

City Council Meeting
Tuesday, August 19, 2008
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – August 5, 2008
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Street Committee – July 29 & August 13, 2008
 - Telecommunication Commission – August 5, 2008
 - Economic Development Authority – August 7 & 11, 2008
 - Library Board – August 12, 2008
 - Correspondence
 - Jackie Jurgens - Vandalism
3. Department Heads
4. Annual Firefighters Relief Association Report
5. 2007-2008 Windom Area Hospital Audit
6. EDA – SCDP Grant Application
 - Community Need Resolution
7. Council Salaries
8. Regular Bills
9. Contractor Bill
 - 2007 Street Improvement Project
 - Hjerpe, Inc. Final Payment \$20,320.00
10. Unfinished Business
11. New Business
12. Council Concerns
13. Adjourn



Council Meeting
Windom City Hall, Council Chamber
August 5, 2008
7:30 p.m.

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Robert Messer and JoAnn Ray

Council Members Absent: Bradley Powers

City Staff Present: Steve Nasby, City Administrator; Bruce Caldwell, Streets and Parks Superintendent; Mike Haugen, Water\Wastewater Superintendent; Jeff Shirkey, Police Chief and Jeremy Rolfes, Telecom

Public Present: Dirk Abraham and Rahn Larsen

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Fast, second by Ray, to approve the July 15, 2008 minutes as revised. Motion carried 4 – 0.

5. Approval of the Consent Agenda:

Riordan said the Consent agenda contained the minutes from the Park & Recreation Commission for July 14, Economic Development Authority for July 14 and July 22, Utility Commission for July 23, Street Committee for July 23 and July 29 and Community Center Commission for July 28.

Correspondence from Kermit Lillegaard regarding weeds.

Motion by Ray, second by Fast, to approve the Consent Agenda. Motion carried 4 – 0.

6. License Applications:

Permit Application for Use of Amplification Equipment for the Windom Convention and Visitors Bureau at Island Park on August 18, 2008.

Fast said that the event will be a monster movie which is an outdoor 30 x 35 foot screen. This will be a great opportunity for families and she encouraged everyone to attend.

Motion by Kruse, second by Ray, to approve the Permit for Use of Amplification Equipment for the Windom Convention and Visitors Bureau at Island Park on August 18, 2008.. Motion carried 4 – 0.

7. Department Heads:

Bruce Caldwell, Street & Park Superintendent, informed the Council and public that there would be an open house meeting on August 19th from 6 – 7 pm regarding the 2009\2010 Street Project as it relates to 4th Avenue from 16th Street to Highway 71. This open house will give the property owners an opportunity to see the preliminary plans and to discuss their concerns or questions with the engineers and City staff.

Caldwell said that the Street Committee and Utility Commissions have discussed the addition of two blocks of 16th Street to the upcoming project. The Utility Commission recommended the addition of these two blocks due to problems and concerns with the sewer. The Street Committee had recommended against adding these two blocks as 16th Street will be heavily used as an access point when the north end of 4th Avenue is under-construction so closing down 16th Street could cause some traffic difficulties. The Street Committee suggested adding 16th Street to a future project. Caldwell noted that Mike Haugen, Water\Wastewater Superintendent was present and could provide additional information.

Haugen said that the section of 16th Street, between 4th Avenue and 6th Avenue, had old clay tile sewer.

Messer asked Haugen if this section of 16th Street could wait. Haugen said it could. Caldwell noted that it would probably have to be done in two years and be included in a future street project. Haugen concurred.

Fast clarified that this section of 16th Street would be a re-construction and not part of a re-surfacing. Caldwell said that is correct and the City could be looking at other re-construction projects sometime soon.

Riordan asked when the decision on adding 16th Street needed to be made. Caldwell said it could be at the next Council meeting. Messer suggested that the decision could be made now as the engineers are currently working on plans.

Riordan said that a motion would have to be made to add it to the 2009\2010 Street Project as it is currently not included. Nasby said that is correct.

Consensus of the Council was to leave the 2009\2010 Street Project as-is.

Caldwell said that the seal-coating work is currently underway and they expect to be done on August 6. He noted that there was some bleed through of the oil and the crews were placing additional rock on those areas. Caldwell thanked the public for abiding by the no parking areas and for using caution when driving by the crews.

8. Local Assessment Petition for Sykora Addition:

Riordan said the project is for sanitary sewer for lots 1, 2, 3, and 4 in the Sykora Addition and all of the property owners have signed the petition for improvements.

Messer asked Haugen about the plans for extending the main as there are two manholes in the immediate area. Haugen said that the engineers had done elevations and are looking at this as the two manholes are about 125 feet apart. Messer said that he thought the line should hook into the south manhole as it could then be available for future development. Haugen said that aspect is being considered, but even service to the south manhole would not allow a connection for the Windom Motel.

Riordan said that this resolution is calling for the preparation of an engineering report and that information would be part of the study.

Fast said that the signatures for the petition were needed to get this project started and the engineering report is the first step.

Council member Fast introduced the Resolution No. 2008-23, entitled “RESOLUTION ORDERING PREPARATION OF A REPORT CONCERNING IMPROVEMENTS FOR THE SYKORA ADDITION” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Ray, Fast, Kruse and Messer. Nay: none. Absent: Powers. Resolution passed 4-0.

9. Dangerous Dog Provisions – Setting Fees and Designation of Hearing Officer:

Jeff Shirkey, Police Chief, said that the State of Minnesota made some law changes that were effective August 1, 2008. The action needed by the Council is to set the registration fee for a dangerous dog, set a hearing fee and the designation of a hearing officer. Shirkey provided a brief overview of the dangerous dog law.

The maximum registration fee is \$500 and the hearing fee can be up to a maximum of \$1,000.

Nasby said that the summary from the League of Minnesota Cities shows that the hearing fee is based on actual cost up to the \$1,000 maximum.

Riordan clarified that this dangerous dog law is a State law and not a local ordinance. Shirkey said that was correct.

Messer asked if there were any current incidents of a dangerous dog. Shirkey said there was. Messer said that since this law is just now in effect the owner of a dangerous dog could not be charged for prior offenses. Shirkey said that is correct.

Motion by Fast, second by Ray, to establish the dangerous dog registration fee at \$500, set the hearing fee as actual cost up to the \$1,000 maximum and designate the Mayor as the hearing officer. Motion carried 4 – 0.

10. Resolution Appointing Election Judges and Designating a Polling Place:

Riordan noted that a revised resolution with two additional names was handed out. The polling place is set for the Windom Community Center at 1750 Cottonwood Lake Drive.

Messer asked about the polling hours. Riordan said 7:00 a.m. to 8:00 p.m.

Council member Kruse introduced the Resolution No. 2008-24, entitled “A RESOLUTION APPOINTING ELECTION JUDGES AND DESIGNATING POLLING PLACE FOR THE FORTHCOMING PRIMARY AND GENERAL ELECTIONS IN 2008” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Fast, Kruse, Messer and Ray. Nay: none. Absent: Powers. Resolution passed 4-0.

11. Resolution Approving Tax Forfeited Parcels for Public Auction:

Riordan said there was one parcel in Windom located at 173 9th Street. The County Auditor’s office is requesting City action on whether or not the City of Windom has a public use for the parcel or not. The resolution indicates that the parcel should go to tax forfeiture sale.

Council member Fast introduced the Resolution No. 2008-25, entitled “A RESOLUTION APPROVING THE SALE OF A TAX FORFEITED PARCEL AT PUBLIC AUCTION” and moved its adoption. The resolution

was seconded by Kruse and on roll call vote: Aye: Kruse, Messer, Ray and Fast. Nay: none. Absent: Powers. Resolution passed 4-0.

12. Regular Bills:

Motion by Fast, seconded by Ray, to approve the Regular Bills. Motion carried 4 – 0.

13. Unfinished Business:

None.

14. New Business:

None

15. Council Concerns:

None

16. Adjourn:

Riordan adjourned the meeting at 7:56 p.m. by unanimous consent.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**STREET DEPARTMENT COMMITTEE
MINUTES JULY 29, 2008**

Call to Order: The meeting was called to order at 6:00 am.

Attending: Committee Members: JoAnn Ray & Bob Messer

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator Steve Nasby, Wenck Reps Dennis Johnson & Vince Vander Top

Public: Rory Lindvall Cottonwood County Engineer

Items Discussed:

a. 4th Avenue Reconstruction

Vince Vander Top & Dennis Johnson from Wenck reviewed the project map changes as requested from the July 23, 2008 meeting. Some minor changes were again made but the committee agreed to the realignment of 4th Avenue. Wenck staff will make the corrections which will be available for public review at the August 19, 2008 Public Facilitation Meeting Open House meeting. Wenck will have staff present to answer any questions from the property owners.

b. Bridge Alignment

Messer questioned where the property lines are on the southwest side of the bridge on 4th Avenue. Wenck will need to verify it's location to see if we need to acquire additional property due to the realignment of 4th Avenue.

c. Bridge Funding

Discussed and Mr. Lindvall made a conference call to Mr. Ron Gregg during the discussion. Mr. Gregg stated that the application for funding for a new bridge needs to be done and sent in by the end of August from the city. Wenck and the county engineers will work together on the bridge portion of the project. The committee prefers that the county to design the actual bridge plans. The Cottonwood County Commissioners will meet August 5th and make a decision on passing a resolution supporting the bridge project. Wenck will handle the risk assessment, surveys, hydraulics and draft a plan showing the bridge realignment for the open house.

We were informed that the County expects to pass a resolution of support for this project at their August 5th meeting.

d. Langley Storm Sewer

The committee discussed using the Toro storm sewer rather than building a new system. Wenck will put together cost estimates for both concepts. Toro stated that they would be interested in selling their storm sewer to the city and deduct that purchase price off their portion of the assessments for the street reconstruction.

Continued Street Committee Meeting July 29, 2008

e. Tanglewood Access

Leave "as-is" a driveway.

f. Intersection of 4th Avenue and Langley

This will be a four-way intersection. Curb radius will be modified to improve truck movements and accommodate school bus movements through the intersection. The driveways of the two properties south of the intersection will be extended to 4th Avenue.

g. Super-elevations

These will be utilized on the curves north of the bridge. The actual drive able speed of the curve north of the bridge will significantly exceed 30 mph. The speed limit will not be posted unless speed becomes an issue during the project.

i. Drake Avenue

The street will be extended slightly south of the low point. Gate valves at the intersection of Drake and the County Road will be repaired as part of this project.

j. 19th Street & 4th Avenue Intersection

The 19th Street and 4th Avenue intersection will remain off-set. The intersection will not be significantly modified other than the widening of 4th Avenue.

k. 4th Avenue & Hwy 71 Intersection

The project will not include modifications to the intersection of 4th Avenue and TH 71. The project will start near the MnDOT ROW. A permit to work within the ROW will likely be required.

l. Sidewalk 4th Avenue Area

After much review and discussion it was determined that there isn't enough room to add a sidewalk along this portion of 4th Avenue. Therefore the committee directed Wenck to eliminate that feature.

m. Street Reconstruction of Utilities Request from Utility Commission on Addition 16th Street to the Project

During the July 23rd committee meeting Mike Haugen, WWTP Superintendent stated that the Utility Commission requested adding 16th Street from 4th Avenue to 6th Avenue on the list for reconstruction due to bad underground utilities. "The committee did not make any decisions during that meeting thus it was discussed more thoroughly at this meeting."

The committee stated that due to the amount of disruption during the 2009 project area making travel in the north part of town difficult, they would prefer to hold off the any construction on 16th Street until 2010 or 2011 when there could be more streets & utilities that need repair.

Following that discussion the following recommendation was made.

Recommendation by Ray, seconded by Messer not to include 16th Street from 6th Avenue to 4th Avenue utility reconstruction in the 2009 project season.

Continued Street Committee Meeting July 29, 2008

The committee discussed the possibility of regular meetings on the 2nd Tuesday of the month due to the project. Mrs. Ray stated to Caldwell that she prefers alternating the meeting times from early morning to late afternoon. Messer said he didn't feel it is necessary to hold a regular meeting schedule.

The next street committee meeting will August 12th 4:30 p.m. at City Hall if necessary.

Meeting adjourned 7:20 a.m.

**STREET DEPARTMENT COMMITTEE
MINUTES AUGUST 13, 2008**

Call to Order: The meeting was called to order at 5:00 pm.

Attending: Committee Members: JoAnn Ray & Bob Messer

City Staff Present: Street Superintendent Bruce Caldwell, City Administrator Steve Nasby, Wenck Reps Dennis Johnson & Craig Mueller

Public: None

Items Discussed:

a. 4th Avenue Reconstruction

Dennis Johnson & Craig Mueller from Wenck reviewed with the committee the materials that will be presented at the August 19, 2008 Public Facilitation Meeting/Open House meeting. The committee requested that some of the color detailing on the maps needs to be made clearer. Wenck will make corrections prior to the Facilitation Meeting.

b. Bridge

Johnson stated that the city needs to obtain either a construction easement or purchase a small portion of the private properties on either side of the new bridge due to the widening of the street. This area needed is extremely minimal and the committee unanimously agreed that the city should purchase the property and not go with a temporary easement. The decision to go with the purchase of the property needed was made primarily due to future maintenance issues on or around the new bridge structure. The committee stated that Wenck's staff needs to meet with the two property owners ASAP and work out a deal to purchase.

Detailed bridge plans were also reviewed and approved. These plans will be submitted in the bridge funding request that will be sent to the state by the end of August.

