

**City Council Meeting
Tuesday, August 5, 2008
City Council Chambers
7:30 p.m.
AGENDA**



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – July 15, 2008
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Park & Recreation Commission – July 14, 2008
 - Economic Development Authority – July 14 & 22, 2008
 - Utility Commission – July 23, 2008
 - Street Committee – July 23 & 29, 2008
 - Community Center Commission – July 28, 2008
 - Correspondence
 - Kermit Lillegaard - Weeds
3. License Application
 - Amplification Permit
4. Department Heads
5. Local Assessment Petition for Sykora Addition
6. Dangerous Dog Provisions – Set Fees and Designate Hearing Officer
7. Resolution Appointing Election Judges and Designating Polling Place
8. Resolution Approving Tax Forfeited Parcels for Public Auction
9. Regular Bills
10. Unfinished Business
11. New Business
12. Council Concerns
13. Adjourn



**Council Meeting
Windom City Hall, Council Chamber
July 15, 2008
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer,
Bradley Powers and JoAnn Ray

Council Members Absent:

City Staff Present: Steve Nasby, City Administrator; Dan
Ortman, Fire Department; Mark Stevens,
Fire Department and Terry Glidden,
Telecom

Public Present: Dirk Abraham

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Powers, second by Fast, to approve the July 1, 2008 minutes as revised. Motion carried 5 – 0.

Riordan noted that there was a typo on a name. The name should be “Kelly” not “Kelley”.

5. Approval of the Consent Agenda:

Riordan said the Consent agenda contained the minutes from the Street Committee for June 27 and July 9 and Library Board.

Motion by Ray, second by Messer, to approve the Consent Agenda. Motion carried 5 – 0.

6. Department Heads:

None

7. License Applications:

Temporary Liquor License applications for the Windom Lion's Club.
August 2, 2008 – Community Center

Motion by Fast, second by Ray, to approve the Temporary Liquor License for the Windom Lion's Club for August 2, 2008. Motion carried 5 – 0.

August 9, 2008 – Community Center

Motion by Ray, second by Fast, to approve the Temporary Liquor License for the Windom Lion's Club for August 9, 2008. Motion carried 5 – 0.

August 13 - 16, 2008 – Cottonwood County Fairgrounds

Motion by Powers, second by Ray, to approve the Temporary Liquor License for the Windom Lion's Club for August 13 - 16, 2008. Motion carried 5 – 0.

Business Solicitation Permit for James Murray

Motion by Messer, second by Fast, to approve the Business Solicitation Permit for James Murphy. Motion carried 5 – 0.

Ray asked if this similar to Schwans. Nasby replied that it is his understanding this is door-to-door sales similar to an ice cream truck and Mr. Murray is currently working on his permit from the Brown – Nicollet County Health Department.

8. National Night Out Proclamation:

Riordan read the proclamation and encouraged the public to participate in the National Night Out event being held in Windom on July 28.

Council member Powers introduced the Resolution No. 2008-15, entitled "WINDOM'S NATIONAL NIGHT OUT PROCLAMATION" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Ray, Fast, Kruse, Messer and Powers. Nay: none. Absent: none. Resolution passed 5-0.

Fast encouraged everyone to participate in hot dog night. Powers reminded the public it is also Root beer float night.

9. Designation of 2008 Filing Period:

Riordan noted that according to the City Charter specifies these dates as no more than 75 days before the election and no less than 45 before the election. The filing dates are August 21, 2008 to September 12, 2008.

Council member Messer introduced the Resolution No. 2008-16, entitled “A RESOLUTION DESIGNATING THE FILING PERIOD FOR CANDIDATES FOR THE CITY ELECTION” and moved its adoption. The resolution was seconded by Powers and on roll call vote: Aye: Fast, Kruse, Messer, Powers and Ray. Nay: none. Absent: none. Resolution passed 5-0.

10. Cottonwood County Emergency Services Mutual Aid Agreement:

Motion by Powers, second by Ray, to approve the Cottonwood County Emergency Services Mutual Aid Agreement. Motion carried 5 – 0.

Riordan noted that there were two representatives of the Windom Fire Department were present. Dan Ortman and Mark Stevens introduced themselves and provided a brief summary of the mutual aid agreement between Windom, Cottonwood County and the other municipalities.

Powers asked what it takes to get a FEMA reimbursement. Stevens said that this agreement lays the necessary groundwork to establish rates and practices so FEMA participates in an emergency. This agreement allows for FEMA to “kick in” after 12 hours.

Riordan noted that this formalizes our co-operative agreements.

Fast asked Stevens to list the other municipalities involved in the agreement. Stevens replied that they include Comfrey, Mt. Lake, Jeffers, Storden and Westbrook.

11. DNR Dam Safety Program – Grant Agreement:

Riordan reiterated that step needs to be taken before the City incurs any cost. He stated that the grant paperwork shows a request of up to \$750,000 for this 50\50 matching fund. He said that it is difficult to have this paperwork done since the City has not yet decided on a specific option or have those estimated costs. As such, staff took some cost information from the Jackson project and added an allowance for inflation which is how he arrived at the \$750,000 figure as the half from DNR.

Nasby said that the City staff had contacted the DNR office that sent the paperwork and asked that the grant application be broken into two parts with the first part being the engineering study and the second part being the construction

portion of the project. This way the grant application could be much more accurate and in-line with what the Council eventually decides. Unfortunately, the DNR wanted it all in one application so the item in the packet requesting the \$750,000 for yet an unknown project.

Council member Powers introduced the Resolution No. 2008-17, entitled “A LOCAL GOVERNMENT RESOLUTION APPROVING A GRANT AGREEMENT WITH THE MINNESOTA DEPARTMENT OF NATURAL RESOURCES GRANT PROGRAM” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Kruse, Messer, Powers, Ray and Fast. Nay: none. Absent: none. Resolution passed 5-0.

Messer requested that the time of this action be reflected in the record. Riordan noted that it was 7:46 p.m.

12. Engineer Selection for Des Moines River Dam Feasibility Study:

Riordan said that the Council had provided additional questions to the engineering firms at the last meeting and the responses to these questions were included in the packet. Riordan gave a brief overview of the process the Council has taken to select an engineering firm for this project.

Motion by Messer, second by Powers, to engage SEH, Inc. for the Des Moines River Dam Feasibility Study. Motion carried 3 – 2 (Kruse and Ray).

Fast asked the City Administrator to provide input from a staff perspective. Nasby noted all of the presentations and materials were very professional and that each firm had pros and cons. He noted that these things should be considered by the Council. SEH was the highest cost proposal, Wenck was partnering with another firm so the Council needed to consider possible coordination issues and that Banner appeared to be the weakest public participation plan.

Messer said that SEH had all of the services in-house.

Riordan said he liked the public participation plan by SEH and their Financial Assistance Team.

Messer noted that the City can work with the selected firm to remove some research items if needed. Riordan noted that the power generation option was one item all of the firms agreed upon that could be dropped.

Powers noted that Wenck, Inc. is currently working on the 2009\2010 Street project in town and taking on another large project that also requires a lot of public participation is a lot of work.

Fast noted that she liked the public participation plan proposed by SEH as well.

13. Resolution of Continued Support for the Completion of Highway 60:

Powers noted that he had a conflict of interest with this item as he is an employee of MN DOT and he would be abstaining from discussion and the vote for this item.

Riordan noted that he too is a MN DOT employee, but his role as Mayor is to attest to the process and verify that the action taken was the Council's vote.

Council member Kruse introduced the Resolution No. 2008-18, entitled "RESOLUTION OF CONTINUED COMMITMENT IN SUPPORT FOR THE COMPLETION OF TRUNK HIGHWAY 60 TO A FOUR-LANE FROM THE CITY OF WINDOM TO THE CITY OF ST. JAMES" and moved its adoption. The resolution was seconded by Messer and on roll call vote: Aye: Messer, Ray, Fast and Kruse. Nay: none. Absent: none. Abstain: Powers. Resolution passed 4-0.

14. 2009 City Assessing Services:

Riordan noted that in the July 1 packet there was a letter from Cottonwood County Assessor Gail Bondhus requesting formal Council action on the City's assessing services.

Motion by Messer, seconded by Fast, to use the Cottonwood County Assessor's Office for the City of Windom's assessing services for the next year under the same arrangement. Motion carried 5 – 0.

15. Regular Bills:

Motion by Fast, seconded by Messer, to approve the Regular Bills. Motion carried 5 – 0.

16. Unfinished Business:

None.

17. New Business:

None

18. Council Concerns:

Powers noted that clean air conditioning units can save people money on electric costs. Also by lowering the power usage during peak hours electricity would be cheaper for everyone.

Preliminary

Fast said that the Park and Recreation Committee discussed recent vandalism at the City's facilities. She encouraged everyone to be aware and if you see anything unusual please report it to law enforcement.

19. Adjourn:

Motion by Powers, seconded by Fast, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 8:04 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**PARK AND RECREATION COMMISSION MEETING
MINUTES JULY 14, 2008**

1. Call to Order: The meeting was called to order by Chairman Terry Fredin at 7:05 p.m. in the Council Chambers.

2. Roll Call:

Commission Present:	Kay Clark, Brenda Muller, Steph Schwalbach, Angie Blanshan, & Sherri Zimmerman
Commission Absent:	Jeff LaCanne
City Staff Present:	Recreation Director Al Baloun, Park Director Bruce Caldwell
Council Liaisons:	Brad Powers & Jean Fast
Public:	None

3. Approve Agenda

**Motion by Muller, seconded by Zimmerman
Motion Carried 5-0**

4. Park Director Report: Bruce Caldwell

- a. Complaint of Traffic from Mayflower Park on South Drake ave.

The commission was updated concerning a complaint from a private citizen concerning traffic speeding out of the park. Caldwell stated that he had talked to Police Chief Jeff Shirkey concerning the matter. Police staff has been monitoring the area. The complainant also asked why South Drake ave was listed as the park entrance and also they were questioning why south Drake ave was posted a dead end. Caldwell & City Administrator Steve Nasby have been corresponding with the complainant. They stated that the plotted unimproved streets that join south Drake to 4th street are not the official entrance to the park because these roads haven't been constructed. The only way to enter the Mayflower Park from 4th street is through the private parking lot owned by Anixter Fasteners.

The Commission stated that they do not desire to make any changes at this time and the postings are accurate.

- b. WRA Shelter/Bathroom Building by Skate Park

Caldwell asked for permission to enclose the shelter portion of the shelter that is not use because of the relocation of the softball field that formally next the Legion Memorial & the skate park. This area of the building would be used for much needed equipment storage. Because there isn't any usage in the shelter other than the bathrooms, the commission gave their approval to enclose the structure. The two shelters next to Kastle Kingdom are sufficient for the users of the park.

Motion by Clark, Second by Schwalbach permission to enclose the unused portion the bathroom/shelter next to the skate park for equipment storage.

Motion Carried 5-0

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c. Plaque Memorials in the WRA

The commission received a detailed map of the memorial placement in the park. Commission members stated that they would like to see a sign made and posted on the concessions shelter listing the contributors and mapping where they are located. Caldwell will find out the cost for the signage and report back. It was also discussed how long does the department keep up the maintenance on the memorial plates and problems with vandalism. It was discussed that maintenance or replacement should be for at least three to four years.

d. Riverfest 2008 Review

Caldwell stated that the park staff had considerable cleanup following the softball and soccer tournaments. He said he has discussed this with the Riverfest Committee personnel and the event sponsors need to be responsible for cleanup following their events. Other than that all went well during the festival.

e. Island Park Campground Report

Usage is down from the last couple years which is believed to be due to the higher fuel prices. Caldwell said that we currently don't have any signage on the highway for the campground. If we could get permission from Mn/Dot to erect signs on the highway he feels that would make a big improvement to get campers in town. Powers said he will find out who to contact from Mn/Dot concerning signage and report to back to Caldwell.

f. Tennis Court Resurfacing

The resurfacing company started to work on July 8th and they are expected to be completed on July 17th. Following the removal of the old material, the concrete base appears to be in good condition.

g. Park Department 2009 Budget Review 1st Draft

The commission reviewed the first draft for the park department 2009 budget. Caldwell was instructed by city hall not to increase the final totals higher than 3% increase over the 2008 budget. CIP Equipment purchases are needed for the maintenance of the ball fields and also possible cost sharing with the street department for a new stump chipper for the Bobcat skid loader. We are currently waiting for prices on the field equipment from MTI.

