties are using administrative citations for traffic violations, and there are conflicting opinions in the legal community over whether those entities have authority to do so. The bills that have been introduced in past sessions were meant to clarify the issue.

In an effort to break the stalemate, representatives of the League, MCPA, MSA, MPPOA, Peace Officer Standards and Training (POST) Board and Minnesota Department of Public Safety have been discussing how to craft legislation that would authorize limited use of administrative citations for traffic offenses. Although no agreement has been reached, the group has made progress. Specifically, the group has determined that any bill that would provide this authority to local units of

government should require uniformity in the following areas:

- the amount of the fine;
- the appearance of the citation;
- the appeal process; and
- the violations that are eligible for administrative citations.

A bill to reflect these discussions is being drafted for introduction by Rep. Larry Hosch (DFL-St. Joseph). Meanwhile, Sen. Leo Foley (DFL-Coon Rapids) has introduced SF 365, a bill that would explicitly prohibit local units of government from issuing administrative citations. The bill is not yet scheduled for a hearing.

*Questions? Contact Anne Finn at 651.281.1263 or [afinn@lmc.org](mailto:afinn@lmc.org).*

## Green Jobs Task Force action plan released

The Green Jobs Task Force, a group created last year by statute, has developed an action plan in order to optimize the growth of the green economy in Minnesota. An action plan was developed to propose strategies that will encourage green economic development by focusing on strategies in the area of renewable energy, energy efficiency and environmental conservation.

### Some of the action plan recommendations include:

- Creating a Green Enterprise Authority to coordinate marketing and business assistance; streamline grants, loans and permitting processes; and coordinate workforce training opportunities.

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- State bonding and funding of green industrial parks to reuse brownfields or old infrastructure near transit and workforce to minimize carbon emissions, to create a green business cluster and to establish a carbon neutral bio-business park.
- Issuing state revenue bonds for interest free or interest deferred loans for renewable energy projects.
- Public bonding for schools and local government buildings to utilize renewable energy like wind and solar.
- Requiring all public bonds and grant programs to prioritize projects that also include energy efficiency improvements and retrofits.
- Providing a state revenue bonding package to renovate the most energy inefficient public buildings.
- Providing loan guarantees for energy efficient and green renewable energy financing programs.
- Developing improved curriculum and certification for energy auditors and assessors.

It is likely that legislation based on recommendations of the Green Jobs Taskforce report will be introduced early next week. It appears that the bill will focus on job creation and provide some incentives to encourage local governments to ready energy related projects that could be started within months of passage of the bill.

The action plan can be found at [http://www.mngreenjobs.com/sites/default/files/downloads/Draft%20Action%20Plan\\_0.pdf](http://www.mngreenjobs.com/sites/default/files/downloads/Draft%20Action%20Plan_0.pdf)

Questions? Contact Hue Nguyen at 651.281.1260 or [hnguyen@lmc.org](mailto:hnguyen@lmc.org).

## Department of Transportation's Office of State Aid handling requests for stimulus funds

In anticipation of Federal stimulus funds for infrastructure investments, the Minnesota Department of Transportation (Mn/DOT) has been working to identify projects that could be eligible for stimulus funds. Although the amount the state can expect from a federal stimulus package has not been determined, the department's State Aid for Local Transportation (SALT) office is accepting applications from local units of government hoping to complete projects using federal stimulus funds.

Mn/DOT intends to select projects based on the following criteria:

- Project readiness: project readiness will be assessed based on status of environmental review, percent of right of way purchased, etc.
- Consistency with performance based plans: Mn/DOT will give priority to projects advanced within the State Transportation Improvement Program or from the Long Range District Plans.
- Statewide coverage: Mn/DOT will work to ensure that the projects selected provide statewide coverage, job and transportation impact.
- Work type balance: The department will select a variety of project types, such as concrete and bituminous or preservation and safety to maximize the capacity of Minnesota's highway construction industry.
- Project advancement: Projects already funded in 2009 will not be eligible for stimulus funds. In addition, work must start



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on projects by the summer of 2009.

To apply for transportation funds, go to [http://www.dot.state.mn.us/stateaid/sa\\_econ\\_recovery2.html](http://www.dot.state.mn.us/stateaid/sa_econ_recovery2.html).

For more information, contact Mn/DOT State Aid Programs Engineer Patti Loken at 651.366.3803 or by e-mail at [Patti.Loken@dot.state.mn.us](mailto:Patti.Loken@dot.state.mn.us).

Questions? Contact Anne Finn at 651.281.1263 or [afinn@lmc.org](mailto:afinn@lmc.org).

## Cities testify on neighborhood remediation efforts

The Senate Economic Development and Housing Finance Division and the Senate Health, Housing and Family Security Committee Subcommittee on Housing met on Wednesday to frame Minnesota housing issues. While a bulk of the meeting focused on the affordable housing needs around the state, the committee did give cities the opportunity to testify on foreclosure funding needs and remediation efforts underway by cities throughout the state.

Cecile Bedor, the Director of Planning and Economic Development for the City of St Paul, Robert Schreier, the Director of Community Development for the City of Brooklyn Park and Warren Hanson, President of the Greater Minnesota Housing (all members of the Minnesota Foreclosure Partners Council) each gave an overview of what has happened so far, highlighted that a next wave of foreclosures are likely in the coming years and highlighted the work of Minnesota cities to stabilize their communities.

