



✓ Please note earlier start time for TNT Hearing

**City Council Meeting  
Tuesday, December 2, 2008  
City Council Chambers  
7:00 p.m.  
AGENDA**

Call to Order

Pledge of Allegiance

1. 7:00 p.m. - Truth-in Taxation Hearing
2. Approval of Minutes
  - Council Minutes – November 13 & 18, 2008
3. Consent Agenda
  - Receipt of Board & Commission Minutes
    - Utility Commission – November 25, 2008
  - Correspondence
    - Remick Foundation
4. 2009-2010 Street Improvement Project
  - Public Hearing
  - Resolution Approving Improvement and Preparation of Plans and Specifications
5. Department Heads
6. License Application
  - Lawful Gambling Exempt Permit – Windom Area Hospital Foundation
7. Regular Bills
8. Unfinished Business
9. Council Concerns
10. Adjourn



**Council Meeting Workshop**  
**Windom City Hall, Council Chamber**  
**November 13, 2008**  
**5:00 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 5:00 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer and Bradley Powers

Council Members Absent: None

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator

Public Present: Dirk Abraham

3. Discussion of the 2009 Capital Budget Items:

Nasby said that the Council had requested an itemized list of the Capital Outlay items being requested by each Department. The list was included in the workshop packet. The Capital Outlay Items to be discussed are as follows:

<u>Department</u>	<u>Budget Items</u>	<u>Decision</u>
City Office	Telephone System	Include in 2009 Budget
City Building	Roof repair for Fire Room, EDA & P/Z	Include in 2009 Budget
Police	Squad Radio	Include in 2009 Budget
Police	Squad Radar	Include in 2009 Budget
Street	Pickup Replacement	Include in 2009 Budget
Street	Pay loader Replacement	Finance over 5 years.
Street	Salt & Sand Shed (2 <sup>nd</sup> half)	Include in 2009 Budget
Park	Turf Aerator	Include in 2009 Budget with Discussion below
Park	Playground Equip	Remove from 2009 Budget
Fire	Replace Unit 20 (Rescue)	Remove from 2009 Budget
Library	Computers	Include in 2009 Budget (contingent)
Community Center	Carpet Machine	Include in 2009 Budget
Community Center	Sidewalk Repair	Include in 2009 Budget
Liquor	Entry Doors	Include in 2009 Budget
Liquor	2 Walk in Coolers	Include in 2009 Budget
Water	Vehicle	Include in 2009 Budget
Water	Misc Vehicle	Include in 2009 Budget
Electric	Digger Derrick Truck	Include in 2009 Budget

Electric	Aerial Life Truck/Unit 32	Include in 2009 Budget
Electric	Distribution System	Include in 2009 Budget
Electric	Equipment	Include in 2009 Budget
Sewer	Vehicle	Include in 2009 Budget
Sewer	Lift Station	Include in 2009 Budget
Sewer	Misc Items	Include in 2009 Budget
Telecom	Head-end Equipment	Include in 2009 Budget
Arena	Rink Panels	Remove from 2009 Budget

### Part time Police Officer

Discussion was held on maintaining the expense for the Part-Time Police Officer.

**Motion by Messer, seconded by Fast, to leave the expense in the Part Time line item for a Part Time Police Officer for 2009. Motion carried 3-2. No: Powers and Kruse.**

### Seal Coat Parking Lots

Discussion was held on seal coating parking lots. Kruse asked in half of the recommended lots could be seal coated in 2009. Powers said that because of the price of seal coating he felt that seal coating was not money well spent, and that cracks should be repaired instead. It was determined that Caldwell is requesting to have lots seal coated that are in need of repair, and that this should remain in the 2009 Budget.

### Pool Cover

Discussion was held on a cover for the swimming pool. The information provided to the City Council by Baloun was reviewed. Council directed staff to find out if there is a rebate through Minnesota Energy for this cover. At the present time \$28,000 was left in the 2009 Budget for an automatically retractable pool cover, assuming that there is a rebate.

### Turf Aerator

The City Council directed Staff to find out how many times a year this aerator would be used in the summer, and if it is possible to rent this machine from another City's.

### Computers

Computers for the Library were discussed. City Staff was directed to find out if the Library is planning on using the computers for a rotation replacement. If so, they should remain in the 2009 Budget. However, if they are new computers they felt that the computers should be taken out of the 2009 Budget.

### General Fund Possible Revenue Increases

*Fire Contracts* – Nasby inform the City Council that the City will be proposing a new formula to determine fire contracts, taking into consideration the number of fire calls, population and size. This formula is recommended by the MN Association of Townships and League of

Minnesota Cities. This may increase revenue to the City. This process will begin in the spring of 2009 when township contracts are due.

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*Assessments for Seal Coating* – Nasby informed the City Council that other communities, including the City of Jackson, assess back to the property owners the cost to seal coat roads. Upon discussion by the City Council it was by general consensus not to assess seal coating of roads back to property owners.

*Spring Clean-Up Fee* – Discussion was held that \$1.00 per month be charged onto utility bills for Spring Clean-Up. The cost of this service was approximately \$21,000 in 2008. Upon discussion it was decided to look into implementing a fee for the service in 2009. Messer noted that this fee should not be added to commercial properties.

*Storm Water Utility Fees* – Nasby indicated that a number of communities have adopted a storm water utility to help pay for storm water improvements. To implement a fee Council would have to look at formulas for storm water and an ordinance would need to be adopted. Riordan said that state requirements are changing. As such, we may not need to implement this now but it may come up in the future. By general consensus it was decided not to add this fee at the present time.

*Library Fines* – Nasby noted that an increase of fines and user fees for computers were discussed at the prior budget meeting. Ray said that the Library Board had looked into raising the book fines, and extending the due date by a week. The 2009 Budget was not increased for this item, as it is difficult to determine the increase in revenue this would create.

*Fee Increases & New Charges at City Hall* – Nasby informed the City Council that at the present time we do not charge for a number of property or individual services such as providing Assessment Certificates. Also, the cost of a pet license and impound fees have not increased for many years, and that office staff are looking into these changes. A complete listing of fees and charges will be prepared and provided to the Council at a future meeting.

Adjournment

**Motion by Ray, seconded by Fast, to adjourn the meeting. Motion carried 5-0.**

**Meeting adjourned at 6:30 p.m.**

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Tom Riordan, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**Council Meeting**  
**Windom City Hall, Council Chamber**  
**November 18, 2008**  
**7:30 p.m.**

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1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer,  
Bradley Powers and JoAnn Ray

Council Members Absent: None

City Staff Present: Steve Nasby, City Administrator; Aaron  
Backman, EDA Executive Director; Dan  
Fossing, Fire Chief; and Jeremy Rolfes,  
Telecom

Public Present: Windom Eagle Girls Volleyball Team &  
Coaches, Corey Maricle, Rocky Keehn,  
Jeremy Walgrave, John Galle, Jack Kelly,  
Keith Haugen, Bob Davis, Kay Clark, Ron  
Tibodeau, Ryan Doorenbos, Lisa  
Grafentine, Rahn Larsen and Dirk Abraham

3. Pledge of Allegiance

4. Approval of Minutes:

**Motion by Powers, second by Messer, to approve the November 3, 2008 and  
November 4, 2008 minutes. Motion carried 5 – 0.**

5. Approval of the Consent Agenda:

Riordan said the Consent agenda contained the minutes from the following  
Boards and/or Commissions:

- Economic Development Authority – November 10, 2008
- Library Board – November 10, 2008

Correspondence from Robert Williams – resignation from Windom Dam  
Stakeholders Committee.

**Motion by Fast, second by Ray, to approve the Consent Agenda. Motion  
carried 5 – 0.**

6. Resolution of Recognition – Windom Eagle Volleyball Team:

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Riordan read a resolution recognizing the State Championship for the Windom Eagles Volleyball Team.

The Council congratulated the team on the state championship and thanked the team members, coaches and parents for their efforts.

**Council member Ray introduced the Resolution No. 2008-42, entitled “RESOLUTION RECOGNIZING THE 2008 WINDOM EAGLES VOLLEYBALL TEAM” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Messer, Powers, Ray, Fast and Kruse. Nay: None. Absent: None. Resolution passed 5 - 0.**

The head coach thanked the fire department for their recognition of the team and the community for their support.

7. Public Hearing – Small Cities Development Program Joint Application:

Aaron Backman, EDA Executive Director and Lisa Grafentine, Southwest Minnesota Housing Partnership, introduced themselves.

Riordan opened the public hearing at 7:37 p.m. Backman provided an update on the proposed housing rehabilitation program. Grafentine said that the pre-application to the State was well received. To fund more projects state-wide the rental portion of the Windom-Mt. Lake project was eliminated by the State. Based on the number of pre-applications by homeowners Windom would be applying for funds to do eight units and Mt. Lake would apply for funding for 12 units. However, if after 12 months money is left uncommitted the funds will be open to either community on a first-come, first-serve basis. The project is anticipating 0% loans that are forgiven after 10 years. If the property sells prior to the tenth year the unforgiven portion of the loan would be repaid. Projects will be 60% grant funded and 40% funded by the property owner. As the lead and fiscal agent for this project, the Windom City Council is being asked to approve a resolution of participation and cooperative agreement with the City of Mt. Lake. Backman stated that the documents had been reviewed by the City Attorney.

Riordan asked if there were any comments from the public. Seeing none Riordan closed the public hearing at 7:44 p.m.

**Council member Kruse introduced the Resolution No. 2008-43, entitled “RESOLUTION IN SUPPORT OF A SMALL CITIES DEVELOPMENT PROGRAM PROJECT” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Powers, Ray, Fast, Kruse and Messer. Nay: None. Absent: None. Resolution passed 5 - 0.**

8. Department Heads:

Backman said that the Toro Company had signed a lease for the Spec Building that will start in December 2008 and leasehold improvements are currently taking place.

9. License Application – Windom Fire Department:

Application for a lawful gaming exempt permit for the Windom Fire Department Relief Association for a raffle to be held April 18, 2009.

