

Council Meeting
Tuesday, August 17, 2010
City Council Chambers
7:30 p.m.
AGENDA



Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes –August 3, 2010
2. Consent Agenda
 - Minutes
 - Tree Commission – August 4, 2010
 - EDA Commission – August 9, 2010
 - Park & Recreation Commission – August 9, 2010
 - Library Board – August 10, 2010
3. License – Exempt Permit - Windom Education & Collaborative Center
4. Department Heads
5. 2009-2010 Windom Area Hospital Audit
6. Economic Development Authority (EDA)
 - Small Cities Development Project (SCDP) Short Form Application
 - Decertification of TIF District #1-11
7. Park & Recreation Commission – Arena Concession Area
8. Council Meeting Time Schedule Change – General Election Day – November 2, 2010
9. Personnel Committee Recommendations
 - Supervisor Vacation Policy
 - Fire Department Policy Clarification
 - Safety Shoe Policy
10. Regular Bills
11. Contractor Payments
 - Sykora Addition
 - M & R Paving – Retainage \$947.93
 - 2009 Airport Taxiway Improvement Project
 - Wicks Construction - \$34,707.29 (seal coating)
 - Wenck Associates
 - \$1,505.00 (seal coating)
 - \$7,078.90 (taxiway)
12. Unfinished Business
13. New Business
 - 2011 Budget Workshop
14. Council Concerns
15. Adjourn



Council Meeting
Windom City Hall, Council Chamber
August 3, 2010
7:30 p.m.

1. Call to Order: The meeting was called to order by Mayor Kruse at 7:30 p.m.

2. Roll Call: Mayor: Kirby Kruse

Council Members: Jean Fast, Robert Messer, Bradley Powers and JoAnn Ray

Council Members Absent: Corey Maricle

City Staff Present: Steve Nasby, City Administrator; Bruce Caldwell, Street & Parks Superintendent; Dan Olsen, Telecom Manager and Terry Gildden, Telecom

Public Present: Dirk Abraham, Rahn Larsen and Frank Dorpinghaus

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Ray second by Fast, to approve the City Council minutes from July 20, 2010. Motion carried 4 – 0.

5. Consent Agenda:

Kruse said that there was a letter from the Union Pacific Railroad and that minutes were received from the following Boards\Commissions:

- Economic Development Authority – July 19, 2010
- Community Center Commission – July 26, 2010
- Telecommunications Commission – July 27, 2010
- Utility Commission – July 28, 2010

Motion by Messer second by Ray, to approve the consent agenda. Motion passed 4–0.

6. Department Heads:

None.

7. Credit Card Policy:

Kruse said that a proposed policy and staff memorandum was included in the Council packets and the implementation of a credit card policy was a recommendation of the City's auditor.

Motion by Ray, seconded by Fast, to approve the credit card policy. Motion carried 4 – 0.

8. Police Department – Revised Authorized Use of Force Policy:

Nasby said that one of the grants for housing funds that was passed through from the federal government to the SW Minnesota Housing Partnership for a project in Windom required language on the use of force for civil rights demonstrations. The Police Chief had added language to the existing policy and the new language was on the last page of the policy document.

Motion by Powers, seconded by Fast, to approve the Authorized Use of Force policy. Motion carried 4 – 0.

9. Resolution Approving A Grant Agreement with the MN Dept of Transportation (SWPPP):

Nasby said this grant agreement was discussed and approved at the last City Council meeting, but MN DOT required it to be approved by resolution so this is the formalization of the City Council's action. This grant is a 70\30 reimbursement for costs incurred by the City to develop the mandated Storm water Pollution Prevention Plan for the airport.

Council member Fast introduced the Resolution No. 2010-29 entitled "AUTHORIZATION TO EXECUTE MINNESOTA DEPARTMENT OF TRANSPORTATION GRANT AGREEMENT FOR STORM WATER POLLUTION PREVENTION PLAN" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Messer, Powers, Ray and Fast. Nay: None. Absent: Maricle. Resolution passed 4 – 0.

10. Telecom Commission – Services Contracts:

Dan Olsen, Telecom Manager, said that the system used to control the set-top boxes is failing and obsolete. A new vendor and set-top control system (AZAR) has been identified. The new AZAR system will cost about \$5,000 up front and carry a monthly maintenance fee of \$650. The proposed contract with AZAR is for five years. The Telecommunications Commission has reviewed this and recommended approval.

Motion by Messer, seconded by Powers, to approve the proposed contract with AZAR. Motion carried 4 – 0.

Olsen said his second item is an agreement with the SW Minnesota Broadband System (SWMBS) covering the services that Windomnet will provide to this group. The SWMBS is currently working to complete paperwork for the ARRA\USDA\RUS departments so the funding to build the fiber system can be released.

Olsen said that the contract is lengthy and has been reviewed by the City Attorney and the revisions are being reviewed by the attorney for the SWMBS. He noted that this is a step in the process and there will likely be some refinement of the document needed in the future. The income to Windomnet in this agreement calls for \$5 per cable subscriber, \$5 per phone and \$10 for each internet connection. The total revenue will depend on the number of customers connected through the SWMBS.

Motion by Messer, seconded by Fast, to approve the proposed contract with the SWMBS. Motion carried 4 – 0.

11. Ambulance\Fire Mutual Aid Agreement with St. James:

Nasby said that the City of St. James had requested a formal mutual aid agreement. The Windom Fire Chief and acting Ambulance Director had both reviewed and approved the agreement. The mutual aid agreement in the packet had also been reviewed by the City Attorney and his suggestions had been incorporated into the document. The City of St. James was now reviewing the document with the Windom City Attorney's revisions.

Motion by Messer, seconded by Powers, to approve the proposed mutual aid agreement with St. James, as presented. Motion carried 4 – 0

12. Regular Bills:

Motion by Powers, seconded by Fast, to approve the regular bills. Motion carried 4–0.

13. Contractor Payment:

Kruse noted the requested payment was for \$9,305.09.

Nasby said the contractor payment request is for the re-construction of the Arena entry. This was being covered by insurance.

Messer asked about the Department Head's approval of the bill. Nasby said Al Baloun worked with the contractor to get the bill prepared and he would need to approve it prior to payment.

Powers asked if the Building Inspector had reviewed the project. Nasby said that he anticipated that Mr. Kartes had visited the site, but the final was not yet completed as the project is not yet completed.

Motion by Powers, seconded by Fast, to approve the contractor payment to Dallas Smith in the amount of \$9,305.09. Motion carried 4 – 0.

14. Unfinished Business:

None

15. New Business:

None

16. Council Concerns:

17. Adjourn:

Kruse adjourned the meeting by unanimous consent

Meeting adjourned at 7:43 p.m.

Kirby Kruse, Mayor

Attest: _____
Steve Nasby, City Administrator

**CITY OF WINDOM TREE COMMISSION MEETING
MINUTES AUGUST 4, 2010**

1. Call to Order: The meeting was called to order by Chair Lindsey Cartwright at 5:25 p.m. in the council chambers at city hall.

2. Roll Call:

Commission Present:	Lindsey Cartwright, Deborah Polzin, Joanne Kaiser
Commission Absent:	Eldon Moon, Jason Vazquez
City Staff Present:	Bruce Caldwell, City of Windom Tree Inspector
Council Liaisons:	Corey Maricle (absent)
Public:	Dave Bucklin

3. No agenda available

4. Approve Minutes, July 7, 2010
Motion by Joanne Kaiser, seconded by Deborah Polzin
Motion Carried

5. Old Business
 - a. Flags ordered and received: Pink flags were received to indicate placement of new trees. Bruce Caldwell suggested pink spray paint was also necessary along with flag to make the spot.

 - b. Review of by-laws: By-laws were reviewed and corrections made. Lindsey Cartwright will deliver a copy of the corrected by-laws to Dan McDonald.

 - c. Tree Survey/Inventory: Dave Bucklin informed the commission the MN Conservation Corp will not be available for the tree inventory. It was determined the members of the tree commission can finish the survey/inventory on August 12 and 13. Members and volunteers will meet at council chambers at 8:30 each morning for instructions. Additional dates may be necessary. Bruce Caldwell will supply maps indicating areas to be counted.

6. New Business
 - a. Approval of cost of trees ordered: Dave Bucklin announced 28 potted trees of various species (approx. 6-8 feet tall) have been ordered at a cost of \$2,000 plus \$140 shipping. He has applied for \$1,000 from Cottonwood County water plan with the remaining \$1,140 to be paid from the Tree Commission budget.
Motion by Deborah Polzin, seconded by Joanne Kaiser.
Motion Carried

- b. Advertising/Information Ads: Lindsey Cartwright has spoken with Rahn Larson about an ad and possible guest column in the Citizen concerning the activities of the Tree Commission. An ad will be placed later in September concerning proper pruning techniques.
- 7. Open Mike: Short discussion on updating the list of approved tree varieties. It was determined the secretary should keep track of expenses and remaining budget amounts.
- 8. Meeting Adjourned at 6:25 P.M.

Next Tree Commission Meeting September 1, 2010 at 5:15 p.m. Council Chambers

ATTEST:

Tree Commission President _____

Tree Commission Secretary _____

**ECONOMIC DEVELOPMENT AUTHORITY OF WINDOM
MINUTES
AUGUST 9, 2010**

1. Call to Order: The meeting was called to order by President Slette at 12:03 p.m.

2. Roll Call & Guest Introductions:

EDAWN Commissioners: Trevor Slette, Juhl Erickson, Sally Larson and Bob Messer.
Absent: Corey Maricle.

Also Present: EDA Staff – Aaron Backman, Executive Director, and Mary Hensen, Adm. Asst.; City Administrator Steve Nasby; Mayor Kirby Kruse; and WADC Liaison Lisa Fredin.

3. Approval of Minutes:

Motion by Commissioner Erickson, seconded by Commissioner Larson, to approve the Minutes of the EDA Meeting held on June 14, 2010, and the Minutes of the EDA Special Meeting held on July 19, 2010. Motion carried 4-0.

4. Presentation by Warren Etches (GroNatural): Matters arose at his existing production facility near the Twin Cities which required Mr. Etches' attention and he was unable to attend today's meeting. The presentation has tentatively been rescheduled for the September 13, 2010, EDA Meeting.

5. Riverbluff Estates Subdivision

A. Completion of Sale of 427 Sixth Avenue: On March 29, 2010, the EDA Board approved the sale of this property to Steven Mau for the sum of \$114,000 and authorized a loan from the River Bluff Estates Revolving Loan Fund of up to \$5,000 for down payment (closing cost) assistance. Director Backman reported that on July 28, 2010, the sale of the EDA spec home to Steven Mau was completed. The EDA's loan with United Prairie Bank was paid off. The sum of \$4,835.74 in closing costs was provided from the River Bluff Estates Revolving Loan Fund. Following deduction of selling expenses, the EDA received net proceeds from the sale of \$4,835.74. With this sale, the last EDA spec home has been sold and there are eight remaining undeveloped lots available for sale in the Riverbluff Estates Subdivision.

B. Improvement Loan: On March 29, 2010, the EDA Board also authorized an improvement loan from the River Bluff Estates Revolving Loan Fund of up to \$15,000. The purpose of the loan is to construct two bedrooms and a bathroom in the third level of the home. The terms of this loan provide for no interest to accrue on the loan and deferred payments of principal for the period of ten years or until such time as the home ceases to be the Purchaser's principal residence, whichever occurs first.

Motion by Commissioner Messer, seconded by Commissioner Larson, authorizing the EDA to act as a construction lender for a home improvement loan from the River Bluff Estates Resolving Loan Fund to Steven Mau, in an amount up to \$15,000, and to disburse funds upon approval of the draw requests by the property owner and execution of lien waivers. Motion carried 4-0.

6. Small Cities Development Program

A. Short Form Application – Authorization: On July 9, 2009, the Small Cities Development Program Grant Agreement between the Minnesota Department of Employment and Economic Development (DEED) and the City of Windom was officially approved. This grant provides for rehabilitation of owner-occupied (single-family) homes in Windom and

Mountain Lake and is scheduled to be open for the period of 30 months. As of July 15, 2010, a total of 10 applications had been submitted for Windom with 6 eligible and inspected and 13 applications had been submitted for Mountain Lake with 9 eligible and inspected. For the period commencing on November 9, 2010, through the end of the grant (January 9, 2012), Windom's target area will be opened to the entire city and Mountain Lake's target area will continue as the entire city.

After reviewing the number of applications submitted and the balance of funds, the Southwest Minnesota Housing Partnership (the "Partnership") is requesting authorization to submit a "joint short form application" (Windom and Mountain Lake) to DEED to access additional grant funds. The Board received a copy of the proposed Cooperative Agreement between Windom and Mountain Lake concerning this application. The Partnership's fee for preparation and submission of the application would be \$1,500.00 with each city paying \$750.00 of these costs. The proposed application and cooperative agreement were approved by the Mountain Lake EDA on July 28, 2010, and by the Mountain Lake City Council on August 2, 2010.

Motion by Commissioner Messer, seconded by Commissioner Erickson, to recommend to the Windom City Council (1) authorization for the Southwest Minnesota Housing Partnership to prepare a joint short form SCDP application (Windom & Mountain Lake) for submission to Department of Employment and Economic Development, and (2) approval of the proposed Cooperative Agreement between Windom and Mountain Lake which provides that each City shall pay the sum of \$750.00 for preparation and submission of this application by the Partnership. Motion carried 4-0.

7. 344 11th Street – Update: Director Backman reported that following the EDA Board's adoption on July 19, 2010, of a resolution authorizing acquisition of this property, additional information was obtained concerning legislative changes effective July 1, 2010. These changes will likely affect the EDA's/City's ability to purchase this tax-forfeited property. The Cottonwood County Auditor/Treasurer has been attempting to obtain clarification from the Minnesota Department of Revenue concerning whether the new legislation affects projects previously in process. The property is scheduled to go to public auction on September 15, 2010, as tax-forfeited property.
8. TIF District 1-11 – Decertification – Resolution No. 2010-07: TIF District 1-11 was created in April, 1999, and covers Lot 2, Block 2 of the Windom Industrial Park Subdivision. This property was sold by the EDA to Tod Quiring who subsequently sold it to Alan Staples. Minnesota Statutes and the tax increment financing plan adopted for this TIF district established an expiration date for the district which is the sooner of nine years from first receipt of tax increment or eleven years from approval of the district. The earlier of those two dates was April 6, 2010. Formal action needs to be taken to decertify this TIF district.

Resolution introduced and motion by Commissioner Larson, seconded by Commissioner Erickson, to adopt EDA Resolution No. 2010-07, entitled "Resolution Approving the Decertification of Tax Increment Financing District No. 1-11 of the Economic Development Authority in and for the City of Windom, Minnesota". The motion also authorized EDA Executive Aaron Backman to present this matter to the Windom City Council for approval of the requested decertification.

Upon roll call vote being taken, the following voted in favor thereof: Commissioners Erickson, Larson, Messer and Slette; the following voted against the same: None; the following were absent: Commissioner Maricle. (The Resolution was adopted.)

9. Spec Building – Extension of Lease: Director Backman advised that the lease of the EDA Spec Building to Toro began in December, 2008. The parties are currently in the second year of the lease which expires on October 31, 2010. The Executive Director has been contacted by a representative for Toro concerning a possible four-year extension of the lease. The Board discussed terms for such an extension. The consensus of the Board was to authorize Director Backman to pursue negotiations with Toro concerning extension of the lease based on covering all property expenses currently being paid by the EDA.
10. Big Game Potential Expansion – Preliminary Discussion: Director Backman advised that at the end of July, he was contacted by Tod Quiring, owner of Big Game. Mr. Quiring is proposing the construction of a new warehouse building that would allow the business to house more of its inventory closer to its main base of operations in Windom and possibly allow space for a potential tenant. Mr. Quiring has inquired if the EDA could provide financial assistance for the expansion project and/or the possibility of tax abatement or TIF assistance. The building would be situated north of his existing buildings. Location and size of the building would also be determined by additional factors including the 50-foot utility easement on the north side of the lot and the adjoining storm water detention pond (Lot “C”) to the west of Tod’s property. The utility easement contains a sanitary sewer line which runs through that area and under the railroad tracks to the west. The storm water detention pond provides drainage for the lots on the west side of the subdivision and also several of the lots on the east side of the subdivision, including the community center. The Board received a copy of a plat map and an aerial map of the area. Eligible expenses for TIF reimbursement could include the addition of fill and soil corrections for the site. Director Backman will secure a proposed plan and additional specifics from Tod Quiring.
11. Sunshine Foods Store – Acquisition by Hy-Vee – Discussion: On Monday, August 2, 2010, the Hy-Vee Corporation announced that it had purchased the Windom Sunshine Foods Store. Both the Sunshine Foods and Hy-Vee Stores in Windom will be open for a brief period of time prior to the consolidation into one store on September 16, 2010. The Sunshine Foods location will be closed for about two weeks during the last half of September to facilitate the conversion to a Hy-Vee store. It is anticipated that all current Windom Hy-Vee employees (approx. 45 people) will be relocated to the new location. Sunshine Foods employees (approx. 80 people) will have the opportunity to interview for positions in the new Hy-Vee Store. There was a discussion concerning additional information Director Backman has obtained together with contacts he has made regarding this new development.
12. Miscellaneous Information
 - A. Monthly Budget Recap: The Board received copies of the monthly budget report for June, 2010.
 - B. River Bluff Townhomes – Monthly Financial Report: The Board received copies of the financial reports provided by Van Binsbergen & Associates for the periods ending May 31, 2010, and June 30, 2010.
13. Adjourn: By consensus, President Slette adjourned the meeting at 1:32 p.m.