6. Recreation Directors Budget Report Al Baloun

a. Budgets (Recreation, Pool, and Arena)

The Commission reviewed the first draft of the Arena, Pool and Recreation Budget. Under Pool Maintenance, Al discussed the repairs that are needed to bring the wading pool up to State Code. He has contacted Aqua Logic out of Burnsville and they will be doing updating on Luverne's Pool this Fall. If they are the low contractor for the work, transportation costs could possibly be saved by doing our updating at the

same time.

Motion by Clark, seconded by Schwalbach to get contractors pricing on the wading pool drain updating and to take it to council, to have the updating of the wading pool drain project, funded and completed by this Fall.

Motion carried 5-0.

Capital outlay projects for the Arena include Board Replacement. Discussion was also held as to include a Pool Blanket in the Capital Outlay for the Pool.

b. 30/60 League Tourney

The 30/60 League Youth baseball tourney will be held at the WRA on Saturday (July,16 ,2008). Parents will help with concessions.

d. Playoffs-Sand Volleyball and Youth Playoffs

Playoffs for Sand Volleyball league will be Monday and Tuesday, August 4 & 5. Youth Playoffs for T Ball and Overhand will be July 21-25.

e. Cookouts

On Monday, July 21 we will be doing a walking taco fundraiser from 4 PM-6 PM during the Playoffs. On Tuesday, July 22 we will be having our annual burger/hot dog feed from 4:30 Pm – 7:00 PM. Volunteers are needed to help with both nights. Funds raised go towards improvements at the Windom Recreation Area.

f. Pool Updates and Report

Splash Bash will be held Saturday, August 2,

g. Arena Report

1. State Cattleman's Tour

The Cottonwood County Beef Producers are expecting approximately 1000 people to attend the State Cattleman's tour. Exhibit Hall and Lunch will be at the Arena.

2. Horse Shows

Upcoming horse event include the Parelli Horsemanship Clinic July 22-26.

3. Building Maintenance Projects

Windom Painting was the low bidder on the painting of the Arena. Mark Peterson Painting was the other bidder. The new community room door has been ordered through Worthington Glass.

7. Open Mike:

Fast; was contacted by Dustin Norby representing a company that hosts outdoor movies for fund raisers. The commission stated that they felt this would be fun event for an evening as long as we can get some group to pay for the event. This would be held in a city park not yet determine. The commission stated that Mr. Norby needs to get us a written contract stating pricing for everything including

Continued Page 4 Park & Recreation Commission Meeting July 14, 2008

Any additional electrical services, permits that would have to be acquired and other items needed ASAP before we would act. Baloun and Fast will be contacting the CVB to see if they would fund such an event.

Next Park & Recreation Meeting August 11, 2008 7:00 p.m. Council Chambers

Adjourn at 9:00 p.m.

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JULY 14, 2008**

1. Call to Order: The meeting was called to order by President Erickson at 12:07 p.m.
2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Trevor Slette, Nestor Palm, and Kirby Kruse.
Absent: Bob Messer.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Mayor Tom Riordan; Joel Luitjens, WADC Liaison; Neil Schmid from Cirrus Commercial Realty Services; and Mike Haugen, Windom Water/Wastewater Superintendent.
3. Approval of Minutes:

Motion by Commissioner Slette, seconded by Commissioner Palm, to approve the Minutes of the EDA Meeting held on June 11, 2008. Motion carried 3-0.
(Commissioner Kruse was not present for the vote.)
4. Spec Building
 - A. Purchase Agreement Update: Director Backman updated the Board concerning the status of the Purchase Agreement. The agreement provided a period of sixty days for any contingencies to be removed. One of the contingencies was the submission of construction cost estimates satisfactory to the Purchaser for the completion of improvements to the building. Following re-assessment of preliminary construction cost estimates and cash flow projections, Kevin Frodermann determined that he would not be in a position to pursue the purchase of the spec building. The Purchase Agreement provided that if the contingencies were not satisfied, the agreement would be void and the Purchaser's earnest money returned to him. Neil Schmid provided additional information concerning the events subsequent to the execution of the Purchase Agreement on May 9, 2008. A Cancellation of Real Estate Purchase Agreement had been received and executed by the EDA President on July 2, 2008.

Motion by Commissioner Kruse, seconded by Commissioner Slette, to approve the cancellation of the Purchase Agreement between the EDA, as Seller, and Kevin Frodermann, as Purchaser, concerning the proposed sale of the spec building, and further to ratify the execution of the Cancellation of the Real Estate Purchase Agreement by the EDA President Juhl Erickson. Motion carried 4-0.
 - B. Proposed Modifications: Director Backman updated the Board concerning the possible lease of 10,650 square feet in the building to a prospective tenant and the proposed improvements for the tenant. The Board discussed the current estimates for the building improvements, the pros/cons of making improvements to the building, and preliminary options for financing the improvements. The Board also reviewed a preliminary letter of intent addressed to the prospective tenant.

Motion by Commissioner Kruse, seconded by Commissioner Palm, in support of the proposed Letter of Intent concerning the spec building and directing the EDA Executive Director to present this Letter of Intent to the prospective tenant. Motion carried 4-0.
5. Landform Proposal: Director Backman presented information to the Board concerning Landform Company which is a Minneapolis consulting firm that offers site design, planning,

and civil engineering. Mike Jungbauer from Landform specializes in wastewater systems. Mr. Jungbauer met with Director Backman and Mike Haugen on July 2, 2008, toured the wastewater facilities, and made a site visit to the PM Windom lagoons. Subsequent to his visit to Windom, Director Backman requested that Mr. Jungbauer prepare a proposal concerning a feasibility study which would detail options for the treatment of increased wastewater production in the event of PM's expansion or addition of another work shift. The Board received a copy of Landform's proposal which listed total costs of \$6,000 for the study. Mike Haugen briefly discussed the matter with the Board and his intent to bring the Landform proposal before the Utility Commission on July 23, 2008.

Motion by Commissioner Kruse, seconded by Commissioner Palm, to approve the proposal submitted by Landform Company to conduct a feasibility study of wastewater options, related to PM Windom discharge, on a cost-share basis with the Utility Commission and PM Windom. Motion carried 4-0.

6. Round 3A – SCDP Commercial Rehab Update: Director Backman updated the Board concerning the status of applications which have been submitted.
7. Round 4 – SCDP Application Update
 - A. Public Meeting – July 16, 2008: Director Backman updated the Board on the process. A public meeting has been scheduled for July 16, 2008, beginning at 6:30 p.m. at the Windom Community Center to explain the program to residents and rental property owners in the target area.
8. Upcoming MNDOT Meeting
 - A. Public Meeting – July 24, 2008: Director Backman and City Administrator Nasby advised the Board concerning a public meeting focusing on the construction of the remaining sections of Highway 60 between Windom and St. James to complete the four-lane highway. The meeting will be held at the Windom Community Center on July 24, 2008, at 5:00 p.m. State Legislators and MNDOT officials are to be present for the meeting. There will also be an opportunity for public comment. The MNDOT District 7 Meeting is scheduled for July 28, 2008, at Best Webster's in North Mankato.
9. Sign Update
 - A. River Bend Phase II: Director Backman reported that the Phase II sign has been installed on the EDA property south of the City liquor store.
10. Prospect Update: Director Backman updated the Board concerning prospect contacts.
11. New Business
 - A. Business Visits Report: Director Backman updated the Board concerning business visits, area contacts, meetings and events since the June meeting.
12. Miscellaneous Information:
 - A. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending May 31, 2008.
13. Adjourn: By consensus, President Erickson adjourned the meeting at 1:25 p.m.

Nestor Palm, Secretary

Attest: _____
Aaron Backman, Executive Director

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
JULY 22, 2008**

1. Call to Order: The meeting was called to order by Vice President Trevor Slette at 4:55 p.m.
2. Roll Call & Guest Introductions: Those in attendance:

EDAWN Commissioners: Trevor Slette, Nestor Palm, and Kirby Kruse.
Absent: Juhl Erickson and Bob Messer.

Also Present: EDA Staff – Aaron Backman, Executive Director; and Steve Nasby, City Administrator. No guests present.

3. Set Public Hearing for Proposed Property Sale:

Director Backman provided a review of a local business inquiring into buying EDA property in the Carl Schneider Industrial Park. The prospect business is very interested in buying a portion of Lot 5, Block 2 in the Windom Industrial Park Subdivision. The business would like to complete the transaction quickly in order to start construction this summer.

Director Backman indicated that last year the EDA had already anticipated a lot split of Lot 5 (Lot 5 has a total area of 3.88 acres of land). Backman presented a draft plat to the Board showing three tracts of land. The prospect business is interested in buying Tract B of Lot 5. This tract is 1.24 acres. The lot has been discussed with Jim Kartes, Building & Zoning Official, and Dan McDonald, City Attorney.

Director Backman has been discussing the terms of the purchase agreement with the owner of the business. He will have a written offer by the date of the August 7, 2008 public hearing.

Motion by Commissioner Kruse, seconded by Commissioner Palm, to set a public hearing for August 7, 2008, at 4:05 p.m. for the purpose of considering the proposed sale of Lot 5, Block 2, Industrial Park Subdivision. Motion carried 3-0.

4. Adjourn: On motion, Vice President Slette adjourned the meeting at 5:12 p.m.

Nestor Palm, Secretary

Attest: _____

Aaron Backman, Executive Director

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION ORDERING PREPARATION OF A REPORT
CONCERNING IMPROVEMENTS FOR THE SYKORA ADDITION.**

WHEREAS, a petition has been received requesting the installation of infrastructure improvements, specifically sanitary sewer service, for Lots 1, 2, 3 & 4 located in the Sykora Addition; and

WHEREAS, it is necessary that a report be prepared concerning the feasibility and estimated costs of these improvements; and

WHEREAS, if the project is pursued it will be necessary to assess the benefited properties for all or a portion of the costs of these improvements pursuant to Minnesota Statutes, Chapter 429.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. That the request for the proposed improvements be referred to Wenck Associates, City Engineer, for study; that said engineering firm is instructed to prepare and submit a preliminary report to the City Council at the earliest convenient date; that said report shall indicate whether the proposed improvements are necessary, cost-effective, and feasible, and whether said improvements should be made as proposed or in connection with some other improvements; and that said report shall specify the estimated costs of the improvements as recommended.

Adopted this 5th day of August, 2008.

Tom Riordan, Mayor

ATTEST: _____
Steven Nasby, City Administrator

UTILITY COMMISSION MINUTES

City Hall

July 23, 2008

Call Meeting to Order: The Utility Commission meeting was called to order at 10:00 a.m., on July 23, 2008 in the City Hall Council Chambers.

Members Present: Utility Commission Chairperson: Mike Schwalbach

Members Present: Keith Bloomgren
Chris Johnson

City Council Liaison: Jean Fast

City Staff Present: Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Utility Manager; Mike Haugen, Water/Wastewater Superintendent

Others Present: Aaron Backman, EDA Director

APPROVAL OF MINUTES:

Motion by Bloomgren, seconded by Johnson, to approve the June 25, 2008 as presented. Motion carried 3-0.