The committee was reminded that although the federal government allocated nearly \$58 million to Minnesota for foreclosure recovery efforts through the Neighborhood Stabilization Program (NSP) those funds do not cover all the needs of cities. St Paul estimates that with the NSP funds they received, the city will only be able to address two percent of their actual need; Brooklyn Park will hopefully address five percent of their needs.

In addition to federal funds, cities also need financial support from the state. Proposals to assist cities with restabilizing communities are currently being considered at the Capitol. Those proposals consist of helping to secure vacant properties, allowing for tax increment financing flexibility to deal with foreclosed properties, and funds to leverage current and future federal funds that come to the state to address foreclosure remediation efforts. A more detailed summary of foreclosure bills will be included in next week's bulletin.

Questions? Contact Hue Nguyen at 651.281.1260 or [hnguyen@lmc.org](mailto:hnguyen@lmc.org).

## Town hall meetings

Town hall meetings are a great chance to meet with your legislators and tell your city story, sometimes right inside city hall. Upcoming meetings in a city near you include:

February 6 in **Motley** (Mr. Ed's, 6 p.m.) with Rep. Al Doty

February 7 in **Pierz** (Old Bank Restaurant, 9 a.m.) with Rep. Al Doty

February 7 in **Duluth** (Duluth Entertainment Convention Center, French River Room, 10 a.m.)



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with Reps. Roger Reinert and Tom Huntley and  
Sen. Yvonne Prettner Solon

February 7 in **Burnsville** (City Hall, 100 Civic  
Center Pkwy, 11 a.m.) with Sens. Jim Carlson, John  
Doll, and Chris Gerlach, Reps. Will Morgan,  
Sandra Masin, and Tara Mack.

February 7 in **Upsala** (Senior Center, 1 p.m.)  
with Rep. Al Doty

February 13 in **Grand Meadow** (Grand  
Meadow Public Schools Media Center 710 4th  
Ave. NE, 2 p.m.) with Sen. Dan Sparks and  
Rep. Jeanne Poppe

February 13 in **Austin** (Austin Public Library  
Large Meeting Room, 323 4th Ave. NE, 3:30  
p.m.) with Sen. Dan Sparks and Rep. Jeanne  
Poppe

February 14 in **Brownsdale** (Community  
Center, 103 East Main Street, 8 a.m.) with Sen.  
Dan Sparks and Rep. Jeanne Poppe

February 14 in **Rochester** (Dunn Brothers  
Coffee, 120 Elton Hills Drive NW, 8:30 a.m.)  
with Rep. Kim Norton

February 14 in **Little Falls** (Royal Café, 9 a.m.)  
with Rep. Al Doty

February 14 in **LeRoy** (Community Center,  
204 West Main Street, 9:30 a.m.) with Sen.  
Dan Sparks and Rep. Jeanne Poppe

February 14 in **Wykoff** (Kingsland Middle  
School cafeteria, 201 West Bartlett Street,  
11:15 a.m.) with Sen. Dan Sparks and Rep.  
Jeanne Poppe

February 14 in **Randall** (Randall Café on 10,  
12:30 p.m.) with Rep. Al Doty

February 14 in **Genola** (Red Rooster, 3 p.m.)  
with Rep. Al Doty

Check your local newspaper or radio station for  
additional dates.

*Questions? Contact Brian Strub at  
651.281.1256 or [bstrub@lmc.org](mailto:bstrub@lmc.org).*



Dedicated to a Strong Greater Minnesota

## MEMORANDUM

**To:** CGMC Mayors and Administrators

**From:** Tim Flaherty

**Date:** February 6, 2009

**Re:** **Mark your calendars for upcoming legislator tour**

House and Senate legislators will be touring the state February 19<sup>th</sup> and 20<sup>th</sup> to discuss the governor's budget proposal with constituents. Be sure to attend the meeting closest to your city! Below are the stops on the tour. Page 2 includes talking points to use during these hearings.

Thursday, February 19 <sup>th</sup>			
<b>Mankato, 6:00PM</b> Mankato Intergovernmental Center- Mankato River Room 10 Civic Center Plaza	<b>Rochester, 6:00PM</b> Rochester Community and Technical College Heintz Center Commons 851-30th Avenue SE	<b>St Cloud, 6:00PM</b> St. Cloud City Hall- Council Chambers 400-2nd Street South	<b>Willmar, 6:00PM</b> Kennedy Elementary School 824- 7th Street W
Friday, February 20 <sup>th</sup>			
<b>Albert Lea, 10:00AM</b> Albert Lea City Hall Council Chambers 221 E. Clark Street	<b>Winona, 3:30PM</b> Winona City Hall- Council Chambers 207 Lafayette	<b>Marshall, 2:30PM</b> Southwest State Lecture Hall 1501 State Street	<b>Bemidji, 3:30PM</b> Bemidji State University- American Indian Resource Center Gathering Place 1620 Birchmont Drive
<b>Worthington, 10:30AM</b> Worthington City Hall Council Chambers 303 Ninth Street	<b>Little Falls, 9:30AM</b> Morrison County Government Center- Garden Level Meeting Room 213 -1st Avenue SE	<b>Alexandria, 2:00PM</b> Alexandria City Hall 704 Broadway	<b>Moorhead, 12:30PM</b> Senate Tax Committee Minnesota State University Moorhead- Comstock Union 1104 - 7th Avenue S.
<b>Duluth, 9:30AM</b> Duluth City Hall-Council Chambers 411 W 1st Street	<b>Virginia, 1:30PM</b> Mesabi Range Community and Technical College- small auditorium 1001 Chestnut Street W.	<b>Brainerd, 10:30AM</b> Washington Educational Services Building- Board Room 804 Oak Street	

## Talking Points

It is critical that your city speak up about the governor's proposed LGA cuts at these four stops. Legislators need to hear from you about the real impact these cuts would have on your ability to provide services, keep public workers employed, and ensure property taxes are affordable to your residents. CGMC has prepared the following talking points for you to use when speaking with legislators.