Sally Larson, Secretary-Treasurer

Attest: _____
Aaron Backman, Executive Director

**PARK AND RECREATION COMMISSION MEETING
MINUTES AUGUST 9, 2010**

1. Call to Order: The meeting was called to order by Terry Fredin at 5:15p.m. in the council chambers at city hall.
2. Roll Call:
Commission Present: Terry Fredin, Kay Clark & Angie Blanshan
Commission Absent: Sherri Zimmerman & Jeff LaCanne
City Staff Present: Recreation Director Al Baloun & Park Superintendent Bruce Caldwell

Council Liaisons: JoAnn Ray & Corey Maricle attending
Public: Mike Pigman Representing Hockey Association, Joel Alvstad & Rahn Larson
3. Approve Agenda
Motion by Blanshan, seconded by Clark to approve agenda
Motion Carried Unanimous
4. Approve Minutes, July 12, 2010
Motion by Blanshan, seconded by Clark
Motion Carried Unanimous
5. Park Superintendent-Bruce Caldwell
 - a. Abby Park Playground Update the staff is waiting for the plastic wood chip boarder to be delivered. Once these boarders are installed and the rest of the wood chips are added the project will be complete.
 - b. Ball Field Maintenance Discussion for 2011;
Caldwell shared the estimated amount of hours needed to perform all the infield maintenance in 2011. Caldwell prefers to have the school take care of the infield maintenance for their 2011 season. This would include dragging, placing of short field fencing if needed, chalk lining baselines and painting white foul lines in the grass outfield. The city staff is much to busy in the spring doing winter clean up and it is difficult to perform the field maintenance duties to their satisfaction. The first ball game for the school is April 14th in the WRA complex. If the school is not interested doing this field prep work maintenance, the commission said they would consider the possibility of hiring a contractor to perform these duties then charge the costs associated to the user groups. Caldwell will look into the options and report back.
6. Recreation Director's Report- Al Baloun
 - a. Arena
 1. Concession Room/Hockey Association – Mike Pigman issued plans showing the renovation of the concessions room. The commission discussed and reviewed all the options. The commission said the Hockey Association has to be extremely conservative with the reconstruction in order to save money due to the current budget restraints. Mr. Pigman said members of the association will be volunteering their services to do the majority of the work. Because this is a commercial building a few licensed contractors will need to be hired such as plumbers and electricians. The hockey has received estimates on plumbing and electrical. The association would purchase the materials and items needed along with hiring the contractors then the hockey association would bill the city accordingly. Baloun went over the NSF approved appliances that are already in the concession stand. The only appliances in the concessions not NSF approved are the freezers and the microwave. Brown-Nicollet has stated in their inspections that when the microwave is replaced it should be replaced with an

NSF approved commercial microwave. Baloun discussed the importance of having an estimate for supply cost when discussing the use of the capital improvement money for this project with the council.

Motion by Blanshan, seconded by Clark to approve the expenditure to the Hockey Association for reconstruction of the Arena Concession Room not to exceed \$20,000 with a 10% retainage until the project is satisfactorily completed.

Motion Carried 3-0

“Commission Chair Terry Fredin had to leave meeting following vote, due to this the commission did not have a quorum so they just discussed the following items. Kay Clark Vice Chair ran the meeting.”

Mr. Pigman also asked about the possibility of the Hockey Association using the archery room. Baloun said he rents some of that area to the 4-H Shooting Sports for archery but there should still be enough room for the Hockey Association. Baloun will have to work out a rental fee and report back to the commission at the September meeting.

2. Entry Re-Construction Update – Baloun said Quality Glass has installed the new doors but they still need to work on some moldings around them before that part of the project is completed. Baloun said the automatic door openers that were ordered were not correct so Quality Glass will get the right ones. The project is to be completed before the start of the Cottonwood County Fair. Dallas Smith Construction will then finalize his items accordingly.
- c. Summer Recreation Update & Review Survey – the commission spent a considerable amount of time discussing this survey. Due to this report they instructed Baloun to advertise for the 2011 Summer Ball Coordinator position before next season. In this survey most of the issues stated problems with the staff not teaching the fundamentals of the game consistently during the season. Because of this the commission would like to see more adult volunteers or hired staff helping out with each team then perhaps these fundamentals can be taught better. The past student coaches have not been doing their job so this may help remedy the problem. Regardless the hired coordinator needs to prioritize his duties as stated by the commission.
- d. Summer Recreation Fund Raiser Discussion & WRA Improvements – the commission would like to have an account designed to put the profits in for improvements to the WRA. In the Parks expense report there is two accounts that are not used anymore and one of them could be renamed WRA Improvements. Caldwell and Baloun will discuss this with city hall and report back. The commission stated they would like to get the Lincoln Field dugouts enclosed with that money.
- e. Fall Programming – 27 youth have signed up for the fall soccer league and 28 youth are signed up for the fall flag football league. Baloun said they will have to play 7 man teams for football.
- f. 2010-2011 Ice Season – Discussion on 2010-2011 rates. The whole commission will need to discuss this at the September meeting whether or not any increases are warranted. They also said it would be a good idea to design a two year contract for

ice rates. It was also discussed that areas of the Arena will need to be cordoned off to keep youth from playing in areas they shouldn't be in. Parents need to be asked to instruct their kids accordingly so Arena staff doesn't have to.

7. Open Mike: None

Next Park & Recreation Meeting September 13, 2010 5:15 p.m. Council Chambers

Windom Library Board Meeting
Windom Library
August 10, 2010
5:05 p.m.

1. Call to order: The meeting was called to order by John Duscher at 5:05 p.m.

2. Roll Call:
Members Present: Kathy Hiley, Charles Reid , Beth Fleming, John Duscher and Anita Winkel

Members Absent: Mary Erickson & Jan Johnson

Library Staff Present: None

City Council Member Present: None

3. Agenda and Minutes
Motion by Charles Reid, seconded by Anita Winkel to approve the Minutes. Motion by Kathy Hiley and seconded by Anita Winkel to approve the Agenda.

4. Financial Report:
Joan Hunter was unexpectedly delayed out of town so the bills didn't get processed therefore there was no financial report.

5. Librarians Report:
Dawn submitted a written report. The Book Sale started on Monday and will run for 3 weeks. The Friends of the Library will be manning the Book Sale during the first week. Summer reading activities ended July 31st. Prizes were awarded for turning in Reading Records. Abby Resch's name was picked from the teen readers to win the beach bag full of goodies.
Bus tours to Walnut Grove were a success. Good Reports from patrons.
Motion by Beth Fleming and seconded by Kathy Hiley to approve the librarian's report.

6. Old Business:
None

7. New Business:
None

8. New Book Suggestions:
The board presented their suggestions.

9. Adjourn:

Motion by Charles Reid, seconded by Anita Winkel to adjourn.

Meeting adjourned at 5:11 p.m.

Respectfully submitted,

Kathy Hiley, recording secretary

Minnesota Lawful Gambling

LG220 Application for Exempt Permit

An exempt permit may be issued to a nonprofit organization that:

- conducts lawful gambling on five or fewer days, and
- awards less than \$50,000 in prizes during a calendar year.

Application fee for each event	
If application postmarked or received:	
less than 30 days before the event	more than 30 days before the event
\$100	\$50

ORGANIZATION INFORMATION

Check # _____ \$ _____

Organization name *Windom Education & Collaborative Center (WECC)* Previous gambling permit number *#X-92155*

Type of nonprofit organization. Check one.

Fraternal Religious Veterans Other nonprofit organization

Mailing address *P.O. Box 123* City *Windom* State *MN* Zip Code *56101* County *Cottonwood*

Name of chief executive officer (CEO) *Aaron Backman, President* Daytime phone number *(507) 831-6125* Email address *abackman@windom-mn.com*

Attach a copy of ONE of the following for proof of nonprofit status. Check one.

Do not attach a sales tax exempt status or federal ID employer numbers as they are not proof of nonprofit status.

Nonprofit Articles of Incorporation OR a current Certificate of Good Standing.
Don't have a copy? This certificate must be obtained each year from:
Secretary of State, Business Services Div., 180 State Office Building, St. Paul, MN 55155 Phone: 651-296-2803

IRS income tax exemption [501(c)] letter in your organization's name.
Don't have a copy? To obtain a copy of your federal income tax exempt letter, have an organization officer contact the IRS at 877-829-5500.

IRS - Affiliate of national, statewide, or international parent nonprofit organization (charter)
If your organization falls under a parent organization, attach copies of both of the following:
a. IRS letter showing your parent organization is a nonprofit 501(c) organization with a group ruling, and
b. the charter or letter from your parent organization recognizing your organization as a subordinate.

IRS - proof previously submitted to Gambling Control Board
If you previously submitted proof of nonprofit status from the IRS, no attachment is required.

GAMBLING PREMISES INFORMATION

Name of premises where gambling activity will be conducted (for raffles, list the site where the drawing will take place)

Business, Arts & Recreation Center

Address (do not use PO box) *1012 5th Ave* City *Windom, MN* Zip Code *56101* County *Cottonwood*

Date(s) of activity (for raffles, indicate the date of the drawing)

Tuesday, September 28, 2010

Check the box or boxes that indicate the type of gambling activity your organization will conduct:

Bingo* Raffles Paddlewheels* Pull-Tabs* Tipboards*

* **Gambling equipment** for pull-tabs, bingo paper, tipboards, and paddlewheels must be obtained from a distributor licensed by the Gambling Control Board. EXCEPTION: Bingo hard cards and bingo number selection devices may be borrowed from another organization authorized to conduct bingo.

Also complete
Page 2 of this form.

Print Form

Reset Form

To find a licensed distributor, go to www.gcb.state.mn.us and click on List of Licensed Distributors, or call 651-639-4000.

LOCAL UNIT OF GOVERNMENT ACKNOWLEDGMENT

If the gambling premises is within city limits, a city official must check the action that the city is taking on this application and sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days (60 days for a 1st class city).
- The application is denied.

Print city name _____
 On behalf of the city, I acknowledge this application.

Signature of city official receiving application

Title _____ Date ____ / ____ / ____

If the gambling premises is located in a township, a county official must check the action that the county is taking on this application and sign the application.
A township official is not required to sign the application.

- The application is acknowledged with no waiting period.
- The application is acknowledged with a 30 day waiting period, and allows the Board to issue a permit after 30 days.
- The application is denied.

Print county name _____
 On behalf of the county, I acknowledge this application.
 Signature of county official receiving application

Title _____ Date ____ / ____ / ____

(Optional) TOWNSHIP: On behalf of the township, I acknowledge that the organization is applying for exempted gambling activity within township limits. [A township has no statutory authority to approve or deny an application [Minnesota Statute 349.166]]

Print township name _____

 Signature of township official acknowledging application

Title _____ Date ____ / ____ / ____

CHIEF EXECUTIVE OFFICER'S SIGNATURE

The information provided in this application is complete and accurate to the best of my knowledge. I acknowledge that the financial report will be completed and returned to the Board within 30 days of the date of our gambling activity.

Chief executive officer's signature Jason A. Barkman Date 8/6/10

Complete a separate application for each gambling activity:

- one day of gambling activity,
- two or more consecutive days of gambling activity,
- each day a raffle drawing is held

Send application with:

- a copy of your proof of nonprofit status, and
 - application fee for each event.
- Make check payable to "State of Minnesota."

To: Gambling Control Board
 1711 West County Road B, Suite 300 South
 Roseville, MN 55113

Financial report and recordkeeping required

A financial report form and instructions will be sent with your permit, or use the online fill-in form available at www.gcb.state.mn.us. Within 30 days of the activity date, complete and return the financial report form to the Gambling Control Board.

Print Form

Reset Form

This form will be made available in alternative format (i.e. large print, Braille) upon request.
Data privacy notice: The information requested on this form (and any attachments) will be used by the Gambling Control Board (Board) to determine your organization's qualifications to be involved in lawful gambling activities in Minnesota. Your organization has the right to refuse to supply the information requested; however, if your organization refuses to supply this information, the Board may not be able to determine your organization's qualifications and, as a consequence, may refuse to issue a permit. If you supply the information requested,

the Board will be able to process your organization's application. Your organization's name and address will be public information when received by the Board. All other information provided will be private data until the Board issues the permit. When the Board issues the permit, all information provided will become public. If the Board does not issue a permit, all information provided remains private, with the exception of your organization's name and address which will remain public. Private data are available to: Board members, Board staff whose work requires access to the

information; Minnesota's Department of Public Safety; Attorney General; Commissioners of Administration, Minnesota Management & Budget, and Revenue; Legislative Auditor, national and international gambling regulatory agencies; anyone pursuant to court order; other individuals and agencies specifically authorized by state or federal law to have access to the information; individuals and agencies for which law or legal order authorizes a new use or sharing of information after this Notice was given; and anyone with your written consent.



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Date: August 12, 2010
Council Meeting Date: August 17, 2010
Item Title/Subject: SCDP SHORT-FORM APPLICATION

Background:

On July 9, 2009, the Small Cities Development Program Grant Agreement between the Minnesota Department of Employment and Economic Development (DEED) and the City of Windom was officially approved. This grant provides for rehabilitation of owner-occupied (single-family) homes in Windom and Mountain Lake and is scheduled to be open for the period of 30 months. Windom has a designated target area and Mountain Lake's target area is the entire city. The original application established the number of projects for each city as follows: Windom – 8 owner-occupied units and Mountain Lake – 12 owner-occupied units. As of July 15, 2010, 10 applications had been submitted for Windom with 6 eligible and inspected. Thirteen applications had been submitted for Mountain Lake with 9 eligible and inspected. For the period commencing on November 9, 2010, through the end of the grant (January 9, 2012), Windom's target area will be opened to the entire city and Mountain Lake's target area will continue as the entire city.

After reviewing the number of applications submitted and the balance of funds, the Southwest Minnesota Housing Partnership (the "Partnership") is requesting authority to submit a "short form application" to DEED to access additional grant funds. The short-form application does not require as many public hearings, research, or application attachments as a full application and thus takes less preparation time. The proposed short-form application would again be a joint application between Windom and Mountain Lake. Attached is a proposed cooperative agreement between Windom and Mountain Lake concerning the preparation of this short-form application by the Partnership. The Partnership's fee for preparation and submission of the application would be \$1,500.00 with each city paying \$750.00 of these costs. The proposed application and cooperative agreement were approved by the Mountain Lake EDA on July 28, 2010, and by the Mountain Lake City Council on August 2, 2010.

Requested Action: Adoption of "Resolution in Support of a Small Cities Development Program Short-Form Application" which authorizes the Partnership to file a joint short-form application, approves the proposed Contract between the Partnership and the Cities of Windom and Mountain Lake, and authorizes the Mayor and City Administrator to sign required documents.

Please contact me at 831-6125 should you have any questions. I will also be present at the August 17th City Council Meeting to answer any additional questions you may have at that time.

Respectfully submitted,

Aaron A. Backman, EDA Executive Director

AAB:mah
Attachments

RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION IN SUPPORT OF A SMALL CITIES DEVELOPMENT
PROGRAM SHORT-FORM APPLICATION**

WHEREAS, on July 9, 2009, the Small Cities Development Program Grant Agreement between the Minnesota Department of Employment and Economic Development (DEED) and the City of Windom was officially approved; and

WHEREAS, this grant provides for rehabilitation of owner-occupied (single-family) homes in Windom and Mountain Lake and is scheduled to be open for the period of 30 months; and

WHEREAS, after reviewing the level of need in both communities and the amount of funds remaining in the existing grant, it has been determined that it would be advisable to submit a "short-form application" to DEED to access additional grant funds; and

WHEREAS, the Southwest Minnesota Housing Partnership of Slayton, Minnesota, (the "Partnership") has offered to prepare and submit a joint short-form application (Windom and Mountain Lake) for a fee of \$1,500.00 with each city paying one-half of the fee; and

WHEREAS, the City of Windom has reviewed the terms of a proposed Contract between the Partnership and the Cities of Windom and Mountain Lake concerning the filing of a joint short-form SCDP application; and

WHEREAS, the Mountain Lake EDA and City Council have approved this proposal and the proposed contract with the Partnership.

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. The City of Windom hereby approves the filing, by the Southwest Minnesota Housing Partnership, of a joint short-form application in the Small Cities Development Program with the Minnesota Department of Employment and Economic Development.
2. The proposed "Contract for Small Cities Development Program Short-Form Application Process between the Southwest Minnesota Housing Partnership and the Cities of Windom and Mountain Lake" is hereby approved, and the Mayor and City Administrator are hereby authorized to execute said Contract.

3. Upon approval of its application by the State, the City of Windom may enter into agreement(s) with the State of Minnesota for the approved project(s); and the City of Windom certifies that it will comply with all applicable laws and regulations as stated in the contract agreements.

4. The Mayor and the City Administrator, or their successors in office, are hereby authorized, on behalf of the City of Windom, to execute such agreements and amendments thereto as are necessary to implement the project(s).

Adopted this 17th day of August, 2010.

Kirby G. Kruse, Mayor

ATTEST: _____
Steven Nasby, City Administrator/City Clerk



City of Windom Staff Report

To: Mayor and Windom City Council
From: Aaron Backman, EDA Executive Director
Date: August 12, 2010
Council Meeting Date: August 17, 2010
Item Title/Subject: Decertification of TIF District 1-11

Background:

TIF District 1-11 was created in April, 1999, and covers Lot 2, Block 2 of the Windom Industrial Park Subdivision. This property was originally sold by the EDA to Tod Quiring who subsequently sold it to Alan Staples.