**Motion by Powers, second by Kruse, to approve a lawful gaming exempt permit for the Windom Fire Department Relief Association for a raffle to be held April 18, 2009. Motion carried 5 – 0.**

10. Decertification of TIF District No. 1 - 3:

Backman said that the TIF district was created in March 1996 for the construction of the first Spec building at 1820 N. Redding Avenue. No tax increments were collected for 2007 or 2008. According to law the TIF is due to be decertified and a formal action by the City Council is needed.

**Council member Messer introduced the Resolution No. 2008-44, entitled “RESOLUTION APPROVING THE DECERTIFICATION OF TAX INCREMENT FINANCING DISTRICT NO. 1-3 (SPEC BUILDING)” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Ray, Fast, Kruse, Messer and Powers. Nay: None. Absent: None. Resolution passed 5 - 0.**

11. Classification and Compensation Study Draft Report:

Riordan noted that the Personnel Committee has recommended moving this item to January 2009 for discussion. Messer and Kruse confirmed.

12. Des Moines River Dam Final Feasibility Report:

Rocky Keehn and Jeremy Walgrave of SEH, Inc. introduced themselves. Keehn narrated a power point presentation regarding the final report.

Riordan noted that during the presentation Keehn had made a reference to the maintenance of an elevation. Was that elevation the pool height or the river bed? Keehn said that a certain elevation of the water height was discussed to keep the stream from cutting into the utilities under the river. This could be done with the placement of rock. Keehn thought the water level currently in the stream is about

what is needed to meet the minimum elevation. Nasby noted that some survey work was done to provide information to the engineers.

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Riordan asked if the utility protection was required. Keehn stated that their firm is strongly recommending that it be done for the utilities, but it also has the side benefits of providing scour protection for the bridge and fish habitat.

Fast asked about the fish passage, as this is discussed many times and the DNR transports fish everywhere into lakes and rivers so why is fish passage such an issue? She also thought that with the new Clean Water Legacy money the State may have money in the future that could be used for our project. Keehn said there is a lot of pressure within DNR's operating policies related to rivers and dams to enhance fish habitat and passage. Messer said the fish come upstream during high water and do not have trouble with the dam. He thinks the DNR has too much power and the City should just fix the hole and be done with the project.

Riordan asked if members of the public would like to make comments or ask questions of the engineers.

Jack Kelly said that the river channel is ugly with weeds, grasses and some small trees. What he is interested in is the issue of silt and during high water that will come up onto the adjacent properties including Island Park. Who is responsible for cleaning that up? A long range plan is needed as the dam is in good condition, but the abutments do need repair. The DNR is forcing a removal, but with or without the dam the issue of silt will continue. What will happen to ownership rights? The decision on the dam is a key issue for the Council.

John Galle stated that he previously talked about property values of land owners along the river and the river channel is not attractive so that will impact values. Keehn said that he is not a real estate professional, but information from other areas has shown that property values may be depressed for a short-term but they tend to rebound within a couple of years.

Ryan Doorenbos said he is with DNR Fisheries and a Windom resident. To address silt removal there must be a plan in place to eliminate the source of the problem. There are issues of where to deposit the silt and the cost could be high. Regarding the Clean Water Legacy program the uses are unknown at this time as the programs are yet to be established.

Jack Kelly asked about the \$300,000 DNR funding for the Windom dam. Nasby said that the money was requested by the City from the State Bonding bill. The money did not come directly to the City but went into the DNR Dam Safety fund and Ecological Services fund. Windom is named as one of seven communities for these funds. Kelly asked if a maintenance permit from DNR is needed. Keehn said one would be required to do any work. Kelly asked if the flood plain would change for the high water marks. Keehn said that the FEMA flood plain would

not change if the dam were removed. Kelly asked about river bank stability. Keehn and Walgrave said there would be some change, but mostly in conditions of low flow. Riordan asked about the stability of saturation of the soils. Keehn said it would be a low impact as the pool really does not provide much to stabilization. Kelly noted that there are storm water connections to the river and these need attention. Keehn agreed that this will need to be looked at and there may be a need for sediment traps by the outlets and this could easily be addressed.

Kelly asked if SEH had dealt with any other dam projects were there was a 600 foot wide pool. Keehn said that Windom has the widest area and most of them are 100 – 200 feet.

Keith Haugen said he owns property along the river and the river pool was much higher in 1977 when he moved back to town. He has noticed that the banks are more stable when there is high water. If the river has low flow and then has a high water event there is more likely going to be erosion than if there was a pool.

John Galle asked if the dam was not already studied for its structural condition. Riordan replied that it was a visual inspection of the dam above the water line, but it did not look at the interior structure or the footings. Galle asked the engineers to confirm that in their presentation they noted that damage could be done to the dam if a full structural study were conducted. Keehn said that was correct as a study would include probing the footings\pilings and drilling into the dam itself to see the internal structure. Keehn added that this study would probably cost about \$100,000 and pose a risk to the dam. Galle asked if the study was needed. Keehn said that the DNR would require that the City prove to them the dam is sound in order to keep it. Keehn said that the City could argue the point with DNR that the dam itself had not failed, but this discussion and preparation could cost \$25,000. The worst case would be to argue and lose the dam failure argument costing \$25,000 then have to do the structural study for \$100,000 and then find out that the dam is not sound.

Messer said the dam was built new in 1962. Walgrave said that from the plans it appears the dam was built upon the existing footings\pilings which may be wooden. Kelly said that a contractor that worked on the 1962 project is still in town. Walgrave said that they looked at the 1962 plans and photos of the project and there is no evidence that new pilings were placed.

Keith Haugen said that up in Duluth they are doing a project and 200 year old wooden posts are being found and are still sturdy. Water does not rot wood; it is the exposure to air.

Riordan asked if there was a motion to accept correspondence from Robert Williams and the DNR which was distributed today.

**Motion by Powers, seconded by Ray, to accept correspondence. Motion carried 5 – 0.**

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Riordan asked the Council how they would like to proceed.

**Motion by Messer, second by Kruse to table the issue indefinitely. Motion carried 5 – 0.**

13. Regular Bills:

**Motion by Fast, seconded by Ray, to approve the Regular Bills. Motion carried 5 – 0.**

14. Unfinished Business:

None

15. New Business:

None

16. Council Concerns:

Riordan reminded the public that the Mayor's Metal's of Honor applications are due in early December and encouraged people to nominate someone they consider outstanding citizens.

17. Adjourn:

Riordan adjourned the meeting by unanimous consent at 9:07 p.m.

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Tom Riordan, Mayor

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**UTILITY COMMISSION MINUTES**  
**City Hall, Council Chamber**  
**November 26, 2008**

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**Call Meeting to Order:** The Utility Commission meeting was called to order at 10:00 a.m., on November 26, 2008 in the City Hall Council Chamber.

**Members Present:** Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren and Chris Johnson

Member Absent: None

City Council Liaison: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Utility Manager and Mike Haugen, Water/Wastewater Superintendent

Others Present:

**APPROVAL OF MINUTES:**

**Motion by Johnson, seconded by Bloomgren, to approve the October 22, 2008 minutes as presented. Motion carried 3-0.**

**WATER/WASTEWATER ITEMS:**

*Windom Landfill* – Mike Haugen, Water/Wastewater Superintendent, reviewed the report prepared by Wenck, Inc. regarding the summer and fall 2008 sampling events. The report data show that contaminate levels are below action levels and below detection levels in some samples. At this time there is no action required under our agreement with the Minnesota Pollution Control Agency and regularly scheduled sampling will be continued.

There was a minor concern about fencing and continued pest (gophers) control. Haugen said that staff would monitor both situations and take action as needed.

**Motion by Bloomgren, seconded by Johnson, to approve the Wenck report and forward it to the MPCA. Motion carried 3 – 0.**

*Water and Wastewater Rates* – Haugen provided information on the history of rate increases, the 2009 budget projections and 2008 Y-T-D actual revenues and expenses. He is recommending a five percent increase in the water rate effective January 2009 as the rate has remained the same since July 2007 and expenses have risen over the last 18 months. The water fund is basically breaking even and if capital projects such as the 2009 Street project move forward there will be additional debt service payments that have to be made starting in early 2010. Nasby noted that the Commission had also established a policy for the electric fund of building a reserve equal to one year's expenses and if the water fund was to build a reserve an increase is necessary.

## PRELIMINARY

Johnson asked if Haugen was looking at an across-the-board increase. Haugen said that was correct, so the minimum would go up from \$11.55 to \$12.13/month; the second tier water rate would go from \$2.36/100 cubic feet to \$2.48 and the third tier water rate would go from \$2.63/100 cubic feet to \$2.76. Schwalbach said the Commission had discussed the pricing structure with minimums and the tiers before and he was comfortable with the structure and the spread. Johnson asked if the difference in the tiered rates was enough to meet the State's conservation requirements. Haugen said he thought it would as there are no set guidelines on the conservation pricing law.

Schwalbach and Johnson questioned if a five percent raise was enough as the rate had been held for the last 18 months and there are uncertainties in the pricing for goods and services. Schwalbach said that an eight percent raise may be more in line with what is needed. Bloomgren said that he thought the five percent rate raise was adequate for the current economic climate, but sees the need to keep an eye on the fund's performance.

Nasby said that a resolution would be needed and that could be prepared for the December Utility Commission meeting, or sooner if the Commission wanted to hold a special meeting. The Commission will consider the resolution at their December meeting.

**Motion by Johnson, seconded by Bloomgren, directing staff to prepare a resolution for an across-the-board raise in the water rates of 5% and that the Commission revisit the water rates in May 2009. Motion carried 3 – 0.**

Haugen reviewed the financial information for the wastewater fund and noted that this fund continues to lag and be in deficit. The projections for 2009 show an approximate deficit of approximately \$50,000 without funding the replacement of the main lift station. The rate for wastewater was last set at the same time as water, which was July 2007. He is recommending an eight percent rate increase for the wastewater fund which would bring the fund to nearly break-even.

The Commission discussed the residential and commercial rates, rate structures and the usage tiers. The Commission decided to leave the rate structures in place and address the prices for wastewater service. Similar to the water fund, the wastewater fund has experienced inflationary cost increases over the last 18 months and recognizes the fund needs to be self-supporting.