- 1. Cutting LGA will result in thousands of job losses across the state.** In order to balance budgets, many cities will have to cut services and lay off public employees. Because many cities will be delaying projects, private contractors will also lose work. Cities highly value their employees, and layoffs are always a last resort; however, the governor's proposed LGA cuts are too severe and, in many cases, layoffs are unavoidable.
- 2. Cutting LGA is a backhanded property tax increase from a "no new taxes" governor.** Cities will be unable to provide the current level and quality of services to residents without increasing levies. The purpose of the LGA program is to protect residents in all cities from huge spikes in property taxes; cutting LGA will unequally increase property taxes across the state, making some cities less affordable than others.
- 3. The governor's proposed LGA cuts WILL affect our city.** Provide specific examples of equivalent service cuts and possible service cuts. For an equivalent service cut, take your city's proposed LGA cut and compare it to an equivalent expenditure (i.e. "our cut equals closing all city parks"). For possible cuts, describe the actual actions your city is considering for making up the lost funds (i.e. freezing wages, reducing staff, closing library, etc).



Coalition of Greater Minnesota Cities

# CGMC in Brief

February 5, 2009

Contact: Tim Flaherty  
651-225-8840

## CGMC media campaign continues to garner statewide attention

CGMC's LGA media campaign made huge strides this week. On Wednesday, a joint guest column submitted by Wadena Mayor Wayne Wolden, president of CGMC, and St. Paul Mayor Chris Coleman was published in the Star Tribune, along with several greater Minnesota publications. A copy of this column is attached.

Mayor Coleman also held press conferences Thursday with Mayor Ardell Brede in Rochester and Mayor John Brady in Mankato. Local television crews and news reporters did an excellent job of covering our story, which you can read about in the attached news round-up. Next week, Mayor Wolden will also be holding press conferences with greater Minnesota mayors throughout the state.

Additionally, CGMC has been impressed with the guest columns our members have submitted to their local papers. Attached is an effective column written by Worthington City Administrator Craig Clark that is spot-on at explaining the purpose of the LGA program and why residents should oppose the governor's LGA cuts. This is a great example of how to communicate the severity of the governor's proposed cuts with your residents.

## Major media outlets starving for your city's story

While cities have made a strong effort to speak with local newspapers, several members of the Capitol Press Corp. have expressed to CGMC staff that they are having a difficult time finding greater Minnesota cities willing to speak about the effect LGA cuts will have on city budgets.

CGMC understands that there may be some hesitation to share this information since the final LGA reduction is still unknown. Reporters, however, are not expecting cities to announce final budgetary decisions at this point in time—they are simply interested in learning what city services are vulnerable under the governor's proposed cuts.

Why is speaking to the press so important? Media coverage—especially statewide coverage—is invaluable when it comes to communicating with legislators about the importance of LGA. And politics aside, taxpayers need to know what the realistic consequences of the governor's proposed cuts will be. **If your city would like to be put in touch with members of the Capitol Press Corp., please contact Erin Flaherty.**



**Mark your calendars:  
DFL legislators  
coming to a city near  
you**

DFL legislators have announced a statewide tour to discuss the governor's budget proposal. Tour stops are scheduled for February 19<sup>th</sup> and 20<sup>th</sup> in the cities listed below. Specific locations and times are not yet available. It is imperative that your city send a representative(s) to the nearest meeting. **The DFL caucus needs to know that LGA and fair property taxation must be a top priority for the state.** CGMC will be preparing talking points that will help you present the case for protecting LGA at these meetings.

**February 19<sup>th</sup> Tour Stops:**

- Willmar
- Mankato
- St. Cloud
- Rochester

**February 20<sup>th</sup> Tour Stops:**

- Little Falls
- Alexandria
- Worthington
- Marshall
- Winona
- Albert Lea
- Duluth
- Virginia
- Brainerd
- Bemidji

**Support Local  
Control in Stimulus**

The economic stimulus package passed in the U.S. House of Representatives last week (H.R. 1) would provide a significant infusion of new money for highway investments across the country. Of the roughly \$30 billion in the highway section of the bill, 45% is sub-allocated in a way that emulates the Surface Transportation Program in Title 23 of the U.S. Code. Of this 45%, 62.5% will be sub-allocated to local units of government through metropolitan planning organizations (MPOs), while the 37.5% remains at state DOT discretion. The Senate version (S. 336) provides \$27.6 billion for highway investments, with 40% sub-allocated to MPOs. The Senate also includes an additional \$5.5 billion in competitive grants to state and local governments for investments in surface transportation infrastructure.

Although the final economic stimulus package is far from complete, it is important that local units of government help determine how this 100% federal, non-match money is distributed. Congress should not abdicate all decision-making to state DOTs. CGMC encourages its members to contact their members of Congress and tell them you support local control of highway economic stimulus funding.

For more information, please contact [J.D. Burton](#).

**CGMC casting call**

As part of our LGA media campaign, CGMC is looking for several greater Minnesota families with young children to join us in St. Paul for a press conference on the importance of strong cities. If you know a family that is concerned about funding for public safety, libraries, parks, and fire protection, and could join us later in February, please contact [Erin Flaherty](#).