WATER/WASTEWATER ITEMS:

Poet Bio-Refinery - Nasby informed the Utility Commission that Dave Easler, Manager of Poet Bio-Refinery has resigned his position. Nasby also said that Easler had requested that the Utility Commission review the water contract between the City of Windom and Poet Bio-Refinery. Easler was requesting some guarantee of stability in the rates for water purchased by them. Nasby has compared the pricing for the Lake Crystal ethanol plant which has a 20 year contract, and LeSuer which has three (3) industrial users at a year by year rate. At the present time Nasby suggested that the Utility Commission review the parameters of the current water contract as the issue may arise again when a new plant manager is in place.

Minnesota Environmental Science and Economic Review Board (MESERB) – Haugen said that this Board is requesting that the City of Windom's Utility Commission become a member. Cost of this membership is \$.75 per customer. Haugen reported that he had attended their annual meeting, and the purpose of this organization is to lobby against a phosphorous mandate of 1 mg/l, presently the City of Windom's discharge contains 6-7 mg/l's. It was determined that if this mandate was put into effect it could cost the City of Windom Wastewater Treatment Plant approximately \$300,000 in capital cost plus operational and maintenance costs to lower phosphorous levels in the discharge water.

Motion by Johnson, seconded by Bloomgren, to join MESERB, and pay the membership fee in the amount of \$.75 per wastewater customer. The payment of this membership is to be reviewed yearly. Motion carried 3-0.

LandForm – Aaron Backman reported to the Utility Commission the current plans for PM Windom to add a 2nd shift, upgrading the existing facilities with new technology for pretreatment, potential water reuse, and potential redevelopment. The impact to the City of Windom Wastewater treatment plant would be to increase loadings from PM Windom. Backman said that our engineering firm indicated that adding an additional blower to the City's facilities would solve capacity issues. Backman however recommended that the City of Windom should obtain a feasibility study that was independent from PM Windom and the City of Windom. The cost of this study would be approximately \$6,000. Discussion by the Utility Commission was to have the EDA pay for 1/3 of the cost and City Wastewater and PM Windom pick up the remaining 2/3's. Schwalbach also indicated that ownership of the system is a key proponent.

Motion by Johnson, seconded by Bloomgren to direct LandForm to do the Site Investigation, with the cost being spread equally between PM Windom, EDA and the City of Windom's Wastewater Fund. Motion carried 3-0.

Red Rock Rural Water "Drinking Water Resources & Agriculture Field Day" – Haugen informed the Utility Commission of the Field Day sponsored by Red Rock Rural Water. The date is July 29, 2008 at 9:00 a.m. The location is the New Red Rock Rural Water Treatment Plant Site.

Sykora Addition – Nasby informed the Utility Commission that upon sale closing of the North Property in the Sykora Addition schedule for July 24, 2008 we would have the petition, petitioning for city sewer signed by all property owners. He also noted that this project will be assessed at 100%.

Motion by Bloomgren, seconded by Johnson, to call for a feasibility study to put city sewer into the Sykora Addition on North Hwy 71. Motion carried 3-0.

Street Committee Meeting – Haugen requested that the sewer be replaced in the 2009 Street Improvement Project on 16th Street between 4th Avenue and 6th Avenue. He said that the sewer main in this area cannot be televised as it is in such poor shape, and is still clay tile. Haugen indicated that he has had several property owners in that area that are having sewer problems.

Motion by Johnson, seconded by Bloomgren, to refer the replacement of sewer main on 16th Street between 4th Avenue and 6th Avenue in the 2009/2010 Street Improvement Project to the Street Committee. Motion carried 3-0.

Lead and Copper Sampling – Haugen said that containers have arrived for the Lead and Copper Sampling that will take place in August. He said that staff delivers the containers to approximately 20 water customers that meet the criteria, and they take the samples and return to the City of Windom Water Department.

Free Church Update – Haugen informed the Utility Commission that all of the information to open the sewer main to the Evangelical Free Church on 10th Street has been given to the insurance companies involved. (Dennis Johnson Assoc., Free Church, and City of Windom) Haugen said that determinations have not been made on responsibility of this issue.

Well #10 – Haugen said that Well #10 has been repaired and the cost was \$13,500.

ELECTRIC ITEMS:

CMMPA Press Release – Grunig said that the press releases on the agreement between the Central Minnesota Power Agency, (CMMPA) and Xcel Energy and the agreement between CMMPA and Missouri River Energy System (MRES) have not been made public because those agreements remain unsigned.

Energy Costs – Grunig provided the Utility Commission with information on power costs from 2003 to June 2008. He reviewed the results indicating that to date in 2008 the cost of power purchased from NSP and Utilities Plus is down from the previous years. However, the cost of power from WAPA is higher because of the drought debt repayment. These WAPA costs will continue to increase by 10% in 2009.

2009 Budget – Grunig reviewed with the Commission the 2007 Audit Report for the Electric Fund. Grunig said that he was using these figures to help provide information for the 2009 Budget preparation. Discussion was held on the \$175,000 transfer to the General Fund, however it was determined that it was too early to make a determination if the transfer should go down or remain the same. City staff was directed to supply the Commission with minutes for the meeting in 2007 where discussion took place on the transfer.

North 4th Avenue Construction Project – Grunig informed the Commission that staff would be replacing overhead lines on north 4th Avenue, and putting them underground as early as September. The only lines that would remain overhead will be in the area of Hillside Greenhouse.

REGULAR BILLS: None

OLD BUSINESS: None

NEW BUSINESS: Next regular scheduled meeting will be August 27th at 10:00 a.m.

On motion meeting was adjourned at 11:25 a.m.

Mike Schwalbach, Chairperson

Attest: _____
Brigitte Olson, Assistant City Adm.

**STREET DEPARTMENT COMMITTEE
MINUTES JULY 23, 2008**

1. Call to Order: The meeting was called to order at 2:30 P.M.
2. Attending: Committee Members: JoAnn Ray & Bob Messer

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator Steve Nasby, Marv Grunig Electric Dept Supervisor, Mike Haugen WWTP Supervisor, Wenck Representative Dennis Johnson & Vince Vander Top

Public: Stephen McGowan MERC. GAS, Rory Lindvall & Ron Gregg Cottonwood County Engineers,
3. Items Discussed
 - a. 4th ave Street Reconstruction

Vince Vander Top & Dennis Johnson from Wenck reviewed the project time line with the group. Items discussed;

 1. Realignment issues with 4th ave. The committee instructed Wenck to make new plans focusing on the individual properties and clarify areas for realignment then asked that the detailed maps be given to the committee members by the end of the day on July 25th so they can review prior to the next street committee meeting in which they will have to make a decision on the realignment.
 2. Ron Gregg indicated that the preliminary application for the bridge funding out as part of a bonding list would be made by the end of August.
 3. Mike Haugen, Water\Wastewater Superintendent, said that the Utilities Commission requested the addition of a portion of 16th Street to this project for the blocks between 4th Avenue and 6th Avenue as the sewer in this area is poor.
 4. Public Facilitation Meeting was set for August 19, 2008. At this meeting property owners along the 4th ave portion of the project will be able to ask questions concerning the realignment and give us input about adding a sidewalk to see if it is needed.
 5. Marv Grunig Electric Department Supervisor stated that he would like to start his recon in September if at all possible so the plans need to be developed accordingly. Steve McGowan from MERC GAS also stated that he needs detailed plans so their engineers can make necessary changes to their utility. McGowan said his engineers need months to design plans for the recon and they would also like to start once those plans are developed.
 6. 4th ave Bridge; Ron Gregg and Rory Lindvall stated that we need to get the application for funding completed and turned into the

State of Minnesota ASAP. Funding is first come first served basis but it is also on priority. Mr. Greg also stated that any engineering

costs related from the county would not be paid through any grants from the state and the city would responsible for them. Wenck engineers will work with the county personnel on all aspects of the bridge project and aid on getting the applications completed and turned into the state. Because of possible set backs on funding from the state, the 4th ave recon area may have to be done at two different time lines. Mr. Gregg stated that the preliminary application for the bridge bonding list would be make by the end of August.

7. The street committee and Wenck representatives will meet on July 29, 2008 6:00 am. at the City Hall Council Chambers and review the mapping and make a decision on the realignment of 4th ave.

4. Speed Limit Sign Request Cindy & Riverbluff area. Police Chief asked the committee via letter to post Riverbluff Drive from Cindy to 6th street as a 15 mph speed limit due to the design of the road. The committee stated that they would agree on a 20 mph limit for safety reasons but felt that a 15 mph would be much to slow. Caldwell will contact Mr. Shirkey accordingly and post the street following his approval.

5. The committee reviewed the first 2009 budget proposal from Caldwell. Following some discussion on a few line items Caldwell will make changes accordingly.

Meeting adjourned 4:00 pm.

Next Meeting --- July 29th 6:00 am at City Hall

**STREET DEPARTMENT COMMITTEE
MINUTES JULY 29, 2008**

Call to Order: The meeting was called to order at 6:00 am.

Attending: Committee Members: JoAnn Ray & Bob Messer

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator Steve Nasby, Wenck Reps Dennis Johnson & Vince Vander Top

Public: Rory Lindvall Cottonwood County Engineer

Items Discussed:

a. 4th Avenue Reconstruction

Vince Vander Top & Dennis Johnson from Wenck reviewed the project map changes as requested from the July 23, 2008 meeting. Some minor changes were again made but the committee agreed to the realignment of 4th Avenue. Wenck staff will make the corrections which will be available for public review at the August 19, 2008 Public Facilitation Meeting Open House meeting. Wenck will have staff present to answer any questions from the property owners.

b. Bridge Alignment

Messer questioned where the property lines are on the southwest side of the bridge on 4th Avenue. Wenck will need to verify it's location to see if we need to acquire additional property due to the realignment of 4th Avenue.

c. Bridge Funding

Discussed and Mr. Lindvall made a conference call to Mr. Ron Gregg during the discussion. Mr. Gregg stated that the application for funding for a new bridge needs to be done and sent in by the end of August from the city. Wenck and the county engineers will work together on the bridge portion of the project. The committee prefers that the county to design the actual bridge plans. The Cottonwood County Commissioners will meet August 5th and make a decision on passing a resolution supporting the bridge project. Wenck will handle the risk assessment, surveys, hydraulics and draft a plan showing the bridge realignment for the open house.

We were informed that the County expects to pass a resolution of support for this project at their August 5th meeting.

d. Langley Storm Sewer

The committee discussed using the Toro storm sewer rather than building a new system. Wenck will put together cost estimates for both concepts. Toro stated that they would be interested in selling their storm sewer to the city and deduct that purchase price off their portion of the assessments for the street reconstruction.

Continued Street Committee Meeting July 29, 2008

e. Tanglewood Access

Leave "as-is" a driveway.

f. Intersection of 4th Avenue and Langley

This will be a four-way intersection. Curb radius will be modified to improve truck movements and accommodate school bus movements through the intersection. The driveways of the two properties south of the intersection will be extended to 4th Avenue.

g. Super-elevations

These will be utilized on the curves north of the bridge. The actual drive able speed of the curve north of the bridge will significantly exceed 30 mph. The speed limit will not be posted unless speed becomes an issue during the project.

i. Drake Avenue

The street will be extended slightly south of the low point. Gate valves at the intersection of Drake and the County Road will be repaired as part of this project.

j. 19th Street & 4th Avenue Intersection

The 19th Street and 4th Avenue intersection will remain off-set. The intersection will not be significantly modified other than the widening of 4th Avenue.

k. 4th Avenue & Hwy 71 Intersection

The project will not include modifications to the intersection of 4th Avenue and TH 71. The project will start near the MnDOT ROW. A permit to work within the ROW will likely be required.

l. Sidewalk 4th Avenue Area

After much review and discussion it was determined that there isn't enough room to add a sidewalk along this portion of 4th Avenue. Therefore the committee directed Wenck to eliminate that feature.

m. Street Reconstruction of Utilities Request from Utility Commission on Addition 16th Street to the Project

During the July 23rd committee meeting Mike Haugen, WWTP Superintendent stated that the Utility Commission requested adding 16th Street from 4th Avenue to 6th Avenue on the list for reconstruction due to bad underground utilities. "The committee did not make any decisions during that meeting thus it was discussed more thoroughly at this meeting."

