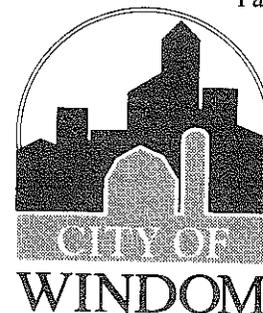


City Council Meeting
Tuesday, April 17, 2007
Windom City Council Chambers
6:00 p.m.
AGENDA



EDA Executive Director Interviews

- 6:00 p.m.– Aaron Backman
- 6:30 p.m. – Chelsie Carlson

Recess until 7:30 p.m.

Call to Order

Pledge of Allegiance

1. Approval of Minutes
 - Council Minutes – April 3, 4, & 11, 2007
2. Consent Agenda
 - Receipt of Board & Commission Minutes
 - Street Committee – April 6, 2007
 - Park & Recreation Commission – April 9, 2007
 - Library Board – April 10, 2007
 - Planning Commission – April 10, 2007
 - Correspondence
 - Ehlers – Memorandum on Debt
 - Minnesota Department of Health – Inspection
 - Minnesota Department of Health – Consumer Confidence Report
3. Department Heads
4. Planning & Zoning
 - Variance Recommendation – 1228 4th Ave
5. National Library Week Proclamation
6. 2007 Seal Coat Project – Bid Award
7. 2007 Street Improvement Project
 - Issuance and Sale of GO Improvement Bonds, Series 2007
8. Surplus Equipment Disposition – Snow Plow
9. Cottonwood Lake Water Level Management Committee Appointments



10. Personnel – EDA Executive Director - Offer of Employment

11. Regular Bills

12. Unfinished Business

13. New Business

14. Council Concerns

15. Adjourn



Memo

To: Mayor and City Council Members
From: Denise Nichols
Date: April 11, 2007
Re: EDA Interviews

Interviews have been scheduled for Tuesday, April 17th, at the following times.

6:00 p.m. – Aaron Backman

6:30 p.m. – Chelsie Carlson

Interview information and resumes for the two candidates was distributed to each of you last week. Please remember to bring the packet of information and resumes to the scheduled interviews on Tuesday.

**City Council Meeting
Windom City Hall, Council Chambers
April 3, 2007
7:30 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 7:30 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Bob Messer and JoAnn Ray

Council Members Absent: Bradley Powers

City Staff Present: Steve Nasby, City Administrator; Marv Grunig, Electric Superintendent; Bruce Caldwell, Street Superintendent; Mike Haugen, Water\Wastewater Superintendent, Dennis Johnson, City Engineer; Craig Mueller, Wenck Associates and Terry Glidden, Telecom

Public: Dirk Abraham and Rahn Larsen

3. Pledge of Allegiance

4. Approval of Minutes:

Motion by Powers, second by Ray, to approve the Council minutes from March 19, 2007. Motion carried 5 - 0.

5. Consent Agenda:

- Receipt of Board & Commission Minutes
 - a. Telecommunications Commission – March 21, 2007
 - b. Community Center Commission – March 26, 2007
 - c. Utility Commission – March 30, 2007
- Correspondence
 - a. Minnesota Rural Water Association

Motion by Fast, second by Kruse, to approve the Consent Agenda. Motion carried 5 - 0.

6. License Application:

Motion by Ray, second by Powers, to approve a cigarette license for the Windom Country Club. Motion carried 5 – 0.

7. Department Heads:

None

8. Annual Insurance Renewal:

Ken Hoffman said that he is representing the League of Minnesota Cities Insurance Trust (LMCIT) which is the City's insurance carrier. Hoffman said that there was a booklet of information included in the City Council packets. He reviewed the 2006 dividend, which was less than 2005 due to larger losses with the LMCIT, and provided the Council an overview of all of the policies in effect.

Messer asked why the property values had gone up so much from the prior year. Hoffman said that the LMCIT experience over the last year was that properties were more expensive to replace so the overall valuation was raised 10 percent and then there is an annual inflation factor. Hoffman said that the City's total premium increased 8.2 percent, excluding the workers compensation coverage. The workers compensation coverage charged to the City of Windom is at a 1.15 factor, which means the City's premium is 15 percent higher than the average due to the history of claims. Hoffman noted that the City has qualified for discounts in workers compensation insurance for having a managed care system in place and the non-smoker qualifier.

Powers asked about the tort limits? Hoffman said that it is limited to \$300,000 but the Council can waive this up to \$1,000,000. Powers asked if the insurance coverage is bid. Hoffman said that the LMCIT is a type of self-insurance pool that covers member cities. Messer said that in the 80's the market for insurance was tight for cities to get the coverage they needed at competitive prices. Hoffman said that was the issue that motivated the cities to create the LMCIT.

Hoffman said that he will need the Council to make decisions on the renewal, limit waiver and excess coverage.

Motion by Messer, second by Kruse, to not waive the statutory tort limit. Motion carried 5 – 0.

Motion by Kruse, second by Messer, to accept the annual insurance renewal as presented. Motion carried 5 – 0.

Motion by Messer, second by Powers, to decline \$1,000,000 in excess coverage. Motion carried 5 – 0.

9. Resolution in Support of Balanced Climate Change Legislation:

Grunig said that the proposed resolution is calling for the Council's support of balanced actions related to the environment and energy needs. The State legislature is considering global warming bills that would stop the Big Stone II plant which is critical to the Windom electric utility. Grunig said that wind power is available 30-40 percent of the time and other generation means are necessary to maintain reliability. If Big Stone II is not constructed the price of electricity could increase 30 percent as right now wind power is costing \$88\mwh and the power from the Big Stone II plant is anticipated to be \$50-55\mwh. He said what is needed is more research into this matter and the impact to all sectors of the economy should be considered.

Council member Kruse introduced the Resolution No. 2007-13, entitled "RESOLUTION IN SUPPORT OF BALANCED CLIMATE CHANGE LEGISLATION" and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Messer, Powers, Ray, Fast and Kruse. Nay: None. Absent: None. Resolution passed 5 - 0.

10. 2007 Street Improvement Project – Bid Award:

Dennis Johnson reviewed the four bids received on the project and noted that bids were let for bituminous and concrete. He said that the low bid was below the engineer's estimate and the assessment hearing level. Johnson said that the Street Committee had recommended the concrete option and the Utility Commission was recommending the Council to accept the Miller Avenue alternate.

Fast asked if the concrete option were chosen could the additional cost of approximately \$100,000 be spread across all the citizens and not just assessed to the property owners on those streets. Messer said that the City typically charges the property owners for a standard road with any extras, such as an upgrade to a 10-ton road, being paid by the City. Nasby said that the final assessments will be up to the City Council and the decision on the assessments will be made at that time.

Powers asked Johnson if there would be an on-site inspector. Johnson said that when critical work was being done or tests were being conducted then there would be on-site inspection.

Fast asked if repairing the utilities was a concern if the streets were concrete. Haugen said that concrete would be harder to remove. Caldwell noted that concrete patches could be done at anytime in the year.

Powers asked if the City has the equipment to do concrete removal. Caldwell said that they did not, but they currently use private contractors on bituminous too when the cut is beyond what the City can do.

Powers inquired if traffic volume on some streets warranted the use of concrete. Caldwell said that the benefits were lower long-term maintenance costs and not necessarily traffic load. Caldwell added that the cost of seal coats on bituminous streets is going up quickly. This year the costs were 23 percent higher.

Kruse said he is not sold on concrete streets and have seen too many of them busted up.

Council member Messer introduced the Resolution No. 2007-14, entitled “A RESOLUTION AWARDING THE CONTRACT FOR A PROJECT ENTITLED 2007 STREET IMPROVEMENT PROJECT” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Powers, Ray, Fast and Powers. Nay: Kruse. Absent: None. Resolution passed 4 - 1.

11. Request for Street Closure on 3rd Avenue:

Caldwell said that the Chamber of Commerce had requested the temporary closure of 3rd Avenue for a community event. Third Avenue, between 8th and 9th Streets would be closed on May 5, 2007. Caldwell said that he had spoken to Chief Shirkey and this request was acceptable as it provided for alternative traffic flow into area businesses.

Motion by Powers, seconded by Fast, to approve the temporary closure of 3rd Avenue, between 8th and 9th Streets on May 5, 2007. Motion carried 5 – 0.

12. Compost Dump Site Fee Recommendation:

Caldwell said that the compost fee recommendation is to increase the Residential fee from \$10\year to \$15\year and the Commercial pass from \$50\year to \$55\year. These fees are used to off-set the costs.

Messer asked if all the debris is hauled out at the end of the year. Caldwell said it is. Messer said that the costs of this include equipment and fuel and the fees collected do not cover the expenses. Powers asked if the fees paid for staffing too. Caldwell said it did.

Caldwell noted that the Compost site would be open on Saturday, April 7 weather permitting and that passes were on-sale at City Hall.

Council member Messer introduced the Resolution No. 2007-15, entitled “RESOLUTION ESTABLISHING RATES, CHARGES AND FEES FOR COMPOST DUMP SITE” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Ray, Fast, Kruse, Messer and Powers. Nay: None. Absent: None. Resolution passed 5 - 0.

13. Spring Clean-up Date Change:

Riordan said the dates are now April 14 and 28. Nasby said that there were advertisements in the newspaper and radio.

14. Personnel Committee Recommendation:

Messer said that the Personnel Committee was looking at Supervisory job descriptions and compensation. He said that the performance pay tool is a temporary measure as the Personnel Committee works on the Supervisory issues.

Riordan said the Personnel Committee recommendation was for a 7.07 percent raise for the next year for the Electric Superintendent payable over the next six months.

Motion by Messer, seconded by Kruse, to approve a performance pay increase for the Electrical Superintendent of 7.07 percent, payable over the next six months. Motion carried 5 – 0.

15. Resolution Accepting Donation:

Riordan said that an additional gift of \$1,865.38 was received from the Daisy Jacobs estate for the “Make It Happen” campaign for the Community Center. This amount is in addition to the over \$30,000 already given to the Community Center by Daisy Jacobs.

Fast asked if these funds would be placed into a separate account with the other donations to the Community Center. Nasby said that was correct.

Council member Kruse introduced the Resolution No. 2007-16, entitled “AUTHORIZATION TO ACCEPT A DONATION FROM THE DAISY JACOBS ESTATE FOR THE WINDOM COMMUNITY CENTER” and moved its adoption. The resolution was seconded by Ray and on roll call vote: Aye: Fast, Kruse, Messer, Powers and Ray. Nay: None. Absent: None. Resolution passed 5 - 0.

16. Regular Bills:

Motion by Fast, seconded by Powers, to approve the regular bills. Motion carried 5 – 0.

17. Contractor Bill:

Powers noted that this project had already presented a final bill. Nasby said that was correct, but the City Engineer had deducted some seeding from the last bill previously marked “final” and this was marked as “final A” and included the

Preliminary

seeding money. Powers asked if this seeding corrected the problem that we had. Caldwell said this was another project and the City is taking care of the other issue.

Motion by Messer, second by Ray, to approve the contractor bill to Svoboda Excavating for \$2,782.40. Motion carried 5 – 0.

18. Unfinished Business:

None

19. New Business:

None

20. Council Concerns:

Riordan said that National Library Week is coming up and the Windom Library was sponsoring several events including a “fine free” grace period for overdue books.

21. Adjourn:

Motion by Powers, seconded by Fast, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 8:16 p.m.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator

**City Council Meeting
Windom Community Center
April 4, 2007
6:00 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 6:00 p.m.

2. Roll Call: Mayor:

Tom Riordan

Council Members:

Jean Fast, Kirby Kruse, Bob Messer,
Bradley Powers and JoAnn Ray

City Staff Present:

Steve Nasby, City Administrator; Brigitte Olson, Assistant City Administrator; Marv Grunig, Electric Superintendent; Bruce Caldwell, Street Superintendent; Mike Haugen, Water\Wastewater Superintendent, Gerri Burmeister, Windom Hospital Administrator; Dan Olsen, Telecom Manager; Gene Lenning, Liquor Store Manager and Brad Bussa, Community Center Director

Public:

None

3. Goal Setting – Visioning Information:

Water Department

Haugen provided a brief overview of the Water Plant operation and facilities.

Main points for this department include the following:

- 420 million gallon pumping limit per DNR permit
- 414.4 million gallons pumped in 2006
- Red Rock RWS = 55 mg and Ethanol 2000 = 152 mg
- Red Rock and Ethanol 2000 are pursuing additional water sources outside of Windom's system. July 2008 is Ethanol 2000's target for having their source on-line

- Windom would need a new water source in a different aquifer if it is to expand its system or drill to a deep water aquifer, but a deeper water aquifer would require a Reverse Osmosis system which is expensive
- In 2000 and 2001 both water towers were constructed or rehabilitated so no major expense is anticipated for about 20 years
- 35-40% of the City's water mains are 4 inch cast iron and will need to be replaced and the State requires 6 inch mains
- Water hydrants are being replaced when the street projects are being done and another 1 or 2 are done annually at a cost of \$2,500 per hydrant
- Most water meters are 20+ years old and will need to be replaced.
- Water meters are read manually along with the electric meters, and a remote reading system would cost the Water Department \$250K
- GIS – the City can coordinate with the County on mapping
- 2007-12 Capital Improvement Projects – none anticipated
- In the next 5-10 years about 50% of the current staff will be retiring and there will be a need for replacements and training

Waste Water Department

Haugen provided a brief overview of the Waste Water Plant operation and facilities. Main points for this department include the following:

- The plant processes approximately 1 million gallons per day
- The Fish Lake Association is proceeding with their studies with one option including piping the waste to the Windom system
- 1.13 mgd is the dry weather flow limit and 1.83 is the wet weather flow capacity
- PM Windom is the largest user. Their production has increased and changes to their processing has made the flow more concentrated
- New State mandates on Ph and Mercury are coming which will add expense and could require capital expenditures
- Current Ph limit is 7 mg/l and new mandate will be 1 mg/l in 2010 when the current City permit expires
- Bio-solid storage is needed
- PM Windom and the City need to work together on pre-treatment

and loadings

- 2007-12 Capital Improvement Projects includes 1 main lift station at an approximate cost of \$250-500K
- Lift station also needed if the N. Windom Industrial Park develops

Street Department

Caldwell provided a brief overview of the Streets operation and facilities. Main points for this department include the following:

- 4 Full-time staff
- The shop is in poor condition with a leaking roof
- A sand/salt storage shed is mandated by the State and the City is losing its co-op site with MNDOT
- GIS – the County project has the surface items mapped that include storm sewer intakes, catch basins, man holes, hydrants and valve boxes
- Additional GIS mapping of under-ground infrastructure could be \$80K
- Capital items include a new Street shop or substantial renovation to the existing structure with costs ranging from \$250-600K
- 2008-2013 Street projects of approximately \$6.5 million were listed on a handout
- Equipment is on a 20-year rotation and many items have been replaced in the last few years
- Next large equipment need is for a grader and two pick-ups

Electric Department

Grunig provided a brief overview of the electric utility operation and facilities. He also thought that this visioning process must include the Utility Commission. Main points for this department includes the following:

- Goal 1 - Economical and reliable power resources
 - WAPA contract \$20/mwh; Ameren 3-yr deal for \$48/mwh; MISO and RT cost is \$88/mwh; renegotiate NSP/Xcel deal 2011; Nebraska City II plant \$29/mwh and Big Stone II \$50-55/mwh
 - Renewable energy resources and status reviewed

Preliminary

- Other projects\issues – Waterloo, Whelan, Muscatine, Des Moines.
- Goal 2 – Transmission
 - Cap X – local investment in transmission in developmental stage
 - New 69K transmission into Windom (includes 69K switch)
 - Replacement of sub-station transformer
 - N. Windom Industrial park (transmission and sub-station)
- Goal 3 – Distribution System
 - Continue conversion of overhead lines to underground
 - Voltage upgrade from 2.4Kv to 13.8Kv
 - Growth and Reliability Study (underway)
 - Mapping system – Finley Engineering
 - Load Management\Load Control
 - Conservation
 - Automatic meter reading - \$30\meter
- Goal 4 – Local Generation at Lowest Available Cost
 - Replacement of gas turbine
 - Wind turbines? – 2007 mandate for renewable
 - Intermediate combined cycle
- Goal 5 – Local Operation and Administration
 - Staffing – two additional employees desirable
 - Budget\Reserve goal of 100% O & M
 - Billing system support and operation
 - Service territory
 - Vehicle replacement 2008 -09
 - Addition of a directional boring machine

Hospital

Burmeister provided a brief overview of the Hospital's operation and facilities.

Main points include the following:

- History of the Hospital facilities
- Trends in patient care, medical technology and finances
- Review of the Hospital Board and their function
- 50% of the revenue comes from Medicare so they watch the legislation concerning the program very closely

- 8 local medical providers and over 100 others have privileges
- Local Foundation started in 2001 and now have \$75K in assets
- 4 clinics – Avera, Sanford and two independent
- 68% of medical service is out-patient
- Deductions from insurance payments is also increasing
- Surgery area rehabilitation is needed, but too costly to pursue now
- A receiving area for supplies is needed
- Glick Clinic is opening a new location in Windom
- Concerns include:
 - Reimbursement rates
 - Physician and technical staff recruitment
 - Competition
 - Medical inflation on drugs and technology
 - Patient safety
 - Quality of care
 - Transparency issues

Telecom Department

Olsen provided a brief overview of the Telecommunications operation and facilities. Main points for this department include the following:

- Revenue is approximately \$18K\month in deficit
- Telephone and internet is up and Cable TV showed first decline
- Staffing is down 1.5 FTE following the construction phase
- Exploring the options for using an after-hours answering service to cut down on “on-call” time and burning out staff
- Techs do locates, installs, new customers and repair work
- Marketing plan is now in place
- Support contracts and maintenance agreements need to be reviewed and re-negotiated
- Capital projects include: new fiber lines for expanded customers, VOIP testing, new equipment for High Definition channels and a system maintenance plan
- Current projects include: boundaries issues, Round Lake project, Granite Falls project, Lakefield project, Bird Island project, Monticello RFP and working with Windom schools
- Mandates and Legislation – CALEA compliance, set-top boxes

- and cable cards and re-transmission agreements
- Need to increase marketing efforts and add new customers

Liquor Store

Lenning provided a brief overview of the Liquor Store operations and facility.

Main points for this department include the following:

- Existing building is in good shape structurally
- Capital expenses – new entry doors and cooling equipment
- Sales are increasing at about 10% per year
- The cash registers have been re-programmed to require proof of age before a sale can be completed
- Prices of beer are set by the distributor whereas hard liquor is competitive based
- Impact of development on the site needs to consider access to the liquor store, parking and truck loading area
- Council encouraged additional marketing and promotion

Community Center

Bussa provided a brief overview of the Community Center operations and facility.

Main points for this department include the following:

- Existing building in very good shape after 7 years, but some maintenance items will be coming up in the next 2-3 years
- Equipment in the kitchen, including appliances are starting to need replacement
- The Community Center has about \$33K in a capital account for major projects which could include a wedding garden
- Staffing is at 100% and now more marketing can be done

4. Adjourn:

Motion by Powers, seconded by Fast, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 11:00 p.m.

Tom Riordan, Mayor

Attest: _____

Steve Nasby, City Administrator

**City Council Meeting
Windom Community Center
April 11, 2007
6:00 p.m.**

1. Call to Order: The meeting was called to order by Mayor Tom Riordan at 6:00 p.m.

2. Roll Call: Mayor: Tom Riordan

Council Members: Jean Fast, Kirby Kruse, Bob Messer,
Bradley Powers and JoAnn Ray

City Staff Present: Steve Nasby, City Administrator; Brigitte
Olson, Assistant City Administrator; Dan
Olsen, Telecom Manager; Jeff Shirkey,
Police Chief; Jim Kartes, Building/Zoning
Official; Bruce Caldwell, Streets
Superintendent; Al Baloun, Park &
Recreation Director; Joan Hunter, Library
Director; Jim Skarphol, Ambulance Director
and Dan Fossing, Fire Chief

Public: Dirk Abraham

3. Telecom Boundaries Adjustment:

Dan Olsen said that in an effort to provide services to properties outside of city limits and to clean up the service territory boundaries he is requesting City Council approval of a resolution amending Telecom's service area. Olsen said that this process would involve hiring an attorney and making filings with the proper oversight authorities.

Messer asked why the proposed boundary on the west side of town not go out another section line. Olsen said that it was not included as the potential for customers or additional development is low and we would have to serve the area within the proposed service area.

Riordan asked what the approximate cost would be to do the filing. Olsen said probably \$3,000 to \$5,000 and this would probably be on the higher side of that range.

Fast asked if the expanded service area would include all three telecom services. Olsen said that telephone service is the only one that is regulated whereas data and video could be done now so this filing was really only needed for the telephone. Fast asked if we would serve houses just outside of city limits. Olsen said the television service was provided to some outside, but they had to pay for the cost of installation.