Nasby said that a resolution would be needed and that one could also be prepared for the December Utility Commission meeting, or sooner if the Commission wanted to hold a special meeting. The Commission will consider the resolution at their December meeting.

**Motion by Bloomgren, seconded by Johnson, directing staff to prepare a resolution for an across-the-board raise in the wastewater rates of 8% and that the Commission revisit the wastewater rates in May 2009. Motion carried 3 – 0.**

*Minnesota WARN* – Haugen said that the Commission had asked about administration expenses and participation by other systems in our area. The answers to these questions were provided in the packets. The administration costs would be covered by the Dept of Homeland Security and American Water Works Association and there are a number of systems in our area that are participating.

## PRELIMINARY

Johnson noted that there is not a long-term commitment requirement and the City could drop its membership at anytime. Haugen said that was correct.

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Schwalbach asked Haugen if there would be expense for the City as there may be time needed for meetings or other work. Haugen said he understood it to be an annual meeting and he could accommodate it into his schedule as needed.

**Motion by Johnson, seconded by Bloomgren, to proceed with becoming a MN WARN member. Motion carried 3 – 0.**

Haugen said that there was a water leak at 5<sup>th</sup> Avenue and Drake. This had been repaired. Also, the emergency transfer switch at the water plant needed to be repaired, which was done at a cost of \$6,500.

### ELECTRIC ITEMS:

*WAPA Notice* - Marv Grunig, Electric Utility Manager, said that the Contract Rates of Delivery notice from WAPA indicated up to a 1% reduction effective January 1, 2011. A copy of the letter was in the packet.

*Nebraska City II Plant* – Grunig said that the plant is on-line for testing and is on schedule for delivering power to Windom on May 1, 2009.

*Big Stone II Plant* – Grunig noted that the project is still before the MN PUC. The MN PUC had engaged a consultant (Boston Scientific) to do a review and analysis of the information submitted by the Big Stone II applicants. The Boston Scientific study showed that the construction numbers were about equal, the natural gas prices were low and the carbon costs were too low. Grunig said that the Big Stone applicants have shown that the Boston Scientific numbers on gas prices have been historically low and the carbon number they used was \$60/ton vs. the \$4 - \$30/ton shown by MPUC. If carbon costs are \$60/ton then no power plants would be cost effective.

*NSP55 Settlement* – Grunig noted that the settlement has been completed and Windom's share will be \$75,471.23.

*Wind Projects* – Grunig said that there are three projects being discussed in this area. They include possible turbines to be built by two Windom utility commercial customers and a new private development by a Texas company. He would continue to have discussions with these groups as it relates to the City's utility.

Grunig handed out information showing Windom's renewable energy resources and obligations under the State's renewable energy law. Windom is currently ahead of the requirements and will be until at least 2014 if the current energy purchasing agreements proceed as expected. He noted that the Windom utility has its power needs met for the next few years if the Big Stone II plant moves forward so he is not looking for new generation at this time.

### OLD BUSINESS:

Johnson noted the labor study was done. Schwalbach and Bloomgren were given copies.

PRELIMINARY

NEW BUSINESS:

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Next meeting date was scheduled for December 17, 2008 at 10:00 in the City Council Chambers.

Meeting was adjourned at 12:00 p.m.

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Mike Schwalbach, Chairperson

Attest: \_\_\_\_\_  
Steve Nasby, City Administrator

**The Robert and Helen Remick Charitable Foundation Trust**  
**Windom, Minnesota**

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John Remick  
Lynel Nelson  
Cheryl Holthe Rients  
Howard Davis  
Trustees

Address correspondence to:  
Patrick Costello  
P. O. Box 123  
Lakefield, MN 56150  
(507) 662-6621

November 17, 2008

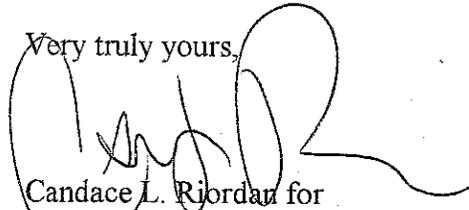
Denise Nichols  
City of Windom  
444 9th Street  
P. O. Box 38  
Windom, MN 56101

Dear Ms. Nichols:

I am pleased to inform you that your grant application submitted for funds toward the purchase of training equipment for the fire department has been approved in the amount of \$10,000.00. We are currently planning to fund this distribution in January 2009.

If you have any questions regarding this matter, please do not hesitate to contact our office. On behalf of the trustees, thank you for your interest in the Remick Foundation.

Very truly yours,



Candace L. Riordan for  
The Robert and Helen Remick Charitable Foundation Trust

CLR:clr

## RESOLUTION #2008-

**INTRODUCED:**

**SECONDED:**

**VOTED:**     **Aye:**  
              **Nay:**  
              **Absent:**  
              **Abstained:**

**RESOLUTION ORDERING IMPROVEMENT AND PREPARATION OF PLANS  
FOR THE "2009-2010 STREET IMPROVEMENT PROJECT"  
(Super majority of 4/5 is necessary to pass resolution)**

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**WHEREAS**, a resolution of the City Council adopted the 21st day of October, 2008, fixed a date for a public hearing on the proposed street improvements to city streets within the corporate city limits; and

**WHEREAS**, ten days' mailed notice and two weeks' published notice of the hearing was given, and the hearing was held thereon on the 2nd day of December, 2008, at which time all persons desiring to be heard were given an opportunity to be heard thereon.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF  
WINDOM, MINNESOTA, AS FOLLOWS:**

1. Such improvements are necessary, cost-effective, and feasible as detailed in the feasibility report.
2. Such improvement is hereby ordered as proposed in the council resolution adopted the 21st day of October, 2008.
3. Wenck Associates, Inc. is hereby designated as the engineer for this improvement. The engineer shall prepare plans and specifications for the making of such improvement.
4. The City Council declares its official intent to reimburse itself for the costs of the improvement from the proceeds of the tax-exempt bond.

Adopted by the Council this 2nd day of December, 2008.

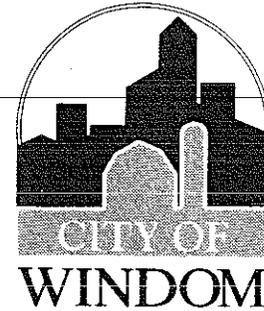
\_\_\_\_\_  
Tom Riordan, Mayor

Attest: \_\_\_\_\_  
Steven Nasby, City Administrator

**NOTICE OF PUBLIC HEARING**

2009-2010 Street Improvement Project

TO WHOM IT MAY CONCERN:



Notice is hereby given that the City Council of Windom, Minnesota will meet in the Council Chambers of the City Hall, 444 9<sup>th</sup> Street starting at 7:30 p.m. during the regular City Council meeting on December 2, 2008, to consider the making of improvements to city streets within the corporate city limits adjacent to property legally described as follows:

**Billing's Subdivision**

Lots 1 & 7

**Billing's Subdivision 2**

Lots 1, 2, 3, 4, 5, 6 & 7

**County Auditor's Subdivision No. 4**

Lots 3, 4, 6, 7, 8, 9, 10, 11, & 12

**Grant Heights Addition**

Block 1, Lots 1

Block 2, Lots 1, 7 & 8

**Hoffman LaCanne Subdivision**

Block 1, Lots 1

**Horkey's Townhouse Subdivision**

Block 1, Lots 1, 2, 3, 4, 5, 6, 7, 8 & 9

**Konrad's Subdivision**

Block 1, Lots 6

**Langley Subdivision**

Block 1, Lots 1 & 2

**N 3<sup>rd</sup> Ave Subdivision**

Lot 8

**Perkin's Bluff Subdivision**

Block 1, Lots 10 & 11



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**Pflughaupt Addition**

Block 1, Lots 10

**Tanglewood Subdivision**

Block 2

**Toro Subdivision 2**

Block 1, Lots 1, 2 & 3

**Wojahn Subdivision**

Block 1, Lots 1

The proposed improvements consist of base, bituminous and/or concrete, sanitary sewer, water main, storm sewer, curb, gutter, sidewalk and related appurtenances, within the corporate city limits, pursuant to Minn. Stat. §§ 429.011 to 429.111. The area proposed to be assessed for such improvements is the property abutting the improvements and part of the above-described boundaries. The estimated cost of the improvements is \$1,900,000. A reasonable estimate of the impact of the assessment will be available at the hearing.

Such persons as desire to be heard with reference to the proposed improvements will be heard at this meeting.

By Order of the Windom City Council:

Steve Nasby  
City Administrator

Published November 19 & 26, 2008

October 21, 2008

City of Windom  
444 Ninth Street  
Windom, Minnesota 56101

Re: Supplement to 2009 Street Improvements Feasibility Study

Honorary Mayor and Council:

### **Summary**

This letter is to serve as a supplement to the 2009 Street Improvements Feasibility Study presented to the Windom City Council on October 7, 2008. Following discussions during a Street Committee meeting on October 14, 2008, the scope of the Feasibility Study has been reduced to include 1) Fourth Avenue from 16<sup>th</sup> Street to Trunk Highway 71, 2) Langley Avenue from Fourth Avenue to Trunk Highway 71, 3) Third Avenue from Langley Avenue to 225 feet south, and 4) Pflughaupf Road from 20<sup>th</sup> Street to Fourth Avenue to be included with the 2009 Street Improvement Project.

### **Determination of Scope**

The proposed project scope was determined based upon a prioritization by Mike Haugen and Bruce Caldwell of water, sewer, and street conditions. The average of this prioritizing indicated that Fourth Avenue and Langley Avenue were high priorities. Pflughaupf Road was included due to proposed changes at the intersection with Fourth Avenue.

The proposed watermain extension beneath the Perkins Creek bridge was removed from the project as there can be no services connected to this extension. The property to the west is located within a flood plain and the properties to the east are developed and their services connect to 19<sup>th</sup> Street. This watermain extension would have created a loop between Nineteenth Street and the dead-end watermain located south of the Perkins Creek bridge.