## **Governor's cuts to cities will hurt Minnesota's economy**

Submitted by: St. Paul Mayor Chris Coleman &

Wadena Mayor Wayne Wolden, President of the Coalition of Greater Minnesota Cities

Whether you live in St. Paul, Wadena, or any other corner of the state, you've heard the news: people are losing their jobs. Companies in Minnesota long considered safe—Target, Best Buy, IBM—are even feeling the crunch and are laying off hundreds of workers.

Minnesota, along with the rest of the country, is in a recession. We can all agree that protecting middle class jobs—and even encouraging companies to grow new jobs—is an essential tool for digging out of this economic hole.

Unfortunately, Governor Pawlenty's proposed cuts to Local Government Aid (LGA) will do exactly the opposite. In 2009, cities would lose \$78 million under the governor's proposal, in addition to the \$54 million already lost through the governor's unallotment at the end of 2008. Cities are out of options when it comes to making up these vanishing funds. Levies for 2009 have already been set. Reserves have been drained. Services—and thousands of workers that provide them—will have to be cut, and property taxes will skyrocket in the years to come.

Although the governor lauds several business tax incentives included in his budget proposal, these perks will fall flat when it comes to attracting new jobs. Cuts in LGA will trigger unaffordable property tax increases that businesses won't be able to bear, making our cities less competitive with those in other states.

For the economy to thrive again, the viability of our cities must be a top priority for the state. Businesses are looking for cities that will attract creative, skilled workers, who in turn expect livable communities at an affordable price. Libraries, parks, recreation centers, cleared roads in the winter, and police and fire protection at a moment's notice are all part of what makes a community strong. But just as important is a commitment the state made years ago when it launched the LGA program—that no matter what corner of the state you live in, you have a right to these services at a fair price.

It's time for the state to fulfill this commitment, not shrink away from it. Cutting LGA is a backhanded property tax increase from a "no new taxes" governor, and a city's ability to support job growth will suffer as a result. Weakened cities can't balance the state's budget deficit on their backs. With the help of LGA, strong cities can attract and retain jobs, which is what the state needs now more than ever.

# Rochester & Mankato Press Tour Coverage

## Television

Mankato ABC/FOX KEYC: <http://www.keyc.tv/>

Transcript is available here: <http://www.keyc.tv/node/17156>

Rochester NBC KTTC: [http://www.kttc.com/Global/category.asp?C=131445&nav=menu1348\\_7](http://www.kttc.com/Global/category.asp?C=131445&nav=menu1348_7) (click the "Mayors unite to keep LGA" clip" to the right of the video player)

Rochester ABC KAAL: <http://kaaltv.com/article/stories/S775491.shtml?cat=10226>

## Newspapers

Mankato Free Press: [http://www.mankato-freepress.com/local/local\\_story\\_035174844.html](http://www.mankato-freepress.com/local/local_story_035174844.html)

Rochester Post Bulletin:

[http://www.postbulletin.com/newsmanager/templates/localnews\\_story.asp?z=16&a=383732](http://www.postbulletin.com/newsmanager/templates/localnews_story.asp?z=16&a=383732)

# Daily Globe

## **Letter: LGA cuts would worsen imbalance in state**

*Craig Clark, City of Worthington administrator*

*Worthington Daily Globe - 02/04/2009*

There has been a lot of talk about state financial aid to cities called local government aid, or LGA for short. Many residents may have heard of the program but not fully appreciated how it works and if it is effective. Many critics have said local municipalities are just whiners as the state seems to keep finding its way back to cutting LGA. We do not feel the term whiners is an accurate portrayal against a government program that is actually working.

LGA's goal is to provide assistance to similarly sized cities to provide basic government services at an equal level, whether you live in Wayzata or Worthington. The recent proposal by Gov. Tim Pawlenty would cut LGA by 15 percent in 2009 and 31 percent in 2010. While we do not want to minimize the severity of the current budget shortfall, the proposal takes us away from being one Minnesota, where a resident in any community can expect similar services. Targeting a proven program with success exacerbates the significant divide between the haves and have nots.

LGA assistance considers a communities tax capacity and, in our case, recognizes Worthington taxpayers are paying a good share of taxes related to the valuation of their homes and businesses. The city is not able to simply levy more taxes to pay for core services. This is the fundamental basis for LGA. With the budget reductions, this leaves the city in the untenable position of raising the tax burden on our residents and businesses or reducing services.

This gives rise to making our community less attractive to live and carry on a business. We have seen far too many young adults head to the Cities, and we continue to work hard to attract businesses to grow our economic base. State officials should recognize that Minnesota does well when all of its communities are strong.

We welcome the call of those who are looking at existing programs that are not working and have caused our fiscal house to get out of line. All programs need a stark analysis of their efficiency and effectiveness, but LGA meets the mark of delivering on its promise of ensuring we have one Minnesota.

Worthington will look for consolidation and opportunities to work with neighboring cities, counties or school districts. We maintain no municipal turf. We are also willing to participate in the current fiscal crisis, but we ask that State officials first apply an equal test to other program areas to see if they deliver on their promises like LGA delivers.

# Daily Globe

## LGA cuts on the horizon

Don Davis

Worthington Daily Globe - 02/05/2009

ST. PAUL — Bill Clinton was president. Arne Carlson was governor. Gasoline was \$1.15 a gallon. Six more years of new television episodes were in “Friends” future. Google was two people in a garage.