Powers asked about selling services to other communities. Olsen said that other cities or entities would have their own service areas and we would just provide wholesale service to them.

Council member Messer introduced the Resolution No. 2007-17, entitled “A RESOLUTION REQUESTING APPROVAL TO SUBMIT A REVISION TO THE MINNESOTA PUBLIC UTILITIES COMMISSION TO EXPAND THE TELEPHONE SERVICE TERRITORY” and moved its adoption. The resolution was seconded by Fast and on roll call vote: Aye: Ray, Kruse, Powers, Fast and Messer. Nay: None. Absent: None. Resolution passed 5 - 0.

4. Goal Setting – Visioning Information:

Police Department

Shirkey provided a brief overview of the Police Department operation and facilities. Main points for this department include the following:

- Police squad cars are leased
- Squad car equipment (radar, radio & light bar) needs to be replaced
- Office space is leased from Cottonwood County
- 2005 Jeep is a city-owned Police vehicle
- Currently 8 officers and 1 FT secretary
- Need for an additional officer in the role as an investigator
- Possible cost-sharing of a position with the School district for a

School Resource Officer through Crime levy funds

- Projects underway include Speed Limit modification on Highways 71\60
- Legislative issues include – administrative fines, medical marijuana, and traffic citations for seat belt infractions
- Cottonwood County did not fund new software this year, but appears likely to do so in 2008. City match is \$5,000
- Wireless camera donated by Ethanol 2000 working well

Planning and Zoning Department

Kartes provided a brief overview of the Planning and Zoning Department operation and facilities. Main points for this department include the following:

- Cottonwood County is working on a GIS system and City should participate but costs are unknown at this time
- Floodplain maps need to be updated as Windom's are 20 years old with cost estimated to be \$60-100K
- Comprehensive Plan primarily done in 2005 is lacking Telecom information and overall plan will need to be updated to 2007
- Estimated time to complete Comp Plan is 2-3 months
- Eventual replacement of City vehicle used by P&Z but would like second 'pool' car for use by City Hall

Park and Recreation Department

Caldwell and Baloun provided a brief overview of the Park and Recreation Department operation and facilities. Main points for this department include the following:

- Capital improvements to City parks includes – dug outs at WRA, upgrading fencing, upgrading or paving parking areas, campground expansion, new playground equipment and other general upgrades or repairs to existing facilities
- Staffing consists of 1 FT person that is planning on retiring at the end of 2007 and 2 FT seasonal positions
- Approximately 99 acres of parkland is mowed per week
- 10 shelter houses are maintained
- Large 'ground master' mowers will need to be replaced in the next 2-3 years

Preliminary

- Would like to see trail connections completed
- Options for fixing the low areas in Mayflower park should be pursued

City Arena

Baloun provided a brief overview of the Arena operations and facilities. Main points for this department include the following:

- Arena was built in 1975
- Wallyball and racquetball courts were built in the 1980s
- 2 seasons – ice and horse show
- Use has declined at the Arena as newer facilities are constructed in the area and around the State
- Staffing includes 2 FT positions, 2 PT and 3-4 seasonal people
- Currently no clerical of .5 FTE – would like to hire 1-2 more seasonal people to do concessions, etc.
- Annual maintenance projects at Arena and Pool
- Capital items at Arena and pool include
 - Rink panels - \$55K
 - Expansion of locker rooms
 - Remodel of concessions area
 - Construction of an other building for horses and a winter storage
 - Replace equipment (bobcat)
 - Rehab of current pool - \$900K
 - Construction of a new pool facility \$1.5 m to \$3.5 m
- Area of concerns – ice rates and competition from other facilities
- Goals
 - Increase sign revenue
 - Creation and distribution of promotional materials
 - Develop and implement a maintenance plan

Library

Hunter provided a brief overview of the Library operations and facilities. Main points for this department include the following:

- Moved into the current facility in 1985
- 3,500 square feet of space

Preliminary

- Budget has increased \$40K over the last 5 years
- Heat and electricity have impacted the budget the most
- Patrons and book usage has remained level
- Computer usage up 200% - 12 computers for public use
- Approximately 50,000 logins annually on computers
- Staff is 3 PT persons (2 @ 30+ hrs\week and 1 @10 hrs\week)
- Software costs with Plum Creek to be stable for next 5 years
- No major capital projects planned – roof repair this year
- Short-term needs are carpet, wiring and shelving
- Library exchange is about 500 items out and 200-300 in per week

Ambulance

Skarphol provided a brief overview of the Ambulance operations and facility.

Main points for this department include the following:

- Ambulances stored in Fire Hall, City garage and Hospital
- If new Fire Hall, ambulances will have a section of the old part of the building
- 14 EMTs and 4 more in training
- Number of calls increasing – especially transfers
- Ambulance is ahead of projections in income for 2007
- Townships are billed for service
- Capital items include:
 - New cots in 2007 costing \$30K
 - Radio upgrades in 2007 costing \$5K
 - New ambulance or chassis costing \$65 - \$125K in 2008

Fire Department

Fossing provided a brief overview of the Fire Department operations and facilities. Main points for this department include the following:

- Fire hall was built over 40 years ago – too small to house all of the existing equipment
- Planning underway in 2007 for a renovation and addition to the fire hall
- 28 firefighters and training is on-going
- Replaced some fire hose in 2007
- Continue looking for FEMA or DNR funds for equipment

- Rescue Unit 20 scheduled replacement in 2009
- Unit 25 scheduled replacement 2007, but still in good condition so replacement will be delayed 1-3 years
- Need Council to formalize the \$500 call out fee for fires

Airport

Nasby provided a brief overview of the Airport facilities. Main points for this department include the following:

- Staff is 1 PT person
- Airport hangars, arrival\departure building, fuel storage\sales and non-runway surfacing was completed in 2006
- Overrun on 2007 project can come from dedicated funds (now) or general aviation fund (summer 2007)
- MN Aviation office has indicated the runway needs resurfacing
- 5 – year plan includes the following:
 - Extend runway to 5000 feet from 3500
 - Parallel taxiway
 - Snow removal and maintenance equipment

City Hall

Nasby provided a brief overview of the City Hall operations and facilities. Main points for this department include the following:

- ADA entry door was approved in 2007 budget and will be done this summer
- Roof is leaking and needs repair immediately
- Replacement windows will wait until Fire Hall issue is complete
- Staffing is currently being reviewed in Billing office

Economic Development Authority

Nasby provided a brief overview of the EDA operations and facilities. Main points for this department include the following:

- Capital items included \$10K budgeted for new “welcome” signs
- EDA committee is focusing the marketing plan
- Executive Director position is currently vacant – May 2007 filled?
- Upgrade of computer for EDA Director (May – June 2007)
- Office furniture for EDA\Building Dept. reception area (May '07)

Preliminary

5. Adjourn:

Motion by Messer, seconded by Fast, to adjourn. Motion carried 5 – 0.

Meeting adjourned at 10:00 p.m.

Tom Riordan, Mayor

Attest: _____

Steve Nasby, City Administrator

**STREET DEPARTMENT COMMITTEE
MINUTES APRIL 6, 2007**

1. Call to Order: The meeting was called to order at 11:30 a.m. at the Happy Chef.

2. Attending: Committee Members: Robert Messer & JoAnn Ray

City Staff Present: Street Superintendent Bruce Caldwell

Public: None

3. Items Discussed

a. Approve 2007 Seal Coat Bid

The committee reviewed the four bids for the 2007 seal coat project. Due to the budget numbers and the higher than anticipated bids, the committee reduced the streets scheduled by 10% Discussion. The streets that were dropped will be added in 2008 seal coat project.

Motion by Ray, seconded by Messer to accept bid from Morris Seal with deductions.

Motion Carried 2-0

b. Bid for Old Snow Plow Equipment

The city received a bid for an old non-useable Frink snowplow from Scott Veenker for \$1500.00. This plow was previously used on the 1989 International Truck that the City of Storden just purchased from us. They did not want the used plows.

Motion by Messer, seconded by Ray to accept the bid of \$1500 for the used snowplow

Motion Carried 2-0

c. Children at Play Sign Request

The city received a request to erect a Children at Play signs on the 600 block of Drake ave due to a day care. The committee denied this request. Estimated cost to place a sign would run around \$125 each. Currently most of these types of signs have been installed next to city parks and school zones.

d. City of Windom Application and Permit for Connection to City Water/Sewer

The committee discussed changing the rates and procedures for placing materials back in the excavation hole for the purpose of repairing old or new services in city streets. It was stated that all cost associated to the excavation need to be charged back to the permit holder. A new repair diagram will added to the permit form following approval.

Meeting adjourned 12:30 p.m.

**PARK AND RECREATION COMMISSION SPECIAL 2007 BUDGET MEETING
MINUTES APRIL 9, 2007**

1. Call to Order: The meeting was called to order by Chairman Terry Fredin at 7:02 p.m. in the Council Chambers. Prior to the meeting the commission met at the Windom Recreational Park and reviewed maintenance issues and updates.
2. Roll Call:

Chair,	Terry Fredin
Commission:	Brenda Muller, Steph Schwalbach, Sherri Zimmerman, Kay Clark
City Staff Present:	Recreation Director, Al Baloun, Park Director Bruce Caldwell & Council Liaisons; Brad Powers & Jean Fast
Public:	Windom KAUSE group, Jody Dahms Water Technology Inc.
3. Approve Agenda with changes: Motion by Muller, seconded by Clark
Motion Carried 4-0
5. Approve Minutes February 12, 2007: Clark Motion, seconded by Zimmerman
Motion Carried 4-0
6. Planning and Goal Setting Session Bruce Caldwell handed out a list of items that related to maintenance issues and improvements. The majority of the conversation related to future campground expansion at Island Park and remodeling the north softball field, Windom Recreational Park continued improvements and the Tegel's Park playground improvements. Caldwell stated that currently we have \$16,921.67 in the Tegel's Park Playground Replacement account and \$55,000 in the Capital Park/Equipment account. In a few months the commission will decide what direction to go with the playground improvements at Tegel's Park
Al Baloun handed out an outline that would be used for the 2007 goal planning session to be held on Wednesday, April 11, 2007. The sheet contained information on users, events, staffing of the Arena, and current maintenance and Capital Improvements at the Arena. He also discussed concerns about ice rates and horse show competition. A list of goals for the Arena, Pool, and Recreation was handed out to commission members.
7. Tobacco Free Parks Policy by the Windom KAUSE (Keeping Air Unharmed for a Safe Environment) group. Adult leader Bonnie Fredrickson began discussion about the need for such a policy in the city parks. Following her opening statements the area youth group gave their presentation concerning the need for a tobacco free park policy within the city. The commission stated that they desired that all the user groups of the parks be polled on this issue. KAUSE stated that would conduct this poll and report back to the commission at a later meeting.
8. Pool Feasibility Study Report Jody Dahms Water Technology Mr. Dahms gave a presentation on where we are currently at with the study. Several options were discussed which included cost, possible sites & what type of water park items that we would like to see in a new facility. Mr. Dahms stated that the current pool is over forty years old and in fair to poor condition and some type of repairs will be needed within the next couple of years if the system fails. He also stated that

many of the water quality control items are not working properly. They were either installed incorrectly, under sized or didn't meet today's standards. The wading pool is in extremely poor condition and will need to be repaired or eliminated in the near future. The commission will review the report and discuss it at the May meeting for possible changes.

9. Park Superintendent Report-Bruce Caldwell

a. Windom Recreational Park Update. The dugout roof structures are currently being installed on Legion Field and soon at Eagle Field. Caldwell stated that the coaches at the school have been asking for enclosed dugouts but currently neither the city nor school has the funding for this request. The commission stated that they do not desire enclosed type dugouts at this time. If a representative comes forward with a detailed plan and funding source for this then the commission would revisit this item at that time. It was also stated that we need to budget for cement slabs for the dugouts in the next couple of years.

b. Water Fountain Caldwell stated that it will cost around \$650 for an ADA approved water fountain at the park.

Motion by Clark, seconded by Muller to purchase and install a new water fountain outside of the shelter/concession building.

Motion Carried 4-0

c. The department will continue to add trees, shrubs and park benches as funding becomes available. Also we will install the donation plates on the current benches, trees and walking patch yet this year.

d. Tegel's Park Playground The commission will begin the planning of a new playground structure due to the donations we have received and also the money we have in the capital improvement fund.

e. Witt Park Improvements Caldwell stated that the tennis courts will need to be resurfaced in 2008 at a cost of \$18,000-20,000.

f. Mayflower Park Disk Golf Staff is currently working on signage for the holes and fairways. It is hopeful that in mid summer we can have a promotional tournament.

10. Recreation Directors Report Al Baloun

a. Summer Community Education Booklet The information for the Summer Recreation programs was given to all commission members. Al will be going to the next council meeting to present the booklet information to the council. He also wants the information from this year's booklet be put on the new city webpage (www.windom-mn.com).

b. Bylaws Revision Al handed out a copy of the revised Attendance Policy for the Bylaws. More discussion on the change will be done at the May meeting.

11. Open Mike: None

Adjourn at 10:00 p.m.

Windom Library Board Meeting
Windom Library
April 10, 2007
5:05 p.m.

1. Call to order: The meeting was called to order by Chairman Jan Johnson at 5:10 p.m.

2. Roll call: Members Present: Jan Johnson, Charles Reid, Freddie Hoppert
and Anita Winkel

Members Absent: Tina Peiffer, Kathy Hiley and John Duscher

Library Staff Present: Dawn Aamot and Joan Hunter

City Council Member Present: none

3. Agenda and Minutes:

Motion by Freddie Hoppert, seconded by Charles Reid to approve the agenda and minutes.

4. Financial Report:

Motion by Anita Winkel, seconded by Freddie Hoppert to approve the Financial report

5. Librarians Report:

Joan reported that the Library will host an open house for National Library Week. This will be held on Friday, April 20th. The library will also host Chamber coffee that morning. Joan will make a presentation to the Council on Wednesday. This is a goal setting meeting by the Council.

Dawn will have a class from Headstart in the library on Friday. She will do a story time for them. She is also working on her summer reading activities.

Motion by Charles Reid and seconded by Anita Winkel to approve the librarian's report

6. Old Business:

All of the new computers are up and operating.

7. New Business:

None

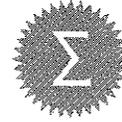
8. New Book suggestions:

The board presented new book suggestions

9. Adjourn:

Motion by Charles Reid and seconded by Anita Winkel to adjourn

Meeting adjourned at 5:35 p.m.



MEMO

To: Steve Nasby, City of Windom, Minnesota
From: Todd Hagen, CIPFA, Public Finance Advisor
Date: April 5, 2007
Subject: City of Windom, MN – How much is too much debt?

Is there a limit on how much debt the City can issue? There are both *statutory debt limits* and *underwriting criteria*. "Underwriters" purchase bonds for resale to the public.

Statutory Debt Limits. Generally speaking, municipalities of your size are not allowed to incur "net debt" in excess of 2% of their taxable market value. Debt which is payable solely from taxes is counted against "net debt." There is an exclusion from net debt of your bonds if the City pledges revenues such as special assessments to all or a portion of debt service. **Windom's Unused Statutory Debt Limit is \$3,211,846.**

Underwriting Criteria. I have adopted a benchmark formula for you to determine how much is too much debt in the eyes of the market. The following are criteria similar to what some underwriters use for municipal bond underwriting. If the City does not meet the below criteria, it may be more difficult to sell a general obligation bond on the open market. Higher interest rates may be charged to offset the risk to the investor.

Non-rated general obligation bonds:

- Tax collections for the prior three reported years over **97.0%**
✓ **Windom averages 99.8%**
- Net direct and overlapping debt/market value under **15.0%** with net direct debt/market value of not more than **10.0%**
✓ **Windom is 6.6% and 3.3%, respectively**
- Net direct and overlapping debt per capita less than **\$3,750** per capita
✓ **Windom is \$2,727**

These Debt Ratio calculations for your City can be found in the Official Statement we prepared for your 2007 bond sale.

I hope this information is useful to the City. If you have questions, please do not hesitate to contact me.

LEADERS IN PUBLIC FINANCE



Protecting, maintaining and improving the health of all Minnesotans

April 9, 2007

Windom City Council
c/o Mr. Steve Nasby, Administrator
Windom City Hall
444 Ninth Street, Box 38
Windom, Minnesota 56101-0038

Dear Council Members:

SUBJECT: Windom Water Supply, Cottonwood County, PWSID 1170006

We are enclosing a copy of the report of our district office covering a routine inspection of your community water supply.

The Minnesota Department of Health is monitoring your public water supply system for contaminants required by state and federal drinking water rules. However, the results of the monitoring are not part of this investigation report but are sent to you under separate cover as they become available.

If you have any questions concerning the information contained in this report, please contact me at 507/389-5561.

Sincerely,

A handwritten signature in black ink, appearing to read "Mark Sweers", is written over a light-colored background.

Mark Sweers, P.E.
Community Public Water Supply Unit
Environmental Health Division
Nichols Office Center, Suite 500
Mankato, Minnesota 56001

MS

Enclosures

cc: Water Superintendent



**MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report**



Name: Windom	PWSID: 1170006	PWS Type: Community
County: Cottonwood	Regulatory Authority: DWP	District Engineer: Mark Sweers

System Information

BASIC DATA

Owner Type: Municipal	System Class: C	Service Connections: 1,978
Population Served: 4,450	Class Points: 46	Survey Date: 03/19/2007
Service Area Characteristics: Municipal-(Primary)		

PRODUCTION TOTALS

Design Capacity: 3,300,000 Gallons per Day	Emergency Capacity: 1,440,000 Gallons per Day
Average Daily: 1,134,000 Gallons per Day	Storage Capacity: 1,660,000 Gallons
Highest Daily: 1,622,000 Gallons per Day	

ADDRESSES AND LOCATIONS

<u>Type</u>	<u>Address</u>
Financial	Windom City Council c/o Mr. Steve Nasby, Administrator Windom City Hall 444 Ninth Street, Box 38 Windom, MN 56101
Location	Sixteenth Street Windom, MN 56101-0038
Owner/Responsible Party	Windom City Council c/o Mr. Steve Nasby, Administrator Windom City Hall 444 Ninth Street, Box 38 Windom, MN 56101-0038
Sample Bottles/General Correspondence	Windom Water Superintendent City Hall 444 Ninth Street P.O. Box 38 Windom, MN 56101-0038

CONTACTS

<u>Type</u>	<u>Name</u>	<u>Phone Type</u>	<u>Phone #</u>	<u>Extension/Location</u>
Contact	Michael Haugen	Business Phone 1	507/831-6138	WWTP
Contact	Water Treatment Plant	Business Phone 1	507/831-6155	
Contact	City Hall	Business Phone 1	507/831-6129	
Contact	Emergency Only	Business Phone 1	507/822-1674	
Emergency Workday	Mike Haugen	Business Phone 1	507/831-6138	
		Cell Phone	507/822-1675	
		Business Fax	507/831-6139	
Emergency After-Hours	On call	Cell Phone	507/822-1674	

OPERATORS

<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>	<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>
Haugen, Michael H.	B	06/30/2009	Peterson, Leland R.	B	07/31/2008



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



Name: Windom County: Cottonwood	PWSID: 1170006 Regulatory Authority: DWP	PWS Type: Community District Engineer: Mark Sweers
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OPERATORS

<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>	<u>Name</u>	<u>Class</u>	<u>Expiration Date</u>
Stevens, Kevin E.	B	06/30/2008			

Storage Information

Name: North Tower Type: Storage-Elevated Status: Active	Links to: Distribution System Availability: Primary Capacity: 500,000 Gallons
Name: East Tower Type: Storage-Elevated Status: Active	Links to: Distribution System Availability: Primary Capacity: 1,000,000 Gallons
Name: Water Treatment Plant Clearwell Type: Storage-Ground Status: Active	Links to: Distribution System Availability: Primary Capacity: 160,000 Gallons

Source Information

Name: Well #10 Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): 1000 Emergency Capacity (gpm): 1440000
---	--

Well Data

Unique Well No.: 00603837	Year Constructed: 1998	Drawdown (ft): 0
Well Depth (ft): 125	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 105	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 1000	Pumping Rate (gpm): 1000
Aquifer(s): Quaternary Buried Artesian		

Name: Well #3A Type: Well Status: Active Availability: Primary	Source Type: Groundwater Design Capacity (gpm): Emergency Capacity (gpm):
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Well Data

Unique Well No.: 00232447	Year Constructed: 1972	Drawdown (ft): 0
Well Depth (ft): 90	Static Depth (ft): 0	Screen Length (ft): None
Casing Depth (ft): 78	Casing Diameter (in): 0	
Pump type: Submersible	Pump Capacity (gpm): 250	Pumping Rate (gpm): 250
Aquifer(s): Quaternary Buried Artesian		



MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report



Name: Windom
 County: Cottonwood

PWSID: 1170006
 Regulatory Authority: DWP

PWS Type: Community
 District Engineer: Mark Sweers

Source Information

Name: Well #4
 Type: Well
 Status: Active
 Availability: Primary

Source Type: Groundwater
 Design Capacity (gpm):
 Emergency Capacity (gpm):

Well Data

Unique Well No.: 00232448 Year Constructed: 1954 Drawdown (ft): 0
 Well Depth (ft): 87 Static Depth (ft): 0 Screen Length (ft): None
 Casing Depth (ft): 74 Casing Diameter (in): 0
 Pump type: Submersible Pump Capacity (gpm): 250 Pumping Rate (gpm): 250
 Aquifer(s): Quaternary Buried Artesian

Name: Well #5
 Type: Well
 Status: Active
 Availability: Primary

Source Type: Groundwater
 Design Capacity (gpm):
 Emergency Capacity (gpm):

Well Data

Unique Well No.: 00222652 Year Constructed: 1961 Drawdown (ft): 0
 Well Depth (ft): 124 Static Depth (ft): 0 Screen Length (ft): None
 Casing Depth (ft): 85 Casing Diameter (in): 0
 Pump type: Submersible Pump Capacity (gpm): 250 Pumping Rate (gpm): 250
 Aquifer(s): Quaternary Water Table

Name: Well #6
 Type: Well
 Status: Active
 Availability: Primary

Source Type: Groundwater
 Design Capacity (gpm):
 Emergency Capacity (gpm):

Well Data

Unique Well No.: 00222651 Year Constructed: 1969 Drawdown (ft): 0
 Well Depth (ft): 121 Static Depth (ft): 0 Screen Length (ft): None
 Casing Depth (ft): 103 Casing Diameter (in): 0
 Pump type: Submersible Pump Capacity (gpm): 250 Pumping Rate (gpm): 250
 Aquifer(s): Quaternary Buried Artesian

Name: Well #7
 Type: Well
 Status: Active
 Availability: Primary

Source Type: Groundwater
 Design Capacity (gpm): 0
 Emergency Capacity (gpm):

Well Data

Unique Well No.: 00132251 Year Constructed: 1977 Drawdown (ft): 0
 Well Depth (ft): 142 Static Depth (ft): 0 Screen Length (ft): None
 Casing Depth (ft): 124 Casing Diameter (in): 0
 Pump type: Submersible Pump Capacity (gpm): 50 Pumping Rate (gpm): 50
 Aquifer(s): Quaternary Water Table



**MINNESOTA DEPARTMENT OF HEALTH
SECTION OF DRINKING WATER PROTECTION
Public Water Supply Inventory Report**



Name: Windom
County: Cottonwood

PWSID: 1170006
Regulatory Authority: DWP

PWS Type: Community
District Engineer: Mark Sweers

Source Information

Name: Well #8
Type: Well
Status: Active
Availability: Primary

Source Type: Groundwater
Design Capacity (gpm):
Emergency Capacity (gpm):

Well Data

Unique Well No.: 00490926 Year Constructed: 1991 Drawdown (ft): 0
Well Depth (ft): 134 Static Depth (ft): 0 Screen Length (ft): None
Casing Depth (ft): 119 Casing Diameter (in): 0
Pump type: Vertical Turbine Pump Capacity (gpm): 650 Pumping Rate (gpm): 650
Aquifer(s): Quaternary Water Table

Name: Well #9
Type: Well
Status: Active
Availability: Primary

Source Type: Groundwater
Design Capacity (gpm):
Emergency Capacity (gpm):

Well Data

Unique Well No.: 00595769 Year Constructed: 1997 Drawdown (ft): 0
Well Depth (ft): 110 Static Depth (ft): 0 Screen Length (ft): None
Casing Depth (ft): 90 Casing Diameter (in): 0
Pump type: Submersible Pump Capacity (gpm): 250 Pumping Rate (gpm): 250
Aquifer(s): Quaternary Buried Artesian

Treatment Information

Name: TREATMENT PLANT
Type: Treatment Plant
Status: Active
Availability: Primary

Source Water: Groundwater
Design Capacity: 3300000 Gallons per Day
Emergency Capacity: 1440000 Gallons per Day

Treatment Data

<u>Objective</u>	<u>Process Mechanism</u>	<u>Active</u>
Corrosion control - Lead/Copper	Stabilization/Inhibitors/Blended phosphates	Y
Disinfection	Chlorine/Gas	Y
Fluoride (Z)	Fluoridation/Hydrofluosilicic acid	Y
Iron removal	Aeration/Induced Draft	Y
	Backwash recycle	Y
	Detention (chemical reaction time)	Y
	Filtration (Gravity)/Anthracite/Sand	Y
	Oxidation - chemical/Potassium permanganate	Y
Manganese removal	Aeration/Induced Draft	Y
	Backwash recycle	Y
	Detention (chemical reaction time)	Y
	Filtration (Gravity)/Anthracite/Sand	Y
	Oxidation - chemical/Potassium permanganate	Y



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Findings



System Name: Windom	Survey Date: 03/19/2007
PWSID: 1170006	Surveyor: Mark Sweers
System Contact: Michael Haugen	Surveyor Signature: _____

The findings below identify sanitary risks that may impact water quality, inform the water supply owner of applicable responsibilities, and/or provide guidance related to water system operation and maintenance.

Water Source

An area extending at least fifty feet in all directions from the well shall be reserved for water supply purposes. No sources of contamination, such as sanitary sewers, storm sewers, subsurface disposal field, septic tank, animal or poultry yard, or other contaminant that may drain into the soil, shall be located within this area.

The rotation of the wells is alternated on Mondays.

Pumps/Pump Facilities and Controls

No deficiencies observed.

Treatment

As a reminder, the backflow preventer at the water treatment plant shall be tested and inspected annually by a qualified person. The inspection interval shall not exceed one year, and overhaul intervals shall not exceed five years for reduced pressure backflow preventers.

Water Storage

No deficiencies observed.

Distribution

As the opportunities present themselves, all undersized watermains should be replaced. The minimum size of watermain for providing fire protection and serving fire hydrants shall be 6-inch diameter. Larger size mains will be required if necessary to allow the withdrawal of the required fire flow while maintaining the minimum residual pressure requirements. The system shall be designed to maintain a minimum pressure of 20 psi at ground level at all points in the distribution system under all conditions of flow. The normal working pressure in the distribution system should be approximately 60 to 80 psi and not less than 35 psi.

Monitoring/Reporting Data Verification

The following records shall be maintained by the water supply system

- a. Coliform bacteria results - 5 years
- b. Chlorine residual results - 5 years
- c. Chemical results - 10 years
- d. Sanitary survey reports - 10 years
- e. All lead and copper materials - 12 years
- f. Consumer confidence reports - 3 years
- g. Turbidity results - 3 years
- h. Public notices - 3 years
- i. Fluoride quarterly results and monthly reports - 1 year



MINNESOTA DEPARTMENT OF HEALTH
Section of Drinking Water Protection
Sanitary Survey Findings



System Name: Windom	Survey Date: 03/19/2007
PWSID: 1170006	Surveyor: Mark Sweers
System Contact: Michael Haugen	Surveyor Signature: _____

The findings below identify sanitary risks that may impact water quality, inform the water supply owner of applicable responsibilities, and/or provide guidance related to water system operation and maintenance.

Water System Management/Operation

A program of cross connection control should be instituted by the system. All private wells must be disconnected from the interior plumbing when the home or business is connected to the water supply system. There can be no connection between a private well and your public water supply system.

When a water service connection is made, the plumber should certify in writing, that the private well has been disconnected from the water supply system.

Engineering plans of new, modifications, or additions to the water supply system (including water mains) must be submitted to the Minnesota Department of Health for review. All plans must be approved prior to the start of construction.

Where backflow prevention devices are installed, a regular maintenance and inspection program should be developed to assure proper working order. Inspection intervals should not exceed one year and overhaul intervals shall not exceed five years. The backflow preventer shall be inspected for proper operation immediately upon installation of the device.

This work must be done by a certified person trained to do such work. A list of current certified persons is available upon request.

A daily check of critical system components should be conducted to enhance security and ensure that an unauthorized entry has not taken place.

Operator Compliance with State Requirements

The opportunity for additional training in the water supply field should be made available to the operator(s). Attendance at one of the annual waterworks operators schools and also the local one-day schools provide a valuable experience for anyone engaged in this field. They also provide the required contact hours for certification renewal.

Other Comments or Findings

- Bacteriological Sampling Sites
1. Wastewater Treatment Plant
 2. 271 Buckwheat Avenue
 3. Windom High School
 4. 875 Highland Road
 5. Windom Powerhouse
 6. Moon's Locker

-
1. The Windom Municipal Water Supply System serves the City of Bingham Lake (15,000 gals/day), an ethanol plant (419,000 gals/day), and a portion of the Red Rock Rural Water Supply (with a maximum of 178,000 gals/day or 65 million gallons per year).
 2. There is one booster station on the distribution system.
 3. The water treatment plant has an emergency generator and well 10 is wired for a portable generator.

Minnesota Department of Health
Drinking Water Protection Section
Report of Colilert Bacteriological Results and Chlorine Residual

Sampled By: **Sweers, Mark**

Date: **March 19, 2007**

PWS Name: **Windom**

PWSID: **1170006**

Result Comments

No Result Comments Listed

Sample Results

<u>Field #</u>	<u>Sampling Location</u>	<u>Chlorine Residual Free / Total (mg/L)</u>	<u>Coliform Bacteria</u>	<u>E.Coli</u>
134	Plant Influent - Wells 3, 4, 5, & 6	/	Absent	
135	Plant Effluent	1.16 /	Absent	
136	WWTP Garage	0.49 /	Absent	
137	Booster Station	0.59 /	Absent	



Protecting, maintaining and improving the health of all Minnesotans

IMPORTANT INFORMATION

April 4, 2007

PWSID: 1170006

Windom Water Superintendent
City Hall
444 Ninth Street
P.O. Box 38
Windom, Minnesota 56101-0038

Gentlemen/Ladies:

All community water systems must distribute a drinking water report, officially known as a Consumer Confidence Report (CCR), annually, to their customers before July 1, 2007. Enclosed is a CCR for you to distribute to your customers.

Your system may reformat the CCR and/or add additional information about your water system (treatment processes, upgrades planned, etc.), however, that is not necessary. The CCR that we have provided will satisfy the requirements. If you choose to reformat the CCR, all the information in the Minnesota Department of Health (MDH) CCR must be included in your newly reformatted CCR.

The grey shaded area on Page 1 of the CCR needs a contact name/phone number for your water system added by you, so customers can call with questions or request additional information. There may be other grey shaded areas in your CCR -- it is your responsibility to fill in those areas with accurate information.

For systems that serve a population with a significant number of people who do not speak English, please consider including one or more of the statements below in your CCR. (The statement says, "This report contains very important information. Translate or ask someone who understands it.")

Spanish: Información importante. Si no la entiende, haga que alguien se la traduzca ahora.

Hmong: Nov yog ntaub ntawv tseem ceeb. Yog koy tsi to taub, nrhiav neeg pab txhais rau koh kom sai sai.

Distribution:

There are requirements on how to distribute your CCR which are determined by population. The population served by your water supply is 4513. The option(s) on how to distribute your CCR are listed on the enclosed Certification Form. Please indicate what option(s) you chose to distribute your CCR on the Certification Form. The Certification Form is to be returned to MDH, along with a copy of the CCR that you distribute. Even if you are distributing the MDH CCR,

you must fill in the grey shaded area(s) and return a copy of the CCR and the completed Certification Form to MDH by July 1, 2007.

You are required to keep a copy of the CCR for at least three years. Failure to produce and distribute a CCR as required--as well as failure to submit a copy of the CCR and the Certification Form to MDH by July 1, 2007--may result in enforcement actions, including fines, from the U. S. Environmental Protection Agency and/or the MDH.

If information you have compiled differs from what is indicated on the enclosed CCR, or if you have any questions, please call Mari Mevissen at 651/201-4668 or the message center at 1/800-818-9318.

Sincerely,



Richard D. Clark, P.E., Supervisor
Community Public Water Supply Unit
Environmental Health Division
P.O. Box 64975
St. Paul, Minnesota 55164-0975

RDC:kar
Enclosures

CONSUMER CONFIDENCE REPORT

PWSID: 1170006

AL—Action Level: The concentration of a contaminant which, if exceeded, triggers treatment or other requirement which a water system must follow.

90th Percentile Level—This is the value obtained after disregarding 10 percent of the samples taken that had the highest levels. (For example, in a situation in which 10 samples were taken, the 90th percentile level is determined by disregarding the highest result, which represents 10 percent of the samples.) Note: In situations in which only 5 samples are taken, the average of the two with the highest levels is taken to determine the 90th percentile level.

pCi/l—PicoCuries per liter (a measure of radioactivity).

ppb—Parts per billion, which can also be expressed as micrograms per liter ($\mu\text{g/l}$).

ppm—Parts per million, which can also be expressed as milligrams per liter (mg/l).

N/A—Not Applicable (does not apply).

Contaminant (units)	MCLG	MCL	Level Found		Typical Source of Contaminant
			Range (2006)	Average /Result*	
Alpha Emitters (pCi/l) (05/15/2002)	0	15.4	N/A	.58	Erosion of natural deposits.
Fluoride (ppm)	4	4	1.1-1.3	1.15	State of Minnesota requires all municipal water systems to add fluoride to the drinking water to promote strong teeth; Erosion of natural deposits; Discharge from fertilizer and aluminum factories.
Haloacetic Acids (HAA5) (ppb)	0	60	N/A	5.7	By-product of drinking water disinfection.
TTHM (Total trihalomethanes) (ppb)	0	80	N/A	17.7	By-product of drinking water disinfection.

*This is the value used to determine compliance with federal standards. It sometimes is the highest value detected and sometimes is an average of all the detected values. If it is an average, it may contain sampling results from the previous year.

Contaminant (units)	MRDLG	MRDL	****	*****	Typical Source of Contaminant
Chlorine (ppm)	4	4	.3-1.4	.89	Water additive used to control microbes.

****Highest and Lowest Monthly Average.

CONSUMER CONFIDENCE REPORT

PWSID: 1170006

*****Highest Quarterly Average.

Contaminant (units)	MCLG	AL	90% Level	# sites over AL	Typical Source of Contaminant
Copper (ppm) (06/15/2005)	N/A	1.3	1.32	2 out of 20	Corrosion of household plumbing systems; Erosion of natural deposits.
Lead (ppb) (06/15/2005)	N/A	15	3	0 out of 20	Corrosion of household plumbing systems; Erosion of natural deposits.

Some contaminants do not have Maximum Contaminant Levels established for them. These "unregulated contaminants" are assessed using state standards known as health risk limits to determine if they pose a threat to human health. If unacceptable levels of an unregulated contaminant are found, the response is the same as if an MCL has been exceeded; the water system must inform its customers and take other corrective actions. In the table that follows are the unregulated contaminants that were detected:

Contaminant (units)	Level Found		Typical Source of Contaminant
	Range (2006)	Average/Result	
Sodium (ppm) (06/15/2004)	N/A	13	Erosion of natural deposits.
Sulfate (ppm) (06/15/2004)	N/A	80	Erosion of natural deposits.

Compliance with National Primary Drinking Water Regulations

The sources of drinking water (both tap water and bottled water) include rivers, lakes, streams, ponds, reservoirs, springs, and wells. As water travels over the surface of the land or through the ground, it dissolves naturally-occurring minerals and, in some cases, radioactive material, and can pick up substances resulting from the presence of animals or from human activity.

Contaminants that may be present in source water include:

Microbial contaminants, such as viruses and bacteria, which may come from sewage treatment plants, septic systems, agricultural livestock operations, and wildlife.

Inorganic contaminants, such as salts and metals, which can be naturally-occurring or result from urban stormwater runoff, industrial or domestic wastewater discharges, oil and gas production, mining, or farming.

Pesticides and herbicides, which may come from a variety of sources such as agriculture, urban stormwater runoff, and residential uses.

Organic chemical contaminants, including synthetic and volatile organic chemicals, which are by-products of industrial processes and petroleum production, and can also come from gas stations, urban stormwater runoff, and septic systems.

Radioactive contaminants, which can be naturally-occurring or be the result of oil and gas production and mining activities.

CONSUMER CONFIDENCE REPORT

PWSID: 1170006

In order to ensure that tap water is safe to drink, the U. S. Environmental Protection Agency (EPA) prescribes regulations which limit the amount of certain contaminants in water provided by public water systems. Food and Drug Administration regulations establish limits for contaminants in bottled water which must provide the same protection for public health.

Drinking water, including bottled water, may reasonably be expected to contain at least small amounts of some contaminants. The presence of contaminants does not necessarily indicate that water poses a health risk. More information about contaminants and potential health effects can be obtained by calling the Environmental Protection Agency's Safe Drinking Water Hotline at 1-800-426-4791.

Some people may be more vulnerable to contaminants in drinking water than the general population. Immuno-compromised persons such as persons with cancer undergoing chemotherapy, persons who have undergone organ transplants, people with HIV/AIDS or other immune system disorders, some elderly, and infants can be particularly at risk from infections. These people should seek advice about drinking water from their health care providers. EPA/CDC guidelines on appropriate means to lessen the risk of infection by Cryptosporidium are available from the Safe Drinking Water Hotline at 1-800-426-4791.

SUMMER PARKS & RECREATION

If you unable to attend registration on May 3rd, please send all forms for Windom Parks & Recreation programs and/or Swimming Lessons to: Windom Parks & Recreation, PO Box 38, Windom, MN 56101.

Any registrations received after May 21st will result in a \$5 late fee.

Summer Baseball Program

TYKES T-BALL

This program is for children who are eligible to attend kindergarten during the 2007-08 school year. Youth will have fun learning the fundamentals of baseball.

Tuesday and Thursday, June 12- July 26, 10-10:45 a.m., Windom Recreation Area, 2-3 evening sessions TBA. (no ball July 5) Fee: \$30.

KINDERGARTEN T-BALL (K T-BALL)

This program is for children who were eligible or attended kindergarten this past year. They will work on fundamentals of baseball along with playing some games.

Monday, Wednesday, Friday, June 11-July 27 (no ball July 4-6), 10-10:45 a.m., Windom Recreation Area, 2-3 evening sessions TBA. Fee: \$30.

T-BALL, OVERHAND, AND PONY LEAGUE

This seven week program will begin on Monday, June 11. A double elimination tournament is held the last week to climax the season. You must be at least 7 years old by August 31 to participate. All games will be played at the Windom Recreation Area.

T-Ball (Completed Gr. 1-3): 10:00-11:00 a.m. daily and Tuesday evenings, 5:30 p.m. Cost: \$30.

Overhand (Completed Gr. 4-6): 11:00 a.m.-12 noon daily, Cost: \$30.

Pony League (Completed Gr. 7-9): Information will be handed out by Coach Brad Schломann in school. Cost: \$50.

Monday -Friday, June 11-July 26, (no ball on July 4-6),

***Playoffs for T-ball & Overhand will be held the week of July 23-July 26.**

T-Ball: 3:00 p.m. Overhand: 4:00 p.m.

"NITE BASEBALL"

(Completed GR. 4th-6th)

Nite Baseball is back! Games will be played two evenings a week; Tuesdays and Thursdays. This is a league with teams from Jeffers, Mt. Lake and Butterfield. There will be games played on Windom diamonds as well as out of town fields. Practice will be about once a week with volunteer coaches. Games are scheduled to begin in late May or early June. Participants must also play overhand. Fee: \$20.



GIRL'S SOFTBALL (GR.K-6)

Learn the fundamentals of softball - throwing, batting and catching - and the rules of the game. Girls will be divided into two age group teams to play games. T-shirts will be included. Two or three evening sessions to be announced.

Ages:

Completed K-Gr. 3: 11 a.m.-12 p.m.

Completed Gr. 4-6: 12-1 p.m.

(Will be combined with Girl's Fast Pitch 12 & Under) Monday-Friday, June 11-July 27, (no ball July 4-6), Windom Recreation Area. Instructor: Mary Schaufenbuel. Fee: \$ 30.

GIRLS SUMMER FAST PITCH

A registration meeting and parents meeting will be held on Wednesday, May 16 in the Middle School Commons.

12 & Under - 6 p.m.

14 & Under and 18 & Under - 7 pm

At this time all questions about games, practices, and procedures can be answered. Make checks payable to Windom Park & Recreation.

12 and Under as of January 1, 2007 (completed GR.5)

Dates: end of May -July

Games: Mondays & Wednesdays-two days a week, possible weekend tournament.

Practices: Monday-Friday - 12-1 p.m.

Location: Windom Recreation Area.

Supervisor: Eric Hanson. Cost: \$30.