### **Cost**

The reduction in scope of the project will reduce the probable cost to **\$1,839,763.75** for a concrete option and **\$1,811,209.75** for a bituminous option. In addition, the estimated cost to the city from non-participating portions of the Perkins Creek Bridge is **\$52,827**. A revised Table of Probable Costs and a revised Assessment Table is attached reflecting the changes to the project scope.

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We would be available to discuss this report at your convenience. If you have any questions or require additional information, please call us at (507) 831-2703.

Sincerely,

WENCK ASSOCIATES, INC.

A handwritten signature in cursive script that reads "Craig Mueller".

Dennis Johnson, P.E.  
Principal

Craig Mueller, P.E.  
Associate

City of Windom, Minnesota  
 Table of Probable Costs  
 2009 Street Improvements

Street	Concrete Street	Concrete Street Bituminous Equivalent	Bituminous Street	Storm Sewer	Sanitary Sewer	Watermain	Total Cost per Street Bituminous Option	Total Cost per Street Concrete
4th Avenue	\$810,303.00	\$810,303.00	\$797,194.00	\$70,000.00	\$98,268.75	\$113,963.00	\$1,079,425.75	\$1,092,584.75
Langley Street	\$469,250.00	\$469,250.00	\$461,766.00	\$33,750.00	\$111,825.00	\$72,913.00	\$680,254.00	\$687,738.00
Pflughauptf Road	\$57,071.00	\$54,071.00	\$49,110.00	\$2,420.00	\$0.00	\$0.00	\$51,530.00	\$59,491.00
<b>Totals</b>	<b>\$1,336,624.00</b>	<b>\$1,333,624.00</b>	<b>\$1,308,070.00</b>	<b>\$106,170.00</b>	<b>\$210,093.75</b>	<b>\$186,876.00</b>	<b>\$1,811,209.75</b>	<b>\$1,839,763.75</b>

Assessments

Street	Total Cost per Street	Amount Assessed	Percent Assessed	City's Portion	Comments
4th Avenue	\$1,079,425.75	\$308,343.26	28.57	\$771,082.49	
Langley Street	\$680,254.00	\$147,204.55	21.64	\$533,049.45	
Pflughauptf Road	\$51,530.00	\$11,124.89	21.59	\$40,405.11	
<b>Totals</b>	<b>\$1,811,209.75</b>	<b>\$466,672.70</b>	<b>25.77</b>	<b>\$1,344,537.05</b>	

Bridge Replacement

Participating (County) Cost	\$153,306.00
Non-Participating (City) Cost	\$52,826.50

Revised 11/26/08

ASSESSMENTS

TOTAL STREET COST \$1,308,070.00  
 STORM SEWER \$106,170.00  
 CONCRETE REMOVAL \$103,100.00  
 NINE TON EXTRA COST \$369,380.00  
 RESIDENTIAL EQUIVALENT \$729,420.00  
 ESTIMATED COST PER FOOT \$117.77  
 CHARGEABLE COST PER FOOT \$58.88  
 ESTIMATED COST PER SEWER SERVICE \$1,187.50  
 ESTIMATED COST PER WATER SERVICE \$1,325.00

PARCEL NUMBER	LOT	DEVELOPMENT	FRONT	SIDE	TOTAL FT	FRONT FOOT COST	SEWER COST	WATER COST	TOTAL COST	NAME	ADDRESS	
<b>Fourth Avenue</b>												
25-352-0010	Lot 1 Bk 1	Hoffman Lacanne Subd	267.92	0.00	267.92	\$ 15,776.46	\$1,187.50	\$1,325.00	\$18,288.96	LaCamme Funeral Homes LLC	2280 8th Ave	Windom MN
25-324-0010	Lot 1 Bk 1	Grant Heights Add	120.84	0.00	120.84	\$ 7,115.66	\$1,187.50	\$1,325.00	\$9,628.16	Margery Grant	1746 St. Mary's St	Falcon Heights MN
25-324-0050	Lot 1 Bk 2 & N	Grant Heights Add	0.00	177.50	88.75	\$ 5,226.04	\$0.00	\$0.00	\$5,226.04	Richard & Phyllis Einess	625 22nd St	Windom MN
25-324-0110	Lot 7 Bk 2	Grant Heights Add	47.50	0.00	47.50	\$ 2,797.04	\$0.00	\$0.00	\$2,797.04	Margery Grant	1746 St. Mary's St	Falcon Heights MN
25-324-0120	Lot 8 Bk 2	Grant Heights Add	0.00	163.50	81.75	\$ 4,813.85	\$0.00	\$0.00	\$4,813.85	Margery Grant	1746 St. Mary's St	Falcon Heights MN
25-132-0110	Lot 7	Billing's Subd	151.80	0.00	151.80	\$ 8,938.74	\$1,187.50	\$0.00	\$10,126.24	Delbert & Janice Pomeranke	PO Box 51	Windom MN
25-447-0040	Lot 6 Bk 1	Konrad's Subd	96.00	0.00	96.00	\$ 5,652.96	\$1,187.50	\$1,325.00	\$8,165.46	Orville Wojahn	37395 US Hwy 71	Windom MN
25-164-0390	Lot 10 & 11	Crty Aud Subd 4	444.00	0.00	444.00	\$ 26,144.93	\$0.00	\$0.00	\$26,144.93	Justin Augustin	25 Upton Ave S	Minneapolis MN
25-164-0410	Lot 11 & 12	Crty Aud Subd 4	132.00	0.00	132.00	\$ 7,772.82	\$1,187.50	\$1,325.00	\$10,285.32	Richard Seydel	1746 4th Ave	Windom MN
25-164-0470	Lot 12	Crty Aud Subd 4	54.00	0.00	54.00	\$ 3,179.79	\$1,187.50	\$1,325.00	\$5,692.29	Aron Koch	1734 4th Ave	Windom MN
25-164-0450	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Robert & Mary Ann Keffeler	1724 4th Ave	Windom MN
25-164-0480	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Brian Zebede	1710 4th Ave	Windom MN
25-164-0460	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Gloria Sharpe	1704 4th Ave	Windom MN
25-164-0440	Lot 12	Crty Aud Subd 4	60.00	0.00	60.00	\$ 3,533.10	\$1,187.50	\$1,325.00	\$6,045.60	Florence Beyer	1702 4th Ave	Windom MN
25-164-0420	Lot 12	Crty Aud Subd 4	75.00	0.00	75.00	\$ 4,416.37	\$1,187.50	\$1,325.00	\$6,928.87	Larry & Ruth Smith	1650 4th Ave	Windom MN
25-360-0010	Lot 7,8,9 Bk 1	Horkey's Twmshse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Raymond & Arlene Orloske	428 16th St	Windom MN
25-360-0020	Lot 7,8,9 Bk 1	Horkey's Twmshse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Chester & Lavonne Bennet	424 16th St	Windom MN
25-360-0030	Lot 7,8,9 Bk 1	Horkey's Twmshse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Gregory Rossov	420 16th St	Windom MN
25-360-0040	Lot 7,8,9 Bk 1	Horkey's Twmshse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Betty Mammen	416 16th St	Windom MN
25-360-0050	Lot 7,8,9 Bk 1	Horkey's Twmshse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Mervin & Mary Erickson	412 16th St	Windom MN
25-360-0060	Lot 7,8,9 Bk 1	Horkey's Twmshse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Theresa Black	408 16th St	Windom MN
25-360-0070	Lot 7,8,9 Bk 1	Horkey's Twmshse Subd	0.00	27.85	13.93	\$ 819.97	\$0.00	\$0.00	\$819.97	Irena Plantz	404 16th St	Windom MN
25-164-0260	Lot 7	Crty Aud Subd 4	35.00	0.00	35.00	\$ 2,119.66	\$1,187.50	\$1,325.00	\$4,632.36	Esther Larson	356 16th St	Windom MN
25-164-0250	Lot 7	Crty Aud Subd 4	35.00	0.00	35.00	\$ 2,060.97	\$1,187.50	\$1,325.00	\$4,573.47	Dale Gaustad	400 12th St #1	Windom MN
25-164-0280	Lot 7	Crty Aud Subd 4	49.00	0.00	49.00	\$ 2,685.36	\$1,187.50	\$1,325.00	\$6,397.86	Chad Noll	49562 344th St	Windom MN
25-164-0240	Lot 7	Crty Aud Subd 4	80.00	0.00	80.00	\$ 4,710.80	\$0.00	\$1,325.00	\$6,035.80	Joyce Nielsen	1745 4th Ave	Windom MN
25-621-0020	Lot 11 Bk 1	Perkin's Bluff Subd	66.49	0.00	66.49	\$ 3,915.26	\$0.00	\$0.00	\$3,915.26	Joyce Nielsen	1745 4th Ave	Windom MN
25-757-0060	Bk 2	Tanglewood Subd	205.47	0.00	205.47	\$ 12,099.10	\$1,187.50	\$1,325.00	\$14,611.60	JD Property Mngmnt LLC	16825 Blenheim Way	Minnetonka MN
25-164-0310	Lot 8 & 9	Crty Aud Subd 4	35.00	0.00	35.00	\$ 2,060.97	\$1,187.50	\$1,325.00	\$4,573.47	John Lange	22843 230th Ave	Glenwood MN
25-164-0295	Lot 9	Crty Aud Subd 4	101.00	0.00	101.00	\$ 5,947.38	\$0.00	\$0.00	\$5,947.38	D.A. Dockendorf Estates		
25-164-0300	Lot 9	Crty Aud Subd 4	151.00	0.00	151.00	\$ 8,891.63	\$1,187.50	\$1,325.00	\$11,404.13	David Lighner		
25-164-0340	Lot 9	Crty Aud Subd 4	0.00	168.00	84.00	\$ 4,946.34	\$1,187.50	\$1,325.00	\$7,468.84	Tina L Pfeiffer	1761 4th Ave	Windom MN
25-819-0010	Lot 1 Bk 1	Wojahn Subd	0.00	40.16	20.08	\$ 1,182.41	\$1,187.50	\$1,325.00	\$3,694.91	Jack & Nancy Steinke	475 19th St	Windom MN
25-132-0010	Lot 1	Billing's Subd	178.50	0.00	178.50	\$ 10,510.97	\$1,187.50	\$1,325.00	\$13,023.47	Raymond & Cheryl Harrison	1945 4th Ave	Windom MN
25-132-0040	Lot 1	Billing's Subd	103.50	0.00	103.50	\$ 6,094.60	\$1,187.50	\$1,325.00	\$8,607.10	Patricia Rupp	1965 4th Ave	Windom MN
25-132-0030	Lot 1	Billing's Subd	135.10	42.00	191.95	\$ 9,191.95	\$1,187.50	\$1,325.00	\$11,704.45	Evelyn Holmes	2011 4th Ave	Windom MN
25-132-0020	Lot 1	Billing's Subd	124.00	0.00	124.00	\$ 7,301.74	\$1,187.50	\$1,325.00	\$9,814.24	Lymann Holmes	660 7th St	Windom MN
25-133-0009	Lot 1	Billing's Subd 2	82.50	0.00	82.50	\$ 4,858.01	\$1,187.50	\$1,325.00	\$7,370.51	Brian & Kristi Hedman	2027 4th Ave	Windom MN
25-133-0010	Lot 2	Billing's Subd 2	90.00	0.00	90.00	\$ 5,296.65	\$1,187.50	\$1,325.00	\$7,812.15	Paul & Patricia Reinhardt	2031 4th Ave	Windom MN
25-133-0020	Lot 3	Billing's Subd 2	7.50	0.00	7.50	\$ 441.64	\$0.00	\$0.00	\$441.64	Nelda Rehneit	2051 4th Ave	Windom MN
25-133-0040	Lot 3	Billing's Subd 2	75.00	0.00	75.00	\$ 4,416.37	\$1,187.50	\$1,325.00	\$6,928.87	Nelda Rehneit	2051 4th Ave	Windom MN
25-133-0050	Lot 4,5,6,7	Billing's Subd 2	247.50	0.00	247.50	\$ 14,574.03	\$1,187.50	\$1,325.00	\$17,086.53	Troy Holt	45213 County Rd 15	Windom MN
<b>Total</b>										\$ 283,053.40		
<b>Total</b>										\$ 32,062.50		
<b>Total</b>										\$ 225,215.90		
<b>Total</b>										\$ 35,775.00		