And Minnesota cities received \$368 million in local government aid.

Fast forward a dozen years, and all that has changed, except LGA could still be at \$368 million.

That is how Steve Peterson of the Coalition of Greater Minnesota Cities sees the situation as Gov. Tim Pawlenty proposes to chop local government aids by 25 percent as part of his budget-balancing plan.

“It is a change in policy and a retreat in policy,” Peterson told the House property tax committee Wednesday.

But there is little choice other than to make the cuts, Revenue Commissioner Ward Einess told committee members.

“The governor is very sensitive to local aid reductions,” Einess said.

However, Einess asked: “Is it a higher priority than other issues?”

“In no way,” he added, “is it an indictment of the cities.”

Rep. Lyle Koenen, DFL-Clara City, opposes the cuts, like other rural lawmakers whose cities’ budgets depend on local aid. But he said that he understands why local aids must be cut — they are the third largest part of the budget, behind education and health programs.

The state faces a budget deficit of nearly \$5 billion, but most policymakers predict that will soar to up to \$7 billion when a new economic report is issued early next month.

Rep. Morrie Lanning, R-Moorhead, said he disagrees with fellow Republican Pawlenty on this issue.

Lanning said state government agencies would take a 5 percent cut in Pawlenty’s budget plan, compared to about 25 percent for local aids.

“I would look more closely at state government,” Lanning said, adding that the local cut percentages should be closer to state cuts.

Property taxes committee Chairman Paul Marquart, DFL-Dilworth, said local government aid will be a major issue in budget-balancing talks.

“LGA is the great equalizer,” Marquart said of the program’s founding purpose – to provide communities with less ability to raise property taxes enough funds to adequately serve their residents.

“My concern is disparity,” he said, when rural cities, Minneapolis and St. Paul take most of the cuts when suburbs are little affected.

However, many suburbs get little state aid, so there is little to cut, Einess said. “We spend a lot of time looking at the geographic impact.”

Einess said the Pawlenty administration did all it could “to spread the pain around.” However, he added, “there really is no other alternative.”

Don Davis works for Forum Communications Co., which owns the Daily Globe.



Dedicated to a Strong Greater Minnesota

## MEMORANDUM

**To:** CGMC Mayors and Administrators

**From:** Tim Flaherty

**Date:** February 2, 2009

**Re:** **How will LGA cuts affect your city? CGMC needs to know.**

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### **What's on your city's chopping block?**

In preparation for several communications efforts, CGMC will need examples of how cities are preparing to account for lost LGA funding. This information will be communicated back to legislators, the media, and the public. If your city is considering service reductions (including layoffs), short-term borrowing, delaying projects, or any other actions, please contact Erin Flaherty ([enflaherty@flaherty-hood.com](mailto:enflaherty@flaherty-hood.com)) with the details. We are not expecting your city to make final decisions on these items at the moment; we would just like to know about any options your city is simply considering.

### **What is your city doing to engage the public?**

If you have not yet set up a citizens task force or public forums to discuss these options, now is the time to do so. Engaging the public and the media is critical if we plan to successfully protect LGA. If you have initiated a citizens task force or public forums, please contact Erin Flaherty ([enflaherty@flaherty-hood.com](mailto:enflaherty@flaherty-hood.com)) so that CGMC can learn about the ideas your community members propose and deliberate.

### **Must-see website from Minneapolis**

The City of Minneapolis has created an outstanding website where residents can learn about cuts to LGA and how city services will be affected. You can view the website at: <http://www.ci.minneapolis.mn.us/finance/2009budget.asp>. If your city has the technical capability to do so, CGMC encourages you to post similar information on your city's website. Be sure to watch the excellent video message from Mayor Rybak! This message was also broadcasted on the city's local cable access channel.

*(Continued on next page)*

**Your homework (to be completed as soon as possible):**

1. Prepare a list of **equivalent** service cuts for your proposed LGA cuts. Use Mayor Rybak's video as an example. For Minneapolis, cutting \$13.1 million is equivalent to cutting 120 police officers or 150 firefighters. What would your city's equivalent service cuts be? The purpose of doing this exercise is to simply put concrete examples to the numbers and show that the governor's proposed cuts are a significant amount.
2. Prepare a list of **possible** service cuts. These are realistic actions that your city may take in order to make up for lost LGA funding (nobody expects you to layoff the entire police department). What combination of service reductions, layoffs, project delays, usage of reserves, etc. would result from the governor's proposed LGA cuts?
3. Email Erin Flaherty ([enflaherty@flaherty-hood.com](mailto:enflaherty@flaherty-hood.com)). Give Erin your list of equivalent service cuts and possible service cuts. Also let Erin know if you have started a citizens task force or have planned any public forums—keep us up-to-date on the outcome of these efforts!



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## House Property Taxes Committee announces working groups

Local government interests will be the focus of three working groups under the direction of the House Property and Local Sales Tax Division. Chair Paul Marquart (DFL-Dilworth) shared with the committee and public on Thursday that he is establishing three working groups to enhance reform, accountability, value and efficiency in the property tax system. The groups will research the areas, work with appropriate individuals and groups, and develop legislation to introduce a committee bill by February 26. In all likelihood, the legislation will have other committee stops, such as the Local Government Division. While membership of the groups is not yet known, the details are as follows:

State property tax system benchmarks and critical indicators

Chair: Rep. Denise Dittrich (DFL- Champlin)

Goal: To provide state policymakers with the tools to create a more accountable and efficient property tax system

First meeting: Monday Feb. 2 at 10:30 a.m. in 400 State Office Building, South

Local government performance management and improvement program

Chair: Rep. Paul Marquart (DFL-Dilworth)

Goal: To provide taxpayers with greater value and efficiency and performance in local governments

First meeting: Thursday Feb. 5 at 1 p.m. in 500 State Office Building North

Local government decision-making flexibility and mandate reduction

Chair: Rep. Morrie Lanning (R-Moorhead)

Goal: To empower local decision-making and flexibility in local budgets.