The committee stated that due to the amount of disruption during the 2009 project area making travel in the north part of town difficult, they would prefer to hold off the any construction on 16th Street until 2010 or 2011 when there could be more streets & utilities that need repair.

Following that discussion the following recommendation was made.

Recommendation by Ray, seconded by Messer not to include 16th Street from 6th Avenue to 4th Avenue utility reconstruction in the 2009 project season.

Continued Street Committee Meeting July 29, 2008

The committee discussed the possibility of regular meetings on the 2nd Tuesday of the month due to the project. Mrs. Ray stated to Caldwell that she prefers alternating the meeting times from early morning to late afternoon. Messer said he didn't feel it is necessary to hold a regular meeting schedule.

The next street committee meeting will August 12th 4:30 p.m. at City Hall if necessary.

Meeting adjourned 7:20 a.m.

Community Center Commission Minutes
Monday July 28, 2008

1. **Call to Order:** The meeting was called to order by President Wayne Maras at 5:30 p.m.

2. **Roll Call:** President: Wayne Maras
CC Director: Brad Bussa
Commission Members: Kelly Woizeschke-Absent
La Vonne Swenson
Connie Knorr

Commission Liaisons: Kirby Kruse
Bruce Caldwell-Absent
Jo Ann Ray

Aaron Backman

Public: None

3. **Approval of Minutes:**

**Motion by C. Knorr, seconded by L. Swenson to approve the June 23, 2008
Community Center Commission Minutes. Motion passed 3-0**

4. **Additions to the agenda:**

Budget handouts were given to commission members

5. **Correspondence:**

Recent surveys enclosed- All with favorable results
Highway Expansion Meeting with MN DOT- well attended

6. **President's Report:**

Nothing new to report

7. **Director's Report:**

- a. Review of Rates- Rates are looked at 3 times a year, rates will remain the same.
- b. Wedding Decorations- Director is looking into overhead drape for weddings in the large banquet room, WCC would purchase and then rent per wedding or event.
- c. Full Service Kitchen- discussed
- d. Budget Handouts-Director showed Commission the beginning of the budget process, will discuss at next meeting.

- e. Swipe Machine for ID to purchase alcohol- Director reported on used swipe machine for \$450.00. **Motion by L. Swenson, seconded by C. Knorr, to purchase used swipe machine. Motion passed 3-0.**

8. **Resource Management:**

Schedule of Events: WCC is filling up- things booked for 2010 already.
Income/Expenses: Report enclosed. No questions.

9. **Miscellaneous:**

WCC Director reported that convection oven had been repaired and freezer defrost element was replaced. Director noted a remote switch was to be purchased for parking lot lights to override timers. Commission questioned why lights should be shut off and noted with all the vandalism going on it would be better if they were left as is. **Motion by C. Knorr and seconded by L. Swenson to leave parking lot lights on. Motion passed 3-0.**

10. **Open Forum:**

Aaron Backman reported on recent event held at WCC through the EDA

11. **Next Meeting:**

Monday August 25, 2008 @ 5:30 pm

Adjourn:

**Motion by W. Maras, seconded by C. Knorr, to adjourn the meeting at 6:35 pm.
Motion passed 3-0.**

Wayne Maras, CCC President

Connie Knorr, CCC Secretary

Attest: _____
Brad Bussa, Community Center Director

Main Identity

From: <kermit19686@msn.com>
To: "City Council" <snasby@windom-mn.com>
Sent: Saturday, July 26, 2008 2:03 PM
Subject: Question/Comments from Windom City Website

The following question was submitted via the Windom City website:

Name: kermit Lillegaard
Address: 1650 3rd Ave
City: Windom
State: Minnesota
ZipCode: 56101
Phone: 507 831 1968
Email Address: kermit19686@msn.com

Question/Comment: As I travel around Windom I noticed what I think needs to be addressed. On county road 13 going East out of windom on the South side of the road where the City has thier test wells, there is Candian thisle rearing its ugly heads. I thought there was a rule, or regulation having to do with elimination of noxious weeds. Notice also some one is mowing a stip along the road and they pass within a few feet of the thistles, shouldn't they be taken care of. T^hey are now in the stage where they are about to shed thier seed and spred over the neighborhood. Thank you Kermit Lillegaard

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION ORDERING PREPARATION OF A REPORT
CONCERNING IMPROVEMENTS FOR THE SYKORA ADDITION.**

WHEREAS, a petition has been received requesting the installation of infrastructure improvements, specifically sanitary sewer service, for Lots 1, 2, 3 & 4 located in the Sykora Addition; and

WHEREAS, it is necessary that a report be prepared concerning the feasibility and estimated costs of these improvements; and

WHEREAS, if the project is pursued it will be necessary to assess the benefited properties for all or a portion of the costs of these improvements pursuant to Minnesota Statutes, Chapter 429.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF
THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:**

1. That the request for the proposed improvements be referred to Wenck Associates, City Engineer, for study; that said engineering firm is instructed to prepare and submit a preliminary report to the City Council at the earliest convenient date; that said report shall indicate whether the proposed improvements are necessary, cost-effective, and feasible, and whether said improvements should be made as proposed or in connection with some other improvements; and that said report shall specify the estimated costs of the improvements as recommended.

Adopted this 5th day of August, 2008.

Tom Riordan, Mayor

ATTEST: _____
Steven Nasby, City Administrator

Petition for Local Improvements
Windom, Minnesota
April 23, 2008

To the City Council of Windom, Minnesota:

We, all owners of real property abutting on Highway 71 in the Sykora Addition hereby petition that sanitary sewer and other applicable improvements, as necessary for the sanitary sewer project, be made pursuant to Minnesota Statutes, Chapter 429, and that the City assess the entire cost of the improvements against our property described below and hereby agreed to pay the entire cost as apportioned by the City to bring said improvements to the properties herein.

In testimony, whereof,

Signature of Owner

Patricia K. P.

Paul A. Johnson (Sale Pending)

Clark J. Johnson

Paul A. Johnson 18 June 2008
(Sale Pending)

Description of Property & Address

Addition Lot 1 BIK 1

41938 U.S. 71 N.
Windom, MN 56101-3185

lots 2 and 3 of Sykora addition
41930 US Hwy 71 N Windom MN 56101

LOTS 4 BLOCK 1 SYKORA ADDITION
SECTION 24, TOWNSHIP 10S NORTH
RANGE 36 WEST, (GREATBEND)

has hereunto set his/her hand, the day and year first above written.

Alan J. Nelson
Witness

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvements petitioned for.

[Signature]
City Clerk

Witness Kelly Hanson 6/18/08 closing on or before July 30, 2008
6/18/08

Agreement of Assessment and Waiver of Irregularity an Appeal

This agreement is made this 23 day of April, 2008, between the City of Windom, State of Minnesota, hereinafter referred to as the "City" and the property owners in the Sykora Addition of Windom, Minnesota, Cottonwood County, State of Minnesota, hereinafter referred to as "owner".

In consideration of the action of the City Council, at the owner's request, to cause the construction of sanitary sewer improvements along Highway 71 to the Sykora Addition and to assess 100 (one hundred) percent of the cost to the owner, owner agrees to pay said percentage as a fair apportionment of the costs of said improvements and related costs not to exceed \$32,662.50 (Thirty-two thousand six hundred and sixty two dollars and fifty cents), interest shall be six percent (6%), over a period of 10 (ten) years. Owner expressly waives objection to any irregularity with regard to the said improvement assessments and any claim that the amount thereof levied against owner's property is excessive, together with all rights to appeal in the courts.

In testimony, whereof,

Signature of Owner

Paul A. Johnson

Paul A. Johnson (Sale Pending)

Paul A. Johnson

Paul A. Johnson (Sale Pending)
18 June 2008

Description of Property & Address

Addition Lot 1 Blk 1

41938 U.S. 71 N.

Windom, MN 56101-3185

lots 2 and 3 of the Sykora Addition
41930 45 Hwy 71 N Windom MN
56101

LOTS 4 BLOCK 1 SYKORA ADDITION
SECTION 24, TOWNSHIP 105 NORTH
RANGE 36 WEST, (GREATBEND)

has hereunto set his\her hand, the day and year first above written.

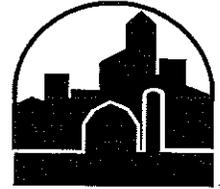
John Nelson
Witness

Examined, checked, and found to be in proper form and to be signed by the required number of owners of property affected by the making of the improvements petitioned for.

Al Blasf
City Clerk

Witness Kelly Houston closing on or before 7/30/08
6/18/08

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: City Administrator & Police Chief
DATE: July 31, 2008
RE: Dangerous Dogs – State Law

The Minnesota legislature made modifications to the laws pertaining to dangerous dogs. A portion of these modifications included a state law that takes effect on August 1, 2008. As such, local ordinances regarding dangerous dogs are not necessary.

A copy of the League of Minnesota law summary regarding this new dangerous dog law is enclosed for your information. According to the law the City must take several actions. These actions are as follows:

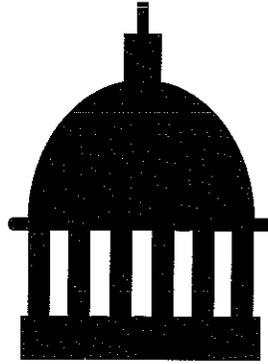
- Setting a dangerous dog registration fee – up to a maximum of \$500
- Setting a hearing fee for persons appealing a dangerous dog ruling – maximum of \$1,000
- Designating a hearing officer.

The Police Chief is recommending the two fees be set at the maximum levels. The hearing officer is to be an impartial party. Typically the hearing officer is an individual, but could include the entire City Council. Staff is recommending that the Mayor be designated as the hearing officer.

If you have any questions regarding the law please contact Jeff Shirkey at 831-6134 or Dan McDonald at 831-1301. Also, Jeff is planning on attending the Council meeting.

LEAGUE OF MINNESOTA CITIES

2008
Law
Summaries



Final Action

MINNESOTA SESSION LAWS 2008



before allowing patrons' dogs on their premises. The city must require certain information from the owner of the establishment, including a description of the designated outdoor area in which the applicant intends to allow dogs and a description of the days of the week and hours of operation that patrons' dogs will be permitted in the designated outdoor areas. A permit issued under this authority must not be transferred to a subsequent owner upon the sale of a food and beverage establishment but must expire automatically upon the sale of the establishment. A city may incorporate the permit requirements into a permit or license issued under an existing ordinance if the city ensures that current and future permit and license holders comply with the requirements outlined above.

- **Minimum requirements and signage provided.** Section 1, subd. 5 requires the ordinance to include regulations and limitations as the local government deems necessary to protect the health, safety, and welfare of the public. At a minimum, the ordinance must prohibit employees from touching dogs, prohibit dogs from coming into contact with items involved in food service operations, require patrons to keep their dogs leashed at all times and under control, prohibit dogs from being on restaurant furnishings, and require that dog waste be cleaned immediately and the area sanitized. This information must be clearly printed on a sign posted in a conspicuous place on premises of establishments that allow dogs.
- **Service animals not included.** Section 1, subd. 6 provides that an ordinance adopted under this statute cannot limit the right of a person with disabilities to access places of public accommodation while accompanied by a service animal as provided in Minn. Stat. § 256C.02 and § 363A.19. The ordinance also cannot limit the lawful use of a service animal by a licensed peace officer.
- **Designated outdoor area definition required.** Section 1, subd. 7 requires the ordinance to include a definition of "designated outdoor area" that is consistent with applicable rules adopted by the Department of Health.