Minnesota Statutes and the tax increment financing plan adopted for this TIF district establish an expiration date for the district which is the sooner of nine years from first receipt of tax increment or eleven years from approval of the district. The earlier of those two dates was April 6, 2010. Formal action needs to be taken by the Cottonwood County Auditor to decertify this TIF district. To begin the process, the EDA adopted a resolution on August 9, 2010, approving the decertification of this district.

Attached is a copy of a similar resolution in the City Council's format.

If there are additional questions, I will be present at the City Council Meeting on August 17, 2010.

Requested Action: Adopt the "Resolution Approving the Decertification of Tax Increment Financing District No. 1-11".

Respectfully submitted,

Aaron A. Backman

Aaron A. Backman, EDA Executive Director

AAB:mah

Attachments

RESOLUTION #2010-

INTRODUCED:

SECONDED:

VOTED: Aye:
 Nay:
 Absent:

CITY OF WINDOM

**RESOLUTION APPROVING THE DECERTIFICATION OF TAX
INCREMENT FINANCING DISTRICT NO. 1-11**

WHEREAS, on April 6, 1999, the Economic Development Authority of Windom (the "EDA") and the City of Windom, Minnesota, created Tax Increment Financing District No. 1-11, County Number 18 (the "District"), within Windom's Development District No. 1 (the "Project"); and

WHEREAS, the Tax Increment Financing Plan adopted on April 6, 1999, for the District, requires, pursuant to Minnesota Statutes Sections 469.175 and 469.176, that the duration of the District will be the sooner of nine years from date of receipt of first tax increment or eleven years from approval of the Plan; and

WHEREAS, the receipt of first tax increment was July of 2001, and nine years from first receipt of tax increment was July, 2010, and eleven years from approval of the plan was April 6, 2010, which is the earlier of the two dates; and

WHEREAS, no tax increment has been received or expended for this District in 2010, all other costs of the Project have been paid, and there are no parcels located in the District which currently have delinquent taxes under the duration limits; and

WHEREAS, on August 9, 2010, the Economic Development Authority of Windom adopted a resolution approving the decertification of Tax Increment Financing District No. 1-11; and

WHEREAS, the City of Windom desires, by this resolution, to acknowledge the expiration of this District on April 6, 2010, after which all property taxes generated by property within this TIF District will be distributed in the same manner as other property taxes.

NOW, THEREFORE, BE IT RESOLVED, by the City Council of Windom, Minnesota, as follows:

1. All obligations of said district have been paid; the district has expired pursuant to Minnesota Statutes and the tax increment financing plan adopted for said district; and Tax Increment Financing District No. 1-11 (County No. 18) should be decertified.

2. City/EDA staff is directed to take all action and provide all necessary documentation to the County Auditor of Cottonwood County for the County Auditor to discontinue collection

and remittance to the City of any tax increment from this District and to decertify TIF District No. 1-11 as a tax increment district.

ADOPTED this 17th day of August, 2010.

Kirby G. Kruse, Mayor

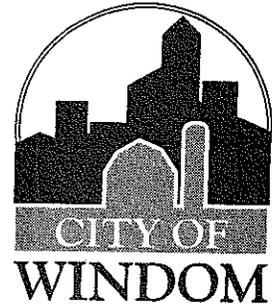
ATTEST: _____
Steven Nasby, City Administrator/City Clerk

August 12, 2010

Memo: Arena Concession Stand
Construction Project

To: Windom City Council

From: Al Baloun, Recreation Director



At their August 9, 2010 meeting, The Parks and Recreation Commission recommended to take to the city council an expenditure to the Windom Youth Hockey Association for the reconstruction of the Arena concession stand not to exceed \$20,000 with a 10% retainage. City funds for this project will come from the Capital Improvement Fund set up in 2006 for concession stand reconstruction. This facility improvement at the Arena will be a joint project with the city and Windom Youth Hockey Association.

Plans drawn up by the Hockey Association were presented at the August 9, 2010 Parks and Recreation Commission meeting. A majority of the construction labor would be volunteer help from Hockey Association. Estimates for the project received at the meeting included \$2500 for plumbing and \$2500 to \$3000 for electrical. The Hockey Association was asked to get a list of supplies and materials with a cost estimate for the council meeting. Labor, materials, and completion of the project would be the responsibility of Windom Youth Hockey Association. The association would purchase the materials and items needed along with hiring the contractors. The hockey association would then bill the city accordingly for reimbursements.

The equipment currently in the concession stand that is not American National Safety Institute/NSF approved is the microwave and freezers. The Brown-Nicollet County Department of Health has stated in their inspections that when the microwave is replaced it should be replaced with an American National Safety Institute/NSF approved commercial microwave. Online research estimates the cost for these two things at approximately \$2000. Equipment purchased and improvements on site would become property of the Windom Arena.

At the Council meeting on Tuesday, August 17, 2010 I will be present along with representatives from the Windom Youth Hockey Association. If you have any questions before the meeting feel free to contact me at winarena@windomnet.com, cell (507)822-0514, or Arena 831-6122.

Cc: Steve Nasby, City Administrator
Windom Park and Recreation Commission
Jim Becker, Windom Youth Hockey Association



General Notes

No.	Description	Date

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Window Area

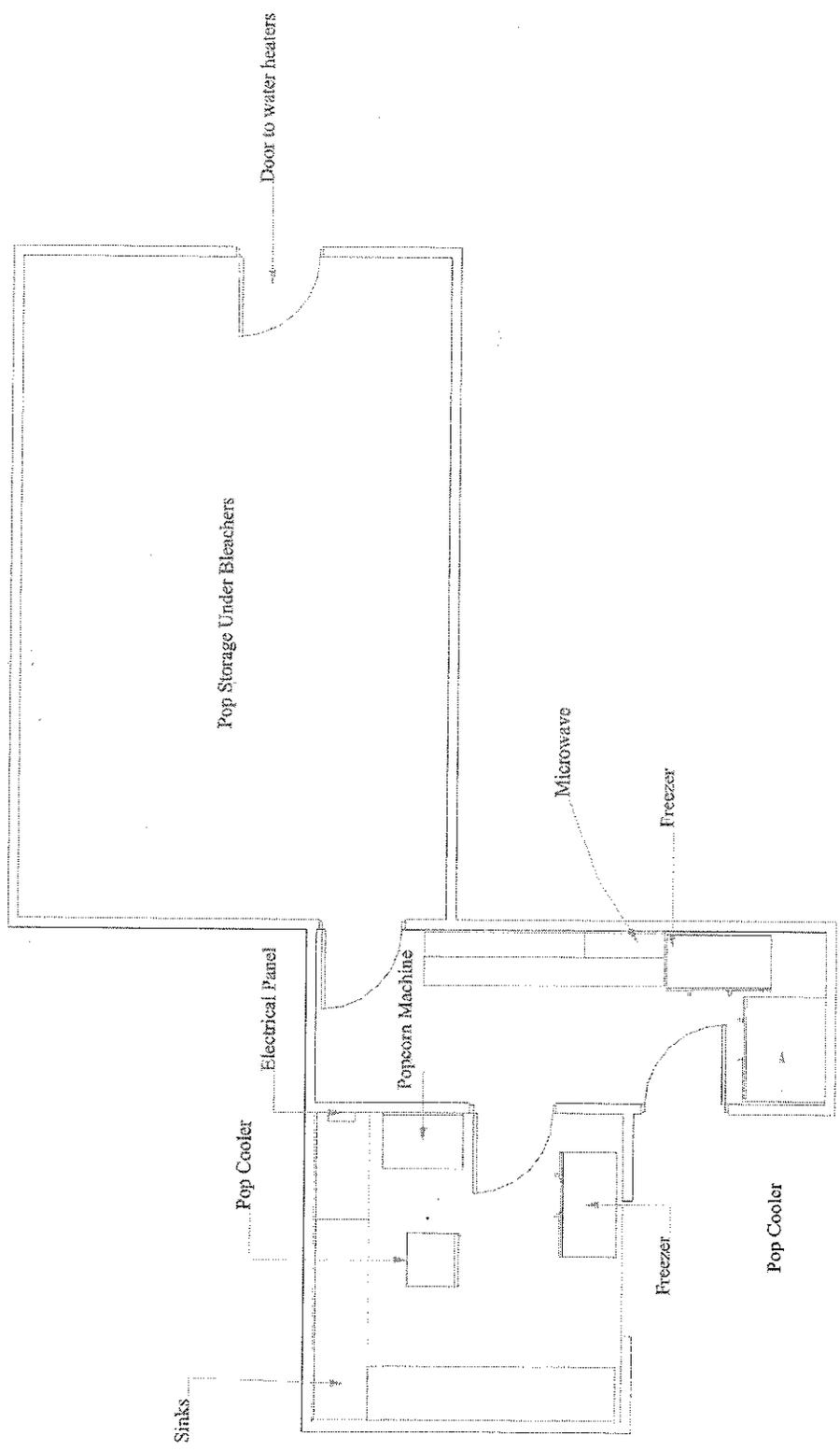
Window Hockey Association

Old Concession Stand

12' x 11' 0" Date: July 2010

Scale: 1/4" = 1'-0"

AI



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**2010
Windom City Council
Meeting Schedule**

12-29-09

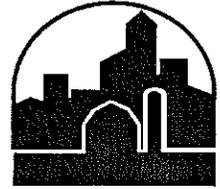
<u>Date</u>	<u>Time</u>	<u>Location</u>
January 5, 2010	7:30 p.m.	City Council Chambers, City Hall
January 19, 2010	7:30 p.m.	City Council Chambers, City Hall
February 2, 2010	7:30 p.m.	City Council Chambers, City Hall
February 16, 2010	7:30 p.m.	City Council Chambers, City Hall
March 2, 2010	7:30 p.m.	City Council Chambers, City Hall
March 16, 2010	7:30 p.m.	City Council Chambers, City Hall
April 6, 2010	7:30 p.m.	City Council Chambers, City Hall
April 20, 2010	7:30 p.m.	City Council Chambers, City Hall
May 4, 2010	7:30 p.m.	City Council Chambers, City Hall
May 10, 2010	4:30 p.m.	City Council Chambers, City Hall (Board of Review)
May 18, 2010	7:30 p.m.	City Council Chambers, City Hall
June 1, 2010	7:30 p.m.	City Council Chambers, City Hall
June 15, 2010	7:30 p.m.	City Council Chambers, City Hall
July 6, 2010	7:30 p.m.	City Council Chambers, City Hall
July 20, 2010	7:30 p.m.	City Council Chambers, City Hall
August 3, 2010	7:30 p.m.	City Council Chambers, City Hall
August 17, 2010	7:30 p.m.	City Council Chambers, City Hall
September 7, 2010	7:30 p.m.	City Council Chambers, City Hall
September 21, 2010	7:30 p.m.	City Council Chambers, City Hall
October 5, 2010	7:30 p.m.	City Council Chambers, City Hall
October 19, 2010	7:30 p.m.	City Council Chambers, City Hall
November 2, 2010	8:05 p.m.	City Council Chambers, City Hall
November 16, 2010	7:30 p.m.	City Council Chambers, City Hall
December 7, 2010	7:00 p.m.	City Council Chambers, City Hall
December 21, 2010	7:30 p.m.	Windom Community Center

Please note: this schedule identifies all regular Windom City Council Meetings. Special meetings or public hearings may be called in addition to this schedule. Both Regular and Special City Council Meetings will have a Meeting Agenda posted on the official bulletin board at City Hall. ~~The Board of Review date is tentative.~~

**Windom City Hall, 444 9th Street
Windom Community Center, 1750 Cottonwood Lake Drive**

For additional information please contact the City Clerk's Office at 507.831.6129 or visit the City's web site at www.windom-mn.com

MEMORANDUM



CITY OF WINDOM
444 9th Street
Windom, MN 56101
Phone: 507-831-6129
Fax: 507-831-6127
www.windom-mn.com

TO: City Council
FROM: Personnel Committee
DATE: August 13, 2010
RE: Ambulance Director Appointment and Policy Recommendations

On August 9, 2010 the Personnel Committee met to discuss several pending items. The following are recommendations to the City Council.

Ambulance Director

The Personnel Committee is recommending that Tim Hacker be appointed as the Windom Ambulance Director with a 4 month probationary period. With new hires the probationary period is six months, however, since Tim has been the acting Ambulance Director for approximately two months the Personnel Committee is suggesting that the probationary period be reduced from six months to four months.

Supervisory Vacation Policy

Recognition that a financial liability is created through the accrual of vacation time action was taken by the Personnel Committee and the unions to adopt new policies. Following the settlements of the union agreements the Personnel Committee and Utility Commission have been discussing vacation policies for supervisory employees. The current vacation policy for supervisory staff, as contained in the City Personnel Policy, states that the accumulation of vacation hours is not to exceed 80. Due to the unique demands on Department Heads the number of vacation hours accrued by staff, over a number of years, has exceed the policy threshold. As such, this item needed to be addressed with an approach that recognizes the responsibilities of the supervisory staff, stops the accrual of excess hours, reduces the accumulation of vacation hours and abides by State rules and regulations.

The Personnel Committee, with a favorable recommendation from the Utility Commission, is recommending the following policy for supervisory employees. **On January 1, 2011 the accrual of vacation hours is limited to the number of vacation hours each supervisory employee had on record as of January 1, 2010. Starting on January 1, 2012 each employee's maximum accrual balance will be reduced by 40 hours per year until the employee's carryover is down to the 80 hour maximum stated in the Windom Personnel Policy.**

Clarification of Equipment Use Policy

Recently the City Council approved the use of emergency vehicles for local funerals. A question was also raised regarding exchange visits with other communities. **The Personnel Committee is recommending that “local funeral” be defined as within the Windom Fire District and communities with which Windom has a mutual aid agreement. Regarding community celebrations the Personnel Committee is recommending that the Windom Fire Department be permitted to attend anniversary celebrations for exchange visits with the following communities: Comfrey, Welcome, Lake Crystal, Worthington, Okabena, St. James, Heron Lake, Darfur, Alpha, Ormsby, Sherburn, Storden and Mt. Lake.**

Both the Windom Fire Department and Personnel Committee agree that participation by Windom fire fighters in any of these events is voluntary.

Safety Shoes

The Minnesota Municipal Utilities Association (MMUA), as the City’s safety consultant, is recommending that the City of Windom require the use of OSHA approved safety shoes for its utilities department employees involved in construction and/or maintenance operations. **The Personnel Committee is recommending that safety shoes be required to be worn and that a \$50.00 annual reimbursement be made to utility employees working in the field for the purchase of safety shoes meeting the specifications contained in OSHA – ANSI Standard 75.** All purchases and payments will be subject to approval of the Department Head. Such payment shall be applied to the actual purchase price of no more than one pair of such safety shoes for each such employee during each calendar year beginning September 1, 2010. If safety shoes are damaged on the job, the Department Head may request an additional reimbursement for the replacement of safety shoes.

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	MII LIFE	VEBA	198.40
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	80.00
CITY OFFICE	SCHWAAB, INC	SUPPLIES	53.68
	Total for Department 103		332.08*
P & Z / BUILDING OFF	Verizon Wireless	TELEPHONE	66.77
P & Z / BUILDING OFF	MII LIFE	VEBA	148.80
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	45.97
	Total for Department 106		285.54*
CITY HALL	SANDRA HERDER	CLEANING	348.75
CITY HALL	MELISSA PENAS	CLEANING	348.75
	Total for Department 115		697.50*
POLICE	MII LIFE	VEBA	1,126.80
POLICE	MN NCPERS LIFE INSUR	INSURANCE	128.00
POLICE	SECR REV FUND/CITY O	POSTAGE	9.84
POLICE	FLEET SERVICES DIVIS	LEASE CAR	2,482.80
POLICE	VOYAGER FLEET SERVIC	GAS	41.29
	Total for Department 120		3,788.73*
FIRE DEPARTMENT	Verizon Wireless	TELEPHONE	66.75
FIRE DEPARTMENT	VET'S WHOA N'GO	GAS	120.71
	Total for Department 125		187.46*
STREET	Verizon Wireless	TELEPHONE	69.78
STREET	MII LIFE	VEBA	841.92
STREET	MN NCPERS LIFE INSUR	INSURANCE	64.00
STREET	VET'S WHOA N'GO	GAS	112.40
STREET	VOYAGER FLEET SERVIC	GAS	153.86
	Total for Department 140		1,241.96*
HEALTH & SANITATION	NEAL GRUNEWALD	COMPOST SITE MANAGER	160.00
	Total for Department 145		160.00*
RECREATION	TREVOR THEESFELD	UMPIRE	80.00
RECREATION	DAN MARAS	UMPIRE	30.00
	Total for Department 150		110.00*
PARKS	HOLT ELECTRIC	SERVICE	231.04
PARKS	MII LIFE	VEBA	185.68
PARKS	MN NCPERS LIFE INSUR	INSURANCE	32.00
PARKS	CLEARWATER RECREATIO	WOOD CHIPS	2,433.54
	Total for Department 165		2,882.26*
	Total for Fund 01		9,685.53*
	MN PUBLIC FACILITIES BOND PAYMENTS		21,859.56
	Total for Department		21,859.56*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