Meeting adjourned 5:30 p.m.

Telecommunication Commission Minutes
August 5, 2008

1. Call to Order: The meeting was called to order by Chair Wendell Woodcock.

2. Roll Call:

Commission Members Present: Wendell Woodcock, Robert Messer,
Forrest Fosheim.

Commission Members Absent: Jean Fast, Paul Voth, Jr.

City Staff Present: Dan Olsen, Telecom Operations Manager, Sally Oltmanns,
Marketing Specialist, Steve Nasby, City Administrator

Public Present: Jeff Dahna

3. Approval of Minutes:

Motion made by Messer, seconded by Fosheim to approve the May 13, 2008 minutes. Motion carried 3-0.

4. Public Correspondence:

Helen Francis, Windom Senior Citizen resident, has asked if we would consider giving a discount on cable TV service to senior citizens below a certain income. This was discussed by the Commission and it was stated that we maintain a Basic Level of cable for this sort of reason.

Motion made by Messer that the Commission not to adopt a senior citizen discount rate for cable TV service, seconded by Fosheim. Motion carried 3-0.

5. Method to fund QAM Equipment:

Windom Cable Communications may be forced to carry certain stations. We will need to purchase equipment and need to look at ways of doing this.

Motion made by Messer, seconded by Fosheim to table this item until the budget is reviewed. Motion carried 3-0.

6. Marketing/Administrative Position:

Commission discussed whether this position should be maintained or possibly eliminate to save money. It was discussed if the position is not filled then phones may not be answered in a timely fashion and the office will suffer if this position is not filled.

Discussion on this is tabled to the next meeting.

7. Lakefield Project:

Olson stated that he is still corresponding with Lakefield and has given them some numbers for cable and internet services. They currently have about 800 cable subscribers and the project could possibly start next spring.

8. County Project:

County offices on north 71 are looking at getting phone, cable and internet services. The building is located in Windomnet's service area.

9. ZAYO Project:

ZAYO, formerly ONVOY, does the transportation for Verizon. They wanted us to do their services for this area but the tower is 3 miles out of the city limits.

10. CNAM Delivery – Unlisted/Unpublished Numbers:

Unlisted and unpublished numbers have a monthly recurring charge. Caller ID is a separate charge and if customers do not want their number to be seen on caller ID then they need to pay a monthly charge for that service. If customers wish to use the service *67 they can do so without a charge. This must be entered each time they would make a call.

11. AZAR Set-Top Controller:

The current company who does maintenance for our set-top boxes is ETI. They charge \$15,000 per year. Olson stated that if we would switch to AZAR this could save \$6,000 per year. Set-top boxes would need to be switched over but this would not affect the current customers.

**Motion made by Fosheim, seconded by Messer, not to renew the ETI contract and switch to AZAR as long as it is compatible with our current system.
Motion carried 3-0.**

12. Retransmission Agreements:

These are done with all off air channels every three years. KARE 11 is the only channel who wants to charge a fee. We are currently negotiating with them.

13. Internet Bandwidth Addition:

Olsen stated that additional bandwidth may be needed soon. We can keep the burstable and buy a 10meg chunk and also have the fixed. He will look at the best option from ONVOY.

14. Class and Comp Study Update:

Each department is being evaluated on their job descriptions.

15. CABs Collection Contract:

Olsen reported that we are having some trouble getting AT&T and some of the big companies to pay their bill.

16. 2009 Budget Preparation Session:

A meeting has been set for Monday August 18, 2008, 11:00 a.m. to work on the Telecom Budget. Forrest is checking on using office space in his building.

17. Directors Report:

Currently there is no installation fee for services. There is a \$35 fee for work orders and additional outlets. More discussion on this item during budget meeting.

The Commission discussed having a fee for reconnections.

Motion by Woodcock, seconded by Messer to assess a fee of one months service plus \$10 for reconnections. Failed 3-0.

Motion by Fosheim, seconded by Messer to establish a fee for reconnects at the cost of \$30 per customer for reconnects, non-pays and suspensions of service. This does not affect the snowbirds. Motion carried 3-0.

18. Other Business:

Fosheim asked if we were having a booth at the fair. It was stated that we are and he suggested that we have a flyer that states "Free Installation will be ending soon". We will be letting the community know that free installation will be ending soon and that there will be a fee charged in the future for installation.

19. Next Meeting Date:

The next meeting will be held on Monday August 18, 2008 at 11:00 a.m. site to be determined.

20. Adjourn:

Motion made by Messer, seconded by Woodcock, to adjourn the meeting. Motion Carried 3-0.

Wendell Woodcock, Chairman

Attest:

Steven Nasby, City Administrator\Clerk

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
SPECIAL MEETING
AUGUST 7, 2008**

1. Call to Order: The meeting was called to order by President Erickson at 4:00 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Juhl Erickson, Trevor Slette, Kirby Kruse, and Bob Messer.
Absent: Nestor Palm.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.

3. Approval of Minutes:

Motion by Commissioner Kruse, seconded by Commissioner Slette, to approve the Minutes of the EDA Meeting held on July 14, 2008, and the emergency EDA Meeting held on July 22, 2008. Motion carried 4-0.

4. Approval of Survey: The Board had received a copy of a survey completed by Dennis Esplan of Zieske Land Surveying, Inc. of a proposed lot split for Lot 5, Block 2, Windom Industrial Park Subdivision, together with ingress/egress and utility easements concerning Lot 5 and new easements concerning Lots 3 and 4 of Block 2. The proposed lot split would divide the Lot into three parcels, namely Tracts A, B, and C. The EDA has recently received a purchase offer concerning the proposed Tract B. Tract C represents the detention pond area for storm water drainage in the subdivision. After review of the proposed lot split, the following action was taken.

Motion by Commissioner Kruse, seconded by Commissioner Slette, to approve the lot split for Lot 5, Block 2, Windom Industrial Park Subdivision as shown on the survey prepared by Zieske Land Surveying, dated July 24, 2008, and signed July 29, 2008, by Dennis Esplan. Motion carried 4-0.

5. Public Hearing – Sale of Land – Tract B of Lot 5, Block 2, Windom Industrial Park Subdivision:

A. President Erickson opened the public hearing at 4:06 p.m. Notice of the public hearing was published in the July 23, 2008, Citizen. The Commissioners had received copies of the proposed Purchase Agreement. Tod Quiring proposes to purchase Tract B of Lot 5, Block 2, of the Windom Industrial Park Subdivision for a total purchase price of \$10,000. Director Backman reviewed the provisions of the purchase agreement, drafted by City Attorney Dan McDonald, with the Board. The purchase agreement was executed by Tod Quiring on July 23, 2008, and a check for earnest money was received. The agreement provides for an anticipated closing date of on or before August 12, 2008.

President Erickson asked if there were any other questions or comments from anyone in the audience. No other comments were received from anyone present. All public testimony was completed. President Erickson closed the public hearing and referred the matter to the EDA Board for consideration at 4:12 p.m. There was further discussion concerning the proposed purchase.

B. Resolution No. 2008-07 (Re: Sale of Land):

Resolution introduced and motion by Commissioner Kruse, seconded by Commissioner Slette, to adopt EDA Resolution No. 2008-07, entitled “Resolution Approving Sale of Property Described as Tract B of Lot 5, Block 2 of Windom Industrial Park Subdivision to the City of Windom, Cottonwood County, Minnesota”.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Slette, Messer, Erickson, and Kruse; the following voted against the same: None; the following were absent: Commissioner Palm.

6. Prospect Update: Director Backman briefed the Board on subsequent communications with prospects since the July 14th meeting.
7. Unfinished/New Business: None.
8. Adjourn: On motion, President Erickson adjourned the meeting at 4:22 p.m.

Juhl Erickson, President

Attest: _____
Aaron Backman, Executive Director

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
AUGUST 11, 2008**

1. Call to Order: The meeting was called to order by Vice President Slette at 12:06 p.m.
2. Roll Call & Guest Introductions:
EDAWN Commissioners: Trevor Slette, Kirby Kruse, and Bob Messer. Absent: Juhl Erickson and Nestor Palm.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; Steve Nasby, City Administrator; Mayor Tom Riordan; and Joel Luitjens, WADC Liaison.
3. Approval of Minutes:
Motion by Commissioner Kruse, seconded by Commissioner Messer, to approve the Minutes of the EDA Special Meeting held on August 7, 2008. Motion carried 3-0.
4. Big Game Expansion Project Update: At a special meeting on August 7, 2008, the EDA Board approved the sale of Tract B of Lot 5, Block 2, Windom Industrial Park Subdivision, to Tod Quiring. Director Backman updated the Board concerning preparations for closing on the sale which is anticipated within the next week.
5. Spec Building
A. Proposed Sampo Lease: Director Backman advised that following authorization by the EDA Board at the July 14, 2008 Meeting, a letter of intent (LOI) concerning a proposed lease was delivered to Sampo Hydraulics. The LOI was thereafter forwarded to Sampo's parent company in Finland. Modifications to the proposed agreement were requested and a revised LOI has been forwarded to the local office and sent to the parent company. Director Backman continues to be in communication with the local manager concerning a response by the parent company.
6. Landform Proposal Update: At the July 14, 2008, EDA Meeting, the Board approved payment of one-third of the costs (\$2,000) for a proposed wastewater feasibility study by Landform Company. This study relates to wastewater system improvements that may be considered in conjunction with a potential future expansion of PM Windom or addition of another shift. Director Backman reported that he made a presentation to the Utility Commission on July 23, 2008, concerning Landform's proposal. The Utility Commission approved a motion to contribute one-third of the costs of the study with the understanding that PM would be contacted concerning contribution of the final third. Director Backman and Wastewater Superintendent Haugen met with officials from PM Windom on July 31st concerning Landform's proposal. A decision is to be made by PM officials in the near future concerning their participation in the costs of the study.
7. Round 3A – SCDP Commercial Rehab Update: Director Backman updated the Board concerning the status of applications which have been submitted. It is necessary for the Board to allocate funds for outstanding projects and applications prior to designation of matching funds for the grant application.

Motion by Commissioner Kruse, seconded by Commissioner Messer, to allocate commercial repayment funds up to \$42,000 for three SCDP commercial loan projects which are currently in the application process plus \$4,800 for administration fees for these projects. This allocation is in addition to the funds for projects already approved

by the EDA Board in 2007 and 2008. Motion carried 3-0.

The Board had received a copy of the project recap for Projects C-7 and C-8. After review of the recap, the following action was taken.

Motion by Commissioner Kruse, seconded by Commissioner Messer, to approve Commercial Rehab Projects C-7 and C-8; to approve the release of SCDP repayment funds totaling \$11, 910 and \$15,000, respectively, for contractor payments in these projects upon Western Community Action's submission to the EDA of appropriate documentation verifying the owners' approval of the work completed; and to approve payment from the SCDP repayment funds of administration fees to Western Community Action of up to \$1,600.00 for each of these projects upon submission of appropriate invoices. Motion carried 3-0.

8. Round 4 – SCDP Application Update: Director Backman reported that a public meeting was held at the Windom Community Center on July 16, 2008, for the purpose of explaining the SCDP program to residents and rental property owners in the target area. On July 17, 2008, mailings were sent to each single-family residential and residential rental property owner in the target area. Information from the pre-application forms will be used by the SW MN Housing Partnership in preparation of the grant application. Property owners whose pre-applications have been received by the Partnership will be put on a waiting list to receive priority in the event of the award of the grant in 2009. The next steps will include “housekeeping actions” by the City Council. The preliminary grant application will then be submitted by the Partnership to the Department of Employment and Economic Development in September. Notice of any grant award will not be forthcoming until March/April, 2009.
9. Billboard Sign Update: Director Backman advised that he had been notified by the Lamar Company that the lease for the billboard sign just south of Windom on Highway 60 will expire in early September. The EDA also has billboard signs on I-90 near Adrian and a rotational sign on Highway 60/169. Upon recommendation by the Director, it was the consensus of the Board not to renew the lease which expires in September, but to continue with the other billboard leases.
10. Windom Education & Collaborative Center (WECC) Update: Director Backman reported on a visit by the WECC Committee to Bethany Lutheran College in Mankato. He also has a presentation scheduled for the School Board this evening concerning possible use of WECC facilities for ABE/ESL classes, etc. He also reported on the remodeling of two classrooms which is currently underway, including new lighting, ceiling, and air conditioning. It is hoped that the computer lab can be up and running in mid-August and the classrooms possibly open by mid-September.
11. Highway 60 Meeting Update: Director Backman and City Administrator Nasby updated the Board concerning the public meeting which was held at the Windom Community Center on July 24, 2008. In attendance were MNDOT and legislative officials and approximately 380 area residents. A MNDOT District 7 “listening” session, concerning their 5-10 year plan, was held at the District Office in Mankato on July 28, 2008. At that meeting, there was discussion concerning district bridges, Highway 14, and Highway 60. There was an article in the August 11, 2008, Star Tribune concerning Rod Hamilton's involvement and interpretation of the legislative intent. MNDOT Commissioner Sorel is to meet with Senator

Vickerman and Representative Hamilton on August 21st and has set September 19th as the date by which he would make a decision concerning advancing the schedule for the completion of Highway 60.