14 and Under as of January 1, 2007

Dates: end of May -July

Games: Tuesdays & Thursdays-two days a week, all double headers, possible weekend tournament.

Practices: Sundays, Tuesdays & Thursdays (more if needed)

Location: Windom Recreation Area,

Supervisor: Eric Hanson. Cost: \$50.

18 and Under as January 1, 2007

Dates: beginning of June-July

Games: Tuesdays & Thursdays, two days a week, all double headers, possible weekend tournament.

Practices: Sundays, Tuesdays & Thursdays (more if needed)

Location: Windom Recreation Area.

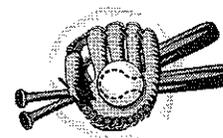
Supervisor: Eric Hanson. Cost: \$55.

For more information see the following web page:

www.TeacherWeb.com/MN/Windom/WindomFastpitch

More practices may be scheduled as needed. Fees cover T-shirt, league fee, field work, & umpire fees.

Playoffs for all age groups begin in mid-July.



FRISBEE GOLF CLINIC (YOUTH & ADULTS)

Learn the newest sport to come to Windom; frisbee golf. Frisbee golf is an inexpensive and fun group or individual activity. Windom's 9-hole Frisbee golf course is located at Mayflower Park. Come and learn about the equipment, strategies, and rules of the game. Loaner frisbees will be provided for this class.

Saturday, June 2, 1 p.m., Mayflower Park shelter house. Fee: \$5 per person or \$15 per family. Limit 20. (Additional sessions will be added if needed.) Advance registration is required.

Register at the Community Center on May 3rd or send your registration form with payment to Windom Park & Recreation. Call 831-6922 with questions.

ADULT SAND VOLLEYBALL

The organizational meeting for Adult Sand Volleyball will be held Wednesday, May 2, at 7 p.m. in the City Hall Council Chambers. All information for registration will be distributed at this meeting. *It is MANDATORY that all teams have a representative at this meeting.* Again this year, the league will be looking at dividing into two levels. This league is open to anyone who has graduated from high school.

FALL PARKS & RECREATION

Information will be given to all summer recreation program participants regarding registration for fall programs.

BOYS & GIRLS FALL SOCCER (GR. K-3)

This is a fun program in which the fundamentals and rules of soccer are taught. Registration date to be announced.

Tuesdays & Thursdays, End of August - mid. Oct., 5:30-6:30 p.m., Windom Recreation Area. Fee: \$30/participant.

**BOYS & GIRLS
YOUTH FLAG
FOOTBALL (GR. 2-6)**



GR. 2-3: 6:30-7:30 p.m. - Island Park

Participants learn the fundamentals of football with limited games.

GR. 4-6: Most games will be played on Saturday afternoons at Island Park beginning Sept. 9. The season will end in mid-October. Coaches are allowed to practice with their team once a week. Registration date to be announced. *Fee: \$30/participant.*

FOOTBALL CLINIC

This will be held in conjunction with Eagle Varsity Picture Night in August. Date and time to be announced.

Island Park. FREE.

REGISTRATION FORM - WINDOM PARKS & RECREATION PROGRAM

Registration for the Summer Parks & Recreation activities and Community Education classes will be held **Thursday, May 3rd, 5:00 p.m. to 7:00 p.m.** at the Windom Community Center during swimming lesson registration. Please have separate checks for Swimming Registrations, Pool Passes, Summer Recreation Activities and Community Education classes. **Registrations received after May 21 will result in a \$5 late fee. Mail to: Windom Parks & Recreation, PO Box 38, Windom, MN 56101.**

NAMES OF CHILDREN	GRADE (2006-07)	ACTIVITY
1. _____	_____	_____
2. _____	_____	_____
3. _____	_____	_____
4. _____	_____	_____
5. _____	_____	_____

SCHOLARSHIP FUND: The City of Windom is committed to offering programs for all the youth of our community. No youth will be denied access to programs due to lack of funds. Financial assistance is available to families. Contact Al Baloun at the Arena for information.

PARENT'S NAME _____ PHONE (H) _____
ADDRESS _____ (W) _____

Person to contact if parent cannot be reached in an emergency: _____
Phone: _____

REFUND POLICY - Requests for a full refund must be received before the second day of the recreation program. No refunds will be given after second day unless for medical reasons; a note from your doctor required.

I (We) authorize emergency medical treatment to insure the well being of the above named child(ren) by qualified medical and emergency personnel.

Signature _____ Relationship _____ Date _____



The Hershey Track and Field Youth Program will be offered for youth between the ages of 9 - 14. Youth are divided into three age groups: 9 & 10 yrs. (born during 1997-98); 11 & 12 yrs. (born during 1995-96); 13 & 14 yrs. (born during 1993-94) The competitor's group is determined by the participant's age as of Dec. 31, 2007 (eg. a child is 12 yrs. old at the time of the meet, but his/her birthday is on Dec. 10, this child would compete with the 13 & 14 yr. old age group.) Each age group is divided by male or female.

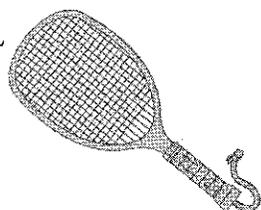
The District meet will be held at Windom on **Saturday, June 16** for the following events:

Ages 9 & 10	Ages 11 & 12	Ages 13 & 14
1. 50 Meter Dash	1. 100 Meter Dash	1. 100 Meter Dash
2. 100 Meter Dash	2. 200 Meter Dash	2. 200 Meter Dash
3. 200 Meter Dash	3. 400 Meter Dash	3. 800 Meter Dash
4. 400 Meter Dash	4. 800 Meter Dash	4. 1600 Meter Dash
5. 4 x 100 Mr. Relay	5. 4 x 100 Mr. Relay	5. 4 x 100 Mr. Relay
6. Stdg. Long Jump	6. Stdg. Long Jump	6. Stdg. Long Jump
7. Softball Throw	7. Softball Throw	7. Softball Throw

First and second places will qualify for the state meet on Saturday, June 30 in Sartell. Practices will be held beginning May 30 from 3:30-5 p.m. at the High School Track. The track program will end on July 10. Fee: \$35. (Includes District Fee)

Practice times will change to early afternoon when school is out.

SUMMER RACQUETBALL PROMOTION



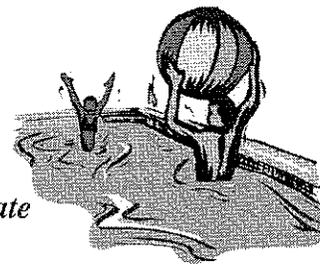
The Windom Arena will be offering Summer Racquetball until the end of September.

Each Tuesday evening, 5:30-7:30 p.m., both courts will be reserved for racquetball players only. Show up and be ready to play. (NO CALLING NECESSARY TO PLAY.) From two to eight people per hour can participate. Any level of players can participate. Regular court fees will be charged during this time frame.

Hourly Rates are as follows:
Non-Members - \$2.50 Students - \$1.25

Memberships are available monthly, quarterly, semi-annually and annually. If you have any questions feel free to contact Al Baloun at the Windom Arena at 831-6122.

WINDOM SWIMMING POOL



Tentative Opening Date
Monday, June 4

2007 RATES - Save money on season passes bought during May. Starting May 1, passes will be available for sale at Windom City Hall. **Season passes will also be available at Swimming Lesson Registration on May 3.**

- * **Daily:** Students - \$2.50 ***Daily:** Adults - \$3.00
- * **Daily:** Wading Pool/Non-Swimmer - \$1.00
- * **Daily Family Swim** - \$5.00
- * **Season Family:** \$75 - *After May 31* - \$85.
- * **Season Individual:** \$45 - *After May 31* - \$50.
- * **Season Wading Pool/Non-Swimmer Individual Pass:** \$25.

DAILY PUBLIC SESSIONS

OPEN SWIM TIMES

Monday-Sunday 2:00-5:00 p.m.
 Tuesday, Thursday & Saturday 6:00-8:00 p.m.

***AEROBICS:** Monday-Thursday 5:15-6:00 p.m.

***ADULT SWIM:** Monday-Thursday 5:00-6:00 p.m.

***FAMILY SWIM:** Monday, Wednesday, Friday & Sunday 6:00-8:00 p.m.

PRIVATE POOL RENTAL: \$75 minimum up to party of 40, (add'l fee based on number in party/hour).

Each child may sign up for one swim lesson level at a time. Once a child has completed a level, they may sign up for another level.

Registration for:

- **Swimming Lessons**
- **Summer Recreation**
- **Community Education Activities**



Thursday, May 3
5:00-7:00 p.m.

Windom Community Center

Please write separate checks

SWIMMING LESSONS

American Red Cross swimming lessons are now offered in six levels which teach the participants how to swim skillfully and safely. The pre-requisite for each level is the successful demonstration of the skills from the preceding level, except for Level 1. Each level of the Learn-To-Swim Program includes training in basic water safety and helping a swimmer in distress, in addition to the skills outlined below.

LEVEL 1 - Introduction to Water Skills

Purpose: *Helps students feel comfortable in the water.*

Level 1 participants learn to: Enter and exit the water safely; submerge mouth, nose & eyes; exhale underwater through mouth & nose; open eyes underwater and pick up a submerged object; float on front & back; explore arm and hand movements; swim on front and back using arm & leg actions; follow basic water safety rules and use of a life jacket.

LEVEL 2 - Fundamental Aquatic Skills

Purpose: *Gives students success with fundamental skills.*

Level 2 participants learn to: Enter water by stepping or jumping from the side; exit water safely using ladder or side; submerge entire head; open eyes underwater and pick up a submerged object; float on front & back; perform front & back glide; rollover from front to back & back to front; tread water using arm and leg motions; swim on front & back using combined strokes; swim on side; and move in the water while wearing a life jacket.

LEVEL 3 - Stroke Development

Purpose: *Builds on the skills in Level 2 through additional guided practice.* **Level 3 participants learn to:** Jump into deep water from the side; bob with the head fully submerged; perform survival float; butterfly-kick & body motion; use check-call-care in an emergency; dive from kneeling or standing position; use rotary breathing in horizontal position; change from horizontal to vertical position on front & back; perform the HELP and Huddle position; submerge and retrieve an object; perform front & back glide; perform front & back crawl and perform a reaching assist.

LEVEL 4 - Stroke Improvement

Purpose: *Develops confidence in the skills learned and improves other aquatic skills.* **Level 4 participants learn to:** Perform a shallow dive or dive from stride position; swim underwater; perform a feet-first surface dive; perform open turns on front & back using any stroke; tread water using sculling and arm motions and kick; use safe diving rules; perform a throwing assist; perform a compact jump into water from a height while wearing a life jacket; care for a conscious choking victim; and perform the following strokes - front & back crawl, breast stroke, butterfly, elementary backstroke and swim on side using scissors-like kick.

LEVEL 5 - Stroke Refinement

Purpose: *Provides further coordination and refinement of strokes.* **Level 5 participants learn to:** Tread water with two different kicks; learn survival swimming; perform rescue breathing; and perform the following - standing dive, shallow dive and glide two body lengths and begin any front stroke, tuck surface dive, pike surface dive, front flip turn, backstroke flip turn, front & back crawl, butterfly, breaststroke, elementary backstroke and sidestroke.

LEVEL 6 - Swimming and Skill Proficiency

Purpose: *Refines the strokes so students swim them with ease, efficiency, power & smoothness over greater distances.* Level 6 is designed with "menu" options that focus on preparing students to participate in more advanced courses, including the Water Safety Instructor and Lifeguard Training courses. These options include: personal water safety, lifeguard readiness, fundamentals of diving and fitness swimming.

Parent and Child Aquatics - Developed for children 6 months to 5 years of age. The Red Cross Parent and Child Aquatics builds swimming readiness by emphasizing fun in the water. Parents & children participate in guided practice sessions that help children learn elementary skills, including water entry, bubble blowing, front kicking, back floating, underwater exploration and more. Once children can perform basic skills without parental assistance, they may begin Learn-To-Swim courses.

Guard Start I & II - The Guard Start program is designed for those who have passed Level 6 Lifeguard Readiness. Participants must be able to demonstrate the following skills on the first day of class: Swim the front crawl 25 yards continuously while breathing to the front or side; tread water for 1 minute using arms and legs; and submerge and swim a distance of 10 feet underwater. This program will teach water safety and the duties/responsibilities of a lifeguard. This program does not certify anyone to be a lifeguard. Guard II is not offered in 2007.

Adult Lessons - These lessons provide the basic fundamentals in order to learn the proper way to swim. The class is perfect for seasoned swimmers who want to improve their strokes or for those who have never learned how to swim.

INFORMATION LINE



The Swimming Pool and Park & Recreation Telephone Information Line will give information as to whether Park & Recreation or Swimming Pool activities will be held. **A recorded message will give all information daily by calling 831-6124.**

WINDOM SWIMMING LESSONS - CLIP & BRING (with fee of \$25 per class) TO REGISTRATION on Thursday, May 3rd at the Windom Community Center from 5:00-7:00 p.m. Registration is on a first come basis. Fill in the blanks below with your preferred time for swimming lessons.

***NO EARLY REGISTRATIONS.** All registrations received in the mail will be processed beginning Friday, May 4. **IF THERE IS MORE THAN ONE REGISTRATION, PLEASE COMPLETE A REGISTRATION FORM & MEDICAL RELEASE FOR EACH STUDENT.** Copies of registration form are acceptable for multiple registrations.

REFUND POLICY: Parents taking their child out of lessons after the first day will receive a refund of \$20. All refund requests must be made prior to the third lesson.

If you have questions concerning the level you wish to register, contact Al Baloun at 831-6122 between 9 a.m.- 4:30 p.m.

LESSON REGISTRATION: Please mark your 1st, 2nd & 3rd choices (Example: 1 Level 3)

SESSION I

Monday-Friday, June 18-22
Monday-Thursday, June 25-28
(June 29 - make-up date)
9:00-9:45 a.m.

- Adaptive
- Level 2 (10)
- Level 5 (10)
- Level 6 (12) (Lifeguard Readiness-Fundamentals of Diving)

10:00-10:45 a.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)
- Level 6 (12) (Lifeguard Readiness-Fundamentals of Diving)

11:00 a.m.-11:45 a.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)

12:00-12:45 p.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 5 (10)

SESSION II

Monday-Friday, July 9-13
Monday-Thursday, July 16-19
(July 20 - make-up date)
9:00-9:45 a.m.

- Level 3 (10)
- Level 5 (10)
- Level 6 (12) (Lifeguard Readiness-Fundamentals of Diving)

10:00-10:45 a.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)

11:00 a.m.-11:45 a.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)

12:00-12:45 p.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)

SESSION III

Monday-Friday, July 23-27
Monday-Thursday, July 30-Aug.2
(August 3 -make-up date)
9:00-9:45 a.m.

- Level 4 (10)
- Level 5 (10)
- Level 6 (12) (Personal Water Safety & Fitness Swimming)

10:00-10:45 a.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)

11:00 a.m.-11:45 a.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)

12:00-12:45 p.m.

- Level 1 (8)
- Level 2 (10)
- Level 3 (10)
- Level 4 (10)

Parent & Child Aquatics
(Infant, Preschool & Aquatics Program) \$15.

6 Months-Age 5
Monday-Friday, July 9-13
5-5:30 p.m.
5:30-6 p.m.
* An adult must accompany each child in the water.

Guard Start I \$35.
8:00-10:00 a.m.
July 9-13 and July 16-20

Minimum of 6 students. This is for those who have passed level 6 Lifeguard Readiness. This does not certify the person taking this course to become a lifeguard. This course prepares the individual for the lifeguard course that may be taken at age 15.

ADULT LESSONS
(There will be a total of 8 lessons)
_____ Best Time and/or Dates

MEDICAL RELEASE & HISTORY:

STUDENT'S NAME _____ AGE & BIRTHDAY _____

ADDRESS _____
(Street) (City/Township) (Zip)

LEGAL GUARDIAN _____

ADDRESS (if different than above) _____

HOME PHONE _____ (WORK) _____

In the event a guardian can't be reached, who else may we phone in case of emergency? _____

(Name, Phone, Relationship)

FAMILY PHYSICIAN _____
(Name, Phone, Clinic)

MEDICAL HISTORY

Has the above named student experienced any of the following?

- Hearing impairment or chronic ear problems
- Heart conditions
- Sight impairment
- Loss of consciousness
- _____ Any other medical concerns (please attach separate note of explanation.)

I (We) authorize emergency medical treatment necessary to insure the well being of the above named child by qualified medical & emergency personnel.

Signature(s) _____ Relationship _____ Date _____



MEMO

To: Mayor and City Council
From: James Kartes, Zoning Administrator
Date: April 13, 2007
Re: Planning Commission Meeting – April 10, 2007

At its regular meeting on April 10, 2007, the Planning Commission held a public hearing and made the following recommendations concerning the application which came before the meeting:

1. VARIANCE APPLICATION:

Applicant: Vaughn Corwin
Owners: Vaughn Corwin & Traci A. Corwin
Address of Property: 1228 4th Avenue, Windom, MN
Legal Description: The South 34 Feet of Lot 4 and all of Lot 5, Block 43 of Windom Second Addition to the City of Windom, Cottonwood County, Minnesota.
Parcel ID#: 25.822.0250

The Applicants propose to construct a 12'X28' addition on the south side of their home. The addition will be 5 feet from the side property line. Pursuant to the City Code section on R-2 Districts, they are required to have a side yard setback equal to ten percent of the property's frontage (which would be 8.4 feet). Therefore, they are asking for a variance of 3.4 feet on the side yard setback.

THE PLANNING COMMISSION RECOMMENDS TO THE CITY COUNCIL:

Approval of the application for a variance, as submitted by Vaughn Corwin (on behalf of Vaughn Corwin and Traci A. Corwin), to allow construction of a 12' X 28' addition on the south side of the home located at 1228 4th Avenue.

The motion includes that the jurisdictional documents and findings of fact be made a part of the hearing record.

(Please refer to the Planning Commission Minutes for further details and discussion on these matters.)

I will be present at the City Council Meeting on April 17th to address any questions the Council may have at that time.

Prior to that time if there are any questions, please contact the Planning and Zoning Office at 831-6125.

JK:mah

**Building & Zoning Office
City Hall, 444 9th Street, P.O. Box 38
Windom, MN 56101
Phone: 507-831-6125**

**CITY OF WINDOM PLANNING COMMISSION
PUBLIC HEARING NOTICE
VARIANCE APPLICATION
SETBACK VARIANCE**

Pursuant to City of Windom, City Code Sections 11.58 and 11.60, notice is hereby given that the Applicant, VAUGHN CORWIN, (on behalf of the Owners, VAUGHN CORWIN and TRACI A. CORWIN, of 1228 Fourth Avenue, Windom, Minnesota) has submitted an application for the granting of a variance for property located in Windom Second Addition. The property is located within an R-2 District. The Applicant requests a variance of the sideyard setback to allow the construction of an addition which will have a sideyard setback less than the minimum required by City Code Section 11.19, Subdivision 4. The setbacks are shown on the plot plan which is on file in the Building & Zoning Office in City Hall.

A public hearing to consider this zoning application requesting a variance will be held before the Planning Commission in the **City Council Chambers at City Hall, 444 9th Street, Windom, MN 56101 on Tuesday, April 10, 2007, at 7:05 p.m.**

Those persons wishing to be heard on this application for consideration of a zoning request for a variance are requested to be at this meeting. A plot plan and the application may be reviewed in the Building & Zoning Office at City Hall prior to the Public Hearing.

Legally described as follows: The South 34 Feet of Lot 4 and all of Lot 5, Block 43, of Windom Second Addition to the City of Windom, Cottonwood County, Minnesota.