First meeting: Tuesday Feb. 3 at 4:30 p.m. in 500 State Office Building North

The League will participate in these groups.

*Questions? Contact Jennifer O'Rourke at 651.281.1261 or [jorourke@lmc.org](mailto:jorourke@lmc.org).*

## Cities encouraged to request street improvement district authority

The League is encouraging cities that want authority to implement a municipal street improvement district to request special legislation. Street improvement district authority would allow a city to collect fees from property owners within a district to fund municipal street maintenance, construction, reconstruction and facility upgrades.

In recent legislative sessions the League, along with the City Engineers Association of Minnesota, has requested this authority for all cities. Efforts have been met with resistance from statewide business associations.

The need for a new funding tool has continually grown, and now cities are facing levy limits, unallotment and additional budget pressures. Passage of the 2008 transportation funding bill provided new revenues for the state, for all counties and for some cities (those with populations over 5,000). The bill did not provide new money for the 39,000 lane miles of non-state aid city streets in Minnesota.

Given the Legislature's refusal to provide broad authority for implementation of street improvement districts, the League believes there is an opportunity for limited authority if individual cities are willing to make a case.

Cities are encouraged to look at the street improvement district [resource kit](#) and to consider



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seeking special legislation. The League will assist interested cities in requesting the bill draft and hearings, and with working with key legislators. To view the [resource kit](http://www.lmc.org/page/1/street-improvement.jsp), go to <http://www.lmc.org/page/1/street-improvement.jsp>.

Questions? Contact Anne Finn at 651.281.1263 or [afinn@lmc.org](mailto:afinn@lmc.org) or Brian Strub at 651.281.1256 or [bstrub@lmc.org](mailto:bstrub@lmc.org).

## Committees meet to consider governor's budget proposal

On Wednesday evening, the governor's budget proposal received its first hearing at a joint meeting of the [House Ways and Means Committee](#) and the [House Finance Committee](#). The hearing was a briefing only on the contents of the overall budget proposal and the committees did not take any formal action.

[Tom Hanson](#), Commissioner of Minnesota Management and Budget along with State Budget Director Jim Schowalter provided members with an overview of the budget. The committees focused their attention to the education and health and human services sections of the proposal and spent relatively little time discussing the cuts to cities and counties. The committees also extensively discussed the governor's proposal to securitize a portion of the state's annual tobacco settlement payments to generate revenue to pay for the state's annual debt service costs.

Over the next several weeks, the components of the governor's proposal will be sent to budget and policy committees for consideration. The Legislature is discussing hearings around the state to receive public input on the governor's proposal.

The front-page of the January 28, 2009 edition of the *Cities Bulletin* featured a more extensive

article on the budget proposal. For more details on the governor's proposal, documents can be found on the website for the Minnesota Department of Management & Budget at <http://www.mmb.state.mn.us/>

Questions? Contact Gary Carlson 651-281-1255 or [gcarlson@lmc.org](mailto:gcarlson@lmc.org).

## League testifies on Federal Stimulus Package

On Tuesday, the League testified before the [Housing Finance and Policy and Public Health Finance Division Committee](#) on what cities are doing to actively engage congress on the proposed stimulus plan, specifically relating to housing.

The committee was updated on the League's work with the [National League of Cities](#) with the hope of being included as full partners in helping stimulate the economy. For example, the League sent Minnesota's congressional delegation a letter endorsing the outlines of a potential stimulus package and noted that the package includes: support to individuals, city access to financial markets and investments in infrastructure. The League has also surveyed our members regarding potential infrastructure projects that could be ready to bid within 120 days. The committee was provided with a list of housing related projects submitted by cities.

The League stressed to the committee that the housing crisis has resulted in an unprecedented number of vacant and foreclosed properties; a top concern for many communities. If these issues are left unaddressed, abandoned and blighted properties could destabilize neighborhoods, depress property values and drive up the costs of municipal services. The League highlighted the fact that cities are doing their best to preserve the



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vitality and safety of neighborhoods but we will need both federal and state assistance.

*Questions? Contact Hue Nguyen at 651-281-1260 or [hnguyen@lmc.org](mailto:hnguyen@lmc.org).*

## Housing Improvement Area legislation heard in Senate

A bill to remove the current sunset on the Housing Improvement Areas (HIA) statutes, SF 8 (Latz, DFL-St. Louis Park) was heard on Thursday morning in the Senate Tax Committee. The League supported the bill, and submitted a letter of support for the general authority to be made permanent. St. Louis Park's Community Development Director, Kevin Locke was on hand to testify and answer questions for the committee. Chairman Tom Bak (DFL-Cook) said the committee would likely put something in their omnibus bill, but said that extending the sunset another few years would be an alternative option. Sen. Ann Rest (DFL-New Hope) expressed her hope that the general authority be made permanent, and that the tool had basically proven its use. The committee ultimately laid the bill over for possible inclusion in the omnibus bill. The companion bill is HF 204 (Winkler, DFL-Golden Valley).