EQUIPMENT/F.A.	MN PUBLIC FACILITIES BOND PAYMENTS		1,291.01
	Total for Department 170		1,291.01*
	Total for Fund 02		23,150.57*
LIBRARY	SANDRA HERDER	CLEANING	348.75
LIBRARY	MELISSA PENAS	CLEANING	348.75
LIBRARY	STAR TRIBUNE	SUBSCRIPTION	58.50
	Total for Department 171		756.00*
	Total for Fund 03		756.00*
AIRPORT	SO. CENTRAL ELECTRIC POWER COST		254.60
	Total for Department 174		254.60*
	Total for Fund 11		254.60*
AMBULANCE	KATE AXFORD	EXPENSE	38.79
AMBULANCE	JORDAN BUSSA	EXPENSE	38.50
AMBULANCE	TIM HACKER	EXPENSE	104.86
AMBULANCE	KRUEGER BODY SHOP	MAINTENANCE	435.24
AMBULANCE	ALLAN REMPEL	EXPENSE	24.01
AMBULANCE	VET'S WHOA N'GO	GAS	856.87
AMBULANCE	HUMANA HEALTH CARE P REFUND - AMBULANCE		1,200.35
	Total for Department 176		2,698.62*
	Total for Fund 13		2,698.62*
MULTI-PURPOSE BUILDI	Verizon Wireless	TELEPHONE	66.77
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	284.88
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
MULTI-PURPOSE BUILDI	BRAD BUSSA	RENTAL - CARPET MACHINE	200.00
MULTI-PURPOSE BUILDI	VOYAGER FLEET SERVIC	GAS	79.39
MULTI-PURPOSE BUILDI	WINDOM AREA CHAMBER	ADVERTISING	15.00
	Total for Department 177		678.04*
	Total for Fund 14		678.04*
N IND PARK	SO. CENTRAL ELECTRIC POWER COST		29.91
	Total for Department 147		29.91*
	Total for Fund 18		29.91*
RIVER BLUFF EST REV	MCDONALD & SCHRAMEL	CLOSING COST ASSISTANCE	4,835.74
RIVER BLUFF EST REV	DALLAS SMITH CONSTRU	CONSTR FOR 427 6TH AVE	992.23
	Total for Department 019		5,827.97*
	Total for Fund 19		5,827.97*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	3,599.70

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	1,483.06
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	10,745.60
LIQUOR	JOHNSON BROS.	MERCHANDISE	1,542.68
LIQUOR	MII LIFE	VEBA	371.36
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	32.00
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	1,038.70
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	5,349.32
LIQUOR	BANK MIDWEST	NSF CHECK	78.81
LIQUOR	WINE MERCHANTS	MERCHANDISE	191.25
	Total for Department 180		24,432.48*
	Total for Fund 60		24,432.48*
	MN PUBLIC FACILITIES	BOND PAYMENTS	237,000.35
	WENCK ASSOCIATES, IN	HWY 60 PROJECT	3,736.50
	Total for Department		240,736.85*
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	145.31
WATER	Verizon Wireless	TELEPHONE	139.12
WATER	MII LIFE	VEBA	374.54
WATER	MN PUBLIC FACILITIES	BOND PAYMENTS	18,859.52
WATER	MN NCPERS LIFE INSUR	INSURANCE	24.00
WATER	RED ROCK RURAL WATER	WATER	25.95
WATER	VOYAGER FLEET SERVIC	GAS	369.62
	Total for Department 181		19,938.06*
	Total for Fund 61		260,674.91*
	AMUNDSON DIG	MAINTENANCE	359.10
	ELECTRIC FUND	GREG HEPPLER-REF UTILITY	250.00
	ELECTRIC FUND	JESSICA SORTO-REF UTILIT	249.71
	ELECTRIC FUND	MICHAEL MILLICAN-REF UTI	300.00
	SECR REV FUND/CITY O	REFUND - UTILITY PREPAYM	500.00
	JESSICA SORTO	REFUND-UTILITY PREPAYMEN	50.29
	Total for Department		1,709.10*
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	145.31
ELECTRIC	Verizon Wireless	TELEPHONE	77.44
ELECTRIC	MII LIFE	VEBA	1,049.86
ELECTRIC	STEVE NASBY	EXPENSE	10.35
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	96.00
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	VOYAGER FLEET SERVIC	GAS	99.03
ELECTRIC	BANK MIDWEST	NSF CHECK	582.03
ELECTRIC	PAULINE TEWES	ENERGY REBATE	10.00
ELECTRIC	VERLIN CHRISTINSEN	ENERGY REBATE	40.00
ELECTRIC	MIKE CLAUSEN	ENERGY REABE	25.00
ELECTRIC	JEFF HUSKA	ENERGY REBATE	100.00
ELECTRIC	JUDI JURGENS	ENERGY REBATE	250.00
ELECTRIC	PAUL KLEVEN	ENERGY REBATE	50.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
ELECTRIC	WARREN MEYERS	ENERGY REBATE	50.00
ELECTRIC	NANCY MICHALSKI	ENERGY REBATE	35.00
ELECTRIC	PATRICIA SMEDSRUD	ENERGY REBATE	35.00
ELECTRIC	BECKY WORMSTADT	ENERGY REBATE	10.00
ELECTRIC	JOYCE YSKER	ENERGY REBATE	10.00
ELECTRIC	DANNI VAGLE	ENERGY REBATE	35.00
	Total for Department 182		2,894.62*
	Total for Fund 62		4,603.72*
	MN PUBLIC FACILITIES BOND PAYMENTS		109,097.05
	Total for Department		109,097.05*
SEWER	FEDERAL EXPRESS CORP	TRANSPORTATIOIN	190.38
SEWER	HOLT'S CLEANING SERV	CLEANING	463.70
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	145.33
SEWER	Verizon Wireless	TELEPHONE	139.12
SEWER	MII LIFE	VEBA	745.90
SEWER	MN PUBLIC FACILITIES	BOND PAYMENTS	17,408.60
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
SEWER	QUEST	TELEPHONE	205.20
SEWER	VOYAGER FLEET SERVIC	GAS	73.71
	Total for Department 183		19,443.94*
	Total for Fund 63		128,540.99*
ARENA	Verizon Wireless	TELEPHONE	133.71
ARENA	MII LIFE	VEBA	371.36
ARENA	MN NCPERS LIFE INSUR	INSURANCE	32.00
ARENA	VET'S WHOA N'GO	GAS	119.50
ARENA	VOYAGER FLEET SERVIC	GAS	82.08
	Total for Department 184		738.65*
	Total for Fund 64		738.65*
	BANK MIDWEST	LOAN PAYMENT	1,225.71
	Total for Department		1,225.71*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	157.00
ECONOMIC DEVELOPMENT	Verizon Wireless	TELEPHONE	67.58
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	235.28
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	24.00
ECONOMIC DEVELOPMENT	BANK MIDWEST	LOAN PAYMENT	2,774.29
ECONOMIC DEVELOPMENT	EDAM	REGISTRATION	25.00
	Total for Department 187		3,283.15*
	Total for Fund 67		4,508.86*
RIVERBLUFF ESTATES	MCDONALD & SCHRAMEL	SETTLEMENT	903.17
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	305.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Department 166	1,208.17*
		Total for Fund 68	1,208.17*
	MN 9-1-1 PROGRAM	911 SERVICE	1,003.67
		Total for Department	1,003.67*
TELECOMMUNICATIONS	B B C AMERICA	SUBSCRIBER	8.91
TELECOMMUNICATIONS	BIG TEN NETWORK	SUBSCRIBER	1,558.07
TELECOMMUNICATIONS	CNN - TURNER NETWORK	SUBSCRIBER	795.05
TELECOMMUNICATIONS	DHJV COMPANY LLC	SUBSCRIBER	8.05
TELECOMMUNICATIONS	DISCOVERY DIGITAL NE	SUBSCRIBER	49.36
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	5,266.56
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	435.93
TELECOMMUNICATIONS	LIFETIME	SUBSCRIBER	670.98
TELECOMMUNICATIONS	LIFETIME MOVIE NETWO	SUBSCRIBER	30.00
TELECOMMUNICATIONS	Verizon Wireless	TELEPHONE	468.06
TELECOMMUNICATIONS	MII LIFE	VEBA	665.78
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	21,034.00
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	64.00
TELECOMMUNICATIONS	QUEST	TELEPHONE	104.67
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	42.14
TELECOMMUNICATIONS	TBS - TURNER NETWORK	SUBSCRIBER	683.64
TELECOMMUNICATIONS	TCM - TURNER NETWORK	SUBSCRIBER	378.78
TELECOMMUNICATIONS	TNT - TURNER NETWORK	SUBSCRIBER	1,585.67
TELECOMMUNICATIONS	VET'S WHOA N'GO	GAS	78.62
TELECOMMUNICATIONS	VOYAGER FLEET SERVIC	GAS	74.64
TELECOMMUNICATIONS	WINDOM AREA SCHOOLS	08 BLANDIN GRANT	23,083.64
TELECOMMUNICATIONS	BANK MIDWEST	NSF CEHCK	15.00
TELECOMMUNICATIONS	BANK MIDWEST	NSF CHECK	160.00
		Total for Department 199	57,261.55*
		Total for Fund 69	58,265.22*
	MN NCPERS LIFE INSUR	INSURANCE	32.00
		Total for Department	32.00*
		Total for Fund 70	32.00*
		Grand Total	526,086.24*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	ELECTRIC FUND	UTILITY BILLING	167.56
CITY OFFICE	QUILL CORP	SUPPLIES	168.74
	Total for Department 103		336.30*
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITY BILLING	52.39
P & Z / BUILDING OFF	Verizon Wireless	TELEPHONE	66.77
	Total for Department 106		119.16*
CITY HALL	ELECTRIC FUND	UTILITY BILLING	580.71
CITY HALL	JOE'S LAWN CARE	MOW LAWN	40.00
	Total for Department 115		620.71*
POLICE	ELECTRIC FUND	UTILITY BILLING	71.07
	Total for Department 120		71.07*
FIRE DEPARTMENT	ELECTRIC FUND	UTILITY BILLING	27.11
FIRE DEPARTMENT	Verizon Wireless	TELEPHONE	66.75
	Total for Department 125		93.86*
STREET	ELECTRIC FUND	UTILITY BILLING	2,278.47
STREET	ERICKSON OIL CO	GAS	118.53
STREET	Verizon Wireless	TELEPHONE	69.78
	Total for Department 140		2,466.78*
PARKS	ELECTRIC FUND	UTILITY BILLING	1,330.85
PARKS	ERICKSON OIL CO	GAS	150.50
PARKS	QUILL CORP	SUPPLIES	89.74
	Total for Department 165		1,571.09*
	Total for Fund 01		5,278.97*
LIBRARY	ELECTRIC FUND	UTILITY BILLING	501.64
	Total for Department 171		501.64*
	Total for Fund 03		501.64*
POOL	ELECTRIC FUND	UTILITY BILLING	690.03
	Total for Department 175		690.03*
	Total for Fund 12		690.03*
AMBULANCE	VAUGHN CORWIN	EXPENSE	26.44
AMBULANCE	ELECTRIC FUND	UTILITY BILLING	23.35
AMBULANCE	LONDA FOSHEIM	EXPENSE	44.78
	Total for Department 176		94.57*
	Total for Fund 13		94.57*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITY BILLING	1,655.77
MULTI-PURPOSE BUILDI	Verizon Wireless	TELEPHONE	66.77
MULTI-PURPOSE BUILDI	RIVER BEND LIQUOR	MERCHANDISE	398.36

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department 177			2,120.90*
Total for Fund 14			2,120.90*
LIQUOR	ELECTRIC FUND	UTILITY BILLING	1,320.95
LIQUOR	WINDOM FIRE RELIEF A	ADVERTISEMENT	175.00
Total for Department 180			1,495.95*
Total for Fund 60			1,495.95*
WATER	ELECTRIC FUND	UTILITY BILLING	6,208.57
WATER	GOPHER STATE ONE CAL	LOCATE	17.56
WATER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	125.63
WATER	STELLAR BILLING LLC	POSTAGE	2.54
WATER	STELLAR BILLING LLC	UTILITY BILL SERVICES	790.52
WATER	Verizon Wireless	TELEPHONE	103.73
Total for Department 181			7,248.55*
Total for Fund 61			7,248.55*
	RICHARD BARNETT	REFUND - UTILITY PREPAYM	125.00
	CHAD BRAND	REFUND - UTILITY PREPAYM	125.00
	BRUCE CAVINESS	REFUND - UTILITY PREPAYM	125.00
	LUCIA BARRON DEMEHRI	REFUND - UTILITY PREPAYM	125.00
	DENISE HOUSTON/LISA	RREFUND - UTILITY PREPAY	125.00
	VERGINIA JONES	REFUND - UTILITY PREPAYM	125.00
	MARY M MILLER	REFUND - UTILITY PREPAYM	125.00
	FLORINDA CARPIO RAMO	REFUND - UTILITY PREPAYM	125.00
	SILHOUETTE	REFUND - UTILITY PREPAYM	125.00
	MICHAEL SNYDER	REFUND - UTILITY PREPAYM	125.00
	WILLIAM SPETH	REFUND - UTILITY PREPAYM	125.00
	DAN STEENHOEK	REFUND - UTILITY PREPAYM	125.00
	SONIA IVETTE RIVERA	REFYBD - UTILITY PREPAYM	125.00
	CLAY WALSER	REFUND - UTILITY PREPAYM	125.00
Total for Department			1,750.00*
ELECTRIC	ELECTRIC FUND	UTILITY BILLING	265.04
ELECTRIC	ERICKSON OIL CO	GAS	73.52
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	17.56
ELECTRIC	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	125.63
ELECTRIC	STELLAR BILLING LLC	POSTAGE	2.54
ELECTRIC	STELLAR BILLING LLC	SPECIAL SERVICE	30.00
ELECTRIC	STELLAR BILLING LLC	UTILITY BILL SERVICES	1,630.45
ELECTRIC	Verizon Wireless	TELEPHONE	77.44
Total for Department 182			2,222.18*
Total for Fund 62			3,972.18*
SEWER	ELECTRIC FUND	UTILITY BILLING	14,748.50
SEWER	ERICKSON OIL CO	GAS	17.80

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	GOPHER STATE ONE CAL	LOCATE	17.56
SEWER	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	125.63
SEWER	STELLAR BILLING LLC	POSTAGE	2.53
SEWER	STELLAR BILLING LLC	UTILITY BILL SERVICES	790.51
SEWER	Verizon Wireless	TELEPHONE	103.73
	Total for Department 183		15,806.26*
	Total for Fund 63		15,806.26*
ARENA	ELECTRIC FUND	UTILITY BILLING	1,983.16
ARENA	Verizon Wireless	TELEPHONE	133.71
	Total for Department 184		2,116.87*
	Total for Fund 64		2,116.87*
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITY BILLING	110.49
ECONOMIC DEVELOPMENT	HANSON PLUMBING	MAINTENANCE	60.00
ECONOMIC DEVELOPMENT	Verizon Wireless	TELEPHONE	67.58
ECONOMIC DEVELOPMENT	MN ENERGY RESOURCES	HEATING	5.16
	Total for Department 187		243.23*
	Total for Fund 67		243.23*
RIVERBLUFF ESTATES	BRADY POWERS	MOWING	120.00
	Total for Department 166		120.00*
	Total for Fund 68		120.00*
	CAROL HOCHSTEIN	REFUND STATEMENT CREDIT	2.21
	JERRY MOREY	REFUND - STATEMENT CREDI	.42
	Total for Department		2.63*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	186.88
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	16.25
TELECOMMUNICATIONS	JEFFREY DAHNA	INTERNET ACCESS	106.96
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	43.95
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITY BILLING	1,849.08
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	52.67
TELECOMMUNICATIONS	H P SUDS CLUB, LLC.	BILLING CONTRACT SERVICE	376.86
TELECOMMUNICATIONS	KARE	SUBSCRIBER	449.40
TELECOMMUNICATIONS	STELLAR BILLING LLC	POSTAGE	7.60
TELECOMMUNICATIONS	STELLAR BILLING LLC	UTILITY BILL SERVICES	1,729.23
TELECOMMUNICATIONS	Verizon Wireless	TELEPHONE	468.84
TELECOMMUNICATIONS	QWEST COMMUNICATIONS	DIRECTORY LISTING	170.67
TELECOMMUNICATIONS	DAN OLSEN	SUPPLIES	26.83
TELECOMMUNICATIONS	ONVOY, INC	SS7 SERVICE	1,360.83
TELECOMMUNICATIONS	ONVOY, INC	WHOLE 800 SWITCH	1,471.39
TELECOMMUNICATIONS	JEREMY ROLPES	SERVICE INTERNET	50.94
TELECOMMUNICATIONS	SUBWAY	EXPENSE	45.42
TELECOMMUNICATIONS	TOWER DISTRIBUTION C	SUBSCRIBER	216.23