Effective May 16, 2008. (AF) (Note: Sections 2-16 of Chapter 325 contain modifications to dangerous dog provisions as summarized below.)

Dangerous dog provisions modified

Chapter 325 (HF 2906/SF 2876*), sections 2-16 amend provisions in Minn. Stat. § 347 pertaining to dangerous dogs as follows:

- **"Provocation" defined.** Section 2 adds a subdivision to Minn. Stat. § 347.50, which provides definitions pertaining to dangerous dog statutes. The subdivision defines "provocation" as an act that an adult could reasonably expect may cause a dog to attack or bite.

- **Certificate of registration requirements modified.** Section 3 amends Minn. Stat. § 347.51, subd. 2 by increasing from \$50,000 to \$300,000 the amount of insurance the owner of a dangerous dog must have to cover any personal injuries inflicted by the dangerous dog. The animal control authority must have sufficient evidence that the owner has complied with this requirement before issuing a certificate of registration to the owner of a dangerous dog.
- **Animal control authority required to issue warning symbol.** Section 4 amends Minn. Stat. § 347.51, subd. 2a by requiring an animal control authority that issues a certificate of registration to the owner of a dangerous dog to provide for posting on the owner's property a uniform warning symbol provided by the Department of Public Safety. The section shifts this responsibility from the county to the animal control authority.
- **Animal control authority authorized to collect fee.** Section 5 amends Minn. Stat. § 347.51, subd. 3 by authorizing the animal control authority to charge the owner of a dangerous dog an annual fee in addition to any regular dog licensing fees, to obtain a certificate of registration for a dangerous dog under the chapter. The section shifts this authority from the county to the animal control authority.
- **Animal control authority authorized to contract for services.** Section 7 amends Minn. Stat. § 347.51, subd. 9 by authorizing an animal control authority to contract with another political subdivision or person to provide the services required under Minn. Stat. § 347.50 to 347.565. This section shifts this authority from the county to the animal control authority.
- **Dangerous dog requirements modified.** Section 8 amends Minn. Stat. § 347.52, which contains requirements for dangerous dog owners and animal control authorities. The section clarifies that when an owner of a dangerous dog notifies the animal control authority in writing of its transfer, the notification must provide the new location where the dog will reside. The section also provides that animal control must require a dangerous dog to be sterilized at the owner's expense, and that if the owner does not have the animal sterilized within 30 days, the animal control authority must seize the dog and have it sterilized at the owner's expense. Finally, the section expands the requirement that a person who transfers ownership of a dangerous dog must notify the new owner that the animal control authority has identified the dog as dangerous. Prior to this change, the notification requirement applied only to the sale of a dangerous dog.
- **Seizure of dangerous dogs requirement modified.** Section 10 amends Minn. Stat. § 347.54, subd. 1 by expanding the requirement that an animal control authority having jurisdiction shall immediately seize a

dangerous dog to include when a dog is not sterilized within 30 days pursuant to Minn. Stat. § 347.52, paragraph (d).

- **Nonconviction for subsequent offenses seizure clarified.** Section 11 clarifies Minn. Stat. § 347.54, subd. 3 to state that if the owner is charged with a subsequent offense relating to the same dog but is not convicted and the dog is not reclaimed by the owner within seven days after the owner has been notified that the dog may be reclaimed, the dog may be disposed of as provided under Minn. Stat. § 35.71, subd. 3.
- **Disposition of seized animals provided.** Section 12 creates Minn. Stat. § 347.541, which regulates the disposition of seized animals as follows:
 - **Right to hearing provided.** Subd. 1 provides that the owner of any dog declared dangerous has the right to a hearing by an impartial hearing officer.
 - **Security required to prevent disposition.** Subd. 2 provides that a person claiming an interest in a seized dog may prevent disposition of the dog by posting security in an amount sufficient to provide for the dog's actual cost of care and keeping. The security must be posted within seven days of the seizure inclusive of the day of the seizure.
 - **Notice to owner required.** Subd. 3 provides that the authority declaring the dog dangerous shall give notice by delivering or mailing it to the owner of the dog, or by posting a copy of it at the place where the dog is kept, or by delivering it to a person residing on the property, and telephoning, if possible. The notice must include a description of the seized dog; the authority for and purpose of the dangerous dog declaration and seizure; the time, place and circumstances under which the dog was declared dangerous; the telephone number and contact person where the dog is kept; a statement that the owner of the dog may request a hearing concerning the dangerous dog declaration within 14 days; a statement that if an appeal request is made within 14 days of the notice, the owner must immediately comply with the requirements of the law until such time as the hearing officer issues an opinion; a statement that if the hearing officer affirms the dangerous dog declaration, the owner will have 14 days to comply with all requirements; a form to request a hearing; and a statement that all actual costs of the care, keeping, and disposition of the dog are the responsibility of the owner.
 - **Hearing requirements provided.** Subd. 4 provides that any hearing must be held within 14 days of the request to determine the validity of the dangerous dog declaration. The hearing officer must be an impartial employee of the local government or an impartial person retained by the local government to conduct the hearing. In the event that the dangerous dog declaration is upheld by the hearing officer, actual expenses of the hearing up to a maximum of \$1,000 will be the responsibility of the dog's owner. The hearing officer must issue a decision on the matter within 10 days after the hearing. The decision must be delivered to the dog's owner by hand delivery or registered mail as soon as practical and a copy must be provided to the animal control authority.
- **Restrictions on dog ownership provided.** Section 13 creates Minn. Stat. § 347.542, which restricts dog ownership under certain circumstances as follows:
 - **Dog ownership prohibited.** Subd. 1 provides that persons convicted of certain crimes are prohibited from owning a dog.
 - **Household members restricted from dog ownership.** Subd. 2 provides that if any member of a household is prohibited from owning a dog, no person in the household is permitted to own a dog unless specifically approved with or without restrictions by an animal control authority.
 - **Dog ownership prohibition review provided.** Subd. 3 provides that, beginning three years after a conviction under subd. 1 that prohibits a person from owning a dog, and annually thereafter, the person may request that the animal control authority review the prohibition. The animal control authority may consider such facts as the seriousness of the violation or violations that led to the prohibition, any criminal convictions, or other facts that the animal control authority deems appropriate. The animal control authority may rescind the prohibition entirely or rescind it with limitations. The animal control authority also may establish conditions a person must meet before the prohibition is rescinded, including, but not limited to, successfully completing dog training or dog handling courses. If the animal control authority rescinds a person's prohibition and the person subsequently fails to comply with any limitations imposed by the animal control authority or the person is convicted of any animal violation involving unprovoked bites or dog attacks, the animal control authority may permanently prohibit the person from owning a dog in Minnesota.
- **Penalties provided.** Section 14 provides penalties for persons who violate dangerous dog regulations.
- **Destruction of dog in certain circumstances provided.** Section 15 provides that a dog may be destroyed in a proper and humane manner by the animal control authority if the dog inflicted substantial or great bodily harm on a human on public or private property without provocation; inflicted multiple bites on a human on public or private property without provocation; bit multiple human victims on public or private property in the same attack without provocation; or bit a human on public or

private property without provocation in an attack where more than one dog participated in the attack. The animal control authority may not destroy the dog until the dog owner has had the opportunity for a hearing before an impartial decision maker.

- **Applicability.** Section 16 creates Minn. Stat. § 347.565, which provides that Minn. Stat. § 347.50 to 347.56 must be enforced by animal control authorities or law enforcement agencies, whether or not these sections have been adopted into local ordinance.

Effective Aug. 1, 2008. (AF) (Note: Section 1 of Chapter 325 contains provisions that regulate dogs in outdoor food establishments as summarized previously.)

Penalty increased for attending animal fighting event

Chapter 353 (HF 3132/SF 3360*) amends Minn. Stat. § 343.31, subd. 1 by changing from misdemeanor to gross misdemeanor the crime of purchasing a ticket of admission or otherwise gaining admission to the activity of cockfighting, dog fighting, or violent pitting of one pet or companion animal against another as defined in Minn. Stat. § 346.36, subd. 6. *Effective Aug. 1, 2008. (AF)*

Penalty increased for smoking in non-smoking hotel room

Chapter 355 (HF 1825/SF 2809*) amends Minn. Stat. § 327.742 by providing a civil process for recovery of costs, a service charge, and a civil penalty against an individual who smokes in a designated, non-smoking hotel room. Under the chapter, the innkeeper may only recover damages if sufficient notice is given and the alleged violator has had an opportunity to dispute the claim. The chapter also removes the existing \$100 cap on liability against a person convicted of a petty misdemeanor for smoking in a non-smoking room; an innkeeper would be able to recover the entire actual cost of restoring a damaged room to its pre-violation condition. *Effective Aug. 1, 2008. (AF)*



COMMERCE

Health plan company complaint/filing requirement changed

Chapter 221 (HF 3649/SF 3286*) amends Minn. Stat. § 62Q.69 by removing a reference to the Office of Health Care Consumer Assistance, Advocacy, and Information because it no longer exists. *Effective Aug. 1, 2008. (AF)*

Notification of flex benefit required

Chapter 231 (HF 3721/SF 3446*) adds a subdivision to Minn. Stat. § 62L.05 that requires health carriers in the small employer market to inform small employers of the availability of flexible benefit plans. The notice must be

displayed on other small employer benefit information on the carrier's web site, and must be delivered at the same time as the small employer's renewal information. *Effective Aug. 1, 2008. (AF)*

Disclosure of flood insurance noncoverage

Chapter 293 (HF 3582/SF 2980*) adds a section to Minn. Stat. § 65A that requires insurers to provide a written notice annually to policyholders that their policy does not cover damage caused by flooding. Sufficient information should be disclosed for a policy holder to contact the National Flood Insurance Program to inquire about purchasing flood insurance. Notices can also inform policyholders that the insurer offers flood insurance in the NFIP "Write Your Own" program. *Effective Aug. 1, 2008, for policies issued or renewed on or after that date. (HN)*

Omnibus commerce bill

Chapter 344 (HF 3783*/SF 3467) is the omnibus commerce bill, which makes mostly technical and clarifying changes to insurance fees and coverage, motor vehicle loans, service contracts, life and health insurance, property and casualty insurance, workers' compensation self-insurance, real estate, and debt collectors. Minnesota's long-term care insurance laws are updated to match the current version of the model act recommended by the National Association of Insurance Commissioners (NAIC). Townships mutual companies are now allowed to sell property insurance in cities of the second class with approval of the commissioner of Commerce. Under current law, they are not allowed to be sold in cities of the first or second class. *Various effective dates. (HN)*



CONSTRUCTION CODES

Restricted plumber licenses modifications

Chapter 282 (HF 2805/SF 2786*) amends Minn. Stat. § 326.402 by changing the date for when the commissioner of Labor and Industry may accept applications for a restricted journeyman or a restricted master plumber license from before Jan. 1, 2008, to before Oct. 1, 2008. Chapter 282 clarifies that an applicant for a restricted journeyman plumber license needs to have at least two years of practical plumbing experience in the plumbing trade prior to the application. It also requires applicants for restricted master plumber licenses have at least four years of experience in the plumbing trade or two years of experience as a plumbing contractor prior to the application. Allows the commissioner of Labor and Industry until Oct. 1, 2008, to waive penalties if an applicant failed to post a bond. The commissioner has to find that the penalty would cause undue hardship or if the waiver is warranted under the circumstances. *Effective May 8, 2008. (HN)*

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: Aye:

Nay:

Absent:

A RESOLUTION APPOINTING ELECTION JUDGES AND DESIGNATING POLLING PLACE FOR THE FORTHCOMING PRIMARY AND GENERAL ELECTIONS IN 2008

WHEREAS, pursuant to Minnesota Statutes, a Primary and a General election will be held on September 9, 2008, and November 4, 2008; and

WHEREAS, it is necessary that a polling place be designated and election judges be appointed.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF WINDOM, MINNESOTA AS FOLLOWS:

1. That the hours for voting at the above-mentioned elections shall be from 7:00 a.m. until 8:00 p.m.
2. The polling place for the First and Second Wards shall be at the Windom Community Center at 1750 Cottonwood Lake Drive.
3. The following election judges are hereby appointed to serve at the above-mentioned elections.