Parcel ID #: 25.822.0250

Address of the Property is: 1228 4th Avenue, Windom, MN 56101

By Order of the City of Windom

James Kartes, Zoning Administrator

Published: Cottonwood County Citizen (March 28, 2007)

CITY OF WINDOM, MINNESOTA

444 9th Street
Windom, MN 56101
507-831-6125

Case No.:
Parcel No.:
Fee: \$150.00
Paid: Ck. 5348 Date: 3-12-07
Date Filed:

APPLICATION FOR CONSIDERATION OF ZONING/SUBDIVISION REQUEST

Applicant(s): Name(s) Vaughn Corwin
Address 1228 4th Ave
City Windom State MN Zip 56101 (Phone: 507) 831-1068

Owner(s): (If other than Applicant)
Name(s)
Address
City State Zip (Phone:)

Property Address: 1228 4th Ave

Legal Description of Property: Lot(s) 5 of the South 34 Feet of Lot 4 Block(s) 43 Addition Second addition
Parcel No. 25.822.0250 Lot 11 Ex N16 & Lot A11 Lot 5
(If metes and bounds, attach description.) 50+34

Existing Use of Property: Family Home Present Zoning: R-2

Action Requested: Conditional Use Permit Variance X
Subdivision (Sketch Plat) Preliminary Plat Final Plat
Planned Unit Development (PUD)
Amendment (Text, Rezoning, Comprehensive Plan) - SPECIFY:
Other (Specify):

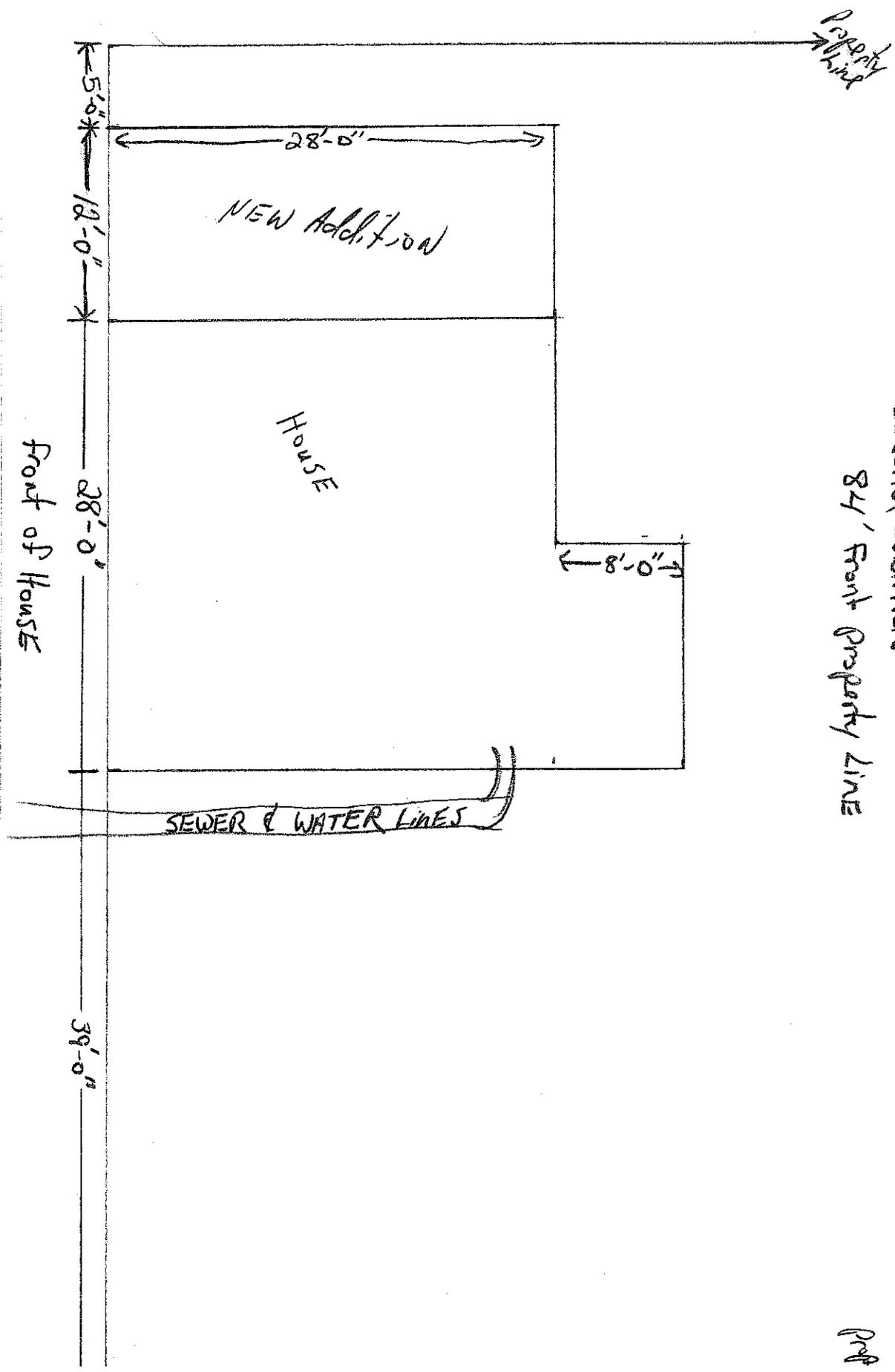
Description and Reason for Request (Attach Additional Information if necessary and required)

To the South side of the House, To Add a 28'x12' Addition (2 Bedrooms) Family of 6 with only 3 Bedrooms on the Second Floor. New Addition would be on the main floor. Bedrooms are need for children getting older and needing more room. The Addition from the South side would be 4' from the

In signing this Application, I/we hereby acknowledge that I/we have read and fully understand the applicable provisions of the Zoning and Subdivision Ordinances and current administrative procedures. I/we further acknowledge the fee explanation, as outlined in the application procedures, and hereby agree to pay the required fee and all statements received from the City pertaining to additional application expenses.

X [Signature] Date: 3/12/07
[Signature(s) of Applicant(s)]

Property Line. Footings will be poured footing with Light Form wall 2 Foot ABOVE ground Level to match Existing house footing. Footing will Be at 6' Below grade. Each Room will have a 2'-6" x 5' window on the WEST & EAST Side. Also ONE Door For Each Room on the North Side of the Rooms Entering the MAIN HOUSE.

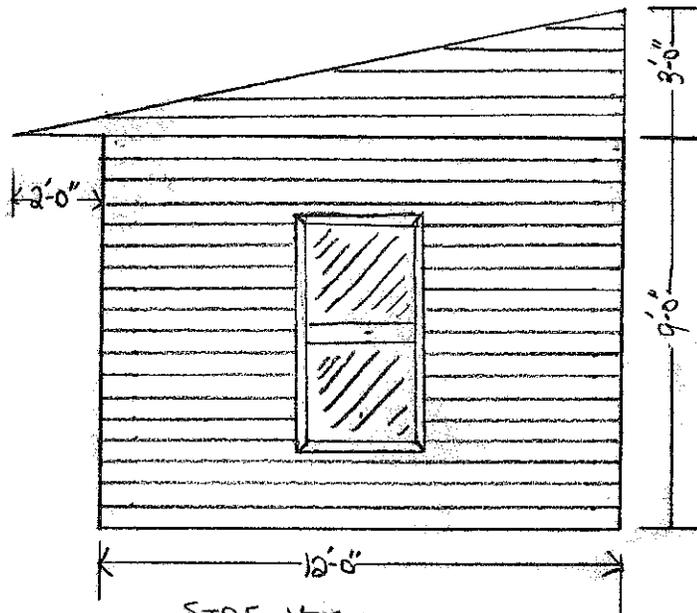


- Lot 4 EXN 16' & ALL Lot 5
 Lot 5 & The South 34 FT of Lot 4
 Block 43
 Second Edition
 84' Front Property Line

Prof

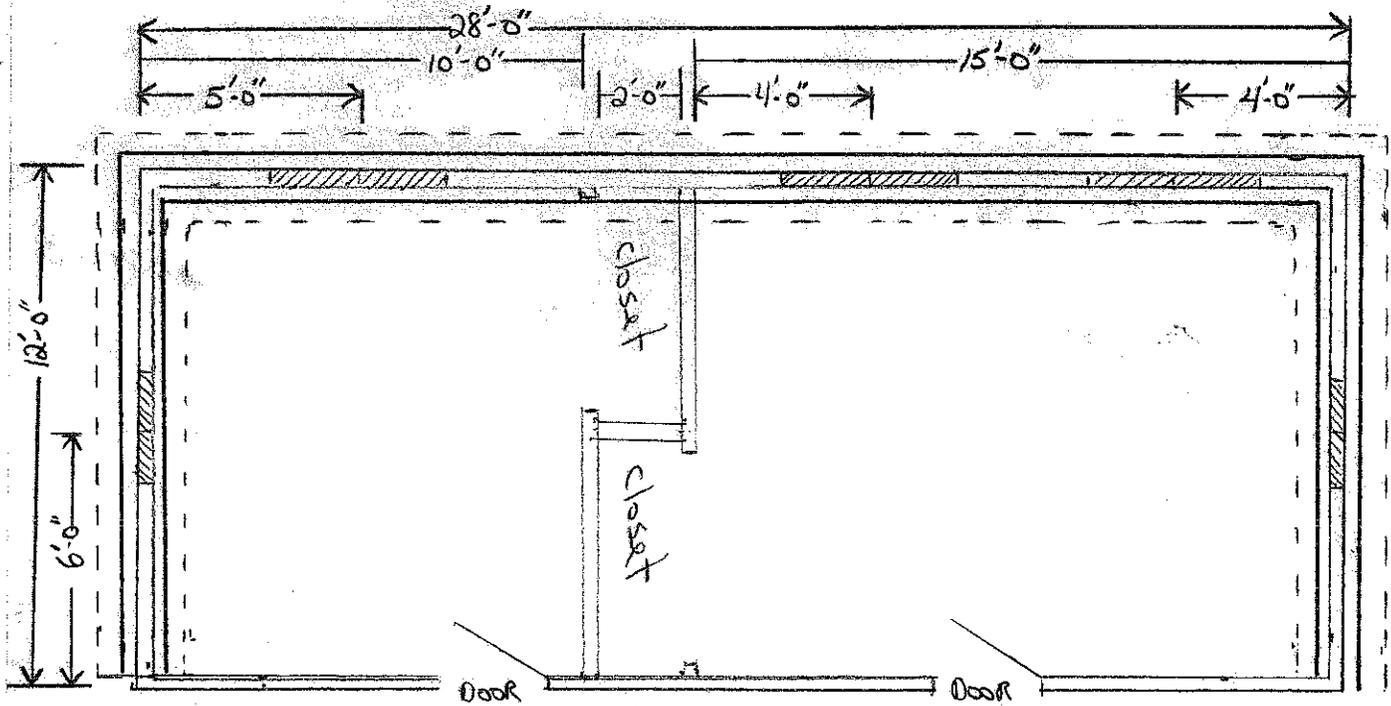
4-12 pitch

- 2' overhang
- Footings Foundation
- Foundation Wall
- Stud Wall
- ▨ window



SIDE VIEW
EAST SIDE

2x4 construction



HOUSE SIDE

RESOLUTION #2007-

INTRODUCED:

SECONDED:

VOTED: **Aye:**
 Nay:
 Absent:

2007 NATIONAL LIBRARY WEEK PROCLAMATION

WHEREAS, our nation's public, academic, school and specialized libraries transform their communities; and

WHEREAS, libraries play a vital role in supporting the quality of life in their communities; and

WHEREAS, librarians are trained professionals helping people of all ages and backgrounds find and interpret the information they need to live, learn and work in the 21st Century; and

WHEREAS, libraries are part of the American Dream – places for opportunity, education, self-help and lifelong learning; and

WHEREAS, libraries bring each individual a world of knowledge both in person and online; and

WHEREAS, libraries are a key player in the national discourse on intellectual freedom, equity of access, and narrowing the “digital divide”; and

WHEREAS, libraries, librarians, library workers and supporters across America are celebrating National Library Week with “The Campaign for America’s Libraries”.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF WINDOM, MINNESOTA, that the week of April 15-21, 2007, is proclaimed National Library Week. All residents are encouraged to visit the library this week to take advantage of the wonderful library resources available and thank their librarians and library workers for making information accessible to all who walk through the library's doors. Come see why now is the perfect time to come together at your library.

Adopted by the Council this 17th day of April, 2007.

Attest: _____
Steve Nasby, City Administrator

Tom Riordan, Mayor

2007 SEAL COAT IMPROVEMENTS WINDOM, MINNESOTA 56101		ENGINEER'S ESTIMATED COST		BIDDER McLaughlin & Schulz Bid Bond		BIDDER SMC Bid Bond		BIDDER Bituminous Paving Bid Bond	
ITEM	APPROX. QUANTITY	UNIT	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
BITUMINOUS MAT'L FOR SEAL	13000	GAL	\$ 32,500.00	\$ 2.50	\$ 31,200.00	\$ 2.69	\$ 34,970.00	\$ 2.45	\$ 31,850.00
RED ROCK	600	TON	\$ 9,600.00	\$ 16.00	\$ 27,000.00	\$ 35.97	\$ 21,582.00	\$ 39.75	\$ 23,850.00
STREET SUBTOTAL			\$ 42,100.00	\$ -	\$ 58,200.00	\$ 56,552.00	\$ 55,700.00		

BIDDER ASTEC Bid Bond		BIDDER Morris Seal Bid Bond		BIDDER		BIDDER		BIDDER	
UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT	UNIT COST	AMOUNT
\$ 2.67	\$ 34,710.00	\$ 2.38	\$ 30,940.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
\$ 34.34	\$ 20,604.00	\$ 29.48	\$ 17,688.00	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
STREET SUBTOTAL			\$ 55,314.00	\$ 48,628.00	\$ -	\$ -	\$ -	\$ -	\$ -

CITY OF WINDOM
2007 Seal Coat

Street	From	To	Length	Width	Area, S.F.	Area S.Y.
17th street	15th street	9th ave	2107	41	86387	9,599
8th ave	20th street	Grant Court	320	32	10240	1,138
Grant Court	21st Street	North End	385	32	12320	1,369
June Court	8th ave	West End	610	32	19520	2,169
Pflughhau (Abby Park)	4th ave	20th street	226	32	7232	804
7th ave	21st Street	N. End	417	32	13344	1,483
22nd Street	4th ave	7th ave	447	32	14304	1,589
Plum	South Seal	North End	677	32	21664	2,407
Winnie	Hwy 62	Des. Moines Drive	1138	32	36416	4,046
Verona	Hwy 62	Des. Moines Drive	1053	32	33696	3,744
Highland Road	Winnie	1/2 block West of Fairview	480	32	15360	1,707
Fairview Lane	Des. Moines	Highland Road	418	24	10032	1,115
Cindy	1/2 B W of Buckwheat	Service Road	622	32	19904	2,212
Buckwheat ave	South End	1st Street	1325	32	42400	4,711
1st Street	West End	(Subway) Service Road	722	32	23104	2,567
Bonnie	Buckwheat	Service Road	338	32	10816	1,202
Bonnie	Buckwheat	West End	500	32	16000	1,778
Community Ctr	Back Alley		320	35	11200	1,244
					403939	44,884

RED ROCK - TOTAL
ITEM

UNIT	UNIT EST	PRICE QUANT.	AMOUNT
GAL		11900	\$28,322.00
TON		550	\$16,214.00
			\$44,536.00
			\$48,098.88

TOTAL WITH ENGINEERING

BIT. MAT. FOR SEAL
RED ROCK

RESOLUTION #2007-

Council Member _____ introduced the following resolution and moved its adoption:

Resolution Providing for the Sale of \$1,380,000 General Obligation Improvement Bonds, Series 2007

- A. **WHEREAS**, the City Council of the City of Windom, Minnesota (the City), has heretofore determined that it is necessary and expedient to issue the City's \$1,380,000 General Obligation Improvement Bonds, Series 2007 (the "Bonds"), to finance the construction of various improvements in the City; and
- B. **WHEREAS**, the City has retained Ehlers & Associates, Inc., in Roseville, Minnesota ("Ehlers"), as its independent financial advisor for the Bonds and is therefore authorized to solicit proposals in accordance with Minnesota Statutes, Section 475.60, Subdivision 2(9).

NOW, THEREFORE, BE IT RESOLVED by the City Council of Windom, Minnesota, as follows:

1. **Authorization; Findings.** The City Council hereby authorizes Ehlers to solicit proposals for the sale of the Bonds.
2. **Meeting; Proposal Opening.** The City Council shall meet at 7:30 p.m. on May 15, 2007, for the purpose of considering proposals for and awarding the sale of the Bonds.
3. **Official Statement.** In connection with said sale, the officers or employees of the City are hereby authorized to cooperate with Ehlers and participate in the preparation of an official statement for the Bonds and to execute and deliver it on behalf of the City upon its completion.

The motion for the adoption of the foregoing resolution was duly seconded by Council Member _____ and, after full discussion thereof and upon a vote being taken thereon, the following Council Members voted in favor thereof:

and the following voted against the same:

Whereupon said resolution was declared duly passed and adopted.

Dated this 17th day of April, 2007.

Tom Riordan, Mayor

Attest: _____
Steve Nasby, City Administrator



CITY OF WINDOM, MINNESOTA

PRE-SALE REPORT: GENERAL OBLIGATION IMPROVEMENT BONDS

APRIL 17, 2007

- Proposed Issue:** General Obligation Improvement Bonds, Series 2007
- Purpose:** To finance Concrete Option 2 of the 2007 Street and Utility Improvements in the amount of \$1,312,000.
- Description:** The Bonds are being issued pursuant to Minnesota Statutes, Chapters 475, 429 and 444, for the purpose of financing the construction of the Improvements.
- Financing the Concrete Option 2 Improvements requires a bond issue in the amount of \$1,380,000. The proposed finance plan consists of the sources and uses of funds attached to this Report.
- Term/Call Feature:** Principal on the Bonds will be due on February 1 in the years 2009 through 2023. Bonds maturing February 1, 2016, and thereafter will be subject to prepayment at the discretion of the City on February 1, 2015.
- Rating:** The Bonds are not expected to be rated, but an "indicator" rating could be requested.
- Funding Sources:** The Bonds are general obligations of the City and as such are secured by a pledge of the City's full faith, credit, and taxing powers.



Prepared by Ehlers & Associates, Inc.

Under Minnesota Statutes, Chapter 429, it is the intent of the City to levy special assessments for 50% of the street portion of the Improvements against benefitting property owners in the years 2007 through 2021, for collection in the years 2008 through 2022, at a rate of 1% per annum over the average rate of the Bonds. The remaining balance of the street portion of the Improvements will be paid from a tax levy. If significant prepayments of assessments are received before the first call date, the tax levy may need to be increased.

Under Minnesota Statutes, Chapter 444, the principal and interest on the utility portion of the Improvements are payable from net revenues of the municipal sewer and water system. In addition, the City pledges in the resolution awarding the sale of the Bonds to maintain rates and charges sufficient to cover debt service payments, after taking into account any special assessments levied against benefitted property. If there is a shortfall in net revenues, the City may use other available funds, including property taxes, to cover debt service payments.

Discussion Issues: Principal payments maturing in 2009 through 2023 are structured to maintain a level tax levy in the amount of approximately \$45,000 per year.

The first interest payment on the Bonds will be February 1, 2008, and semiannually thereafter on February 1 and August 1. The projected debt service and flow of funds are attached to this Report.

A portion of the bond proceeds is set aside as capitalized interest to provide funds to pay the first interest payment on February 1, 2008 before the assessments and tax levies are collected, beginning on July 1, 2008.

We have reviewed all outstanding indebtedness for the City and find that there are no immediate refunding opportunities for the City at this time. We will continue to monitor the market and the call dates for the City and alert you to any future opportunities.

Bank Qualified: The City will designate the Bonds as “bank qualified”, which will allow banks to buy the Bonds at slightly lower interest rates.



Schedule:

Pre-Sale Review:	April 17, 2007
Distribute Official Statement:	Week of May 7
Conference with Rating Agency:	Non-Rated
Bond Sale:	May 15, 2007
Estimated Closing Date:	On or about June 1, 2007

Attachments:

- Sources and Uses of Funds
- Proposed Debt Service Schedule
- Bond Buyer Index
- Resolution Authorizing Ehlers to Proceed with Bond Sale

Ehlers Contacts:

Financial Advisors:	Todd Hagen (651) 697-8508 Jerry Shannon (651) 697-8554
Bond Analysts:	Diana Lockard (651) 697-8534 Debbie Holmes (651) 697-8536
Bond Sale Coordinator:	Connie Kuck (651) 697-8527

The Official Statement for this financing will be mailed to the Council Members at their home address for review prior to the sale date.



Prepared by Ehlers & Associates, Inc.