*Questions? Contact Jennifer O'Rourke at 651.281.1261 or [jorourke@lmc.org](mailto:jorourke@lmc.org).*

## Town hall meetings

Town hall meetings are great opportunities to meet with your legislators and tell your city story, sometimes right inside city hall. Upcoming meetings in a city near you include:

January 31 in **St. Cloud** (Whitney Senior Center, 9 a.m.) with Sen. Tarryl Clark, Reps. Larry Haws and Steve Gottwalt

January 31 in **Rockville** (Granite Edge Café, downtown Rockville, 10 a.m.) with Rep. Steve Gottwalt

January 31 in **Eden Prairie** (Eden Prairie City Council Chambers, 10 a.m.) with Sen. David Hann and Rep. Jennifer Loon

January 31 in **Prior Lake** (Public Library, 6210 Eagle Creek Avenue SE, 10 a.m.) with Sen. Claire Robling and Rep. Mike Beard

January 31 in **Shakopee** (Public Library, 235 South Lewis Street, 12 noon) with Sen. Claire Robling and Rep. Mike Beard

January 31 in **St. Paul Park** (City Hall, 600 Portland Avenue, 9 a.m.) with Sen. Katie Sieben and Rep. Karla Bigham

January 31 in **South St. Paul** (City Hall, 125 3rd Avenue, 11 a.m.) with Sen. Katie Sieben and Rep. Karla Bigham

January 31 in **New Brighton** (Family Service Center, Room 224, 10 a.m.) with Rep. Kate Knuth

February 7 in **Duluth** (Duluth Entertainment Convention Center, French River Room, 10 a.m.) with Rep. Roger Reinert

Check your local newspaper or radio station for additional dates. To receive e-mail notice of upcoming town hall meetings near you, subscribe online at <http://www.house.leg.state.mn.us/maillist/maillinglist.asp> and <http://www.senate.leg.state.mn.us/schedule/listser.v.htm>

*Questions? Contact Brian Strub at 651.281.1256 or [bstrub@lmc.org](mailto:bstrub@lmc.org).*



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February 5, 2009

The Hon. Tom Riordan  
Mayor of Windom  
444 Ninth Street  
P.O. Box 38  
Windom, MN 56101-0038

Dear Mayor Riordan:

All levels of government are finding the need to have a sustainability program. Wenck's **Sustainability Services for Government** program has been designed specifically for governments where cost savings are a driving factor and where sustainability is a known public value. Our program makes good economic sense as well as encompassing public health and quality of life issues.

We know that the tasks associated with developing and implementing an effective sustainability program require experience, professionalism, and fiscal responsibility. Wenck is a Minnesota company that has been home to a host of environmental, engineering, and business planning professionals since 1985. Our initial engagement will provide a tangible document from an objective third party that allows for policy and planning decisions to move you forward with confidence.

Outcomes include:

- Develop sustainability initiatives and assess their cost effectiveness, technical feasibility and implementation strategies
- Develop a multi-faceted communications strategy to promote your sustainability goals and accomplishments
- Identify funding, grants, offsets and other economic benefits
- Assist departments to reduce impacts from operations and improve performance

Please review the attached brochure and give Steve Hainje a call at (612) 710-3073 or send us an email at [shainje@wenck.com](mailto:shainje@wenck.com).

Very truly yours,

WENCK ASSOCIATES, INC.

Steve Hainje  
Sustainability Coordinator

Enclosure

cc: City Administrator (Copies for Council)

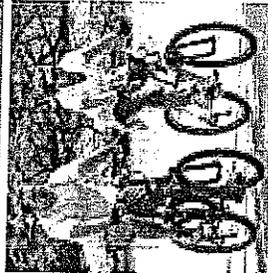
## Transportation

### Services:

- ◆ Sustainable Multimodal Transportation Education & Public Information
- ◆ Route Optimization Transit Studies
- ◆ Pedestrian Access & Safety Roundabouts
- ◆ Intersection Control

### Benefits:

- ◆ Implement sustainable transportation "quick wins"
- ◆ Enhance quality of life
- ◆ Improve public safety
- ◆ Reduce environmental impacts
- ◆ Reduce traffic congestion



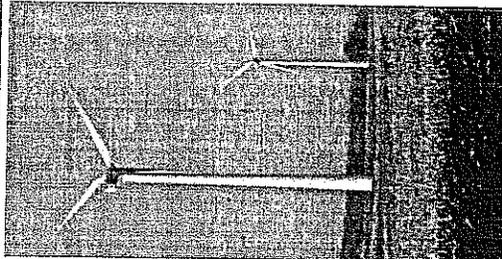
## Renewable Energy

### Services:

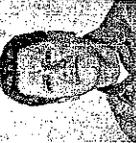
- ◆ Wind Farms & Turbines
- ◆ Biomass Energy
- ◆ Landfill Gas
- ◆ Permitting & Siting
- ◆ Environmental Review
- ◆ Design & Construction Services

### Benefits:

- ◆ Generate renewable energy
- ◆ Generate revenue
- ◆ Meet & plan for increasing energy demands
- ◆ Reduce long-term energy costs



## Who to Contact



Steve Hainje  
Sustainability Coordinator

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LEED Certified Professional

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Transportation Specialist

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Storm Water Management Specialist

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Sustainability Specialist

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Joe Otte  
Real Estate Specialist

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Rod Ambrosie, P.E.  
Solid Waste/Energy Specialist, National Leader/  
Speaker on Renewable Energy