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	UNIVERSAL SERVICE AD	USER FEES	607.39
TELECOMMUNICATIONS	ZAYO BANDWIDTH	BANDWIDTH BILLING	5,408.83
TELECOMMUNICATIONS	CAROL HOCHSTEIN	REFUND STATEMENT CREDIT	32.26
TELECOMMUNICATIONS	JERRY MOREY	REFUND - STATEMENT CREDI	6.20
TELECOMMUNICATIONS	NECA	SERVICE	473.85
		Total for Department 199	15,158.56*
		Total for Fund 69	15,161.19*
	COLONIAL LIFE INSURA	INSURANCE	8.82
		Total for Department	8.82*
		Total for Fund 70	8.82*
		Grand Total	54,859.16*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	1,353.10
MAYOR & COUNCIL	GODFATHER'S PIZZA	EXPENSE	30.97
MAYOR & COUNCIL	MCDONALD & SCHRAMEL	LEGAL FEE/WARRANTY DEED	472.50
	Total for Department 101		1,856.57*
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	133.67
CITY OFFICE	SUNSHINE FOODS	SUPPLIES	34.47
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
	Total for Department 103		174.64*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	14.95
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
	Total for Department 106		21.45*
LEGAL	MCDONALD & SCHRAMEL	CONFERENCE	212.50
	Total for Department 110		212.50*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.46
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	CULLIGAN	SERVICE	12.50
CITY HALL	HOMETOWN SANITATION	HAUL GARBAGE	85.04
	Total for Department 115		133.00*
POLICE	COTTONWOOD CO TREASU	DISPATCHING	2,200.00
POLICE	COTTONWOOD CO TREASU	RENT	12,000.00
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	28.85
POLICE	MCDONALD & SCHRAMEL	LEGAL FEE/WARRANTY DEED	3,034.50
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	PAMIDA	SUPPLIES	21.90
POLICE	WINDOM QUICK PRINT	SUPPLIES	160.16
	Total for Department 120		17,467.91*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	1,700.00
FIRE DEPARTMENT	HEIMAN FIRE EQUIP. C	MAINTENANCE	65.64
FIRE DEPARTMENT	WINDOM AUTO VALU	MAINTENANCE	29.60
FIRE DEPARTMENT	JOHNSON HARDWARE	MAINTENANCE	25.31
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
FIRE DEPARTMENT	QUEST	TELEPHONE	58.86
FIRE DEPARTMENT	RIVERSIDE LAUNDRY	SERVICE	32.06
FIRE DEPARTMENT	SCHWALBACH HARDWARE	MAINTENANCE	8.85
FIRE DEPARTMENT	WINDOM FARM SERVICE	MAINTENANCE	400.62
FIRE DEPARTMENT	CARQUEST AUTO PARTS	MAINTENANCE	198.02
	Total for Department 125		2,525.46*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	100.00
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		300.00*
ANIMALS	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	386.29
	Total for Department 135		386.29*

CITY OF WINDOM
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Department	Vendor Name	Description	Amount
STREET	BARGEN INC	MAINTENANCE	1,300.00
STREET	BLACKBURN MFG. CO.	MAINTENANCE	86.38
STREET	COTTONWOOD COUNTY LA	GARBAGE	20.00
STREET	COTTONWOOD SOIL & WA	TREES	1,140.00
STREET	COTTONWOOD CO TREASU	DISPATCHING	1,000.00
STREET	DAN'S OFFICE SUPPLY	SUPPLIES	123.93
STREET	DIAMOND VOGEL PAINT	MAINTENANCE	114.12
STREET	ENVIROSIDE	TESTING	400.00
STREET	FERRELLGAS	GAS	25.65
STREET	HOFFMAN FILTER SERVI	MAINTENANCE	145.00
STREET	HOMETOWN SANITATION	HAUL GARBAGE	130.85
STREET	WINDOM AUTO VALU	MAINTENANCE	109.18
STREET	MACQUEEN EQUIP. CO.	INCORRECT PAYMT ON LAST	167.02
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
STREET	MILLS & MILLER, INC	MATERIALS	3,183.06
STREET	MN MUNICIPAL UTILITI	TESTING	64.50
STREET	M R PAVING & EXCAVAT	MAINTENANCE	5,450.00
STREET	MTI DISTRIBUTING, IN	MAINTENANCE	119.92
STREET	NAPA AUTO PARTS	MAINTENANCE	31.98
STREET	QUEST	TELEPHONE	58.86
STREET	PRAXAIR DISTRIBUTION	SERVICE	23.25
STREET	RUNNING'S SUPPLY	MAINTENANCE	20.83
STREET	SCHWALBACH HARDWARE	MAINTENANCE	40.59
STREET	COUNTRY PRIDE SERVIC	MAINTENANCE	539.61
STREET	CARQUEST AUTO PARTS	MAINTENANCE	24.03
	Total for Department 140		14,325.26*
RECREATION	CITIZEN PUBLISHING C	ADVERTISING	156.65
RECREATION	SUNSHINE FOODS	SUPPLIES	525.55
RECREATION	MAXIMUM SOLUTIONS, I	SERVICE	202.75
RECREATION	COLLIN LOVELL	UMPIRE	40.00
	Total for Department 150		924.95*
PARKS	CITIZEN PUBLISHING C	ADVERTISING	117.45
PARKS	COTTONWOOD COUNTY LA	GARBAGE	23.00
PARKS	COTTONWOOD CO TREASU	DISPATCHING	300.00
PARKS	DIAMOND VOGEL PAINT	MAINTENANCE	1,439.60
PARKS	HARDLINE ASPHALT	MAINTENANCE	1,198.08
PARKS	HOMETOWN SANITATION	HAUL GARBAGE	148.00
PARKS	WINDOM AUTO VALU	MAINTENANCE	51.03
PARKS	LAMPERTS YARDS, INC.	MAINTENANCE	128.93
PARKS	MILLER SELNER EQUIP	MAINTENANCE	21.47
PARKS	MTI DISTRIBUTING, IN	MAINTENANCE	235.39
PARKS	RUNNING'S SUPPLY	MAINTENANCE	56.10
PARKS	SCHWALBACH HARDWARE	MAINTENANCE	149.83
PARKS	CARQUEST AUTO PARTS	MAINTENANCE	68.00
PARKS	CLEARWATER RECREATIO	MAINTENANCE	1,045.24
	Total for Department 165		4,982.12*
	Total for Fund 01		43,310.15*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
LIBRARY	CENTER POINT LARGE P	BOOKS	42.54
LIBRARY	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
LIBRARY	GALE	BOOKS	334.57
LIBRARY	ARCHITECTURAL DIGEST	SUBSCRIPTION	39.95
LIBRARY	INGRAM	BOOKS	1,267.33
LIBRARY	J & K WINDOWS	CLEANING	20.00
LIBRARY	MICROMARKETING	BOOKS & AUDIO	640.80
LIBRARY	PEOPLE	SUBSCRIPTION	116.07
LIBRARY	RECORDED BOOKS, LLC	AUDIO	64.15
LIBRARY	READERS SERVICE	BOOK	40.22
LIBRARY	TIME	SUBSCRIPTION	29.95
LIBRARY	MIDWEST HOME	SUBSCRIPTION	24.95
LIBRARY	CONSUMER REPORTS	SUBSCRIPTION	26.00
LIBRARY	MN MONTHLY	SUBSCRIPTION	14.95
LIBRARY	MN SPORTSMAN	SUBSCRIPTION	18.00
LIBRARY	QUILTER MAGAZINE	SUBSCRIPTION	24.97
LIBRARY	REAL SIMPLE	SUBSCRIPTION	23.94
LIBRARY	DISNEY MOVIE CLUB	MOVIES	21.95
	Total for Department 171		2,762.34*
	Total for Fund 03		2,762.34*
AIRPORT	SCHWALBACH HARDWARE	MAINTENANCE	29.33
	Total for Department 174		29.33*
	Total for Fund 11		29.33*
POOL	AMERICAN RED CROSS	LESSONS	952.00
POOL	CENTER STOP	FUEL SALES	100.00
POOL	HAWKINS, INC	CHEMICALS	446.41
POOL	FEDER MECHANICAL	MAINTENANCE	117.55
POOL	SUNSHINE FOODS	SUPPLIES	68.69
POOL	A H HERMEL CANDY & T	MERCHANDISE	430.81
POOL	ORIENTAL TRADING CO	SUPPLIES	110.90
POOL	PAMIDA	SUPPLIES	375.19
POOL	RON'S ELECTRIC INC	MAINTENANCE	147.00
POOL	SCHWALBACH HARDWARE	MAINTENANCE	13.28
POOL	SUBWAY	EXPENSE	5.00
	Total for Department 175		2,766.83*
	Total for Fund 12		2,766.83*
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	1,600.00
AMBULANCE	EMERGENCY MEDICAL PR	SUPPLIES	386.50
AMBULANCE	LEWIS FAMILY DRUG #5	SUPPLIES	191.25
AMBULANCE	SUNSHINE FOODS	SUPPLIES	81.38
AMBULANCE	HIGLEY FORD SALES	MAINTENANCE	23.25
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	208.51
AMBULANCE	QUEST	TELEPHONE	58.87
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	369.99

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
AMBULANCE	WINDOM AREA HOSPITAL SERVICE		1,780.85
AMBULANCE	CARQUEST AUTO PARTS	MAINTENANCE	1.16
	Total for Department 176		4,701.76*
	Total for Fund 13		4,701.76*
MULTI-PURPOSE BUILDI	CITIZEN PUBLISHING C	ADVERTISING	145.00
MULTI-PURPOSE BUILDI	DICKS WELDING	MAINTENANCE	428.49
MULTI-PURPOSE BUILDI	SUNSHINE FOODS	SUPPLIES	127.96
MULTI-PURPOSE BUILDI	HOMETOWN SANITATION	HAUL GARBAGE	103.03
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	507.80
MULTI-PURPOSE BUILDI	LAMPERTS YARDS, INC.	MAINTENANCE	118.46
MULTI-PURPOSE BUILDI	PAMIDA	SUPPLIES	10.69
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	164.36
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	84.22
MULTI-PURPOSE BUILDI	WINDOM FIRE RELIEF A	ADVERTISING	300.00
	Total for Department 177		1,990.01*
	Total for Fund 14		1,990.01*
RIVER BLUFF EST REV	DUBRCKSEN ELECTRIC	REMODEL 427 6TH AVE	1,974.81
RIVER BLUFF EST REV	HANSON PLUMBING	REMODEL 427 6TH AVE	1,705.79
	Total for Department 019		3,680.60*
	Total for Fund 19		3,680.60*
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.54
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	7,589.70
LIQUOR	CITIZEN PUBLISHING C	ADVERTISING	40.00
LIQUOR	CULLIGAN	SERVICE	8.35
LIQUOR	EXTREME BEVERAGE, LL	MERCHANDISE	134.00
LIQUOR	GOPHER ALARMS	SERVICE	51.30
LIQUOR	WIRTZ BEVERAGE MN WI	MERCHANDISE	5,780.05
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	11,236.85
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	706.09
LIQUOR	HOMETOWN SANITATION	HAUL GARBAGE	48.06
LIQUOR	JOHNSON BROS.	MERCHANDISE	2,811.71
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	2,893.30
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	4,104.37
LIQUOR	S&K LINES	FREIGHT	860.25
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	4.26
LIQUOR	TOTAL REGISTER SYSTE	SUPPLIES	372.99
	Total for Department 180		36,680.82*
	Total for Fund 60		36,680.82*
	HD SUPPLY WATERWORKD	MAINTENANCE	480.91
	Total for Department		480.91*
WATER	COTTONWOOD CO TREASU	DISPATCHING	800.00

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
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WATER	HAWKINS, INC	CHEMICALS	6,696.46
WATER	SUNSHINE FOODS	SUPPLIES	21.66
WATER	HACH COMPANY	SUPPLIES	121.78
WATER	HENRY'S WATERWORKS,	METERS	40.22
WATER	HOMETOWN SANITATION	HAUL GARBAGE	85.04
WATER	WINDOM AUTO VALU	MAINTENANCE	14.95
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
WATER	MN RURAL WATER ASSOC	DUES	200.00
WATER	MN VALLEY TESTING	TESTING	56.25
WATER	NAPA AUTO PARTS	MAINTENANCE	5.95
WATER	QUEST	TELEPHONE	58.87
WATER	RUNNING'S SUPPLY	MAINTENANCE	13.45
WATER	SCHWALBACH HARDWARE	MAINTENANCE	419.22
WATER	CARQUEST AUTO PARTS	MAINTENANCE	6.93
	Total for Department 181		8,547.28*
	Total for Fund 61		9,028.19*
	AG BUILDER OF SOUTHE SERVICE		262.50
	BORDER STATES ELECTR INVENTORY		274.71
	J. H. LARSON	SUPPLIES/MAINTENANCE	2,381.46
	RESCO	INVENTORY	47.56
	STAPLES OIL CO	FUEL	560.21
	WESCO DISTRIBUTION,	SUPPLIES	474.01
	STUART C IRBY CO	MAINTENANCE	3,034.40
	OKAY CONSTRUCTION, L	CONSTR TRANSMISSION	6,115.40
	Total for Department		13,150.25*
ELECTRIC	AG BUILDER OF SOUTHE SERVICE		175.00
ELECTRIC	CENTRAL MINNESOTA MU	CIP SERVICE ASSESSMENT	5,112.00
ELECTRIC	CENTRAL MINNESOTA MU	ECO @HOME SUBSCRIPTION	968.92
ELECTRIC	CENTRAL MINNESOTA MU	POWER COST	273,949.02
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	1,500.00
ELECTRIC	DAKOTA SUPPLY GROUP	MAINTENANCE	276.44
ELECTRIC	HOMETOWN SANITATION	HAUL GARBAGE	84.75
ELECTRIC	KDOM RADIO	ADVERTISING	231.00
ELECTRIC	J. H. LARSON	SUPPLIES/MAINTENANCE	1,488.05
ELECTRIC	LOCATORS & SUPPLIES,	SUPPLIES	177.87
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
ELECTRIC	QUEST	TELEPHONE	55.41
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	66.88
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	29.90
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	68.20
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	110,854.74
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM FARM SERVICE	MAINTENANCE	.74
ELECTRIC	WINDOM QUICK PRINT	SUPPLIES	206.11
ELECTRIC	CARQUEST AUTO PARTS	MAINTENANCE	174.60
ELECTRIC	JOY PANKONIN	SERVICE	7.00
	Total for Department 182		396,633.13*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 62			409,783.38*
SEWER	COTTONWOOD CO TREASU	DISPATCHING	800.00
SEWER	DAN'S OFFICE SUPPLY	SUPPLIES	71.59
SEWER	DICKS WELDING	MAINTENANCE	65.00
SEWER	HAWKINS, INC	CHEMICALS	1,128.46
SEWER	JIPPY-JR. PRODUCTS	SUPPLIES	134.53
SEWER	KEMNA-ASA AUTO PLAZA	MAINTENANCE	193.24
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	6.50
SEWER	MN VALLEY TESTING	TESTING	3,460.40
SEWER	QUEST	TELEPHONE	260.61
SEWER	RUNNING'S SUPPLY	MAINTENANCE	22.99
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	59.56
SEWER	COUNTRY PRIDE SERVIC	MAINTENANCE	495.87
SEWER	SWANSON PROCESS SERV	SERVICE	4,803.25
Total for Department 183			11,502.00*
Total for Fund 63			11,502.00*
	LAMPERTS YARDS, INC.	MAINTENANCE	18,171.53
	RON'S ELECTRIC INC	FRONT ENTRY CONSTRUCTION	113.48
	DALLAS SMITH CONSTRU	CONSTR ARENA ENTRY	9,305.09
Total for Department			27,590.10*
ARENA	AMERIPRIDE LINEN CO	SERVICE	80.72
ARENA	CENTER STOP	FUEL SALES	23.50
ARENA	COTTONWOOD-SLAYTON V	VETERINARY SERVICE	120.00
ARENA	SUNSHINE FOODS	SUPPLIES	146.09
ARENA	HEARTLAND PAPER COMP	SUPPLIES	452.29
ARENA	HOMETOWN SANITATION	HAUL GARBAGE	130.88
ARENA	JERRY'S REPAIR	MAINTENANCE	96.18
ARENA	KDOM RADIO	ADVERTISING	74.00
ARENA	LAMPERTS YARDS, INC.	MAINTENANCE	171.71
ARENA	MAXIMUM SOLUTIONS, I	SERVICE	202.75
ARENA	MINNCOR INDUSTRIES	SUPPLIES	132.74
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	237.59
ARENA	STONER INDUSTRIAL, I	SERVICE	9.55
ARENA	CARQUEST AUTO PARTS	MAINTENANCE	5.22
Total for Department 184			1,883.22*
Total for Fund 64			29,473.32*
ECONOMIC DEVELOPMENT	AARON BACKMAN	EXPENSE	163.00
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	140.00
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	14.96
ECONOMIC DEVELOPMENT	MCDONALD & SCHRAMEL	LEGAL FEE/WARRANTY DEBD	220.50
ECONOMIC DEVELOPMENT	WINDOM FIRE SAFETY	MAINTENANCE	28.00
Total for Department 187			566.46*
Total for Fund 67			566.46*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
RIVERBLUFF ESTATES	WINDOM FARM SERVICE	MAINTENANCE	47.69
	Total for Department 166		47.69*
	Total for Fund 68		47.69*
TELECOMMUNICATIONS	CREATIVE DESIGN	CLOTHING	500.00
TELECOMMUNICATIONS	SUNSHINE FOODS	BLANDIN EXPENSE	154.28
TELECOMMUNICATIONS	GRAYBAR ELECTRIC CO	MAINTENANCE	188.21
TELECOMMUNICATIONS	HOMETOWN SANITATION	HAUL GARBAGE	147.84
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	560.00
TELECOMMUNICATIONS	MCDONALD & SCHRAMEL	LEGAL FEE/WARRANTY DEED	304.50
TELECOMMUNICATIONS	MCDONALD & SCHRAMEL	LEGAL SUPPLIES	27.50
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	MAINTENANCE	8,121.11
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	35.00
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	38.26
TELECOMMUNICATIONS	WINDOM FIRE RELIEF A	ADVERTISING	300.00
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
TELECOMMUNICATIONS	YELLOWBOOK	SERVICE	76.92
TELECOMMUNICATIONS	WINDOM BASEBALL ASSO	ADVERTISING	210.00
TELECOMMUNICATIONS	ALPHA VIDEO AND AUDI	MAINTENANCE	220.18
	Total for Department 199		11,070.47*
	Total for Fund 69		11,070.47*
	LAW ENFORCMENT LABOR UNION DUES		252.00
	LOCAL UNION #949	UNION DUES	1,418.36
	Total for Department		1,670.36*
	Total for Fund 70		1,670.36*
	Grand Total		569,063.71*