12. Prospect Update: Director Backman updated the Board concerning prospect contacts.
13. New Business
 - A. Business Visits Report: Director Backman updated the Board concerning business visits, area contacts, meetings and events since the July meeting.
 - B. Runway Extension Project Update: Director Backman and City Administrator Nasby advised the Board that the City received a grant for a study concerning the need for an extension of the airport runway. In the near future, a letter and survey will be mailed to local/area businesses.
14. Miscellaneous Information:
 - A. Monthly Budget Recap: The Board received a copy of the monthly budget recap for the period ending June 30, 2008.
 - A. River Bluff Townhomes – Monthly Financial Report: The Board received a copy of the financial report provided by Van Binsbergen & Associates for the period ending June 30, 2008.
15. Adjourn: By consensus, Vice President Slette adjourned the meeting at 12:42 p.m.

Trevor Slette, Vice President

Attest: _____
Aaron Backman, Executive Director

Windom Library Board Meeting
Windom Library
August 12, 2008
5:05 p.m.

1. Call to order: The meeting was called to order by Jan Johnson at 5:01 p.m..
2. Roll Call: Members Present: Freddie Hoppert, Charles Reid, Jan Johnson, Kathy Hiley, Anita Winkel and Mary Erickson.

Members Absent: John Duscher

Library Staff Present: Dawn Aamot

City Council Member Present: Jo Ann Ray

3. Agenda and Minutes:

Motion by Anita Winkel, seconded by Freddie Hoppert to approve the Agenda and Minutes.

4. Financial Report

Motion by Charles Reid seconded by Anita Winkel to approve the Financial Report.

5. Librarians Report:

In Joan's absence, Dawn gave her report. The Book Sale started on Aug. 11th and will end on August 23rd. Business has been very good and they have had good help bringing the books up from the basement.

The PDQ's were submitted to Fox Lawson and they have returned them as they were not done right. Krista, our part-time high school employee has left to start college. She will be back during her school breaks and work if needed.

Citizen Publishing is looking for sponsors of their "Kidsville" paper that will be distributed in the lower elementary grades. They sponsorships start at \$300 to \$400 per month. After discussion, Mary Erickson moved that we do not sponsor this paper and Anita Winkel seconded the motion. Motion passed.

Dawn and Joan attended a city safety committee meeting.

Joan appeared before the City Council requesting full-time status. The City Council indicated that they needed a motion from the library board. Freddie Hoppert moved that the library board recommends Joan Hunter be made a full-time employee of the city. Charles Reid seconded the motion. Motion passed.

Dawn reported that the summer reading program ended on Aug. 2. The number of participants were down this year. Only 2 girls (sisters) participated in the beach bag contest. The contest required books be read from a list of books and reviews be written on each book. Dawn had a hard time selecting a winner but the beach bag prize was awarded to one of the sisters.

Motion by Kathy Hiley and seconded by Charles Reid to approve the librarian's report.

6. Old Business:

None

7. New Business:

Our chairman, Jan Johnson, read a letter of resignation from Rosalee Davis. Her resignation will be effective Jan. 1, 2009. She indicated that she would be willing to fill in occasionally when the library was short handed. Dawn indicated that they hope to have someone new hired and fully trained by November. This person would have to be willing to work Monday nights and Saturdays.

Freddie Hoppert moved that we accept with regret and thanks Rosie's resignation. Charles Reid seconded. Motion passed. Charles Reid moved that a letter of appreciation from our board be written to Rosie. Motion seconded by Freddie Hoppert. Kathy Hiley will write the letter and have it ready for the board's September meeting so all can sign.

Freddie Hoppert presented the Library with a copy of the book, "County Lines". It is a book consisting of poems, one from each of the 87 counties in Minnesota. Congratulations were given to Freddie as her poem representing Cottonwood County appears on page 35.

Freddie informed the library that in October, a 3 day poetry event will be taking place at MN West in Worthington.

Dawn reported that the library has received the 2 new computers that were ordered to replace old ones. They will be installed in the near future.

8. New Book Suggestions

The board presented their suggestions.

9. Adjourn:

Motion by Anita Winkel, seconded by Mary Erickson to adjourn.

Meeting adjourned at 5:25 p.m..

Respectfully submitted,

Kathy Hiley, recording secretary

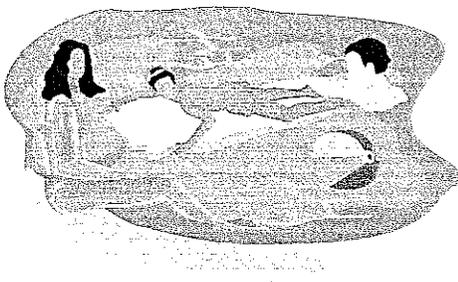
Main Identity

From: <jackter829@yahoo.com>
To: "City Council" <snasby@windom-mn.com>
Sent: Friday, August 08, 2008 8:40 PM
Subject: Question/Comments from Windom City Website

The following question was submitted via the Windom City website:

Name: Jackie Jurgens
Address: 829 12th St.
City: Windom
State: Minnesota
ZipCode: 56101
Phone: 507-831-4976
Email Address: jackter829@yahoo.com

Question/Comment: Hello, I would like to address our ever-rising problem of vandalism. More specifically - Windom's curfew. I learned from our city office that Windom's curfew is for minors under 18 from 11 pm to 5 am. We need to have this enforced better. I know it won't eliminate the whole problem, but it sure can't hurt and hopefully will help the problem. Whatever it takes - going back to blowing the whistle so kids, parents everyone know and are on the same page. A big article in the paper, to inform all, that enough is enough, no more fooling around. Parents and kids need to take responsibility. If you don't have respect and are arrested, you WILL pay the price. Thank you.



The final day for regular hours at the pool will be Sunday August 24th. Those hours are 2-5 p.m. open swim and 6-8 p.m. family swim.

The pool will be open the following days from 12:00 noon to 2 p.m. for open swim: Monday August 25th and Wednesday August 27th.

August 27th is the final day of the pool.

Calculation of Normal Cost

	2008	2009	
Total Active Member Liabilities	899,650	981,100	
Total Deferred Member Liabilities	0	0	
Total Unpaid Installments	0	0	
Grand Total Special Fund Liability	A. 899,650	B. 981,100	
Normal Cost (Cell B minus Cell A)			C. 81,450

Projection of Net Assets for Year Ending December 31, 2008

Special Fund Assets at December 31, 2007 (RF-07 ending assets) 1 922,992

Projected Income for 2008

State Fire Aid (2007 aid may be increased by up to 3.5%)	D. 32,627	
Municipal / Independent Fire Dept. Contributions	E. 5,000	
Interest / Dividends	F. 70,500	
Appreciation / (Depreciation)	G. 25,000	
Member Dues	H. 0	
Other Revenues	I. 0	
Total Projected Income for 2008 (Add Lines D through I)		2 133,127

Projected Expenses for 2008

Service Pensions	J. 0	
Other Benefits	K. 0	
Administrative Expenses	L. 2,000	
Total Projected Expenses for 2008 (Add Lines J through L)		3 2,000

Projected Net Assets at December 31, 2008 (Add Lines 1 and 2, subtract Line 3) 4 1,054,119

Projection of Surplus or (Deficit) as of December 31, 2008

Projected Assets (Line 4)	5 1,054,119
2008 Accrued Liability (Page 4, cell A)	6 899,650
Surplus or (Deficit) (Line 5 minus Line 6)	7 154,469

Calculation of Required Contribution

Year Incurred	Deficit Information - Original		Deficit Information - Adjusted		
	Original Amount	Amount Retired as of 12/31/07	Original Amount	Amount Retired as of 12/31/08	Amount Left to Retire 1/1/09
1999					
2000					
2001					
2002					
2003					
2004					
2005					
2006					
2007					
2008					
Totals	0				

Normal Cost (Page 4, cell C)		8	81,450
Projected Administrative Expense	Enter 2007 Admin Exp here:	9	2,078
Amortization of Deficit (Total of Original Amount column x 0.10)		10	0
10% of Surplus (Line 7 x 0.10)		11	15,447
State Fire Aid		12	32,627
Member Dues		13	0
5% of Projected Assets at December 31, 2008 (Line 4 x 0.05)		14	52,706
Required Contribution (Add Lines 8, 9 and 10, subtract Lines 11, 12, 13 and 14)		15	(17,252)
No required contribution due in 2009.			

This Schedule must be fully completed, certified by the relief association officers, forwarded to the municipal clerk/independent secretary on or before August 1, 2008 and submitted to the Office of the State Auditor to be eligible for state fire aid.

Officer Certification

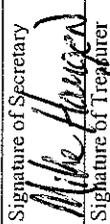
We, the officers of the Windom Fire Relief Association, certify that this Schedule was prepared under Minn. Stat. § 69.772 and that the annual benefit level was established according to the average amount of available financing.

We further certify that based on the financial requirements of the Relief Association's Special Fund for the 2008 calendar year, the required 2009 contribution is \$0. If the bylaws of the Relief Association changed in 2008, we have attached a copy of the amendment or updated bylaws. We have also enclosed a copy of the municipal/board ratification of this amendment if required under Minn. Stat. § 69.772, subd. 6.


Signature of President

Nestor Palm
Name

8-14-08
Date


Signature of Secretary

Wayne Maras
Name

8-14-08
Date

Mike Haugen
Name

Municipal Clerk / Independent Secretary Certification

I am the municipal clerk of Windom / secretary of the Windom independent nonprofit firefighting corporation. I received on 8-15-08, the completed Schedule from the Windom Fire Relief Association.

I have reviewed Line 15 of the Schedule. If Line 15 shows a required contribution, I certify that I will advise the governing municipal body or the independent nonprofit firefighting corporation of any required contribution at its next regularly scheduled meeting.


Signature of Municipal Clerk/Secretary of independent nonprofit firefighting corporation

Steve Nasby
Name

15 Aug 2008
Date

(507) 831-6129
Business Telephone

Please provide the telephone numbers for the work location(s) at which you conduct relief association business.

THIS INFORMATION IS PUBLIC; IT WILL BE AVAILABLE TO ANYONE ON REQUEST.

Please retain a copy of the Schedule for your records, upload the form to the Office of the State Auditor's website, and submit the signature page to: Office of the State Auditor, Pension Division, 525 Park Street, Suite 500, Saint Paul, MN 55103. Fax: 651-282-5298. Telephone: 651-282-6110.



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Date: August 14, 2008
Council Meeting Date: August 19, 2008
Item Title/Subject: **SCDP GRANT APPL. – COMMUNITY NEEDS RESOLUTION**

Background:

The EDA has been working with the Southwest Minnesota Housing Partnership (SWMHP) in preparation for the filing of an SCDP grant application. One of the requirements of the application process is to hold a public meeting. On July 16, 2008, a public meeting was held at the Community Center for homeowners and residential rental property owners in the target area. Lisa Graphenteen from SWMHP provided informational handouts and gave a presentation concerning the SCDP program. On July 17, 2008, mailings were sent to all residential and residential rental property owners in the target area providing information concerning the program and a pre-application form. The pre-application form serves two purposes: (1) It provides survey data for the grant application and (2) it will place the property owners on a waiting list for funding if the grant is awarded. The SWMHP is compiling the data in preparation for the grant application which needs to be filed in September, 2008.

As a part of the process, there will be several resolutions that require City Council approval. The first resolution is a statement of "community need" and support for the filing of an SCDP grant application. A sample form was provided by the SWMHP.

Attached for your review is a copy of the "Resolution Identifying Community Development Priority and Authorizing an SCDP Grant Application". The wording of this resolution has been reviewed by the SWMHP for compliance with the requirements of DEED (Department of Employment & Economic Development), and has been approved.

Requested Action: Adopt the "Resolution Identifying Community Development Priority and Authorizing an SCDP Grant Application".

Please contact me at 831-6125 should you have any questions concerning this proposed resolution. I plan to be present at the August 19th City Council Meeting to answer any additional questions you may have at that time.

Respectfully submitted,

Aaron A. Backman

Aaron A. Backman, EDA Executive Director

AAB:mah

Attachment

RESOLUTION #2008-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION IDENTIFYING COMMUNITY DEVELOPMENT PRIORITY AND
AUTHORIZING AN SCDP GRANT APPLICATION**

WHEREAS, it is the position of the Windom City Council that the rehabilitation of existing housing within the City is a community need and a development priority; and

WHEREAS, as one of its 2008 goals, the Economic Development Authority of Windom has been researching the possibility of a Small Cities Development Program grant application; and

WHEREAS, on June 17, 2008, the City Council approved a grant-development agreement with the Southwest Minnesota Housing Partnership; and

WHEREAS, the Economic Development of Authority of Windom has been actively working with the Southwest Minnesota Housing Partnership on preparations for a joint grant application with the City of Mountain Lake; and

WHEREAS, on July 16, 2008, a public meeting was held, in conjunction with the Southwest Minnesota Housing Partnership, for the purpose of providing information to residential property owners and residential rental property owners concerning a proposed SCDP grant application and assessment of community needs priorities; and

WHEREAS, significant response was received from residential property owners identifying the rehab of existing housing as a community needs priority within the City of Windom.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

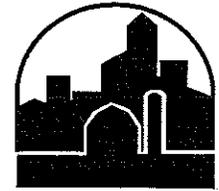
1. The rehab of existing housing is a community development priority in the City of Windom.
2. The Windom City Council supports the preparation of a joint SCDP grant application with the City of Mountain Lake for the purpose of rehab of existing owner-occupied housing and rental housing.

Adopted this 19th day of August, 2008.

Tom Riordan, Mayor

ATTEST: _____
Steven Nasby, City Administrator/City Clerk

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: August 15, 2008
RE: Compensation for Mayor and City Council

Due to the upcoming filing period and Council election the Personnel Committee reviewed the compensation for the Mayor and Council as this can only be done in election years.