**LG220 Application for Exempt Permit**

**Fee is \$50 for each event**

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

**For Board Use Only**

Check # \_\_\_\_\_ \$ \_\_\_\_\_

**ORGANIZATION INFORMATION**

Organization name Windom Area Hospital Foundation		Previous gambling permit number X-35546-06-001		
Type of nonprofit organization. Check one. <input type="checkbox"/> Fraternal <input type="checkbox"/> Religious <input type="checkbox"/> Veterans <input checked="" type="checkbox"/> Other nonprofit organization				
Mailing address 2150 Hospital Drive, PO Box 339, Windom	City Windom	State MN	Zip Code 56101	County Cottonwood
Name of chief executive officer (CEO) Gerri Burmeister	Daytime phone number 507-831-2400	Email address burmeisg@sanfordhealth.org		

**Attach a copy of ONE of the following for proof of nonprofit status. Check one.**

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

- Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.  
Don't have a copy? This certificate must be obtained each year from:  
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803
- IRS income tax exemption [501(c)] letter in your organization's name.  
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.
- IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)  
If your organization falls under a parent organization, attach copies of both of the following:
  - a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
  - b. the charter or letter from your parent organization recognizing your organization as a subordinate.
- IRS - proof previously submitted to Gambling Control Board  
If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

**GAMBLING PREMISES INFORMATION**

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place) Windom Area Hospital			
Address (do not use PO box) 2150 Hospital Drive	City Windom, MN	Zip Code 56101	County Cottonwood
Date(s) of activity (for raffles, indicate the date of the drawing) 5/15/09 to 5/15/09			

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

- Bingo\*   
  Raffles   
  Paddlewheels\*   
  Pull-Tabs\*   
  Tipboards\*

\* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete  
Page 2 of this form.

Print Form

To find a licensed distributor, go to [www.gcb.state.mn.us](http://www.gcb.state.mn.us) and click on List of Licensed Distributors, or call 651-639-4076.

Reset Form

**LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT**

If the gambling premises is within city limits, a city official must check (X) the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name \_\_\_\_\_  
On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

If the gambling premises is located in a township, a county official must check (X) the action that the county is taking on this application and sign the application. A township official must also sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name \_\_\_\_\_  
On behalf of the county, I acknowledge this application.  
Signature of county official receiving application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**TOWNSHIP:** On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.213, subd. 2]]

Print township name \_\_\_\_\_

Signature of township official acknowledging application

Title \_\_\_\_\_ Date \_\_\_\_/\_\_\_\_/\_\_\_\_

**CHIEF EXECUTIVE OFFICER'S SIGNATURE**

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Herri Burnsister Date 11-24-08

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with: a copy of your proof of nonprofit status, and \$50 application fee for each event. Make check payable to "State of Minnesota."

To: Gambling Control Board  
1711 West County Road B, Suite 300 South  
Roseville, MN 55113

**Financial report and recordkeeping required**

A financial report form and instructions will be sent with your permit. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

**Questions?**

Call the Licensing Section of the Gambling Control Board at 651-639-4076.

Print Form

Reset Form

Data privacy. This form will be made available in alternative format (i.e. large print, Braille) upon request. The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your qualifications to be involved in lawful gambling activities in Minnesota. You have the right to refuse to supply the information requested; however, if you refuse to supply this information, the Board may not be able to determine your qualifications and, as a consequence, may refuse to issue you a permit. If you supply the information requested,

the Board will be able to process your application. Your name and your organization's name and address will be public information when received by the Board. All the other information you provide will be private data until the Board issues your permit. When the Board issues your permit, all of the information provided to the Board will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your name and your organization's name and address which will remain public. Private data are available to: Board members,

Board staff whose work requires access to the information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Finance, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies that are specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your consent.

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

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Department	Vendor Name	Description	Amount
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	21.50
	Total for Department 106		21.50*
CITY HALL	ELECTRIC FUND	MAINTENANCE	29.03
CITY HALL	MN ENERGY RESOURCES	HEATING	297.45
	Total for Department 115		326.48*
POLICE	UNICEL	TELEPHONE	281.03
POLICE	WINDOM TOWING CO	TIRES	126.74
	Total for Department 120		407.77*
FIRE DEPARTMENT	EMERGENCY APPARATUS	MAINTENANCE	2,325.51
FIRE DEPARTMENT	WINDOM AREA HOSPITAL	SERVICE	17.00
FIRE DEPARTMENT	CARQUEST AUTO PARTS	MAINTENANCE	12.84
	Total for Department 125		2,355.35*
STREET	HANCOR	MAINTENANCE	167.74
STREET	JOHNSON HARDWARE	MAINTENANCE	67.29
STREET	MIDWEST WIRELESS	TELEPHONE	101.67
STREET	MN ENERGY RESOURCES	HEATING	269.60
STREET	UNITED RENTALS INC	MAINTENANCE	117.67
STREET	CARQUEST AUTO PARTS	MAINTENANCE	141.20
	Total for Department 140		865.17*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	32.00
	Total for Department 145		32.00*
	Total for Fund 01		4,008.27*
LIBRARY	GE MONEY BANK/AMAZON	SUBSCRIPTION	52.33
LIBRARY	JOAN HUNTER	MILEAGE	44.46
LIBRARY	READERS DIGEST - AUD	SUBSCRIPTION	23.40
LIBRARY	REDWOOD CO HISTORICA	BOOK	59.90
	Total for Department 171		180.09*
	Total for Fund 03		180.09*
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	92.82
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	112.23
	Total for Department 176		205.05*
	Total for Fund 13		205.05*
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	14.05
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	558.13
	Total for Department 177		572.18*
	Total for Fund 14		572.18*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	8,015.00
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	317.30

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

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Department	Vendor Name	Description	Amount
LIQUOR	GRIGGS COOPER	MERCHANDISE	2,201.29
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	10,510.90
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	64.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,961.54
LIQUOR	MN DEPT OF PUBLIC SA LICENSE		20.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,243.49
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	3,577.64
LIQUOR	BANK MIDWEST	NSF CHECK -RIVER BEND LI	56.65
LIQUOR	7-UP BOTTLING	MERCHANDISE	86.25
	Total for Department 180		30,054.56*
	Total for Fund 60		30,054.56*
WATER	H P SUDS	BILLING CONTRACT SERVICE	133.33
WATER	MN ENERGY RESOURCES	HEATING	488.28
WATER	PRAXAIR DISTRIBUTION SERVICE		46.77
	Total for Department 181		668.38*
	Total for Fund 61		668.38*
	JUDY WENZEL	REFUND - UTILITY PREPAYM	125.00
	Total for Department		125.00*
ELECTRIC	MARV GRUNIG	EXPENSE	53.82
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	133.35
ELECTRIC	JOHNSON HARDWARE	MAINTENANCE	28.99
ELECTRIC	MN ENERGY RESOURCES	HEATING	21.50
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	62,303.21
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	22.17
	Total for Department 182		62,563.04*
	Total for Fund 62		62,688.04*
SEWER	H P SUDS	BILLING CONTRACT SERVICE	133.33
SEWER	JOHNSON AUTO SERVICE	MAINTENANCE	45.00
SEWER	KEMNA-ASA AUTO PLAZA	MAINTENANCE	777.45
SEWER	QUEST	TELEPHONE	204.48
SEWER	MN ENERGY RESOURCES	HEATING	154.36
SEWER	CARQUEST AUTO PARTS	MAINTENANCE	39.82
	Total for Department 183		1,354.44*
	Total for Fund 63		1,354.44*
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	29.71
ARENA	MIDWEST WIRELESS	TELEPHONE	92.70
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	40.49
ARENA	NEW ULM PARK & RECRE	ICE PAINTING	400.00
	Total for Department 184		562.90*
	Total for Fund 64		562.90*