City of Windom, Minnesota
Cash Flow Analysis/Debt Service Schedule
 (2007 Street and Utility Improvements)
 Full Competitive Sale/15 Year Level/Net \$1,312M



EHLERS
 CONSULTANTS
 Todd Hagen/Jerry Shannon
 Public Finance Advisors
 651.697.4800/696554
 1-800-552-1171

Sale Details		General Obligation Improvement Bonds, Series 2007		Special Assessments	
Sale	Par Amount of Bonds	Amount	485,000	2007/2008	5.08% ²
Closing Dated	15-May	1,380,000			
1-Jun		1,380,000			
1-Jun					
1-Feb-08		20,700			
1-Feb-08		19,710			
Option	Total Underwriter's Discount (1.500%)	25,930			
Registrar	Costs of Issuance	1,312,000 ¹			
Authority	Deposit to Capitalized Interest (C/I) Fund	1,660			
Type	Bond Trust				
Competitive	Revolving Amount				
Completion	Total Uses	1,380,000			
	TBD				

Average Bond Rate 4.09%
 True Interest Cost (TIC) 4.27%

Tax Levy Year	Tax Collect Year	Bond Payment Date	Bond Principal	Bond Rate	Bond Interest	Bond Funded Interest	Total P & I	Total -5.00%	Assmt Principal	Assmt Interest	Total Assmnts	Net Revenues	City Share of Street Portion		Estimated Annual Tax Increase		
													Period Change	Tax Levy	2005 MTC + 4.74% Growth ³	Tax Rate Increase	\$100,000
2007	2008	6/1/2007	-	-	36,887	(25,930)	10,957	11,515	(11,174)	(12,310)	(23,484)	(11,515)	-	-	-	-	
2007	2008	6/1/2008	70,000	3.80%	27,673		27,673	29,056	(11,174)	(12,310)	(23,484)	(11,515)	(3,064)	-	1,878,549	2,000,000	
2008	2009	8/1/2009	70,000	3.60%	26,343		26,343	27,650	(11,741)	(11,743)	(23,484)	(11,515)	48,426	46,373	1,758,463	1,950,000	
2009	2010	8/1/2010	75,000	3.80%	28,013		28,013	29,263	(11,741)	(11,743)	(23,484)	(11,515)	48,469	44,378	1,841,742	2,000,000	
2010	2011	2/1/2011	80,000	3.65%	29,013		29,013	30,368	(12,337)	(11,147)	(23,484)	(11,515)	52,891	47,633	1,928,965	2,100,000	
2011	2012	2/1/2012	85,000	3.85%	32,588		32,588	33,968	(12,963)	(10,520)	(23,484)	(11,515)	56,156	51,564	2,020,320	2,200,000	
2012	2013	8/1/2013	85,000	3.50%	30,508		30,508	31,865	(13,621)	(9,652)	(23,484)	(11,515)	59,423	54,438	2,116,000	2,300,000	
2013	2014	2/1/2014	85,000	3.95%	34,171		34,171	35,530	(14,313)	(9,171)	(23,484)	(11,515)	62,690	57,699	2,216,212	2,400,000	
2014	2015	8/1/2015	90,000	4.00%	36,371		36,371	37,730	(15,039)	(8,444)	(23,484)	(11,515)	65,957	60,966	2,321,170	2,500,000	
2015	2016	2/1/2016	95,000	4.05%	38,571		38,571	39,730	(15,803)	(7,681)	(23,484)	(11,515)	69,224	64,233	2,431,099	2,700,000	
2016	2017	8/1/2017	100,000	4.10%	40,771		40,771	41,930	(16,605)	(6,879)	(23,484)	(11,515)	72,491	67,500	2,546,234	2,900,000	
2017	2018	2/1/2018	100,000	4.15%	42,971		42,971	44,130	(17,448)	(6,036)	(23,484)	(11,515)	75,758	70,767	2,666,822	3,100,000	
2018	2019	8/1/2019	105,000	4.20%	45,171		45,171	46,330	(18,333)	(5,150)	(23,484)	(11,515)	79,025	74,034	2,793,120	3,300,000	
2019	2020	2/1/2020	110,000	4.25%	47,371		47,371	48,530	(19,264)	(4,220)	(23,484)	(11,515)	82,292	77,301	2,925,400	3,500,000	
2020	2021	8/1/2021	115,000	4.30%	49,571		49,571	50,730	(20,242)	(3,242)	(23,484)	(11,515)	85,559	80,568	3,063,945	3,700,000	
2021	2022	2/1/2022	120,000	4.35%	51,771		51,771	52,930	(21,289)	(2,214)	(23,484)	(11,515)	88,826	83,835	3,209,051	3,900,000	
2022	2023	8/1/2023	125,000	4.40%	53,971		53,971	55,130	(22,349)	(1,194)	(23,484)	(11,515)	92,093	87,102	3,361,029	4,100,000	
													1,89%	18.93	23.66	28.40	37.95

¹ Includes engineering, administration, and contingency.
² Based on 1% over the average bond rate.
³ It is essential that the City conduct the assessment hearing and certify the assessments to the County by November 30, 2007 for initial collection in 2008.
⁴ The initial tax levy must be made by September 15, 2007 for taxes payable in 2008.
⁵ Significant payments or assessments are received before the first call date, the tax levy may need to be increased.
⁶ Provided by the County Auditor, less tax increment retained, if any.



City of Windom, Minnesota

Cash Flow Analysis/Debt Service Schedule

(Street Improvement Portion)
Full Competitive Sale/15 Year Level/Net \$982K



EHLERS & ASSOCIATES INC.

Todd Hagen/Jerry Shannon
Public Finance Advisors
651-697-8508/8554
1-800-552-1171

Street Portion of General Obligation Improvement Bonds, Series 2007

Special Assessment Portion Worksheet	Amount	Special Assessments
Par Amount of Bonds	970,000	485,000
Total Sources	970,000	5.08% ²
Total Underwriter's Discount (1.500%)	14,550	15
Costs of Issuance	13,854	2007/2008
Deposit to Capitalized Interest (CIF) Fund	25,930	50%
Deposit to Project Construction Fund	912,000 ¹	53%
Rounding Amount	3,666	Equal P&I
Total Uses	970,000	
Average Bond Rate	4.08%	

Levy Year	Collect Year	Principal Payment Date	Bond Principal	Bond Rate	Bond Interest	Bond Funded Interest	Total P & I	Total	Total	Assmt Principal	Assmt Interest	Total Assmts	Tax Levy
2007	2008	6/1/2007	-	-	25,930	(25,930)	-	-	93,340	(22,347)	(24,620)	(46,967)	46,373
2008	2009	2/1/2008	50,000	3.80%	38,895	38,895	88,895	86,995	91,345	(23,482)	(23,485)	(46,967)	44,378
2009	2010	2/1/2010	50,000	3.80%	35,995	35,995	90,095	90,095	94,600	(24,674)	(22,293)	(46,967)	47,683
2010	2011	2/1/2011	55,000	3.85%	33,005	33,005	88,005	88,005	92,405	(25,926)	(21,041)	(46,967)	45,438
2011	2012	2/1/2012	55,000	3.85%	30,888	30,888	85,888	85,888	90,182	(27,242)	(19,725)	(46,967)	43,215
2012	2013	2/1/2013	60,000	3.90%	28,770	28,770	88,770	88,770	93,209	(28,625)	(18,342)	(46,967)	46,241
2013	2014	2/1/2014	60,000	3.95%	26,430	26,430	86,430	86,430	90,752	(30,078)	(16,889)	(46,967)	43,784
2014	2015	2/1/2015	65,000	4.00%	24,060	24,060	89,060	89,060	93,513	(31,605)	(15,362)	(46,967)	46,546
2015	2016	2/1/2016	65,000	4.00%	21,460	21,460	86,460	86,460	90,783	(33,209)	(13,758)	(46,967)	43,816
2016	2017	2/1/2017	70,000	4.05%	18,860	18,860	88,860	88,860	93,303	(34,895)	(12,072)	(46,967)	46,338
2017	2018	2/1/2018	70,000	4.10%	16,025	16,025	86,025	86,025	90,326	(36,667)	(10,300)	(46,967)	43,359
2018	2019	2/1/2019	75,000	4.15%	13,155	13,155	88,155	88,155	92,563	(38,528)	(8,439)	(46,967)	45,596
2019	2020	2/1/2020	75,000	4.15%	10,043	10,043	85,043	85,043	89,295	(40,484)	(6,483)	(46,967)	42,328
2020	2021	2/1/2021	80,000	4.20%	6,930	6,930	86,930	86,930	91,277	(42,539)	(4,426)	(46,967)	44,309
2021	2022	2/1/2022	85,000	4.20%	3,570	3,570	88,570	88,570	92,999	(44,698)	(2,269)	(46,967)	46,031
			970,000		370,110	(25,930)	1,314,180	1,379,889		(485,000)	(219,506)	(704,506)	675,383

¹ Includes engineering, administration, and contingency.

² Based on 1% over the average bond rate.

³ If significant prepayments of assessments are received before the first call date, the tax levy may need to be increased.



City of Windom, Minnesota
Cash Flow Analysis/Debt Service Schedule
 (Utility Improvement Portion)
 Full Competitive Sale/15 Year Level/Net \$400K



EHLERS
 & ASSOCIATES INC

Todd Hagen/Jerry Shannon
 Public Finance Advisors
 651-697-8508/8554
 1-800-552-1171

**Utility Portion of
 General Obligation Improvement Bonds, Series 2007**

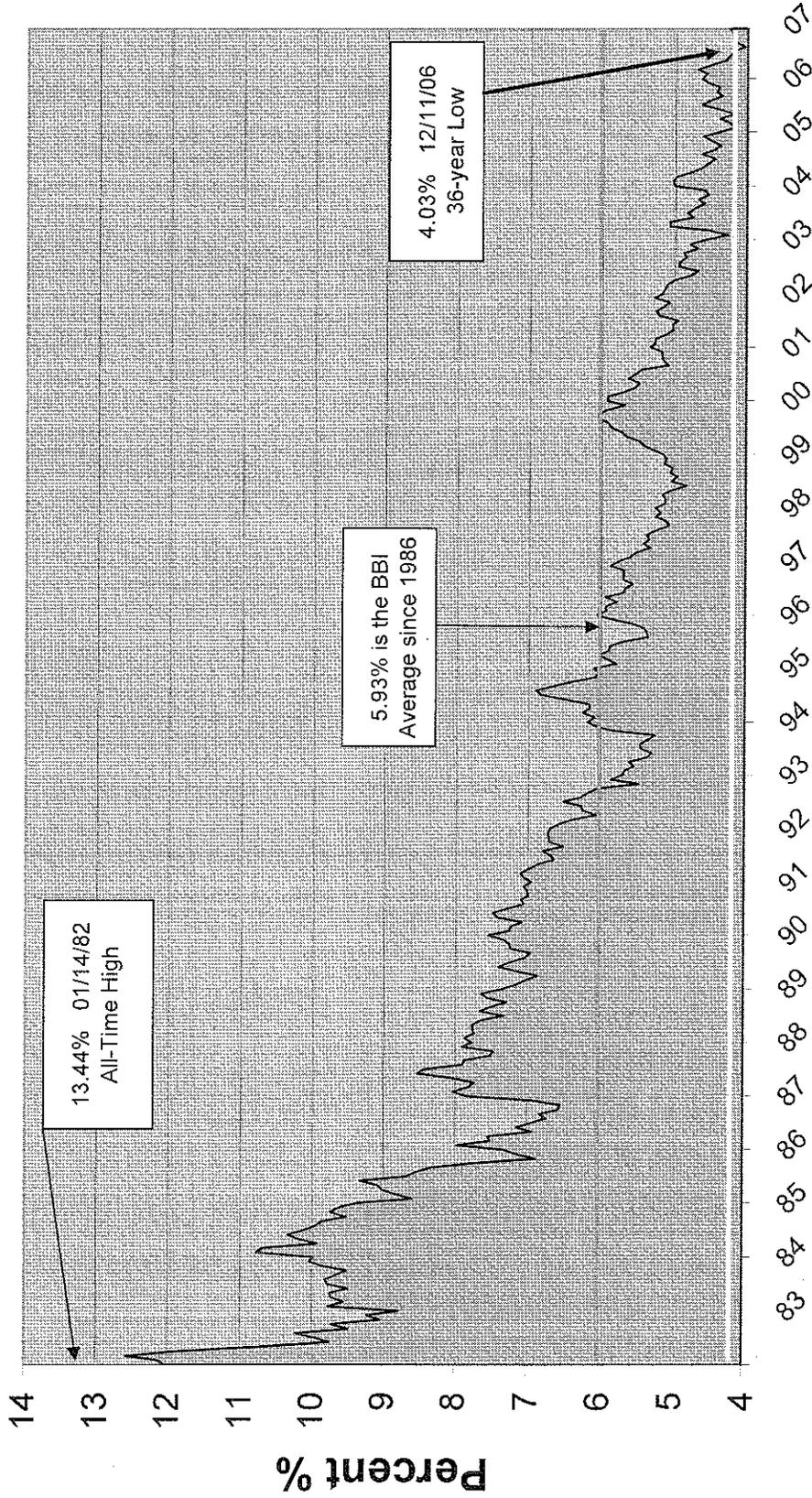
Revenue Portion Worksheet

Par Amount of Bonds	410,000
Total Sources	410,000
Total Underwriter's Discount (1.500%)	6,150
Costs of Issuance	5,856
Deposit to Capitalized Interest (CIF) Fund	-
Deposit to Project Construction Fund	400,000 ¹
Rounding Amount	(2,006)
Total Uses	410,000

Levy Year	Collect Year	Principal Payment Date	Bond Principal	Bond Rate	Bond Interest	Bond Funded Interest	Total P & I	Total +5.00%
		6/1/2007						
		2/1/2008	-		10,967	-	10,967	11,515
2007	2008	2/1/2009	20,000	3.80%	16,450		36,450	38,273
2008	2009	2/1/2010	20,000	3.80%	15,690		35,690	37,475
2009	2010	2/1/2011	20,000	3.80%	14,930		34,930	36,677
2010	2011	2/1/2012	25,000	3.85%	14,170		39,170	41,129
2011	2012	2/1/2013	25,000	3.85%	13,208		38,208	40,118
2012	2013	2/1/2014	25,000	3.90%	12,245		37,245	39,107
2013	2014	2/1/2015	25,000	3.95%	11,270		36,270	38,084
2014	2015	2/1/2016	25,000	4.00%	10,283		35,283	37,047
2015	2016	2/1/2017	30,000	4.00%	9,283		39,283	41,247
2016	2017	2/1/2018	30,000	4.05%	8,083		38,083	39,987
2017	2018	2/1/2019	30,000	4.10%	6,868		36,868	38,711
2018	2019	2/1/2020	30,000	4.15%	5,638		35,638	37,419
2019	2020	2/1/2021	35,000	4.15%	4,393		39,393	41,362
2020	2021	2/1/2022	35,000	4.20%	2,940		37,940	39,837
2021	2022	2/1/2023	35,000	4.20%	1,470		36,470	38,294
			410,000		157,884	-	567,884	596,278

¹ Includes engineering, administration, and contingency.

TWENTY-FIVE YEAR BOND BUYER INDEX  **EHLERS**
ASSOCIATES, INC.



1982 - 2007

■ April 2007 Bond Buyer Index 4.25%

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	LEAGUE OF MN CITIES	REGISTRATION	125.00
MAYOR & COUNCIL	STEVE NASBY	EXPENSE	100.57
	Total for Department 101		225.57*
CITY OFFICE	INCODE CMS	COMP MAINTENANCE CONTRAC	46.60
CITY OFFICE	LEAGUE OF MN CITIES	REGISTRATION	125.00
CITY OFFICE	MII LIFE	VEBA	186.16
CITY OFFICE	STEVE NASBY	EXPENSE	168.57
CITY OFFICE	MN NCPERS LIFE INSUR	INSURANCE	96.00
	Total for Department 103		622.33*
P & Z / BUILDING OFF	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
P & Z / BUILDING OFF	MII LIFE	VEBA	139.62
P & Z / BUILDING OFF	MN DEPT OF LABOR & I	BLDG PERMIT SURCHARGE	359.69
P & Z / BUILDING OFF	MN NCPERS LIFE INSUR	INSURANCE	24.00
	Total for Department 106		569.86*
CITY HALL	SANDRA HERDER	CLEANING	333.20
CITY HALL	MELISSA PENAS	CLEANING	333.20
	Total for Department 115		666.40*
POLICE	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
POLICE	MII LIFE	VEBA	1,312.27
POLICE	MN NCPERS LIFE INSUR	INSURANCE	144.00
	Total for Department 120		1,502.82*
FIRE DEPARTMENT	MIDWEST WIRELESS	TELEPHONE	25.17
	Total for Department 125		25.17*
STREET	AMOCO OIL COMPANY	GAS	1,573.13
STREET	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
STREET	MII LIFE	VEBA	963.93
STREET	MN NCPERS LIFE INSUR	INSURANCE	89.00
	Total for Department 140		2,672.61*
PARKS	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
PARKS	MII LIFE	VEBA	174.17
PARKS	MN NCPERS LIFE INSUR	INSURANCE	16.00
	Total for Department 165		236.72*
GENERAL	LYLE FATH	REFUND-BUILDING PERMIT	35.25
	Total for Department 201		35.25*
	Total for Fund 01		6,556.73*
LIBRARY	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
LIBRARY	SANDRA HERDER	CLEANING	333.20
LIBRARY	JOAN HUNTER	POSTAGE	37.28
LIBRARY	MELISSA PENAS	CLEANING	333.20
	Total for Department 171		750.23*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
		Total for Fund 03	750.23*
	SVOBODA EXCAVATING,	2006 SEEDING COSTS	2,782.40
		Total for Department	2,782.40*
		Total for Fund 06	2,782.40*
UHF TV	FEDERATED RURAL ELEC	USAGE	146.16
		Total for Department 173	146.16*
		Total for Fund 10	146.16*
AIRPORT	RED ROCK RURAL WATER	WATER	21.00
AIRPORT	SO. CENTRAL ELECTRIC	POWER COST	575.92
		Total for Department 174	596.92*
		Total for Fund 11	596.92*
AMBULANCE	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
AMBULANCE	JIM SKARPHOL	EXPENSE	122.45
		Total for Department 176	169.00*
		Total for Fund 13	169.00*
MULTI-PURPOSE BUILDI	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
MULTI-PURPOSE BUILDI	MII LIFE	VEBA	267.25
MULTI-PURPOSE BUILDI	MN NCPERS LIFE INSUR	INSURANCE	32.00
		Total for Department 177	345.80*
		Total for Fund 14	345.80*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	2,578.75
LIQUOR	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	5,448.50
LIQUOR	GRIGGS COOPER	MERCHANDISE	2,025.81
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	13,093.70
LIQUOR	JOHNSON BROS.	MERCHANDISE	93.20
LIQUOR	MII LIFE	VEBA	348.34
LIQUOR	MN NCPERS LIFE INSUR	INSURANCE	28.00
LIQUOR	QUALITY WINE SPIRITS	MERCHANDISE	2,232.72
LIQUOR	THE AMERICAN BOTTLIN	MERCHANDISE	65.28
		Total for Department 180	25,960.85*
		Total for Fund 60	25,960.85*
WATER	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
WATER	MII LIFE	VEBA	525.50
WATER	MN NCPERS LIFE INSUR	INSURANCE	40.00
		Total for Department 181	612.05*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 61			612.05*
	MATT VAN ZEE	REFUND-UTILITY PREPAYMEN	125.00
Total for Department			125.00*
ELECTRIC	AMOCO OIL COMPANY	GAS	820.39
ELECTRIC	INCODE CMS	COMP MAINTENANCE CONTRAC	46.56
ELECTRIC	CHERYL LILLEGAARD	EXPENSE	16.76
ELECTRIC	MIDWEST WIRELESS	TELEPHONE	78.03
ELECTRIC	MII LIFE	VEBA	984.92
ELECTRIC	MN NCPERS LIFE INSUR	INSURANCE	89.00
Total for Department 182			2,035.66*
Total for Fund 62			2,160.66*
SEWER	AMOCO OIL COMPANY	GAS	281.45
SEWER	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
SEWER	MII LIFE	VEBA	873.85
SEWER	MN NCPERS LIFE INSUR	INSURANCE	72.00
Total for Department 183			1,273.85*
Total for Fund 63			1,273.85*
ARENA	AMOCO OIL COMPANY	GAS	36.58
ARENA	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
ARENA	MII LIFE	VEBA	174.17
ARENA	MN NCPERS LIFE INSUR	INSURANCE	25.00
Total for Department 184			282.30*
Total for Fund 64			282.30*
ECONOMIC DEVELOPMENT	AVERY OUTDOOR	RENT	375.00
ECONOMIC DEVELOPMENT	INCODE CMS	COMP MAINTENANCE CONTRAC	46.55
ECONOMIC DEVELOPMENT	MARK MARCY	SNOW REMOVAL	230.00
ECONOMIC DEVELOPMENT	MII LIFE	VEBA	46.54
ECONOMIC DEVELOPMENT	MN NCPERS LIFE INSUR	INSURANCE	8.00
Total for Department 187			706.09*
Total for Fund 67			706.09*
RIVERBLUFF ESTATES	BANK MIDWEST	LOAN PAYMENT	1,873.78
Total for Department 166			1,873.78*
Total for Fund 68			1,873.78*
	MATT VAN ZEE	REFUND- CABLE TV TAX	4.51
Total for Department			4.51*
TELECOMMUNICATIONS	AT & T	USAGE CHARGES	140.00
TELECOMMUNICATIONS	COMCAST MEDIA CENTER	SUBSCRIBER	15.20