The Committee discussed the amount of time spent on City business and meetings of boards and commissions that are in addition to Council meetings. The current salary for the Mayor is \$4,600 per year and \$4,000 per year for Council members. Data from the League of Minnesota Cities was provided to the Committee showing the salaries for Mayors and Councils in communities similar in size to Windom (see attached). Information on the compensation received by Cottonwood County Commissioners was also provided to the Committee (see attached). Councilmember Messer noted that there are additional duties of the Mayor so the compensation should be higher than that of the Council. The Committee voted to raise the Mayor's salary by \$600 per year and the Council salary by \$500 per year.

Since 2000 the salaries for the Mayor and Council members is as follows:

	<u>1999</u>	<u>2003</u>	<u>2007</u>	<u>Proposed 2009</u>
Mayor	\$3,600	\$4,100	\$4,600	\$5,200
Council	\$3,000	\$3,500	\$4,000	\$4,500

attachments

ORDINANCE NO. 131, 2ND SERIES

**AN ORDINANCE OF THE CITY OF WINDOM, MINNESOTA, AMENDING
CITY CODE CHAPTER 2, SECTION 2.11, ENTITLED
“SALARIES OF MAYOR AND COUNCIL MEMBERS”**

BE IT ORDAINED BY THE CITY OF WINDOM, MINNESOTA, AS FOLLOWS:

SECTION 2.11. SALARIES OF THE MAYOR AND COUNCIL MEMBERS. Section 2.11 of Chapter 2, of the Windom City Code shall be amended to read:

Salaries of the Mayor and Council members are hereby fixed as follows:

Subd. 1. The annual salary of the Mayor shall be \$5,200.00.

Subd. 2. The annual salary of the Council members shall be \$4,500.00.

Subd. 3. Such salary shall be paid at such intervals as the Council shall from time to time determine by resolution.

Subd. 4. Such salaries provided for herein shall be effective January 1, 2009.

Adopted by the City Council of the City of Windom, Minnesota, this 2nd day of September, 2008.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

1st Reading: August 19, 2008

2nd Reading: September 2, 2008

Adoption: September 2, 2008

Published: September 10, 2008

Show Filter Hide Filter

Organization Officials

Job Title(s) selected Click on Title to View	Council Member Mayor
Output Sorted by	Organization Name
Region(s) selected	Northwest Northeast Southwest Southeast Central
Organization Size(s) selected	3,000 - 4,000 4,000 - 5,000 5,000 - 6,000
Organization(s) selected	
Budget Restrictions	All Sizes
Total Number of Employees	All sizes
Your search has returned 49 records.	

City Council

Organization	Population	Region	Num. of Elected Officials	Annual Wages	Add'l Pmt. for Special Meetings	Health Provider	Org ANNUAL Cost for Single Health Cov.	Org ANNUAL Cost for Family Health Cov.
Albertville	5,856	Central	4	\$3,600.00				
Becker	4,105	Central	4	\$3,600.00	\$25/ meeting	N/A	\$0.00	\$0.00
Benson	3,390	Central	4	\$2,400.00	\$15/ meeting; \$40/ day			
Blue Earth	3,463	Southeast	6	\$2,472.00				
Breckenridge	3,539	Central	6	\$2,400.00	\$25 per meeting	none	\$0.00	\$0.00
Byron	4,716	Southeast	4	\$2,400.00	\$20			
Cannon Falls	4,109	Southeast	6	\$1,020.00	\$60.00 per Council Mtg			
Chisago City	4,307	Central	4	\$2,000.00	30			
Chisholm	4,676	Northeast	5	\$3,600.00				
Cold Spring	3,738	Central	4	\$2,700.00	\$25 in town, \$50 out			
Delano	5,050	Central	4	\$4,500.00	\$50			
Dilworth	3,543	Northwest	4	\$4,800.00	\$70/ day for wk time lost			
Glencoe	5,758	Southwest	5	\$4,200.00	0	n/a		
Goodview	3,289	Southeast	4	\$1,200.00	0			
Granite Falls	3,057	Central	6	\$2,400.00	\$40 1/2 day;\$80 full day			
Isanti	5,206	Central	4	\$2,838.00				
Jackson	3,469	Southwest	6	\$3,240.00	\$50	none provided for Council		
Kasson	5,504	Southeast	4	\$2,500.00	35.00 up to 6 per month	N/A		
La Crescent	5,158	Southeast	4	\$3,600.00	N/A	N/A	\$0.00	\$0.00
Lake City	5,339	Southeast	6	\$2,500.00	\$15 1st hr./\$12 hr. after			
Le Sueur	4,300	Central	6	\$2,640.00	\$35			
Lindstrom	3,966	Central	4	\$2,200.00	35.00			
Long Prairie	3,040	Central	4	\$1,800.00	\$50			
Luverne	4,597	Southwest	4	\$5,000.00	\$20 less than 4 hrs. \$40	Health Partners	\$619.91	\$1,640.80

Organization	Population	Region	Num. of Elected Officials	Annual Wages	Add'l Pmt. for Special Meetings	Health Provider	Org ANNUAL Cost for Single Health Cov.	Org ANNUAL Cost for Family Health Cov.
Melrose	3,292	Central	4	\$3,480.00	\$25/Board of Review	NA		
Montevideo	5,463	Southwest	5	\$5,600.00	\$20/ HOUR	N/A	\$0.00	\$0.00
Mora	3,568	Central	4	\$3,500.00	0	none		
Morris	5,184	Central	4	\$4,000.00	\$40			
Park Rapids	3,519	Northwest	4	\$3,600.00	0	None		
Pine City	3,272	Central	4	\$3,000.00	\$50	N/A	\$0.00	\$0.00
Pine Island	3,301	Southeast	4	\$1,800.00	\$50/meeting			
Pipestone	4,342	Southwest	4	\$2,880.00	\$20			
Plainview	3,397	Southeast	4	\$2,500.00	0	N/A	\$0.00	\$0.00
Princeton	4,535	Central	4	\$3,090.00	\$40/Meeting - Max of 10	N/A	\$0.00	\$0.00
Redwood Falls	5,307	Southwest	5	\$4,800.00	\$5/EACH BOARD OF REVIEW			
					55.00 per			

Rice Lake Township	4,288	Northeast	2	\$6,000.00	meeting	n/a		
Sauk Centre	4,203	Central	4	\$4,200.00	0	NA	\$0.00	\$0.00
Sleepy Eye	3,584	Southwest	5	\$2,400.00				
St. Charles	3,561	Southeast	4	\$3,600.00	1200 technology stipend			
St. James	4,634	Southwest	5	\$3,000.00	0	N/A	\$0.00	\$0.00
St. Joseph	5,873	Central	4	\$3,717.00	\$35.00			
Staples	3,149	Central	6	\$2,220.00	\$10			
Stewartville	5,759	Southeast	4	\$4,000.00	0	N/A	\$0.00	\$0.00
Two Harbors	3,673	Northeast	7	\$4,200.00	\$50 per meeting			
Wadena	4,227	Central	4	\$4,740.00				
Windom	4,436	Southwest	5	\$4,000.00	\$50 in town \$75 out of to			
Wyoming	3,760	Central	4	\$1,700.00	\$25			
Zimmerman	4,775	Central	4	\$2,400.00	75.00	none		
Zumbrota	3,113	Southeast	4	\$1,200.00	50			

Show Filter Hide Filter

Organization Officials

Job Title(s) selected Click on Title to View	Council Member Mayor
Output Sorted by	Organization Name
Region(s) selected	Northwest Northeast Southwest Southeast Central
Organization Size(s) selected	3,000 - 4,000 4,000 - 5,000 5,000 - 6,000
Organization(s) selected	
Budget Restrictions	All Sizes
Total Number of Employees	All sizes
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Mayor

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Breckenridge	3,539	Central	1	\$4,200.00	\$25 per meeting	none	\$0.00	\$0.00
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Goodview	3,289	Southeast	1	\$1,500.00	0			
Granite Falls	3,057	Central	1	\$3,000.00	\$40 1/2 day; \$80 full day			
Isanti	5,206	Central	1	\$3,925.00				
Jackson	3,469	Southwest	1	\$4,920.00	\$50	None provided for Mayor		
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Sauk Centre	4,203	Central	1	\$5,100.00	0	NA	\$0.00	\$0.00

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Wyoming	3,760	Central	1	\$2,000.00	\$25			
Zimmerman	4,775	Central	1	\$3,600.00	75.00	none		
Zumbrota	3,113	Southeast	1	\$1,820.00	70			

Cottonwood Co.

Commissioners

Compensation

Per Diem $\$45.00$
Chairman $\$19,000/yr$
Bd member $\$18,500/yr.$
3 reg meetings / mo - 3 meetings.

Health ins $1,300/mo$
Benefit - F - 972.16
S 514.00

3
1 year free for each 2 yr term
Life ins $15K$

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	BJ VIDEO PRODUCTIONS	HWY 60 MEETING- DVD'S	200.00
MAYOR & COUNCIL	AMERICAN ARBITRATION	ARBITRATION EXPENSE	75.00
	Total for Department 101		275.00*
CITY OFFICE	INCODE CMS	NEW SERVER	1,300.00
CITY OFFICE	MII LIFE	VEBA	194.30
CITY OFFICE	STEVE NASBY	EXPENSE	171.65
	Total for Department 103		1,665.95*
P & Z / BUILDING OFF	INCODE CMS	NEW SERVER	300.00
P & Z / BUILDING OFF	MII LIFE	VEBA	145.72
	Total for Department 106		445.72*
CITY HALL	SANDRA HERDER	CLEANING	357.48
CITY HALL	MELISSA PENAS	CLEANING	357.47
	Total for Department 115		714.95*
POLICE	INCODE CMS	NEW SERVER	882.40
POLICE	MII LIFE	VEBA	1,372.76
POLICE	VOYAGER FLEET SERVIC	GAS	48.67
	Total for Department 120		2,303.83*
FIRE DEPARTMENT	AMOCO OIL COMPANY	GAS	27.68
FIRE DEPARTMENT	VOYAGER FLEET SERVIC	GAS	27.16
	Total for Department 125		54.84*
STREET	AMOCO OIL COMPANY	GAS	351.12
STREET	AMOCO OIL COMPANY	VOLUME DISCOUNT	-8.38
STREET	INCODE CMS	NEW SERVER	882.40
STREET	MII LIFE	VEBA	923.22
STREET	VOYAGER FLEET SERVIC	GAS	397.67
	Total for Department 140		2,546.03*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	128.00
	Total for Department 145		128.00*
PARKS	INCODE CMS	NEW SERVER	100.00
PARKS	MII LIFE	VEBA	182.23
	Total for Department 165		282.23*
	Total for Fund 01		8,416.55*
	MN PUBLIC FACILITIES	BOND PAYMENTS	20,822.36
	Total for Department		20,822.36*
EQUIPMENT/F.A.	MN PUBLIC FACILITIES	BOND PAYMENTS	2,328.21
	Total for Department 170		2,328.21*
	Total for Fund 02		23,150.57*
LIBRARY	INCODE CMS	NEW SERVER	100.00