WARD I PRECINCT I

NAME

Rosie Schwalbach
Betty Young
Adeline A. Anderson
Maxine Frank
Mary Okins
Donna Schoenenberger
Jackie Jurgens
Joe LaCanne
Lorraine Anderson
Euince Erpestad
Kathryn Nemitz
Pat Tepley
Lavonne Hedrick

ADDRESS

1305 20th St
705 River Rd
945 6th St
831 Des Moines Dr
836 Highland Rd
1365 6th Ave
829 12th St
1244 5th Ave
712 6th St
813 Des Moines Dr
905 River Road
177 10th Street #204
177 10th Street #105

WARD I PRECINCT 11

<u>NAME</u>	<u>ADDRESS</u>
Marlene Nordquist	1995 Great Bend Blvd
Jeanette Schuur	2001 Great Bend Blvd
Rosalee Davis	861 18th St
Rosemary Tauer	2250 18th St
Rose Purrington	665 22nd St
Nancy Meyer	628 18th St
Marg Sartorius	717 18th St
Rhonda Towleron	2275 Willnor Dr
Margaret Keffeler	1085 20 th St
Mari Skarset	1456 12 th Ave
Carol Paplow	1156 River Rd
Linda Dawson	2570 River Rd
Mary Day	2180 Kalash Rd
Donald Miller	1992 Great Bend Blvd
Thomas Wickie	2411 Douglas St
Elaina Nichols	2009 Great Bend Blvd
Mary Franz	2034 Great Bend Blvd

WARD 11 PRECINCT I

<u>NAME</u>	<u>ADDRESS</u>
Laura Meyers	929 Collins
Johanna Rick	599 Prospect
Darlene Meyer	338 Buckwheat
Joyce Helgeson	450 6 th Ave
Al Purrington	814 3 rd Ave
Pearl Christoffer	437 17 th St
Namoi Harris	1229 Lakeview Ave
Romelle Wojahn	35677 US Hwy 71
Marvin Einertson	828 12 th St
Zola Wood	1368 11 th Ave
Barbara Quarve	285 13 th St
Barb LaCanne	1244 5 th Ave
Karen Wickie	2411 Douglas St
Carol Brand	592 Prospect Ave
Donna Torkelson	721 Prospect Ave
Kathy Veenker	310 8 th Street
Bruce Olson	853 Collins Ave

WARD 11 PRECINCT 11

<u>NAME</u>	<u>ADDRESS</u>
Jean Hoppe	1705 Langley
Linda Ebeling	1535 3rd Ave
Jan Sampson	1717Langley
Mary Erickson	412 16th St
Deborah Polzin	1220 Drake
Ann Purrington	814 3 rd Ave
Joann Caviness	2220 Cottonwood Lake Dr
Janet Fossing	1145 Redding
Katherine Hansen	712 4 th Ave
Helen Haugen	1230 Redding
Ruby Wilson	1036 Lakeview Ave
Angie Blanshan	1360 7 th Ave
Judy Doeden	700 Redding
Carol Hartman	1114 Lakeview Ave

REGISTRATION & SUBSTITUTES

<u>NAME</u>	<u>ADDRESS</u>
Brigitte Olson	1332 Springfield Pkwy
Denise Nichols	42303 440 th Ave
Leesa Majerus	668 Redding Ave
Robin Paplow	33138 Co. Rd. 15
Emily Prokosch	1124 Redding Ave
Shirl Ware	1475 17 th St, Apt 6-D
Marian Torkelson	437 12 th St
JoAnn Wisdorf	1815 Jamison Dr

Adopted this 5th day of August, 2008.

Tom Riordan, Mayor

Attest: _____
Steven Nasby, City Administrator

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

**A RESOLUTION APPROVING THE SALE OF A
TAX FORFEITED PARCEL AT PUBLIC AUCTION**

WHEREAS, the City Council of the City of Windom has received correspondence from the Cottonwood County Auditor/Treasurer listing property tax forfeited parcels; and

WHEREAS, one of the parcels on the list is located in the City of Windom and is described as follows:

Parcel # 25-821-0360
W 44 1/2' Lot 1, Block 30, Windom East Addition, City of Windom

WHEREAS, the City Council has considered the value of this parcel to the City of Windom in terms of location, size, and desirability; and

WHEREAS, it would be in the best interest of the City that the parcel be sold at a public auction.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

1. That the tax forfeited parcel listed above is approved for public auction, pursuant to Minnesota Statute 282.02.
2. The City of Windom waives any statutory time requirements contained therein.

Adopted this 5th day of August, 2008.

Tom Riordan, Mayor

ATTEST: _____
Steven Nasby, City Administrator

OFFICE OF
JAN JOHNSON

COTTONWOOD COUNTY AUDITOR/TREASURER

JULY 9, 2008

900 THIRD AVENUE
WINDOM MN 56101
AUDITOR (507) 831-1905
PROPERTY TAX (507) 831-1342
FAX (507) 831-4553

TO: Town & City Clerks
FROM: Jan Johnson
RE: Tax Forfeited Property

Enclosed is a classification list of non-conservation land located in your municipality. The described parcels have been forfeited to the State of Minnesota for non-payment of property taxes.

As provided in MN. Statutes 282.01, I request that you either approve the parcels for public auction or request a conveyance to your municipality for public use. Statute gives you 60 days to make this approval or request, but due to the minimum number of parcels involved, I am requesting you to waive this 60 day period and make your approval or request as soon as possible. If this is acceptable, please indicate that in your resolution, along with your intention to reassess special assessments, if applicable.

Sincerely,

Edythe Lynn Mohlencamp

Edythe Lynn Mohlencamp
Deputy Auditor/Treasurer

Board of County Commissioners Cottonwood County



900 Third Avenue

Windom, Minnesota 56101

Phone: 507.831.5669

FAX: 507.831.3675

E-mail: cottonwood.commissioners@co.cottonwood.mn.us

Website: www.co.cottonwood.mn.us

Chairperson:

John Oeltjenbruns
Fifth District
PO Box 584
Mt. Lake, MN 56159
507-427-2191

Vice-Chairperson:

Gary Sorenson
First District
4016 United States Ave.
Storden, MN 56174
507-445-3224

Members:

Ron Kuecker
Second District
650 21st Street
Windom, MN 56101
507-831-4363

Tom White
Third District
2075 Cottonwood Lake
Windom, MN 56101
507-831-2572

Norman Holmen
Fourth District
28606 County Road 1
Comfrey, MN 56019
507-877-3243

Administrative Assistant

Kelly Thongvivong
900 Third Ave.
Windom, MN 56101
507-831-5669

Resolution 08-07-08 Tax-Forfeited Land Classification Notice of Public Sale of Tax-Forfeited Lands

WHEREAS, the County Board of Commissioners of the County of Cottonwood, State of Minnesota, desires to offer for sale certain parcels of land that have forfeited to the State of Minnesota for non-payment of taxes, and

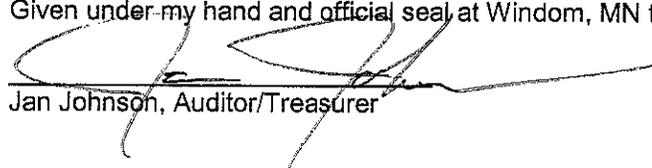
NOTICE IS HEREBY GIVEN THAT the parcels of land described in List of Tax-Forfeited Land #9 that is contained herein shall be sold to the highest bidder at public sale. The sale will be governed by the provisions of M.S. 282.01 and by the resolution of the Cottonwood County Board of Commissioners authorizing such sale. The resolution reads as follows:

BE IT RESOLVED that all parcels of the tax-forfeited land listed on list of Tax-Forfeited Land #9 be classified as non-conservation land; that the basic sale price of each parcel on List of Tax-Forfeited Land #9, that is on file with the Clerk of the County Board, be approved and authorization for a public sale of this land be granted, pursuant to M.S. 282.01; that the sale will be held at 10:00 A.M. on Wednesday, October 1, 2008 by the Cottonwood County Auditor at the County Courthouse for not less than the basic sale price; and that all sales shall be full payment or on the terms set forth on List of Tax-Forfeited Land #9.

BE IT FURTHER RESOLVED, that the conditions and terms of the public sale shall be described in the list contained herein and approved by the Cottonwood County Board of Commissioners.

Information about the sale of tax-forfeited land in Cottonwood County can be obtained at the office of the Cottonwood County Auditor/Treasurer, Cottonwood County Courthouse, 900 3rd Avenue, Windom, MN 56101. Telephone (507) 831-1905.

Given under my hand and official seal at Windom, MN this 8th day of July 2008.


Jan Johnson, Auditor/Treasurer

PID #	LEGAL DESCRIPTION
23.029.0200	<p>Legal Description: THAT PART OF THE WEST HALF OF THE SOUTHWEST QUARTER (W1/2 SW1/4) OF SECTION 29, TOWNSHIP 107 NORTH, RANGE 37 WEST OF THE 5TH P.M. IN COTTONWOOD COUNTY, MINNESOTA, BOUNDED AND DESCRIBED AS FOLLOWS: COMMENCING AT THE INTERSECTION OF THE NORTHERLY LINE OF PASKA STREET AND THE EAST LINE OF UNITED STATES AVENUE IN THE CITY OF STORDEN; THENCE NORTH 00° 00' 00" EAST (ASSUMED BEARING) ALONG SAID EAST LINE OF UNITED STATES AVENUE, A DISTANCE OF 161.86 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE OF THE CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY (FORMERLY THE CHICAGO, ST. PAUL, MINNEAPOLIS AND OMAHA RAILWAY COMPANY) BEING A LINE PARALLEL WITH AND DISTANT 150 FEET SOUTHERLY, MEASURED AT RIGHT ANGLES FROM THE CENTER LINE OF THE MAIN TRACK (NOW REMOVED) OF THE SAID RAILWAY, AS SAID MAIN TRACK CENTER LINE WAS ORIGINALLY LOCATED AND ESTABLISHED OVER AND ACROSS SAID SECTION 29; THENCE NORTH 89° 40' 10" EAST ALONG SAID SOUTHERLY RIGHT OF WAY LINE A DISTANCE OF 250.17 FEET TO A POINT ON THE NORTHERLY EXTENSION OF THE WESTERLY LINE OF LOT 2, BLOCK 3 IN THE ORIGINAL TOWN OF STORDEN, SAID POINT BEING THE POINT OF BEGINNING OF TRACT TO BE DESCRIBED: THENCE NORTH 00° 00' 00" EAST ALONG SAID WEST LINE EXTENDED, OF LOT 2, A DISTANCE OF 5.35 FEET; THENCE NORTH 10° 56' 55" WEST A DISTANCE OF 105.97 FEET TO A POINT DISTANT 8.5 FEET SOUTHEASTERLY, MEASURED AT RIGHT ANGLES OR RADIALLY, FROM THE CENTER LINE OF THE CHICAGO AND NORTH WESTERN TRANSPORTATION COMPANY SPUR TRACK ICC NO. 7 (NOW REMOVED) AS SAID SPUR TRACK WAS LOCATED PRIOR TO ITS REMOVAL; THENCE NORTHEASTERLY PARALLELL WITH SAID SPUR TRACK CENTER LINE (THE CHORD OF WHICH PARALLEL LINE BEARS NORTH 79° 58' 56" EAST AND HAS A LENGTH OF 100.00 FEET A DISTANCE OF 100 FEET, MORE OR LESS; THENCE NORTHERLY PARALLEL WITH THE WEST LINE OF SAID SECTION 29 TO THE SAID ORIGINAL MAIN TRACK CENTER LINE; THENCE WESTERLY ALONG SAID CENTER LINE TO A POINT THEREON 255 FEET EAST OF THE WEST LINE OF SAID SECTION 29; THENCE SOUTHERLY AT RIGHT ANGLES AND PARALLEL WITH SAID WEST LINE OF SECTION LINE OF SECTION 29, 150 FEET TO A POINT ON THE SOUTHERLY RIGHT OF WAY LINE; THENCE EASTERLY ALONG SAID RIGHT OF WAY LINE TO THE POINT OF BEGINNING.</p>
23.714.0750	Legal Description: LOT 6, BLOCK 11, STORDEN ORIGINAL TOWNSITE
24.790.0230	Legal Description: E80' LOT 9 VILLA'S SUBD. CITY OF WESTBROOK
24.828.0200	Legal Description: E50' LOTS 7, 8 & 9, BLOCK 29 WESTBROOK 3 RD ADD CITY OF WESTBROOK
25.821.0360	Legal Description: W44 1/2 ' LOT 1, BLOCK 30 WINDOM EAST ADDITION CITY OF WINDOM