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	INCODE CMS	COMP MAINTENANCE CONTRAC	139.65
TELECOMMUNICATIONS	E-911	MONTHLY 911 SERVICE	47.60
TELECOMMUNICATIONS	FOX SPORTS	SUBSCRIBER	4,586.64
TELECOMMUNICATIONS	KARE 11 TELEVISION	SUBSCRIBER	276.80
TELECOMMUNICATIONS	MIDWEST DATA, INC	CABS PROCESSING	586.36
TELECOMMUNICATIONS	MIDWEST WIRELESS	TELEPHONE	198.22
TELECOMMUNICATIONS	MII LIFE	VEBA	624.58
TELECOMMUNICATIONS	NATIONAL CABLE TV CO	SUBSCRIBER	21,344.70
TELECOMMUNICATIONS	MN NCPERS LIFE INSUR	INSURANCE	80.00
TELECOMMUNICATIONS	TURNER MEDIA GROUP	SIGNAL TRANSPORT SERVICE	1,708.00
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	373.34
TELECOMMUNICATIONS	MATT VAN ZEE	REFUND- CABLE TV	28.74
TELECOMMUNICATIONS	MATT VAN ZEE	REFUND- INTERNET	40.68
		Total for Department 199	30,190.51*
		Total for Fund 69	30,195.02*
	MN NCPERS LIFE INSUR	INSURANCE	32.00
		Total for Department	32.00*
		Total for Fund 70	32.00*
		Grand Total	74,443.84*

CITY OF WINDOM
PM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
CITY OFFICE	ELECTRIC FUND	UTILITIES	298.86
CITY OFFICE	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
	Total for Department 103		338.86*
P & Z / BUILDING OFF	ELECTRIC FUND	UTILITIES	10.01
P & Z / BUILDING OFF	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
P & Z / BUILDING OFF	VET'S WHOA N'GO	GAS	47.65
	Total for Department 106		97.66*
CITY HALL	ELECTRIC FUND	UTILITIES	523.97
	Total for Department 115		523.97*
POLICE	ELECTRIC FUND	UTILITIES	93.84
POLICE	CONOCO PHILLIPS FLEE	GAS	92.81
POLICE	VET'S WHOA N'GO	GAS	30.64
	Total for Department 120		217.29*
FIRE DEPARTMENT	ELECTRIC FUND	UTILITIES	.12
FIRE DEPARTMENT	U.S. POST OFFICE	MAILING	633.72
	Total for Department 125		633.84*
STREET	ELECTRIC FUND	UTILITIES	3,871.73
STREET	ERICKSON OIL CO	GAS	387.82
STREET	LEAGUE OF MN CITIES	DEDUCTIBLE	1,000.00
STREET	CONOCO PHILLIPS FLEE	GAS	60.58
STREET	VET'S WHOA N'GO	GAS	2,928.65
	Total for Department 140		8,248.78*
PARKS	ELECTRIC FUND	UTILITIES	38.34
	Total for Department 165		38.34*
	Total for Fund 01		10,098.74*
LIBRARY	ELECTRIC FUND	UTILITIES	276.07
	Total for Department 171		276.07*
	Total for Fund 03		276.07*
UHF TV	ELECTRIC FUND	UTILITIES	24.72
	Total for Department 173		24.72*
	Total for Fund 10		24.72*
POOL	ELECTRIC FUND	UTILITIES	36.88
	Total for Department 175		36.88*
	Total for Fund 12		36.88*
AMBULANCE	JOLYNN NERHUS	EXPENSE	76.94
AMBULANCE	VET'S WHOA N'GO	GAS	1,025.03
	Total for Department 176		1,101.97*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 13			1,101.97*
MULTI-PURPOSE BUILDI	ELECTRIC FUND	UTILITIES	1,200.67
MULTI-PURPOSE BUILDI	LIQUOR FUND - RIVER	MERCHANDISE	98.11
Total for Department 177			1,298.78*
Total for Fund 14			1,298.78*
LIQUOR	BEVERAGE WHOLESALERS	MERCHANDISE	5,219.20
LIQUOR	LOCHER BROTHERS INC	MERCHANDISE	2,477.65
LIQUOR	ELECTRIC FUND	UTILITIES	991.72
LIQUOR	HAGEN DISTRIBUTING	MERCHANDISE	3,808.25
LIQUOR	HOLINKA DISTR. CO.	MERCHANDISE	67.00
LIQUOR	JOHNSON BROS.	MERCHANDISE	668.15
LIQUOR	PHILLIPS WINE & SPIR	MERCHANDISE	1,589.94
Total for Department 180			14,821.91*
Total for Fund 60			14,821.91*
WATER	ELECTRIC FUND	UTILITIES	4,707.99
WATER	GOPHER STATE ONE CAL	LOCATE	3.87
WATER	MIDWEST WIRELESS	TELEPHONE	39.38
WATER	MN DEPT OF HEALTH	WATER SERVICE CHARGE	3,126.00
WATER	CONOCO PHILLIPS FLEE	GAS	122.68
WATER	SECR REV FUND/CITY O	POSTAGE	5.00
Total for Department 181			8,004.92*
Total for Fund 61			8,004.92*
SECR REV FUND/CITY O REPUND OF UTILITY PREPAY			255.00
GREGORY BECK REFUND - UTILITY PREPAYM			125.00
Total for Department			380.00*
ELECTRIC	ELECTRIC FUND	UTILITIES	264.02
ELECTRIC	GOPHER STATE ONE CAL	LOCATE	3.87
ELECTRIC	SECR REV FUND/CITY O	POSTAGE	5.93
ELECTRIC	BRAD BUSSA	CLEANING	184.60
ELECTRIC	BANK MIDWEST	NSF CHECK - E YSKER	101.94
ELECTRIC	BANK MIDWEST	NSF CHECK S EVENSON	190.93
ELECTRIC	NATALIE BURMBISTER	ENERGY REBATE	50.00
ELECTRIC	APRYL HERMAN	ENERGY REBATE	100.00
ELECTRIC	SU JEFFREY	ENERGY REBATE	200.00
ELECTRIC	MICHELE KARSCHNIK	ENERGY REBATE	50.00
ELECTRIC	JEFF LACANNE	ENERGY REBATE	50.00
ELECTRIC	GREGORY PETERSON	ENERGY REBATE	100.00
ELECTRIC	NANCY VOCK	ENERGY REBATE	100.00
ELECTRIC	HANK WIEMANN	ENERGY REBATE	100.00
ELECTRIC	KENNETH WINKER	ENERGY REBATE	50.00
ELECTRIC	DEB ZIMMER	ENERGY REBATE	100.00
Total for Department 182			1,651.29*

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount

		Total for Fund 62	2,031.29*
SEWER	ELECTRIC FUND	UTILITIES	10,973.82
SEWER	GOPHER STATE ONE CAL	LOCATE	3.87
SEWER	MIDWEST WIRELESS	TELEPHONE	39.37
SEWER	CONOCO PHILLIPS FLEE	GAS	75.41
SEWER	VET'S WHOA N'GO	GAS	16.31
		Total for Department 183	11,108.78*
		Total for Fund 63	11,108.78*
ARENA	ELECTRIC FUND	UTILITIES	5,991.39
		Total for Department 184	5,991.39*
		Total for Fund 64	5,991.39*
RIVERBLUFF TOWNHOMES	ELECTRIC FUND	UTILITIES	95.41
		Total for Department 186	95.41*
		Total for Fund 66	95.41*
ECONOMIC DEVELOPMENT	ELECTRIC FUND	UTILITIES	139.74
ECONOMIC DEVELOPMENT	HEARTLAND TECHNOLOGY	BILLING SYSTEM FIRE WALL	40.00
ECONOMIC DEVELOPMENT	SECR REV FUND/CITY O	SUPPLIES	14.50
		Total for Department 187	194.24*
		Total for Fund 67	194.24*
	MN 9-1-1 PROGRAM	911 SERVICE	689.85
		Total for Department	689.85*
TELECOMMUNICATIONS	ELECTRIC FUND	UTILITIES	1,319.76
TELECOMMUNICATIONS	GOPHER STATE ONE CAL	LOCATE	11.59
TELECOMMUNICATIONS	DAN OLSEN	EXPENSE	28.46
TELECOMMUNICATIONS	SECR REV FUND/CITY O	POSTAGE	23.84
		Total for Department 199	1,383.65*
		Total for Fund 69	2,073.50*
	COLONIAL LIFE INSURA	INSURANCE	22.05
		Total for Department	22.05*
		Total for Fund 70	22.05*
		Grand Total	57,180.65*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MAYOR & COUNCIL	CITIZEN PUBLISHING C	ADVERTISING	81.90
MAYOR & COUNCIL	CONVENT. & VISTOR BU	LODGING TAX	1,312.39
MAYOR & COUNCIL	LEAGUE OF MN CITIES	LIABILITY	500.00
MAYOR & COUNCIL	LEAGUE OF MN CITIES	OPEN MEETING LAW	126.57
MAYOR & COUNCIL	MCDONALD & GUDMESTAD	LEGAL FEES	466.00
	Total for Department 101		2,486.86*
CITY OFFICE	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	67.46
CITY OFFICE	BEIM CONSULTING	WEB DESIGN	3,271.67
CITY OFFICE	DAN'S OFFICE SUPPLY	SUPPLIES	220.91
CITY OFFICE	LEAGUE OF MN CITIES	LIABILITY	600.00
CITY OFFICE	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	72.00
CITY OFFICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
CITY OFFICE	WINDOM QUICK PRINT	SUPPLIES	5.86
	Total for Department 103		4,243.10*
P & Z / BUILDING OFF	DAN'S OFFICE SUPPLY	SUPPLIES	31.36
P & Z / BUILDING OFF	DAVIS TYPEWRITER	MAINTENANCE	54.16
P & Z / BUILDING OFF	LEAGUE OF MN CITIES	LIABILITY	300.00
P & Z / BUILDING OFF	LEAGUE OF MN CITIES	OPEN MEETING LAW	63.28
P & Z / BUILDING OFF	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	450.00
P & Z / BUILDING OFF	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
P & Z / BUILDING OFF	PAMIDA	SUPPLIES	8.06
	Total for Department 106		912.06*
LEGAL	MCDONALD & GUDMESTAD	CONFERENCE	198.00
	Total for Department 110		198.00*
CITY HALL	AMERIGAS - WORTHINGT	WATER TREATMENT	23.38
CITY HALL	COTTONWOOD COUNTY SO	RECYCLING PICK UP	12.00
CITY HALL	WASTE MANAGEMENT OF	HAUL GARBAGE	76.05
CITY HALL	LEAGUE OF MN CITIES	LIABILITY	654.00
CITY HALL	LEAGUE OF MN CITIES	MOBILE & PROPERTY	338.00
	Total for Department 115		1,103.43*
POLICE	CELLULARONE - ALLTEL	TELEPHONE	212.17
POLICE	COTTONWOOD CO TREASU	DISPATCHING	275.00
POLICE	COTTONWOOD CO TREASU	RENT	1,200.00
POLICE	DAN'S OFFICE SUPPLY	SUPPLIES	31.94
POLICE	LEAGUE OF MN CITIES	LIABILITY	736.00
POLICE	LEAGUE OF MN CITIES	MOBILE & PROPERTY	50.00
POLICE	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	1,920.00
POLICE	MCDONALD & GUDMESTAD	LEGAL FEES	1,899.00
POLICE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	22.50
POLICE	NATIONAL CRIME PREVE	SUPPLIES	520.50
POLICE	COUNTRY PRIDE SERVIC	MAINTENANCE	371.92
POLICE	WINDOM TOWING CO	TIRES	133.13
	Total for Department 120		7,372.16*
FIRE DEPARTMENT	COTTONWOOD CO TREASU	DISPATCHING	212.50
FIRE DEPARTMENT	GALLS	SHIRTS	25.98

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
FIRE DEPARTMENT	LEAGUE OF MN CITIES	LIABILITY	100.00
FIRE DEPARTMENT	LEAGUE OF MN CITIES	MOBILE & PROPERTY	811.00
FIRE DEPARTMENT	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	5,117.00
FIRE DEPARTMENT	MCDONALD & GUDMESTAD	LEGAL FEES	117.00
FIRE DEPARTMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
FIRE DEPARTMENT	SCHWALBACH HARDWARE	MAINTENANCE	1.48
FIRE DEPARTMENT	SOUTH CENTRAL COLLEG	TRAINING	680.00
FIRE DEPARTMENT	WINDOM FARM SERVICE	MAINTENANCE	-5.01
	Total for Department 125		7,065.15*
EMERGENCY MANAGEMENT	COTTONWOOD CO TREASU	DISPATCHING	12.50
EMERGENCY MANAGEMENT	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	200.00
	Total for Department 130		212.50*
ANIMALS	COTTONWOOD-SLAYTON V	VET SERVICE	57.52
ANIMALS	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	102.00
	Total for Department 135		159.52*
STREET	CITIZEN PUBLISHING C	ADVERTISING	347.49
STREET	COTTONWOOD COUNTY LA	GARBAGE	30.00
STREET	COTTONWOOD CO TREASU	DISPATCHING	125.00
STREET	WASTE MANAGEMENT OF	HAUL GARBAGE	117.00
STREET	FERRELLGAS	GAS	26.36
STREET	FOX BROTHERS	TRUCK	5.40
STREET	GRUNEWALD GRAVEL	SERVICE	1,770.00
STREET	H & L MESABI INC	MAINTENANCE	4,432.16
STREET	WINDOM AUTO VALU	MAINTENANCE	337.20
STREET	LAMPERTS YARDS, INC.	MAINTENANCE	33.11
STREET	LEAGUE OF MN CITIES	LIABILITY	957.00
STREET	LEAGUE OF MN CITIES	MOBILE & PROPERTY	3,267.00
STREET	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	2,006.00
STREET	MCDONALD & GUDMESTAD	LEGAL FEES	288.00
STREET	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
STREET	MESSER MACHINE & MFG	MAINTENANCE	56.50
STREET	PRAXAIR DISTRIBUTION	SERVICE	234.10
STREET	RUNNING'S SUPPLY	MAINTENANCE	82.35
STREET	SCHWALBACH HARDWARE	MAINTENANCE	48.31
STREET	WENCK ASSOCIATES, IN	SEAL COAT	650.00
STREET	WINDOM FARM SERVICE	MAINTENANCE	871.59
STREET	CARQUEST MOTOR PARTS	MAINTENANCE	369.10
	Total for Department 140		16,058.87*
HEALTH & SANITATION	CITIZEN PUBLISHING C	ADVERTISING	798.30
	Total for Department 145		798.30*
RECREATION	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	33.71
RECREATION	COCO COLA BOTTLING C	MERCHANDISE	175.00
RECREATION	LEAGUE OF MN CITIES	LIABILITY	155.00
	Total for Department 150		363.71*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
PARKS	NICKLASSON ATHLETIC/	MAINTENANCE	114.06
PARKS	BRYAN ROCK PRODUCTS,	MAINTENANCE	342.46
PARKS	COTTONWOOD CO TREASU	DISPATCHING	37.50
PARKS	WINDOM AUTO VALU	MAINTENANCE	14.14
PARKS	LEAGUE OF MN CITIES	LIABILITY	957.00
PARKS	LEAGUE OF MN CITIES	MOBILE & PROPERTY	8,700.00
PARKS	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	354.00
PARKS	JOHN DBERE -TRI COUN	MAINTENANCE	259.86
PARKS	LUNDE MFG. INC	SUPPLIES	65.54
	Total for Department 165		10,844.56*
	Total for Fund 01		51,818.22*
LIBRARY	MICROMARKETING	BOOKS & AUDIO	520.53
LIBRARY	BBC AUDIO	BOOKS	57.00
LIBRARY	CENTER POINT LARGE P	BOOKS	38.94
LIBRARY	CITIZEN PUBLISHING C	COMP REPAIR	190.30
LIBRARY	JUSTIN DERICKSON	SNOW REMOVAL	120.00
LIBRARY	THOMSON GALE	BOOKS	188.69
LIBRARY	INGRAM	BOOKS	1,491.25
LIBRARY	J & K WINDOWS	CLEANING	15.00
LIBRARY	LEAGUE OF MN CITIES	LIABILITY	737.00
LIBRARY	LEAGUE OF MN CITIES	MOBILE & PROPERTY	1,049.00
LIBRARY	PAMIDA	SUPPLIES	59.96
LIBRARY	PLUM CREEK LIBRARY	LICENSE FEE	2,208.32
LIBRARY	RECORDED BOOKS, LLC	CASSETTE	62.20
LIBRARY	READERS SERVICE	BOOKS	35.16
LIBRARY	READERS DIGEST - AUD	CASSETTE	22.33
LIBRARY	SCHWALBACH HARDWARE	MAINTENANCE	60.68
LIBRARY	ANNIE'S FAVORITE CRO	SUBSCRIPTION	19.97
LIBRARY	BOTTOM LINE	SUBSCRIPTION	39.00
LIBRARY	WILDBIRD	SUBSCRIPTION	19.97
	Total for Department 171		6,935.30*
	Total for Fund 03		6,935.30*
J-CRAFT		REMAINDER OF TRUCK	4,224.53
	Total for Department		4,224.53*
	Total for Fund 04		4,224.53*
WENCK ASSOCIATES, IN	07 STREET IMP (4TH)		6,568.00
	Total for Department		6,568.00*
	Total for Fund 07		6,568.00*
UHF TV	LEAGUE OF MN CITIES	LIABILITY	133.00
UHF TV	LEAGUE OF MN CITIES	MOBILE & PROPERTY	18.00
	Total for Department 173		151.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 10			151.00*
AIRPORT	LEAGUE OF MN CITIES	LIABILITY	1,449.00
AIRPORT	LEAGUE OF MN CITIES	MOBILE & PROPERTY	6,969.00
AIRPORT	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	480.00
AIRPORT	SCHWALBACH HARDWARE	MAINTENANCE	22.05
AIRPORT	ERECT-A-TUBE	MAINTENANCE	329.57
Total for Department 174			9,249.62*
Total for Fund 11			9,249.62*
POOL	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	33.71
POOL	CITIZEN PUBLISHING C	ADVERTISING	55.80
POOL	LEAGUE OF MN CITIES	LIABILITY	1,163.00
POOL	LEAGUE OF MN CITIES	MOBILE & PROPERTY	715.00
POOL	WATER TECHNOLOGY, IN	SERVICE	286.84
Total for Department 175			2,254.35*
Total for Fund 12			2,254.35*
AMBULANCE	ARROW MANUFACTURING	MAINTENANCE	1,471.15
AMBULANCE	CELLULARONE - ALLTEL	TELEPHONE	25.07
AMBULANCE	COTTONWOOD CO TREASU	DISPATCHING	200.00
AMBULANCE	HIGLEY FORD	MAINTENANCE	46.89
AMBULANCE	WINDOM AUTO VALU	MAINTENANCE	23.04
AMBULANCE	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	1,683.00
AMBULANCE	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
AMBULANCE	PRAXAIR DISTRIBUTION	SERVICE	424.50
AMBULANCE	SCHWALBACH HARDWARE	MAINTENANCE	9.41
AMBULANCE	MN WEST COMMUNITY	TRAINING	3,306.48
AMBULANCE	WINDOM AREA HOSPITAL	SERVICE	3,978.58
AMBULANCE	COUNTRY PRIDE SERVIC	MAINTENANCE	757.50
Total for Department 176			11,930.82*
Total for Fund 13			11,930.82*
MULTI-PURPOSE BUILDI	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	33.71
MULTI-PURPOSE BUILDI	APPEL REFRIGERATION	MAINTENANCE	78.60
MULTI-PURPOSE BUILDI	CITIZEN PUBLISHING C	ADVERTISING	290.20
MULTI-PURPOSE BUILDI	WASTE MANAGEMENT OF	HAUL GARBAGE	93.60
MULTI-PURPOSE BUILDI	DAN'S OFFICE SUPPLY	SUPPLIES	54.79
MULTI-PURPOSE BUILDI	GORDY'S FOODS	SUPPLIES	79.02
MULTI-PURPOSE BUILDI	HEARTLAND PAPER COMP	SUPPLIES	100.14
MULTI-PURPOSE BUILDI	HY-VEE FOOD STORE	MERCHANDISE	33.53
MULTI-PURPOSE BUILDI	KDOM RADIO	ADVERTISING	233.60
MULTI-PURPOSE BUILDI	LEAGUE OF MN CITIES	LIABILITY	3,810.00
MULTI-PURPOSE BUILDI	LEAGUE OF MN CITIES	MOBILE & PROPERTY	2,676.00
MULTI-PURPOSE BUILDI	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	162.00
MULTI-PURPOSE BUILDI	MARTIN'S FLAG COMPAN	FLAGS	293.87
MULTI-PURPOSE BUILDI	SCHWALBACH HARDWARE	MAINTENANCE	178.39