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	SANDRA HERDER	CLEANING	357.47
LIBRARY	MELISSA PENAS	CLEANING	357.48
	Total for Department 171		814.95*
	Total for Fund 03		814.95*
AIRPORT	RED ROCK RURAL WATER	WATER	22.00
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	248.70
AIRPORT	WESTMORE INDUSTRIES,	SUPPLIES	32.41
	Total for Department 174		303.11*
	Total for Fund 11		303.11*
AMBULANCE	INCODE CMS	NEW SERVER	300.00
	Total for Department 176		300.00*
	Total for Fund 13		300.00*
MULTI-PURPOSE BUILD	INCODE CMS	NEW SERVER	300.00
MULTI-PURPOSE BUILD	MII LIFE	VEBA	279.38
MULTI-PURPOSE BUILD	VOYAGER FLEET	SERVIC GAS	123.74
MULTI-PURPOSE BUILD	ROBERT LESLIE	ID SWIPE MACHINE	479.25
	Total for Department 177		1,182.37*
	Total for Fund 14		1,182.37*
N IND PARK	SO. CENTRAL ELECTRIC	POWER COST	28.45
	Total for Department 147		28.45*
	Total for Fund 18		28.45*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	4,449.70
LIQUOR	INCODE CMS	NEW SERVER	882.40
LIQUOR	GRIGGS COOPER	MERCHANDISE	4,682.92
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	9,236.10
LIQUOR	JOHNSON BROS.	MERCHANDISE	4,397.23
LIQUOR	MII LIFE	VEBA	364.46
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	3,797.50
	Total for Department 180		27,810.31*
	Total for Fund 60		27,810.31*
	MN PUBLIC FACILITIES BOND PAYMENTS		225,000.00
	Total for Department		225,000.00*
WATER	INCODE CMS	NEW SERVER	882.40
WATER	MII LIFE	VEBA	549.72
WATER	MN PUBLIC FACILITIES	BOND PAYMENTS	35,989.10
WATER	VOYAGER FLEET	SERVIC GAS	432.37
	Total for Department 181		37,853.59*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 61			262,853.59*
	ALLIANT ENERGY	SUBSTATION BREAKER	57,700.41
	CLARK PROPERTIES	REFUND - STATEMENT CREDI	1.61
	JAMES GRUNEWALD	REFUND-UTILITY PREPAY &	125.00
	SHIRLEY OVERAAS	REFUND - UTILITY PRSPAYM	20.00
Total for Department			57,847.02*
ELECTRIC	AMOCO OIL COMPANY	GAS	1,299.65
ELECTRIC	INCODE CMS	NEW SERVER	882.40
ELECTRIC	MARV GRUNIG	EXPENSE	54.53
ELECTRIC	MII LIFE	VEBA	1,029.43
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	WINDOM QUICK PRINT	CONNECTOR	393.10
ELECTRIC	BANK MIDWEST	NSF CHECK	200.66
ELECTRIC	CLARK PROPERTIES	REFUND - STATEMENT CREDI	24.83
Total for Department 182			4,069.20*
Total for Fund 62			61,916.22*
MN PUBLIC FACILITIES BOND PAYMENTS			103,378.99
Total for Department			103,378.99*
SEWER	AMOCO OIL COMPANY	GAS	510.28
SEWER	INCODE CMS	NEW SERVER	882.40
SEWER	MII LIFE	VEBA	914.14
SEWER	MN PUBLIC FACILITIES BOND PAYMENTS		23,126.66
SEWER	VOYAGER FLEET SERVIC	GAS	83.42
Total for Department 183			25,516.90*
Total for Fund 63			128,895.89*
ARENA	AMOCO OIL COMPANY	GAS	58.11
ARENA	BOB'S BIFFYS	SERVICE/TOILETS	355.00
ARENA	INCODE CMS	NEW SERVER	300.00
ARENA	MII LIFE	VEBA	182.23
Total for Department 184			895.34*
Total for Fund 64			895.34*
	BANK MIDWEST	LOAN PAYMENT	4,000.00
Total for Department			4,000.00*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	257.41
ECONOMIC DEVELOPMENT	INCODE CMS	NEW SERVER	300.00
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	230.81
ECONOMIC DEVELOPMENT	SO. CENTRAL ELECTRIC	PROCESSING FEE	15.98
Total for Department 187			804.20*
Total for Fund 67			4,804.20*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	ROSA MARIE HERNANDEZ	REFUND -STATEMENT CREDIT	2.26
	Total for Department		2.26*
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,642.56
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	13.00
TELECOMMUNICATIONS	INCODE CMS	NEW SERVER	1,147.21
TELECOMMUNICATIONS	FOOD NETWORK	SUBSCRIBER	3.70
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	4,966.64
TELECOMMUNICATIONS	HGTV HD	PROGRAMMING CHARGE	3.70
TELECOMMUNICATIONS	KARE 11 TELEVISION	SUBSCRIBER	290.40
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	644.84
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	MII LIFE	VEBA	652.90
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	22,987.86
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	265.74
TELECOMMUNICATIONS	JAMES GRUNEWALD	REFUND-UTILITY PREPAY &	7.62
TELECOMMUNICATIONS	ROSA MARIE HERNANDEZ	REFUND -STATEMENT CREDIT	30.16
TELECOMMUNICATIONS	SHIRLEY OVERAAS	REFUND -STATEMENT CREDIT	.68
	Total for Department 199		32,687.01*
	Total for Fund 69		32,689.27*
	Grand Total		554,060.82*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	ELECTRIC FUND	UTILITY BILLING	213.79
		Total for Department 103	213.79*
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITY BILLING	67.25
		Total for Department 106	67.25*
CITY HALL	ELECTRIC FUND	UTILITY BILLING	481.31
		Total for Department 115	481.31*
POLICE	ELECTRIC FUND	UTILITY BILLING	77.59
POLICE	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	34.00
POLICE	WINDOM TOWING CO	TIRES	167.20
		Total for Department 120	278.79*
FIRE DEPARTMENT	ELECTRIC FUND	UTILITY BILLING	26.11
FIRE DEPARTMENT	JOHNSON HARDWARE	MAINTENANCE	114.50
FIRE DEPARTMENT	MUNICIPAL EMERGENCY	SUPPLIES	1,917.08
FIRE DEPARTMENT	QUEST	TELEPHONE	58.66
FIRE DEPARTMENT	WINDOM AREA HOSPITAL	HEPATITUS B TITER	144.00
FIRE DEPARTMENT	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	187.00
		Total for Department 125	2,447.35*
STREET	ELECTRIC FUND	UTILITY BILLING	1,988.85
STREET	ERICKSON OIL CO	GAS	940.13
STREET	MIDWEST WIRELESS	TELEPHONE	101.49
STREET	QUEST	TELEPHONE	58.66
STREET	WINDOM AREA HOSPITAL	HEPATITUS B TITER	108.00
STREET	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	34.00
		Total for Department 140	3,231.13*
RECREATION	CENTER STOP	SUPPLIES	245.50
RECREATION	ERIC HANSON	UMPIRE	250.00
		Total for Department 150	495.50*
PARKS	ELECTRIC FUND	UTILITY BILLING	758.75
PARKS	ERICKSON OIL CO	GAS	103.70
PARKS	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	34.00
		Total for Department 165	896.45*
		Total for Fund 01	8,111.57*
LIBRARY	ELECTRIC FUND	UTILITY BILLING	357.50
		Total for Department 171	357.50*
		Total for Fund 03	357.50*
POOL	ELECTRIC FUND	UTILITY BILLING	1,289.35
POOL	SARAH LUND	SUPPLIES	314.13
		Total for Department 175	1,603.48*
		Total for Fund 12	1,603.48*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	ELECTRIC FUND	UTILITY BILLING	23.16
AMBULANCE	MIDWEST WIRELESS	TELEPHONE	92.82
AMBULANCE	QUEST	TELEPHONE	58.67
AMBULANCE	ALLAN REMPEL	EXPENSE	12.52
AMBULANCE	WINDOM AREA HOSPITAL	HEPATITUS B TITER	72.00
AMBULANCE	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	85.00
	Total for Department 176		344.17*
	Total for Fund 13		344.17*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITY BILLING	1,690.96
MULTI-PURPOSE BUILDI	MIDWEST WIRELESS	TELEPHONE	13.89
MULTI-PURPOSE BUILDI	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	51.00
	Total for Department 177		1,755.85*
	Total for Fund 14		1,755.85*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	6,685.75
LIQUOR	ELECTRIC FUND	UTILITY BILLING	1,094.00
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	8,745.95
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	193.50
LIQUOR	JOHNSON BROS.	MERCHANDISE	288.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	879.60
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	7,233.35
	Total for Department 180		25,120.15*
	Total for Fund 60		25,120.15*
WATER	CENTER STOP	SUPPLIES	7.38
WATER	ELECTRIC FUND	UTILITY BILLING	5,189.72
WATER	H P SUDS	BILLING CONTRACT SERVICE	258.34
WATER	MIDWEST WIRELESS	TELEPHONE	53.76
WATER	QUEST	TELEPHONE	58.66
WATER	WINDOM AREA HOSPITAL	HEPATITUS B TITER	54.00
WATER	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	34.00
	Total for Department 181		5,655.86*
	Total for Fund 61		5,655.86*
	CLARK PROPERTIES	REFUND - STATEMENT CREDI	.81
	Total for Department		.81*
ELECTRIC	ELECTRIC FUND	UTILITY BILLING	262.93
ELECTRIC	MARV GRUNIG	EXPENSE	81.90
ELECTRIC	H P SUDS	BILLING CONTRACT SERVICE	258.34
ELECTRIC	QUEST	TELEPHONE	55.21
ELECTRIC	WINDOM AREA HOSPITAL	HEPATITUS B VACCINATIONS	68.00
ELECTRIC	WINDOM AREA HOSPITAL	TESTING	35.00
ELECTRIC	CLARK PROPERTIES	REFUND - STATEMENT CREDI	12.62
	Total for Department 182		774.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 62			774.81*
SEWER	CENTER STOP	SUPPLIES	10.74
SEWER	ELECTRIC FUND	UTILITY BILLING	9,833.44
SEWER	ERICKSON OIL CO	GAS	105.42
SEWER	H P SUDS	BILLING CONTRACT SERVICE	258.33
SEWER	MIDWEST WIRELESS	TELEPHONE	53.76
SEWER	QUEST	TELEPHONE	123.36
SEWER	WINDOM AREA HOSPITAL	HEPATITUS B TITER	90.00
Total for Department 183			10,475.05*
Total for Fund 63			10,475.05*
ARENA	CENTER STOP	SUPPLIES	23.00
ARENA	ELECTRIC FUND	UTILITY BILLING	1,504.13
Total for Department 184			1,527.13*
Total for Fund 64			1,527.13*
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITY BILLING	240.40
ECONOMIC DEVELOPMENT	SNICKS SIGNS	MAINTENANCE	904.71
ECONOMIC DEVELOPMENT	LAMAR	SIGN AND INSTALLATION	325.00
Total for Department 187			1,470.11*
Total for Fund 67			1,470.11*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	210.00
RIVERBLUFF ESTATES	UNITED PRAIRIE BANK	LOAN PAYMENT	641.47
Total for Department 166			851.47*
Total for Fund 68			851.47*
	MN 9-1-1 PROGRAM	911 SERVICE	862.68
Total for Department			862.68*
TELECOMMUNICATIONS	BLUESHIGHWAYS	SUBSCRIBER	27.44
TELECOMMUNICATIONS	DISH NETWORK	SERVICE	3,400.00
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	43.80
TELECOMMUNICATIONS	ELECTRIC FUND	MAINTENANCE	5.44
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITY BILLING	1,261.91
TELECOMMUNICATIONS	GLOBAL GOV'T/EDUCATI	MAINTENANCE	285.41
TELECOMMUNICATIONS	H P SUDS	BILLING CONTRACT SERVICE	774.99
TELECOMMUNICATIONS	MN DEPT OF COMMERCE	TELEPHONE ASSESSMENT	145.95
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	311.12
TELECOMMUNICATIONS	RFD TV	SUBSCRIBER	205.08
TELECOMMUNICATIONS	JEREMY ROLFES	SERVICE INTERNET	51.20
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	216.65
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	RADIANT COMMUNICATIO	MAINTENANCE	1,069.22
TELECOMMUNICATIONS	SCRIPPS NETWORKS	SERVICE	3,000.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department 199	10,984.88*
		Total for Fund 69	11,847.56*
	COLONIAL LIFE INSURA	INSURANCE	22.05
		Total for Department	22.05*
		Total for Fund 70	22.05*
		Grand Total	69,916.76*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	1,032.00
MAYOR & COUNCIL	MCDONALD & SCHRAMEL	LEGAL FEES	171.00
	Total for Department 101		1,203.00*
CITY OFFICE	DAN'S OFFICE SUPPLY	PAPER	160.07
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	264.55
CITY OFFICE	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
CITY OFFICE	HY-VEE FOOD STORE	MERCHANDISE	4.00
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
	Total for Department 103		474.40*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	176.85
P & Z / BUILDING OFF	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
P & Z / BUILDING OFF	MCDONALD & SCHRAMEL	LEGAL FEES	28.50
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
P & Z / BUILDING OFF	NAPA AUTO PARTS	MAINTENANCE	53.24
P & Z / BUILDING OFF	PAMIDA	SUPPLIES	85.81
P & Z / BUILDING OFF	CARQUEST AUTO PARTS	MAINTENANCE	131.39
	Total for Department 106		521.57*
LEGAL	MCDONALD & SCHRAMEL	CONFERANCE	212.50
	Total for Department 110		212.50*
CITY HALL	COLE PAPER INC.	SUPPLIES	83.97
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.38
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
CITY HALL	SCHWALBACH HARDWARE	MAINTENANCE	15.43
	Total for Department 115		216.25*
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	DAN'S OFFICE SUPPLY	PAPER	85.00
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	825.13
POLICE	MCDONALD & SCHRAMEL	LEGAL FEES	3,429.50
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	MOORE MEDICAL CORP	SUPPLIES	74.54
POLICE	PAMIDA	SUPPLIES	120.00
POLICE	SCHWALBACH HARDWARE	MAINTENANCE	227.22
	Total for Department 120		6,258.89*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	DAN'S OFFICE SUPPLY	PAPER	110.00
FIRE DEPARTMENT	DAN'S OFFICE SUPPLY	SUPPLIES	31.94
FIRE DEPARTMENT	LUCAN COMMUNITY TV I	MAINTENANCE	131.50
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
FIRE DEPARTMENT	RIVERSIDE LAUNDRY	SERVICE	460.08
	Total for Department 125		951.80*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department 130			212.50*
ANIMALS	COTTONWOOD-SLAYTON V VETERINARY SERVICE		165.08
Total for Department 135			165.08*
STREET	ALPHA RADIATOR	MAINTENANCE	140.98
STREET	COTTONWOOD COUNTY LA	GARBAGE	10.00
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	124.94
STREET	DAN'S OFFICE SUPPLY	PAPER	110.00
STREET	ENVIROSIDE	TESTING	1,300.00
STREET	FERRELLGAS	GAS	33.39
STREET	GDF ENTERPRISES, INC	MAINTENANCE	52.07
STREET	HOFFMAN FILTER SERVI	MAINTENANCE	50.00
STREET	MCDONALD & SCHRAMEL	LEGAL FEES	551.00
STREET	MCLAUGLIN & SCHULZ,	MAINTENANCE	429.92
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
STREET	MESSER MACHINE & MFG	MAINTENANCE	30.13
STREET	NAPA AUTO PARTS	MAINTENANCE	465.27
STREET	NORTHLAND CHEMICAL C	CHEMICALS	316.67
STREET	PAMIDA	SUPPLIES	122.44
STREET	SCHWALBACH HARDWARE	MAINTENANCE	89.53
STREET	UNIQUE PAVING MATERI	COLD MIX	711.26
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	1,192.72
STREET	CARQUEST AUTO PARTS	MAINTENANCE	116.04
STREET	CONSOLIDATED READY M	MAINTENANCE	99.35
Total for Department 140			6,076.49*
RECREATION	CENTER SPORTS	SUPPLIES	246.00
RECREATION	CITIZEN PUBLISHING C	ADVERTISING	26.13
RECREATION	A H HERMEL CANDY & T	MERCHANDISE	484.27
RECREATION	HY-VEE FOOD STORE	MERCHANDISE	143.76
RECREATION	SCHWALBACH HARDWARE	MAINTENANCE	27.66
RECREATION	SW AWARDS	SUPPLIES	53.25
Total for Department 150			981.07*
PARKS	CITIZEN PUBLISHING C	ADVERTISING	26.12
PARKS	COLE PAPER INC.	SUPPLIES	159.43
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	WASTE MANAGEMENT OF	HAUL GARBAGE	286.65
PARKS	GEMPLER'S	SUPPLIES	485.10
PARKS	GRAINGER	MAINTENANCE	1,322.03
PARKS	MCDONALD & SCHRAMEL	LEGAL FEES	38.00
PARKS	MILLER SELLNER EQUIP	MAINTENANCE	29.70
PARKS	MTI DISTRIBUTING, IN	MAINTENANCE	416.63
PARKS	SCHWALBACH HARDWARE	MAINTENANCE	533.92
PARKS	WERNER ELECTRIC	MAINTENANCE	88.42
PARKS	COUNTRY PRIDE SERVIC	MAINTENANCE	2,663.06
PARKS	WINDOM FARM SERVICE	MAINTENANCE	7.43
PARKS	CARQUEST AUTO PARTS	MAINTENANCE	208.56