## CITY OF WINDOM

## FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ECONOMIC DEVELOPMENT	CITY OF WINDOM	BUILDING PERMIT	45.00
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	47.03
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	252.75
		Total for Department 187	344.78*
		Total for Fund 67	344.78*
	MN 9-1-1 PROGRAM	911 SERVICE	863.11
		Total for Department	863.11*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	7.25
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	59.65
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	399.99
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	LEXIS BILLING SERVICE	69.71
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	27.23
TELECOMMUNICATIONS	RFD TV	SUBSCRIBERS	203.10
TELECOMMUNICATIONS	WINDOM AREA HOSPITAL	SERVICE	51.00
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	1,957.20
		Total for Department 199	2,775.13*
		Total for Fund 69	3,638.24*
	AFLAC	INSURANCE	444.78
	MN BENEFIT ASSOCIATI	INSURANCE	114.18
		Total for Department	558.96*
		Total for Fund 70	558.96*
		Grand Total	104,835.89*

CITY OF WINDOM  
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	SECR REV FUND/CITY O	POSTAGE	3.00
	Total for Department 103		3.00*
P & Z / BUILDING OFF	JIM KARTES	EXPENSE	7.66
	Total for Department 106		7.66*
POLICE	SECR REV FUND/CITY O	POSTAGE	6.85
POLICE	JEFFREY SHIRKEY	EXPENSE	8.07
POLICE	BRUCE TONINATO	EXPENSE	232.37
POLICE	DEFENSIVE EDGE TRAIN	REGISTRATION	150.00
	Total for Department 120		397.29*
STREET	TONY'S BACKHOE & GRA	SALT STORAGE	500.00
	Total for Department 140		500.00*
	Total for Fund 01		907.95*
LIBRARY	MN ENERGY RESOURCES	HEATING	298.29
	Total for Department 171		298.29*
	Total for Fund 03		298.29*
AIRPORT	MN DEPT OF ADMINISTR	TELEPHONE	23.09
	Total for Department 174		23.09*
	Total for Fund 11		23.09*
POOL	BROWN-NICOLLET COMMU	LICENSE	265.00
	Total for Department 175		265.00*
	Total for Fund 12		265.00*
AMBULANCE	CREATIVE DESIGN	CLOTHING	132.00
AMBULANCE	ALLAN REMPEL	EXPENSE	50.19
AMBULANCE	JIM SKARPHOL	EXPENSE	120.04
AMBULANCE	JIM SKARPHOL	SUPPLIES	9.55
	Total for Department 176		311.78*
	Total for Fund 13		311.78*
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	235.07
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR	TELEPHONE	23.09
MULTI-PURPOSE BUILDI	WORTHINGTON DAILY GL	SUBSCRIPTION	151.65
	Total for Department 177		409.81*
	Total for Fund 14		409.81*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	3,968.95
LIQUOR	FIELDSTONE VINEYARDS	MERCHANDISE	247.68
LIQUOR	GRIGGS COOPER	MERCHANDISE	2,591.67
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	5,266.90

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

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Department	Vendor Name	Description	Amount
LIQUOR	JOHNSON BROS.	MERCHANDISE	4,536.28
LIQUOR	MN ENERGY RESOURCES	HEATING	120.26
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	978.50
		Total for Department 180	17,710.24*
		Total for Fund 60	17,710.24*
WATER	H P SUDS	BILLING CONTRACT SERVICE	121.67
WATER	MIDWEST DATA, INC	UTILITY BILL - SERVICES	796.61
WATER	SECR REV FUND/CITY O	POSTAGE	4.80
WATER	GERALD M CHRISTENSEN	MAINTENANCE	109.21
		Total for Department 181	1,032.29*
		Total for Fund 61	1,032.29*
		SECR REV FUND/CITY O REFUND- UTILITY PREPAYME	1,000.00
		SHAY & SHANE BRAMSTE REFFUND - STMT CREDIT-EL	3.07
		SHAY & SHANE BRAMSTE REFFUND - UTILITY PREPAYM	125.00
		JULIA JIMENEZ REFUND - UTILITY PREPAYM	125.00
		Total for Department	1,253.07*
ELECTRIC	MARV GRUNIG	EXPENSE	81.90
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	121.67
ELECTRIC	MIDWEST DATA, INC	UTILITY BILL - SERVICES	796.63
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	154.81
ELECTRIC	BANK MIDWEST	AUTO PAY-MIELKE-WRONG AC	46.81
ELECTRIC	BANK MIDWEST	NSF CHECK - CITY	84.97
ELECTRIC	BANK MIDWEST	NSF CHECK-CITY	164.00
ELECTRIC	SHAY & SHANE BRAMSTE	REFFUND - STMT CREDIT-EL	47.30
		Total for Department 182	1,498.09*
		Total for Fund 62	2,751.16*
SEWER	MICHEAL HAUGEN	EXPENSE	60.00
SEWER	H P SUDS	BILLING CONTRACT SERVICE	121.67
SEWER	J&M WASTE APPLICATOR	HAUL SLUDGE	7,830.00
SEWER	MIDWEST DATA, INC	UTILITY BILL - SERVICES	796.61
		Total for Department 183	8,808.28*
		Total for Fund 63	8,808.28*
ARENA	BROWN-NICOLLET COMMU	LICENSE	55.00
ARENA	MN ENERGY RESOURCES	HEATING	462.73
ARENA	R & R SPECIALTIES	MAINTENANCE	583.55
		Total for Department 184	1,101.28*
		Total for Fund 64	1,101.28*
ECONOMIC DEVELOPMENT	ECON DEV ASSOC OF MI	DUES	220.00
		Total for Department 187	220.00*

CITY OF WINDOM  
FM Entry - Invoice Payment - Department Report

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Department	Vendor Name	Description	Amount
Total for Fund 67			220.00*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	125.00
TELECOMMUNICATIONS	DISH NETWORK	SERVICE	6,800.00
TELECOMMUNICATIONS	HEARTLAND PAPER COMP	SUPPLIES	282.45
TELECOMMUNICATIONS	HEARTLAND TECHNOLOGY	SERVER MAINTENANCE	302.50
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	364.99
TELECOMMUNICATIONS	MIDWEST DATA, INC	SPECIAL SERVICES	71.15
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILL - SERVICES	2,389.83
TELECOMMUNICATIONS	QUEST	TELEPHONE	68.15
TELECOMMUNICATIONS	ZAYO BANDWIDTH	BANDWIDTH	3,411.56
Total for Department 199			13,815.63*
Total for Fund 69			13,815.63*
AFSCME		UNION DUES	225.96
JOHNSON COUNTY COURT		PAYROLL DEDUCTION CDDMO1	1,202.00
LOCAL UNION #949		UNION DUES	1,494.26
Total for Department			2,922.22*
Total for Fund 70			2,922.22*
Grand Total			50,577.02*

November 10, 2008

To: LMCIT members and agents

From: Pete Tritz

Re: **LMCIT premium rates and dividends**

The following is a summary of premium rate changes LMCIT members will see at their next renewal. The property/casualty rate changes will to renewals on or after November 15, 2008. The work comp rate change will apply to renewals on or after January 1, 2009.

Coverage	Rate change
Liability	+3%
Property	No change
Auto liability	-3%
Auto physical damage	-10%
UM/UIM	+5%
Excess liability	No change
Machinery breakdown	-15%
Liquor liability	No change
Bond	No change
Open meeting law defense	-10%
Workers compensation	+2%

The rate changes do not mean your city's actual premium will increase or decrease by these exact amounts. Each city's actual premium is affected by changes in city expenditures, property values, payrolls, other exposure measures, and experience rating.

#### **2008 Property/Casualty Dividend**

Property/Casualty Program members will share a \$4 million dividend this year to be distributed after Dec. 1. That's equivalent to about 8 percent of premiums, and is the same amount as the Property/Casualty program returned in 2006. The 2007 dividend was \$7 million.

Property/Casualty program members can expect to receive their dividends during mid-December.

#### **What's behind the property/casualty rate changes?**

The increase in liability premium rates for the coming year reflects the increases we're seeing in liability loss costs. Those increased loss costs stem from a couple different factors. The cost of liability claims from some previous years is turning out to be greater than what we'd previously

estimated; and the cost of liability claims incurred in the past couple years has increased compared to previous years.

The increases in liability loss costs fall into four main areas. In all four areas, the cost increase isn't because we're seeing more claims; it's because the average cost of the claims we're seeing has increased. Here's a quick look at what we're seeing:

- *Land use* claims make up the largest amount of liability loss costs – about 23 percent. Litigation costs related to land use regulation and development had been averaging between \$2 and \$2.5 million per year, but we now estimate that the costs for both 2006 and 2007 will be more than \$3 million and the cost for 2008 appears likely to be in the same range. Part but not all of the increased cost is due to a small number of relatively expensive claims.
- *Police liability* costs also have also increased. Police liability accounts for about 19 percent of all liability loss costs. The overall cost has increased due to a couple factors. First, we've had some negative surprises in several cases we took to trial. (In other words, the juries found the city or officer liable in cases in which we expected to prevail, and/or decided the damages were significantly greater than we'd estimated.) Second, we've been seeing some new types of claims in the past couple years, most notably claims relating to TASER use.
- *Employment liability* costs have also been high in the past couple years. This has mostly been driven by a small number of individual claims that have turned out to be very expensive. The good news, though, is that the number of employment liability claims hasn't changed much in the past few years, and is still well below what we'd typically seen in previous years.
- *Sewer claim costs* also have been growing. Since 2004, sewer claims have averaged \$1.7 million per year. Before 2004 it was unusual to see sewer claim costs hit \$1 million per year. As in the other areas, the numbers of claims hasn't changed significantly, but the average cost per claim has increased. This is due largely to greater awareness of mold problems resulting in more costly clean-up. In addition, more finished basements mean more expensive items to replace.

The upcoming increase in the statutory liability limits is also a factor in the liability rate increase, though it's actually a relatively minor element. In addition, savings in reinsurance costs have somewhat tempered the liability rate increase.

Here's what's behind the other property/casualty rate changes.