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
MULTI-PURPOSE BUILDI	STONER INDUSTRIAL, I	SERVICE	82.94
MULTI-PURPOSE BUILDI	CITY MAGNET INC	AD	355.50
	Total for Department 177		8,555.89*
	Total for Fund 14		8,555.89*
LIQUOR	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	33.71
LIQUOR	ENVIROMASTER, INC.	SERVICE	39.41
LIQUOR	WASTE MANAGEMENT OF	HAUL GARBAGE	52.65
LIQUOR	EKSTROM ELECTRIC	MAINTENANCE	350.00
LIQUOR	HEARTLAND PAPER COMP	SUPPLIES	150.74
LIQUOR	A H HERMEL CANDY & T	MERCHANDISE	1,186.75
LIQUOR	LEAGUE OF MN CITIES	LIABILITY	8,812.00
LIQUOR	LEAGUE OF MN CITIES	MOBILE & PROPERTY	1,414.00
LIQUOR	MN DEPT OF PUBLIC SA	SERVICE	12.00
LIQUOR	RUNNING'S SUPPLY	MAINTENANCE	116.06
LIQUOR	S&K LINES	FREIGHT	473.20
LIQUOR	SCHWALBACH HARDWARE	MAINTENANCE	60.64
LIQUOR	TOTAL REGISTER SYSTE	MAINTENANCE	157.83
	Total for Department 180		12,858.99*
	Total for Fund 60		12,858.99*
	HD SUPPLY WATERWORKD	MAINTENANCE	95.42
	Total for Department		95.42*
WATER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	67.42
WATER	CITIZEN PUBLISHING C	ADVERTISING	85.00
WATER	COTTONWOOD CO TREASU	DISPATCHING	87.50
WATER	WASTE MANAGEMENT OF	HAUL GARBAGE	76.05
WATER	DAN'S OFFICE SUPPLY	SUPPLIES	93.15
WATER	HAWKINS WATER TREATM	CHEMICALS	2,626.02
WATER	LEAGUE OF MN CITIES	LIABILITY	3,039.00
WATER	LEAGUE OF MN CITIES	MOBILE & PROPERTY	4,856.00
WATER	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	1,205.00
WATER	MCDONALD & GUDMESTAD	LEGAL FEES	180.00
WATER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
WATER	MN VALLEY TESTING	TESTING	107.45
WATER	RUNNING'S SUPPLY	MAINTENANCE	90.53
WATER	STINK PRETTY	SUPPLIES	85.20
WATER	SUBWAY	EXPENSE	14.15
WATER	SVOBODA EXCAVATING,	SERVICE	714.20
WATER	USA BLUE BOOK	SUPPLIES	918.65
WATER	WINDOM QUICK PRINT	PRINTING	74.39
	Total for Department 181		14,324.91*
	Total for Fund 61		14,420.33*
	BORDER STATES ELECTR	MAINTENANCE	8,111.50
	J. H. LARSON	MAINTENANCE	458.70

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Department			8,570.20*
ELECTRIC	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	33.71
ELECTRIC	APPA PUBLICATIONS DE	DUES	2,324.75
ELECTRIC	ASPEN EQUIPMENT CO.	MAINTENANCE	789.62
ELECTRIC	CITIZEN PUBLISHING C	ADVERTISING	295.60
ELECTRIC	COTTONWOOD COUNTY LA	GARBAGE	20.00
ELECTRIC	COTTONWOOD CO TREASU	DISPATCHING	187.50
ELECTRIC	WASTE MANAGEMENT OF	HAUL GARBAGE	76.05
ELECTRIC	DAKOTA SUPPLY GROUP	MAINTENANCE	547.23
ELECTRIC	DHL EXPRESS	FREIGHT	56.66
ELECTRIC	DUECO, INC.	MAINTENANCE	2,040.24
ELECTRIC	GDF ENTERPRISES, INC	MAINTENANCE	8.24
ELECTRIC	HIGLEY FORD	MAINTENANCE	80.12
ELECTRIC	WINDOM AUTO VALU	MAINTENANCE	32.77
ELECTRIC	JOHNSON HARDWARE	MAINTENANCE	12.52
ELECTRIC	KDOM RADIO	ADVERTISING	227.40
ELECTRIC	LEAGUE OF MN CITIES	LIABILITY	19,219.00
ELECTRIC	LEAGUE OF MN CITIES	MOBILE & PROPERTY	11,217.00
ELECTRIC	LEAGUE OF MN CITIES	OPEN MBETING LAW	63.29
ELECTRIC	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	1,626.00
ELECTRIC	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
ELECTRIC	MESSER MACHINE & MFG	MAINTENANCE	256.87
ELECTRIC	MN MUNICIPAL UTILITI	REGISTRATION	750.00
ELECTRIC	MN POLLUTION CONTROL	ANNUAL AIR EMISSIONS FEE	289.01
ELECTRIC	NORTHLAND CHEMICAL C	SUPPLIES	94.58
ELECTRIC	RUNNING'S SUPPLY	MAINTENANCE	5.83
ELECTRIC	SCHWALBACH HARDWARE	MAINTENANCE	78.22
ELECTRIC	SEH	SERVICE	956.37
ELECTRIC	SKARSHAUG TESTING LA	SUPPLIES	252.30
ELECTRIC	SUBWAY	EXPENSE	14.15
ELECTRIC	STONER INDUSTRIAL, I	SERVICE	66.96
ELECTRIC	WERNER ELECTRIC	MAINTENANCE	43.02
ELECTRIC	DEPARTMENT OF ENERGY	POWER COST	48,186.20
ELECTRIC	WINDOM AREA DEVELOPM	INDUSTRIAL DEVELOPMENT	1,200.00
ELECTRIC	WINDOM FIRE SAFETY	MAINTENANCE	15.00
ELECTRIC	WINDOM QUICK PRINT	PRINTING	1,091.74
ELECTRIC	CARQUEST MOTOR PARTS	MAINTENANCE	51.98
ELECTRIC	ZIESKE LAND SURVEYIN	SERVICE	875.00
ELECTRIC	OAK GROVE FARM	SHIRTS	33.00
ELECTRIC	TRAFFIC CONTROL CORP	MAINTENANCE	151.37
ELECTRIC	BETTY MAMMEN	ENERGY REBATE	350.00
Total for Department 182			93,624.50*
Total for Fund 62			102,194.70*
	HD SUPPLY WATERWORKD	MAINTENANCE	1,891.46
Total for Department			1,891.46*
SEWER	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	125.84

CITY OF WINDOM
 FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
SEWER	CALIFORNIA CONTRACTO	SUPPLIES	69.80
SEWER	CITIZEN PUBLISHING C	ADVERTISING	85.00
SEWER	COTTONWOOD CO TREASU	DISPATCHING	87.50
SEWER	DAN'S OFFICE SUPPLY	SUPPLIES	97.12
SEWER	HAWKINS WATER TREATM	CHEMICALS	719.48
SEWER	LAMPERTS YARDS, INC.	MAINTENANCE	32.93
SEWER	LEAGUE OF MN CITIES	LIABILITY	5,238.00
SEWER	LEAGUE OF MN CITIES	MOBILE & PROPERTY	3,943.00
SEWER	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	887.00
SEWER	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
SEWER	MN VALLEY TESTING	TESTING	3,757.30
SEWER	DUANE W. NIELSEN	MAINTENANCE	418.61
SEWER	NORTHLAND CHEMICAL C	MAINTENANCE	191.46
SEWER	NORTH SHORE ANALYTIC	SAMPLING	125.00
SEWER	RON'S ELECTRIC	MAINTENANCE	95.00
SEWER	RUNNING'S SUPPLY	MAINTENANCE	25.68
SEWER	SCHWALBACH HARDWARE	MAINTENANCE	700.09
SEWER	SUBWAY	EXPENSE	14.15
SEWER	STAPLES OIL CO	FUEL	875.71
SEWER	WINDOM FARM SERVICE	MAINTENANCE	87.28
SEWER	WINDOM READY MIX	MAINTENANCE	145.37
	Total for Department 183		17,726.52*
	Total for Fund 63		19,617.98*
ARENA	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	33.71
ARENA	AMERIPRIDE LINEN CO	SERVICE	61.94
ARENA	ARENA BOOSTER CLUB	SKATE SHARPENING	1,035.25
ARENA	CULLIGAN	SERVICE	362.62
ARENA	WASTE MANAGEMENT OF	HAUL GARBAGE	117.00
ARENA	DAN'S OFFICE SUPPLY	SUPPLIES	35.68
ARENA	A H HERMEL CANDY & T	MERCHANDISE	84.21
ARENA	WINDOM AUTO VALU	MAINTENANCE	141.69
ARENA	KDOM RADIO	ADVERTISING	66.50
ARENA	LEAGUE OF MN CITIES	LIABILITY	2,305.00
ARENA	LEAGUE OF MN CITIES	MOBILE & PROPERTY	3,289.00
ARENA	LEAGUE OF MN CITIES	OPEN MEETING LAW	63.28
ARENA	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	102.00
ARENA	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
ARENA	SCHWALBACH HARDWARE	MAINTENANCE	148.70
ARENA	STONER INDUSTRIAL, I	SERVICE	9.52
ARENA	WINDOM FIRE SAFETY	MAINTENANCE	42.00
ARENA	WINDOM AREA HIGH SCH	SUPPLIES	50.00
	Total for Department 184		7,953.30*
	Total for Fund 64		7,953.30*
RIVERBLUFF TOWNHOMES	LEAGUE OF MN CITIES	MOBILE & PROPERTY	8,107.00
	Total for Department 186		8,107.00*

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

Department	Vendor Name	Description	Amount
Total for Fund 66			8,107.00*
ECONOMIC DEVELOPMENT	CITIZEN PUBLISHING C	ADVERTISING	156.30
ECONOMIC DEVELOPMENT	DAN'S OFFICE SUPPLY	SUPPLIES	20.49
ECONOMIC DEVELOPMENT	DAVIS TYPEWRITER	MAINTENANCE	54.15
ECONOMIC DEVELOPMENT	LEAGUE OF MN CITIES	LIABILITY	1,048.00
ECONOMIC DEVELOPMENT	LEAGUE OF MN CITIES	MOBILE & PROPERTY	4,017.00
ECONOMIC DEVELOPMENT	LEAGUE OF MN CITIES	OPEN MEETING LAW	63.29
ECONOMIC DEVELOPMENT	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	85.00
ECONOMIC DEVELOPMENT	MCDONALD & GUDMESTAD	LEGAL FEES	342.00
ECONOMIC DEVELOPMENT	MIX BAKERY	EXPENSEE	46.86
ECONOMIC DEVELOPMENT	PAMIDA	SUPPLIES	8.05
ECONOMIC DEVELOPMENT	SCHWALBACH HARDWARE	MAINTENANCE	92.01
ECONOMIC DEVELOPMENT	SUBWAY	EXPENSE	36.48
ECONOMIC DEVELOPMENT	WORTHINGTON DAILY GL	ADVERTISING	65.00
ECONOMIC DEVELOPMENT	LEAGUE OF WISCONSIN	AD	100.00
Total for Department 187			6,134.63*
Total for Fund 67			6,134.63*
	DATA CONNECTION	META SWITCH ANNUAL MAINT	13,600.00
	HEARTLAND TECHNOLOGY	ISP PREPAY SUPPORT CONTR	1,000.00
Total for Department			14,600.00*
TELECOMMUNICATIONS	A & B BUSINESS EQUIP	MAINTENANCE CONTRACT	101.13
TELECOMMUNICATIONS	CITIZEN PUBLISHING C	ADVERTISING	255.00
TELECOMMUNICATIONS	COTTONWOOD CO TREASU	DISPATCHING	25.00
TELECOMMUNICATIONS	WASTE MANAGEMENT OF	HAUL GARBAGE	140.40
TELECOMMUNICATIONS	DAN'S OFFICE SUPPLY	SUPPLIES	1,060.78
TELECOMMUNICATIONS	GLOBAL GOV'T/EDUCATI	EQUIPMENT	878.48
TELECOMMUNICATIONS	GLOBAL GOV'T/EDUCATI	SUPPLIES	182.99
TELECOMMUNICATIONS	GORDY'S FOODS	SUPPLIES	39.18
TELECOMMUNICATIONS	HEARTLAND TECHNOLOGY	ISP PREPAY SUPPORT CONTR	1,500.00
TELECOMMUNICATIONS	KDOM RADIO	ADVERTISING	84.00
TELECOMMUNICATIONS	LAMPERTS YARDS, INC.	MAINTENANCE	40.88
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	LIABILITY	2,305.00
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	MOBILE & PROPERTY	7,662.00
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	OPEN MEETING LAW	63.29
TELECOMMUNICATIONS	LEAGUE OF MN CITIES	VEHICLE EQUIPMENT	822.00
TELECOMMUNICATIONS	MCDONALD & GUDMESTAD	LEGAL FEES	207.00
TELECOMMUNICATIONS	MANKATO MOBIL RADIO	MAINTENANCE CONTRACT	5.20
TELECOMMUNICATIONS	MESSER MACHINE & MFG	MAINTENANCE	45.00
TELECOMMUNICATIONS	MOSS & BARNETT	LEGAL SERVICE	142.00
TELECOMMUNICATIONS	NEW STAR SALES & SER	COPIER MAINTENANCE	30.00
TELECOMMUNICATIONS	DAN OLSEN	EXPENSE	26.12
TELECOMMUNICATIONS	CALIX	MAINTENANCE	1,532.62
TELECOMMUNICATIONS	RUNNING'S SUPPLY	MAINTENANCE	5.47
TELECOMMUNICATIONS	SCHWALBACH HARDWARE	MAINTENANCE	188.16
TELECOMMUNICATIONS	STONER INDUSTRIAL, I	SERVICE	37.14
TELECOMMUNICATIONS	WERNER BLECTRIC	MAINTENANCE	282.76

CITY OF WINDOM
FM Entry - Invoice Payment - Department Report

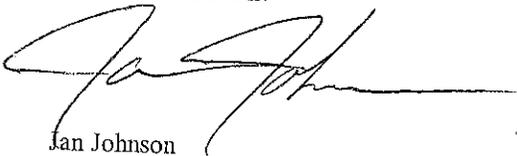
Department	Vendor Name	Description	Amount
TELECOMMUNICATIONS	WINDOM QUICK PRINT	CONNECTION	1,957.20
TELECOMMUNICATIONS	WINDOM QUICK PRINT	PRINTING	270.01
TELECOMMUNICATIONS	WOODSTOCK TELEPHONE	SERVICE	186.67
		Total for Department 199	20,075.48*
		Total for Fund 69	34,675.48*
		Grand Total	307,650.14*

OFFICE OF
JAN JOHNSON
COTTONWOOD COUNTY AUDITOR/TREASURER

900 THIRD AVENUE
WINDOM MN 56101
AUDITOR (507) 831-1905
PROPERTY TAX (507) 831-1342
FAX (507) 831-4553

City Clerks,

The Cottonwood County Board of Commissioners have approved a 50% reduction in tipping fees for city-wide spring clean up programs for the 2007 year. If you plan to participate in this program, please make sure your haulers indicate to the landfill employees which loads are spring clean-up. As in previous years your billing, or your hauler's billing will be reduced before statements are sent out. Please keep a copy, or request copies from your hauler of all loads associated with this program. If you have any additional questions, please feel free to contact me. Thanks.



Jan Johnson

Cottonwood County Auditor Treasurer

cc: Ron Gregg



-FridayFax-

A weekly legislative update from the League of Minnesota Cities

April 5, 2007

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Recess: A breather or calm before the storm?

Due to this week's legislative recess, capitol news has temporarily slowed to a crawl. The House finished its work on Monday while the Senate finished its work last Saturday. Both bodies will return to St. Paul on Tuesday, April 10 to begin the final six-week thrust toward completion of the 2007 legislative session.

As it now stands, the Senate has completed floor action on all of their major appropriations bills, the omnibus tax bill and the education funding/income tax increase bill. Senate policy committees will continue to meet up to their Saturday, April 14 policy committee deadline.

The House, on the other hand, has completed committee action on policy bills but will be playing catch-up on appropriations bills and the omnibus tax bill. House policy committees met their first and second policy committee deadlines on March 23 while the divisions of the House Finance Committee met the third committee deadline by processing their omnibus bills this past Monday and sent them to the full Finance Committee. We expect many of those bills to be processed by the Ways and Means Committee and the Tax Committee and then make it to the floor in the next two weeks.

In the preliminary committee schedule, the only House committee that has announced hearings for next week is the Tax Committee, which will be meeting each day from Tuesday through Friday to consider more than 30 bills. The Tax Committee has also announced a Saturday hearing that could be used to unveil their version of the omnibus tax bill. We expect that other committees, including the Finance

Committee and Ways and Means Committee will announce aggressive hearing schedules for next week. In addition to these likely protracted committee hearings, the House is expected to spend a significant amount of time on the floor over the next two weeks processing their major omnibus bills. This schedule would suggest that the major conference committees will convene by mid-April.

In the Senate, a number of policy committee hearings have been announced for next week, but compared to the past two weeks, the schedule appears to be light. To view the House and Senate schedules for the coming week, please visit www.leg.state.mn.us.

Although your League lobbying staff has greatly appreciated the spring recess, the short term benefits could be quickly replaced with a new set of issues when rejuvenated legislators return to St. Paul. Given the political rancor that has erupted over the past two weeks, we suspect that many legislators will return to St. Paul with a fresh, constituent-influenced perspective that will likely impact the tenor and agenda of the final six weeks.

In addition, even though the legislature can move quickly at times, the threat of gubernatorial vetoes of many of the major tax and spending bills could push this session right up to the final May 21 adjournment date. We suspect that all of these factors will yield an all-out sprint to the finish.

Questions? Contact Gary Carlson at 651.281.1255 or gcarlson@lmnc.org.



Coalition of Greater Minnesota Cities
CGMC in Brief

April 12, 2007

Contact: Sarah Kleppe
651.225.8840

**Session Overview:
House, Senate
Increase LGA
Property Tax Relief**

The tax bills in the House and Senate contain significant property tax relief, including Local Government Aid (LGA). However, because the bills also contain tax increases, they will likely be vetoed by the governor.

What will we end up with after the veto? One scenario is becoming more likely: If the Legislature is not able to override a governor's veto on any of the tax increases, **the Legislature will have to decide where to spend their existing resources.**

There are many priority items on legislators' wish lists, including increases in education funding, health care reform, and transportation funding. **If there is no tax increase, the Legislature may decide that other priorities are more important than property tax relief and not spend any additional money on LGA.**

Anything can happen in the coming weeks, but one thing is almost certain: The governor will veto the income tax increase and the Legislature will go back to the drawing board on its budget and tax bills.

**MPCA Phosphorus
Rule to Cost Cities in
Greater Minnesota
\$134 million for
"intangible" benefits**

The initial hearings on the amendment to delay the Minnesota Pollution Control Agency's (MPCA) new arbitrary phosphorus rule have concluded. The CGMC is working to get legislation passed to delay implementation of the rule.

In its report to the Legislature, the **MPCA claims the rule will cost 35 cities \$134 million and will produce "intangible" benefits.**

John Hall, a nationally renowned expert on environmental issues, told the Senate Environment and Natural Resources Committee that the rule will have no environmental benefit. The committee has laid the CGMC bill over for possible inclusion in its omnibus bill. If the delay is not included in the omnibus bill, the coalition will offer an amendment delaying implementation of the rule on the Senate floor.



MPCA Produces Phony Fiscal Note

During the House Environment and Natural Resources Committee debate of the proposed phosphorus rule, the MPCA claimed delaying implementation of the rule would produce a fiscal impact. After the hearing, they produced a fiscal note claiming a \$190,000 cost to the state. The goal of the fiscal note was to have the bill sent to the Environment and Natural Resources Finance Division Committee where its chair would kill the measure.

After complaining about the validity of the fiscal note to the MPCA commissioner, the chair of the policy committee, Rep. Kent Eken, DFL-Twin Valley, received a letter from the MPCA **admitting there was no fiscal impact on the state budget.**

Recently, **Moorhead City Manager Bruce Messelt and Detroit Lakes Mayor Larry Buboltz** sent a message to Speaker Margaret Anderson Kelliher's office requesting the CGMC bill be removed from the Environment and Natural Resources Finance Division Committee and sent to the House floor for a vote. If this happens, the CGMC still has a good chance of stopping the rule this session.

CGMC Summer Conference – Mark your Calendar!

CGMC members interested in attending the **2007 CGMC Summer Conference in Detroit Lakes Wednesday, July 25 to Friday, July 27** should reserve their hotel rooms:

Holiday Inn Lakeside

Phone: 218.847.2121

Ask for the CGMC rate (\$84.95 plus taxes).

The Lodge on Lake Detroit

Phone: 218.847.8439

Ask for the CGMC rate (\$129 plus taxes)

More details to follow!

CGMC Labor and Employee Relations Seminar

There are still a few spots remaining for the CGMC Labor and Employee Relations Spring Seminar on **Wednesday, April 18, 2007 in Melrose.**

The agenda and registration form are available on the CGMC's website: www.greatermncities.org.