USDA-FmHA Form FmHA 1024-18 FINAL PAYMENT ESTIMATE		CONTRACT NO. 0045-25 FINAL PAYMENT ESTIMATE #3	
()		PAGE 1 OF 2	
OWNER: CITY OF WINDOM SYKORA ADDITION SANITARY SEWER		CONTRACTOR: M&R PAVING NEW ULM, MN 56073	
		PERIOD OF ESTIMATE FROM 8/1/2009 TO 9/28/2009	
CONTRACT CHANGE ORDER SUMMARY			
		ESTIMATE	
NO	FmHA Approval Date	Amount Additions	Deductions
1			1. Original Contract.....
2			2. Change Orders.....
3			3. Revised Contract (1+2).....
4			4. Work Completed*.....
5			5. Stored Materials*.....
6			6. Subtotal (4+5).....
7			7. Retainage*.....
8			8. Previous Payments.....
9			9. Amount Due (6-7-8).....
10			* Detailed breakdown attachment
TOTALS		\$0.00	\$0.00
NET CHANGE		\$0.00	
CONTRACT TIME			
Original (days)		Starting Date <u>7/2/2009</u>	
Revised		On Schedule <input type="checkbox"/> Yes	
Remaining		<input type="checkbox"/> No	
PROJECTED COMPLETION DATE: <u>7/2/2009</u>			
CONTRACTOR'S CERTIFICATION: The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates were issued and payments received from the owner, and that current payment shown herein is now due.		ARCHITECT OR ENGINEER'S CERTIFICATION: The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.	
M & R PAVING NEW ULM, MN MN By: <u>[Signature]</u> Date: <u>8/12/10</u>		Architect or Engineer: WENCK ASSOCIATES By: <u>[Signature]</u> Date: <u>8/12/10</u>	
APPROVED BY OWNER Owner: <u>CITY OF WINDOM</u> By: _____ Date: _____		ACCEPTED BY FmHA: The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents. By: _____ Date: _____	

CITY OF WINDOM
 SYKORA ADDITION SANITARY SEWER EXTENSION

FINAL PAYMENT REQUEST #3
 M & R PAVING

CONTRACT

ITEM	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT			UNIT COST THIS PERIOD			UNIT COST JULY 2009			TOTAL TO DATE		
				AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
F&I 8" PVC SEWER SDR 35 5	230	L.F.	\$ 18.13	\$ 4,169.90	0	\$ -	230	\$ 4,169.90	230	\$ 4,169.90	230	\$ 4,169.90			
F&I 8" PVC SEWER SDR 35 5	135	L.F.	\$ 18.41	\$ 2,485.35	0	\$ -	135	\$ 2,485.35	135	\$ 2,485.35	135	\$ 2,485.35			
F&I 8" PVC SEWER SDR 35 1	130	L.F.	\$ 15.72	\$ 2,043.60	0	\$ -	130	\$ 2,043.60	130	\$ 2,043.60	130	\$ 2,043.60			
F&I MANHOLE TYPE 4007	24	L.F.	\$ 272.70	\$ 6,544.80	0	\$ -	24	\$ 6,544.80	24	\$ 6,544.80	24	\$ 6,544.80			
F&I MANHOLE CASTING	3	EACH	\$ 411.31	\$ 1,233.93	0	\$ -	3	\$ 1,233.93	3	\$ 1,233.93	3	\$ 1,233.93			
F&I 6"x4" SEWER WYE	3	EACH	\$ 238.57	\$ 715.71	0	\$ -	3	\$ 715.71	3	\$ 715.71	3	\$ 715.71			
F&I 4" SEWER SERVICES	150	L.F.	\$ 17.03	\$ 2,554.50	0	\$ -	150	\$ 2,554.50	150	\$ 2,554.50	150	\$ 2,554.50			
BORE MAIN UNDER HWY 71	60	L.F.	\$ 333.10	\$ 19,986.00	0	\$ -	60	\$ 19,986.00	60	\$ 19,986.00	60	\$ 19,986.00			
ROCK SUBFOUNDATION	47	C.Y.	\$ 16.20	\$ 761.40	0	\$ -	47	\$ 761.40	47	\$ 761.40	47	\$ 761.40			
REMOVE MANHOLE	1	EACH	\$ 385.00	\$ 385.00	0	\$ -	1	\$ 385.00	1	\$ 385.00	1	\$ 385.00			
BITUMINOUS DRIVE	1200	S.F.	\$ 3.85	\$ 4,620.00	1636	\$ 6,258.60	0	\$ -	1636	\$ 6,258.60	1636	\$ 6,258.60			
TURF RESTORATION	0.2	ACRE	\$ 3,850.00	\$ 770.00	0.2	\$ 770.00	0	\$ -	0.2	\$ 770.00	0.2	\$ 770.00			
SALVAGE CULVERT	3	EACH	\$ 784.20	\$ 2,352.60	0	\$ -	0	\$ -	0	\$ -	0	\$ -			
OPTION #1 SUBTOTAL			\$ 49,042.79	\$ 7,058.60	\$ 40,328.05	\$ 47,396.65									

FINAL PAYMENT ESTIMATE - ENTITLEMENT FUNDS

OWNER: CITY OF WINDOM
2009 AIRPORT IMPROVEMENTS

CONTRACTOR:
WICKS CONSTRUCTION
DECORAH, IA 52101

PERIOD OF ESTIMATE
FROM TO
9/30/2009 7/16/2010

CONTRACT CHANGE ORDER SUMMARY

ESTIMATE

NO.	FmHA Approval Date	Amount			
		Additions	Deductions		
1				1. Original Contract.....	\$323,863.03
2				2. Change Orders.....	\$0.00
3				3. Revised Contract (1+2).....	\$323,863.03
4				4. Work Completed*.....	\$327,193.64
5				5. Stored Materials*.....	\$0.00
6				6. Subtotal (4+5).....	\$327,193.64
7				7. Retainage*.....	\$0.00
8				8. Liquidated Damages	\$13,200.00
9				9. Previous Payments.....	\$279,286.35
10				9. Amount Due (6-7-8).....	\$34,707.29
11					
TOTALS		\$0.00	\$0.00		
NET CHANGE		\$0.00			

* Detailed breakdown attachment

CONTRACT TIME

Original (days) 45	On Schedule <input type="checkbox"/> Yes	Starting Date 7/13/2009
Revised	<input checked="" type="checkbox"/> No	Projected Completion 7/16/2010
Remaining 0		22 days liquidated damages @\$600/day. 10 days in 2009, July 1, 2010 to July 16, 2010. 12 days in 2010.

CONTRACTOR'S CERTIFICATION:

The undersigned Contractor certifies that to the best of their knowledge, information and belief the work covered by this payment estimate has been completed in accordance with the contract documents, that all amounts have been paid by the contractor for work which previous payment estimates was issued and payments received from the owner, and that current payment shown herein is now due.

WICKS CONSTRUCTION
DECORAH, IA MN
By: [Signature]
Date: 7-1-10

ARCHITECT OR ENGINEER'S CERTIFICATION:

The undersigned certifies that the work has been carefully inspected and to the best of their knowledge and belief, the quantities shown in this estimate are correct and the work has been performed in accordance with the contract documents.

Architect or Engineer: WENCK ASSOCIATES
By: [Signature]
Date: 03-3-10

APPROVED BY OWNER

Owner: CITY OF WINDOM
By: _____
Date: _____

ACCEPTED BY FmHA:

The review and acceptance of this estimate by FmHA does not attest to the correctness of the quantities shown or that the work has been performed in accordance with the contract documents.
By: _____
Date: _____

2009 AIRPORT IMPROVEMENTS
WINDOM, MINNESOTA 56101

FINAL PAY REQUEST #4
WICKS CONSTRUCTION
ENTITLEMENT FUNDS

CONTRACT	APPROX. QUANTITY	ITEM	UNIT	UNIT COST	Jul-10		Sep-09		Aug-09		Jul-09		TOTAL TO DATE		
					QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	
	0	TRAFFIC CONTROL	L.S.	\$ 8,750.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	550	COMMON EXCAVATION	C.Y.	\$ 13.10	\$ 7,205.00	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	1440	SELECT TOPSOIL BORROW	C.Y.	\$ 21.35	\$ 30,744.00	0	\$ -	522	\$ 6,838.20	0	\$ -	0	\$ -	522	\$ 6,838.20
	1287	AGGREGATE BASE CL.5	TON	\$ 12.82	\$ 16,499.34	1440	\$ 30,744.00	0	\$ -	0	\$ -	0	\$ -	1440	\$ 30,744.00
	1600	SALVAGE AGGREGATE	C.Y.	\$ 2.25	\$ 3,600.00	0	\$ -	1287	\$ 16,499.34	0	\$ -	0	\$ -	1287	\$ 16,499.34
	7000	MILL BITUMINOUS SURFACE	S.Y.	\$ 1.70	\$ 11,900.00	0	\$ -	0	\$ -	1600	\$ 3,600.00	0	\$ -	1600	\$ 3,600.00
	7427	CONCRETE PAVEMENT	S.Y.	\$ 11.07	\$ 82,216.89	0	\$ -	0	\$ -	0	\$ -	6906	\$ 11,740.20	6906	\$ 11,740.20
	1031	STRUCTURAL CONCRETE	C.Y.	\$ 103.00	\$ 106,193.00	0	\$ -	1089	\$ 12,055.23	6338	\$ 70,161.66	0	\$ -	7427	\$ 82,216.89
	3352	REIN BARS	LB.	\$ 0.70	\$ 2,346.40	0	\$ -	0	\$ -	1031	\$ 106,193.00	0	\$ -	1031	\$ 106,193.00
	1.8	SEEDING-TURF TYPE	ACRE	\$ 155.00	\$ 279.00	0	\$ -	1.8	\$ 279.00	0	\$ -	0	\$ -	3352	\$ 2,346.40
	180	SEED - TURF TYPE	LB.	\$ 3.22	\$ 579.60	0	\$ -	0	\$ -	0	\$ -	0	\$ -	1.8	\$ 279.00
	3.6	MULCH-TYPE 1	TON	\$ 128.00	\$ 460.80	0	\$ -	180	\$ 579.60	0	\$ -	0	\$ -	180	\$ 579.60
	900	COMMERCIAL FERTILIZER (12-12-12)	LB	\$ 0.42	\$ 378.00	0	\$ -	3.6	\$ 460.80	0	\$ -	0	\$ -	3.6	\$ 460.80
	0	WEAR COURSE MIXTURE	TON	\$ 135.00	\$ -	0	\$ -	900	\$ 378.00	0	\$ -	0	\$ -	900	\$ 378.00
	0	BASE COURSE MIXTURE	TON	\$ 135.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	0	BIT. MATL FOR TACK	GAL.	\$ 10.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
	0	EROSION CONTROL	L.S.	\$ 5,000.00	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -	0	\$ -
		BASE BID 2 SUBTOTAL		\$ -	\$ 262,402.03		\$ -		\$ 44,496.63		\$ 205,638.60		\$ 11,740.20		\$ 261,875.43

CONTRACT		Jul-10		Sep-09		Aug-09		Jul-09		TOTAL TO DATE		
ITEM	APPROX. QUANTITY	UNIT	UNIT COST	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT	QUANTITY	AMOUNT
OPTION 1 - APRON IMPROVEMENTS												
4" EDGE DRAIN TILE	280	L.F.	\$ 7.50	\$ 2,100.00	0	\$ -	0	\$ -	300	\$ 2,250.00	300	\$ 2,250.00
DRAINAGE AGGREGATE	42	C.Y.	\$ 18.00	\$ 756.00	0	\$ -	0	\$ -	41	\$ 738.00	41	\$ 738.00
ELECTRIC HEATING ELEMENT	1	L.S.	\$ 8,500.00	\$ 8,500.00	0	\$ -	1	\$ 8,500.00	0	\$ -	1	\$ 8,500.00
CONCRETE PAVEMENT	90	S.Y.	\$ 27.00	\$ 2,430.00	0	\$ -	90	\$ 2,430.00	0	\$ -	90	\$ 2,430.00
STRUCTURAL CONCRETE	16	C.Y.	\$ 110.00	\$ 1,760.00	0	\$ -	16	\$ 1,760.00	0	\$ -	16	\$ 1,760.00
INSULATION - 2"	90	S.Y.	\$ 9.00	\$ 810.00	0	\$ -	90	\$ 810.00	0	\$ -	90	\$ 810.00
OPTION 1 SUBTOTAL			\$	\$ 16,356.00		\$ -		\$ 13,500.00		\$ 2,988.00		\$ 16,488.00
OPTION 2 - CRACK SEALING												
BITUMINOUS CRACK SEALING	9000	L.F.	\$ 1.65	\$ 14,850.00	0	\$ -	9468	\$ 15,622.20	0	\$ -	9468	\$ 15,622.20
FOG SEAL	2350	GAL.	\$ 3.50	\$ 8,225.00	2300	\$ 8,050.00	0	\$ -	0	\$ -	2300	\$ 8,050.00
SAND SEAL	2350	GAL.	\$ 3.50	\$ 8,225.00	2700	\$ 9,450.00	0	\$ -	0	\$ -	2700	\$ 9,450.00
COVER SEAL	2350	GAL.	\$ 3.50	\$ 8,225.00	3100	\$ 10,850.00	0	\$ -	0	\$ -	3100	\$ 10,850.00
SAND	180	TON	\$ 31.00	\$ 5,580.00	156.71	\$ 4,858.01	0	\$ -	0	\$ -	156.71	\$ 4,858.01
OPTION 2 SUBTOTAL			\$	\$ 45,105.00		\$ 33,208.01		\$ 15,622.20		\$ -		\$ 48,830.21
TOTALS			\$	\$ 323,863.03		\$ 33,208.01		\$ 60,118.83		\$ 14,728.20		\$ 327,193.64

Invoice

July 31, 2010
Invoice No: 1002378



Wenck Associates, Inc.
1800 Pioneer Creek Center
P.O. Box 249
Maple Plain, MN 55359-0249

(763) 479-4200
Fax (763) 479-4242
e-mail: accounting@wenck.com

Ms. Brigitte Olson
City of Windom
P.O. Box 38
Windom, MN 56101

Project 0045-27 Windom Airport - Taxiway Improvements
Professional Services Through July 31, 2010

Professional Personnel

		Hours	Rate	Amount	
Mueller, Craig	7/8/2010	7.50	70.00	525.00	
fog seal oversight					
Mueller, Craig	7/9/2010	11.00	70.00	770.00	
fog seal oversight					
Mueller, Craig	7/14/2010	3.00	70.00	210.00	
oversight					
Totals		21.50		1,505.00	
Total Labor					1,505.00

Total Invoice Amount \$1,505.00

*OK'd to pay
Airport project (Non-ARRA)
8-11-10
[Signature]*

Statement

Wenck Associates, Inc.
1800 Pioneer Creek Center
P.O. Box 249
Maple Plain, MN 55359-0249
United States of America

July 15, 2010

Ms. Brigitte Olson
City of Windom
P.O. Box 38
Windom, MN 56101

 **PAST DUE**

Outstanding Invoices

	Invoice Date	Invoice Number	Invoiced	Balance Due	Days Outstanding
Project Number: 0045-27 Windom Airport - Taxiway Improvem					
	August 31, 2009	902750	\$21,735.46	\$5,342.90	318
	October 31, 2009	903237	\$1,736.00	\$1,736.00	257
Total for 0045-27			\$23,471.46	\$7,078.90	



Coalition of Greater Minnesota Cities
CGMC in Brief

August 12, 2010

Contact: Tim Flaherty
651-225-8840

**Summer conference
is next week, Aug.
18-20!**

The countdown has begun—only 6 days until the CGMC summer conference in Winona! If you have not yet sent in your registration form, please do so as soon as possible. **Registration is due tomorrow, August 13.** Please see the attached materials for more information.

With the primaries behind us and a spirited campaign season in full swing, we look forward to our candidate forums, which will take place next Thursday afternoon. We are excited to inform you that Independence Candidate Tom Horner has confirmed his attendance to the gubernatorial forum. We fully expect Sen. Mark Dayton (DFL) and Rep. Tom Emmer (R) to join us as well, but will take the opportunity to delve deeper into attending candidates' positions if either Dayton or Emmer is unable to attend. Both current State Auditor Rebecca Otto (DFL) and former State Auditor Pat Anderson (R) have confirmed their attendance to the state auditor candidate forum.

We look forward to a productive, informative, and enjoyable time in Winona with you. Register today for the summer conference!

**State aid from
Congress pads state
coffers**

Last January, the governor and state leaders proposed a budget that relied on over \$400 million in federal Medicaid reimbursement funds to help solve a budget deficit. By the time the state legislature adjourned, however, this money had not yet arrived from D.C. As a result, the governor and DFL leaders forged a budget compromise that did not include the "FMAP" money. Well, the money is finally here.

On Tuesday, the U.S. House approved a bill (H.R. 1586) that sends nearly \$419 million to Minnesota for the FMAP extension and school aid. President Obama signed the bill into law on Wednesday. Of that amount, \$252 million is for the FMAP extension and \$167 million is for payments to schools to help prevent teacher lay-offs. Rather than help fill a budget hole as originally planned, the federal money now gives the state a cash cushion that may help it avert short-term borrowing. Last month, Minnesota Management and Budget Commissioner Tom Hanson told the legislature the state's cash account may carry a negative balance as early as December.