- *Auto*. Both auto liability and auto physical damage losses have been coming in below the levels the rates were designed to fund. That, combined with some reductions in our reinsurance costs this year, makes it possible to reduce these rates again. The increase in the rate for the Uninsured/Underinsured Motorist (UM/UIM) coverage is due to some growth in the cost of claims incurred in previous years.
- *Machinery breakdown coverage*. The 15 percent rate reduction is mostly is due to a significant reduction in reinsurance costs for this coverage.

- *Open meeting law defense coverage.* The claims experience on the optional open meeting law defense coverage continues to be very good. That's made it possible to reduce the rates this year, as with the past several years.

Property losses can and do vary a great deal from year to year, but on the average have been in line with what the rates are designed to fund.

### **What's happening with work comp rates?**

The 2009 Workers' Compensation Program increase of 2 percent is a fairly positive one in the industry. A minor increase in rates reflects a positive outlook on injury frequency and indemnity costs, and a slightly upbeat outlook on trends in medical costs. In addition, the estimated loss costs for this year turned out better than expected.

Injury frequency and the frequency of claims that result in lost time have been stable for several years. The increases seen in lost wage benefits paid are generally consistent with wage inflation. Medical costs continue to be the main driver in the workers' compensation loss picture, with costs expected to increase about 8 percent per year. Although there is some indication that medical cost increases are slowing just a bit, they'll continue to put a fair amount of pressure on work comp premium rates every year (just as they do health insurance rates).

Rates for the volunteer firefighter class will increase during 2009 by an additional 4 percent. Volunteer firefighter rates are based on population served, rather than payroll, as are all other classes. As a result, class rates for volunteer firefighters systematically lag all other job class rates by an amount about equal to annual wage inflation. The additional adjustment to volunteer firefighter rates will allow these rates to stay in line with other job classes. LMCIT expects to make similar adjustments to volunteer firefighter rates in future years.

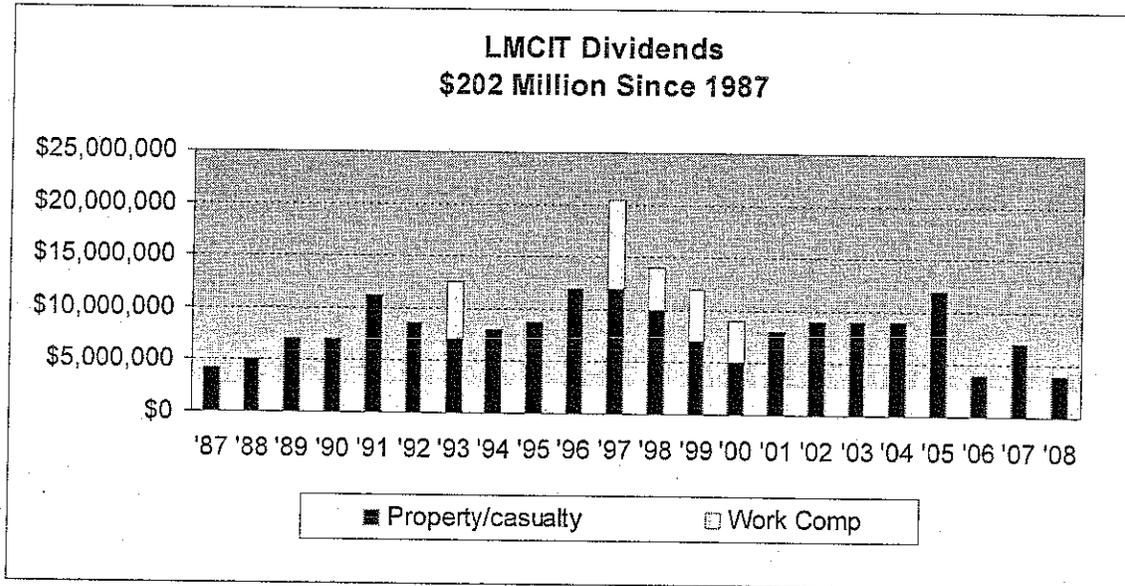
### **How was the Property/Casualty dividend amount determined?**

LMCIT premium rates are designed to incorporate a safety margin. This means that premiums plus investment income are calculated to produce enough revenue to cover losses and expenses, even if losses turn out to be greater than projections. If losses turn out to be at or below projections, the safety margin isn't needed to pay for losses and can be considered for return to members via dividend, used to strengthen the fund balance, or a combination of the two.

The main factor behind this year's relatively small dividend is the increased liability loss costs that we're seeing – in other words, the same factors that are driving the increase in liability premium rates. These higher-than-projected losses reached into the safety margin established when rates were set for the year. Because part of that margin was needed to pay for these losses, there's less available to return to members as a dividend.

The dividend formula used to calculate the Property/Casualty dividend is the same as that used for several years. Each city's share of the dividend is proportionate to the difference between the city's total earned premiums and total incurred losses for all years the city has been a member, with large individual losses capped for purposes of the formula. Members can expect to receive the dividend in mid-December.

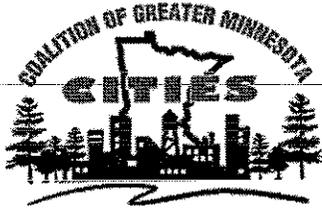
As shown in the chart below, there's been some considerable variation in the amounts of the dividends that LMCIT has been able to return to members in recent years. That variation is to be expected. Over the past several years, we've increased the amount of risk that LMCIT retains, and reduced the amount of risk we cede to reinsurers. That reduces reinsurance costs, which in turn helps reduce the cost to cities. But because we're retaining more risk, it also means that LMCIT's net loss costs will be more variable from year to year. That in turn means that the amounts that are available to return as a dividend also will be more variable from year to year. And of course there's never a guarantee that there will be a dividend at all. It all depends on what the losses turn out to be.



We'll continue as always to try to keep premium rates as stable as possible and to avoid sudden shock increases in costs for cities. But while LMCIT can hopefully keep premium costs reasonably predictable for cities at the front end, the inherent variability in loss costs means that the dollars available to be returned as dividends are going to vary from year to year.

**Questions or comments?**

If you have questions or comments, feel free to contact Pete Tritz, LMCIT Administrator, at [ptritz@lmc.org](mailto:ptritz@lmc.org) or 651-281-1265; Ann Gergen, LMCIT Associate Administrator at [agergen@lmc.org](mailto:agergen@lmc.org) or 651-281-1291; or Laura Honeck, LMCIT Program Assistant at [lhoneck@lmc.org](mailto:lhoneck@lmc.org) or 651-281-1280.



Coalition of Greater Minnesota Cities

# CGMC in Brief

November 13, 2008

Contact: Tim Flaherty  
651-225-8840

## **CGMC FALL CONFERENCE NOV. 20-21, 2008 WILLMAR, MN**

**There is still time to register** for the *2008 CGMC Fall Conference* in Willmar, November 20-21. Conference activities will take place at the Holiday Inn (877-405-4466). **Don't forget** to send the attached registration form today to Erin Flaherty via email or fax (651-225-9088).

Each year, CGMC conducts important business at the Fall Conference, such as strategizing for the upcoming legislative session. Be sure to attend and have your city's voice heard at these critical work sessions!

## **CGMC LEGISLATIVE LOBBYING DAY AND RECEPTION (1/14/09)**

The annual *CGMC Legislative Lobbying Day and Reception* is scheduled for **January 14, 2009** in St. Paul. The full day begins with an overview of CGMC policies and legislative strategy, followed by an opportunity for members to lobby their legislators at the Capitol. Several key legislators will be on hand to give their perspective on the upcoming legislative session and take your questions. Capping off the day is a dinner reception at historic Mancini's restaurant in St. Paul. Don't miss your chance to speak directly to your elected legislators about the key issues facing greater Minnesota this session! (Registration materials will follow in the coming weeks.)

**SAVE THE DATE!**

## **CGMC ANNEXATION AND LAND USE CONFERENCE (1/5/09)**

The CGMC, along with the Humphrey Institute and the development/environmental advocacy group *1000 Friends*, will host an afternoon conference on land use reform on **January 5, 2009** at the Humphrey Institute of Public Affairs in Minneapolis.

The conference focus is on land use reform and efforts to reduce greenhouse gas emissions through changes in land use planning and development. Keynoting the conference is Professor Reid Ewing of the University of Maryland, co-author of the preeminent study entitled *Growing Cooler: The Evidence on Urban Development and Climate Change*. The conference will also include a discussion of land use issues from a uniquely Minnesota perspective.

**SAVE THE DATE!**

For more details, please contact Bradley Peterson via email or call 651-225-8840.



## **2009 CGMC LEGISLATIVE POLICY POSITIONS**

The CGMC Policy Conference Committees have completed their work drafting the 2009 CGMC Legislative Policy Positions, which will be presented for final approval to the full membership during the CGMC Fall Conference in Willmar. CGMC will send a copy of these policy positions to all members on Monday, November 17. If you do not receive your copy, or have a question or comment about these positions prior to the conference, please email the following CGMC staff members:

- Property Tax/LGA: Steve Peterson
- Annexation and Land Use: Bradley Peterson
- Economic Development: J.D. Burton
- Transportation: J.D. Burton
- Environment and Energy: Elizabeth Wefel

You may also reach the CGMC staff at 651-225-8840.

## **CGMC PRESIDENT WAYNE WOLDEN WELCOMES NEW AND RETURNING STATE REPRESENTATIVES**

Last week's election ushered many new and returning members into the Minnesota House of Representatives. The DFL now controls 87 seats compared to the 47 held by the GOP. Despite the small movement in the party totals, 10 seats changed parties and 23 new house members will start work at the Capitol in January.

In acknowledgment of the election and the upcoming legislative session, CGMC President Wayne Wolden, Mayor of Wadena, issued a welcome letter to each of the 134 members of the Minnesota State House. A copy of the letter is attached.

## **UPDATE YOUR CITY'S CONTACT INFO WITH CGMC!**

Following last week's elections, many city councils will have new members. CGMC wants to make sure that we have up-to-date information for your city. **Please complete the attached form** and return it to Colleen Millard at [cmillard@flaherty-hood.com](mailto:cmillard@flaherty-hood.com), or fax 651-225-9088.