LIST OF TAX-FORFEITED LAND #9 FOR PUBLIC SALE

MUNICIPALITY ADDRESS	PID #	VALUE	ASSESSMENTS BEFORE FORFEITURE
City of Storden	23.029.0200	\$10.00	
City of Storden 329 America Street	23.714.0750	\$10.00	\$314.11-23105
City of Westbrook 1054 11 th Street	24.790.0230	\$10.00	\$259.76- 24106 sewer
City of Westbrook 1037 5 th Street	24.828.0200	\$10.00	\$259.76- 24106 sewer
City of Windom 173 9 th Street	25.821.0360	\$10.00	NA

Complete legal descriptions are available at the Cottonwood County Auditor/Treasurer Office located in Cottonwood County Court House 900 3rd Ave, Windom, MN. 56101 or call (507) 831-1905.

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX	2,414.47
		Total for Department 101	2,414.47*
CITY OFFICE	STEVE NASBY	EXPENSE	210.80
		Total for Department 103	210.80*
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	2,194.13
		Total for Department 120	2,194.13*
FIRE DEPARTMENT	MUNICIPAL EMERGENCY	SUPPLIES	186.42
FIRE DEPARTMENT	QUEST	TELEPHONE	58.66
FIRE DEPARTMENT	UNITED MEDICAL CLINI	TESTING	1,011.00
FIRE DEPARTMENT	CARQUEST AUTO PARTS	MAINTENANCE	172.55
		Total for Department 125	1,428.63*
STREET	BERGENDAHL MASONRY	MAINTENANCE	329.45
STREET	MIDWEST WIRELESS	TELEPHONE	102.72
STREET	QUEST	TELEPHONE	58.66
STREET	PRAXAIR DISTRIBUTION	SERVICE	103.54
STREET	CARQUEST AUTO PARTS	MAINTENANCE	657.38
		Total for Department 140	1,251.75*
RECREATION	FAIRMONT BASEBALL AS	TOURNEY FEE	150.00
RECREATION	SHELLY HOTZLER	TOURNEY FEE	150.00
		Total for Department 150	300.00*
PARKS	ARNOLD MOTOR SUPPLY,	MAINTENANCE	47.41
PARKS	MN DEPT OF EMPLOY & E	UNEMPLOYMENT	1,128.00
		Total for Department 165	1,175.41*
		Total for Fund 01	8,975.19*
LIBRARY	CENTER POINT LARGE P	BOOKS	40.14
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DAN'S OFFICE SUPPLY	SUPPLIES	255.47
LIBRARY	GALE	BOOKS	344.53
LIBRARY	INGRAM	BOOKS	1,612.55
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	519.48
LIBRARY	MN HISTORICAL SOC PR	BOOKS	73.52
LIBRARY	PLUM CREEK LIBRARY	SRP SUPPLIES	29.00
LIBRARY	RECORDED BOOKS, LLC	SUBSCRIPTION	148.40
LIBRARY	READERS SERVICE	SUBSCRIPTION	47.24
LIBRARY	SPORTS ILL FOR KIDS	SUBSCRIPTION	39.90
LIBRARY	CONSUMER REPORTS	SUBSCRIPTION	26.00
LIBRARY	CRAFTS N THINGS	SUBSCRIPTION	21.97
LIBRARY	EBONY	SUBSCRIPTION	19.97
LIBRARY	MIDWEST TAPE	DVD'S	16.99
LIBRARY	MN SPORTSMAN	SUBSCRIPTION	27.97
LIBRARY	MPLS.-ST.PAUL MAGAZI	SUBSCRIPTION	43.95
LIBRARY	ROMANTIC HOMES	SUBSCRIPTION	26.95

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	WILDBIRD	SUBSCRIPTION	19.97
		Total for Department 171	3,341.00*
		Total for Fund 03	3,341.00*
2003 IMPROVEMENT BON	AMERICAN ARBITRATION	ARBITRATION FEE	450.00
		Total for Department 169	450.00*
		Total for Fund 05	450.00*
2006A REFUNDING BOND	NORTHLAND SECURITIES	INTEREST ON ESCROW PAYME	5,773.00
		Total for Department 157	5,773.00*
		Total for Fund 08	5,773.00*
POOL	A H HERMEL CANDY & T	MERCHANDISE	212.88
		Total for Department 175	212.88*
		Total for Fund 12	212.88*
AMBULANCE	LEWIS FAMILY DRUG #5	SUPPLIES	278.87
AMBULANCE	TIM HACKER	EXPENSE	10.25
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	92.82
AMBULANCE	JOLYNN NERHUS	EXPENSE	32.73
AMBULANCE	QUEST	TELEPHONE	58.67
AMBULANCE	BRAD POWERS	EXPENSE	19.29
AMBULANCE	KIM POWERS	EXPENSE	72.18
AMBULANCE	PAULA RAVERTY	EXPENSE	68.83
AMBULANCE	ALLAN REMPEL	EXPENSE	19.37
		Total for Department 176	653.01*
		Total for Fund 13	653.01*
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	13.89
		Total for Department 177	13.89*
		Total for Fund 14	13.89*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	12,191.45
LIQUOR	CULLIGAN	SERVICE	16.34
LIQUOR	GRIGGS COOPER	MERCHANDISE	1,076.47
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	16,009.50
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	1,567.05
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	116.75
LIQUOR	JOHNSON BROS.	MERCHANDISE	3,573.77
LIQUOR	MN DEPT OF PUBLIC SA	MEMBERSHIP	12.00
LIQUOR	PEPSIAMERICAS	MERCHANDISE	261.10
LIQUOR	PEICHEL LAWN IRRIGAT	SERVICE	185.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	1,359.05
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	11,582.18

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	S&K LINES	FREIGHT	1,189.60
LIQUOR	WINE MERCHANTS	MERCHANDISE	1,321.83
	Total for Department 180		50,462.09*
	Total for Fund 60		50,462.09*
WATER	H P SUDS	BILLING CONTRACT SERVICE	249.17
WATER	JIFFY-JR. PRODUCTS	SUPPLIES	79.10
WATER	MIDWEST DATA, INC	UTILITY BILLING	804.00
WATER	MIDWEST WIRELESS	TELEPHONE	43.72
WATER	QUEST	TELEPHONE	58.66
WATER	PRAXAIR DISTRIBUTION SERVICE		61.87
	Total for Department 181		1,296.52*
	Total for Fund 61		1,296.52*
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	124,879.38
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	249.17
ELECTRIC	MIDWEST DATA, INC	UTILITY BILLING	804.00
ELECTRIC	QUEST	TELEPHONE	55.21
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	6.68
ELECTRIC	STEVE NORBY	ENERGY REBATE	50.00
	Total for Department 182		126,044.44*
	Total for Fund 62		126,044.44*
SEWER	H P SUDS	BILLING CONTRACT SERVICE	249.17
SEWER	JIFFY-JR. PRODUCTS	SUPPLIES	79.10
SEWER	MIDWEST DATA, INC	UTILITY BILLING	804.00
SEWER	MIDWEST WIRELESS	TELEPHONE	43.71
SEWER	QUEST	TELEPHONE	259.68
	Total for Department 183		1,435.66*
	Total for Fund 63		1,435.66*
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	45.35
	Total for Department 184		45.35*
	Total for Fund 64		45.35*
ECONOMIC DEVELOPMENT	PEICHEL LAWN IRRIGAT	SERVICE	265.00
ECONOMIC DEVELOPMENT	DENNIS L. RICK LTD	SERVICE	600.00
	Total for Department 187		865.00*
	Total for Fund 67		865.00*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	245.00
	Total for Department 166		245.00*
	Total for Fund 68		245.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	MN 9-1-1 PROGRAM	911 SERVICE	781.83
	TOM WHITE	REFUND - STATEMENT CREDI	3.71
	Total for Department		785.54*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	231.52
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,636.57
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	59.54
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	747.49
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILLING	2,411.99
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	1,957.20
TELECOMMUNICATIONS	WINDOM QUICK PRINT	SUPPLIES	118.22
TELECOMMUNICATIONS	TOM WHITE	REFUND - STATEMENT CREDI	81.12
	Total for Department 199		7,243.65*
	Total for Fund 69		8,029.19*
	Grand Total		207,842.22*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	WINDOM AREA HOSPITAL	PERA AID	7,002.00
	Total for Department 101		7,002.00*
CITY OFFICE	SELECTACCOUNT	ADM FEE	86.01
CITY OFFICE	CGMC - SHELLY WALSH	REGISTRATION	245.00
	Total for Department 103		331.01*
P & Z / BUILDING OFF	MIDWEST WIRELESS	TELEPHONE	21.50
	Total for Department 106		21.50*
CITY HALL	MN ENERGY RESOURCES	HEATING	14.91
	Total for Department 115		14.91*
POLICE	UNICEL	TELEPHONE	338.64
	Total for Department 120		338.64*
ANIMALS	SUNSHINE FOODS	SUPPLIES	10.08
ANIMALS	RUNNING'S SUPPLY	MAINTENANCE	159.72
	Total for Department 135		169.80*
STREET	MILLS & MILLER, INC	SALT	2,810.43
STREET	MN ENERGY RESOURCES	HEATING	53.12
STREET	RUNNING'S SUPPLY	MAINTENANCE	118.63
	Total for Department 140		2,982.18*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	160.00
	Total for Department 145		160.00*
RECREATION	SUNSHINE FOODS	SUPPLIES	10.00
RECREATION	DOUG KNEELAND	UMPIRE	200.00
RECREATION	TODD THOMPSON	UMPIRE	100.00
	Total for Department 150		310.00*
PARKS	RUNNING'S SUPPLY	MAINTENANCE	16.54
PARKS	COURT SURFACES & REP	TENNIS COURT RESURFACE	11,575.00
	Total for Department 165		11,591.54*
	Total for Fund 01		22,921.58*
EQUIPMENT/F.A.	BOND TRUST SERVICE C SERIES	2005A GEN OBLIGAT	3,400.00
EQUIPMENT/F.A.	U S BANK TRUST NATIO	BOND PAYMENT	5,538.75
	Total for Department 170		8,938.75*
	Total for Fund 02		8,938.75*
LIBRARY	GE MONEY BANK/AMAZON	SUBSCRIPTION	7.48
LIBRARY	MN ENERGY RESOURCES	HEATING	57.51
	Total for Department 171		64.99*
	Total for Fund 03		64.99*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	BANK MIDWEST	EQUIPMENT BOND	40,000.00
		Total for Department	40,000.00*
EQUIPMENT/F.A.	BANK MIDWEST	EQUIPMENT BOND	1,840.00
		Total for Department 170	1,840.00*
		Total for Fund 04	41,840.00*
2003 IMPROVEMENT BON U S BANK TRUST NATIO BOND PAYMENT			20,910.00
		Total for Department 169	20,910.00*
		Total for Fund 05	20,910.00*
4TH AVE PROJECT	BOND TRUST SERVICE C SERIES 2005A GEN OBLIGAT		7,855.00
		Total for Department 168	7,855.00*
		Total for Fund 06	7,855.00*
2007 IMPROVEMENT PRO BOND TRUST SERVICE C SERIES 2007B GEN OBLIGAT			27,751.25
		Total for Department 164	27,751.25*
		Total for Fund 07	27,751.25*
AIRPORT	MN DEPT OF ADMINISTR TELEPHONE		19.60
		Total for Department 174	19.60*
		Total for Fund 11	19.60*
POOL	SALLY OLTMANN'S	LIABILITY INSURANCE	1,333.00
POOL	ORIENTAL TRADING CO	SUPPLIES	226.24
POOL	MN ENERGY RESOURCES	HEATING	4,490.99
POOL	AARON KLASSEN	REFUND - SWIM LESSONS	15.00
POOL	SARAH LUND	CASH FOR SPLASH BASH	150.00
		Total for Department 175	6,215.23*
		Total for Fund 12	6,215.23*
MULTI-PURPOSE BUILDI	SUNSHINE FOODS	SUPPLIES	192.54
MULTI-PURPOSE BUILDI	MN DEPT OF ADMINISTR TELEPHONE		19.60
MULTI-PURPOSE BUILDI	MN ENERGY RESOURCES	HEATING	135.40
		Total for Department 177	347.54*
		Total for Fund 14	347.54*
TIF 1-13 RIVER BLUFF U S BANK TRUST NATIO BOND PAYMENT			7,038.75
		Total for Department 188	7,038.75*
		Total for Fund 33	7,038.75*
LIQUOR	BEVERAGE WHOLESALERS MERCHANDISE		7,355.05