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
PARKS	CONSOLIDATED READY M	MAINTENANCE	189.04
	Total for Department 165		6,491.59*
	Total for Fund 01		23,765.14*
LIBRARY	AMERICAN DIABETES AS	SUBSCRIPTION	15.00
LIBRARY	CENTER POINT LARGE P	BOOKS	61.11
LIBRARY	COLE PAPER INC.	SUPPLIES	83.97
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	DAN'S OFFICE SUPPLY	PAPER	85.00
LIBRARY	DAN'S OFFICE SUPPLY	SUPPLIES	391.62
LIBRARY	GALE	BOOKS	329.10
LIBRARY	ARCHITECTURAL DIGEST	SUBSCRIPTION	39.95
LIBRARY	INGRAM	BOOKS	2,148.77
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	452.72
LIBRARY	RECORDED BOOKS, LLC	AUDIO	347.80
LIBRARY	READERS SERVICE	BOOKS	31.30
LIBRARY	READER'S DIGEST	AUDIO	23.40
LIBRARY	TIME	SUBSCRIPTION	75.95
LIBRARY	ALASKA	SUBSCRIPTION	24.00
LIBRARY	CROCHET WORLD	SUBSCRIPTION	17.97
LIBRARY	HEALTH	SUBSCRIPTION	22.00
LIBRARY	NADA ANALYTICAL SERV	SUBSCRIPTION	78.00
LIBRARY	POPULAR WOODWORKING	SUBSCRIPTION	39.96
LIBRARY	QUILT	SUBSCRIPTION	19.97
LIBRARY	SOUTHERN LIVING	SUBSCRIPTION	21.97
LIBRARY	VOGUE	SUBSCRIPTION	24.00
LIBRARY	DISNEY MOVIE CLUB	SUBSCRIPTION	23.90
	Total for Department 171		4,384.46*
	Total for Fund 03		4,384.46*
AIRPORT	COUNTRY PRIDE SERVIC	MAINTENANCE	1,609.96
	Total for Department 174		1,609.96*
	Total for Fund 11		1,609.96*
POOL	AMERICAN RED CROSS	LESSONS	475.00
POOL	ELSMORE AQUATIC	SWIMSUIT	45.60
POOL	HAWKINS, INC	CHEMICALS	1,012.50
POOL	HEARTLAND PAPER COMP	SUPPLIES	28.41
POOL	A H HERMEL CANDY & T	MERCHANDISE	2,045.11
POOL	NEGEN CONSTRUCTION	MAINTENANCE	3,411.60
POOL	PAMIDA	SUPPLIES	52.72
POOL	PRAXAIR DISTRIBUTION	SERVICE	100.53
POOL	SCHWALBACH HARDWARE	MAINTENANCE	20.50
	Total for Department 175		7,191.97*
	Total for Fund 12		7,191.97*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	1,814.76
	Total for Department		1,814.76*
AMBULANCE	BOUND TREE	EQUIPMENT	1,448.68
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	DAN'S OFFICE SUPPLY	PAPER	110.00
AMBULANCE	HIGLEY FORD	MAINTENANCE	144.52
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
AMBULANCE	MN EMERGENCY MED SER	SUPPLIES	71.54
AMBULANCE	MATT PARROTT & SONS	SUPPLIES	122.34
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	385.23
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	1,112.05
AMBULANCE	ZOLL MEDICAL CORPORA	SUPPLIES	388.51
	Total for Department 176		3,988.65*
	Total for Fund 13		5,803.41*
MULTI-PURPOSE BUILDI	CITIZEN PUBLISHING C	ADVERTISING	140.00
MULTI-PURPOSE BUILDI	COLE PAPER INC.	SUPPLIES	167.97
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	162.69
MULTI-PURPOSE BUILDI	DAN'S OFFICE SUPPLY	SUPPLIES	12.17
MULTI-PURPOSE BUILDI	A H HERMEL CANDY & T	MERCHANDISE	94.50
MULTI-PURPOSE BUILDI	PRAXAIR DISTRIBUTION	SERVICE	21.10
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	MERCHANDISE	227.59
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	254.50
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	83.94
MULTI-PURPOSE BUILDI	TOWN 'N COUNTRY	MAINTENANCE	242.39
MULTI-PURPOSE BUILDI	WERNER ELECTRIC	MAINTENANCE	27.84
MULTI-PURPOSE BUILDI	WINDOM QUICK PRINT	SUPPLIES	211.94
	Total for Department 177		1,646.63*
	Total for Fund 14		1,646.63*
	WESTERN COMMUNITY AC	SCDP CONSTRUCTION COSTS	5,658.00
	Total for Department		5,658.00*
	Total for Fund 17		5,658.00*
LIQUOR	ADVERTISING PRODUCTS	SUPPLIES	842.59
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	44.00
LIQUOR	COCA-COLA BOTTLING C	MERCHANDISE	440.20
LIQUOR	CULLIGAN	SERVICE	8.67
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	45.79
LIQUOR	DAN'S OFFICE SUPPLY	PAPER	110.00
LIQUOR	GOPHER ALARMS	SERVICE	51.12
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	873.18
LIQUOR	PEPSIAMERICAS	MERCHANDISE	269.00
LIQUOR	S&K LINES	FREIGHT	1,040.05
LIQUOR	MID AMERICA MFG & DI	SUPPLIES	143.28

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department 180	3,907.29*
		Total for Fund 60	3,907.29*
	HD SUPPLY WATERWORKD	MAINTENANCE	1,509.96
	THEIN WELL CO.	MAINTENANCE	6,879.34
		Total for Department	8,389.30*
WATER	AUTOMATIC SYSTEMS CO	MAINTENANCE	322.50
WATER	CITIZEN PUBLISHING C	ADVERTISING	138.60
WATER	COTTONWOOD CO TREASU	DISPATCHING	100.00
WATER	WASTE MANAGEMENT OF	HAUL GARBAGE	81.47
WATER	DAN'S OFFICE SUPPLY	PAPER	110.00
WATER	HAWKINS, INC	CHEMICALS	4,002.44
WATER	G.NEIL CO	SUPPLIES	55.00
WATER	GOPHER STATE ONE CAL	LOCATES	11.13
WATER	HACH COMPANY	SUPPLIES	119.53
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
WATER	MIDWEST DATA, INC	UTILITY BILLING SERVICES	802.47
WATER	MIDWEST TESTING	TESTING	635.00
WATER	MN RURAL WATER ASSOC	DUES	200.00
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	SCHWALBACH HARDWARE	MAINTENANCE	78.06
WATER	THEIN WELL CO.	MAINTENANCE	6,560.21
WATER	WINDOM FARM SERVICE	MAINTENANCE	100.05
WATER	CARQUEST AUTO PARTS	MAINTENANCE	373.50
WATER	DIGI-KEY	MAINTENANCE	131.30
WATER	THERMA-STOR LLC	MAINTENANCE	63.33
		Total for Department 181	13,946.62*
		Total for Fund 61	22,335.92*
	B & B TRANSFORMER	INVENTORY	1,517.63
	BORDER STATES ELECTR	MAINTENANCE	10,040.82
	BURMEISTER ELECTRIC	MAINTENANCE	5,249.40
	DAKOTA SUPPLY GROUP	MAINTENANCE	6,821.33
	RESCO	INVENTORY	8,538.32
	RON'S ELECTRIC	MAINTENANCE	562.13
	SCHWALBACH HARDWARE	MAINTENANCE	36.85
	WERNER ELECTRIC	MAINTENANCE	320.69
	WESCO DISTRIBUTION,	SUPPLIES	3,285.89
		Total for Department	36,373.06*
ELECTRIC	COTTONWOOD COUNTY LA	GARBAGE	20.00
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	WASTE MANAGEMENT OF	HAUL GARBAGE	81.08
ELECTRIC	DAKOTA SUPPLY GROUP	MAINTENANCE	43.96
ELECTRIC	DAN'S OFFICE SUPPLY	PAPER	110.00
ELECTRIC	GOPHER STATE ONE CAL	LOCATES	11.13
ELECTRIC	GRAHAM TIRE	TIRES	259.97

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	MCDONALD & SCHRAMEL	LEGAL FEES	123.50
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.78
ELECTRIC	MIDWEST DATA, INC	UTILITY BILLING SERVICES	802.48
ELECTRIC	MMUA	CONNECTOR LAYOUT	250.00
ELECTRIC	PRESTON ROSSOW	EXPENSE	24.98
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	7.54
ELECTRIC	SO. CENTRAL ELECTRIC	FIND FAULT	367.62
ELECTRIC	STAPLES OIL CO	FUEL	1,384.71
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	67.96
ELECTRIC	WERNER ELECTRIC	MAINTENANCE	808.11
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	80,797.20
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM TOWING CO	TIRES	73.99
ELECTRIC	PROFESSIONAL EQUIPME	SUPPLIES	99.35
	Total for Department 182		86,726.86*
	Total for Fund 62		123,099.92*
SEWER	AUTOMATIC SYSTEMS CO	MAINTENANCE	100.00
SEWER	COTTONWOOD CO TREASU	DISPATCHING	100.00
SEWER	DAN'S OFFICE SUPPLY	PAPER	110.00
SEWER	HAWKINS, INC	CHEMICALS	566.05
SEWER	G.NEIL CO	SUPPLIES	55.00
SEWER	GOPHER STATE ONE CAL	LOCATES	11.13
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77
SEWER	MIDWEST DATA, INC	UTILITY BILLING SERVICES	802.47
SEWER	MN VALLEY TESTING	TESTING	2,328.60
SEWER	QUEST	TELEPHONE	136.32
SEWER	PLUNKETT'S PEST CONT	SERVICE	170.40
SEWER	RON'S ELECTRIC	MAINTENANCE	139.70
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	69.01
SEWER	STAPLES OIL CO	FUEL	2,188.10
SEWER	CARQUEST AUTO PARTS	MAINTENANCE	140.43
SEWER	ZIESKE LAND SURVEYIN	SERVICE	235.00
	Total for Department 183		7,157.98*
	Total for Fund 63		7,157.98*
ARENA	AMERIPRIDE LINEN CO	SERVICE	94.25
ARENA	CITIZEN PUBLISHING C	COMP REPAIR	37.50
ARENA	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	385.00
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	629.89
ARENA	DAN'S OFFICE SUPPLY	PAPER	110.00
ARENA	DAN'S OFFICE SUPPLY	SUPPLIES	39.94
ARENA	FORTUNE TRANSPORTATI	FREIGHT	300.00
ARENA	GDF ENTERPRISES, INC	MAINTENANCE	42.18
ARENA	HEARTLAND IMAGE	SHIRTS	157.50
ARENA	HEARTLAND PAPER COMP	SUPPLIES	117.17
ARENA	A H HERMEL CANDY & T	MERCHANDISE	48.75
ARENA	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.77