# 2008 CGMC Fall Conference Registration

## Willmar Conference Center, Willmar



City: \_\_\_\_\_ Phone: \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

Name/Title: \_\_\_\_\_ Guest(s): \_\_\_\_\_

**Please indicate the number of people attending each event in the spaces provided.**

### Thursday, November 20

- \_\_\_\_ 1:30 p.m. Labor & Employee Relations Report and Discussion
- \_\_\_\_ 2:45 p.m. CGMC's Land Use Reform Proposal
- \_\_\_\_ 4:00 p.m. Overview of CGMC's Proposed Legislative Positions, Strategy, and Budget
- \_\_\_\_ 5:00 p.m. Board of Directors Meeting
- # 6:00 p.m. Reception
- # 7:00 p.m. Dinner & Program  
Please indicate # of entrées below:  
# 8 oz. Sirloin  
# Walleye  
# Vegetarian Meal
- # 9:00 p.m. Hospitality Room

### Friday, November 21

- # 7:30 a.m. Breakfast
- \_\_\_\_ 8:30 a.m. Membership Meeting

### Registration Fees:

The registration fee includes conference materials, Thursday dinner, hospitality room beverages and food, and Friday deluxe continental breakfast. Beverages at Thursday's reception hour and dinner are not included.

\$ \_\_\_\_\_ \$115 per member

\$ \_\_\_\_\_ \$25 per Thursday guest dinner

\$ \_\_\_\_\_ **Total**

Please make checks payable to CGMC.

- Bill me
- Payment enclosed
- I'll pay at the conference

### Hotel Reservations

**Holiday Inn**  
2100 East Hwy 12  
Willmar, MN 56201

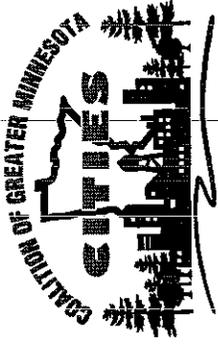
Please call 877-405-4466 to book your hotel room.  
CGMC Rates: \$79.99 (+ tax). Room rates are guaranteed through 11/06/08

**Please send registration form to Erin Flaherty by November 13, 2008.**

Mail: 525 Park Street, Suite 470, St. Paul, MN 55103 Fax: 651-225-9088

Email: enflaherty@flaherty-hood.com

Phone: 651-225-8840



# 2008 CGMC Fall Conference Agenda

Thursday, November 20 – Friday, November 21, 2008 • Willmar, Minnesota  
 Tentative agenda as of 9/25/08

## Thursday, November 20

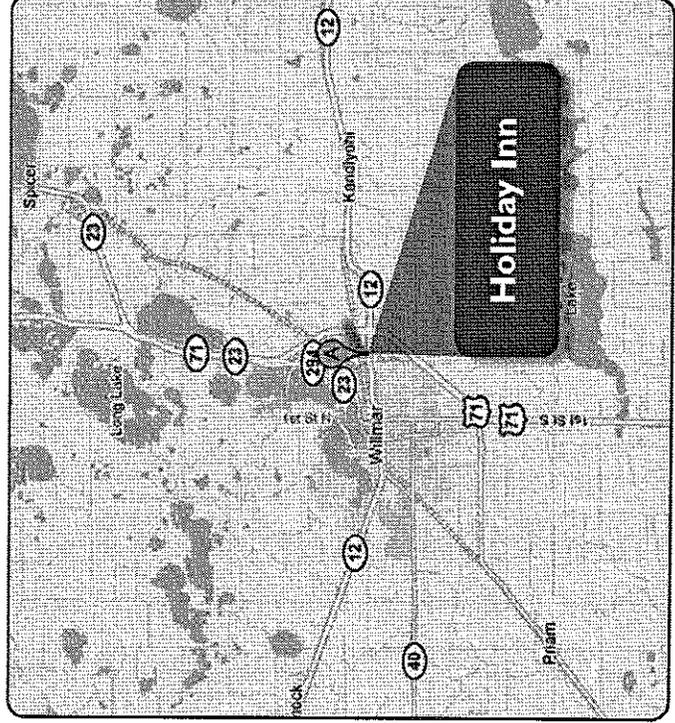
- 12:00 – 3:00 p.m.**  
Conference Registration  
Holiday Inn
- 1:30 – 2:30 p.m.**  
**Welcome, Preview of Conference, and Labor & Employee Relations Report and Discussion**  
BREAK
- 2:30 – 2:45 p.m.**  
**CGMC's Land Use Reform Proposal**  
BREAK
- 3:45 – 4:00 p.m.**  
**Overview of CGMC's Proposed Legislative Positions, Strategy, and Budget**
- 4:00 – 4:45 p.m.**  
**Board of Directors Meeting**
- 5:00 – 6:00 p.m.**  
**Reception**
- 6:00 – 7:00 p.m.**  
**Dinner & Program**  
Keynote Speaker: Prof. David Schultz, Hamline University, 2008 State & Federal Election Results: What Do They Mean?
- 7:00 – 9:00 p.m.**  
**Hospitality Room**

## Friday, November 21

- 7:30 – 8:30 a.m.**  
**Breakfast**
- 8:30 – 11:30 a.m.**  
**Membership Meeting**
  - Consideration and Adoption of 2009 Positions, Strategy, and Budget
  - Action Needed and Message for Legislators
  - Other Business
- 11:30 a.m.**  
Adjourn

### Conference Hotel Information

**Holiday Inn**  
 2100 East Hwy 12  
 Willmar, MN 56201  
 Please call 877-405-4466 to book your hotel room. CGMC Rates: \$79.99 (+ tax). Room rates are guaranteed through 11/06/08.



### Directions to Willmar

- From the East or West:**  
Follow Hwy 12 toward Willmar.
- From the South:**  
Follow Hwy 71 North. Take the exit ramp for Hwy 12. Turn Left onto Hwy 12.
- From the North:**  
Follow Hwy 71 South. Take the Hwy 12 ramp toward Willmar/Litchfield. Turn Right at Hwy 12.

### Questions?

Contact Erin Flaherty at [erinflaherty@flaherty-wood.com](mailto:erinflaherty@flaherty-wood.com), or 651-225-8840



**Dedicated to a Strong Greater Minnesota**

November 12, 2008

Dear Representative:

On behalf of the 81 cities of the Coalition of Greater Minnesota Cities (CGMC), I would like to congratulate you on being elected to the Minnesota House. After a hard-fought election season, I'm sure you are eager to tackle the major issues facing our state. CGMC—a non-profit, non-partisan organization—provides legislators with the greater Minnesota perspective on these issues, and looks forward to working with you in the upcoming session.

As we know too well, elections by nature are highly partisan and unavoidably divisive. At some point in the campaign season, you were probably the subject of negative mailings that labeled you too extreme for your constituents. Republicans were tagged as stubborn penny-pinchers unwilling to budge on critical funding issues; Democrats were branded as out-of-control spenders with out-of-touch expectations. These labels stick not because they are inherently true, but because "politics as usual" has made them all too easy to believe.

The results of November 4 made one thing clear: voters have reached a breaking point in their frustration with the status quo, and elected the presidential candidate whose call to change the political culture in Washington resonated the clearest. We do Minnesotans a great injustice if we think their dissatisfaction rests only with national officials. Even on the local level, mayors, city administrators, and councilmembers are prepared to step back and reexamine why we chose to enter public service. Do we simply want to assert our opinions onto others, or do what's best for our residents?

It's time for members of the Minnesota Legislature and the governor to ask themselves the same question, especially as the state faces a ballooning deficit. Look no further than the budget deficit of 2003 to see what happens when the state, local governments, and political leaders do not work cooperatively together to find long term policy solutions. Instead of working together, legislators and the governor settled for short-term fixes that could only result in a band-aid budget.

In 2003, the state closed the budget gap by cutting state programs and shifting costs to local governments. As a result, there has been a shift in tax burden to property taxpayers and increased regressivity in our tax system. Today, property taxpayers are being stretched to their limits, and cities are struggling to provide needed services to residents, such as transportation infrastructure, public safety, fire and building ordinances, and the everyday services often taken for granted, such as clean drinking water, solid waste disposal, and clean streets. Even in tough economic times, these are the basic services that simply can't be cut.

While local officials have tightened budgets, eliminated jobs, and cut services in order to lighten the tax burden on their residents, ultimately this won't be enough. We need all levels of government—the state, counties, cities, and school districts—to partner together and address the state's economic problems. The short-term fixes and disabling partisanship of 2003 and recent years must be abandoned in favor of

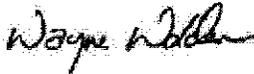
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achieving a state budget and tax system that will be fair, stable, and sustainable in the future. CGMC is confident that this is an attainable goal for the Legislature and governor in the upcoming session.

CGMC believes that the 2009 session—and your role in it—will be pivotal in setting Minnesota on a new, more economically stable path. We are counting on you, the Legislature, and the governor to address the budget crisis and the state's tax and spending practices in a spirit of fairness and bipartisanship. We look forward to helping the state meet these goals.

To learn more about CGMC, our member cities, and our advocacy issues, please visit [www.greatermncities.org](http://www.greatermncities.org). Again, congratulations on your election and thank you for your service to the state.

Sincerely,



Wayne Wolden, Mayor of Wadena  
President of the Coalition of Greater Minnesota Cities.



Dedicated to a Strong Greater Minnesota

## Update your city's contact information with CGMC!

If you have a new mayor, city administrator, or councilmembers for 2009, please use this form to provide their contact information to CGMC. Please make extra copies of the form as needed. **Return this form to Colleen Millard at [cfmillard@flaherty-hood.com](mailto:cfmillard@flaherty-hood.com) or fax 651-225-9088.**

City: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date CGMC should start using this contact information: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date CGMC should start using this contact information: \_\_\_\_\_

Name: \_\_\_\_\_ Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Date CGMC should start using this contact information: \_\_\_\_\_

**If any individuals will be leaving office in your city and should be removed from our contact database, please provide their name below and the date this change will be effective.**

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