Contact: 701.297.9600 or rambrosie@wenck.com



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- ◆ Windom, MN
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- ◆ Maroon, GA

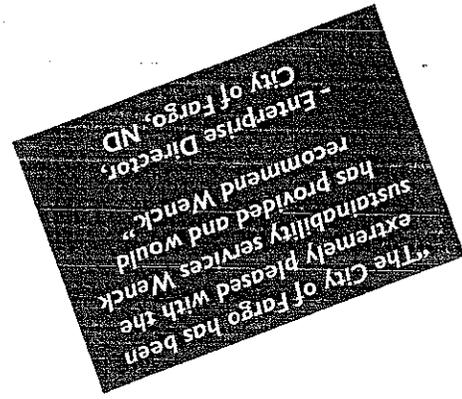
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- ◆ Build a Sustainable Community

Let Wenck Develop Your Sustainability Program

to



## Greenhouse Gases (GHGs) & Local Governments

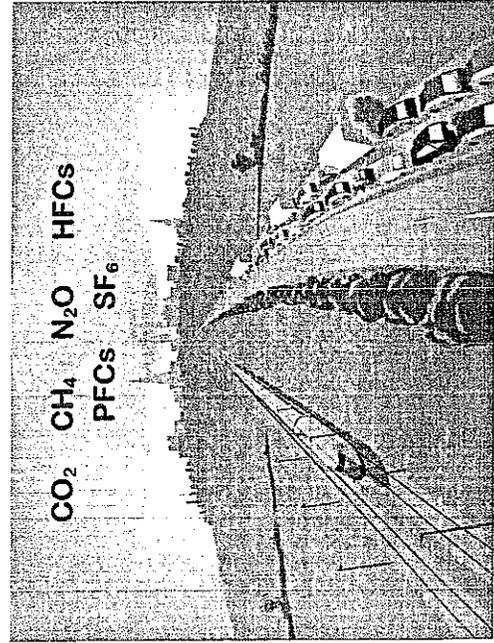
### Services:

- ◆ GHG Emissions Inventories
- ◆ Carbon Footprinting
- ◆ GHG Reduction
- ◆ Offsets Evaluation

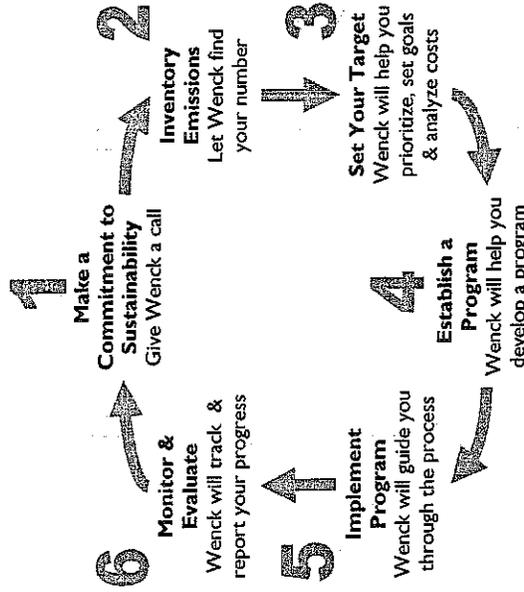
### Benefits:

- ◆ Evaluate potential from creating offsets
- ◆ Establish a baseline for evaluating future actions
- ◆ Compare the impacts of alternatives
- ◆ Develop evidence to gain support of actions
- ◆ Demonstrate and monitor progress toward goals
- ◆ Prioritize actions based on projected impact

Wenck can help you determine your carbon footprint as well as **perform energy benchmarking** so that you know your number before you start!



## How do We Start?



## Local Sustainability Initiatives

### Services:

- ◆ Environmentally Preferable Purchasing
- ◆ Product Stewardship
- ◆ Sustainable Land Use Policies
- ◆ Community Health
- ◆ Recycling & Waste Reduction
- ◆ Sustainability Education
- ◆ Innovative Opportunities
- ◆ Sustainable Government Policies/Practices

### Benefits:

- ◆ Reduce operating costs for government
- ◆ Enhance quality of life
- ◆ Improve community reputation
- ◆ Improve worker & resident health & safety
- ◆ Positive economic impacts
- ◆ Partnerships for improved maintenance
- ◆ Improve mobility with reduced energy use
- ◆ Improve local/regional air & water quality
- ◆ More local jobs

## Leadership in Energy & Environmental Design (LEED)

### Services:

- ◆ Energy Efficiency
- ◆ Sustainable Building Practices
- ◆ Healthy Urban Forests
- ◆ Water Efficiency
- ◆ Energy Management
- ◆ Resource Recovery
- ◆ Indoor Air Quality
- ◆ Site Sustainability
- ◆ Utility Rates
- ◆ Public Education & Communication

### Benefits:

- ◆ Reduce operation & maintenance costs
- ◆ Improve staff productivity



## Storm Water Management

### Services:

- ◆ Surface & Groundwater Resources
- ◆ Water Conservation
- ◆ Storm Water Utility Fees
- ◆ Non-Degradation
- ◆ Best Management Practices
- ◆ Zero Discharge
- ◆ Volume Management
- ◆ Capital Improvement Plans
- ◆ Cost-Benefit Analysis
- ◆ Public Education & Communication

### Benefits:

- ◆ Quantify the impact of government rules
- ◆ Compare long-term costs
- ◆ Communicate & educate
- ◆ Integrate water quality programs