**DEED-MnDOT
interchange
program may
jeopardize BDPI
grant**

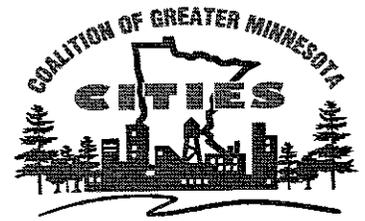
In late July, DEED and MnDOT unveiled a joint pilot program designed to award grants for transportation projects intended to boost economic development. The Transportation Economic Development (TED) program would utilize \$35 million in interchange bonds passed by the legislature this session, along with \$4 million from DEED accounts. DEED subsequently announced its share includes \$3 million from the Greater Minnesota Business Development Public Infrastructure (BDPI) grant.

Flaherty & Hood attorney/lobbyist J.D. Burton participated in a DEED-MnDOT meeting that set the parameters of the new TED program. Burton conveyed CGMC's concern with usage of the BDPI grant money. As CGMC members know, the BDPI program is an existing grant under state law. Neither DEED nor MnDOT has legislative authorization to transfer money from the BDPI grant program to the new TED pilot program. CGMC will remain engaged in discussions surrounding the TED program and the impact to the BDPI grant and greater Minnesota cities. For more information, please contact J.D. Burton at jdburton@flaherty-hood.com or 651-225-8840.



2010 CGMC Summer Conference

Wednesday, August 18 – Friday, August 20, 2010 • Winona
TENTATIVE AGENDA AS OF AUGUST 2



Wednesday, August 18

- 11:30 a.m. **Conference Registration**
- 1:00 p.m. **Board of Directors Meeting**
- 2:00 p.m. **BREAK**
- 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips on Budgeting**
- 4:00 p.m. **Labor & Employee Relations Update**
- 5:45 p.m. **Buses Leave for Dinner**
- 6:00 p.m. **Host-City Dinner**
Minnesota Marine Art Museum
- 9:00 p.m. **Return to Hotel**

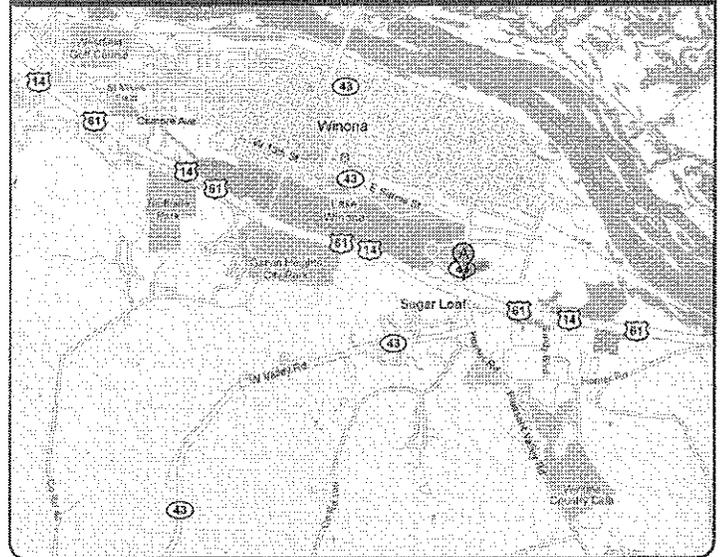
Conference Hotel Information

- | | |
|---|---|
| Riverport Inn
900 Bruski Drive
Winona, MN 55987
800-595-0606 | Conference events will be located here. CGMC rate: \$69 per night, must be booked by July 30. |
| Plaza Hotel
1025 Highway 61 East
Winona, MN 55987
507-453-0303 | Additional hotel rooms are available here. CGMC rate: \$69 per night, must be booked by Aug. 7. |

Thursday, August 19

- 8:00 a.m. **Optional Events**
 - City tour highlighting cultural and historical sights, and city energy efficiency projects
 - Golf (costs and transportation on your own)
- 12:00 p.m. **Lunch**
Reps. Marty Seifert and Tom Rukavina
- 1:30 p.m. **Panel on 2010 Jobs Bill**
- 2:40 p.m. **Buses Leave for Candidate Forums**
- 3:00 p.m. **State Auditor Candidate Forum**
Winona Historical Society
- 4:00 p.m. **Gubernatorial Candidate Forum**
Winona Historical Society
- 5:30 p.m. **Social Hour**
- 6:30 p.m. **Dinner & Awards Banquet**
Keynote Speaker Kerri Miller, MPR

Map & Directions to Riverport Inn



TRAVELING FROM THE NORTH
(Minneapolis, St. Paul) Highway 61 South to Winona. Left on State Road Hwy 43 North/Mankato Ave, next turn right onto Bruski Drive. The Hotel is located on left side of street (900 Bruski Drive).

TRAVELING FROM THE WEST
Traveling on Interstate 90 East, exit State Road Hwy 43 North, Winona exit. Turn left at first stop light, at bottom of hill. Continue on Hwy 43 North/Mankato Ave to Bruski Drive, turn right. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE EAST
Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

TRAVELING FROM THE SOUTH
Traveling on Interstate 90 West, exit Highway 61 North, right on State Road 43, right on Bruski Drive. Hotel is located on the left side of the street (900 Bruski Drive).

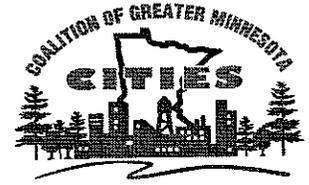
Friday, August 20

- 7:00 a.m. **Breakfast & Time with Conference Vendors**
- 8:30 a.m. **Chuck Nemer, "Lean Management for Local Governments"**
- 9:00 a.m. **Annual Membership Meeting**
Election of officers, dues and assessments, other business
- 11:00 a.m. **Adjourn**

* Events will be located at the Riverport Inn unless otherwise specified.

2010 CGMC Summer Conference Registration

Winona • August 18 – 20



City: _____ Phone: _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Name/Title: _____ Guest(s): _____

Please indicate the number of people attending each event in the space provided. Make extra copies of this form as needed.

Wednesday, August 18

- ___ 1:00 p.m. **Board of Directors Meeting**
- ___ 2:30 p.m. **2010 Session Review, 2011 Outlook, & Tips for Budgeting**
- ___ 4:00 p.m. **Labor & Employee Relations Update**
- ___ 6:00 p.m. **City-Hosted Dinner**

Thursday, August 19

- ___ 8:00 a.m. **Optional City Tour**
- ___ 8:00 a.m. **Optional Golfing**
- ___ 12:00 p.m. **Lunch**
- ___ 1:30 p.m. **Panel on 2010 Jobs Bill**
- ___ 3:00 p.m. **State Auditor Candidate Forum**
- ___ 4:00 p.m. **Gubernatorial Candidate Forum**
- ___ 5:30 p.m. **Social Hour**
- ___ 6:30 p.m. **Dinner & Awards Banquet**

Friday, August 20

- ___ 7:00 a.m. **Breakfast**
- ___ 8:30 a.m. **Chuck Nemer, "Lean Management for Local Governments"**
- ___ 9:00 a.m. **Annual Membership Meeting**

Return this form to CGMC

Please send this registration form by August 13 to:

Colleen Millard
525 Park St. Suite 470
St. Paul, MN 55103
cmillard@flaherty-hood.com
Fax: 651-225-9088
Phone: 651-225-8840

Hotel Reservations

Riverport Inn (Conference events located here)
900 Bruski Drive
Winona, MN 55987-6206
800-595-0606
CGMC rate: \$69 per night, must be booked by July 30.

Plaza Hotel (Additional hotel rooms available here)
1025 Highway 61 East
Winona, MN 55987
507-453-0303
CGMC rate: \$69 per night, must be booked by Aug. 7.

Members Attending	
1	\$190
2	\$370
3	\$555
4	\$740

Please include \$25 for each extra guest's dinner.

Total \$

Please make checks payable to CGMC:

Bill me

Payment enclosed

I'll pay at the conference



Focus on New Laws: Levy Limit Changes for 2011

The 2010 Legislature made a few changes to the levy limit law, in part, to clarify issues that had caused confusion in the past.

(Published Aug 4, 2010)

The 2010 Legislature did not modify the levy limit sunset and, as a result, levy limits for cities with populations over 2,500 are in place for one more year. The 2010 Legislature did make a few changes to the levy limit law, in part, to clarify issues that had caused confusion in the past.

The League has posted a document titled “How to Estimate Your Levy Limit,” which has been updated and includes information on special levies that are not subject to the levy limit.

View How to Estimate Your Levy Limits (pdf) *(Link to: http://www.lmc.org/media/document/1/2011_levylimitspdf.pdf)*

Under legislation enacted in 2010, there are three areas of changes to levy limits:

First, in **Chapter 389** *(Link to: <https://www.revisor.mn.gov/laws/?id=389&doctype=Chapter&year=2010&type=0>)*, the Legislature enacted a new minimum (0 percent) for the inflationary measure used in calculating levy limits. Prior to the 2010 session, the law stated that the allowable inflationary increase was equal to either (1) 3.9 percent or (2) the change in the implicit price deflator (IPD), whichever is lower. In the last couple of years, the change in the IPD has been extremely small and there was some concern that deflation could result in a negative IPD adjustment.

For 2011, neither the new 0 percent floor nor the 3.9 percent maximum will impact the levy limit calculation. The allowable IPD inflationary increase for 2011 is 1.6784 percent, based on the June IPD update prepared by the U.S. Bureau of Economic Analysis.

Second, also in Chapter 389, the Legislature clarified that if a city issued emergency debt certificates to cover revenue reductions from local government aid (LGA) or market value homestead credit (MVHC) reimbursement cuts, it must use a debt special levy to pay them off and not the special levies for aid or credit losses.

Finally, in 2010 Special Session **Chapter 1** *(Link to: <https://www.revisor.mn.gov/laws/?id=1&doctype=chapter&year=2010&type=1>)*, the Legislature clarified that cities will be able to use a special levy for the 2011 tax year to recoup the 2011 MVHC reimbursement losses. There is not a special levy for 2011 LGA decreases because there is already an offset in the levy limit calculation for cities that see a decrease from 2010 to 2011 in their certified LGA. The Legislature reduced the appropriation for 2011 LGA so the certified aid amounts for many cities will be lower than the certified 2010 amounts.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

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Focus on New Laws: PERA Adjustments Aim to Provide Sustainability

A new law makes a number of pension plan modifications that will impact employers, employees, and retirees.

(Published Aug 4, 2010)

The 2010 Legislature approved a far-reaching pension bill designed to address the funding deficiencies in the state's three major public pension systems. **Chapter 359** ([Link to: https://www.revisor.mn.gov/laws/?id=359&doctype=Chapter&year=2010&type=0](https://www.revisor.mn.gov/laws/?id=359&doctype=Chapter&year=2010&type=0)) includes the pension sustainability provisions for the Public Employees Retirement Association (PERA) General Plan and the PERA Police and Fire (P&F) Plan. The bill also contains financial corrections for the Teachers Retirement Association (TRA) and the Minnesota State Retirement System (MSRS).

Contribution increases

The new law is aimed at ensuring long-term stability of the pension plans through a number of plan reforms and modifications that will impact employers, employees, and retirees. The new law includes a contribution increase for employees in the General Plan of 0.25 percent from the employer and 0.25 percent from the employee, effective on Jan. 1, 2011, and a reduction in the annual pension benefit adjustment to General Plan retirees from the current 2.5 percent to 1 percent.

For the PERA P&F Plan, the new law requires a contribution increase of 0.3 percent from the employer and 0.2 percent from the employee, effective on Jan. 1, 2011, while the annual pension benefit adjustment is limited to 1 percent for two years and then is adjusted according to the consumer price index, with a limit of no more than 1.5 percent per year.

Chapter 359 also modifies the existing statutory contribution rate adjustment language to provide for a tiered adjustment based on the magnitude of a sufficiency or deficiency.

If the actuarially required contribution exceeds the total support provided by the combined employee and employer contribution rates by less than 2 percent, the maximum increase is 0.25 percent of salary for both the employer and employee rates. If the actuarially required contribution exceeds the total support provided by the combined employee and employer contribution rates by between 2 percent and 4 percent, the maximum increase is 0.5 percent of salary for both the employer and employee rates. If the actuarially required contribution exceeds the total support provided by the combined employee and employer contribution rates by more than 4 percent, the maximum increase is 0.75 percent of salary for both the employer and employee rates.

Vesting modifications

Chapter 359 also increases the pension vesting requirement in the PERA General Plan from three years

to five years while the vesting requirement in the P&F Plan increases from three years to 10 years in a phased-in schedule. This provision was effective beginning May 16, 2010.

Interest rate changes

Other changes in the law decrease interest paid to employees who leave public service and either withdraw contributions or leave funds in the pension system. For a person who ceases to be a public employee before July 1, 2011, the refund interest is 6 percent until June 30, 2011, while the interest rate is reduced to 4 percent after June 30, 2011.

Chapter 359 will also reduce the deferred annuity augmentation rate to 1 percent after Dec. 31, 2010, for individuals who terminate employment prior to Jan. 1, 2012, and then eliminates augmentation entirely for terminations occurring after Dec. 31, 2011.

“Augmentation” is a benefit adjustment that is provided to a person who leaves public employment but does not yet begin to draw a pension or take a refund. Currently, there are two different augmentation adjustments depending upon when an employee was hired.

For employees hired after July 1, 2006, the deferred pension is “augmented” by inflating the pension at a rate of 2.5 percent per year, until the person begins drawing the pension. For employees hired before July 1, 2006, the deferred pension is augmented at a rate of 3 percent up to age 55 and then 5 percent per year until the person begins drawing the pension.

Retiree annual adjustment changes

The new law reduces the annual post-retirement adjustment rate from 2.5 percent to 1 percent for the retirees in the PERA General Plan. For PERA P&F retirees, the new law reduces the retiree annual adjustment 2.5 percent to 1 percent in 2011 and 2012.

Beginning in 2013 and continuing until the market value of assets of the applicable retirement plan equals or exceeds 90 percent of the actuarial accrued liabilities of the applicable plan, the plan will provide an inflation match based on the consumer price index with a maximum not to exceed 1.5 percent per year. For both the General and P&F plans, the law change will again provide an inflation increase not to exceed 2.5 percent when 90 percent funding is reached.

Administrative consolidation of MERF

The new law also includes a set of changes to consolidate the administration of the Minneapolis Employees Retirement Fund (MERF) with the PERA General Plan. The administrative consolidation will not impact the funding of the PERA General Plan, and the financial obligations of the MERF plan would be covered through increased contributions from Minneapolis, other employers with MERF participants, and the state. Chapter 359 includes an annual state contribution increase of \$13.75 million for fiscal years (FY) 2012 and 2013, which would increase to \$15 million beginning in FY 2014.

The state contribution to MERF would be fixed and any additional needed future contribution increase would be borne by the employers. The MERF system, which has been closed to new employees since July 1, 1978, actually includes employees of the city of Minneapolis, the Minneapolis School District, Hennepin County, the Metropolitan Council, the Metropolitan Airports Commission, and the Minnesota State Colleges and Universities system.

Lawsuit challenges provisions affecting retirees

Shortly after Chapter 359 was signed into law, a lawsuit was filed by two retirees challenging not only the retiree inflation adjustment reduction contained in Chapter 359, but also the 2009 omnibus pension bill, which modified the annual retiree adjustment.

The plaintiffs are seeking a permanent injunction barring implementation of the 2009 and 2010 omnibus pension bills, arguing that the bills violate the contract clause of the Minnesota Constitution as well as the contract clause, takings clause, and substantive due process protections of the United States Constitution.

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

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2011 LGA Amounts Certified

The Department of Revenue will send each city a letter informing the city of its official LGA allocation.

(Published Aug 4, 2010)

All cities should receive a letter from the Department of Revenue the week of Aug. 2 with their 2011 certified local government aid (LGA) allocation.

View a city-by-city list of LGA amounts (pdf) *(Link to:*

http://taxes.state.mn.us/property_tax_administrators/Documents/other_supporting_content_11gaforweb.pdf)

As part of the first supplemental budget bill, **Chapter 215** *(Link to: <https://www.revisor.mn.gov/laws/?id=215&doctype=Chapter&year=2010&type=0>)*, the 2010 Legislature permanently reduced the total LGA appropriation for aids payable in 2011 and beyond to \$527 million.

Given that the state is facing a \$6 billion budget deficit, cuts to LGA and market value homestead credit reimbursements remain a possibility.