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ARENA	NEEDELS SUPPLY, INC	SUPPLIES	368.58
ARENA	RON'S ELECTRIC	MAINTENANCE	80.00
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	255.09
ARENA	STONER INDUSTRIAL, I	SERVICE	9.52
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	7.11
ARENA	WINDOM WRECKING	MAINTENANCE	10.65
ARENA	WORTHINGTON GLASS IN	MAINTENANCE	309.71
ARENA	DYKE'S AUTO SALVAGE,	MAINTENANCE	42.60
	Total for Department 184		3,051.21*
	Total for Fund 64		3,051.21*
ECONOMIC DEVELOPMENT	BRADLEY & DEIKE, P.A	PROFESSIONAL SERVICE	75.00
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	702.00
ECONOMIC DEVELOPMENT	COTTONWOOD CO TREASU	DEED TAX - TRACT B,LOTS,	33.00
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	176.84
ECONOMIC DEVELOPMENT	EHLERS & ASSOC., INC	SERVICE	740.00
ECONOMIC DEVELOPMENT	GODFATHER'S PIZZA	EXPENSE	29.00
ECONOMIC DEVELOPMENT	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
ECONOMIC DEVELOPMENT	MCDONALD & SCHRAMEL	LEGAL FEES	503.50
ECONOMIC DEVELOPMENT	PAMIDA	SUPPLIES	85.82
ECONOMIC DEVELOPMENT	SUBWAY	EXPENSE	22.77
ECONOMIC DEVELOPMENT	BOB YSKER	MOWING	55.00
ECONOMIC DEVELOPMENT	ZIESKE LAND SURVEYIN	SERVICE	457.00
ECONOMIC DEVELOPMENT	LAMAR	SIGN AND INSTALLATION	325.00
	Total for Department 187		3,244.93*
	Total for Fund 67		3,244.93*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	435.00
RIVERBLUFF ESTATES	CARQUEST AUTO PARTS	MAINTENANCE	6.52
	Total for Department 166		441.52*
	Total for Fund 68		441.52*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	112.26
TELECOMMUNICATIONS	COLE PAPER INC.	SUPPLIES	83.97
TELECOMMUNICATIONS	WASTE MANAGEMENT OF	HAUL GARBAGE	71.96
TELECOMMUNICATIONS	DAN'S OFFICE SUPPLY	PAPER	110.00
TELECOMMUNICATIONS	GODFATHER'S PIZZA	EXPENSE	27.67
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATES	33.31
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	3,194.11
TELECOMMUNICATIONS	MIDWEST DATA, INC	UTILITY BILLING SERVICES	2,407.41
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	EQUIPMENT	243.97
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	ZAYO BANDWIDTH	BANDWIDTH BILLING	6,656.85
TELECOMMUNICATIONS	CALIX	MAINTENANCE	13,038.27
TELECOMMUNICATIONS	RUSHMORE INDUSTRIES,	SERVICE	63.73
TELECOMMUNICATIONS	SCIENTIFIC ATLANTA	MAINTENANCE	11,064.38
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	99.11

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	SOUTHWEST/WEST CENTR	SERVICE	833.33
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.14
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	1,957.20
TELECOMMUNICATIONS	WINDOM QUICK PRINT	SUPPLIES	165.59
TELECOMMUNICATIONS	NECA	SERVICE	551.62
		Total for Department 199	40,787.88*
		Total for Fund 69	40,787.88*
AFLAC		INSURANCE	444.78
		Total for Department	444.78*
		Total for Fund 70	444.78*
		Grand Total	254,531.00*

PARTIAL PAYMENT ESTIMATE

OWNER: CITY OF WINDOM
2007 STREETS

CONTRACTOR:
HJERPE, INC
HUTCHINSON, MN 55350

PERIOD OF ESTIMATE
FROM TO
11/14/2007 6/18/2008

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1		\$49,230.00		1. Original Contract.....	\$1,203,383.90
2				2. Change Orders.....	\$49,230.00
3				3. Revised Contract (1+2).....	\$1,252,613.90
4				4. Work Completed*.....	\$1,221,455.50
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$1,221,455.50
7				7. Retainage*.....	\$0.00
8				8. Previous Payments.....	\$1,201,135.50
9				9. Amount Due (6-7-8).....	\$20,320.00
10					
TOTALS		\$49,230.00	\$0.00		
NET CHANGE		\$49,230.00			

* Detailed breakdown attachment

CONTRACT TIME

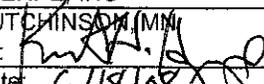
Original (days) 50
Revised
Remaining 7.75

On Schedule Yes
 No

Starting Date 5/8/2007
Projected Completion

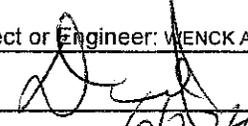
CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

HJERPE/INC
HUTCHINSON, MN
By: 
Date: 6/18/08

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES
By: 
Date: 6/27/08

APPROVED BY OWNER

Owner: CITY OF WINDOM
By:
Date:

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.
By:
Date:

ITEM	CONTRACT APPROX. QUANTITY	UNIT	UNIT COST	This period			Payment #5			Payment #4			Payment #3			Payment #2			Payment #1			TOTAL TO DATE			
				AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
STORM SEWER																									
F & I 1/2" PIPE SEWER	1250	L.F.	\$ 20.00	\$ 25,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
F & I 1 1/2" PIPE SEWER	50	L.F.	\$ 25.00	\$ 1,250.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
CONSTRUCT CATCH BASIN	50	EACH	\$ 375.00	\$ 18,750.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
C & I CATCH BASIN CASTING	14	EACH	\$ 325.00	\$ 4,550.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
F & I MANHOLE CASTING	4	EACH	\$ 450.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
ROCK SUB FOUNDATION	150	C.Y.	\$ 6.81	\$ 1,021.50	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
CONNECT TO CATCH BASIN	2	EACH	\$ 600.00	\$ 1,200.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
REMOVE PIPE	1000	L.F.	\$ 3.00	\$ 3,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
REMOVE CATCH BASIN	13	EACH	\$ 200.00	\$ 2,600.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
REMOVE MANHOLE	3	EACH	\$ 250.00	\$ 750.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	
STORM SEWER SUB TOTAL				\$ 75,311.50				\$ -		\$ 20,872.50			\$ 24,725.50			\$ 24,709.00			\$ -		\$ 24,709.00			\$ 70,325.00	
STREET																									
TRAFFIC CONTROL	1	L.S.	\$ 55,000.00	\$ 55,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 55,000.00
REMOVE SIGN & CUTTER	600	S.V.	\$ 3.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 1,800.00
REMOVE CONCRETE DRIVE	200	S.V.	\$ 12.50	\$ 2,500.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 2,500.00
REMOVE & RECYCLE CONC.	2300	C.Y.	\$ 13.50	\$ 31,050.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 31,050.00
SELECT TOPSOIL BORROW	1200	C.Y.	\$ 10.00	\$ 12,000.00	582	\$ 5,820.00	\$ 5,820.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 5,820.00
SALVAGE AGGREGATE	1000	TON	\$ 4.50	\$ 4,500.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 4,500.00
AGGREGATE BASE C/L	1000	TON	\$ 13.00	\$ 13,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 13,000.00
CONCRETE PAVEMENT	14000	S.V.	\$ 9.50	\$ 133,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 133,000.00
STRUCTURAL CONCRETE	2700	C.Y.	\$ 31.00	\$ 83,700.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 83,700.00
REIN BARS	10500	L.B.	\$ 0.75	\$ 7,875.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 7,875.00
WEAR COURSE MIXTURE	150	TON	\$ 110.00	\$ 16,500.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 16,500.00
BASE COURSE MIXTURE	150	TON	\$ 100.00	\$ 15,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 15,000.00
ADJUST MANHOLE	1	EACH	\$ 300.00	\$ 300.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 300.00
4" SIDEWALK	4000	S.F.	\$ 3.00	\$ 12,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 12,000.00
4" SIDEWALK 1" WIRE	840	S.F.	\$ 6.50	\$ 5,460.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 5,460.00
4" SIDEWALK COMBELED	2280	S.F.	\$ 6.50	\$ 14,820.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 14,820.00
SIGNS	7	EACH	\$ 80.00	\$ 560.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 560.00
REMOVE SIGN & CUTTER	600	L.F.	\$ 17.50	\$ 10,500.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 10,500.00
CURB AND GUTTER HAND	650	S.F.	\$ 5.50	\$ 3,575.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 3,575.00
FLOWABLE FILL	30	C.Y.	\$ 155.00	\$ 4,650.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 4,650.00
CONCRETE DRIVE	2000	S.F.	\$ 5.00	\$ 10,000.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 10,000.00
SEEDING	200	L.B.	\$ 2.50	\$ 500.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 500.00
PERMITS	200	L.B.	\$ 9.00	\$ 1,800.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 1,800.00
EROSION CONTROL	1	L.S.	\$ 3,500.00	\$ 3,500.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	\$ 3,500.00
STREET SUB TOTAL				\$ 742,650.00			\$ 6,820.00		\$ 15,094.45		\$ 110,263.85		\$ 312,965.90			\$ 56,355.00			\$ -		\$ 104,825.00			\$ 241,115.00	



August 5, 2008

Minnesota House of Representatives
Representative Rod Hamilton
215 State Office Building
100 Rev. Dr. Martin Luther King Jr. Blvd.
Saint Paul, Minnesota 55155

RE: Bridge Funding – 4th Avenue in Windom

Dear Rod:

The City of Windom is working with Cottonwood County to replace an obsolete bridge on 4th Avenue. We are currently planning this project as part of our 2009 Street Reconstruction Project.

The County Engineer, Ron Gregg, indicated that State funds would be available for this type of replacement project; however, they may not be available until 2010. A preliminary cost of approximately \$150,000 to \$200,000 is anticipated for this project. These State bridge funds are needed in 2009. If there is a process to access this fund we would certainly appreciate your assistance.

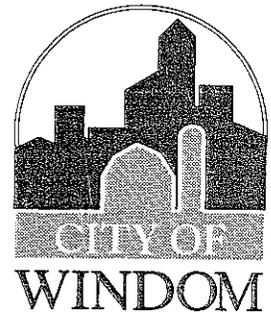
If there is anything the City of Windom can do to help this project along please let me know.

Sincerely,

Steve Nasby
City Administrator

Cc: Windom City Council





August 5, 2008

Senator Jim Vickerman
226 State Capitol
75 Rev. Dr. Martin Luther King, Jr. Blvd
St. Paul, MN 55155

RE: Bridge Funding – 4th Avenue in Windom

Dear Jim:

The City of Windom is working with Cottonwood County to replace an obsolete bridge on 4th Avenue. We are currently planning this project as part of our 2009 Street Reconstruction Project.

The County Engineer, Ron Gregg, indicated that State funds would be available for this type of replacement project; however, they may not be available until 2010. A preliminary cost of approximately \$150,000 to \$200,000 is anticipated for this project. These State bridge funds are needed in 2009. If there is a process to access this fund we would certainly appreciate your assistance.

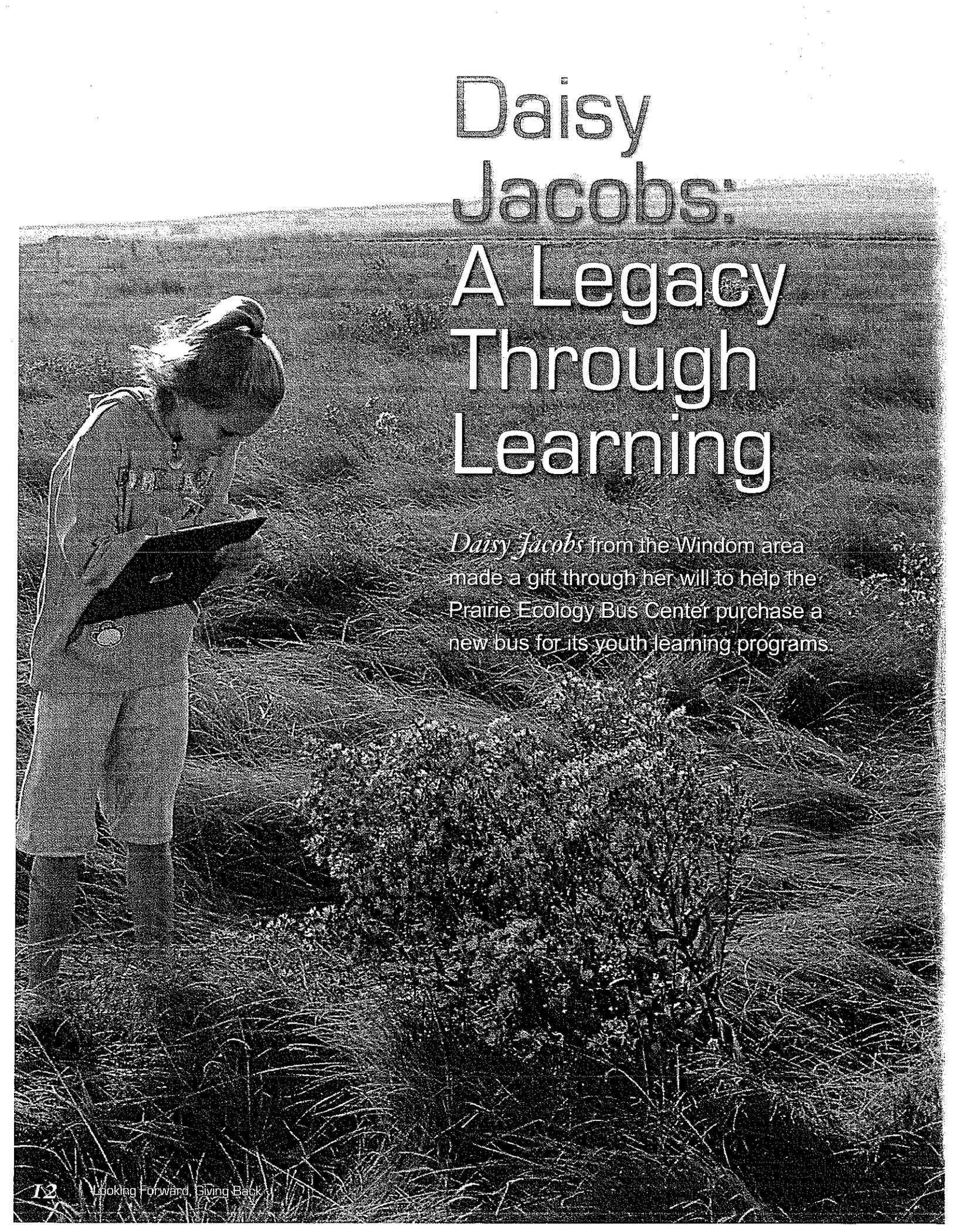
If there is anything the City of Windom can do to help this project along please let me know.