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	GRIGGS COOPER	MERCHANDISE	2,248.97
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	5,644.55
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,376.86
LIQUOR	MN MUNICIPAL BEVERAG	DUES	925.00
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	5,080.29
	Total for Department 180		22,630.72*
	Total for Fund 60		22,630.72*
WATER	AMERICAN PAYMENT CEN	SERVICE	16.50
WATER	BOND TRUST SERVICE C	SERIES 2005A GEN OBLIGAT	7,823.88
WATER	H P SUDS	BILLING CONTRACT SERVICE	85.83
WATER	MN ENERGY RESOURCES	HEATING	507.07
WATER	STINK PRETTY	SUPPLIES	69.76
WATER	U S BANK TRUST NATIO	BOND PAYMENT	7,143.75
	Total for Department 181		15,646.79*
	Total for Fund 61		15,646.79*
	ADAM RAHN	REFUND - UTILITY PREPAYM	125.00
	Total for Department		125.00*
ELECTRIC	AMERICAN PAYMENT CEN	SERVICE	16.50
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	85.85
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	90.24
ELECTRIC	MN ENERGY RESOURCES	HEATING	14.91
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	96.26
ELECTRIC	TANKNOLOGY INC	SERVICE	622.60
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	86,684.35
ELECTRIC	BANK MIDWEST	NSF CHECK	143.91
ELECTRIC	THERESA BLACK	ENERGY REBATE	50.00
ELECTRIC	MATHEW DANE	ENERGY REBATE	50.00
ELECTRIC	ANITA EICHSTADT	ENERGY REBATE	75.00
ELECTRIC	GLEN FRANCIS	ENERGY REBATE	350.00
ELECTRIC	BRIAN HEGER	ENERGY REBATE	100.00
ELECTRIC	TIM HILEY	ENERGY REBATE	100.00
ELECTRIC	TED HORKEY	ENERGY REBATE	375.00
ELECTRIC	DAN HORMIG	ENERGY REBATE	100.00
ELECTRIC	ARLON JOHNSON	ENERGY REBATE	75.00
ELECTRIC	LOWELL LYONS	ENERGY REBATE	100.00
ELECTRIC	LARRY MILLER	ENERGY REBATE	275.00
ELECTRIC	DEL POMERENKE	ENERGY REBATE	100.00
ELECTRIC	MARLENE SANDAL	ENERGY REBATE	100.00
ELECTRIC	KEITH SCHADT	ENERGY REBATE	100.00
ELECTRIC	DONALD SIMONSON	ENERGY REBATE	50.00
ELECTRIC	RICHARD VORTHERMS	ENERGY REBATE	350.00
ELECTRIC	MIKE ANDERSON	ENERGY REBATE	100.00
ELECTRIC	DOUG BERGENDAHL	ENERGY REBATE	275.00
	Total for Department 182		90,479.62*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 62			90,604.62*
SEWER	AMERICAN PAYMENT CEN SERVICE		16.50
SEWER	BOND TRUST SERVICE C SERIES 2005A GEN OBLIGAT		4,046.12
SEWER	H P SUDS	BILLING CONTRACT SERVICE	85.83
SEWER	MN ENERGY RESOURCES	HEATING	83.88
SEWER	RUNNING'S SUPPLY	MAINTENANCE	46.34
SEWER	STINK PRETTY	SUPPLIES	69.76
Total for Department 183			4,348.43*
Total for Fund 63			4,348.43*
ARENA	MIDWEST WIRELESS	TELEPHONE	88.07
ARENA	MN HORSE COUNCIL	DUES	25.00
ARENA	RUNNING'S SUPPLY	MAINTENANCE	197.75
Total for Department 184			310.82*
Total for Fund 64			310.82*
ECONOMIC DEVELOPMENT	SUNSHINE FOODS	SUPPLIES	42.96
ECONOMIC DEVELOPMENT	MIDWEST WIRELESS	TELEPHONE	47.19
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	96.76
ECONOMIC DEVELOPMENT	LAMAR	SIGN AND INSTALLATION	325.00
Total for Department 187			511.91*
Total for Fund 67			511.91*
	CATHERINE PRINS	REFUND - STATEMENT CREDI	3.12
Total for Department			3.12*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	117.05
TELECOMMUNICATIONS	AMERICAN PAYMENT CEN SERVICE		49.50
TELECOMMUNICATIONS	BOND TRUST SERVICE C 2007 A ADM FEE		450.00
TELECOMMUNICATIONS	BOND TRUST SERVICE C 2007 A GO/EQUIPMENT		47,300.00
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	257.49
TELECOMMUNICATIONS	MN ENERGY RESOURCES	HEATING	11.12
TELECOMMUNICATIONS	RUNNING'S SUPPLY	MAINTENANCE	26.61
TELECOMMUNICATIONS	U S BANK TRUST NATIO	BOND PAYMENT	289,598.13
TELECOMMUNICATIONS	LAMAR	SIGN AND INSTALLATION	495.00
TELECOMMUNICATIONS	CATHERINE PRINS	REFUND - STATEMENT CREDI	35.26
TELECOMMUNICATIONS	ADAM RAHN	REFUND - STATEMENT CREDI	23.28
Total for Department 199			338,363.44*
Total for Fund 69			338,366.56*
	AFSCME	UNION DUES	225.96
	AFLAC	INSURANCE	444.78
	JOHNSON COUNTY COURT	PAYROLL DEDUCTION CDDMO1	1,202.00
	LOCAL UNION #949	UNION DUES	1,499.72
	MN BENEFIT ASSOCIATI	INSURANCE	96.18

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

		Total for Department	3,468.64*
		Total for Fund 70	3,468.64*
		Grand Total	619,791.18*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	BJ VIDEO PRODUCTIONS	HWY 60 VIDEO	250.00
		Total for Department 101	250.00*
CITY OFFICE	STEVE NASBY	EXPENSE	76.28
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	80.00
CITY OFFICE	QUILL CORP	SUPPLIES	129.90
		Total for Department 103	286.18*
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
		Total for Department 106	24.00*
POLICE	MN NCPERS LIFE INSUR	INSURANCE	144.00
POLICE	FLEET SERVICES DIVIS	LEASE CAR	2,497.80
		Total for Department 120	2,641.80*
FIRE DEPARTMENT	MIDWEST WIRELESS	TELEPHONE	28.17
		Total for Department 125	28.17*
STREET	WINDOM AUTO VALU	MAINTENANCE	300.69
STREET	MN NCPERS LIFE INSUR	INSURANCE	103.00
		Total for Department 140	403.69*
RECREATION	MARIA LUND	EXPENSE	65.65
RECREATION	CHRISTY NEPP	MILEAGE	171.70
		Total for Department 150	237.35*
PARKS	WINDOM AUTO VALU	MAINTENANCE	39.17
PARKS	MN NCPERS LIFE INSUR	INSURANCE	32.00
		Total for Department 165	71.17*
		Total for Fund 01	3,942.36*
POOL	TAYLOR KREMMIN	SPLASH BASH - DJ EXPENSE	200.00
		Total for Department 175	200.00*
		Total for Fund 12	200.00*
AMBULANCE	WINDOM AUTO VALU	MAINTENANCE	11.27
AMBULANCE	JOLYNN NERHUS	EXPENSE	91.32
AMBULANCE	PAULA RAVERTY	EXPENSE	33.03
AMBULANCE	JIM SKARPHOL	EXPENSE	166.99
		Total for Department 176	302.61*
		Total for Fund 13	302.61*
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
		Total for Department 177	32.00*
		Total for Fund 14	32.00*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	5,419.57

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	8,486.95
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	82.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,148.35
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	36.00
LIQUOR	MN ENERGY RESOURCES	HEATING	35.54
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	3,857.45
	Total for Department 180		20,066.36*
	Total for Fund 60		20,066.36*
WATER	H P SUDS	BILLING CONTRACT SERVICE	138.54
WATER	WINDOM AUTO VALU	MAINTENANCE	36.47
WATER	MN NCPERS LIFE INSUR	INSURANCE	40.00
WATER	ANDERSON DETAIL	REFUND - WATER USAGE	2,410.24
	Total for Department 181		2,625.25*
	Total for Fund 61		2,625.25*
	ANDERSON DETAIL	REFUND - WATER USAGE	156.67
	Total for Department		156.67*
ELECTRIC	DITCH WITCH PLATINUM	MAINTENANCE	36.37
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	138.55
ELECTRIC	WINDOM AUTO VALU	MAINTENANCE	57.51
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	104.00
ELECTRIC	HSBC BUSINESS SOLUTI	SUPPLIES	191.61
	Total for Department 182		528.04*
	Total for Fund 62		684.71*
SEWER	H P SUDS	BILLING CONTRACT SERVICE	138.54
SEWER	WINDOM AUTO VALU	MAINTENANCE	47.29
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
SEWER	ANDERSON DETAIL	REFUND - WATER USAGE	2,362.51
	Total for Department 183		2,620.34*
	Total for Fund 63		2,620.34*
ARENA	WINDOM AUTO VALU	MAINTENANCE	25.12
ARENA	MN NCPERS LIFE INSUR	INSURANCE	38.00
ARENA	MN ENERGY RESOURCES	HEATING	181.58
	Total for Department 184		244.70*
	Total for Fund 64		244.70*
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 187		24.00*
	Total for Fund 67		24.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	415.62
TELECOMMUNICATIONS	MIDWEST WIRELESS	TELEPHONE	376.18
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	80.00
TELECOMMUNICATIONS	QUEST	TELEPHONE	98.08
		Total for Department 199	969.88*
		Total for Fund 69	969.88*
	MN NCPERS LIFE INSUR	INSURANCE	32.00
		Total for Department	32.00*
		Total for Fund 70	32.00*
		Grand Total	31,744.21*