Read the current issue of the Cities Bulletin *(Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)*

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Contact Lena Gould

Policy Analyst

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lgould@lmc.org *(Link to: <mailto:lgould@lmc.org>)*



Hot Topics: Budget

LMC Resources to Assist in 2011 City Budget Preparation

Many cities across the state are hard at work crafting the 2011 city budget. The League offers many resources that may assist city officials throughout this process, including the following:

- **Budget Guide for Cities (pdf)** (*Link to: http://www.lmc.org/media/document/1/budget_guide_for_cities.pdf*) : Contains 2010 legislative changes and is intended to assist city managers, clerks, finance officers, and elected city officials in preparing 2011 city budgets. It includes state and federal laws affecting city budgets, information about standard city expenditure items, descriptions of city revenues, and more.
- **Property Tax 101 (pdf)** (*Link to: <http://www.lmc.org/media/document/1/propertytax101.pdf>*) : Is intended to describe the basics of Minnesota's property tax system, which helps fund the services of schools, counties, cities, townships, special districts, and the state general fund.
- **State Homeowner Property Tax Relief Programs 101 (pdf)** (*Link to: <http://www.lmc.org/media/document/1/proptaxrelief101.pdf>*) : Provides a basic description, information on eligibility criteria, and a sample calculation of benefits for each of the three property tax relief programs aimed at homeowners—the Homeowner's Property Tax Refund Program, the Targeting Property Tax Refund, and the Senior Citizen Property Tax Deferral Program.
- **How to Estimate Your 2011 Levy Limit (pdf)** (*Link to: http://www.lmc.org/media/document/1/2011_levylimitspdf.pdf*) : Step-by-step guide to estimating city 2011 levy limits. Levy limits are in effect for cities with populations over 2,500 for property taxes payable in 2011.
- **Local Government Aid 101: 2009 Distribution & Beyond (pdf)** (*Link to: <http://www.lmc.org/media/document/1/lga101.pdf>*) : Gives an overview of the local government aid (LGA) program, including history, formula basics, timing, and policy issues.
- **Market Value Homestead Credit 101 (pdf)** (*Link to: <http://www.lmc.org/media/document/1/mvhc101.pdf>*) : Describes the basics of the market value homestead credit (MVHC) program, which was designed to provide state-paid property tax relief to owners of certain qualifying homestead property, and is closely tied to the property tax system.
- **City Fund Balances 101 (pdf)** (*Link to: <http://www.lmc.org/media/document/1/fundbalances101.pdf>*) : Provides an overview of the critical issues surrounding city fund balances, the different components of fund balances, and the basic characteristics that most city fund balances share.
- **Dates for City Budgets (pdf)** (*Link to: <http://www.lmc.org/media/document/1/dates101.pdf>*) : Outlines important dates for cities in the various state aid and credit systems as well as in the property tax system.

- **Calendar of Important Dates (pdf)** (Link to: <http://www.lmc.org/media/document/1/calendarofimportantdates.pdf>) : Provides city officials with a handy reference to significant dates in the city's year, including budget-related dates.

Other LMC budget resources:

- **Budget-Balancing Strategies for Cities: A Resource Guide (pdf)** (Link to: http://www.lmc.org/media/document/1/budget_strategies.pdf)
- **Handbook for Minnesota Cities, Chapter 21: Budgeting (pdf)** (Link to: <http://www.lmc.org/media/document/1/chapter21.pdf>)
- **Handbook for Minnesota Cities, Chapter 22: Property Tax Levy (pdf)** (Link to: <http://www.lmc.org/media/document/1/chapter22.pdf>)
- **Ways to Cut LMCIT Premiums (pdf)** (Link to: <http://www.lmc.org/media/document/1/ifyourelookingforwaystocutpremiums.pdf>)
- **Budgeting: The Policy Maker's Role (pdf)** (Link to: <http://www.lmc.org/media/document/1/budgetingroleofelectedsaspolicymakers.pdf>)
- **Liability Considerations in Budget Cutbacks: Preserving Discretionary Immunity (pdf)** (Link to: <http://www.lmc.org/media/document/1/preservingdiscretionaryimmunity.pdf>)
- **Property Tax Calculator** (Link to: <http://www.lmc.org/page/1/property-tax-calc-iframe.jsp>)

Access more budget-related resources on the League's Property Taxes, State Funding & Fiscal Issues page (Link to: <http://www.lmc.org/page/1/property-tax-state-funding-fiscal-issues.jsp>)

Read the current issue of the Cities Bulletin (Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>)

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U.S. Communities Government Purchasing Alliance

Cooperative purchasing is one of the easiest ways that cities can do more with less. By pooling the collective purchasing power of local governments throughout the United States, U.S. Communities can help these jurisdictions procure the goods and services they commonly use at tremendously discounted prices. This frees up purchasing staff to focus on larger, unique, and more complicated bids.

In 1999 several organizations representing local government entities established the U.S. Communities Government Purchasing Alliance to serve state and local governments as well as nonprofit organizations. It was designed to be completely free and voluntary with no minimum purchase requirements. Each contract has been competitively bid by a local government entity, and each supplier has committed to offer its most competitive pricing to all participating agencies.

Currently over 36,000 state and local governmental agencies as well as nonprofit entities use the U.S. Communities program to purchase items such as technology products, auto supplies, office furniture, office supplies, and facility maintenance and repair supplies. With 19 contracts available there is something of value to virtually every agency in the country.

Ensuring that the program meets the highest procurement standards, the U.S. Communities program is monitored by an advisory board of purchasing professionals representing local, state, school, and university organizations across the country.

Learn more and sign up to participate on the U.S. Communities website (*Link to: <http://www.uscommunities.org>*)

Read the current issue of the Cities Bulletin (*Link to: <http://www.lmc.org/page/1/cities-bulletin-newsletter.jsp>*)

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ArgusLeader.com

Sioux Falls' Leading Website

Hy-Vee purchases two Sunshine Foods in Sioux Falls, third to close

a brief transition period, but officials will eventually consolidate the two stores into the larger Sunshine building.

Staff Reports • Argus Leader • August 2, 2010

Hy-Vee announced today that it is purchasing several Sunshine Foods stores, including two in Sioux Falls and another in Windom, Minn.

Under the terms of the agreement, Hy-Vee will acquire the Sunshine Foods stores at 2700 W. 10th Street and 1231 E. 57th Street in Sioux Falls, as well as the Sunshine in Windom, and convert them to Hy-Vee stores. A third store in Sioux Falls at 3809 E. 10th Street will be closed in mid-August by Sunshine as part of the agreement.

The downtown Sunshine Foods is not part of the agreement and will remain open. Brent Bosch, general manager of Sunshine, which has 14 stores in the region, said that store is scheduled for a major renovation.

The new stores will add to the five that Hy-Vee already operates in Sioux Falls.

"Sioux Falls is a key market for Hy-Vee, and the addition of these two stores will enable us to expand our services to more customers in more areas of the city," said Paula Correy, vice president of Hy-Vee's western region.

Bosch said that the timing was right to sell the stores.

"This is going to fuel our growth in a lot of our rural markets where we want to grow, or expand or replace stores," Bosch said.

Hy-Vee will take possession of the West 10th Sunshine after Labor Day. The store will close for about three months for an extensive remodeling and reopen as a Hy-Vee after the first of the year. Hy-Vee will take possession of the 57th and Cliff store in mid-September. That store will be closed for about 10 days before it reopens as a Hy-Vee.

The Windom store will be taken over by Hy-Vee in mid-September as well. The company, which already has a Hy-Vee there, will operate both stores during

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Grand Rapids: Not Relying on LGA

Posted at: 08/02/2010 7:30 PM

Updated at: 08/02/2010 10:12 PM

By: Renee Passal

"These are still uncertain times," said Shawn Gillen, city administrator of Grand Rapids. He addressed a room full of business leaders at a Chamber luncheon on Monday.

The purpose of his presentation was to update them on the city's budget.

Cities across the state are receiving their official notifications about their Local Government Aid amounts.

Grand Rapids' amount is \$1.3 million dollars for 2011. But officials are not betting on it.

"I wouldn't put money down that we'll get that money. So we're not going to rely on it in the operating budget anymore. Instead, if we get LGA, we'll put it in our capital fund. That way we don't budget for money we don't end up receiving," Gillen explained.

This is one of several long-term strategies to stabilizing their money.

"We can't use band-aids anymore," he said

Other policies they are using include target budgeting, which is when department heads get a set amount and are told that's what they are working with.

Also, ideas like merging the public utilities commission and the city are in the works, along with an alternative energy project at the library, regionalizing the parks and rec in the area, and the possibility of a local option sales tax.



Post-Bulletin

Lights out on utility fee as council votes it down

Monday, August 02, 2010

By Jeffrey Pieters

The Post-Bulletin, Rochester MN

Citizen opposition to a proposed \$1.82-per-month residential streetlight fee was heard, Rochester city council members said.

So guess what?

"What we're looking at for a tax increase in 2011 is probably going to shock a lot of people," said council member Michael Wojcik.

Rejecting the fee on a 7-0 vote Monday is only the beginning of a rough ride, council members said.

So far, city residents and businesses "haven't felt the hurt" from financial decisions at City Hall, council member Bob Nowicki said.

For what remains of this year, the solutions are likely to be more superficial in nature — things such as holding open vacated positions, shutting down perhaps one-third to one-half of the city's 10,000 streetlights or dipping into the city's "rainy-day fund" to account for the \$330,000 revenue the streetlight fee was intended to provide. It would pay for the hiring and equipping four new police officers and a prosecution assistant.

Funding challenges

In 2011, however, the fee would have collected about \$1.3 million over a whole year. To make up for that lost funding — an amount equal to about a 3-percent city tax increase — is a more serious matter, council members said.

"Probably snow that isn't moved as fast, probably lawns that aren't mowed as quickly," council President Dennis Hanson said.

"I guarantee you will see the pain this year in what doesn't happen," Hanson said. "It's going to be a lot worse in 2011 than 2010."

Range of opinions

The council's unanimous vote camouflaged what was actually a range of opinions among members regarding the fee.

Wojcik and fellow member Ed Hruska opposed it over concerns that the flat fee disproportionately charged low-value homes the same as high-value homes.

Nowicki, who had written an op-ed column in the Post-Bulletin in favor the fee proposal, simply sounded resigned to failure.

"I'm tired of arguing it — not arguing it, but discussing it," he said. "I have yet to hear a solution that was any better."

Bruce Snyder said he was "still looking for that one person that thinks this (fee) is a good idea. If you're out there, raise your hand."

When one man in the audience raised his hand, Snyder said, "Oh, there you are."

Council member Sandra Means stated unequivocal opposition to the fee, in any amount or form.

Part of the public opposition to the fee had to do with other past fees the city has imposed on the public utilities bill in recent years.

"You've got to wonder, where does it stop?" said council member Mark Bilderback.

Which of the options mentioned Monday for dealing with the Rochester budget shortfall is most acceptable?

- Tax increase for 2011.
- Hiring freeze.
- Turn out one-third to one-half of city streetlights.
- Reduced services, including slower snowplowing.
- Tap the city's "rainy day" fund.

[Submit Vote](#)

[View Results](#)

But the fee proposal was introduced as a way to stabilize city funding in the face of ongoing and unpredictable state funding cuts.

"This all comes back to the way the state of Minnesota does business," Wojcik said.

The city will meet next week to discuss redrawing part of its budget to carry on without the streetlight fee.

That discussion, Hanson said, takes place in an environment in which city leaders have hoped somehow to maintain services despite economic conditions few people alive have experienced previously.

Hanson himself seemed startled by the council discussion and vote.

"You just saw something, quite frankly, that a lot of us wouldn't expect," he said.

Post-Bulletin Company, L.L.C.
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Post-Bulletin

Lighting fee up for vote Monday

Saturday, July 31, 2010

By Jeffrey Pieters

The Post-Bulletin, Rochester MN

A controversial proposed fee to charge Rochester residents and businesses for the cost of streetlights comes up for a city council vote Monday.

Called the Community Lighting Fee, it would be added as a line item on customers' monthly Rochester Public Utilities bills. The fee would be \$1.82 for residents, with higher fees assessed to commercial and industrial properties, including nonprofit organizations.

The fee would take effect in the fall, early enough to raise \$338,865 needed to hire and equip four new police officers and a prosecution assistant.

The city council agreed to reduce an initially proposed 2010 property tax levy by \$1.2 million, on the understanding that the streetlight fee would take up at least some of the slack.

However, as a vote approaches, the success of the measure appears anything but certain.

"It's one (vote) that I'm wrestling with," said council member Mark Bilderback.

On one hand, he said, the fee "helps the city develop some funding for future projects," he said. "It gives us a little money to make our budget."

And if it is not approved, the city would have to re-budget and find money for the police officers somewhere else.

Residents living on fixed incomes have contacted Bilderback and made a compelling case that the fee would hurt them, he said.

"Twenty-one dollars, especially for them, is a lot of money," he said. "I feel that. I understand that."

Others have asked Bilderback whether the city can guarantee this will be its last service fee, or whether there will be more of them.

"That's a really, really good question," he said. "Where does it stop?"

Bilderback declined to predict his vote, saying he did not want to weaken his role in Monday's discussion.

The \$1.82 fee was set by the RPU board following a study by a private consulting firm.

The monthly fees for other property classes include \$7.08 for general non-residential service, \$13.63 for medium general service, \$92.34 for large general service, and \$190.11 for large industrial.

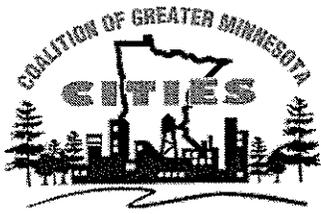
Community Lighting Fee

What's happening: The Rochester City Council is scheduled to vote Monday on whether to impose a Community Lighting Fee. The meeting begins at 7 p.m. in the city-county Government Center, 151 Fourth St. S.E.

How much is the fee: It's \$1.82 per month for residential customers. Higher charges would be assessed to commercial and industrial properties, including nonprofits.

When would it take effect: The fee would be charged starting in the fall, in order to raise \$338,865 needed to hire and equip four new police officers and a prosecution assistant.

Post-Bulletin Company, L.L.C.
www.postbulletin.com



Coalition of Greater Minnesota Cities

CGMC in Brief

August 5, 2010

Contact: Tim Flaherty
651-225-8840

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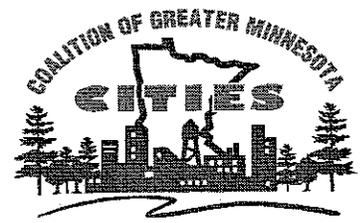
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TENTATIVE AGENDA AS OF AUGUST 2



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- 6:00 p.m. **Host-City Dinner**
Minnesota Marine Art Museum
- 9:00 p.m. **Return to Hotel**

Conference Hotel Information

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900 Bruski Drive
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800-595-0606

Conference events will be located here. CGMC rate: \$69 per night, must be booked by July 30.

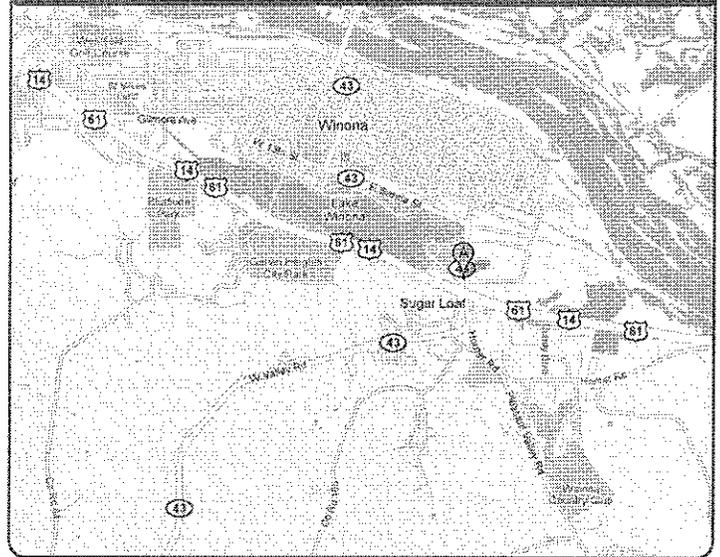
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Map & Directions to Riverport Inn



TRAVELING FROM THE NORTH

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2010 CGMC Summer Conference Registration

Winona • August 18 – 20



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Name/Title: _____ Guest(s): _____

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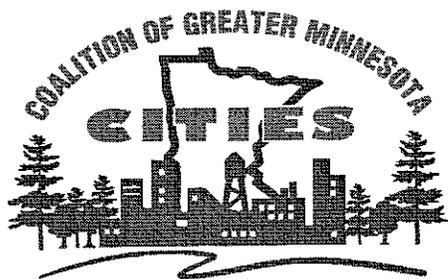
Total \$ _____

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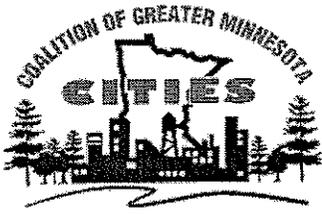
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I've enclosed my check for \$1000.

Bill me later for \$1000.

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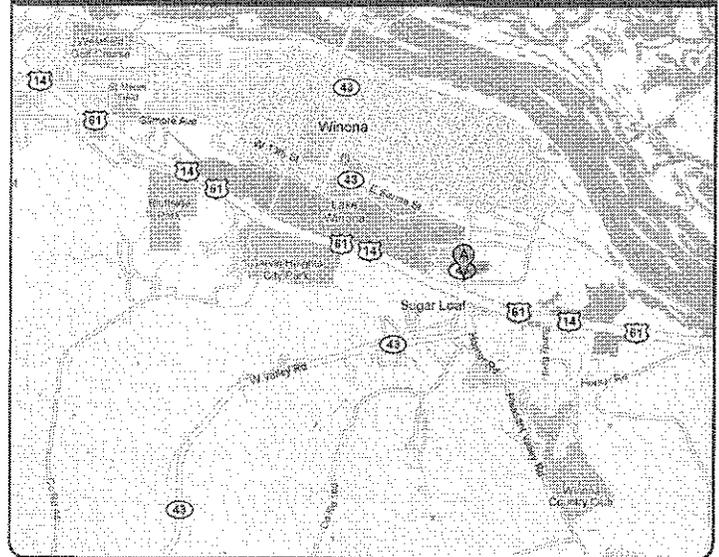
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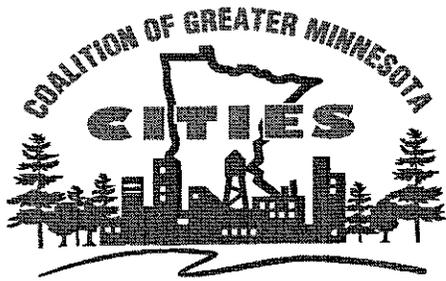
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