Sincerely,

Steve Nasby
City Administrator

Cc: Windom City Council





Daisy Jacobs: A Legacy Through Learning

Daisy Jacobs from the Windom area made a gift through her will to help the Prairie Ecology Bus Center purchase a new bus for its youth learning programs.

Daisy Jacobs believed in the potential of children even though she and her husband, Carl, never had any of their own. That's why, when she wrote her will many years ago, she made a gift to the Prairie Ecology Bus Center Fund, a designated fund of the Southwest Initiative Foundation, to "...coordinate, encourage and assist in the development of environmental education, research, history, recreation and visitor attraction..."

Her intention remained quiet until she passed away in 2007.

Little is known about this compassionate and visionary woman other than she was born and raised near Windom and returned to the area with her husband to make their home. She became a well-respected and beloved bank teller for State Bank of Windom and was active with the First Methodist Church.

After Carl's passing in 1978, Daisy continued living in the area and grew aware of the Prairie Ecology Bus Center based in Lakefield, and its mission to help unlock the learning potential in children through innovative educational experiences.

When she wrote her will, Daisy also stated that the gift could be used for the administration of a mobile ecology training unit. Her vision was picture perfect. After all, at that time, the Prairie Ecology Bus Center was not even delivering its mission in the current bus laboratory it now uses.

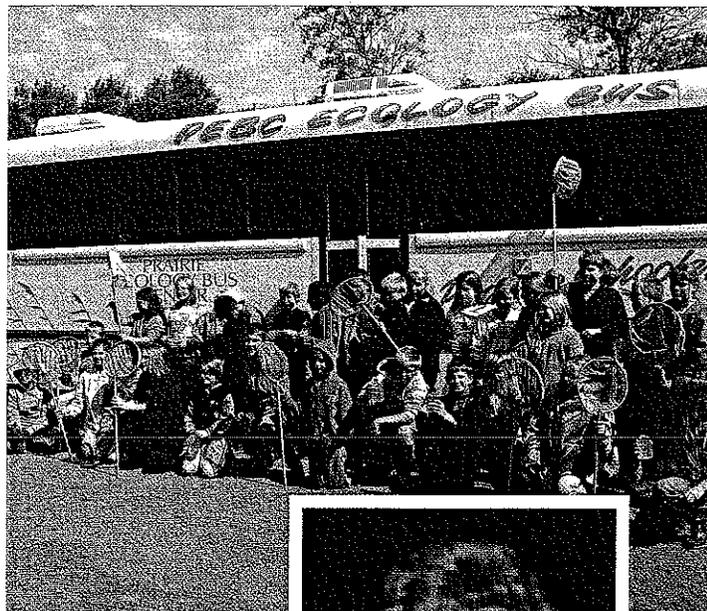
Today, the organization is in the process of raising money to replace its first bus, which seats up to 32 students, delivers them to outdoor learning sites and provides them with the tools they need to conduct scientific investigations. Students and adults have access to insect sweep nets, water dip nets, binoculars, chemical test kits, soil monitors, microscopes, macrosopes and more.

Its mobility makes rural environments more accessible to students across the area. The on-site experiences complement existing classroom curriculum and help students develop a clearer understanding of the value of our natural resources.

Daisy felt a strong connection to the Prairie Ecology Bus Center's work with youth, and her gift will allow the organization to purchase a new bus within the next two years. "Essentially, success is wearing out our current bus and there is a great need to replace it before the issues we have now become more problematic," shared Chrystal Dunker, executive director of Prairie Ecology Bus Center.

With a price tag of approximately \$300,000, Daisy's generous gift brought the organization about two-thirds of the way to the goal—all because she believed in their mission.

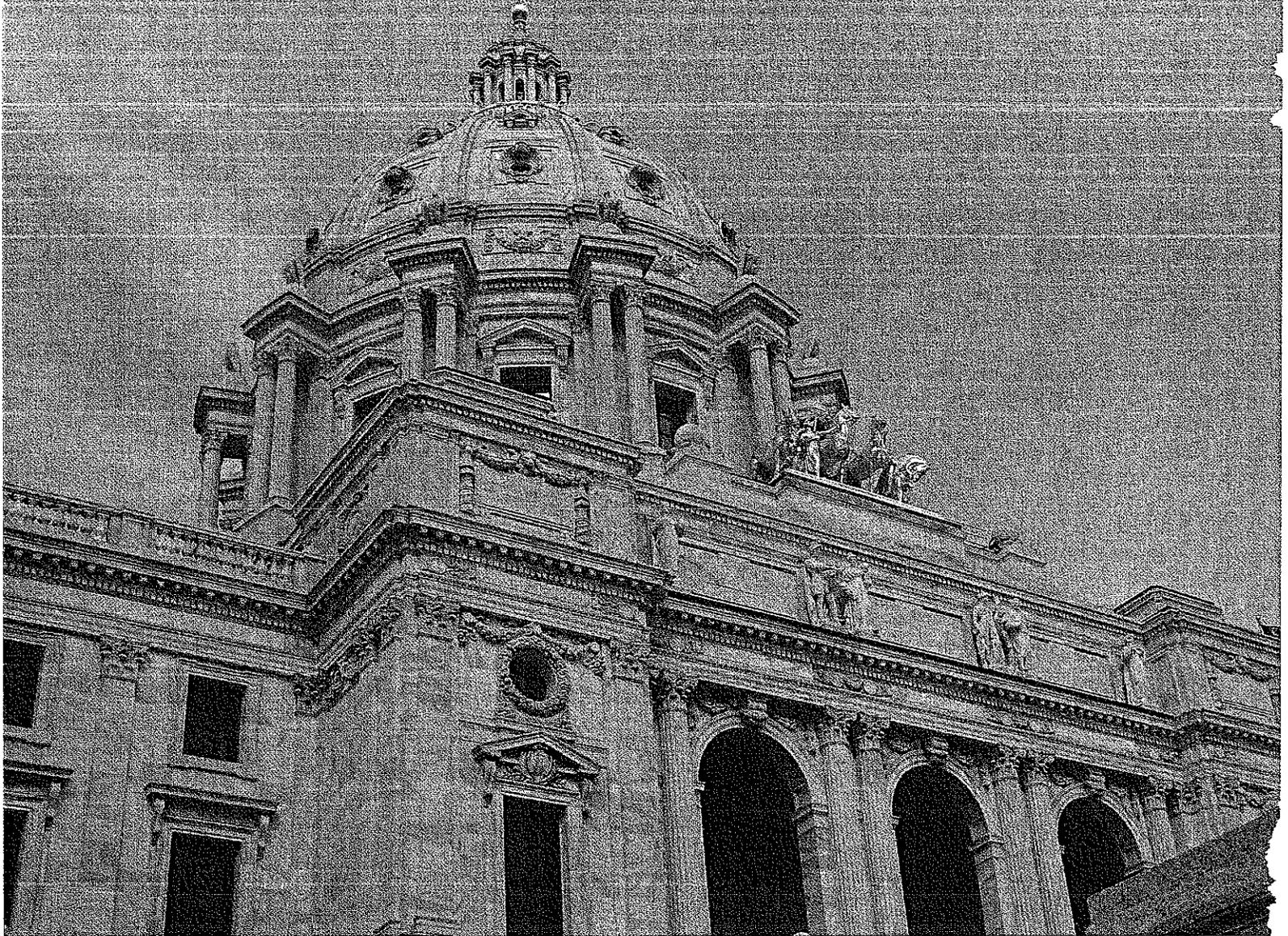
Daisy chose to keep her gift quiet during her lifetime. But her gift today, and after the bus is purchased, will speak volumes about her love and commitment to children and southwest Minnesota.



Little is known about Daisy Jacobs, except that she cared deeply for the children of southwest Minnesota.

Governor approves bill increasing the competitive bid threshold

By Gary Carlson



Gov. Pawlenty last Thursday signed into law Chapter 207, legislation that increases the competitive bid threshold from \$50,000 to \$100,000.

The bills, SF 3622 and HF 3646, were authored by Sen. Rick Olseen (DFL-Harris) and Rep. Paul Marquart (DFL-Dilworth). The legislation was initiated by the Minnesota Association of Townships, and was supported by the League of Minnesota Cities (LMC) and the Minnesota Inter-County Association. The House approved the bill on a 115-17 vote while the Senate vote was 64-3. The law will be effective on Aug. 1.

The state's competitive bidding statute (Minnesota Statutes, section 471.345) generally covers contracts entered into by a municipality for the sale, purchase, or rental of supplies, mate-

rials, or equipment or for the construction, alteration, repair, or maintenance of real or personal property.

The approved legislation increases the contract threshold amount that would trigger the competitive bidding requirement from \$50,000 to \$100,000. The threshold was increased in 2000 from \$25,000 to \$50,000 for cities with a population of 2,500 or more and to \$35,000 for cities with a population under 2,500. In 2004, the distinction based on city size was repealed, effectively increasing the threshold for cities with populations under 2,500 to \$50,000.

If a contract is estimated to exceed \$25,000, but not to exceed \$100,000, the new law specifies that competitive bidding is allowed but not required. These limits are currently set at

\$10,000 and \$50,000. For contracts in this range, the contract may be made either upon sealed bids or by direct negotiation, by obtaining two or more quotations for the purchase or sale when possible. However, if the city chooses to use the competitive-bidding process, it must follow through with the procedure even though it was not originally required.

If a contract is estimated to be \$25,000 or less, the city has the choice of making the contract upon quotation or in the open market. If the city makes the contract upon quotation, the city must obtain at least two quotations and keep them on file for at least one year after their receipt.

The threshold changes contained in the bill do not change the threshold amount for contracts funded at least in part by special assessments under Minnesota Statutes, section 429.041, subdivision 1.

During the House floor debate, several amendments were offered including an amendment that would have repealed the best value contracting option for local units of government enacted just last year. The amendment was defeated on a 39-93 vote and, therefore, state law continues to allow cities to award contracts to contractors offering the "best value" under a request for proposals, as described in Minnesota Statutes, section 16C.28.

For more information, contact Gary Carlson, LMC, at gcarlson@lmc.org or (651) 281-1255.

Reprinted from LMC Cities Bulletin, April 23, 2008.

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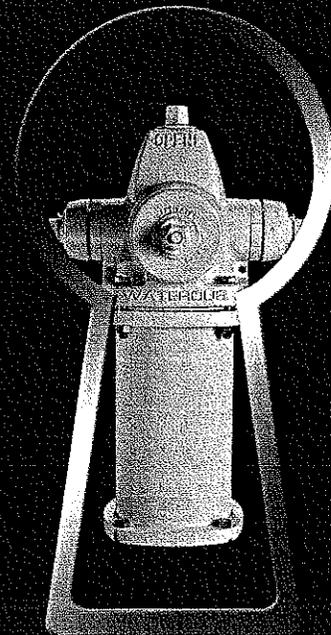
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utilities. We have and will be applying more pressure to ensure small utilities have the necessary tools to help them with evaluating the effectiveness of the security and emergency response capabilities.

Water Sector Priorities

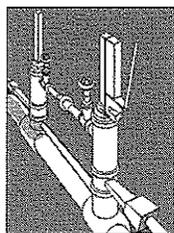
The 8 water/wastewater associations met last week to flesh out the priorities that we would be recommending to the EPA and DHS regarding water and wastewater utilities security and emergency response needs. A total of 9 priorities were identified. Amongst them, incorporating RAMCAP into all VA tools (including SEMS), providing more emergency response training and technical assistance, and enabling the WSCC to provide guidance on EPA security expenditures.

Total Coliform Rule

We continue to have fruitful discussions amongst the water utility associations regarding support for the rural water position on the effort to revise the total coliform rule. Last week we met individually with the associations to summarize our concerns and positions. Later, we met with several of the participants who sit on the EPA advisory panel and developed some unified positions. The pressure is starting to be applied to David Baird to conform to the recommendations being proposed by the state primacy agencies and EPA but we are holding strong.

Climate Change

The EPA has shifted much of their resources and time onto focusing on issues related to climate change – issues such as draught preparation, flood preparation, energy conservation, water conservation, and a degrading environment. We attended a personal meeting with the Deputy Assistant Administrator, Mike Shapiro, last week. We had the opportunity to ask him how their draft climate change strategy report would help get the tools and mitigation research products identified in the report into the hands of utilities. Unfortunately, they were unable to respond. It seems that much of their efforts are focused on research and tool development but not geared towards implementation.



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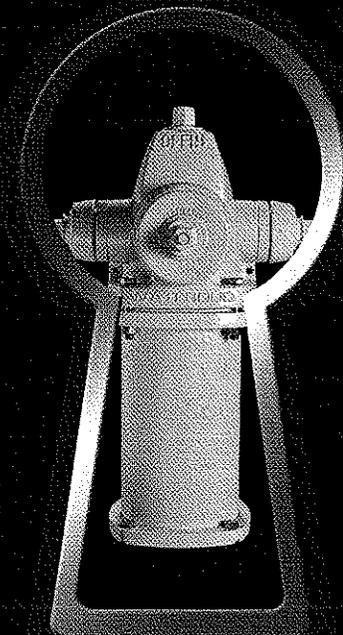
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